

## **PRELICENSURE COURSE & CORONAVIRUS**

**\*\* UPDATED MAY 18, 2020 \*\***

There is a change in the prelicensure course requirement.

**Starting Monday, June 8, 2020, all contractor applicants are required to provide a certificate of completion of the 25 or 30 hour prelicensure course unless they have already taken the class or are otherwise exempt. A copy of receipt of payment to a course provider will no longer satisfy the prelicensure course requirement (as previously permitted).**

**Prior to June 8, 2020**, because of the difficulty in conducting the course at this time, unless you have already taken the course or qualify for an exemption from the course, **DOPL is requiring the following as satisfaction of the 25 or 30 hour contractor prelicensure course** at this time:

1. You must **sign up for the course** for a future, undetermined date with one of the approved course providers (AGC, UHBA, or ABC). You will not actually take the course at this time.
2. You must **pay the provider** in advance for the course.
3. The course provider will give you a **receipt of payment** or other documentation that you signed up for the course.
4. **You will submit a copy of the receipt or other documentation along with your contractor application to DOPL as satisfaction of either 25 or 30 hour prelicensure course requirement.**
5. If you meet all of the other requirements for licensure, you will be issued a contractor's license.
6. **You have until **October 1, 2020** to attend the prelicensure course and provide the certificate of completion to DOPL.** You will receive an email notification from the Division and from the course providers that you have until October 1, 2020 to attend the prelicensure course and provide the certificate of completion to DOPL.
7. The course providers will then notify DOPL of any students that did not complete the course.
8. DOPL may take disciplinary action on the applicant, including revocation of license, if the course is not completed as outlined above.

All applicants that obtained a contractor's license by providing **only a receipt of payment** as satisfaction of the 25 or 30 hour prelicensure course will have **until October 1, 2020 to attend the prelicensure course** and provide the **certificate of completion to DOPL.**

BE ADVISED THAT THIS IS PROCESS IS TEMPORARY AND THAT THIS PROCESS WILL BE DISCONTINUED AFTER THE CORONAVIRUS EMERGENCY HAS ENDED.

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IF YOU HAVE QUESTIONS YOU MAY CALL THE CONSTRUCTION TRADES BUREAU at [b4@utah.gov](mailto:b4@utah.gov) OR ANY OF THE PRELICENSURE COURSE PROVIDERS.