



**CPVO · OCVV**

Community Plant Variety Office  
Office Communautaire des Variétés Végétales

## **ADMINISTRATIVE COUNCIL OF THE CPVO**

**Angers, 27 April 2022**

### **Main conclusions**

#### **1. Opening of the meeting, general information and approval of the draft agenda (DOC-AC-2022-1-01)**

The Chairperson of the Administrative Council declared the agenda adopted as proposed.

#### **2. Consolidated Annual Activity Report 2021 (DOC-AC-2022-1-02a-c-f + Annexes)**

1 - The members of the Administrative Council took note of the reporting part of the Annual Activity Report for 2021: management report, statistics, social and financial reports and Provisional Annual Accounts 2021.

2 - The members of the Administrative Council unanimously adopted the AC Analysis and Assessment to be signed by the Chairperson of the AC.

3 - The members of the Administrative Council unanimously discharged the President of the Office in respect of the implementation of the budget 2020.

#### **3. CPVO Strategic Plan (DOC-AC-2022-1-03 + Annex)**

The members of the Administrative Council adopted the retrospective performance report of the Strategic Plan 2017-2021.

The members of the Administrative Council took note of the way forward to the new Strategic Plan 2022-2026 which will be presented at next Administrative Council in Autumn.

#### **4. AC opinion on the draft Single Programming Document 2023-2025 (DOC-AC-2022-1-04 + Annex)**

The members of the Administrative Council took note of the Single Programming Document – SPD – 2023-2025. They were invited to send comments in writing to the CPVO by end June 2022. A revised version including the comments received will be presented for adoption at the AC Autumn meeting.

#### **5. AC opinion on the Preliminary Draft Budget 2023 (DOC-AC-2022-1-05 + Annex)**

The members of the Administrative Council took note of the Preliminary Draft Budget for 2023.

#### **6. CPVO Building project (DOC-AC-2022-1-06 + Annex)**

The members of the Administrative Council commonly agreed on the relevance to launch a local Angers market prospection in view to possibly relocate all the CPVO staff in one single building. No purchase decision shall be taken without prior approval by the AC.

#### **7. Place of employment of CPVO staff (DOC-AC-2022-1-07 + Annex)**

The members of the Administrative Council took note that the CPVO is reflecting upon the opportunity, for specific and well-defined tasks, to have a limited number of CPVO staff based and working outside Angers, place of employment. The AC is expecting a detailed document with financial elements and costs/benefits ratio analysis at next AC meeting.

#### **8. IP Action Plan /SMEs (DOC-AC-2022-1-08)**

The members of the Administrative Council took note of the state of play of CPVO's initiatives to consider all the existing tools made available under IP tools for SMEs in order to implement the IP Action Plan of the European Commission.

## **9. AC Decision on the adoption of CPVO Technical Protocols (DOC-AC-2022-2-09 + 8 annexes)**

The members of the Administrative Council unanimously adopted the eight revisions of existing technical protocols presented for *Eruca sativa* Mill. (CPVO-TP/245/1), *Diplotaxis tenuifolia* (L.) DC. (CPVO-TP/244/1-Rev), *Hippophae rhamnoides* L. (CPVO-TP/240/2), *X Triticosecale* Witt. (CPVO-TP/121/3), *Secale cereale* L. (CPVO-TP/058/1-Rev), *Spinacia oleracea* L. (CPVO-TP/055/5-Rev.4), *Chrysanthemum* L. (CPVO-TP/026/2-Rev) and *Lactuca sativa* L. (CPVO-TP/013/6-Rev.3).

They also took note of the editorial changes to the following five CPVO Technical Protocols: *Pisum sativum* L. (CPVO-TP/007/2 Rev.3 Corr.), *Petroselinum crispum* (Mill.) Nyman ex A.W. Hill (CPVO-TP/136/1-Corr.), *Cichorium intybus* L. var. *foliosum* Hegi (CPVO-TP/154/1-Corr.), *Allium sativum* (CPVO-TP/162/1 Final-Corr.), *Capsicum annuum* L. (CPVO/TP-076/2-Rev.2-Corr.).

## **10. Decisions on the recommendations to entrust Examination Offices (DOC-AC-2022-1-10 + 2 recommendations)**

The members of the Administrative Council adopted the two recommendations put forward by the Audit Team Leader for Belgium (Instituut voor Landbouw- en Visserijonderzoek eenheid Plant (ILVO) and Spain (Oficina Española de Variedades Vegetales (OEVV)).

## **11. Approval of revised entrustment requirements for 2023-2025 assessment cycle (DOC-AC-2022-1-11 + Annex)**

The members of the Administrative Council adopted the revised Entrustments Requirements which will come into force on 1<sup>st</sup> January 2023.

## **12. Report on QAS activities (Doc AC-2022-1-12)**

The members of the Administrative Council took note of the QAS Activities report from October 2021 until March 2022.

## **13. Commission reports**

### **13.1. Report on New Genomic Technics (NGT), State of Affairs**

The members of the Administrative Council took note of Commission's report on the update on NGT.

### **13.2. Possible updates on Plant Reproductive Material (PRM) matters, state of affairs**

The members of the Administrative Council took note of Commission's report on the update on PRM.

### **13.3. Update on EU measures regarding Russia**

The members of the Administrative Council took note of Commission's report on the update on EU measures regarding Russia.

## **14. Update on the Cost Calculation Working Group II (CC-WG II) (DOC-AC-2022-1-14)**

The members of the Administrative Council took note of the postponement of the timeline for the Cost Calculation Working Group II to the second half of 2022 in order not to interfere with the ongoing cost calculation exercise aiming to achieve new remuneration levels for the Examination Offices as from 2023.

## **15. Update IT projects**

### **15.1. Roadmap/strategy (DOC-AC-2022-1-15a)**

The members of the Administrative Council took note of the update on IT projects.

### **15.2. EU Variety Portal (DOC-AC-2022-1-15b)**

The members of the Administrative Council took note of the update on EU Plant Variety Portal project

## **16. Internal Audit Report 2021 (DOC-AC-2022-1-16)**

The members of the Administrative Council took note of the report of the Internal Auditor for 2021.

## **17. Internal Audit Plan 2022 (DOC-AC-2022-1-17 + Annex)**

The members of the Administrative Council adopted the audit plan 2022 including one audit on the Board of Appeal process and Legal expenses and one audit on Software License Management.



**18. Update on the cooperation between CPVO and EPO (DOC-AC-2022-1-18 + Annex)**

The members of the Administrative Council took note of the signature of a new Administrative Arrangement on 31 March 2022 for 5 years with EPO and of the different actions reported. The members of the Administrative Council welcomed a presentation of the EPO at the next AC meeting on the change of practice in examining patent applications and the impact of CPVO data in conducting prior art searches at EPO.

**19. Update on the cooperation between CPVO and EUIPO (DOC-AC-2022-1-19)**

The members of the Administrative Council took note of the signature of a Service Level Agreement (SLA) on 12-21 July 2021 with EUIPO for an indefinite period on a number of major areas such as Internal Audit, Data Protection Officer, IT related services, HR services, trainings and activities linked to the Observatory and the Academy.

**20. Update on the implementation of CPVO International Relations Strategy (DOC-AC-2022-1-20)**

The members of the Administrative Council took note of the update on the implementation of the CPVO International Relations strategy for 2021.

**21. AC meeting Autumn 2022**

Next AC meeting will be held - physically - on 13 and 14 October 2022 in the Netherlands.

