



# Election of Standard or Alternate Option

Noncertificated (Classified) School Employees  
(PERS Tiers I, II & III)

FOR OFFICE USE ONLY

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P.O. Box 110203  
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This election form must be completed by every new or re-employing Public Employees' Retirement System (PERS) noncertificated employee who is employed less than 12 months each year within 90 days of the date of hire or rehire. Eligible employees are those who are employed by a School District, Regional Educational Attendance Area, Special Education Service Agency, Alaska Vocational Technical Center, or a state boarding school covered under the PERS. *If a timely election is not received, noncertificated service will be entered based on the actual dates of service.*

## DEFINITIONS (SELECT ONE)

- New Hire** Someone who was not working for a school district on July 1, 1999, or someone who first becomes a member on or after July 1, 1999, may within 90 days make an election. AS 39.35.300(c) and AS 39.35.310(c)
- Re-employed** Someone who was working for a school district, who was inactive on July 1, 1999, and later reemployed, may within 90 days make an election. AS 39.35.300(c) and AS 39.35.310(c)

## Change in Status (select one)

- You may make an election during the period 7/1 through 9/30 if your position went from working 12 months to less than 12 months. AS 39.35.300(e) and AS 39.35.310(e)
- You may make an election during the period 7/1 through 9/30 if your position went from working less than 12 months to 12 months. AS 39.35.300(d) and AS 39.35.310(d)

## ELECTION

I, \_\_\_\_\_, Social Security number, \_\_\_\_\_ am a noncertified employee with \_\_\_\_\_, a qualified employer.

I am making the following election regarding how my PERS service will be calculated, in accordance with Alaska Statute 39.35.300(c) or 39.35.310(c). This election is effective for the school year in which this claim is accepted by PERS and is in effect for all subsequent employment with a qualified employer. Past service is not recognized under this provision.

- Standard Option** - I elect to have my service calculated based on actual dates of employment in accordance with AS 39.35.300(a) or 39.35.310(a) (standard option) and PERS regulations. This election grants credit on a day-for-day basis for the actual time worked between January 1 and December 31 of each year. Part-time service will be credited on a pro-rata basis of hours worked. The employee contribution to PERS will remain at the rate required under AS 39.35.160(a) which is currently 6.75% of salary. I understand this election is irrevocable for all periods of school district employment except in certain circumstances under AS 39.35.300(d) or (e) or AS 39.35.310(d) or (e).
- Alternate Option** - I elect to have my service calculated under the provisions of the Teachers' Retirement System based on a full year of credit for a minimum of 172 days of service, in accordance with Alaska Statute 14.25.220(43) (alternate option). The maximum allowable credit for service between July 1 and June 30 is one year even if the number of days worked exceeds 172. Permanent part-time service will be credited in proportion to the amount of credit that would have been received for service performed on a full-time basis with a maximum of 172 days worked. The employee contributions due to PERS under this election will be in accordance with AS 39.35.160(c), currently 9.6% of salary. I understand this election is irrevocable for all periods of school district employment except in certain circumstances under AS 39.35.300(d) or (e) or AS 39.35.310(d) or (e).

In order to compare the retirement benefits available to you and an estimate of the additional contributions that you would be required to pay, please refer to the divisions's Web site at alaska.gov/drb. If you do not have access to the Internet, you can contact a regional counselor at (907) 465-4460.

Employee Signature	Date
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<b>FOR EMPLOYER USE ONLY:</b>		<b>New Position:</b> <input type="checkbox"/> 12-month <input type="checkbox"/> 9-month	
Employer		Employer Number	
Employer Signature	Employer Title	Date	
<b>FOR PERS USE ONLY:</b>		<input type="checkbox"/> Approved <input type="checkbox"/> Denied	
Accounting Staff		Date	

