Floating Holiday Notification
for
Partially Exempt and Excluded Employees

The overtime exempt employees listed below were directed to work on the following holiday:

_____

In accordance with 2 AAC 07.810, the personal leave account of each employee listed will be credited with 7.5 hours of personal leave.

Employee	PCN	Title

_____ _____
Approving Authority Date

_____ _____
Department Division

Distribution: Division of Finance Payroll Services