

NEWS AND UPDATES



JUSTgrants
JUSTICE GRANTS SYSTEM

On October 15, 2020, the Department of Justice grant making components—the [Office of Community Oriented Policing Services \(COPS Office\)](#), the [Office of Justice Programs \(OJP\)](#), and the [Office on Violence Against Women \(OVW\)](#)—transitioned to one grants management system (JustGrants) for all three grant components and a new payment management system (ASAP).

This e-newsletter provides updates and shares information to assist everyone with the transition to these new systems.



ANNOUNCEMENTS

New and Updated Training and Resources: JustGrants Application Submission

The JustGrants team has added [three new Application Mechanics eLearning videos](#) to its eLearning training series on application submission. The eLearning videos, job aid reference guide, DOJ Application Checklist and other resources provide applicants with information needed to successfully navigate the application submission process.

Specifically, the eLearning videos and other learning resources series explain—

- steps to take prior to applying for funding;
- how to find open DOJ funding opportunities in Grants.gov;
- how to apply for funding using JustGrants;
- the JustGrants roles and their responsibilities and required actions;
- how to navigate and use JustGrants to—
 - submit your application,
 - locate an application,
 - complete the Proposal Abstract and Proposal Narrative,
 - complete the Budget Detail Form,
 - upload attachments, and
 - review, certify and submit an application; and
- where to find additional training materials, job aids and other resources.

Helpful Tool: DOJ Application Submission Checklist

We encourage all applicants to use the [DOJ Application Submission Checklist](#) when submitting applications this year.

The checklist covers all necessary steps to complete the two-part application process in Grants.gov and JustGrants. The checklist includes information on—

- how to prepare to apply;
- completing the abbreviated application in Grants.gov;
- entity onboarding and JustGrants access;
- completing, reviewing, certifying and submitting your application in JustGrants; and
- helpful user tips.

Top Frequently Asked Questions (FAQs) on Application Submission

Review answers to some of the most [frequently asked questions](#) from the previous “Applicant Mechanics: Submitting an Application” webinars.

Prepare a Detailed Budget Proposal

A comprehensive, step-by-step breakdown on how to complete the Budget Detail Form is documented in two JustGrants training resources. Before completing your Budget Detail Form, be sure to watch the JustGrants video [“Completing a Budget Detail Form,”](#) review the [Entering Match Amount in a Budget Quick Reference Guide](#), and the [Application Submission Job Aid Reference Guide](#). Please also be sure to check the solicitation instructions for any guidance on costs or match requirements specific to the funding opportunity.



RESOURCES

- [Justice Grants Website](#): Find more information about JustGrants, including training, resources and news and updates.
- [Application Submission Training and Reference Materials](#)
- [Entity Management Training and Reference Materials](#)
- [Office of Community Oriented Policing Services Grants](#)
- [Office of Justice Programs Application Resource Guide](#)
- [Office on Violence Against Women Fiscal Year 2021 Solicitation Companion Guide](#)

Do you know someone else who could use this information? They can subscribe to email updates regarding JustGrants at

https://public.govdelivery.com/accounts/USDOJOJP/subscriber/new?topic_id=USDOJOJP_586.

You received this email because you are a current or previous grantee or applicant of one or more of the Department of Justice grant making components. Share [this link](#) with your colleagues and encourage them to sign up to receive future updates from Justice Grants.

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