

Bill Copy to: _____

Mail Code: _____ Authorized Signature _____

AUTHORIZED COA:

Must include Project No.-Task No.-Funding Source No.

SHIPPING

Customer Name: _____ Phone: () _____

Department: _____ Fax: () _____

Building/Room: _____

(Delivery) Deliver by IPPS Logistics (\$9.99 Charge) Mail Code
(Free Pickup) CSC-A Gilman Service Center (No Tracking Aval.)

JOB NUMBER

PRICE \$

PROJECT NAME: _____

Finished Qty: _____ (# of originals _____)

ABOUT YOUR FILES: Mac PC HARD COPY

File Type: PDF Illustrator Photoshop Word InDesign

QuarkXPress Other Application _____ File

Name & Date: _____

Digital files sent to: tritonprint@ucsd.edu WeTransfer Other Media

FOR OFFICE USE ONLY

FROM _____	TO _____
------------	----------

Date/Time SUBMITTED _____	Date/Time DUE _____
---------------------------	---------------------

OTHER INFORMATION

Customer Email (required): _____

LARGE FORMAT PRINTING OPTIONS

Final Trim Size: _____ x _____

Ink Options:

- Photo Realistic Ink (suitable for highly detailed images)
- Latex Ink (economical option for graphics, durable for extended outdoor use)

Media:

- Polypropylene Heavy-weight Coated Paper Satin or Gloss Photo
- Matte or Gloss Canvas Backlit Film Scrim Banner Adhesive Vinyl
- Other _____

LARGE FORMAT FINISHING OPTIONS

- Grommets (# _____)
- Stitched Pockets (top bottom edges)
- Lamination with waterproof edge
- Lamination to trim
- Mount on board (white foamcore black Gatorboard white Gatorboard)
- Shipping tube Banner Stand Rental _____ days

PROOF REQUIRED: ___ E-Proof ___ Regular LF Proof

FOR OFFICE USE ONLY:

- Design Labor Hours _____ No. of Cuts _____
- Typesetting Labor Hours _____ Hand Labor Hours _____
- File Setup/Prepress Hours (billable) _____
- Production Make Ready _____ Alterations Hours _____