



DEPARTMENTS OF THE ARMY AND THE AIR FORCE

JOINT FORCE HEADQUARTERS • ALASKA
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31 March 2020

Commander's Note #10

FROM: JFHQ AKNG/OTAG

SUBJECT: Extenuating Circumstances Leave and Telework Policy

1. The crisis we face today is not a sprint, but a marathon. Everyone, including family members, will be impacted in some way by this pandemic. In appropriate cases, a commander should consider the need for a member to care for an immediate family member in making the decision to designate a member's alternate place of duty. We expect the requests for our forces to grow as the state continues to assess and address Alaskans' evolving needs. Accordingly, we must be ready to support with no gap in response. All members should be planning and preparing for this call and have in mind solutions for their individual and family circumstances to maintain full focus on future missions.
2. Additionally, as this current crisis is likely to be measured in months rather than weeks, ATAGs are delegated authority to approve members for "local leave" keeping in mind all applicable local and state-wide declarations regarding in-state movement. Recall time for local leave will be NLT 24 hours and dependent on real-world mission requirements, either for state or federal purposes.
3. As we stand ready to serve our neighbors, family and friends in the communities in which we live and work, the Alaska National Guard Command Team thanks you for what you have done and will do as we move forward. Point of contact for this Commander's Note is CMSgt Winfield Hinkley, Command Senior Enlisted Leader, AKNG-CSEL, winfield.s.hinkley.mil@mail.mil, 907-428-6052.

A handwritten signature in black ink, appearing to read "Torrence W. Saxe".

TORRENCE W. SAXE, Maj Gen, AKNG
The Adjutant General