

[NAME]  
[ADDRESS]  
[CITY, STATE ZIP]

Titan Manufacturing and Distributing, Inc. (“Titan”) values your business and recognizes the importance of the security of your information. For these reasons, we are writing to let you know, as a precautionary measure, that Titan has been the victim of a data security incident that may involve your payment card information. Titan takes its obligation to safeguard your information very seriously and deeply regrets this incident occurred. We are working with federal law enforcement and a third-party IT security expert to conduct a thorough review of this incident.

Remain vigilant and review your account statements for any unauthorized activity and immediately report any unauthorized charges to your card issuer. Payment card rules generally provide that cardholders are **NOT** responsible for unauthorized charges that are promptly reported. The phone number to call your card issuer is usually on the back of your payment card.

We will continue to work diligently with our investigative team to apply what we have learned from this incident and further strengthen our data security measures. Thank you for your continued business.

Very truly yours,

Robert Hill, CEO