

Notice to Gas, Electric, Water and Sewer Public Utilities Concerning Credit & Collections and Arrearage Data Reporting

September 30, 2021

With the signing of PA 102-0662, new Section 8-201.10 of the Public Utilities Act (PUA) requires all gas, electric, water and sewer public utilities to report certain credit & collections and arrearage information to the ICC. Both annual filings required by Subsection (a) of Section 8-201.10 of the PUA and monthly filings required by Subsection (b) of 8-201.10 of the PUA should be done online. Subsection (b) of 8-201.10 of the PUA requires monthly reporting beginning October 15th and the 15th day of each month thereafter.

To prepare for the online filing, the person(s) responsible to make these filings will need an Illinois Public Account.

New Accounts – A user's account will need to be associated to the company(s) they are responsible to file for. This currently requires the External User Account Request Form to be submitted to the ICC. If your company(s) does not have a state of Illinois public account or External User Account Request Form on file with the ICC:

- Follow the instructions in the How to Register for an Illinois Public Account .pdf file attached. You may use the url: <https://www2.illinois.gov/sites/accounts/Pages/default.aspx>.
- Complete the External User Account Request Form, attached to this email, or you can download it from the url: <https://www.icc.illinois.gov/downloads/public/ri/externaluserform.pdf>.
- Follow the instruction on the External User Account Request Form and include the Illinois Public Account id on the form before sending it to the ICC.

Existing Accounts -- Many representatives may already have an Illinois Public Account and an External User Account Request Form on file with the ICC. If so, please email the Chief Clerk's Office at ICC.Public.Requests@Illinois.gov, identifying that the following Illinois Public Account(s) should be setup to file 220 ILCS 5/8-201.10 (a) and 220 ILCS 5/8-201.10 (b) for the company(s), on behalf of which, the user will submit information.

The ICC realizes the short turn-around time for this electronic filing and will allow the October 15th, 2021 report to be filed through email to the Chief Clerk's Office using the email address ICC.Public.Requests@Illinois.gov. Please include a cover letter identifying the company and the filing requirement being met. Also, please use the subject line "Filing to the ICC pursuant to 220 ILCS 5/8-201.10 (b)". Again, emailing of this filing requirement is only for the October 15, 2021, filing date. Please register for an Illinois public account and submit the External User Account Request Form to the ICC so your company is prepared to make future filings.

Questions regarding this notice should be directed to Jim Zolnierek at Jim.Zolnierek@Illinois.gov.