

# 2023 ANNUAL SECURITY & FIRE SAFETY REPORT



Photo courtesy of University Communications

**MICHIGAN STATE**  

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**U N I V E R S I T Y**

MSU – East Lansing  
MSU CHM – Grand Rapids  
MSU College of Business – Troy  
MSU COM – Detroit Medical Center  
MSU COM – Macomb

## REVISION HISTORY

Per the 2016 Clery Handbook, if an institution makes corrections to statistics or policies after publishing their Annual Security and Fire Safety Report, they must update and redistribute the report.

The following are the corrections made to the 2023 Annual Security and Fire Safety Report:

<b>Revision Date</b>	<b>Revision Summary</b>
11/13/2023	In conducting a reassessment of a reported crime, we have identified necessary corrections and are revising our crime statistics accordingly. The following adjustments were made related to the same incident reported in 2022: - Non-Campus Building or Property Aggravated Assault – two statistics added, from 3 to 5.

# TABLE OF CONTENTS

<b>MESSAGE FROM THE CHIEF SAFETY OFFICER.....</b>	<b>4</b>
<b>THE CAMPUS .....</b>	<b>5</b>
<b>CRIME INFORMATION AND STATISTICS .....</b>	<b>6</b>
Campus Sex Crimes Prevention Act.....	6
<b>CHARTS OF CRIME STATISTICS .....</b>	<b>8</b>
Michigan State University – East Lansing.....	9
MSU College of Human Medicine – Grand Rapids .....	11
MSU Eli Broad College of Business – Troy.....	12
MSU College of Osteopathic Medicine – Detroit Medical Center .....	13
MSU College of Osteopathic Medicine – Macomb University Center.....	14
<b>CAMPUS SAFETY AND SECURITY.....</b>	<b>15</b>
Michigan State University Department of Police and Public Safety .....	15
Emergencies on Campus.....	15
Emergency Response and Evacuation Procedures .....	15
Testing of Emergency and Evacuation Procedures .....	16
Missing Student Notification Procedures .....	16
Care and Intervention Team .....	16
Reporting Crimes, Fires, Medical or Other Emergencies .....	17
On-Campus Reporting of Crimes .....	17
Off-Campus Crime and Coordination with Other Law Enforcement Agencies .....	18
Communication about Campus Crimes and Safety .....	18
Timely Warnings .....	18
Emergency Notifications .....	19
Public Safety Notices .....	19
Clery Crime and Fire Log.....	19
Programming.....	19
Safety and Security: Campus Facilities .....	20
Safety and Security: Residence Halls .....	20
<b>RELATIONSHIP VIOLENCE AND SEXUAL MISCONDUCT.....</b>	<b>21</b>
Relationship Violence and Sexual Misconduct and Title IX Policy .....	21
Immediate Considerations for Survivors .....	21
<i>Sexual Assault</i> .....	21
<i>Relationship Violence / Stalking</i> .....	22
Reporting .....	22
Reporting Contact Information.....	23
Interim Action for Survivors and Orders of Protection and No-Contact .....	23
Interim and Supportive Measures.....	23
Orders of Protection and No-Contact .....	24

Procedures.....	24
Appeals.....	25
Disciplinary Proceedings .....	25
Possible Sanctions .....	26
Confidentiality .....	27
Investigations/Hearings/Supportive Measures – Confidentiality .....	27
Public Reporting – Confidentiality.....	27
Interim and Supportive Measures – Confidentiality.....	27
Written Notification of Rights and Options.....	27
Written Notification of Final Determination .....	28
Awareness and Prevention.....	28
Educational Programs .....	28
Resources .....	30
<b>DRUGS AND ALCOHOL.....</b>	<b>31</b>
Drug and Alcohol Policy Statement.....	31
Alcohol and Other Drug Resources .....	31
Health Risks and Medical Consequences of Alcohol and Drug Use .....	33
The Law and University Policies .....	35
Federal and State Penalties for Alcohol or Drug Sale and Possession .....	35
MSU Ordinances .....	38
East Lansing Ordinances .....	38
<b>FIRE SAFETY INFORMATION AND STATISTICS.....</b>	<b>39</b>
Fire Statistics and Fire Log.....	39
Fire Safety Systems .....	46
Fire Safety Education and Training Programs.....	48
Fire Drills .....	49
Evacuation Procedures and Guidelines .....	49
Fire Safety Violations and Prohibitions.....	49
Reporting Fire Safety Information .....	51
Plans for Future Improvements in Fire Safety .....	51
<b>REPORT ON SECURITY AND SAFETY AT MSU COLLEGE OF HUMAN MEDICINE IN GRAND RAPIDS.....</b>	<b>52</b>
<b>REPORT ON SECURITY AND SAFETY AT MSU ELI BROAD COLLEGE OF BUSINESS IN TROY.....</b>	<b>53</b>
<b>REPORT ON SECURITY AND SAFETY AT MSU MACOMB COMMUNITY COLLEGE – COLLEGE OF</b>	
<b>OSTEOPATHIC MEDICINE.....</b>	<b>54</b>
<b>REPORT ON SECURITY AND SAFETY AT MSU DETROIT MEDICAL CENTER – COLLEGE OF</b>	
<b>OSTEOPATHIC MEDICINE.....</b>	<b>55</b>

# MICHIGAN STATE UNIVERSITY

## MESSAGE FROM THE CHIEF SAFETY OFFICER



Dear Spartan Community,

Thank you for taking the time to read the 2023 Annual Security & Fire Safety Report. Throughout this guide, you will find crime statistics, information on campus safety and security, university emergency procedures, and more. I trust that you will find this information useful and informative about the measures that are in place at Michigan State University to assist in keeping you safe.

As your campus safety leader, I want to emphasize that the university, in addition to the MSU Department of Police and Public Safety (DPPS), is here for you as a resource. You can learn more about MSU DPPS by visiting our website at [dpps.msu.edu](https://dpps.msu.edu). We also encourage you to connect with us via our social media platforms on [Facebook](#), [Twitter](#), [Instagram](#), and [LinkedIn](#). You can also download the SafeMSU App through the [Apple Store](#) or [Google Play](#). It is our department's goal to continuously share our story and connect with you – our Spartan community.

Know that you can always reach out to MSU DPPS by calling 517-355-2221, or 911 for emergencies. We are here for you, and look forward to continuing the effort of building a stronger and safer campus together.

Sincerely,

Marlon C. Lynch

Vice President and Chief Safety Officer

Michigan State University



### Department of Police and Public Safety

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## THE CAMPUS

MSU, a pioneer land-grant institution, was founded in 1855. The East Lansing campus is part of a metropolitan area with a population of approximately 548,000. The curriculum includes more than 200 programs of undergraduate and graduate studies in 17 degree-granting colleges taught by approximately 5,671 faculty and academic staff and 1,209 graduate assistants. Approximately 7,126 nonacademic employees support the instructional, research and public service activities of the University.

For the 2022 fall semester, 49,659 students were enrolled: 38,574 undergraduates (19,906 women and 18,668 men), 7,956 graduate students, and 3,129 students in professional programs.

The property holdings of MSU at East Lansing total approximately 5,200 acres. Of this total, 2,100 acres are in existing or planned campus development; the remaining acres are devoted to experimental farms, outlying research facilities, and more than 700 acres of protected natural areas. There are 578 structures on the contiguous campus, 82 lane miles of university-owned roadways, and 125 miles of walkways.

MSU also maintains academic programs in Grand Rapids, Detroit, Macomb, and Troy, Michigan. Compliance with the Clery Act requires that the University consider these locations separate campuses from the main campus in East Lansing for reporting purposes<sup>1</sup>.

At the Grand Rapids campus, the MSU College of Human Medicine maintains academic, research, and administrative facilities, including headquarters at the Secchia Center and leased space at the Grand Rapids Research Center. The Secchia Center is an eight-story, 180,000-square-foot facility that includes clinical teaching examination rooms, simulation suites, classrooms, offices, and student areas. It is located in downtown Grand Rapids at Michigan Street and Division Avenue.

The MSU Eli Broad College of Business offers an Executive MBA program at the Management Education Center in Troy, Michigan. The MSU Management Education Center is a 25-acre site that is located on the corner of Crooks Road and Square Lake Road in Troy. The 30,000-square-foot building operates as a full-service conference center and educational facility with classrooms, offices, amphitheaters, and auditorium. This location offers business professionals the opportunity to earn an MBA in an intense, compressed 19-month accredited program that is nationally recognized.

The MSU College of Osteopathic Medicine has two campuses separate from the East Lansing campus—one in Macomb Township and the other in Detroit. The Detroit campus is

located on the campus of the Detroit Medical Center (DMC) in “Midtown” Detroit and is surrounded by several tertiary care hospitals and The Barbara Ann Karmanos Cancer Center. The DMC has over 900 graduate medical education positions, of which 84 are osteopathic. In partnership with the College of Osteopathic Medicine, the College of Nursing also offers its Accelerated Second Degree BSN program to student cohorts enrolled at the DMC site.

The Macomb campus is located on the campus of Macomb Community College, 44575 Garfield Road, Clinton Township. The campus consists of classroom, laboratory, and office facilities in the Macomb Community College University Center, which are leased by MSU. While the educational program of the MSU College of Osteopathic Medicine is geared primarily to the training of primary medicine physicians, the curriculum and educational programs are also designed to meet the continuing need for medical specialists and teacher-investigators.

The policies and procedures presented in this annual report are applicable to all MSU locations. To the extent any differences exist in the manner the policies and procedures are implemented at the Grand Rapids, Troy, Detroit, or Macomb, campuses, they are noted accordingly in this report.

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<sup>1</sup> The 2020 U.S. Department of Education Clery Act Appendix for Federal Student Aid Handbook states, “if an additional location, branch campus, school within the institution, or an administrative location is not within a

reasonably contiguous area, such location would be considered a separate campus for reporting purposes.”

## CRIME INFORMATION AND STATISTICS

At Michigan State University (MSU), we take safety very seriously. Each member of the campus community—students, and employees—play an active role in preventing and reporting incidents that jeopardize safety on and around campus. Please review this information carefully.

MSU, in compliance with the Jeanne Clery Disclosure of Campus Security Policy & Campus Crime Statistics Act (Clery Act) and the Higher Education Opportunity Act, publishes this document annually to provide its current students and employees and prospective students and employees with an overview of the University's security and safety resources, policies, and procedures. A hard copy of this document may be obtained by contacting Maja Myszkowski, Clery Act Compliance Coordinator, at (517) 353-2620 or email at [clery@msu.edu](mailto:clery@msu.edu). The University also reports the annual crime and fire statistics contained in this report to the U.S. Department of Education. A searchable database containing those statistics can be found at [ope.ed.gov/campussafety/#/](http://ope.ed.gov/campussafety/#/).

This report contains general information about the campus, police and public safety resources, reporting crimes, coordination between law enforcement agencies, fire and medical emergencies, crime and fire prevention, victim support services, the law and University policies, campus facilities, residence hall security, crime statistics, fire statistics, the crime and fire log, the University's Relationship Violence and Sexual Misconduct and Title IX Policy, and the MSU Drug and Alcohol Policy. It also contains information about alcohol and other drug health risks, drug and alcohol laws and penalties, and campus alcohol and other drug education and counseling resources.

Campus crime statistics included in this report are gathered from a variety of sources, including campus and local law enforcement agencies where MSU has Clery geography and other individuals identified as Campus Security Authorities (CSAs)<sup>2</sup>. The MSU Clery Act Compliance Coordinator prepares the report. Their contact information is:

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<sup>2</sup> Campus Security Authorities (CSAs) are: (1) A campus police department or a campus security department of an institution. (2) Any individual or individuals who have responsibility for campus security but who do not constitute a campus police department or a campus security department (e.g., an individual who is responsible for monitoring the entrance into institutional property). (3) Any individual or organization specified in an institution's

The University established a Clery Compliance Committee in 2015, chaired by the Clery Act Compliance Coordinator, to enhance efficiency and coordination to provide an effective response to Clery Act obligations, including the drafting of this report. This committee is made up of representatives from: Student Life & Engagement, Office for Civil Rights and Title IX Education and Compliance, Office of the General Counsel, Athletics, University Communications, International Studies and Programs, MSU Department of Police and Public Safety, University Health and Wellbeing, Office of the Provost, Human Resources, Real Estate Operations, New Student Orientation, Office of Risk Management and Insurance, Continuing Education, University Advancement, Sports Medicine, Infrastructure Planning and Facilities, College of Osteopathic Medicine, College of Human Medicine, Health Care, and Office of Audit, Risk and Compliance. The committee receives annual training and meets to ensure compliance is cohesive and coordinated. Committee members review policies and procedures related to the Clery Act, review the Annual Security and Fire Safety report drafts, and discuss ways to improve these various components of Clery Act compliance. A steering committee comprising representatives from Residential Education and Housing Services, Office of Student Support & Accountability, MSU Department of Police and Public Safety, and Office of General Counsel meets monthly with the Clery Act Compliance Coordinator to discuss specific Clery-related issues. Real Estate Operations and the Clery Act Compliance Coordinator also meet monthly as a part of the Clery geography sub-committee.

Criminal statistics are reported by MSU Department of Police and Public Safety to the Michigan State Police for transmittal to the Federal Bureau of Investigation. The information is published in the annual publications *Crime in Michigan* and *Crime in the United States*, available at all public libraries and most law enforcement agencies in the United States. Information may also be obtained at the following web sites:

- FBI Uniform Crime Reporting ([ucr.fbi.gov](http://ucr.fbi.gov))
- Michigan State Police Incident Crime Reporting ([www.michigan.gov/msp/0,4643,7-123-72297\\_24055-556722--,00.html](http://www.michigan.gov/msp/0,4643,7-123-72297_24055-556722--,00.html)), and
- U.S. Department of Education Campus Safety and Security Analysis ([ope.ed.gov/campussafety/#/](http://ope.ed.gov/campussafety/#/)).

### Campus Sex Crimes Prevention Act

The Campus Sex Crimes Prevention Act (CSCPA) is a federal law that provides for the tracking of convicted, registered sex

statement of campus security policy as an individual or organization to which students and employees should report criminal offenses. (4) An official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline and campus judicial proceedings.

offenders enrolled as students at institutions of higher education or working or volunteering on campus.

The CSCPA amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act to require sex offenders already required to register in a state to provide notice, as required under state law, to each institution of higher education in that state at which the person is employed, carries on a vocation, or is a student. It also mandates that state procedures ensure that this registration information is promptly made available to law enforcement agencies with jurisdiction where the institutions of higher education are located and that it is entered into appropriate state records or data systems.

The Michigan State Police maintain a listing of all registered sex offenders in Michigan. This information is available online at: [mspsor.com](http://mspsor.com) or through MSU Department of Police and Public Safety.



## CHARTS OF CRIME STATISTICS

This section includes five charts of crime statistics. The charts show the number of crimes reported to have occurred at MSU locations and reported in calendar years 2020, 2021, and 2022. For purposes of complying with the Clery Act reporting requirements, the University must consider the following as separate campuses from the East Lansing campus: its College of Human Medicine location in Grand Rapids, its College of Osteopathic Medicine locations in Detroit and Macomb, and the MSU Eli Broad College of Business location in Troy. Accordingly, each campus' statistics are reported separately in the charts that follow.

This report includes statistics on the following crimes: murder, non-negligent manslaughter, manslaughter by negligence, rape, fondling, incest, statutory rape, robbery, aggravated assault, burglary, motor vehicle theft, arson, domestic violence, dating violence, stalking, arrests and disciplinary referrals for liquor law violations, drug law violations, and illegal weapons possession. This report also includes statistics on hate crimes. The list of crimes that must be reported as hate crimes include some of the aforementioned offenses (murder, non-negligent manslaughter, manslaughter by negligence, rape, fondling, incest, statutory rape, robbery, aggravated assault, burglary, motor vehicle theft, arson), as well as crimes of larceny-theft, simple assault, intimidation, destruction, damage, or vandalism of property that was motivated by the offender's bias against race, gender, religion, sexual orientation, ethnicity, national origin, gender identity, or disability.

### *Liquor, Drug, and Weapons Reporting*

The charts provide statistics for all Clery-reportable crimes separated by campus. This includes the number of arrests for liquor, drug, and weapons law violations at each campus. The charts also show the number of students and employees referred for campus disciplinary action for conduct that would constitute both a liquor, drug, and/or weapons law violation. Not all individuals referred for campus disciplinary action were found to have violated the rules.

Per Department of Education guidance, if a person is arrested or referred for discipline for multiple violations during a single incident (e.g., both drug and liquor), officers should apply discretion regarding which arrest/referral to count. In an effort of transparency and to discourage such violations, MSU chooses to count all relevant liquor, drug, and weapons arrests/referrals within the same incident. However, in accordance with the guidance, the only exception to this is that if an arrest is counted for a single event, coinciding disciplinary referrals are deduplicated and not counted.

### *Statistics Gathering*

The information provided includes incidents reported to the MSU Department of Police and Public Safety, other Campus Security Authorities (CSAs), and local law enforcement authorities with jurisdiction over each location. CSAs are instructed to report Clery-reportable crimes directly to MSU

Department of Police and Public Safety. The Clery Act Compliance Coordinator conducts outreach to local law enforcement agencies to gather statistics for Clery Geography within their jurisdictions. Not all local law enforcement agencies responded to the request for statistics. The statistics in each chart include all reported crimes, not just those crimes determined to have occurred. The reported crimes may have involved individuals not associated with the University. Disciplinary referral information is gathered from relevant university sources.

Campus Security Authorities include, but are not limited to: MSU Department of Police and Public Safety, Office of Institutional Equity, faculty advisors to registered student organizations, resident assistants, coaches of Intercollegiate Athletics, Director of Intercollegiate Athletics, Residence Education and Housing Services—Administration and Residence Education units, Office of Student Support & Accountability, Fraternity & Sorority Life staff, Assistant Director of Student Life – Student Government Advising, Assistant Director for Registered Student Organizations and Late-Night Programming, Director of Office for Education Abroad, Education Abroad Program Directors, Senior Vice President for Student Life and Engagement, Secchia Center Security Manager, Associate Director of the Broad School Executive MBA Program at the MSU Troy Management Education Center, Associate Dean, College of Osteopathic Medicine-Detroit, and Assistant Dean, College of Osteopathic Medicine-Macomb.

### *Clery Geography*

Each chart provides information about the Clery Geography location where the alleged crime, arrest, or incident resulting in disciplinary action occurred. For purposes of all below charts, the following definitions apply as defined by the Clery Act and its implementing regulations:

- "Total on Campus" refers to all statistics compiled for the University campus.
- "Campus Residential Facilities" refers to all on campus University housing, a subset of "Total on Campus."
- MSU provides student housing on the East Lansing campus. No on-campus student housing facilities are provided at any of its other separate campuses (in Grand Rapids, Detroit, Macomb, or Troy).
- "Non-campus Building or Property" is defined as (1) any building or property owned or controlled by a student organization that is officially recognized by the University; or (2) any building or property owned or controlled by the University that is used in direct support of or in relation to the University's educational purposes, is frequently used by students, and is not within the reasonably contiguous geographic area of the University.
- "Public Property" includes all public property (i.e., property owned or operated by a governmental entity other than MSU), including thoroughfares, streets, sidewalks, and parking facilities, that are within the campus or immediately adjacent to and accessible from the campus.

## Michigan State University – East Lansing

### Crimes Reported – East Lansing<sup>3</sup>

Year	Total On Campus (Includes CRF)			Campus Residential Facilities (CRF)			Non-campus Building or Property			Public Property <sup>4</sup>		
	2020	2021	2022	2020	2021	2022	2020	2021	2022	2020	2021	2022
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0
Rape	13*	19	19	11	18	17	91*	6*	1	0	0	0
Fondling	3*	4	26	1	4	19	1*	3	3	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory rape	1	1	0	0	1	0	0	0	0	0	0	0
Robbery	0	3	4	0	2	0	0	1	0	0	0	0
Aggravated Assault	8±	4	5	2±	3	2	2	6	5	1	0	1
Burglary	19	19	33	11	15	24	8	4	16	0	0	0
Motor Vehicle Theft <sup>5</sup>	21	31	36	0	0	0	7	18	9	0	0	0
Arson	0	1	5	0	0	2	0	1	0	0	0	0
Domestic Violence	2±	5	2	2±	2	1	0	1	1	0	0	0
Dating Violence	9	10	14	7	6	10	0	0	0	1	0	0
Stalking	19	15	54	7	8	29	0	1	1	0	0	0

### Liquor, Drug, and Weapons Law Violations – East Lansing

Year	Total On Campus (Includes CRF)			Campus Residential Facilities (CRF)			Non-campus Building or Property			Public Property		
	2020	2021	2022	2020	2021	2022	2020	2021	2022	2020	2021	2022
Liquor Law Arrests	2	0	4	0	0	1	0	0	0	1	1	0
Liquor Law Disciplinary Referrals	151	673	794	151	672	780	0	0	0	0	0	0
Drug Law Arrests	3	3	4	0	0	1	0	2	0	4	3	0
Drug Law Disciplinary Referrals	116	117	194	116	117	189	0	0	0	0	0	0
Weapons Law Arrests	5	3	2	0	1	1	0	2	0	2	2	1
Weapons Law Disciplinary Referrals	0	2	1	0	2	0	0	0	0	0	0	0

### Hate Crimes – East Lansing

2020: No hate crimes reported.

2021: No hate crimes reported.

2022: Two on-campus and residential facility intimidation incidents characterized by sexual orientation bias, one on-campus intimidation incident characterized by religious bias, one on-campus and residential facility intimidation incident characterized by religious bias, one on-campus intimidation incident characterized by race bias, one on-campus and residential facility intimidation incident characterized by race bias.

± In conducting a reassessment of a reported crime, we have identified certain human errors and are revising our crime statistics above accordingly. On October 1, 2023, the following adjustments were made related to the same incident reported in 2020:

- On Campus and On Campus Residential Facilities Domestic Violence – one statistic added.
- On Campus and On Campus Residential Facilities Aggravated Assault – one statistic added.

<sup>3</sup> The MSU Department Police and Public Safety unfounded three crimes in 2022. These crimes were: two reported incidents of burglary and one reported incident of motor vehicle theft. The MSU Department Police and Public Safety unfounded four crimes in 2021. These crimes were: three reported incidents of burglary and one reported incident of aggravated assault. For each of the incidents, a law enforcement investigation determined that the crime never occurred. The Department MSU Police and Public Safety unfounded seven crimes in 2020. These crimes were: two reported incidents of burglary, one reported incident of rape, and four reported incidents of motor vehicle theft.

A crime is considered unfounded for *Clery Act* purposes only if sworn or commissioned law enforcement personnel make a formal determination that the report is false or baseless and only if the evidence from a complete and thorough investigation establishes that the crime reported was not completed or attempted in any manner.

