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February 22, 2011

**MEMORANDUM**

**TO:** Interested Parties

**FROM:** Dan R. Long, Executive Director

A handwritten signature in black ink, appearing to read "Dan Long", written over the printed name in the "FROM" field.

**RE:** Questions concerning the RFP to provide consulting services to the Commission on Government Forecasting and Accountability

**QUESTION (1):** Has the State conducted a benchmark survey of other states and private employers in the past? If so, when was the study completed and will the information be available to the Consultant?

**ANSWER:** The Commission has not conducted a benchmark survey of other states and private employers. It is possible such a study was conducted by the Department of Central Management Services. If so, this information will be made available.

**QUESTION (2):** Has the State conducted a study of retiree contributions? If so, when was the study completed and will the information be available to the Consultant?

**ANSWER:** We believe the state had information available on retiree contributions which will be made available.

**QUESTION (3):** What is the expected number of "in person" meetings? Will the meetings take place in Springfield?

**ANSWER:** The number of "in person" meetings will be minimal. Once the report is complete the consultant will be asked to give a presentation of its findings at a meeting of the Commission which most likely will be held in Springfield.

**QUESTION (4):** What is the proper forum of discussing contract terms?

**ANSWER:** The forum for discussing contract terms will be through telephone conversations and emails.

**QUESTION (5):** In another contract we have with the State, we included a limitation of liability. Is the inclusion of a limitation of liability provision in this contract acceptable to the State?

**ANSWER:** Yes

**QUESTION (6):** Will the State agree to resolve any dispute that arises under the contract via final and binding arbitration? If not, is the inclusion of a bench trial provision in this contract acceptable to the State?

**ANSWER:** The Illinois Attorney General would make this decision. In the unlikely event a dispute would occur, it would generally go to the Illinois Court of Claims which would be a bench trial.

DRL:dkb  
S239 RFP Questions