



ALASKA DEPARTMENT OF LABOR
& WORKFORCE DEVELOPMENT

Office of
Public Advocacy

**NOW
HIRING**

**Project Assistant
(PCN 021734) in
Fairbanks**

Pay: \$30.62 per hour
**Position open to Alaskan
residents only**

TO APPLY:
governmentjobs.com/careers/alaska/jobs/4613662/project-assistant-pcn-021734

**Recruitment closes at 5 p.m.
Aug. 22, 2024**

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Department of Administration, Office of Public Advocacy is hiring a part-time **Project Assistant** in Fairbanks.

This position is responsible for the overall coordination of the Fairbanks Court Appointed Special Advocate (CASA) Program, to include outreach and recruitment of volunteers; screening, training and retention activities; data collection and reporting; and grant management. This position reports to the State Director of Alaska CASA and works in conjunction with Guardians ad Litem and program staff around the state to see more children/youth served by CASA volunteers.

Alaska's Employment Services program is 100% funded by U.S. Department of Labor through an award of \$7,314,668. We are an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.