<sup>4</sup> The East Lansing Police Department (ELPD) has informed MSU that it is unable to generate a report which fully disaggregates the Clery-defined public property surrounding MSU's East Lansing campus from other areas within the ELPD's patrol jurisdiction, specifically the sidewalks. Accordingly, MSU's East Lansing campus public property charts do not include Clery crime statistics from the ELPD for such crimes that occurred on sidewalks in front of private businesses immediately adjacent to campus unless such crimes were reported to have occurred on roadways.

<sup>5</sup> Most of the motor vehicle thefts are thefts of moped vehicles.

\*The University employed an individual as a physician who pled guilty to sexual assault of individuals based, in large part, on conduct that occurred under the guise of medical treatment. The individual, Larry Nassar, was terminated from his position at the University in 2016, sentenced in 2017 and 2018, and is serving a prison sentence for his crimes. For more information, please see: [msu.edu/ourcommitment/news/nassar-information.html](https://msu.edu/ourcommitment/news/nassar-information.html).

At times, it is challenging to identify the exact number of incidents for Clery purposes, however, because some of the individuals treated by Nassar on numerous occasions (in some cases, many years ago) and could not recall with precision the number of appointments they attended or the type of conduct during any particular appointment. Because the University does not have any way to provide the total number of unique incidents reported related to Nassar, we have reported as follows.<sup>6</sup>

In 2022, 0 individuals made reports against Nassar of sexual assault that occurred on the University's on campus property or non-campus property (i.e., Nassar's medical office). Thus, the total number of on-campus reports of crimes related to Nassar are: 0 counts of rape and 0 counts of fondling. The total number of non-campus property reports of crimes related to Nassar are: 0 counts of rape and 0 counts of fondling. Note that the Clery Act requires counting incidents of crime in the year reported, not the year in which the incident occurred.

In 2021, the total number of on-campus reports of crimes related to Nassar are: 0 counts of rape and 0 counts of fondling. The total number of non-campus property reports of crimes related to Nassar are: 2 counts of rape and 0 counts of fondling.

In 2020, the total number of on-campus reports of crimes related to Nassar were: 1 count of rape and 0 counts of fondling. The total number of non-campus property reports of crimes related to Nassar were: 91 counts of rape and 0 counts of fondling.

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<sup>6</sup> When an individual provided an estimated number of incidents, the University counted based on a reasonable interpretation of the individual's report. For example, (a) if an individual reported "a couple" instances of rape, the University counted 2; (b) if an individual reported "a few" instances, the University counted 3; (c) if an individual reported "a handful" of instances, the University counted 5; (d) if an individual provided a range (i.e., 3-5 instances), the University counted the higher end of the range (i.e., the University counted 5); and (e) if an individual reported an instance of rape occurred "once a week for a year," the University counted 52.

## MSU College of Human Medicine – Grand Rapids

### Crimes Reported – Grand Rapids<sup>7</sup>

Year	Total On Campus (Includes CRF) <sup>8</sup>			Campus Residential Facilities (CRF) <sup>2</sup>			Non-campus Building or Property <sup>10</sup>			Public Property		
	2020	2021	2022	2020	2021	2022	2020	2021	2022	2020	2021	2022
Murder/Non-Negligent Manslaughter	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Manslaughter by Negligence	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Rape	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Fondling	0	1	0	N/A	N/A	N/A	0	0	0	0	0	0
Incest	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Statutory rape	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Robbery	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Aggravated Assault	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Burglary	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Arson	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Domestic Violence	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Dating Violence	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Stalking	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0

### Liquor, Drug, and Weapons Law Violations – Grand Rapids

Year	Total On Campus (Includes CRF)			Campus Residential Facilities (CRF)			Non-campus Building or Property			Public Property		
	2020	2021	2022	2020	2021	2022	2020	2021	2022	2020	2021	2022
Liquor Law Arrests	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Liquor Law Disciplinary Referrals	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Drug Law Arrests	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Drug Law Disciplinary Referrals	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Weapons Law Arrests	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0
Weapons Law Disciplinary Referrals	0	0	0	N/A	N/A	N/A	0	0	0	0	0	0

### Hate Crimes – Grand Rapids

2020: No hate crimes reported.

2021: No hate crimes reported.

2022: No hate crimes reported.

<sup>7</sup> Law enforcement agencies did not report any unfounded crimes in 2020, 2021, or 2022.

<sup>8</sup> The “on-campus” category consists of the MSU College of Human Medicine location at the Secchia Center, 15 Michigan Street NE. MSU owns this single building, which is an academic/administrative facility.

<sup>9</sup> MSU does not provide any on-campus student housing at the Secchia Center in Grand Rapids.

<sup>10</sup> The “non-campus building or property” category includes the MSU College of Human Medicine locations at (1) the Grand Rapids Research Center at 400 Monroe Ave, NW and (2) parking property at 534 Monroe Ave, NW.

## MSU Eli Broad College of Business – Troy

### Crimes Reported – Troy<sup>11</sup>

Year	Total On Campus (Includes CRF) <sup>12</sup>			Campus Residential Facilities (CRF) <sup>13</sup>			Non-campus Building or Property <sup>14</sup>			Public Property		
	2020	2021	2022	2020	2021	2022	2020	2021	2022	2020	2021	2022
Murder/Non-Negligent Manslaughter	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Manslaughter by Negligence	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Rape	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Fondling	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Incest	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Statutory rape	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Robbery	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Aggravated Assault	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Burglary	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Motor Vehicle Theft	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Arson	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Domestic Violence	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Dating Violence	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Stalking	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0

### Liquor, Drug, and Weapons Law Violations – Troy

Year	Total On Campus (Includes CRF)			Campus Residential Facilities (CRF)			Non-campus Building or Property			Public Property		
	2020	2021	2022	2020	2021	2022	2020	2021	2022	2020	2021	2022
Liquor Law Arrests	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Liquor Law Disciplinary Referrals	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Drug Law Arrests	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Drug Law Disciplinary Referrals	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Weapons Law Arrests	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Weapons Law Disciplinary Referrals	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0

### Hate Crimes – Troy

2020: No hate crimes reported.

2021: No hate crimes reported.

2022: No hate crimes reported.

<sup>11</sup> Law enforcement agencies did not report any unfounded crimes in 2020, 2021, or 2022.

<sup>12</sup> The “on-campus” category consists of the MSU Eli Broad College of Business location at the Management Education Center, 811 West Square Lake Road, Troy, Michigan. MSU owns this facility.

<sup>13</sup> MSU does not provide any on-campus student housing in Troy.

<sup>14</sup> MSU has no non-campus building or property in Troy.

## MSU College of Osteopathic Medicine – Detroit Medical Center

### Crimes Reported – Detroit<sup>15</sup>

Year	Total On Campus (Includes CRF) <sup>16</sup>			Campus Residential Facilities (CRF) <sup>17</sup>			Non-campus Building or Property <sup>18</sup>			Public Property		
	2020	2021	2022	2020	2021	2022	2020	2021	2022	2020	2021	2022
Murder/Non-Negligent Manslaughter	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Manslaughter by Negligence	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Rape	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Fondling	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Incest	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Statutory rape	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Robbery	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Aggravated Assault	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Burglary	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Motor Vehicle Theft	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Arson	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Domestic Violence	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Dating Violence	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Stalking	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0

### Liquor, Drug, and Weapons Law Violations – Detroit

Year	Total On Campus (Includes CRF)			Campus Residential Facilities (CRF)			Non-campus Building or Property			Public Property		
	2020	2021	2022	2020	2021	2022	2020	2021	2022	2020	2021	2022
Liquor Law Arrests	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Liquor Law Disciplinary Referrals	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Drug Law Arrests	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Drug Law Disciplinary Referrals	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Weapons Law Arrests	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Weapons Law Disciplinary Referrals	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0

### Hate Crimes – Detroit

2020: No hate crimes reported.

2021: No hate crimes reported.

2022: No hate crimes reported.

<sup>15</sup> Law enforcement agencies did not report any unfounded crimes in 2020, 2021, or 2022.

<sup>16</sup> The “on-campus” category consists of the MSU College of Osteopathic Medicine location in the Detroit Medical Center (DMC), 4707 Saint Antoine St.

<sup>17</sup> MSU does not provide any on-campus student housing at DMC.

<sup>18</sup> MSU COM has no non-campus building or property at DMC.

## MSU College of Osteopathic Medicine – Macomb University Center

### Crimes Reported – Macomb<sup>19</sup>

Year	Total On Campus (Includes CRF) <sup>20</sup>			Campus Residential Facilities (CRF) <sup>21</sup>			Non-campus Building or Property <sup>22</sup>			Public Property		
	2020	2021	2022	2020	2021	2022	2020	2021	2022	2020	2021	2022
Murder/Non-Negligent Manslaughter	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Manslaughter by Negligence	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Rape	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Fondling	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Incest	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Statutory rape	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Robbery	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Aggravated Assault	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Burglary	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Motor Vehicle Theft	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Arson	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Domestic Violence	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Dating Violence	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Stalking	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0

### Liquor, Drug, and Weapons Law Violations – Macomb

Year	Total On Campus (Includes CRF)			Campus Residential Facilities (CRF)			Non-campus Building or Property			Public Property		
	2020	2021	2022	2020	2021	2022	2020	2021	2022	2020	2021	2022
Liquor Law Arrests	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Liquor Law Disciplinary Referrals	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Drug Law Arrests	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Drug Law Disciplinary Referrals	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Weapons Law Arrests	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0
Weapons Law Disciplinary Referrals	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0

### Hate Crimes – Macomb

2020: No hate crimes reported.

2021: No hate crimes reported.

2022: No hate crimes reported.

<sup>19</sup> Law enforcement agencies did not report any unfounded crimes in 2020, 2021, or 2022.

<sup>20</sup> The “on-campus” category consists of the MSU College of Osteopathic Medicine – Macomb Community College University Center (MCCUC), 44575 Garfield Rd, Clinton Township, MI 48038-1139.

<sup>21</sup> MSU does not provide any on-campus student housing at MCCUC.

<sup>22</sup> MSU has no non-campus building or property at MCCUC.

## CAMPUS SAFETY AND SECURITY

### Michigan State University Department of Police and Public Safety

MSU Department of Police and Public Safety was established in 1928. It currently has approximately 105 full-time employees; approximately 70 are positions for police officers. Pursuant to Michigan Public Act 120 of 1990 and MSU Ordinances 4.0 and 5.0, the MSU Department of Police and Public Safety has law enforcement authority and jurisdiction over all property owned and governed by the MSU Board of Trustees.

The duties of MSU Department of Police and Public Safety employees include providing law enforcement and public safety services, which include patrol, criminal investigations, special victim investigations and support, community outreach and engagement, emergency management, fire safety, parking services, special event management, security services, and access control.

MSU Department of Police and Public Safety maintains a cooperative relationship with other local, county, state, and federal law enforcement agencies. This cooperation includes multi-jurisdictional investigations of alleged crimes, special events coordination, shared disaster exercises, and joint training programs. An Ingham County Mutual Police Assistance Agreement among MSU, the County of Ingham, the Cities of Lansing, East Lansing, Williamston, Leslie, and Mason, the Village of Stockbridge, Lansing Charter Township, and the Charter Township of Meridian permits the respective parties' police officers to provide supplemental police protection to each other in the event of an emergent or special police need of a magnitude beyond the capabilities of a single police department.

Additionally, MSU Department of Police and Public Safety partners with the City of East Lansing on the deployment of the PEACE (Proactive Engagement and Community Enhancement) Team, which seeks to "stop criminal activity before it happens, while providing education and promoting community safety and crime prevention." This team is strategically deployed throughout the community based on a data driven policing model.

The mission of the MSU Department of Police and Public Safety is to enforce laws and provide public safety services in an inclusive and accessible manner through outreach, engagement and care to support the Spartan community. MSU Department of Police and Public Safety has various specialized areas in place to support their mission, including Special Victims Unit (SVU), Center for Trauma-Informed Investigative Excellence (Center), Investigations, Community Care, Bias Incident Response, Emergency Management, Records & Analysis, Property & Evidence, Fire Safety, Health Affairs, and Community Engagement.

## Emergencies on Campus

### Emergency Response and Evacuation Procedures

The University is dedicated to providing a safe and secure environment for students, employees, visitors, and guests. The MSU Department of Police and Public Safety maintains comprehensive information about the University's emergency management resources, including active violence situations, on its website at [dpps.msu.edu](https://dpps.msu.edu).

All members of the MSU community are notified on an annual basis that they are encouraged to report to MSU Department of Police and Public Safety any situation or incident on campus that involves a significant emergency or dangerous situation that may pose an immediate or ongoing threat to the health or safety of students and/or employees on campus. MSU Department of Police and Public Safety is responsible for responding to, and summoning the necessary resources to notify the community, mitigate, investigate, and document any event that may cause a significant emergency or dangerous situation. Individuals at all MSU campuses are advised to report emergency or dangerous situations to the local police department.

MSU Department of Police and Public Safety has established the Emergency Operations Plan (EOP), which describes the University's emergency management organization, policies, and response guidelines for the campus. The EOP is based on the National Incident Management System and National Response Framework. The plan sets forth a systematic approach for managing emergencies or dangerous situations that threaten the health and safety of the campus community or disrupt its programs or activities. In addition, MSU Department of Police and Public Safety have established other plans to support managing emergencies that include: a Disaster Recovery Plan, Continuity of Government Plan, and various Continuity of Operations plans for key units that perform an emergency support function.

The MSU Vice President and Chief Safety Officer, or designee, serves as the University's Emergency Management Coordinator and is responsible for directing the emergency management efforts. The EOP identifies other departments, units, and individuals responsible for providing emergency response or critical support services and describes their respective roles and responsibilities.

The EOP and associated plans describe the process MSU Department of Police and Public Safety uses to confirm that there is a significant emergency or dangerous situation. The MSU Department of Police and Public Safety Emergency Management Division assesses the danger and potential threat the event may pose to the safety of the campus community and determines the appropriate course of action in light of the specific circumstances.



The University has Emergency Action Teams and plans for each building on campus. Each team receives training on how to implement protective measures—including evacuation, seeking shelter, and/or securing-in-place plans—for its building. Evacuation, seeking shelter, and securing-in-place plans and procedures are available at [dpps.msu.edu](https://dpps.msu.edu).

## Testing of Emergency and Evacuation Procedures

Evacuation and seeking shelter drills and exercises are conducted annually in academic buildings. Secure-in-place plans are demonstrated and discussed in all training sessions for Emergency Action Teams and drills to test those plans are offered to building occupants. Beginning in 2017, MSU Department of Police and Public Safety Emergency Management Division personnel developed and continue to deliver a specialized drill instructing persons how to properly secure-in-place for an active violence incident. The residence halls conduct a minimum of two evacuation and sheltering drills between the months of August and April each academic year and conduct a minimum of one during the summer semester in halls used for summer school. Drills can be either announced or unannounced.

The purpose of evacuation, seeking shelter, and securing-in-place drills is to prepare building occupants for an organized response in case of an emergency. During each drill, occupants practice drill procedures and familiarize themselves with the location of emergency exits, safe space to secure within, and the sound of alarms. This process also provides the University an opportunity to test the operation of fire and life safety system components in the buildings. The MSU Department of Police and Public Safety Emergency Management Division conducts follow-through activities designed for assessment and evaluation of emergency evacuation, seeking shelter, and securing-in-place plans and capabilities.

The MSU Department of Police and Public Safety Emergency Management Division maintains records of drills, documenting the date, time, and description of the exercise, as well as whether it was announced or unannounced. These records are available by request.

The mass notification system, Everbridge, is tested three times per year: typically, early Fall Semester, early Spring Semester, and again during National Severe Weather Awareness Week in March. The messaging includes a “blast” e-mail and a text message with links to additional information, including publication of emergency response and evacuation procedures. Evacuation alarms are tested in all non-residential facilities annually. All buildings that have not had an actual evacuation occur in the previous year are tested. In addition, all residential facilities are required to test evacuation procedures for those facilities annually. That occurs within the first week of the fall semester and again during the spring semester.

## Missing Student Notification Procedures

In compliance with the Higher Education Opportunity Act, the University has established procedures to be followed when a student residing in on-campus housing has been reported missing for more than 24 hours.

At the time of registration, all students are requested to provide the Office of the Registrar with the name and contact information of a personal emergency contact person(s). Additionally, students residing in on-campus housing have the option to identify a specific Missing Student Emergency Contact who would get notified in the event that the student is determined to be missing. To register a Missing Student Emergency Contact, students residing in on-campus housing can visit My Housing ([liveon.msu.edu/Mercury](https://liveon.msu.edu/Mercury)) and click on “Submit Missing Person Emergency Contact.” This information is maintained in a Personal Emergency Contact System and is designated as confidential. Only authorized campus officials, including designees of the Director of Residence Education and Housing Services and officers in MSU Department of Police and Public Safety, are provided this information in furtherance of the missing student investigation.

Incidents of missing students at the University should be reported immediately to MSU Department of Police and Public Safety at (517) 355-2221. If MSU Department of Police and Public Safety determines that a student who resides in an on-campus student housing facility has been missing for more than 24 hours, MSU Department of Police and Public Safety will contact, within 24 hours of the official determination, the person(s) the student designated as a Missing Person Emergency Contact. If the missing student is under 18 years of age and not emancipated, the student’s custodial parent or legal guardian will be notified, in addition to notifying any additional contact person designated by the student. MSU Department of Police and Public Safety will also inform the local law enforcement agency that has jurisdiction in the area, if other than the MSU Department of Police and Public Safety,

MSU Department of Police and Public Safety actively investigates all reports of students missing from campus. The investigation is conducted pursuant to existing law and established policies and procedures of MSU Department of Police and Public Safety.

## Care and Intervention Team

The Care and Intervention Team strives to promote individual well-being and success, while also prioritizing community safety. Utilizing a collaborative and proactive approach, the team is committed to identifying, preventing, assessing, intervening, and reducing threats to the safety and well-being of the MSU community. The goals of the Care and Intervention Team are to: provide a safe and supportive physical and emotional environment for members of the university community; identify, assess, and intervene with individuals who are struggling or who demonstrate concerning

or threatening behavior; and provide support and resources to community members who are concerned for another individual. The Care and Intervention Team meets regularly to assess the likelihood of risk and identify action that can be taken to potentially mitigate the risk. It is composed of representatives of the following offices: ADA Coordinator, Counseling and Psychiatric Services, Employee Assistance Program, Human Resources/Faculty and Academic Staff Affairs, MSU Police and Public Safety, Office for Civil Rights and Title IX Education and Compliance, Office of International Students and Scholars, Office of Student Support and Accountability, Residence Education and Housing Services, Resource Center for Persons with Disabilities, and the Graduate School/Undergraduate Education. The website, [ossa.msu.edu/cait](http://ossa.msu.edu/cait) includes an online referral form by which anyone can refer an issue of concern to the team for review.

## Reporting Crimes, Fires, Medical or Other Emergencies

**If you are a victim of a crime, a witness to a crime, or need to report a fire, medical, or other emergency, on or off-campus at any of MSU's campuses, DIAL 911.**

MSU community members who become aware of criminal activity that represents a threat to students, employees, or campus visitors should report the criminal activity to the MSU Department of Police and Public Safety **immediately** so that the University may issue a warning to the campus community as appropriate. MSU encourages individuals to report all crimes in an accurate and prompt manner to both MSU Department of Police and Public Safety and local law enforcement agencies when the victim of a crime elects to, or is unable to, make a report.

In a non-emergency situation, you should report suspicious people or activities, traffic accidents, or potential violations of law to the police agency serving the location where the activity occurs.

- MSU Department of Police and Public Safety (517) 355-2221
- East Lansing Police (517) 351-4220
- Lansing Police (517) 483-4600
- Meridian Township Police (517) 332-6526
- Grand Rapids Police (616) 456-3400
- Troy Police (248) 524-3477
- Detroit Police (313) 267-4600
- Macomb Community College Police (586) 286-2123

If you need to report a crime while on an international program through MSU, call the MSU 24/7 International Emergency Assistance Line at 1-517-353-3784 (or email [globalsafety@msu.edu](mailto:globalsafety@msu.edu) if not urgent).

In the event of a fire on the East Lansing campus, first-response fire suppression service is provided by the East

Lansing Fire Department's (ELFD) 24-hour full-service fire stations. One fire station is located on campus. All buildings on campus have fire alarm systems and accessible fire extinguishers; many have smoke detection and automatic sprinkler systems. In addition, fire drills are conducted on a regular basis.

For non-emergency fire inquiries, you should contact the fire department serving your area.

- MSU Campus (ELFD) (517) 337-7512
- East Lansing (ELFD) (517) 332-1956
- Lansing (517) 483-4200
- Meridian Township (517) 853-4791
- Grand Rapids (616) 456-3900
- Troy (248) 524-3419
- Detroit (313) 596-2920
- Macomb (586) 677-1262

For medical emergencies, clinics and local hospitals provide professional help to the University community, guests, and visitors. The East Lansing Fire Department provides emergency medical services (EMS) through operation of a full paramedic rescue unit 24 hours a day for the East Lansing campus. Paramedic services are available during athletic and other special events.

- East Lansing:
  - Sparrow Hospital Emergency (517) 364-1000
  - McLaren Greater Lansing Emergency (517) 975-7500
- Grand Rapids – Corewell Health Campus Emergency (616) 391-1955
- Troy – Beaumont Hospital Emergency (248) 964-5000
- Detroit – Detroit Medical Center Receiving Hospital Emergency (313) 745-3000
- Macomb – Henry Ford Macomb Hospital Emergency (586) 263-2601

## On-Campus Reporting of Crimes

Anyone who becomes aware of an on-campus crime should report it to MSU Department of Police and Public Safety by calling (517) 355-2221 or 911 in emergencies. Crimes committed by MSU students may also be violations of University regulations governing student conduct and may be reported to the [Office of Student Support & Accountability](#) at (517) 884-0789.

To make it as convenient as possible for students, employees, and guests to report criminal incidents or other emergencies, the University has an enhanced 911 system for all campus telephones. This system displays the caller's number and location to the police dispatcher. In addition, approximately 170 "Green Light" emergency telephones are located throughout the East Lansing campus as well as over 400 emergency phones within the residence hall wings. These telephones ring directly to the Ingham County 911 dispatch

center. In addition to providing voice contact, these devices pinpoint the location of the call.

The University does not have a voluntary, confidential reporting system specifically for reporting crimes for inclusion in the annual security report. Therefore, there is no formal procedure for pastoral and professional counselors to inform the persons they are counseling of procedures to report crimes on a voluntary, confidential basis for inclusion in the annual disclosure of crime statistics or timely warning distribution. Nonetheless, individuals can report known or suspected misconduct 24/7 on MSU's Misconduct Hotline at [misconduct.msu.edu](https://misconduct.msu.edu) or by calling (800) 763-0764.

