

Data Access Request Service (DARS) Application

1: General

Request Number:	Generated by Contact Centre
Request Title:	Add Study Request Title here
DSA Start Date:	Data Sharing Agreement Length – Standard 1
DSA End Date:	

1a. Summary – Completed by Data Access Case Officer

Governance Path:

Categories:

Reason:

Agreement Type Application:

Summary of data changes

1b: Data Controller(s)

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Data Controller:
Data Controller Standard 1b

Organisation Type:

Data Controller Type:

NHS Digital Framework Contract Reference:

Contract Expiry Date:

Security Assurances for Data Controller
Security Assurance Standard 2a

Type:

Latest Status:

Date Published:

ODS Code:

Comments:

Date Reviewed:

Date Checked by NHS Digital:

DPA Registration
Data Protection Act Registration Standard 2b

DPA Registration Number:

DPA Organisation Name:

Expiry Date:

DPA Checked On :

1c: Data Processor(s)

Data Processors Standard 1c

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Data Processor Area:

Organisation Address:

Security Assurances for Data Processor

Security Assurance Standard 2a

Type:

Version:

Comments:

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Date Reviewed:

DPA Registration

Data Protection Act Registration Standard 2b

DPA Registration Number:

DPA Organisation Name:

Expiry Date:

DPA Checked On:

2. Locations

2a. Processing Location(s)

Processing and Storage Locations Standard 2

Location Area:

Organisation Address:

2b. Storage Location(s)

Processing and Storage Locations Standard 2

Location Area:

Organisation Address:

2c. Territory of use

Territory of Use Standard 11

3. Datasets Held/Requested

Common Law Duty of Confidentiality

Duty of Confidentiality Standard 7b and GDPR Consent Standard 8

The common law duty of confidentiality is addressed by :

3a. Data Access Already Given

Dataset	Extract Type	Identifiability	Sensitivity	Periods	Legal Basis	Data Minimisation	Frequency
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3b. Additional Data Access Requested

Dataset	Extract Type	Identifiability	Sensitivity	Periods	Legal Basis	Data Minimisation	Frequency
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3c. Patient objections

Patient Objections applied?

Patient Objections Standard 3c

4. Privacy Notice

Transparency (fair processing) Standard 10a

5. Purpose/Methods/Outputs

5a. Objective for processing:

Objective for Processing Standard 5a

Data Minimisation Standard 3

5b. Processing activities:

Processing Activities Standard 5b

5c. Specific Outputs Expected, Including Target Date:

Expected outcomes Standard 5c

5d. Benefits

i. Benefits Type:

ii. Expected Measurable Benefits to Health and/or Social Care Including Target Date:

Expected Measurable Benefits Standard 5d

iii. Yielded Benefits:

5e. Is the Purpose of this Application in Anyway Commercial?

Commercial Purpose Standard 5e

6. Special Conditions

Special Conditions Standard 6

7. Approval Considerations

Ethics Approval

Ethical Approval Standard 7a

Materials Reviewed	Version	Date of Document	Date of Approval	Expiry / Review Date	Comments	CAG Reference

8. Period and Funding

8a. Data Retention

Indicative Data Retention Period:

Reason for this Period:

Data Sharing Agreement Length Standard 1

8b. Funding Sources

Type of Funding Source:

Awarding Institution:

EU/International programme:

Reference and title of project/activity:

Year of submission/award:

Applicant or Partner:

Funding evidence URL:

9. Approved Users

10. Sub-licensing

Sub-licencing and Onward Sharing of Data Standard 10

Does sub-licensing apply?

11. Charges

Total Charge

In the event that an audit or investigation by NHS Digital reveals that any organisation named within this agreement as data controller or processor (section 1) either hasn't complied with, or is not complying with, any of its obligations under the Data Sharing Framework Contract or Data Sharing Agreement, the audit fees of £15,000 will be chargeable to each data controller (section 1) named in this agreement.

14. Applicant Details

Applicant Name

Name of Applicant Organisation

Organisation Type

Applicant Email
