

## Colorado Department of Public Safety Division of Fire Prevention and Control

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Colorado.gov/DFPC

## SCHOOL MAINTENANCE INSPECTION REPORT

DFPC USES THIS FORM TO COLLECT INFORMATION TO MONITOR THE FIRE SAFETY INSPECTION ACTIVITY THROUGHOUT THE STATE OF COLORADO. COPIES OF INSPECTIONS ARE NOT REQUIRED TO BE FORWARDED WITH THE REPORT, BUT MUST BE MAINTAINED FOR A MINIMUM OF 2 YEARS AND BE ACCESSIBLE FOR AUDITING WHEN GIVEN PRIOR NOTICE.

COMPLETE ALL FIELDS ON THIS FORM. USE THE CONTINUATION FORM IF NEEDED.

FORMS SHALL BE SENT TO DFPC BY EMAIL: cdps\_dfpc\_school\_insp\_reports@state.co.us

JURISDICTION					REPORTING PERIOD	
NAME					MONTH/YEAR THRU MONTH/YEAR	
JURISDICITON					DATE SUBMITTED	
ADDRESS						
					SUBMITTED BY	
PHONE					EMAIL ADDRESS	
SCHOOL					SCHOOL DISTRICT	
DISTRICT					ADDRESS	
INSP DATE	Τ	YPE OF INSPECTION*	SCHOOL NAME	CDE#**	SCHOOL ADDRESS	DFPC Inspector Number
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## 9.1 Maintenance and Complaint Inspections. 8 CCR 1507-30

- 9.1.1 The fire department providing fire protection service or the Division may perform inspections of buildings, facilities, and structures when deemed necessary to assure that they are maintained in accordance with the adopted Fire Code.
- A) Maintenance inspections shall be performed at least annually.
- B) If the fire department is unable or unwilling to perform maintenance inspections, the Division shall have the authority and duty to perform them. C) If the fire department does not have an inspector certified as a Fire Inspector I or above, the Division will perform regular maintenance inspections for the Board to ensure compliance with this rule and the applicable statutes. CODE OF COLORADO REGULATIONS 8 CCR 1507-30 Division of Fire Prevention and Control 15
- 9.1.2 Qualified Fire Departments performing maintenance inspections are required to notify the Division that such inspections are being performed and provide documentation when inspections are completed. If notice and/or documentation is not provided, the Division will attempt to contact the Qualified Fire Department. If documentation is still not provided, the Division will have the duty to inspect.
- 9.1.3 Nothing in this Article 9.1 shall prohibit the fire department providing fire protection services from conducting routine assessments of buildings and structures, or prevent the department from correcting violations that pose an immediate threat to life safety. Additionally, nothing in this Article 9.1 shall prohibit the fire department from seeking enforcement action in a court of competent jurisdiction.
- 9.1.4 A fire department providing fire protection service for buildings and structures of a Board that chooses to perform Fire Code inspections may refer notices of deficiencies to the Division for evaluation and enforcement. A) Notices of deficiencies and requests for evaluation and enforcement shall be submitted in writing to the Public School Program Administrator as described in Article 12 of this Rule.
- 9.2 Inspection, Testing and Maintenance Programs.
- 9.2.1 The Board shall ensure that building systems are inspected, tested, and maintained as required by the adopted codes and referenced standards.
- 9.2.2 Personnel employed by a Board performing inspection, testing, and maintenance programs are not required to be Certified Fire Inspectors.
- A) Exception: Personnel performing work on system components that would require permits, licensing, or registrations under any adopted codes, laws, or rules shall be registered or licensed as appropriate.
- 9.2.3 Inspection, Testing, and Maintenance Records shall be retained for at least two years. Records shall indicate the procedure or inspection performed by the organization that performed the procedure or inspection, the results, and the date. The Board shall provide these records for review by the Qualified Fire Department or to the Division upon request.

INSPECTION TYPE 1. FIRE MAINTENANCE 2.INTEROPERABILITY 3. CORRECTION

\*\*CDE – Colorado Dept of Education School Code Look up CDE at: http://www.cde.state.co.us/schoolview