### **Off-Campus Crime and Coordination with Other Law Enforcement Agencies**

The University does not formally monitor or record criminal activity by students at non-campus locations. MSU Department of Police and Public Safety has Memorandums of Understanding (MOUs) with neighboring police departments. The MOUs accomplish a number of things including building on the previous collaborations to provide services to, in particular, victims of sexual assault and relationship violence. The MOUs memorialize the ongoing practice of agreeing to share information with MSU Department of Police and Public Safety about crimes that may pose a serious threat to the health and safety of the MSU campus community in order to facilitate the issuance of timely warnings, emergency notifications, and provide [supportive resources](#) to victims.

MSU Department of Police and Public Safety monitors local, state, national, and international concerns that may affect the campus. MSU Department of Police and Public Safety has a detective assigned to work with the FBI as a member of the Joint Terrorism Task Force, and they work closely with the Michigan Intelligence Operations (Fusion) Center in obtaining timely intelligence. MSU Department of Police and Public Safety also has one detective assigned to the FBI Cyber Crime Task Force who also works on intelligence related to cyber and technology threats.

In cases of misconduct and criminal acts in East Lansing, victims are urged to contact the East Lansing Police or other community agencies to help resolve disputes.

### **Communication about Campus Crimes and Safety**

In the event of an incident that poses a threat to Michigan State University, MSU Department of Police and Public Safety is responsible for communicating to the community. Primarily distributed through the MSU Alert system, messages are sent to inform individuals about incidents and provide direction and information to promote safety. To add additional communication methods to your MSU Alert preferences, visit [alert.msu.edu](https://alert.msu.edu).

The University has a variety of ways of disseminating information to the community when timely warning or emergency notification criteria are met. The notification systems used include public media, the SafeMSU App (available both at the [App Store](#) and [Google Play](#)), the MSU website, desktop alerting software, building evacuation alarms, CodeBlue speaker systems, police vehicle public address, in-person notification, written communication (including email), and mass calling and notification through the MSU Alert system (utilizing phone, email, text, social media, RSS feed, desktop, and outdoor speaker/siren messaging). Employees and students are automatically enrolled to receive the MSU Alert messages through their university email. Visitors may receive MSU Alert notifications by subscribing to the MSU Department of Police and Public Safety NIXLE Channel by texting MSUALERT to 888777 (message and data rates may apply).

### **Timely Warnings**

The MSU Vice President and Chief Safety Officer or designee is responsible for determining whether criminal activity reported to MSU Department of Police and Public Safety or other campus security authorities warrants the issuance of a timely warning to the campus community. Designees of the Vice President could include members of a STAT team or Security Operations Center. The decision to issue a timely warning will be considered on a case-by-case basis depending on when and where the incident occurred, when it was reported, and the information known by the MSU Department of Police and Public Safety. When MSU Department of Police and Public Safety determines that there may be a serious or continuing threat to students and employees, based on a Clery-reportable crime within Clery-reportable geography, it will provide a timely warning campus-wide in a manner that is intended to enable campus community members to protect themselves and aid in the prevention of similar crimes. Timely warnings are issued only in the event that a Clery-reportable crime, which represents a threat to students and employees, occurs on the University's "Clery geography."

The particular method of communication by which the timely warning is provided may vary depending on the specific circumstances of the crime and the potential threat to safety. Timely warnings can be issued by e-mail, phone, or text message sent to students, faculty, and staff informing them of the crime. Alerts may also be posted to Facebook, Twitter, or the SafeMSU App. An announcement of the crime may be posted on the MSU Department of Police and Public Safety website at [dpps.msu.edu](https://dpps.msu.edu) or [alert.msu.edu](https://alert.msu.edu). The University may also make formal press releases to various media outlets in the surrounding area. Depending on the incident, particularly in situations that pose an immediate threat to the community, MSU Department of Police and Public Safety may coordinate with the University Communications Office to post a notice on the MSU website at [msu.edu](https://msu.edu).

## Emergency Notifications

Emergency Notifications are issued when the MSU Vice President and Chief Safety Officer or designee has confirmed a significant emergency or dangerous situation occurring on campus (e.g., tornado/severe weather warning, chemical spill, fire, active violence, natural gas leak, or terrorist incident) is posing an immediate threat to the health or safety of students or employees. Designees of the Vice President could include members of a STAT team or Security Operations Center.

MSU will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

The MSU Vice President and Chief Safety Officer or designee evaluates information available on a case-by-case basis and determines whether an emergency notification is necessary. The VP and Chief Safety Officer or designee determines who will receive the notification based on the location and type of emergency. The entire campus community may be notified where there is the potential that a large segment of the community will be affected. MSU Department of Police and Public Safety determines the content of the notification based on what information is available and relevant to ensure the safety of the campus community. MSU Department of Police and Public Safety will continue to assess the situation and notify additional segments of the community, if necessary. MSU Department of Police and Public Safety initiates the emergency notification system and determines the appropriate means of dissemination, which could include text message, email, social media, MSU website, SafeMSU App, desktop alerting, sirens/speakers, and/or telephone. MSU Police Sergeants, Lieutenants, Captains, Deputy Chiefs, and the Chief of Police, and Emergency Management staff are responsible for carrying out these procedures. This notification is different from a Timely Warning because it is not limited to Clery crimes and it may target certain segments of campus. If an emergency notification is disseminated, it is not required that a timely warning is issued based on the same circumstances.

## Public Safety Notices

Public Safety Notices are issued when neither a Timely Warning nor an Emergency Notification is warranted, but MSU Department of Police and Public Safety nevertheless believes that it has important public safety information that should be made available to the campus community. Examples of instances when a Public Safety Notice could be issued include providing general crime prevention information, a request for public assistance in solving a crime, or distributing specific safety information in a situation that does not meet the criteria for a Timely Warning or an Emergency Notification.

## Clery Crime and Fire Log

MSU Department of Police and Public Safety maintains a daily log of crimes and fires that occur in Clery Geography or the police patrol jurisdiction. The log reflects reported crimes for all the separate campuses. The log is accessible to the public and can be accessed at: [dpps.msu.edu/services/clery-log](https://dpps.msu.edu/services/clery-log). It contains the most recent 60 days' worth of reports of crimes and fires. Each incident is posted within two business days of the report. Each entry in the log contains the nature, date, time, and general location of each crime and the disposition of the complaint, if known. MSU Department of Police and Public Safety may withhold information from the log should there be clear and convincing evidence that the release of the information would jeopardize an ongoing criminal investigation of the safety of an individual.

Any portion of the log that is older than 60 days can be made available within two business days of a request for public inspection.

## Programming

MSU Department of Police and Public Safety Community Engagement uses a proactive approach to collaborate with the MSU community to focus on outreach and crime reduction. Furthermore, the goal of Community Engagement Coordinators is to strive to reduce crime in their areas by coordinating and conducting various safety presentations aimed at risk avoidance, risk reduction, and crime prevention. They are also responsible for coordinating programming for the University community on the topic of recognizing and preventing violence in the community and active violence incident response. Programming may be requested at any time by visiting this site: [dpps.msu.edu/services/community-program-participation](https://dpps.msu.edu/services/community-program-participation). Staff in Community Engagement also speak at the New Student and Parent Orientation Program, where information about personal and property safety, crime awareness, emergency alert procedures, and public safety resources are discussed. This and additional safety information is also available to students via the MSU Department of Police and Public Safety's web page at [dpps.msu.edu](https://dpps.msu.edu).

MSU Department of Police and Public Safety in conjunction with the Office of New Student Orientation created a course entitled MSU Department of Police and Public Safety Q&A that all new students are required to take. This program is assigned to all new students in the Desire 2 Learn (D2L) Learning platform, where students are given a deadline to complete this course. The course encourages the campus community to look out for themselves and one another. The course provides students with instructions on the MSU identification card (MSU ID) card used to enter residence halls and other secured areas, locking their door when they leave their rooms, using "Green Light" emergency phones located around campus, and calling 911 for emergencies.

A 1–2-hour training session is conducted annually with facility representatives, known as Emergency Action Team Leaders, who assist faculty, staff, students, and patrons in the event of a campus security emergency, such as a person actively shooting, suspicious persons, securing a building from theft, etc. Each session has between 50-75 representatives in attendance and the sessions are conducted 8-10 times in various locations during the summer months. MSU Department of Police and Public Safety conducts “Active Violence Training” programs with faculty, staff, and students upon request. These programs are offered to departments as needed throughout the academic year and during summer break.

Crime Prevention programs are provided for both students and employees through MSU Department of Police and Public Safety’s Community Policing initiative. Community Engagement Officers, with offices located strategically throughout campus, provide tailored programming as needed. These trainings are conducted in-person and include information on securing belongings and personal property, locking doors, reporting suspicious persons or activity, the “See Something, Say Something” campaign, MSU Department of Police and Public Safety’s anonymous texting tip line, personal safety for moving around campus, and instruction on reviewing online crime logs.

A variety of community programs are aimed at bringing awareness of issues to the community and offering training. These programs include information on active violence incidents, alcohol and drug issues, car seat inspections and installations, canine demonstrations, and Crime Prevention Through Environmental Design (CPTED) surveys of campus work areas and/or residential facilities.

## **Safety and Security: Campus Facilities**

University facilities are well maintained, and their security is given regular attention. Many cultural and athletic events held in University facilities are open to the public. Other facilities, such as the bookstore, library, and residence hall convenience stores, are also open to the public. Access to academic and administrative facilities on campus is generally limited to students, employees, and visitors who are present to conduct University business.

Administrative buildings are generally open from 7:30 a.m. until 6:00 p.m., Monday through Friday, and academic buildings are generally open from 7:30 a.m. until 6:00 p.m. All buildings require MSU ID card access by current students, faculty, or staff members from 6:00pm-7:30am. Access to individual classrooms, laboratories, and programs is limited to those enrolled. Access to University residence hall and apartment living areas is limited to residents and their invited guests.

Landscaping and outside lighting on campus is designed for pedestrian safety and security. Sidewalks are designed to

provide well-traveled, lighted routes from parking areas to buildings and from building to building. Landscape personnel trim shrubs from sidewalks, walkways, and building entrances to enhance lighting and visibility.

Campus walkways are inspected regularly to ensure adequate lighting and replacement of burned-out lights. The "Green Light" Emergency Telephone System follows major walkways. Maps showing the walkways and emergency telephones are available at [maps.msu.edu](https://maps.msu.edu) or by contacting MSU Department of Police and Public Safety at 1120 Red Cedar Road, East Lansing, Michigan 48824 or by calling (517) 355-2221.

## **Safety and Security: Residence Halls**

All living areas in the residence halls are locked and can only be accessed by residents using their MSU ID. Public spaces in residence halls and university apartments (e.g. dining, classrooms) are unlocked and open to the public without MSU ID access during the hours of 7:30am-6pm Monday through Friday. On weekends and between 6pm and 10 or 11pm (depending on provided services) on weekdays, buildings with public spaces (i.e. dining, classrooms) can be accessed by current MSU faculty, staff, and students with their MSU ID. Building access hours are posted on each facility.

Residents can access their assigned facility 24/7. Residents entering after the building closes to the public must scan their MSU ID at designated doors through the use of electronic building access. Guests must be escorted and must always be accompanied by a resident of the building. Each resident is limited to three guests per visit. Access protocols are outlined in the [On-Campus Housing Handbook](#) with which students agree to comply.

Security cameras are strategically placed to enhance the overall safety and security of the residence halls. Attention is paid to entries/exits, common areas, and areas where cash/credit card transactions occur. There is ongoing review of camera placement as part of MSU’s commitment to safety and security. Cameras are not installed in individual rooms, bathrooms, restrooms, or private spaces.

At the start of each semester, a Safety Awareness Campaign titled Live On Live Safe is launched by Residence Education and Housing Services (REHS) Communications. Materials are posted in the residence halls and apartments (typically lobby) to remind students and guests of important safety reminders including but not limited to substance use safety, being mindful of friends’ behavior, remaining in groups when possible, being aware of online scams, locking their door, securing belongings, being aware of surroundings, and reminders of whom to contact if help is needed.

## RELATIONSHIP VIOLENCE AND SEXUAL MISCONDUCT

MSU prohibits the crimes of dating violence, domestic violence, sexual assault, and stalking. Under Michigan law, these crimes are defined as follows:

- Stalking is a willful course of conduct involving repeated or continuing harassment of another individual that would cause a reasonable person to feel terrorized, frightened, intimidated, threatened, harassed, or molested and that actually causes the victim to feel terrorized, frightened, intimidated, threatened, harassed, or molested.
- Domestic violence is defined as an assault or assault and battery of 1) a current or former spouse, 2) an individual with whom the assailant has or has had a dating relationship, 3) an individual with whom the assailant has had a child in common, or 4) a resident or former resident of the assailant's household.
  - "Dating relationship" means frequent, intimate associations primarily characterized by the expectation of affectional involvement. This term does not include a casual relationship or an ordinary fraternization between two individuals in a business or social context.
  - Dating Violence is a form of domestic violence under Michigan law.
- Michigan criminal laws regarding sexual assault are separated into four degrees of criminal sexual conduct. For each of those criminal offenses, the following definitions apply:
  - "Sexual contact" includes the intentional touching of the victim's or actor's intimate parts or the intentional touching of the clothing covering the immediate area of the victim's or actor's intimate parts, if that intentional touching can reasonably be construed as being for the purpose of sexual arousal or gratification, done for a sexual purpose, or in a sexual manner for: (i) revenge, (ii) to inflict humiliation, or (iii) out of anger.
  - "Sexual penetration" means sexual intercourse, cunnilingus, fellatio, anal intercourse, or any other intrusion, however slight, of any part of a person's body or of any object into the genital or anal openings of another person's body, but emission of semen is not required.
- Consent is not defined by Michigan law. MSU's Relationship Violence and Sexual Misconduct and Title IX Policy defines consent as the "voluntary, willful, and unambiguous agreement to engage in a specific sexual activity during a sexual encounter."

The University encourages all witnesses of relationship violence or sexual misconduct to intervene when it is safe to do so. Becoming an active bystander is to intervene, which

may interrupt a situation that could violate someone's autonomy or safety.

## Relationship Violence and Sexual Misconduct and Title IX Policy

The MSU Relationship Violence and Sexual Misconduct and Title IX Policy (RVSM and Title IX Policy), which can be found at [civilrights.msu.edu/policies/relationship-violence-and-sexual-misconduct-and-title-ix-policy.html](http://civilrights.msu.edu/policies/relationship-violence-and-sexual-misconduct-and-title-ix-policy.html), applies to all members of the University community—faculty, staff, academic staff, students (including graduate and professional students), volunteers, and other members of the MSU community (e.g. third party contractors)—and applies to all types of relationship violence, sexual misconduct, and stalking. The policy defines prohibited behavior and outlines procedures for submitting a complaint about sexual misconduct and relationship violence, including with whom to file a complaint. Specifically, the policy defines sexual harassment, sexual assault (non-consensual sexual contact, non-consensual sexual penetration, incest, statutory rape, and sexual exploitation), relationship violence (domestic violence and dating violence), stalking, retaliation, and consent. The policy also covers privacy and confidentiality, reporting options, complaint procedures, and information on how to access supportive measures. Offices providing information regarding relationship violence and sexual misconduct are listed in the policy.

The MSU Office for Civil Rights and Title IX Education and Compliance (OCR), inclusive of the Office of Institutional Equity (OIE) and the Resolution Office (RO), has primary responsibility for the enforcement of the RVSM and Title IX Policy at MSU. More information regarding the Office for Civil Rights and Title IX Education and Compliance (OCR), including prevention, support, response, investigations, and hearings may be found at [civilrights.msu.edu](http://civilrights.msu.edu).

## Immediate Considerations for Survivors

### Sexual Assault

- Survivors are encouraged to seek support from a sexual assault advocate/counselor, close friend, family member, or another supportive, safe person.
- Survivors can contact MSU Center for Survivors, which provides advocacy, counseling, support groups, safety planning, referrals, and other information to survivors of adult sexual assault, sexual harassment, sexual exploitation, childhood sexual abuse and non-offending co-survivors. Services are available to students, faculty, staff and to non-affiliated members of surrounding communities. All services are free and confidential. MSU Center for Survivors notifies survivors of reporting options, including MSU OCR and MSU Department of Police and Public Safety. Call MSU Center for Survivors at (517) 355-3551 during business hours, 24/7 crisis hotline is available at (517) 372-6666 or visit

[centerforsurvivors.msu.edu](http://centerforsurvivors.msu.edu) to use the crisis chat (7 days a week 10AM to 10PM).

- Survivors are encouraged to consider getting immediate medical care for their health needs (such as possible injuries, pregnancy, sexually transmitted infections (STIs), or HIV) and evidence collection, even if they are unsure if they want to participate in a criminal investigation and/or prosecution. Evidence collection can be important for proof in a criminal or university investigation and may assist survivors in obtaining a protection order. If survivors wish to have evidence collected, it is suggested that they not shower, douche, urinate, brush their teeth, or change/discard their clothes until evidence can be collected by the MSU Sexual Assault Healthcare Program (SAHP) program, other Sexual Assault Forensic Examiner (SAFE/SANE) programs, and/or the police. Evidence can be collected up to 5 days post assault regardless of whether the survivor has showered, ate, or voided and can be stored for 10 years at SAHP. SAHP is a completely free program that provides survivors with medical care by a registered nurse who is specially trained to care for sexual assault patients. These specially trained nurses can conduct medical forensic examinations and can serve as expert witnesses in a court of law. If survivors wish to bring in evidence from the assault to SAHP, it is best to store it in a paper bag. Survivors can call SAHP to speak with a sexual assault nurse at (517) 353-2700. SAHP is staffed and open 24/7.
- Survivors are encouraged to consider contacting the police. Even if a survivor does not know whether they want to make a criminal complaint, the police can still document the information and collect evidence. Please note, this may initiate additional mandatory reporting obligations. MSU Department of Police and Public Safety encourages all survivors to file a report. University personnel can assist the survivor in notifying the authorities.
- For suspected drug-induced assaults, survivors who wish to document this should consider seeking medical attention at SAHP that includes urine drug testing as soon as possible. The presence of drugs in blood or urine is short-lived, sometimes as short as six hours.

### ***Relationship Violence / Stalking***

- Survivors are encouraged to seek support from an advocate, counselor, friend, or other supportive, trustworthy person to help increase safety and obtain healing support from traumatic experiences.
- Survivors can contact MSU Safe Place, which provides advocacy, shelter, counseling, support groups, safety planning, referrals, and other information to survivors of relationship violence and stalking. Services are available to students, faculty, staff, their spouses/partners and minor-aged children, and to non-affiliated members of the surrounding communities when shelter space and staffing

levels allow for that. All services are free and confidential. MSU Safe Place informs survivors of their reporting options, including MSU OCR and/or MSU Department of Police and Public Safety, when applicable. For more information, or to receive services, call MSU Safe Place at (517) 355-1100, reach out to [noabuse@msu.edu](mailto:noabuse@msu.edu), or visit [safeplace.msu.edu](http://safeplace.msu.edu) to access Safe Place crisis chat services and/or to view additional resources and information. Survivors are encouraged to seek medical attention if needed, especially when assaults include potential head injuries, strangulation, or when they experience periods of memory loss.

- Survivors should consider preserving evidence in case they want to file a police report or document abuse at some point. Evidence collection can be important for proof in a criminal or university investigation and may assist survivors who wish to obtain a personal protection order (PPO) or address divorce and/or custody matters in family court. Survivors are encouraged to consider saving evidence of abuse, such as taking photos of injuries; screen shots of threatening, abusive or unwanted texts; saving emails and voice mail; and documenting abusive or stalking behaviors in a journal, with dates, times, and other details noted.
- Survivors are encouraged to engage in safety planning with an advocate, if possible, before leaving an abusive relationship or serving legal documents, because these situations can result in escalated abuse. MSU Safe Place (on campus) and EVE (in Lansing) provide free and confidential advocacy services. Survivors may seek a PPO if they are being stalked or abused. For additional information including office contacts, see the Orders of Protection and No-Contact section below.
- Survivors should be aware that their abuser might be monitoring their cell phone, e-mails, social media, odometer, financial statements, and other details that track their whereabouts and plans. An advocate can help provide ideas on how to determine this or potentially prevent this from happening.
- Survivors are encouraged to consider contacting the police. Even if a survivor does not know whether they want to pursue criminal proceedings in court, the police can provide referrals, guidance, and document information and collect evidence, which may be helpful in the future. Please note, this may initiate additional mandatory reporting obligations. MSU Department of Police and Public Safety encourages all survivors to file a report for these reasons. University personnel can assist a survivor to notify the authorities.

### **Reporting**

Pursuant to the RVSM and Title IX Policy and the Mandatory Reporting for Relationship Violence, Sexual Misconduct and Stalking Policy, all University faculty, staff (including graduate employees), academic staff, and volunteers are

required to promptly make a report of relationship violence and/or sexual misconduct to the Office for Civil Rights and Title IX Education and Compliance (OCR) which reports to the MSU Department of Police and Public Safety, unless they are exempt from reporting. Undergraduate student employees must promptly report this information to their supervisor. All other individuals are encouraged to report RVSM-related conduct to the University. In addition, all individuals are encouraged to report conduct that may violate criminal law, both to the University and to local law enforcement. The OCR and criminal processes are parallel, but separate.

The reporting mechanisms for University students, employees, or third-party community members who seek to make a complaint or report of sexual misconduct or relationship violence are:

- Make a report to OCR;<sup>23</sup>
- Contact MSU Department of Police and Public Safety for assistance in filing a criminal complaint and preserving physical evidence; and/or
- Contact local law enforcement to file a criminal complaint if the conduct occurs off campus.

Claimants<sup>24</sup> may pursue multiple steps at the same time (e.g., simultaneously pursue an internal complaint and a criminal complaint). When talking to one of these offices, Claimants do not need to know the course of action they may wish to pursue, or how to label what happened. Choosing to make a complaint and deciding how to proceed after making the complaint can be a process that unfolds over time, especially with those who have experienced extensive trauma related to the experience they are reporting and/or have busy work or class schedules. Before or during this decision-making process, Claimants are encouraged to seek support and information from a confidential resource.

Persons who have experienced (or are currently experiencing) relationship violence, stalking, or sexual misconduct may choose not to engage in a formal process or decline to communicate with law enforcement. The MSU Center for Survivors and MSU Safe Place provide an array of confidential services specifically for survivors, regardless of whether reports are initiated. In addition, the University Ombudsperson, MSU Counseling and Psychiatric Services, and the MSU Employee Assistance Program offices are also confidential spaces where any University community members may explore options and obtain additional resources. Campus authorities can provide resources to survivors or notify law enforcement if the survivor chooses.

<sup>23</sup> OCR includes the Director of Intake, Director of RVSM/Title IX Response and Investigations, Interim Senior Deputy Title IX Coordinator and Director of ADP Response and Investigations, and Title VI Coordinator and its investigators. The Vice President & Title IX Coordinator, Office for Civil Rights and Title IX Education and Compliance, oversees OIE.

