

2024-2025 Satisfactory Academic Progress Appeal Advisor Form

Student ID Number: _____

Student Initials: _____

Students must maintain Satisfactory Academic Progress (SAP) to remain eligible for financial aid. As part of SAP evaluations, we review the cumulative number of credits a student has attempted. Students are not meeting SAP standards when their total credits approach 150% of the published length of their educational program (Maximum Timeframe).

Academic Advisors: This page is required for a SAP appeal only when a student is approaching 150% of the program credits required for their first degree. You or the student **MUST** provide the requested information below including the remaining courses required for the student’s degree completion. **Your signature ensures its accuracy.** Please return this form to the Office of University Scholarships and Financial Aid as quickly as possible. You may return this form by email, in person, or the student may upload via the University Scholarships and Financial Aid secure document uploader.

If the student transferred to Virginia Tech, how many credits do not apply to their VT degree? _____

If the student has changed majors, how many credits do not apply toward their current degree? _____

Student’s Expected Graduation Date _____

| Semester _____ Year _____ | | | Semester _____ Year _____ | | |
|---------------------------|---------|-------------|---------------------------|---------|-------------|
| Course# | Credits | Course Name | Course # | Credits | Course Name |
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| Semester _____ Year _____ | | | Semester _____ Year _____ | | |
|---------------------------|---------|-------------|---------------------------|---------|-------------|
| Course# | Credits | Course Name | Course # | Credits | Course Name |
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Only courses required for degree completion should be listed.

Academic Advisor Signature _____

Date _____

Printed Name _____

Title _____