



MEMORANDUM

To: Maryland CDS Registrants
From: Kate Jackson, Director, Office of Provider Engagement and Regulation
Subject: Extension of CDS Registration

A state of [emergency and a catastrophic health emergency was proclaimed](#) in Maryland on March 5, 2020 due to COVID-19. Recognizing that this may impact the State's ability to timely process renewals of expiring permits, licenses, and registrations, Governor Hogan issued an [Executive Order governing said licenses](#) on March 12, 2020. The Executive Order extends licenses that would expire during this period of a state of emergency.

The Order automatically extends all registrations issued by the **Office of Controlled Substances Administration (OCSA)** to individuals and establishments licensed under Criminal-Law Article Title V. All registrations that would otherwise expire during the state of emergency and catastrophic health emergency and would be renewable during the state of emergency starting on March 5, 2020 will be automatically extended to the 30th day after the date by which the state of emergency is terminated and the catastrophic health emergency is rescinded.

It is the individual or establishment's responsibility to ensure a renewal application is submitted in a timely manner upon lifting of the state of emergency.

The Office of Controlled Substances continues to process new and renewal registrations during this state of emergency. Renewal licenses should be submitted using the Online Renewal System if at all possible, accessible here: <https://egov.maryland.gov/mdh/cds>. Applications will not be accepted in person. Delays in mailing certificates may occur due to staffing limitations during COVID-19.

Any questions may be submitted to: Maryland.OCSA@Maryland.gov. Please understand that while you may not receive an immediate response, our team is working diligently to respond in a timely manner during COVID-19.