<sup>24</sup> An individual who is reported to have been subject to conduct prohibited by the Relationship Violence and Sexual Misconduct and Title IX Policy is

## Reporting Contact Information

Anyone may make a report using any method (online, phone, email, in-person, etc.). Following is the contact information for both reporting units on campus:

### Office for Civil Rights and Title IX Education and Compliance (OCR) - Office of Institutional Equity (OIE)

408 W. Circle Dr, Suite 5, Olds Hall  
East Lansing MI 48824  
(517) 353-3922  
[civilrights.msu.edu](http://civilrights.msu.edu)  
[oie@msu.edu](mailto:oie@msu.edu)  
[civilrights.msu.edu/file-a-report/](http://civilrights.msu.edu/file-a-report/)

### MSU Department of Police and Public Safety

1120 Red Cedar Road  
East Lansing, MI 48824  
(517) 355-2221  
Emergencies: 911

## Interim Action for Survivors and Orders of Protection and No-Contact

### Interim and Supportive Measures

The University may provide [interim and supportive measures](#) it deems necessary during an investigation and adjudication. Interim and supportive measures are those services, accommodations, and other forms of assistance the University puts in place after receiving notice of alleged relationship violence or sexual misconduct, but before any final outcomes (investigatory, disciplinary, or remedial) have been determined.

- **Supportive Measures<sup>25</sup>:** The University offers non-disciplinary, non-punitive individualized services as appropriate, as reasonably available, and without fee or charge to a Claimant or a Respondent before or after the filing of a formal complaint or where no formal complaint has been filed, and regardless of whether the Claimant chooses to participate in an OCR investigation and/or speak with MSU Department of Police and Public Safety or other law enforcement. Supportive measures are designed to restore or preserve equal access to MSU's education programs or activities, including but not limited to protecting the safety of all parties or the University's educational or employment environment or to deter conduct prohibited under this policy. Supportive measures will not unreasonably burden the other party.

referred to as a "Claimant" and an individual who has been reported to have engaged in prohibited conduct is referred to as a "Respondent."

<sup>25</sup> Supportive measures may include requests regarding academic situations, living situations, transportation situations, working situations, and protective measures.



Supportive measures may include referrals to resources; extensions of deadlines or other course-related adjustments; modifications of work or class schedules; mutual no contact directives; ASMSU Safe Ride services; changes in work or housing locations; leaves of absence; increased security and monitoring of certain areas of the campus; and other similar measures. To the extent possible, the University will not disclose the provision of supportive measures to a Claimant or Respondent unless necessary to provide the supportive measures.

- **Emergency Removal of Students:** The University may remove any student from its program or activity on an emergency basis if there is an immediate threat to the physical safety of any students or other individuals arising from allegations under the RVSM and Title IX Policy. Prior to removal, the University must undertake an individualized safety and risk analysis, and, where such analysis determines a credible safety risk exists, provide the party with notice and an opportunity to challenge the decision immediately following the removal.
- **Administrative Leave of Employees:** The University may place non-student employees on administrative leave prior to or following the filing of a formal complaint and through final resolution of the formal grievance process. More information regarding administrative leave of faculty and academic staff may be found at [hr.msu.edu/policies-procedures/faculty-academic-staff/faculty-handbook/tenure\\_discipline\\_dismissal.html](http://hr.msu.edu/policies-procedures/faculty-academic-staff/faculty-handbook/tenure_discipline_dismissal.html). For information regarding staff, please contact the MSU Office of Employee Relations.
- **Other Interim Measures:** Other interim measures may be available on a case-by-case basis. Any interim employment action will be taken consistent with the University's rights as an employer.

### Orders of Protection and No-Contact

The University may decide to issue a mutual, non-disciplinary "no-contact directive" as a supportive measure. For example, a no-contact directive may prohibit the Claimant and Respondent from having contact with one another. No-contact directives are issued on a case-by-case basis and are enforced at the University level.

A Personal Protection Order (PPO) is different than a no-contact directive or another order issued by the University. A PPO is issued by the state court system – not by the University. A PPO is an order that forbids an individual (who the PPO is against) from doing something, requires them to do something, or prevents them from being in close proximity to the petitioner (the person initiating and filing the PPO). A PPO is enforced by the police and local prosecutor's office, when violations are brought to their attention. The Center for Survivors and MSU Safe Place offer advocacy services, including assistance in obtaining a PPO. The Personal Protection Order Office contact information for MSU's various campuses is below:

#### Ingham County (East Lansing campus)

313 W. Kalamazoo St.  
Lansing, MI 48933  
Lansing Personal Protection Order Office - (517) 483-6545  
Mason Personal Protection Order Office - (517) 676-8285  
[cc.ingham.org/courts\\_and\\_sheriff/circuit\\_court/personal\\_protection\\_order.php](http://cc.ingham.org/courts_and_sheriff/circuit_court/personal_protection_order.php)

#### Wayne County (Detroit campus)

Wayne County Clerk's Office  
Coleman A. Young Municipal Center  
Suite 928  
Detroit, MI 48226  
(313) 224-6262  
[waynecounty.com/elected/clerk/personal-protection.aspx](http://waynecounty.com/elected/clerk/personal-protection.aspx)

#### Macomb County (Macomb campus)

40 North Main  
1st Floor  
Mount Clemens, MI 48043  
(586) 469-7479  
[clerk.macombgov.org/Clerk-Services-PPOAssistance](http://clerk.macombgov.org/Clerk-Services-PPOAssistance)

#### Kent County (Grand Rapids campus)

180 Ottawa NW, Suite 3500  
Grand Rapids, MI 49503  
(616) 632-5071  
[accesskent.com/Courts/17thcc/ppo.htm](http://accesskent.com/Courts/17thcc/ppo.htm)

#### Oakland County (Troy campus)

Oakland County Courthouse  
1200 North Telegraph Road  
Pontiac, Michigan 48341  
(248) 975-9511  
<https://www.oakgov.com/government/courts/circuit-court/family-division/personal-protection-orders>

### Procedures

When the University learns of an incident of sexual misconduct or relationship violence, the University has an obligation to review the complaint and determine the appropriate process for responding to and addressing the report of prohibited conduct. The process will be prompt, fair, and impartial to the final result. The University has an obligation to determine what occurred and then take appropriate steps to resolve the situation. In fulfilling these obligations, the University responds to complaints, reports, or information about incidents of sexual misconduct and relationship violence to stop the prohibited conduct, eliminate behaviors or practices that result in hostile environments, take steps to prevent the recurrence of prohibited conduct, and address these issues on campus or at University-sponsored programs and activities off-campus.

Trained professionals<sup>26</sup> conduct investigations under the oversight of the Title IX Coordinator or their designee. Upon receipt of a report (verbal, in-person, electronic, in writing, or other means), OCR will conduct an initial assessment to determine coverage under the policy. If after the submission of a report, a formal complaint is signed by a claimant or the Title IX Coordinator and the information in the formal complaint meets either the University RVSM coverage criteria and/or the Title IX coverage criteria, the University will follow the formal grievance process. A formal complaint may be dismissed for various reasons outlined in the policy, including if coverage requirements are not met, the claimant requests withdrawal, lack of affiliation with the university, or specific circumstances prevent gathering sufficient evidence.

If a formal complaint meets both the University RVSM coverage and the Title IX coverage, Title IX regulations require that the formal grievance process include all of the procedural requirements specific to the Title IX regulations, as set forth in the RVSM and Title IX Policy. If jurisdiction under the policy is established, investigations typically include interviews of the Claimant, Respondent, and any witnesses. A review of evidence, such as electronic and written material, will be conducted if any such evidence is available. The University utilizes a preponderance of the evidence standard during the investigation process, as well as in all related proceedings, including disciplinary hearings. At the conclusion of the fact-finding portion of the investigation, both the Claimant and the Respondent will be provided with an opportunity to review all evidence that directly relates to the allegations and provide feedback to the information gathered. A hearing may take place if the reported conduct falls within Title IX or if credibility is at issue and material to the outcome, to allow for cross-examination of the other party and requested witnesses. The Resolution Officer conducts the hearing and will issue a written decision determining whether University policy was violated.

If a hearing does not occur, the investigator will issue a final investigation report and make a determination whether University policy was violated. The University will use its best efforts to complete the fact-finding portion of investigations of relationship violence, stalking, or sexual misconduct within 90 days, although this timeframe may be extended for good cause. Throughout the process, Claimants and Respondents may have an advisor or support person of their choice present at any meeting or proceeding related to RVSM and Title IX Policy. If the party does not have access to an advisor, the University will provide an Advisor at no cost to the party.

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<sup>26</sup> Annual training is provided by the University and outside organizations that covers MSU's policies and grievance procedures; issues related to dating violence, domestic violence, sexual assault and stalking; how to conduct an investigation and hearing process that protects the safety of the victims and promotes accountability; the role and duties of the OIE office and the Title IX Coordinator; how to recognize and appropriately address incidents and complaints under Title IX, including where and with whom to report such

## Appeals

If a formal complaint is dismissed, Claimant and Respondent shall receive notice of the dismissal, including notation as to the reason for the dismissal and an explanation of their rights to appeal to the University's Equity Review Officer<sup>27</sup> or designee, within five (5) days of the notice of dismissal.

Claimants and Respondents may file a written appeal regarding the determination of responsibility with the University's Equity Review Officer within ten (10) days from the date that a written decision is issued on any of the following bases:

1. Procedural irregularity that affected the outcome of the matter;
2. New evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made, that could affect the outcome of the matter;
3. The Title IX Coordinator, investigator(s), or decision-maker(s) had a conflict of interest or bias for or against claimants or respondents generally or the individual claimant or respondent that affected the outcome of the matter; and/or
4. The written decision was arbitrary and capricious.

If an appeal is filed regarding the determination of responsibility, the other part(ies) will have ten (10) days to respond to the appeal in writing. The response may include a written statement in support of, or challenging, the decision. The University's Equity Review Officer will review the appeal and any response(s) and issue a written decision within eighteen (18) days of receiving the appeal documents, including any responses. The appeal decision will be issued simultaneously to all parties.

## Disciplinary Proceedings

### *Student*

If a student is found responsible for an RVSM and Title IX Policy violation, the Director of the Resolution Office or designee will determine the appropriate sanction(s) after consultation with the decision-maker and consideration of the sanctioning factors. If either party (Claimant or Respondent) wishes to challenge the sanction(s), they may do so by submitting a written appeal to the Equity Review Officer within ten (10) days after the determination of responsibility. The Equity Review Officer may modify a sanction if they determine that the sanction is clearly inappropriate or incommensurate with the seriousness of the conduct. MSU will, upon written request, disclose to the alleged victim of a crime of violence or a non-forcible sex offense, the report on

incidents; how to identify sex discrimination, sexual and gender-based harassment, assault and violence; the University's responsibilities under Title IX to address such allegations; confidentiality requirements; information on the relevant resources available to victims; and trauma-informed investigation practices.

<sup>27</sup> The University's Equity Review Officer is a neutral individual appointed by the Title IX Coordinator to adjudicate appeals under this process.

the results of any disciplinary proceeding conducted by MSU against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for this purpose.

For more information about appeals and the student disciplinary system with respect to sexual misconduct and relationship violence at MSU, visit [civilrights.msu.edu/policies/relationship-violence-and-sexual-misconduct-and-title-ix-policy.html](http://civilrights.msu.edu/policies/relationship-violence-and-sexual-misconduct-and-title-ix-policy.html).

### **Employee**

If a non-student is found responsible for violating the RVSM and Title IX Policy, the sanction will be a referral to the appropriate process for discipline or corrective action facilitated by the Office of Employee Relations, Faculty and Academic Staff Affairs, and/or unit leadership to determine the appropriate personnel action or other corrective measure in coordination with the Title IX Coordinator. Remedies, sanctions, and discipline as to faculty, staff, and academic staff will be determined and implemented consistent with the University's rights as an employer and applicable collective bargaining agreements. Institutional discipline for a finding of responsibility may be informed by the nature and the gravity of the misconduct.

Staff, academic staff, and faculty may be subject to disciplinary action up to and including discharge. The following policies set forth options available to employees at MSU to challenge sanctions imposed because of a finding of violation of the RVSM and Title IX Policy. The policies include descriptions of the parties' right to advisors, right to information, timeframes, notifications, and other matters.

### **Faculty and Academic Staff Grievance System**

For employees, appeals of the OIE or Resolution Officer decision are governed by the Appeal Procedures under the RVSM and Title IX Policy. Appeals of sanctions are governed by the Faculty Grievance Policy for faculty and academic staff.

A faculty member or an academic staff member who is not covered by a collective bargaining agreement may file a formal grievance against an administrator that alleges a violation of University, college, department, school, or unit policy or an established practice. Thus, if a faculty or academic staff member is disciplined under the RVSM and Title IX Policy, they may file a grievance with the Faculty Grievance Officer claiming the disciplinary action violated a University, college, department, school or unit policy or established practice.

For more information on the Faculty Grievance Policy and process (including appeal procedures), see: [hr.msu.edu/policies-procedures/faculty-academic-staff/faculty-handbook/grievance\\_policy.html](http://hr.msu.edu/policies-procedures/faculty-academic-staff/faculty-handbook/grievance_policy.html) and [fgo.msu.edu](http://fgo.msu.edu).

### **Union Contracts**

MSU is a party to a number of collective bargaining agreements with unions covering MSU employees. Each collective bargaining agreement will govern how the employees subject to that agreement may challenge a disciplinary action: [hr.msu.edu/contracts/index.html](http://hr.msu.edu/contracts/index.html).

### **Other**

MSU has a grievance system for non-union support staff. The policy specifics are contained in the Non-Union Regular Support Staff Grievance Procedure: [hr.msu.edu/grievances/support-staff/procedures.html](http://hr.msu.edu/grievances/support-staff/procedures.html).

### **Possible Sanctions**

#### **Student**

The MSU Student Rights and Responsibilities, Article 5, Section H, sets forth sanctions that may be issued in a non-academic disciplinary proceeding. These include:

1. **Warning:** An official written statement expressing disapproval of the behavior and notifying the student it must not occur again.
2. **Probation:** An official written statement establishing a period of time for observing and evaluating a student's conduct and indicating that any additional violations may result in more severe disciplinary action. This period may be accompanied by stipulations, including but not limited to restitution, participation in an educational program, or loss of specified University privileges.
3. **Restitution:** A requirement that a student pay for property damages or losses resulting from acts committed by the student, with the date by which the restitution must be completed.
4. **Change of residence:** The student shall be required to move from his or her current on-campus residence, either to an off-campus location or to another location within the University housing system.
5. **Other:** The student may be required to complete an educational program or activity or comply with the reasonable conditions of a behavioral contract.
6. **Disenrollment from a course:** If the complaint is based on disruptive behavior in a specific class, the hearing body may recommend to the Provost that the student be disenrolled from that course.
7. **Suspension** A suspension is temporary removal from the University for a particular period of time, at the conclusion of which the student is eligible to apply for readmission. A suspension may also be a conditional suspension, in which case the student must demonstrate that he/she has fulfilled stated conditions prior to applying for readmission. Only the Dean of Students may impose the sanction of suspension from the University. A suspended student may not attend or otherwise participate in any University-sponsored or student group-sponsored (student governing groups and registered student organizations) events or activities, whether on or off-campus.

8. Dismissal: A dismissal is a permanent removal from the University. Only the Dean of Students or Provost may impose the sanction of dismissal from the University.

### **Employee**

An employee may receive some level of progressive discipline or may receive summary discipline depending on the context and the misconduct. Numerous forms of employee sanctions are possible:

1. Reprimand: A verbal or written reprimand to the employee that the behavior was unacceptable and must not occur again, and outlines the professional expectations of the position.
2. Other: A Respondent may be required to complete a training program or activity or comply with the reasonable conditions of a behavioral contract.
3. Demotion: A Respondent may be demoted to another position in classification and/or pay.
4. Suspension: A Respondent may be suspended without pay as a result of misconduct under the policy.
5. Termination: A Respondent may be terminated from MSU employment as a result of misconduct under the policy.
6. Change/removal of work duties: A Respondent may have a reassignment or removal of duties (e.g., supervisory duties may be removed from their assignment, or serving on a peer review committee may be removed).
7. Ineligible for a salary increase: A Respondent may not be eligible to receive a salary increase within a specified period of time.
8. Temporary reduction in salary: A Respondent may have a temporary reduction in salary (Note: this is not the same as a suspension).
9. Permanent reduction in appointment: A Respondent may have a permanent reduction in employment percent, resulting in a permanent reduction in salary (Note: this is not the same as a suspension).
10. Travel ban: A Respondent may be banned from travel as it relates to their position or banned from travelling with a particular person or group.
11. Monitoring of behavior or performance: A Respondent may have their behavior monitored for a specified period of time or permanently.
12. Other: Restriction from future employment at MSU, certain areas of campus, from certain activities, or from working with a particular person or group.
13. Revocation of Emeritus Status: A Respondent may have emeritus status revoked as a result of misconduct under the policy.
14. Graduate Student Ban: A Respondent may be prohibited from advising or mentoring graduate students for a certain period of time.

The University also reserves the right to impose other sanctions as deemed appropriate based on the circumstances of the case at hand.

## **Confidentiality**

### **Investigations/Hearings/Supportive Measures – Confidentiality**

The University will seek to protect the privacy of parties in compliance with applicable laws and regulations. Reports and information gathered during the fact gathering and determination processes are kept private to the extent permitted by law, except insofar as information needs to be disclosed so that the University may effectively resolve the matter or take corrective action. To the extent possible, the University will not disclose the provision of supportive measures to a claimant or respondent unless necessary to provide the supportive measures.

### **Public Reporting – Confidentiality**

The University has a number of public reporting obligations. Nevertheless, the University endeavors to protect confidentiality to the extent permitted by law. For example, public reports and the Crime Log do not include any personally identifying information about a survivor. Additionally, MSU Department of Police and Public Safety's timely warnings and emergency notifications do not contain personally identifiable information about the claimant/victim.

The Office for Civil Rights and Title IX (including OIE and RO), and MSU Department of Police and Public Safety work with the University's FOIA Coordinator to appropriately identify and redact documents subject to public records requests in order to remove personally identifying information not required to be shared pursuant to law or University policy.

### **Interim and Supportive Measures – Confidentiality**

The University will maintain the privacy of any interim and supportive measures provided under this policy to the extent practicable and will promptly address any violation of the interim measures. The Office for Civil Rights and Title IX (including OIE and RO) limit the sharing of information to University officials who assist in carrying out such accommodations and protective measures.

## **Written Notification of Rights and Options**

When a claimant (student or employee) reports to the University through OCR that they have been a victim of dating violence, domestic violence, sexual assault or stalking, whether the offense occurred on or off campus, they will receive a written explanation of their rights and options. This includes:

- The availability of supportive measures, interim measures, confidential resources, and other resources with or without the filing of a formal complaint; the availability of University-provided advisors; the process for filing a formal complaint; and the opportunity to meet with OCR to discuss options.

- Information about counseling, health, mental health, survivor advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available for claimants/victims, both within the institution and in the community. For more information, see the resources section below and/or view the Office of Institutional Equity Resource Guide found here: [civilrights.msu.edu/resources/](http://civilrights.msu.edu/resources/).
- An explanation of the formal grievance (investigation and hearing) process.
- An explanation of the institutional disciplinary procedures.
- A statement regarding the preservation of potentially relevant evidence.

### Written Notification of Final Determination

Once a final determination is made through the formal grievance process, parties will receive simultaneous written notification of:

- The result of the disciplinary proceeding (if applicable) final determination.
- The University's procedures for appealing the final determination.
- Any change to the result of the final determination arising out of an appeal.
- When the final determination becomes final.

### Awareness and Prevention

MSU Department of Police and Public Safety pursues crime reduction by conducting sexual assault and personal safety seminars aimed at risk avoidance and crime prevention. These seminars are regularly scheduled in the residence halls and may be requested by groups at any time by contacting MSU Department of Police and Public Safety. MSU Department of Police and Public Safety also publish and distribute personal safety awareness brochures that may be obtained by contacting the MSU Department of Police and Public Safety, 1120 Red Cedar Road, East Lansing, Michigan 48824, or by calling (517) 355-2221.

MSU Department of Police and Public Safety officers speak at every Family Orientation Program. Information about personal and property safety, crime awareness, emergency procedures, and police resources is distributed to students through [Spartan Life OnLine](#); on bulletin boards in every residence hall in orientation newsletters, housing newsletters, and the campus newspaper, *The State News*; and on MSU Department of Police and Public Safety's web page at [dpps.msu.edu](http://dpps.msu.edu), as well as by communications to Facebook and Twitter accounts.

### Educational Programs

The University has several methods of providing education about Relationship Violence and Sexual Misconduct (RVSM) to campus, including online and in-person training,

educational and awareness campaigns, and other educational opportunities throughout the academic year. These are described further herein. The University's RVSM educational programs make clear that RVSM is prohibited at MSU. For more information on MSU's education and awareness programs visit the Prevention, Outreach and Education department (POE) website at [poe.msu.edu](http://poe.msu.edu).

All employees are required to complete an online training program within 30 days of hire and biennially thereafter. Failure to complete the required online training will result in notification to Human Resources or Faculty and Academic Staff Affairs, which may result in disciplinary action.

The online RVSM training programs for employees is designed to provide information on the following:

- Information to identify sex discrimination and sexual harassment, including relationship violence, stalking, and sexual misconduct;
- Raise awareness of the impact of these issues on the campus community and encourage community members to engage in efforts to end these types of violence;
- Advise members of the MSU community about their rights and reporting options;
- Communicate behavioral expectations for all members of the MSU community as outlined in the policy;
- Connect community members with support, resources, and information on how to support others who have experienced violence;
- Provide safe and effective strategies for bystander intervention;
- Share strategies for risk reduction;
- Train employees on their role in administering the policy and their obligations as mandatory reporters; and
- Teach employees how to support survivors and provide resources in an empathetic manner.

In addition to the online education session, many departments request individualized trainings for their faculty and staff. These trainings include advanced topics such as sexual harassment, supporting survivors in the classroom, trauma-informed practices, bystander intervention. These trainings are written and delivered to be specific to various departments around the university and are available year-around on demand. For more information on POE's RVSM training programs or to request a training, visit the POE website at [poe.msu.edu](http://poe.msu.edu).

All students are required to complete prevention education sessions at MSU. Students will not be able to access important academic information in the student information system, including grades, until they complete this training. For more information on student programming, visit the POE website at [poe.msu.edu](http://poe.msu.edu).

First year and transfer students attend the Sexual Assault and Relationship Violence (SARV) Prevention Workshop. This

in-person workshop is an education-based learning experience that is required for undergraduate students in their first year (freshmen and new transfer students) at MSU, the SARV Prevention workshop defines gender-based violence, explains university policies, and resources available on campus and in the community. This workshop defines the terms and discusses ways to intervene and begin changing the culture to help create a violence-free community. There are also workshops that provide more expanded support and information to LGBTQIA2S+ and international student communities, as well as a sensory-friendly workshop.

