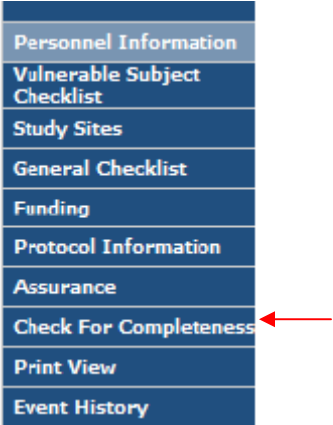


Check Application for Completeness

1) In the protocol application, click on **Check for Completeness** in the blue side panel menu on the left side of the screen to check if the application is complete.



Personnel Information
Vulnerable Subject Checklist
Study Sites
General Checklist
Funding
Protocol Information
Assurance
Check For Completeness
Print View
Event History

2) A pop-up will tell you if any sections are incomplete. Click on the **link** to go to the section that needs to be completed. You will NOT be able to submit the application until ALL required sections have been completed.



Protocol ID: 2010-04-1387		Principal Investigator: EMP-FACULTY TEST
Biomedical Exempt		
S.No.	Resolution	
1	Please check the checkbox for Faculty Sponsor 'Assurance' in Assurance section.	

3) When the application is complete, the pop will say “IRB Application Form is complete.”



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Biomedical Exempt		
IRB Application Form is complete		