

Minutes of Departmental Research Committee meeting held on *date (day)* through video conferencing mode using Google Meet platform/at venue(if offline) as per direction of the Office of Research and Development, Kalasalingam Academy of Research and Education for Ph.D Synopsis submission of Research Scholar *Name and Registration number of the research scholar*

Date:

The Departmental Research Committee meeting for the Ph.D Scholar*Name and Registration number of the research scholar*, was held on *date (day)* through online mode (Google Meet)at time A.M/P.M.

Name of the DRC Chairman, chaired the meeting. The following members were present.

- 1. DRC Chairman, Designation, DRC Chairman/Department Name,
- 2. External Expert, Designation/ Department Name/Institutional address (External Expert)
- 3. Supervisor, Designation/ Department Name /KARE (Supervisor)
- 4. Internal DRC Member 1, Designation/ Department Name /KARE, (Internal Expert)
- 5. Internal DRC Member 2, Designation/ Department Name /KARE, (Internal Expert)
- 6. Internal DRC Member 3, Designation/ Department Name /KARE, (Internal Expert)

The research scholar gave a presentation on the research work carried out by him/her on the topic "*Research Title*". Based on the presentation made by the scholar and the draft copy of the synopsis circulated, the committee was satisfied with the work and advised the scholar to submit the synopsis report to the Director (Research and Development) for further processing. The committee verified the publications of the research scholar and the details of publications are given below.

LIST OF PUBLICATIONS (As per the University Format)

- 1.
- 2.

Depending on the merit of the work carried out by the scholar, the committee also recommends the submission of the thesis for adjudication. The committee has approved the panel members (list enclosed) to examine the thesis.

Signature of the DRC Members

1.

2.

3.

4.

5.