The Bystander Network is the in-person workshop required for all second-year students and explores the ways that all students can be active bystanders and delves deeper into what bystander intervention entails. Ways to support survivors and hold each other accountable are also explored in-depth during this workshop.

Third year and above students (including graduate and professional students) are required to complete an online session that highlights strategies for intervention and supporting survivors, identifying, and understanding harassment, understanding the Title IX Amendment and consent.

Additionally, students in fraternities and sororities participate in a prevention program titled “Greeks Take the Lead.” The focus of this program, which was developed collaboratively with the Greek community, is to raise awareness about issues of relationship violence and sexual misconduct, recognize ways to intervene, understand the intersection of alcohol and sexual violence, discuss ways to support survivors, and tips for making their environment safer. This program serves to support and empower the fraternity and sorority students by providing further education on how they can intervene and end gender-based violence in their chapters and greater community.

POE also facilitates the “Spartans Against Violence Program” which focuses on educating and empowering Spartan student-athletes and athletics department staff to prevent sexual misconduct, relationship violence, and stalking.

All coaches, administrators, staff, athletic trainers, strength and conditioning staff, and student-athlete mentors/tutors receive training about MSU’s RVSM and Title IX Policy, including information about how to identify and report violations of MSU’s RVSM and Title IX Policy, relevant resources, navigating disclosures/mandatory reporting, and how to support survivors.

Student-athletes have two, 90-minute training sessions over the course of the academic year. The two sessions are attended in teams and held at different points in the academic year to provide a multi-dose approach. For all teams, the first session discusses (among other topics) the MSU RVSM and Title IX Policy as well as education and information on how to identify

and report critical issues such as relationship and sexual violence. The first session also begins critical dialogue about bystander intervention and supporting survivors. Second sessions are developed based on feedback and input from students during session one. During the 2022-2023 calendar year, the second women’s session examined healthy and unhealthy relationship signs, including conversations about boundaries. The second men’s session focused on understanding how restrictive masculinity impacts gender-based violence.

MSU teaches bystander intervention in a multitude of programs. Bystander intervention education teaches people to intervene or interrupt a situation that could violate someone’s autonomy or safety. Bystander intervention techniques may include speaking up if an individual hears someone harassing another person, interrupting something they think might be harmful or calling 911 when they see someone in immediate danger. Because every situation has unique circumstances, similar situations may require different methods of intervention. The trainings not only discuss various bystander intervention options, but also help participants understand when it is appropriate to intervene safely.

Similarly, multiple programs discuss safety and risk reduction. By educating students on the dynamic and tactics of relationship violence; educating students on common misconceptions, such as strangers perpetrate most sexual assaults, (when, in fact, most are actually from people that an individual knows/trusts); teaching how alcohol is utilized to coerce someone into having sex; trauma response information; and how other tactics, such as isolating a victim, are used to make someone more vulnerable. MSU understands reducing risk of sexual and relationship violence by educating students and staff about common tactics, misconceptions and how to both intervene when individuals witness an incident, and how to support someone impacted by sexual or relationship violence.

Bystander intervention and other risk reduction education is incorporated into many campus trainings including:

- The Sexual Assault and Relationship Violence Prevention Workshops (mandatory in-person training for incoming students first year and transfer students).
- The Bystander Network Workshops (mandatory in-person training for second year students).
- Greeks Take the Lead program for members of the MSU fraternity and sorority communities.
- Spartans Against Violence Student Athlete and Staff trainings.
- Residential Assistant staff and leadership trainings.
- Online faculty/staff training (mandatory).
- Online graduate and professional staff trainings (mandatory).
- Third year and above student online training (mandatory).
- Assorted community-specific trainings and workshops.

## Resources

Below are a few of the resources available on campus.

### **MSU Center for Survivors**

556 East Circle Lane  
207 Student Services Building  
(517) 355-3551 (office)  
(517) 372-6666 (24-hour crisis line)  
[centerforsurvivors.msu.edu](http://centerforsurvivors.msu.edu)

### **Laura Rugless**

#### **Vice President and Title IX Coordinator**

Office for Civil Rights and Title IX Education and Compliance  
105 Olds Hall, 408 W. Circle Drive  
(517) 355-3960  
[ocr@msu.edu](mailto:ocr@msu.edu)  
[civilrights.msu.edu](http://civilrights.msu.edu)

#### **Support and Intake Team (Supportive Measures)**

Office for Civil Rights and Title IX Education and Compliance  
105 Olds Hall, 408 W. Circle Drive  
(517) 355-3960  
[ocr.set@msu.edu](mailto:ocr.set@msu.edu)

#### **Office of Institutional Equity (Intake and Complaint Investigations)**

Office for Civil Rights and Title IX Education and Compliance  
Suite 5, Olds Hall, 408 W. Circle Drive  
(517) 353-3922  
[oi@msu.edu](mailto:oi@msu.edu)

#### **MSU Department of Police and Public Safety**

1120 Red Cedar Road  
(517) 355-2221  
Emergencies: 911  
[dpps.msu.edu](http://dpps.msu.edu)

#### **MSU Counseling and Psychiatric Services**

Olin Health Center Building, 3rd floor  
(517) 355-8270; 24 hour crisis line press "1"  
[caps.msu.edu](http://caps.msu.edu)

#### **MSU Employee Assistance Program**

10 Linton Hall  
(517) 355-4506  
[eap.msu.edu](http://eap.msu.edu)

#### **MSU Safe Place**

(517) 355-1100  
[noabuse@msu.edu](mailto:noabuse@msu.edu)  
[safeplace.msu.edu](http://safeplace.msu.edu)

#### **University Ombudsperson**

129 North Kedzie Hall  
(517) 353-8830  
[ombud@msu.edu](mailto:ombud@msu.edu)  
[ombud.msu.edu](http://ombud.msu.edu)

#### **MSU Psychological Clinic**

151 Psychology Building  
(517) 355-9564  
[psychology.msu.edu/clinic/index.html](http://psychology.msu.edu/clinic/index.html)

#### **MSU Sexual Assault Healthcare Program**

Sexual Assault Nurse Examiner (SANE) on staff (24/7)  
556 East Circle Lane  
207 Student Services Building Suite 237  
(517) 353-2700  
[centerforsurvivors.msu.edu/sexual-assault-healthcare-program/](http://centerforsurvivors.msu.edu/sexual-assault-healthcare-program/)

#### **Student Health & Wellness**

Olin Health Center Building  
(517) 884-6546  
For Appointments: (517) 353-4660  
[olin.msu.edu](http://olin.msu.edu)

#### **Office of Financial Aid**

252 Student Services Building  
(517) 353-5940  
[finaid.msu.edu](http://finaid.msu.edu)

#### **Office for International Students and Scholars**

105 International Center  
(517) 353-1720  
[oiss.isp.msu.edu](http://oiss.isp.msu.edu)

For additional resources as well as a downloadable resource guide regarding existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid and other services available for victims, both within the institution and in the community, please visit [civilrights.msu.edu/resources/](http://civilrights.msu.edu/resources/).

## DRUGS AND ALCOHOL

### Drug and Alcohol Policy Statement

MSU's compliance with provisions of the Drug-Free Schools and Communities Act is achieved through a comprehensive alcohol and other drug prevention program, which includes policy enforcement, education programs, counseling supports and referral to treatment services.

The [MSU Drug and Alcohol Policy](#) applies to all members of the University community—employees and students. The Policy defines prohibited behavior and outlines consequences for violations. Also described are educational and counseling resources. Additional regulations specifically addressing student behaviors related to alcohol and other drugs can be found in [Spartan Life OnLine](#).

As outlined more fully in the Policy, [General Student Regulations](#) 2.11-2.14 prohibit the unlawful possession, use, production, or distribution of illicit drugs and alcohol by students on University property or as part of any of its activities, including University-sponsored or student group-sponsored activities off campus. Alleged violations of MSU regulations are adjudicated through the student conduct process. Consequences for violations may include, but are not limited to, some form of disciplinary probation, required attendance at educational programs, referral for assessment and treatment, relocation to a new living environment, and suspension from MSU for sale of illegal drugs or repeated violations of the regulations. In addition, students can expect to be arrested and prosecuted for unlawful possession, use, or distribution of illicit drugs and alcohol on campus.

MSU has a Medical Amnesty Policy that applies in instances where a student seeks medical assistance for themselves or another individual. In these instances, the University will not pursue disciplinary action through the university student conduct process for violations of the University's alcohol and drug use and/or possession policies for the eligible students. Instead, the students will meet with University personnel and be assigned educational interventions when there is concern regarding the safety of a student in connection to the student's alcohol or drug use. However, students who do not complete the requirements of the Medical Amnesty Policy may be subject to discipline through the university student conduct process.

Consistent with Michigan and federal law, MSU maintains a workplace free from the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance. The unlawful manufacture, distribution, dispensation, possession, or use of controlled substances, illicit drugs, and alcohol are prohibited on any property under the control of and governed by the Board of Trustees of MSU, and at any site where work is performed by individuals on behalf of the University.

Pursuant to applicable University procedures governing employee discipline, any employee involved in the unlawful use, sale, manufacturing, dispensation, or possession of controlled substances, illicit drugs, or alcohol on University premises or work sites, or working under the influence of such substances, will be subject to disciplinary action up to and including dismissal and referral for prosecution.

MSU enforces all local, state, and federal laws regarding the unlawful manufacture, distribution, dispensation, possession, or use of controlled substances, illicit drugs, or alcohol, including state underage drinking laws.

Michigan State University is a tobacco-free campus. For more information, please visit [tobaccofree.msu.edu](http://tobaccofree.msu.edu).

### Alcohol and Other Drug Resources

Due to the novel coronavirus pandemic, there may be some adjustments to the delivery method of resources on campus (i.e., telehealth and virtual resources).

#### Alcohol and Other Drugs (AOD) Health Promotion Program

(517) 432-1229

The AOD Health Promotion program is committed to reducing the negative harms and impacts of substance use on student's lives personally, civically, and academically. The overall strategies used and promoted by the AOD program are based in sound research and are implemented through education, environmental management, harm reduction, and social norms. Programming focuses on creating an environment that is respectful, non-judgmental, self-reflective, and engaging in working to support the well-being of students; that optimal and dynamic state that allows students to achieve their full potential.

To that end, the AOD program coordinates a [Social Norms](#) campaign (also known as "The Ducks") to promote a better understanding of alcohol use by the student population and challenge the prevailing myths and misperceptions that often lead to high-risk consumption. Social Norms messages are developed using student use and perception data from NCHA's National College Health Assessment and Michigan State University's UCelebrate! survey instrument.

The AOD program reaches out to all students on their 21st birthdays with a B.R.A.D. (Be Responsible About Drinking) birthday card to wish them a happy, safe birthday, and to educate them about the risks associated with some 21st birthday celebration practices. This birthday card also contains information on specific tools and strategies for effectively managing and reducing those risks. In conjunction with the mailed birthday cards, the Responsible Hospitality Council of East Lansing has adopted best practices to help safely manage 21st birthday celebrations that occur within local alcohol-serving establishments.



The AOD program offers [Spartan Smart](#), an interactive alcohol and drug education and risk management class. This class is for any student who has been referred from the Office of Student Support & Accountability, Residence Education and Housing Services, or Michigan courts/probation officers for a violation of university policy or Michigan law, relating to alcohol/substance use. Through didactic group process, students participate in guided discussions and activities focusing on the effects of substances neurobiologically, psychologically, and behaviorally. Risk management tools, bystander intervention, education about the disease of addiction, and values clarification are explored in the context of how substances may affect the student's academic, career, and personal goals. Additionally, students are asked to identify specific strategies and changes in behavior that they may take to effectively manage those risks. Spartan Smart is evaluated annually to ensure that it consistently meets or exceeds established outcomes.

In partnership with the Office of Student Support & Accountability, Residence Education and Housing Services and as part of the Tiered Intervention Protocol that has been established to respond to on-campus alcohol and other drug violations as outlined in [MSUs Student Rights and Responsibilities](#), Substance Use Assessments are facilitated for students who have demonstrated the need for additional evaluation, assessment, supports, resources, and potentially a referral to a higher level of care. Assessments are completed by a Certified Advanced Alcohol and Drug Counselor, consist of three, 60–90-minute individualized one-to-one sessions and students are assessed using the American Society of Addiction Medicine [ASAM] Criteria Multidimensional Assessment and the Diagnostic and Statistical Manual of Mental Disorders Fifth Edition. Students are provided recommendations and referrals for care and follow-up is provided to support students if they choose to connect with the recommended resources.

The AOD program provides interactive educational sessions to between 1,500 and 4,000 students annually through classroom infusion, presentations to student groups and organizations, and engagement with Fraternity and Sorority Life. The primary emphasis of these presentations is on knowledge around the neurobiological and physiological effects of substances on the human body, harm reduction tools, and risk management strategies.

The AOD program also provides two-evidence-based, online prevention and intervention tools that are free and accessible to students at any time. The e-CHECKUP TO GO for Alcohol and e-CHECKUP TO GO for cannabis, are personalized programs designed to motivate individuals to reduce their consumption using information about the student's own use, behaviors, and risk factors. Programs are individualized and specific to Michigan State University and explore student's quantity and frequency of use, physical health information, amount and percent of income spent, individualized negative consequences feedback, normative comparisons, behavioral

alternatives and harm reduction strategies, and local referral information. Freshman and transfer students are encouraged to complete e-CHECKUP TO GO for alcohol as part of their orientation to MSU and students who complete Spartan Smart also complete e-CHECKUP TO GO programs for either alcohol or cannabis.

The AOD program develops and distributes a variety of print information available to both on and off-campus students, REHS staff, and staff and faculty regarding alcohol, other drugs, and tobacco. Printed information is available in the form of informational and educational brochures, cards, and stickers highlighting how to connect with resources or support, medical amnesty, how to identify signs and symptoms of alcohol poisoning, how to arrange for a safe ride home, recovery resources and a variety of substance specific educational brochures including, but not limited to cannabis/marijuana, vaping, alcohol, stimulants, and tobacco.

An AOD specialist is on staff and is available as a consultant to parents, concerned friends, mentors, and staff/faculty who may have concerns about a student's use of alcohol and other drugs. The AOD specialist is a Certified Advanced Alcohol and Drug Counselor and provides individualized educational consultations, brief intervention, referral services, and recovery support to students who are concerned about their own use of alcohol and drugs, or the use of a friend or family member.

The AOD Health Promotion program coordinates the University's Collegiate Recovery Community (CRC), a program serving students in or seeking recovery from alcohol and other drug use disorders as well as allies. The CRC Coordinator supports this population by engaging students in individualized and person-centered recovery planning and relapse prevention, facilitating peer support, sponsoring alcohol-free social events, provision of a designated lounge space accessible 24/7, wellness workshops, community services opportunities, and referral for treatment as needed. In addition, the CRC Coordinator advises Spartans' Organization for All Recovery (SOAR), a registered student organization for students in recovery from addictive disorders and their allies.

In partnership with REHS, the CRC and REHS offer on-campus Recovery Housing for students who are in recovery from a substance use disorder. This housing option offers a safe and supportive living environment where students can have a college experience, without the use of alcohol or drugs. Recovery Housing offers the opportunity to form meaningful relationships based on sobriety, friendship, and academic success. Recovery Housing provides a live-in Recovery Housing Support Specialist, REHS community support, 24-hour access to the Collegiate Recovery Lounge, academic resources, and organized activities.

The AOD office is actively engaged in community coalitions focused on reducing the harms associated with substance use

within the greater Lansing/East Lansing community as well as working with student groups, city officials, and campus decision-makers to advise on policies related to health and safety issues associated with alcohol, tobacco, and other drug use. For more information, visit [healthpromotion.msu.edu/alcohol-drugs/](http://healthpromotion.msu.edu/alcohol-drugs/).

### **MSU Counseling and Psychiatric Services (CAPS)**

(517) 355-8270

MSU CAPS is the primary mental health resource for all eligible and enrolled MSU students and provides screening, assessment, treatment, care management, consultation, and referral services for a wide range of mental health concerns. CAPS provides brief-goal oriented individual counseling, group counseling, and psychiatric services to include medication management that are multicultural and trauma-informed. Additionally, CAPS screens all students for substance use risk and provides case management services and referrals for students who screen positively. Requests for services that are secondary to alcohol or other drug-related legal involvement, such as driving under the influence or drug possession/trafficking, are referred to service providers in the community. CAPS strives to connect students with the most appropriate level of care. For more information, visit [caps.msu.edu](http://caps.msu.edu).

### **MSU Employee Assistance Program**

(517) 355-4506

The Employee Assistance Program (EAP) provides confidential counseling, assessment, and referral at no cost to faculty, staff, graduate student employees, retirees, and their benefits-eligible dependents. The EAP is staffed by licensed mental health professionals skilled in helping clients assess alcohol or substance use, providing short term counseling and referral when issues need to be addressed through longer term intervention services.

The EAP is in Suite 110 Linton Hall. To make an appointment with the EAP call (517) 355-4506, email: [eap@hc.msu.edu](mailto:eap@hc.msu.edu) or stop by the EAP Office. Additional alcohol or substance use information is available on the EAP website: [eap.msu.edu](http://eap.msu.edu).

### **MSU Psychological Clinic**

(517) 355-9564

The MSU Psychological Clinic provides a wide range of services to the general public, including treatment for alcohol and drug use. It is staffed by clinicians enrolled in the MSU Clinical Psychology doctoral program and the MSU Clinical Psychology faculty. All clinicians are supervised by experienced Ph.D. psychologists. Fees for services at the clinic are set on an income-adjusted basis.

The clinic is in the MSU Psychology Building in East Lansing. For additional information or to schedule an appointment,

please call (517) 355-9564 or visit [psychology.msu.edu/clinic/](http://psychology.msu.edu/clinic/).

### **MSU Couple and Family Therapy Clinic**

(517) 432-2272

The MSU Couple and Family Therapy Clinic provides therapy services to families, couples, and individuals. The clinic is an Affiliated Agency of the Capital Area United Way and is able to provide services on a sliding fee scale. The clinic is located at 804 Service Road on the south end of the MSU campus. For more information or to schedule an appointment visit [hdfs.msu.edu/clinic](http://hdfs.msu.edu/clinic).

### **MSU Psychiatric Clinic**

(517) 353-3070

The Department of Psychiatry is part of the MSU Health Care and provides comprehensive evaluation and treatment for a wide variety of substance use and mental health disorders. For further information, please call (517) 353-3070 or visit: [healthcare.msu.edu/services/specialty-care/psychiatry.aspx](http://healthcare.msu.edu/services/specialty-care/psychiatry.aspx)

## **Health Risks and Medical Consequences of Alcohol and Drug Use**

High risk alcohol and illegal drug use can cause serious problems. Illegal drug use includes the use of illicit drugs, as well as misuse of prescription drugs. Combining alcohol and drugs can greatly increase health risks.

Major health risks of alcohol and drug use include acute and chronic illness, psychological and emotional impairment, substance-use dependency, and death. Other health risks include short-term memory problems, learning impairments, sleep disruption, immune compromise, and mood swings. Side effects such as impaired judgment, slowed response time, mental confusion, and decreased motor coordination can lead to accidents, motor vehicle crashes, physical altercations, loss or damage to personal belongings and injuries.

Use of alcohol and illegal drugs presents significant short-term and long-term health risks and medical consequences:

- Cannabis [also commonly referred to as Marijuana] comes with significant risks that can impact a person's life and health and includes substantial risks to an individual's brain health, mental health, athletic performance, risks during pregnancy and to the unborn fetus, and the development of an addiction. Approximately 1 in 10 people who use cannabis will become addicted and if individuals start using before the age of 18, the rate of addiction increases to 1 in 6 (SAMHSA, CDC, 2020). Cannabis directly affects the brain, specifically the areas responsible for memory, learning, attention, decision making, coordination, emotions and motor coordination and reaction times. These effects can make it difficult to learn and retain

information, may interfere with driving skills, and increase the risk of injuries and potentially harmful behaviors. Cannabis use in developing brains of children and adolescents can reduce attention, memory and learning functions, and affect how the brain builds connections between the areas necessary for these functions. This can result in poor educational outcomes, cognitive impairments, diminished life satisfaction and achievement. These effects can be long lasting or even permanent. Physical effects of cannabis can include breathing and respiratory complications including chronic bronchitis, increased heart rate, problems with child development during and after pregnancy, sleep interference, intense nausea, and vomiting. Cannabis has been linked to mental health problems such as depression, anxiety, paranoia, and suicidal thoughts as well as an increased risk of psychosis and psychotic disorders (including schizophrenia) in persons with a genetic predisposition to those disorders.

- Cannabis edibles, or food and drink products infused with cannabis and eaten, have some different risks than smoking cannabis, including a greater risk of poisoning. Unlike inhaling cannabis ingesting cannabis can take 30 minutes to 2 hours to take effect. Overconsumption can lead to poisoning and/or serious injury. The effects of edibles may last longer than expected depending on the amount consumed, the individual's last meal, medication, alcohol, or other substances used at the same time. The amount of THC, the psychoactive ingredient in cannabis, is very difficult to measure and is often unknown in edible products. Many users can be unprepared for the strength and long-lasting effects of edibles. Cannabis effects children and adults differently. Cannabis products that look like candy or treats have posed significant risks to children, who have required emergency medical care as a result of consuming such products.
- According to the 2020 National Survey on Drug Use and Health (NSDUH), 27.6 million adults ages 18 and older and 712,000 adolescents ages 12-17 have an Alcohol Use Disorder. An estimated 95,000 people die each year due to alcohol related causes, making alcohol the third leading preventable cause of death in the United States. In 2019, alcohol-impaired driving fatalities accounted for 28% of the overall driving fatalities (10,142 deaths). Alcohol is a central nervous system depressant and affects every organ in the body and can impair brain function and motor skills. Alcohol interferes with the brain's communication pathways, affecting how the brain looks and works. These disruptions can change mood and behavior and make it harder to think clearly and move with coordination. Heavy use can increase the risk of certain cancers including head and neck cancer, esophageal cancer, liver cancer, breast cancer and colorectal cancer. Drinking heavily over a long time, or on a single occasion can damage the heart causing problems including cardiomyopathy, arrhythmias, stroke, and high blood

pressure. Alcohol causes the pancreas to produce toxic substances that eventually lead to pancreatitis, a dangerous inflammation and swelling of the blood vessels in the pancreas and liver diseases include steatosis, alcoholic hepatitis, fibrosis, and cirrhosis. Alcohol also weakens the immune system, making chronic drinkers more susceptible to diseases like pneumonia and tuberculosis and drinking on a single occasion slows your body's ability to fight infections up to 24 hours after use (NIAAA, 2020).

