2023-2024
Satisfactory Academic Progress (SAP) Appeal
Advisor Form

Student ID Number: _____   Student Initials: _____

Students must maintain satisfactory academic progress to remain eligible for financial aid. As part of SAP evaluation, we review the cumulative number of credits a student has attempted. Students will fail SAP when their total credits approach 150% of the published length of their educational program.

Academic Advisors: This page is required for a Satisfactory Academic Progress (SAP) appeal only when a student is approaching 150% of program credits (Maximum Timeframe). You or the student may provide the requested information below including the remaining courses required for the student's degree completion. Your signature ensures its accuracy. Please return this form to the financial aid office as quickly as possible. You may return this form by email, fax, in person, or the student may upload to the document uploader.

If the student transferred to Virginia Tech, how many credits do not apply to their VT degree?	
For one major change only, how many credits can be excluded from their current degree?	
Student's Expected Graduation Date	

Semester _____ Year _____

Course#	Credits	Course Name

Semester _____ Year _____

Course #	Credits	Course Name

Semester _____ Year _____

Course#	Credits	Course Name

Semester _____ Year _____

Course #	Credits	Course Name

Only courses <u>required</u> for degree completion should be listed.

Academic Advisor Signature _____   **Date** _____

Printed Name _____   **Title** _____

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