

Minutes of Internal Departmental Research Committee meeting held on *date (day)* through video conferencing mode using Google Meet platform/at venue(if offline) as per direction of the Office of Research and Development, Kalasalingam Academy of Research and Education to reallocate the supervisor for the candidate who have registered for Ph.D.

Date:

The Department Research Committee meeting of *department name* was held on *date, time* through online mode (Google Meet)/at *venue (if offline)* to reallocate the supervisor for the Research ScholarName of the Scholar, Registration Number

Name of the DRC Chairman, chaired the meeting. The following members were present.

- 1. DRC Chairman, Designation, DRC Chairman/Department Name,
- 2. Internal DRC Member 1, Designation/ Department Name /KARE (Supervisor)
- 3. Internal DRC Member 2, Designation/ Department Name /KARE, (Internal Expert)
- 4. Internal DRC Member 3, Designation/ Department Name /KARE, (Internal Expert)
- 5. Internal DRC Member 4, Designation/ Department Name /KARE, (Internal Expert)

Based on the request by the scholar, DRC recommend to do her/his research under the supervision as below:-

S.No.	Reg.No	Name	Previous Supervisor	Supervisor Allotted
1				

Signature of the DRC Members

- 1. (Internal Member 1)
- 2. (Internal Member 2)
- 3. (Internal Member 3)
- 4. (Internal Member 4)

Approved by DRC Chairman