- Club drugs (MDMA, GHB, Rohypnol, Ketamine, and LSD (Acid)) can cause serious physical and mental health problems including long-lasting confusion, depression, increased anxiety, aggression, impulsiveness, cell and organ damage, heart, and brain problems and in some cases, death. Because some club drugs are colorless, tasteless, and odorless, they can be added to beverages to sedate or intoxicate, with the intent to facilitate sexual assaults.
- Stimulant medication, including Amphetamines like Adderall®, methylphenidate like Ritalin/Concerta, and illicit substances like methamphetamines and cocaine, can cause irritability, mood disorders, acute and/or chronic anxiety, elevated blood pressure, and cardiac arrest, particularly in those with preexisting heart conditions. Long-term use of some stimulants may cause permanent damage to the brain, heart, lungs, and other organs.
- Opioids include prescription pain relievers like oxycodone, morphine, fentanyl, and heroin. When misused, opioids can lead to addiction, fatal overdose, spontaneous abortion, and infectious diseases associated with injection drug use like hepatitis and HIV. They also can cause serious health conditions including pulmonary complications, infection of the heart lining and valves, liver, and kidney disease. Nearly half of the individuals who inject heroin reported using prescription opioids before starting to use heroin. Opioids can also greatly increase the risk of accidents and automobile crashes because they affect vision, depth perception, coordination, and other physical skills. Psychological side effects include poor concentration and impaired judgment. Driving under the influence of legal medication may result in a DUI violation.
- Long-term or heavy use of depressants like opioids, benzodiazepines and alcohol can lead to a profound physical addiction, requiring medically monitored detoxification in order to discontinue use safely. Individuals who are physically addicted to depressants can experience serious medical complications when attempting to discontinue use, including seizures, hallucinations, stroke, and death.
- Almost all drugs, carry the potential risk for overdose.

Chronic, high-risk use of alcohol and drugs can also have psychological and social consequences, including loss of

intimacy and significant relationships, pervasive feelings of unhappiness, a lack of motivation, drive and interest in the things that were once important, academic and employment impairments, financial losses, estrangement from family and other social support, inability to meet responsibilities and obligations, and significant legal issues. For additional information regarding commonly used drugs and up to date health risks, visit: [drugabuse.gov/drugs-abuse/commonly-abused-drugs-charts](http://drugabuse.gov/drugs-abuse/commonly-abused-drugs-charts).

## The Law and University Policies

To provide for the safety of members of the University community and the protection of University property, MSU has set minimum standards of conduct. Detailed information may be found in [University Ordinances](#), [General Student Regulations](#), and other University policies. These University standards of conduct do not replace, or relieve, persons from the obligation to comply with the requirements of civil or criminal laws. Unlawful behavior may result in criminal prosecution as well as University disciplinary action.

The use or possession of marijuana on any property owned or managed by MSU, and by MSU's faculty, staff, or students on any MSU property or during off-campus MSU business or events remains illegal and fully criminalized according to federal law. MSU is subject to the Drug-Free Workplace Act of 1988 and the Drug-Free Schools and Communities Act Amendment of 1989. In addition, the MSU Drug and Alcohol Policy prohibits the unlawful manufacture, distribution, dispensation, possession, and use of controlled substances, illicit drugs, and alcohol on property governed by MSU's Board of Trustees and at any site where university work is performed.

## Federal and State Penalties for Alcohol or Drug Sale and Possession

The federal government decides if and how a drug should be controlled. Psychoactive (mind-altering) chemicals are categorized according to Schedule I to V. This schedule designates if the drug must be prescribed by a physician and under what conditions. Factors considered in this categorization include a drug's known and potential medical value, its potential for physical or psychological dependence, and risk, if any, to public health. Penalties for the illegal sale or distribution of a drug are established using the designation of Schedule I to V. The State of Michigan designates controlled substances as Schedule I through V, using similar definitions to those employed by the federal government. The State of Michigan's schedule designations of individual drugs are similar, but not identical to those of the federal government.

**Schedule I** drugs have a high potential for abuse, have no currently accepted medical use in the United States, and lack acceptable safety for use under medical supervision. Examples of substances listed in Schedule I include heroin,

lysergic acid diethylamide (LSD), marijuana (cannabis), peyote, methaqualone, and 3,4-methylenedioxy-methamphetamine (ecstasy). GHB (gamma-hydroxybutyrate) can be a Schedule I or III drug, depending on its form.

**Schedule II** drugs have a currently accepted medical use in the United States, despite a high potential for abuse that may lead to severe psychological or physical dependence. Examples include combination products with less than 15 milligrams of hydrocodone per dosage unit (Vicodin), cocaine, methamphetamine, methadone, hydromorphone (Dilaudid®), meperidine (Demerol®), oxycodone (OxyContin®), fentanyl, Dexedrine®, Adderall®, and Ritalin®.

Federal and State of Michigan penalties for selling Schedule I and II drugs vary with the type and quantity of the drug. Additionally, if death, rape, or serious injury is associated with the use of the drug and/or if it is a second offense, penalties are more severe.

Unless otherwise specified by federal law, the federal penalty for the first offense involving a Schedule I or II controlled substance, GHB, or 1 gram of flunitrazepam (Schedule IV) is imprisonment for not more than 20 years. If death or serious bodily injury results from the use of such substances, the penalty is imprisonment for not less than 20 years or more than life, a fine not to exceed \$1 million for an individual, or both.

The State of Michigan's penalty for unlawful manufacture, delivery, or possession with intent to deliver less than 50 grams of a Schedule I or II controlled substance is imprisonment for up to 20 years, and/or a fine of up to \$25,000. Unprescribed use of a Schedule I or II controlled substance is a misdemeanor that has a penalty of imprisonment for up to one year, a fine of up to \$2,000, or both. Michigan law also provides for up to seven years imprisonment and/or a fine of not more than \$5,000 for individuals who manufacture, deliver, or possess with intent to manufacture or deliver gamma-butyrolactone (GBL), a compound related to GHB.

For less than 50 kilograms of marijuana, except in the case of 50 or more marijuana plants regardless of weight, 10 kilograms of hashish, or one kilogram of hashish oil, the federal penalty is imprisonment for not more than 5 years, a fine not to exceed \$250,000 for an individual, or both. In Michigan, with the exception of manufacture, possession, use, or sale consistent with the Michigan Medical Marijuana Act and Medical Marijuana Facilities Licensing Act, the "unlawful manufacture, delivery, or possession with intent to deliver" of less than 5 kilograms of marijuana or a mixture containing marijuana, or fewer than 20 marijuana plants, is a felony punishable by imprisonment for up to four years, a fine of up to \$20,000, or both.

**Schedule III** drugs have a potential for abuse that is less than Schedule I and II substances, and abuse may lead to moderate

or lower physical dependence or high psychological dependence. Examples include products containing less than 90 milligrams of codeine per dosage unit such as Tylenol® with codeine, ketamine, anabolic steroids such as oxandrolone, or testosterone.

**Schedule IV** drugs have a low potential for abuse relative to substances in Schedule III. Examples include propoxyphene (Darvon® and Darvocet-N 100®), alprazolam (Xanax®), clonazepam (Klonopin®), diazepam (Valium®), lorazepam (Ativan®), and midazolam (Versed®).

**Schedule V** drugs have a low potential for abuse relative to substances listed in Schedule IV and consist primarily of preparations containing limited quantities of certain narcotics that are used for antitussive, antidiarrheal, and analgesic purposes, such as Robitussin AC®, Lomotil®, Motofen®, Lyrica®, and Parepectolin®.

Except as otherwise provided by federal law, the penalty for first offense sale of a Schedule III drug is imprisonment for not more than 10 years, a fine of not more than \$500,000 for an individual, or both. The federal penalty for first offense sale

of Schedule IV drugs is imprisonment for not more than five years, a fine of not more than \$250,000 for an individual, or both. The federal penalty for first offense sale of Schedule V drugs is imprisonment for not more than one year, a fine of not more than \$100,000 for an individual, or both.

The State of Michigan’s penalty for unlawful manufacture, delivery of, or possession with intent to manufacture or deliver Schedule III controlled substances is imprisonment for not more than seven years, a fine of not more than \$10,000, or both. The penalty for Schedule IV controlled substances is imprisonment for not more than four years, a fine of not more than \$2,000, or both. The penalty for Schedule V controlled substances is imprisonment for not more than two years, a fine of not more than \$2,000, or both. The penalty for use of lysergic acid diethylamide, peyote, mescaline, dimethyltryptamine, psilocin, psilocybin, or a controlled substance classified in Schedule V is imprisonment for not more than six months, a fine of not more than \$500, or both. Use of all other unprescribed Schedule I, II, III, and IV controlled substances is punishable by imprisonment for not more than one year, a fine of not more than \$1,000, or both.

State Law Violation	Summary of Violation	Possible Penalties
OWI (drunk driving)	A person licensed or not, under the influence of alcohol, drugs, or both, driving in a public place.	First offense: misdemeanor, punishable by one or more of the following: a fine of \$100 to \$500, not more than 93 days in jail and/or community service not more than 360 hours. As part of sentence, court may order suspension and/or restrictions of operator’s license. Vehicle immobilization or ignition interlock may also be required. Up to six points may be added to driver record.  If the person has a blood alcohol content of 0.17 grams or more, possible penalties include one or more of the following: up to 180 days in jail, a \$200 to \$700 fine, and/or up to 360 hours of community service. Other possible penalties include driver’s license suspension for up to one year, license plate confiscation, vehicle immobilization, and up to six points added to the offender’s driving record.
Permitting person under the influence to drive	Allowing intoxicated person to drive in area open to the public.	Misdemeanor: not more than 93 days in jail, or fine not less than \$100 or more than \$500, or both.
Minor possessing or transporting alcohol in motor vehicle	Person under 21 years of age may not possess or transport alcohol in a vehicle. (Does not apply to transport of alcohol by a minor if a person of at least 21 years of age is present inside the motor vehicle.)	Misdemeanor: May be ordered to perform community service and undergo substance abuse screening and assessment at own expense; vehicle can be impounded for up to 30 days. License sanctions may also be imposed.
Operating while visibly impaired (OWVI)	A person driving in areas open to public while impaired from alcohol, drugs, or both.	First offense: misdemeanor, community service for not more than 360 hours; and/or imprisonment for not more than 93 days; and/or a fine of not more than \$300. May be required to immobilize vehicle. Restrictions on driver license may also be imposed.
Operating with any presence of a Schedule I drug (OWPD)	A person driving in areas open to the public with any amount of a schedule I or other designated controlled substance in the body.	First offense: \$100 to \$500 fine and one or more of the following: not more than 93 days in jail and/or community service not more than 360 hours. As part of sentence, court may order suspension and/or restrictions of operator’s license. Vehicle immobilization or ignition interlock may also be required. Up to six points may be added to driver record.
OWI causing death of another person	A person driving under the influence of alcohol or a controlled substance causes the death of another person.	Felony: Imprisonment of not more than 15 years, a fine of \$2,500-\$10,000, or both. If the person has a blood alcohol content of 0.17 grams or more and is within seven years of a prior conviction; or if the person kills an emergency response worker, possible penalty includes imprisonment for not more than 20 years. Vehicle may be forfeited or immobilized.
OWI causing serious impairment	A person driving under the influence of alcohol or a controlled substance causes a serious impairment of a body function of another person.	Felony: Imprisonment for not more than 5 years, a fine of \$1,000-\$5,000, or both. If the person has a blood alcohol content of 0.17 grams or more, and is within 7 years of prior conviction, possible penalty includes imprisonment for not more than 10 years. Vehicle may be forfeited or immobilized.

Purchase/possession/ consumption or attempt to purchase/possess/consume by minor (MIP)	Person under 21 years of age may not purchase, possess, or consume alcohol.	First offense: Civil infraction and a mandatory fine of not more than \$100; court may also order participation in substance use disorder services, community service, or substance abuse screening at own expense.  Second offense: misdemeanor: up to 30 days imprisonment if in violation of probation, failed to successfully complete any treatment, screening, or community service ordered by the court, or failed to pay any fine for that conviction or juvenile adjudication, or by a fine of not more than \$200, or both. May be ordered to participate in substance abuse prevention or substance abuse treatment and rehabilitation services. May be ordered to perform community service and undergo substance abuse screening and assessment at own expense.  Third or subsequent offense: misdemeanor: up to 60 days imprisonment if the court finds that the minor violated an order of probation, failed to successfully complete any treatment, screening, or community service ordered by the court, or failed to pay any fine for that conviction or juvenile adjudication, or by a fine of not more than \$500.00, or both. May be ordered to participate in substance abuse prevention or substance abuse treatment and rehabilitation services. May be ordered to perform community service and undergo substance abuse screening and assessment at own expense.
Using false ID to purchase alcohol	A minor shall not use fraudulent identification to purchase alcohol, nor shall another individual furnish fraudulent identification to a minor.	Imprisonment for not more than 93 days, a fine of not more than \$100, or both.
Selling or furnishing alcohol to a minor	Alcohol shall not be sold or furnished to a minor.	First offense: a fine of not more than \$1,000 and imprisonment for not more than 60 days. Second or subsequent offense: a fine of not more than \$2,500 and imprisonment for not more than 90 days. May be ordered to perform community service for any violation.
Consumption on public highway	No alcoholic beverage can be consumed on public highways	Misdemeanor: not more than six months in jail, a fine of not more than \$500, or both.
Open alcohol in vehicle	No alcohol item can be open, uncapped, or seal broken in passenger area of vehicle.	Misdemeanor: not more than 90 days in jail, a fine of not more than \$100, or both. May be ordered to perform community service and undergo substance abuse screening and assessment at own expense. Licensing sanctions may also be imposed.
Disorderly person (intoxicated)	Intoxicated in public place and endangering the safety of another person or of property, or causing a disturbance.	Misdemeanor: not more than 90 days in jail, a fine of not more than \$500, or both.
Minor operating with any bodily alcohol content	Person under 21 years of age who is driving cannot have any bodily alcohol content.	First offense: misdemeanor; a fine of not more than \$250 and/or community service for not more than 360 hours. Driver license may be restricted for 30 days. Up to four points may be added to driver record.
Consumption or possession of alcohol by a minor or a controlled substance at a social gathering	A person having control over any premises, residence, or other real property shall not knowingly allow a minor to consume or possess alcohol, or allow any individual to consume or possess a controlled substance, at a social gathering on or within that real property, unless consumption or possession of the controlled substance or alcohol is otherwise lawful.	First offense: imprisonment for not more than 30 days, a fine of not more than \$1,000, or both. Second or subsequent offense: imprisonment for not more than 90 days, a fine of not more than \$1,000, or both.
Adult use and cultivation of marijuana in public	An unauthorized person who possesses not more than the amount of marijuana allowed, cultivates not more than the amount allowed, delivers without receiving remuneration to a person who is at least 21 years of age not more than the amount allowed, or possesses with intent to deliver not more than the amount allowed by section 5	Civil infraction and may be punished by a fine of not more than \$100 and forfeiture of marijuana.
Possession or cultivation of not more than two times the amount allowed by law	A person who possesses not more than twice the amount of marijuana allowed, cultivates not more than twice the amount of marijuana allowed, delivers without receiving any remuneration to a person who is at least 21 years of age not more than twice the amount of marijuana allowed, or possess with intent to deliver not more than twice the amount of marijuana allowed	First offense: civil infraction and may be punished by a fine of not more than \$500 and forfeiture of marijuana.  Second offense: civil infraction and may be punished by a fine of not more than \$1,000 and forfeiture of marijuana.  Third and subsequent offenses: misdemeanor and may be punished by a fine of not more than \$2,000 and forfeiture of marijuana.

Possession or cultivation of marijuana by a minor	A person under 21 years of age who possesses not more than 2.5 ounces of marijuana or who cultivates not more than 12 marijuana plants	<p>First offense: civil infraction and may be punished as follows:</p> <ul style="list-style-type: none"> <li>▪ If less than 18 years of age, by a fine of not more than \$100 or community service, forfeiture of marijuana, and 4 hours of drug education or counseling.</li> <li>▪ If at least 18 years of age, by a fine of not more than \$100 and forfeiture of marijuana.</li> </ul> <p>Second offense: civil infraction and may be punished as follows:</p> <ul style="list-style-type: none"> <li>▪ If less than 18 years of age, by a fine of not more than \$500 or community service, forfeiture of marijuana, and completion of 8 hours of drug education or counseling.</li> <li>▪ If at least 18 years of age, by a fine of not more than \$500 and forfeiture of marijuana.</li> </ul>
Possession or cultivation more than two times the amount allowed by law	A person who possesses more than twice the amount of marijuana allowed, cultivates more than twice the amount allowed, or delivers without receiving any remuneration to a person who is at least 21 years of age more than twice the amount of marijuana allowed	Misdemeanor but a person shall not be subject to imprisonment unless the violation was habitual, willful, and for a commercial purpose or the violation involved violence.

### MSU Ordinances

Michigan State University [Ordinance 21.00](#) governs alcoholic beverages:

- 21.01 The use or possession of alcoholic beverages, including beer and wine, subject to state law, is permissible in housing facilities (rooms, suites and apartments) assigned by Michigan State University.
- 21.02 The consumption and possession of alcoholic beverages is prohibited in classrooms, lecture halls, laboratories, the libraries, and the chapel.
- 21.03 The possession of open or uncapped containers of alcoholic beverages and the consumption of alcoholic beverages is prohibited in all public areas of lands governed by the Michigan State University Board of Trustees and in all public areas of campus buildings, except with respect to locations, events, or occasions for which the Secretary of the Board of Trustees has approved, in writing, an exception to this prohibition.
- 21.04 Exceptions to this ordinance and the administration of licenses held by the Board will be made pursuant to guidelines approved by the Secretary of the Board of Trustees.

Possible penalties for 21.02 include civil infraction. Possible penalties for 21.01 and 21.03 include not more than 90 days in jail, fine of not more than \$100, or both.

### East Lansing Ordinances

East Lansing ordinances prohibit the possession of any alcoholic beverage in an open container or a container with a broken seal in any public place or private area open to the public, except a licensed liquor establishment or elsewhere as provided by ordinance. Partying and tailgating on public property with alcoholic beverages are prohibited within the City's jurisdiction. All open alcohol containers should be kept in the tailgating area on MSU's campus when tailgating. Any person suspected of being a Minor in Possession of Alcohol

(MIP) will be required to show proof of age and may be asked to take a breath alcohol test.

Directly endangering the safety of another person or property while intoxicated in a public place is prohibited. City ordinances also prohibit furnishing or using any type of false identification to enter a bar or to purchase liquor from a carry-out store and require liquor establishments to confiscate suspected false identification and turn it over to MSU Department of Police and Public Safety.

Violations of all East Lansing ordinances prohibiting or regulating alcohol, except MIP and Open Alcohol ordinances, are punishable by a maximum sentence of 90 days in jail or a \$500 fine or both. Penalty for Open Alcohol is a fine up to \$100 for the first violation. Second and third violations constitute misdemeanors and are punishable by not more than 90 days imprisonment and/or fines up to \$250 or \$500, respectively. However, if the Open Alcohol violation occurs between 8:00 P.M. and 6:00 A.M., or at any time while in a business district, the violation is punishable by a fine of not more than \$500, imprisonment for not more than 90 days, or both. Maximum penalties for MIP are up to \$100 for a first violation (civil infraction), \$200 and/or up to 30 days imprisonment for a second violation (misdemeanor), and \$500 and/or up to 60 days imprisonment for a third or more violation(s) (misdemeanor). Community service, substance abuse screening at the violator's own expense, and participation in substance abuse prevention or treatment programs may be imposed for Open Alcohol and MIP violations. East Lansing ordinances also allow for operator's or chauffeur's license sanctions to be imposed for MIP violations.

Students are encouraged to become familiar with their responsibilities under East Lansing ordinances, which may be obtained at East Lansing City Hall. East Lansing Ordinances may be obtained on the internet at [cityofeastlansing.com](http://cityofeastlansing.com).

## FIRE SAFETY INFORMATION AND STATISTICS

In accordance with the Higher Education Opportunity Act of 2008, institutions with on-campus student housing facilities must publish annually a fire safety report that provides information on campus fire safety practices and standards. MSU complies with this regulation by including all mandatory fire safety information as part of this annual report. The University provides on-campus student housing only at the East Lansing campus. Accordingly, discussion of fire safety information in the fire safety report is limited to the East Lansing campus.

The MSU Department of Police and Public Safety Fire Marshal’s Office is charged with all aspects of fire safety for the University except the suppression of active fires. The East Lansing Fire Department is responsible for the suppression of active fires. The Fire Marshal is tasked with monitoring compliance with fire codes, fire safety inspections, and fire/arson investigations.

### Fire Statistics and Fire Log

The MSU Fire Marshal’s Office maintains fire statistics and a fire log of all fire-related incidents that occur on campus in

East Lansing. This annual report contains statistics concerning the number of fires in the University’s on-campus student housing facilities; the cause of each fire (unintentional, intentional, or undetermined); the number of injuries and deaths related to each fire; and the value of the property damage caused by each fire.

MSU Department of Police and Public Safety maintains a daily log that includes both the crime log and fire log. The log includes information about the date the fire was reported; the nature of each fire; the date and time the fire occurred; and the general location of the fire. All incidents are recorded in the log within two business days from receipt of the information. The log for the most recent 60-day period is open to public inspection, upon request, during normal business hours at MSU Department of Police and Public Safety and is available online at [dpps.msu.edu/services/clery-log](https://dpps.msu.edu/services/clery-log). Any portion of the log that is older than 60 days can be made available within two business days of a request for public inspection.

The following three charts provide information about fire statistics for each on-campus student housing facility in East Lansing. Chart I contains fire statistics for calendar year 2020, Chart II lists fire statistics for calendar year 2021, and Chart III contains fire statistics for calendar year 2022.

**Chart I – 2020 Fire Statistics**

Brody Neighborhood	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
Emmons 340 E. Brody Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Bailey 988 S. Brody Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Bryan 209 W. Brody Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Armstrong 271 W. Brody Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Rather 995 N. Brody Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Butterfield 140 E. Brody Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A

Apartments at 1855 Place	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
University Village Apartments 1701-1710 1199 Garden City Rd. East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A



1855 Place Apartment Buildings 1801-1807 561 Ivy Ct. East Lansing, MI 48825 1855 Place Family Housing Buildings 1808-1810 1199 Garden City Rd. East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
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	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
<b>Spartan Village</b>							
Spartan Village Apartments 1406 S. Harrison Road East Lansing, MI 48823	0	N/A	N/A	N/A	N/A	N/A	N/A

	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
<b>North Neighborhood</b>							
Campbell 38 Abbott Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Landon 632 W. Circle Drive East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Yakeley-Gilchrist 662 W. Circle Drive East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Williams 25 Beal Street East Lansing, MI 48825	1	3/22/20	8:50AM	Unintentional / Electrical	0	0	\$100-999
Mayo 361 Delta Court East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Mason-Abbot 256 Bogue Street East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Snyder-Phillips 362 Bogue Street East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A

	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
<b>South Neighborhood</b>							
Case 842 Chestnut Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Wilson 219 Wilson Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Wonders 891 Birch Road East Lansing, MI 48825	1	1/23/20	12:08pm	Unintentional / Dryer Overheated	0	0	\$1,000-9,999
Holden 234 Wilson Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A

	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
<b>River Trail Neighborhood</b>							

McDonel 817 E. Shaw Lane East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Van Hoosen Apartments 603 Bogue Street East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Owen 735 East Shaw Lane East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Shaw 591 N. Shaw Lane East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A

East Neighborhood	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
Holmes 919 E. Shaw Lane East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Akers 908 Akers Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Hubbard 964 Hubbard Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A

Quarantine/Isolation Housing <sup>28</sup>	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
Kellogg Hotel and Conference Center 219 S Harrison Road East Lansing, MI 48824	0	N/A	N/A	N/A	N/A	N/A	N/A

### Chart II – 2021 Fire Statistics

Brody Neighborhood	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
Emmons 340 E. Brody Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Bailey 988 S. Brody Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Bryan 209 W. Brody Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Armstrong 271 W. Brody Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Rather 995 N. Brody Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Butterfield 140 E. Brody Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A

<sup>28</sup> Due to the novel coronavirus, the University used the Kellogg Hotel and Conference Center as quarantine/isolation housing for students from July 27, 2020 to April 11, 2021.