## **SEC. 39.35.300(C-E). EMPLOYMENT WITH THE STATE.**

(c) A noncertificated employee of the Alaska Vocational Technical Center or a state boarding school who first becomes a member of the system on or after July 1, 1999, may, within 90 days after the employee first joins the system, make an election under this subsection to have the years of service that the employee earns as a noncertificated employee determined using the table for service on or after July 1, 1969, that is set out in the definition of "year of service" in AS 14.25.220. A noncertificated employee of the Alaska Vocational Technical Center or a state boarding school who is an active member of the system on July 1, 1999, may, within 180 days after July 1, 1999, make the election. A member of the system who is an inactive member on July 1, 1999, and who is later employed as a noncertificated employee of the Alaska Vocational Technical Center or a state boarding school may, within 90 days after beginning the subsequent employment, make the election. An election under this subsection is irrevocable except as provided in (d) of this section and shall be made in writing on a form provided by the administrator. The election applies to the employee's service earned for the school year in which the election is accepted by the administrator and applies to all subsequent employment as a noncertificated employee of a state boarding school, a school district or regional educational attendance area, the special education service agency, or the Alaska Vocational Technical Center. An employee who makes an election under this subsection shall pay the contribution surcharge as set out in AS 39.35.160(c).

(d) A noncertificated employee who has made an election under (c) of this section and who thereafter changes employment status from working for less than a full year, whether part-time or full-time, to working for a full year, whether part-time or full-time, may, between July 1 and September 30, revoke the election and cease payment of the contribution surcharge. A revocation under this subsection is retroactive to July 1 of the school year, as defined in AS 14.25.220, in which the revocation is made.

(e) A noncertificated employee who has not made an election under (c) of this section who changes employment status from working for a full year, whether part-time or full-time, to working for less than a full year, whether part-time or full-time, may, between July 1 and September 30, make the election and begin paying the contribution surcharge. The election is retroactive to July 1 of the school year, as defined in AS 14.25.220, in which the election is made.

## **SEC. 39.35.310(C-E). EMPLOYMENT WITH OTHER EMPLOYERS.**

(c) A noncertificated employee of a school district, a regional educational attendance area, or the special education service agency who first becomes a member of the system on or after July 1, 1999, may, within 90 days after the employee first joins the system, make an election under this subsection to have the years of service that the employee earns as a noncertificated employee determined using the table for service on or after July 1, 1969, that is set out in the definition of "year of service" in AS 14.25.220. A noncertificated employee of a school district, a regional educational attendance area, or the special education service agency who is an active member of the system on July 1, 1999, may, within 180 days after July 1, 1999, make the election. A member of the system who is an inactive member on July 1, 1999, and who later is employed as a noncertificated employee of a school district, a regional educational attendance area, or the special education service agency may, within 90 days after beginning the subsequent employment, make the election. An election under this subsection is irrevocable except as provided in (d) of this section and shall be made in writing on a form provided by the administrator. The election applies to the employee's service earned for the school year in which the election is accepted by the administrator and applies to all subsequent employment as a noncertificated employee of a state boarding school, a school district or regional educational attendance area, the special education service agency, or the Alaska Vocational Technical Center. An employee who makes an election under this subsection shall pay the contribution surcharge as set out in AS 39.35.160(c).

(d) A noncertificated employee who has made an election under (c) of this section and who thereafter changes employment status from working for less than a full year, whether part-time or full-time, to working for a full year, whether part-time or full-time, may, between July 1 and September 30, revoke the election and cease payment of the contribution surcharge. A revocation under this subsection is retroactive to the beginning of the school year, as defined in AS 14.25.220, in which the revocation was made.

(e) A noncertificated employee who has not made an election under (c) of this section who changes employment status from working for a full year, whether part-time or full-time, to working for less than a full year may, between July 1 and September 30, make the election and begin paying the contribution surcharge. The election is retroactive to July 1 of the school year, as defined in AS 14.25.220, in which the election was made.

**Note:** A re-election period was open on March 28, 2000, through July 31, 2000, allowing an employee to change their original election or to re-elect their original alternate option election. If they did not make this re-election the original alternate option election defaulted to the standard option election.