Apartments at 1855 Place	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
University Village Apartments 1701-1710 1199 Garden City Rd. East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
1855 Place Apartment Buildings 1801-1807 561 Ivy Ct. East Lansing, MI 48825 1855 Place Family Housing Buildings 1808-1810 1199 Garden City Rd. East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A

Spartan Village	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
Spartan Village Apartments 1406 S. Harrison Road East Lansing, MI 48823	0	N/A	N/A	N/A	N/A	N/A	N/A

North Neighborhood	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
Campbell 38 Abbott Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Landon 632 W. Circle Drive East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Yakeley-Gilchrist 662 W. Circle Drive East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Williams 25 Beal Street East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Mayo 361 Delta Court East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Mason-Abbot 256 Bogue Street East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Snyder-Phillips 362 Bogue Street East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A

South Neighborhood	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
Case 842 Chestnut Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Wilson 219 Wilson Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Wonders 891 Birch Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A

Holden 234 Wilson Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
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River Trail Neighborhood	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
McDonel 817 E. Shaw Lane East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Van Hoosen Apartments 603 Bogue Street East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Owen 735 East Shaw Lane East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Shaw 591 N. Shaw Lane East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A

East Neighborhood	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
Holmes 919 E. Shaw Lane East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Akers 908 Akers Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Hubbard 964 Hubbard Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A

Quarantine/Isolation Housing <sup>29</sup>	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
Kellogg Hotel and Conference Center 219 S Harrison Road East Lansing, MI 48824	0	N/A	N/A	N/A	N/A	N/A	N/A

**Chart III – 2022 Fire Statistics**

Brody Neighborhood	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
Emmons 340 E. Brody Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Bailey 988 S. Brody Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Bryan 209 W. Brody Road East Lansing, MI 48825	1	11/16/22	2:51PM	Burned Chair/Undetermined	0	0	\$100-999
Armstrong 271 W. Brody Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Rather	1	3/3/22	2:00pm	Ceiling tile/	0	0	\$0-99

<sup>29</sup> Due to the novel coronavirus, the University used the Kellogg Hotel and Conference Center as quarantine/isolation housing for students from July 27, 2020 to April 11, 2021.

995 N. Brody Road East Lansing, MI 48825				Undetermined			
Butterfield 140 E. Brody Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A

Apartments at 1855 Place	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
University Village Apartments 1701-1710 1199 Garden City Rd. East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
1855 Place Apartment Buildings 1801-1807 561 Ivy Ct. East Lansing, MI 48825 1855 Place Family Housing Buildings 1808- 1810 1199 Garden City Rd. East Lansing, MI 48825	1	11/10/22	8:45PM	Cooking / Unintentional	0	0	\$100-999

Spartan Village	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
Spartan Village Apartments 1406 S. Harrison Road East Lansing, MI 48823	1	8/11/22	7:35am	Cooking / Unintentional	0	0	\$100-999

North Neighborhood	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
Campbell 38 Abbott Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Landon 632 W. Circle Drive East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Yakeley-Gilchrist 662 W. Circle Drive East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Williams 25 Beal Street East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Mayo 361 Delta Court East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Mason-Abbot 256 Bogue Street East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Snyder-Phillips 362 Bogue Street East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A

South Neighborhood	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
Case	0	N/A	N/A	N/A	N/A	N/A	N/A

842 Chestnut Road East Lansing, MI 48825							
Wilson 219 Wilson Road East Lansing, MI 48825	2	4/14/22	3:48PM	Bulletin Board/Undetermined	0	0	\$100-999
		5/6/22	7:50PM	Trash Compactor/Undetermined	0	0	\$1,000-9,999
Wonders 891 Birch Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Holden 234 Wilson Road East Lansing, MI 48825	1	11/1/22	12:50AM	Other: Incense in trash / Unintentional	0	0	\$100-999

River Trail Neighborhood	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
McDonel 817 E. Shaw Lane East Lansing, MI 48825	5	1/23/22	7:54PM	Dryer Fire/Unintentional	0	0	\$1,000- 9,999
		11/26/22	9:04PM	Trash/Undetermined	0	0	\$100-999
		11/28/22	8:33AM	Napkin/Undetermined	0	0	\$100-999
		11/28/22	Unknown	Paper/Undetermined	0	0	\$0-99
		11/29/22	Unknown	Napkin/Undetermined	0	0	\$0-99
Van Hoosen Apartments 603 Bogue Street East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Owen 735 East Shaw Lane East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Shaw 591 N. Shaw Lane East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A

East Neighborhood	Total Number of Fires	Date of Fire	Time of Fire	Cause of Fire (Unintentional, Intentional, or Undetermined)	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths	Value of Property Damage (in U.S. dollars)
Holmes 919 E. Shaw Lane East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A
Akers 908 Akers Road East Lansing, MI 48825	3	5/3/22	5:07PM	Cooking Cafeteria/Unintentional	0	0	\$1,000-9,999
		9/2/22	6:13PM	Electrical/Unintentional	0	0	\$1,000-9,999
		12/6/22	11:05PM	Dryer/Unintentional	0	0	\$1,000-9,999
Hubbard 964 Hubbard Road East Lansing, MI 48825	0	N/A	N/A	N/A	N/A	N/A	N/A

## Fire Safety Systems

Notices concerning the following are posted in all University buildings: emergency exits and rally points; fire extinguisher and fire rated stairwell locations; fire pull station locations; emergency shower, eyewash station, and gas shutoff locations; and emergency phone locations. The University has installed safety devices in on-campus student housing facilities, including fire-resistant doors, fire alarms, hard-wired smoke detectors, sprinkler systems for fire suppression, emergency lighting, and illuminated exit signs. The automatic fire detection and alarm systems in the housing facilities are

monitored by the MSU Department of Police and Public Safety 24 hours a day, 365 days a year.

The following definitions apply for the on-campus residence hall fire safety systems charts below:

- Full sprinkler system is defined as having sprinklers in both the common areas and individual rooms.
- Partial sprinkler system is defined as having sprinklers in the common areas only. Areas with partial sprinkler coverage may include public corridors, below grade space, and laundry, storage, mop sink, compactor, and incinerator rooms.

Brody Neighborhood	Fire Alarm Make & Model	Fire Alarm System	Smoke Alarm/Detection	Automatic Sprinkler Coverage	Fire Department Notification
Emmons 340 E. Brody Road East Lansing, MI 48825	National Time 902 Series	Yes	Entire building—hard wired, reporting smoke detector system  Elevator lobbies—hard wired smoke alarms that initiate elevator recall	Full Fire Pump	Pull Station, Sprinkler, Smoke Alarm Activation
Bailey 988 S. Brody Road East Lansing, MI 48825	Siemens Fire Finder XLS	Yes	Entire building—hard wired, reporting smoke detector system  Elevator lobbies—hard wired smoke alarms that initiate elevator recall	Full	Pull Station, Sprinkler, Smoke Alarm Activation
Bryan 209 W. Brody Road East Lansing, MI 48825	National Time 902 Series	Yes	Entire building—hard wired, reporting smoke detector system  Elevator lobbies—hard wired smoke alarms that initiate elevator recall	Full	Pull Station, Sprinkler, Smoke Alarm Activation
Armstrong 271 W. Brody Road East Lansing, MI 48825	National Time 902 Series	Yes	Entire building—hard wired, reporting smoke detector system  Elevator lobbies—hard wired smoke alarms that initiate elevator recall	Full	Pull Station, Sprinkler, Smoke Alarm Activation
Rather 995 N. Brody Road East Lansing, MI 48825	Siemens Fire Finder XLS	Yes	Entire building—hard wired, reporting smoke detector system  Elevator lobbies—hard wired smoke alarms that initiate elevator recall	Full	Pull Station, Sprinkler, Smoke Alarm Activation
Butterfield 140 E. Brody Road East Lansing, MI 48825	National Time 902 Series	Yes	Entire building—hard wired, reporting smoke detector system  Elevator lobbies—hard wired smoke alarms that initiate elevator recall	Full Fire Pump	Pull Station, Sprinkler, Smoke Alarm Activation

Apartments at 1855 Place	Fire Alarm Make & Model	Fire Alarm System	Smoke Alarm/Detection	Automatic Sprinkler Coverage	Fire Department Notification
University Village Apartments 1701-1710 1199 Garden City Rd. East Lansing, MI 48825	Siemens Fire Finder XLS	Yes	All buildings—hard wired, reporting smoke detector system	Full	Pull Station, Sprinkler, Smoke Alarm Activation
1855 Place Apartment Buildings 1801-1807 561 Ivy Ct. East Lansing, MI 48825	Siemens Fire Finder XLS	Yes	Entire building—hard wired, reporting smoke detector system	Full	Pull Station, Sprinkler, Smoke Alarm Activation
1855 Place Family Housing Buildings 1808-1810 1199 Garden City Rd. East Lansing, MI 48825	National Time 902 Series	Yes	Entire building—hard wired, reporting smoke detector system	Full	Pull Station, Sprinkler, Smoke Alarm Activation

Spartan Village	Fire Alarm Make & Model	Fire Alarm System	Smoke Alarm/Detection	Automatic Sprinkler Coverage	Fire Department Notification
Spartan Village Apartments 1406 S. Harrison Road East Lansing, MI 48823	None	No	Individual apartments—hard wired, non-reporting smoke alarms	None	None

North Neighborhood	Fire Alarm Make & Model	Fire Alarm System	Smoke Alarm/Detection	Automatic Sprinkler Coverage	Fire Department Notification
Campbell 38 Abbott Road East Lansing, MI 48825	National Time Model 2204	Yes	Individual student rooms—hard wired, non-reporting smoke alarms	Partial	Pull Station Activation
Landon 632 W. Circle Drive East Lansing, MI 48825	National Time 902 Series	Yes	Entire building—hard wired, reporting smoke detector system	Full	Pull Station, Sprinkler, Smoke Alarm Activation
Yakeley-Gilchrist 662 W. Circle Drive East Lansing, MI 48825	National Time Model 2204	Yes	Individual student rooms—hard wired, non-reporting smoke alarms	Partial	Pull Station Activation
Williams 25 Beal Street East Lansing, MI 48825	National Time Model 2204	Yes	Individual student rooms—hard wired, non-reporting smoke alarms	None	Pull Station Activation
Mayo 361 Delta Court East Lansing, MI 48825	Siemens Fire Finder XLS	Yes	Entire building—hard wired, reporting smoke detector system Elevator lobbies—hard wired smoke alarms that initiate elevator recall	Full Fire Pump	Pull Station, Sprinkler, Smoke Alarm Activation
Mason-Abbot 256 Bogue Street East Lansing, MI 48825	National Time Model 7000	Yes	Individual student rooms—hard wired, non-reporting smoke alarms	Full Fire Pump	Pull Station, Sprinkler Activation
Snyder-Phillips 362 Bogue Street East Lansing, MI 48825	Siemens Fire Finder XLS	Yes	Entire building—hard wired, reporting smoke detector system Elevator lobbies—hard wired smoke alarms that initiate elevator recall	Full Fire Pump	Pull Station, Sprinkler, Smoke Alarm Activation

South Neighborhood	Fire Alarm Make & Model	Fire Alarm System	Smoke Alarm/Detection	Automatic Sprinkler Coverage	Fire Department Notification
Case 842 Chestnut Road East Lansing, MI 48825	National Time 902 Series	Yes	Entire building—hard wired, reporting smoke detector system Elevator lobbies—hard wired smoke alarms that initiate elevator recall	Full Fire Pump	Pull Station, Sprinkler, Smoke Alarm Activation
Wilson 219 Wilson Road East Lansing, MI 48825	National Time Model 2204	Yes	Individual student rooms—hard wired, non-reporting smoke alarms Elevator lobbies—hard wired smoke alarms that initiate elevator recall	Partial	Pull Station, Sprinkler Activation
Wonders 891 Birch Road East Lansing, MI 48825	National Time 902 Series	Yes	Entire building—hard wired, reporting smoke detector system Elevator lobbies—hard wired smoke alarms that initiate elevator recall	Full Fire Pump	Pull Station, Sprinkler, Smoke Alarm Activation
Holden 234 Wilson Road East Lansing, MI 48825	Siemens Fire Finder XLS	Yes	Entire building—hard wired, reporting smoke detector system Elevator lobbies—hard wired smoke alarms that initiate elevator recall	Full Fire Pump	Pull Station, Sprinkler, Smoke Alarm Activation

River Trail Neighborhood	Fire Alarm Make & Model	Fire Alarm System	Smoke Alarm/Detection	Automatic Sprinkler Coverage	Fire Department Notification
McDonel 817 E. Shaw Lane East Lansing, MI 48825	Edwards Model 1303	Yes	Individual student rooms—hard wired, non-reporting smoke alarms	Partial	Pull Station, Sprinkler Activation



			Elevator lobbies—hard wired smoke alarms that initiate elevator recall		
Van Hoosen Apartments 603 Bogue Street East Lansing, MI 48825	None	No	Individual apartments—hard wired, non-reporting smoke alarms	None	None
Owen 735 East Shaw Lane East Lansing, MI 48825	Edwards Model 1303	Yes	Individual student rooms—hard wired, non-reporting smoke alarms Elevator lobbies—hard wired smoke alarms that initiate elevator recall	Full Fire Pump	Pull Station, Sprinkler Activation
Shaw 591 N. Shaw Lane East Lansing, MI 48825	Siemens Fire Finder XLS	Yes	Entire building—hard wired, reporting smoke detector system	Full Fire Pump	Pull Station, Sprinkler, Smoke Alarm Activation

East Neighborhood	Fire Alarm Make & Model	Fire Alarm System	Smoke Alarm/Detection	Automatic Sprinkler Coverage	Fire Department Notification
Holmes 919 E. Shaw Lane East Lansing, MI 48825	Edwards Model 1303	Yes	Individual student rooms—hard wired, non-reporting smoke alarms Elevator lobbies—hard wired smoke alarms that initiate elevator recall	Partial	Pull Station, Sprinkler Activation
Akers 908 Akers Road East Lansing, MI 48825	National Time 902 Series	Yes	Entire building—hard wired, reporting smoke detector system Elevator lobbies—hard wired smoke alarms that initiate elevator recall	Full Fire Pump	Pull Station, Sprinkler, Smoke Alarm Activation
Hubbard 964 Hubbard Road East Lansing, MI 48825	National Time Model 2203	Yes	Individual student rooms—hard wired, non-reporting smoke alarms Elevator lobbies—hard wired smoke alarms that initiate elevator recall	Full Fire Pump	Pull Station, Sprinkler Activation

Quarantine/Isolation Housing <sup>30</sup>	Fire Alarm Make & Model	Fire Alarm System	Smoke Alarm/Detection	Automatic Sprinkler Coverage	Fire Department Notification
Kellogg Hotel and Conference Center 219 S Harrison Road East Lansing, MI 48824	Simplex 2902- 9739	Yes	Entire building—hard wired, reporting smoke detector system	Full Fire Pump	Pull Station, Sprinkler, Smoke Alarm Activation

## Fire Safety Education and Training Programs

At the beginning of each fall semester, Residence Education and Housing Services (REHS) staff members who live in and supervise on-campus residence halls receive comprehensive fire safety and emergency action plan training organized by the Health and Safety Office of the Division of Student Life and Engagement (SLE). This training includes review of fire safety prevention rules, fire evacuation procedures specific to each residence hall, and fire alarm system operations for staff who conduct evacuation drills semesterly. The training program is a collaborative effort among REHS, Associate Director for Coordination and Planning and Chief of Staff, the SLE Health and Safety Coordinator, MSU Department of Police and Public Safety Emergency Management, and Infrastructure Planning and Facilities.

Upon residential students' arrival on campus in the fall, mandatory floor meetings are conducted providing residents with the following information: education around fire safety and prevention rules, information about fire drills, fire safety hazards, evacuation routes specific to their floor in the residence hall, and operational guidelines for hall evacuation. The SLE Health and Safety Office also conducts a poster campaign in each residence hall focused on fire and life safety. A series of four posters address topics such as fire alarm use, fire drill participation, and education about automatic sprinklers.

Basic fire safety instruction is also offered to professional staff and faculty members. Emergency Action Teams, consisting of designated employees in each building, receive extensive training on how to implement evacuation and sheltering plans specific to their building. Almost 200 employees are trained as Emergency Action Team leaders. MSU Department of

<sup>30</sup> Due to the novel coronavirus, the university used the Kellogg Hotel and Conference Center as quarantine/isolation housing for students from July 27, 2020 to April 11, 2021.

Police and Public Safety annually trains Emergency Action Teams on how to advise first responders in emergency situations, assist with evacuation, notify building occupants, and provide information about special considerations for their building.

All students, faculty, and staff are encouraged to take the time to familiarize themselves with the fire evacuation plans for each building that they work in, live in, or frequent; know their Emergency Action Team leaders and coordinators; and participate in building evacuation drills.

If a fire occurs, students are instructed to leave hazardous areas by the evacuation routes and get to a predetermined location. They are to remain in that location so that Resident Assistants may confirm each student has left the building. REHS staff members are instructed to pull a fire alarm as they exit the building if they can do so without risking their safety.

### Fire Drills

In accordance with State of Michigan fire safety regulations, the residence halls conduct a minimum of one (1) fire drill each semester of each academic year. Two drills are scheduled during fall and winter semester to ensure a make-up day in the event of a cancellation. Drills are only conducted for buildings in use during that semester. In 2022, MSU conducted two fire drills in Abbot, Butterfield, Mason, Rather, and Wilson Halls; 3 fire drills at Akers, Armstrong, Bailey, Bryan, Campbell, Case, Emmons, Gilchrist, Holden, Holmes, Hubbard, Landon, Mary Mayo, Phillips, Shaw, Snyder, Williams, Wonders, and Yakeley Halls; 4 fire drills in McDonel and Owen halls. Fire drills were not conducted in University Village Apartments, 1855 Place Apartments, or Spartan Village Apartments; these apartment complexes undergo non-drill testing. Mandatory supervised fire drills are also conducted annually in all academic buildings in May of each year.

The evacuation drills are conducted in cooperation with the MSU Department of Police and Public Safety Fire Marshal's Office, MSU Department of Police and Public Safety Emergency Management Division, REHS, Infrastructure Planning and Facilities, and the Emergency Action Teams. Following every drill, a review is conducted to assess compliance with the MSU Emergency Action Plan. The MSU Department of Police and Public Safety Fire Marshal's Office and MSU Department of Police and Public Safety Emergency Management Division maintains records of drills, documenting the date, time, and description of the exercise, as well as whether it was announced or unannounced. These records are available for inspection upon request.

State law requires that all individuals evacuate immediately when a fire alarm sounds. Students failing to vacate during a drill are subject to disciplinary action.

### Evacuation Procedures and Guidelines

Every building/unit on campus has a written Emergency Action Plan that contains the evacuation procedures all

students, employees, and visitors must follow in the event of an emergency. The plan identifies evacuation routes and accountability locations in the event of a fire. A short version of each plan is posted at key locations in the respective buildings.

All MSU buildings also have posted notices and floor plans that include: the building's emergency exits and rally points; location of fire extinguishers and pull stations; fire rated stairwell locations; locations of emergency showers, eyewash stations, and gas shutoff; emergency phone locations; and locations of exit/entrance doors for people with disabilities.

An evacuation route and destination map, specifying the location of the nearest stairwell and exits, is posted on the back of each residence hall room door. Students should become familiar with multiple evacuation routes out of their residence hall and leave immediately from the nearest safe exit in the event of a fire.

The REHS staff members on duty are responsible for the supervision and coordination of the evacuation of students in their assigned residence hall until fire and public safety personnel arrive. It is the student's responsibility to remove themselves from the building as quickly and safely as possible. Elevators are not to be used during a fire alarm evacuation of the building. If someone cannot be evacuated due to an injury or disability, students and staff are advised to notify the first emergency responder they encounter as they leave the building. Persons with disabilities who are unable to evacuate on their own should remain near a window in their unit and emergency personnel will evacuate them.

Evacuating students are instructed to report to Residence Hall Resident Assistants who will be stationed in designated areas at least 200 feet away from the building. The Residence Education team will account for residents at the rally site. No occupant is allowed to re-enter a building until clearance is given by fire or public safety personnel.

Additional information on evacuation and sheltering plans and procedures is available at [dpps.msu.edu](https://dpps.msu.edu) under the Homeland Security tab.

### Fire Safety Violations and Prohibitions

All University policies related to on-campus housing are located on [Spartan Life OnLine](#) and in the [On-Campus Housing Handbook](#) located at [Live On – Residence Education and Housing Services](#). Each student must acknowledge receipt of and review all policies upon registering for on-campus housing.

The fire safety guidelines and prohibitions, as provided in the [Spartan Life OnLine](#), [University Housing Regulations](#) (2.0 Safety of the Individual and Community), are listed below.

- Fundamental to the protection of the individual is the maintenance of an environment that is physically safe and predictable. As members of a group, each individual has

a special responsibility to ensure that safety hazards are eliminated, fire equipment is maintained, and fire procedures are established and followed.

- 2.1 No person shall create, or help to create, a safety hazard.
- 2.2 No person shall throw or drop anything out of or off of a window or balcony.
- 2.3 No person shall possess or use firecrackers, fireworks, firearms, or other dangerous weapons or explosives. (NOTE: Legal weapons must be stored at the Department of Police and Public Safety.)
- 2.4 No person shall possess or use in a university housing, without proper authorization, any chemical or other dangerous substance, compound, or container of such substances, which may injure, molest, or cause damage.
- 2.5 No person shall set a fire in residence halls or areas immediately associated with residence halls.
- 2.6 No person shall falsely report a fire, nor interfere in any way with emergency services or procedures, nor fail to conform to established safety regulations.
- 2.7 No person shall tamper with fire equipment, nor use such equipment for other than the prevention or control of fire. (Fire equipment shall include, but not be limited to thermal detectors, fire alarms, fire extinguishers, fire extinguisher boxes, fire hoses, and any other fire-fighting devices.)
- 2.8 No person shall use unauthorized cooking appliances in his or her room, suite, floor study room or other unauthorized hall facilities in a residence hall – residents of University-owned apartments may use appliances as outlined in their lease. (Unauthorized cooking appliances include hot plates, toasters, toaster ovens, rice cookers, woks, crock pots and other electrical devices (excluding microwaves) intended for the preparation, heating or cooking of substantial food items.)

The fire safety guidelines and prohibitions listed in the [On-Campus Housing Handbook](#) including those on smoking, open flames, and portable electrical appliances, are as follows:

- **No Smoking<sup>31</sup>**. MSU is a tobacco- and smoke-free campus to ensure the MSU community enjoys a healthy campus. The ordinance applies to all property governed by the Board of Trustees and includes not only the main campus but also all MSU sites across the state, nation, and globe. In addition to traditional tobacco products such as cigarettes and chewing tobacco, the ordinance also prohibits the use of e-cigarettes and vaporizers. All FDA-approved nicotine replacement therapy products are permitted for cessation use. For more information, visit [tobaccofree.msu.edu](http://tobaccofree.msu.edu).

- **Drills**. Residents are required to cooperate with staff and participate in fire, tornado, and other emergency drills. Residents should tour their floor and the hall to know the location of all fire exits and alarm boxes.
- **Fire Safety**. Pulling false alarms, causing a fire, tampering with or misusing safety devices, interfering with firefighters, and tampering with or removing firefighting equipment is a violation of the housing contract, student regulations, university ordinances and state law. This includes, but is not limited to, covering or tampering with smoke detectors and sprinkler heads, and hanging items from sprinkler pipes.
- Each corridor entrance is protected by a special fire door that, in the event of a fire, will help prevent the fire and smoke from spreading and residents are prohibited from propping open these fire doors. Fire and safety regulations require corridors be kept clear and unobstructed at all times.
- **Candle warmers and/or wax melters are not permitted in residence halls and apartments. Setting of fires is prohibited. Lighted candles are prohibited: they are one of the major causes of fires.**
- No incense of any kind may be burned in the housing unit, except in special circumstances, such as religious observances, with prior approval from the REHS staff.
- Room decorations are to be limited to nonflammable materials. Wooden or fake board paneling is highly combustible and is not allowed as decoration in student rooms. Residents must take responsibility for the safety of other residents and will be held accountable for damages that may be caused by any decorations, including damages to the finish of the door. Only two-dimensional paper materials that are covered by clear, self-adhesive plastic are allowed on the outside of room doors. Loose, flammable materials may be maliciously ignited, and the resulting fire may prevent residents from reaching the exit. Combustible items (e.g., memo boards, cork boards, dry-erase boards, chalkboards) may not be attached to doors or in doorways.
- Residents shall not leave personal items (including decorative rugs) in hallways or on sidewalks that could cause physical injury or property damage. While there may be religious or cultural reasons for keeping items outside of rooms, they pose a fire safety and evacuation issue.
- **Appliances and Electrical Items**. Radios, televisions, computers, video games and music sound systems are permitted, but each resident is responsible for keeping the volume low enough to avoid disturbing others. No antennas may be installed inside or outside a residence hall.

<sup>31</sup> MSU is now a tobacco-free campus. University Ordinance 29.01 states that “[n]o person shall (a) smoke, or (b) otherwise use any product derived from or containing tobacco, on any property governed by the Board.”

- Voltages can fluctuate within the system, so residents with stereos and personal computers should invest in a multi-rated surge suppressor. Michigan State University is not liable for damage to electrical equipment.
- All printers must be installed according to the manufacturer's requirements, university policies and MSU facilities recommendations.
- All cooking appliances are prohibited in a residence hall room, except for electrical coffee pots, electric tea kettle, or rice cookers with an automatic shut off. Residents may also use mini-refrigerators of five cubic feet or less, compact microwaves, coffee makers and fans in their rooms. They shall be UL-listed or labeled and used in accordance with the listing or labeling instructions from the manufacturer. The university strongly recommends the use of appliances with the Energy Star® rating.
- Cooking is permitted only in designated kitchen facilities. Use of electrical equipment (other than items listed previously), such as toasters, frying pans, George Foreman®-type grills, hot plates, waffle irons, toaster ovens, air fryers, smores makers, ooni ovens and instant pots is prohibited except in designated kitchen facilities, as these appliances have exposed heating elements. Space heaters, fog machines, electric blankets, tanning beds, fireplaces, electronic doorbells, indoor/outdoor surveillance cameras, wireless routers and Wi-Fi adapters are not permitted. Residents may not plug one extension cord into another. All extension cords used must be a minimum of 16-gauge. The university may remove all unauthorized or potentially dangerous electrical appliances.
- **Mobility Devices.** Electric mobility devices may be used on campus but are not allowed to be stored, charged or operated in any campus building except for assistive devices used by persons with disabilities. Electric mobility devices are any device with an electrical propulsion system, including but not limited to electric bicycles, electric skateboards, hoverboards, electric scooters and mopeds. Moped users must abide by all university public safety expectations. Storage of gasoline for mopeds is prohibited (see explosive materials and weapons). Roller skates, in-line skates, skateboards, bicycles or similar devices are not to be used inside university housing buildings.
- **Grilling Equipment.** Charcoal grills, lighters and propane gas tanks cannot be used or stored on campus, except by Michigan State University personnel. Grilling equipment provided is intended for community usage, and users are responsible for cleaning the item.

### Reporting Fire Safety Information

All fire safety concerns and reports that a fire has occurred should be relayed immediately to MSU Department of Police and Public Safety at (517) 355-2222. Individuals should call this non-emergency number to report fires that have already been extinguished in on-campus student housing to ensure that

MSU Department of Police and Public Safety have been made aware of these fires. The caller should be prepared to provide as much information as possible about the location, date, time, and cause of the fire.

### Plans for Future Improvements in Fire Safety

The University, in collaboration with the MSU Department of Police and Public Safety Fire Marshal's Office, monitors compliance with local, state, and federal codes through periodic building inspections. Plans have been established to make updates to life safety systems in certain residence halls over the coming years. These updates include the addition of 100% automatic sprinkler coverage and addressable fire alarm systems.

## REPORT ON SECURITY AND SAFETY AT MSU COLLEGE OF HUMAN MEDICINE IN GRAND RAPIDS

The MSU College of Human Medicine (CHM) campus in Grand Rapids is headquartered at the Secchia Center, 15 Michigan Street NE. The site opened in June 2010, and consists of an eight-story, 180,000-square-foot building owned by MSU. The College uses additional space in the Grand Rapids Research Center at 400 Monroe Ave, NW and parking property at 534 Monroe Ave NW (as well as faculty/staff parking at 434 Monroe). These additional properties constitute non-campus properties of the Grand Rapids campus for purposes of this annual security report. No on-campus student housing is provided by the University at the Grand Rapids campus.

The MSU CHM has a Security Director who oversees security at the Grand Rapids Research Center. The Security Director supervises a security manager in Flint and a staff of security officers who are assigned, on a 24/7 basis at the Secchia Center, Flint Journal Building, and the Grand Rapids Research Center. The Director of Security is trained in emergency response, evacuation, seeking shelter, and “secure-in-place” procedures. All CHM facilities noted above are staffed by a security officer 24 hours a day, seven days a week. The security officer monitors access into the building. Many entrances and exits are equipped with closed circuit cameras, which have the capacity to record images.

The University has established an Emergency Action Team and plan for the Secchia Center and Grand Rapids Research Center. This Team receives training on how to implement the emergency response and evacuation procedures specific to the Secchia Center and Grand Rapids Research Center. MSU Department of Police and Public Safety (MSU DPPS) also provides training on Active Violence Incidents tailored to the Secchia Center and the Grand Rapids Research Center. Evacuation and sheltering training is conducted for all new faculty, staff, and incoming students as a part of their building orientation. The drills are announced to allow for the safety of those involved. Notices are also posted in the building that identify the fire rated stairwells and describe the evacuation routes and shelter locations.

Additionally, MSU DPPS and the Director of Security maintain a professional relationship with local law enforcement agencies in Grand Rapids. The Grand Rapids Police Department is asked to report to MSU Department of Police and Public Safety any criminal activity that occurs on or in the vicinity of the campus. MSU DPPS will work closely with the investigative staff at the Grand Rapids Police Department when incidents arise that require joint investigative efforts, resources, crime-related reports, and exchanges of information. There is no written memorandum

of understanding between the MSU DPPS and the Grand Rapids Police Department. The University does not formally monitor or record criminal activity on off-campus locations.

When the MSU Vice President and Chief Safety Officer or designee learns of any situation in the area that, in their judgment, constitutes an ongoing or continuing threat to the Grand Rapids campus, a campus-wide timely warning will be issued to the students and employees in Grand Rapids. Depending on the particular circumstances of the crime, the warning may be issued by mass e-mail, announcements on the MSU DPPS website, voice or SMS text messages, or press releases to local media outlets.

Anyone who becomes the victim of a crime on the Grand Rapids campus is encouraged to report the incident to the Secchia Center Director of Security, the Grand Rapids Police Department, and the MSU DPPS. **In the event of an emergency, either on or off campus in the greater Grand Rapids area, DIAL 911.** To report a non-emergency security or public safety related matter, contact the Grand Rapids Police Department at (616) 456-3400.

Crime statistics for the Grand Rapids campus are contained in the section titled “Charts of Crime Statistics” in this annual security report. The statistics are based on information obtained from MSU DPPS, the Grand Rapids Police Department, the Secchia Center Director of Security, and from designated Campus Security Authorities. MSU DPPS also maintains a daily crime log that identifies each criminal incident reported to have occurred, including on the Grand Rapids campus. This log identifies each criminal incident reported to MSU Department of Police and Public Safety, the date the crime was reported, the date and time the crime occurred, the nature of the crime, the general location of the crime, and the disposition of the complaint, if known. Information is recorded in the crime log within two business days of receipt. The crime log for the most recent 60-day period is open to public inspection, upon request, during normal business hours at MSU DPPS, and is available on the MSU DPPS web page, [dpps.msu.edu/services/clery-log](https://dpps.msu.edu/services/clery-log). Any portion of the log that is older than 60 days can be made available within two business days of a request for public inspection.

All University policies and ordinances, including the MSU Drug and Alcohol Policy, the MSU Relationship Violence and Sexual Misconduct and Title IX Policy, and General Student Regulations, presented in this annual security report are applicable to the Grand Rapids campus. Students and employees are advised of these and other site-specific policies and procedures, including campus security procedures, during orientation. Students seeking to report or obtain assistance regarding an incident implicating one of these policies are advised to contact the MSU College of Human Medicine Dean’s Office located in the Secchia Center at (616) 233-1678.

## REPORT ON SECURITY AND SAFETY AT MSU ELI BROAD COLLEGE OF BUSINESS IN TROY

The MSU Eli Broad College of Business campus in Troy, Michigan is based at the Management Education Center (MEC), 811 West Square Lake Road. The MEC is a 25-acre site with a 30,000-square-foot building that functions as a full-service conference center and educational facility. The MEC was donated to the Broad School in 1975 to serve as a resource for the Southeast Michigan business community. The Broad School Executive MBA (EMBA) program is offered at this location for busy business professionals seeking to advance their careers without giving up their day jobs. In addition, MSU also conducts additional for-credit classes and executive development seminars at this location outside of the EMBA program. No on-campus student housing is provided by the University at the Troy campus.

MSU is committed to providing a safe and pleasant environment for those visiting, enrolled at, or working at the Troy campus. The number of serious crimes occurring in the area surrounding the Troy campus is quite low. Monitored alarm and entry security systems have been installed in the MEC to enhance safety. Emergency exits are locked from the outside to prevent unlawful entry. Students and employees are informed during orientation about the importance of maintaining personal safety and building security. Safety information is also communicated through security alert notices, articles sent over University e-mail, and the MSU Department of Police and Public Safety (MSU DPPS) website.

The MEC has established policies for managing significant emergencies or dangerous situations, including building evacuation in the event of a fire and taking shelter during a tornado. An Emergency Action Team and plan for the MEC is in place to handle emergency situations. The MEC conducts a semi-annual review and walk-through of the procedures, including evacuation and sheltering drills. The alarm system is tested twice a year. Students are advised of the building layout during orientation and informed of all emergency exits and shelter locations.

While MSU DPPS does not have a written memorandum of understanding with the Troy Police Department, the Departments maintain a professional relationship. While the University does not formally monitor or record criminal activity on off-campus locations, the Troy Police Department is asked to report to MSU DPPS any criminal activity that occurs on or in the vicinity of the campus. MSU DPPS will work with the Troy Police Department should incidents arise that require joint investigative efforts or exchange of information.

In the event a crime occurs that requires a timely warning to the Troy campus, the MSU Vice President and Chief Safety Officer or designee will work with the MEC Director and the

Associate Director of the Broad School Executive MBA Program to issue a site-specific campus safety alert to advise of the event and potential risks. Appropriate warnings may be communicated to students via e-mail, a building-wide emergency public announcement system, group meetings, the MSU website, voice or SMS text messages, or local media outlets. All incident reports are documented and forwarded to MSU DPPS and included in the annual security report.

Anyone who becomes the victim of a crime at the Troy campus is encouraged to report the incident to the MEC Administration Office, the Executive MBA Program Office at the MEC, the Troy Police Department, and the MSU DPPS. **In the event of an emergency on or off campus in the greater Troy area, please DIAL 911.** To report a non-emergency security or public safety related matter, individuals should contact the Troy Police Department at (248) 524-3477 and the MEC Director at (248) 879-2812.

Crime statistics for the Troy campus are provided in the section titled, "Charts of Crime Statistics" in this annual security report. The statistics are based on information obtained from the MSU DPPS and the Troy Police Department, and from the Associate Director of the Broad School Executive MBA Program, the MEC Director, and other designated Campus Security Authorities. MSU DPPS also maintains a daily crime log that identifies each criminal incident reported to have occurred on the Troy campus. This log identifies each criminal incident reported to MSU DPPS, the date the crime was reported, the date and time the crime occurred, the nature of the crime, the general location of the crime, and the disposition of the complaint, if known. Information is recorded in the crime log within two business days of receipt. The crime log for the most recent 60-day period is open to public inspection, upon request, during normal business hours at the MSU DPPS, and is available on their web page at [dpps.msu.edu/services/clery-log](https://dpps.msu.edu/services/clery-log). Any portion of the log that is older than 60 days can be made available within two business days of a request for public inspection.

All University policies and ordinances, including the MSU Drug and Alcohol Policy, the University Relationship Violence and Sexual Misconduct and Title IX Policy and General Student Regulations discussed in this annual security report are applicable to the Troy campus. Students and employees are advised of these and other site-specific policies and procedures, including campus security procedures, during orientation. Students seeking to report or obtain assistance regarding an incident implicating one of these policies are advised to contact the MEC Director at (248) 879-2812 or the Associate Director of the Broad School Executive MBA Program at (248) 879-2725.

## REPORT ON SECURITY AND SAFETY AT MSU MACOMB COMMUNITY COLLEGE – COLLEGE OF OSTEOPATHIC MEDICINE

The MSU College of Osteopathic Medicine (COM) Macomb University Center site is located at on the campus of Macomb Community College, 44575 Garfield Road, Clinton Township. The campus consists of classroom, laboratory, and office facilities in the Macomb University Center (MUC) which are leased by MSU. While the educational program of the MSU College of Osteopathic Medicine is geared primarily to the training of primary medicine physicians, the curriculum and educational programs are also designed to meet the continuing need for medical specialists and teacher-investigators. Traditionally, osteopathic education seeks to prepare physicians who are especially concerned with maintaining continuing personal relationships with patients, and their families, and with maintaining optimum interaction with the community environmental patterns. This emphasis is reflected in the nature of the curriculum and particularly reinforced during clinical clerkship rotations through a variety of clinical disciplines in both hospital and non-hospital settings.

No on-campus student housing is provided by the University at the Macomb campus. Safety measures in place at MSUCOM-MUC include the following:

- Wall phones located in classrooms and hallways with emergency contact numbers; wall phones in main MSUCOM-MUC classrooms permit direct connection to Macomb Community College (MCC) campus police.
- Emergency “blue phones” located along campus walkways and near parking, with direct connection to Macomb Community College (MCC) campus police.
- Emergency messaging alert system offered by MCC with options for telephone, email, and/or text message alerts is promoted to students, faculty, and staff.
- MSU ID badges are configured to allow electronic access to facilities after hours for authorized MSUCOM students, as well as faculty and staff.
- Locks for classroom and office doors were replaced in 2018 to enable occupants to shelter-in-place.

MSUCOM students receive instructions regarding campus safety at orientation to the MUC site. Information regarding other emergencies, such as severe weather, or fire is also provided, and drills are conducted periodically.

The Macomb Community College Police Department monitors the jurisdiction that includes the Clinton Township, Michigan location. When the MSU Vice President and Chief Safety Officer or designee learns of any situation in the area that, in their judgment, constitutes an ongoing or continuing

threat to the Macomb campus, a campus-wide timely warning will be issued to the students and employees there. Depending on the particular circumstances of the crime, the warning may be issued by mass e-mail, announcements on the MSU Department of Police and Public Safety website, voice or SMS text messages, or press releases to local media outlets.

Anyone who becomes the victim of a crime on the Macomb campus is encouraged to report the incident to the Macomb College Police Department and MSU Department of Police and Public Safety. In the event of an emergency either on or off campus in the greater Clinton Township, Michigan area, DIAL 911. Emergencies on the MCC campus should be reported to MCC Campus Police at extension 2123 (or 586-286-2123). To report a non-emergency security or public safety related matter, contact the Macomb College Police Department at (586) 445-7135 and/or MSUCOM-MUC administration.

Crime statistics for the Macomb campus are contained in the section titled “Charts of Crime Statistics” in this annual security report. The statistics are based on information obtained from MSU Department of Police and Public Safety and the Macomb College Police Department, and designated Campus Security Authorities. Statistics for MCC Center Campus are available online at [macomb.edu/about-macomb/college-police/index.html](http://macomb.edu/about-macomb/college-police/index.html). MSU Department of Police and Public Safety also maintains a daily crime log that identifies each criminal incident reported to have occurred on the Macomb campus. This log identifies each criminal incident reported to MSU Department of Police and Public Safety, the date the crime was reported, the date and time the crime occurred, the nature of the crime, the general location of the crime, and the disposition of the complaint, if known. Information is recorded in the crime log within two business days of receipt. The crime log for the most recent 60-day period is open to public inspection, upon request, during normal business hours at the MSU Department of Police and Public Safety, and is available on the MSU Department of Police and Public Safety web page, [dpps.msu.edu/services/clery-log](http://dpps.msu.edu/services/clery-log). Any portion of the log that is older than 60 days can be made available within two business days of a request for public inspection.

All University policies and ordinances, including the MSU Drug and Alcohol Policy, the MSU University Relationship Violence and Sexual Misconduct and Title IX Policy, and General Student Regulations, presented in this annual security report are applicable to the Macomb campus. Students and employees are advised of these and other site-specific policies and procedures, including campus security procedures, during orientation. Students seeking to report or obtain assistance regarding an incident implicating one of these policies are advised to contact the MSU College of Osteopathic Medicine Dean’s Office located in the East Lansing campus at (517) 355-9616 or the office of the Assistant Dean the MUC campus at (586) 263-6711.

## **REPORT ON SECURITY AND SAFETY AT MSU DETROIT MEDICAL CENTER – COLLEGE OF OSTEOPATHIC MEDICINE**

The MSU College of Osteopathic Medicine (COM) Detroit Medical Center is located at 4707 Saint Antoine Street. The program is located on the campus of the Detroit Medical Center (DMC) in “Midtown” Detroit and is surrounded by several tertiary care hospitals and the Barbara Ann Karmanos Cancer Center. The DMC has over 900 graduate medical education positions, of which 84 are osteopathic. In addition to the College of Osteopathic Medicine, the College of Nursing hosts classes at this location. No on-campus student housing is provided by the University at the Detroit Medical Center campus.

The MSU site in Detroit is also known as the Old Hutzel Building and formerly was a fully functional hospital. Today it contains the DMC laboratories, administrative offices, and tenants, including the Ronald McDonald House. The building has a security officer onsite 24-7-365 and requires access via an authorized badge swipe after hours, weekends, and holidays. All corridors, including those with MSU only badge access, have cameras monitored by DMC Security. Emergency phones that immediately alert security (313-745-7031) when they are picked up are located in key areas. During orientation the students are given a safety presentation by the DMC’s Security Office.

The Detroit Police Department monitors the jurisdiction that includes the Detroit Medical Center location. When the MSU Vice President and Chief Safety Officer or designee learns of any situation in the area that, in their judgment, constitutes an ongoing or continuing threat to the Detroit campus, a campus-wide timely warning will be issued to the students and employees. Depending on the particular circumstances of the crime, the warning may be issued by mass e-mail, announcements on the MSU Department of Police and Public Safety website, voice or SMS text messages, or press releases to local media outlets.

Anyone who becomes the victim of a crime on the Detroit campus is encouraged to report the incident to the Detroit Police Department, and MSU Department of Police and Public Safety. In the event of an emergency, either on or off campus in the greater Detroit, Michigan area, DIAL 911. To report a non-emergency security or public safety related matter, contact the DMC Police at (313) 745-3325 and/or the Detroit Police Department at (313) 267-4600.

Crime statistics for the Detroit campus are contained in the section titled “Charts of Crime Statistics” in this annual security report. The statistics are based on information obtained from MSU Department of Police and Public Safety and the Detroit Police Department and designated campus

security authorities. MSU Department of Police and Public Safety also maintains a daily crime log that identifies each criminal incident reported to have occurred on the Detroit campus. This log identifies each criminal incident reported to MSU Department of Police and Public Safety, the date the crime was reported, the date and time the crime occurred, the nature of the crime, the general location of the crime, and the disposition of the complaint, if known. Information is recorded in the crime log within two business days of receipt. The crime log for the most recent 60-day period is open to public inspection, upon request, during normal business hours at the MSU Department of Police and Public Safety, and is available on the MSU Department of Police and Public Safety web page, [dpps.msu.edu/services/clery-log](https://dpps.msu.edu/services/clery-log). Any portion of the log that is older than 60 days can be made available within two business days of a request for public inspection.

All University policies and ordinances, including the MSU Drug and Alcohol Policy, the MSU Relationship Violence and Sexual Misconduct and Title IX Policy, and General Student Regulations, presented in this annual security report are applicable to the Detroit campus. Students and employees are advised of these and other site-specific policies and procedures, including campus security procedures, during orientation. Students seeking to report or obtain assistance regarding an incident implicating one of these policies are advised to contact the MSU College of Osteopathic Medicine Dean’s Office located in the East Lansing campus at (517) 355-9616.



