

DukeALERT: Law School General Emergency Procedures

Though very unlikely, there is always a possibility of an emergency unfolding in or near our facility. Emergencies come in many different forms, including weather, medical, fire, and people intent on doing harm.

DukeALERT: In most cases, you will receive a DukeALERT notification by email and text if there is an emergency situation on or near campus. You may also hear the outdoor sirens. If you are in class or a meeting and see that others are not aware of an emergency situation, bring the alert to everyone's attention immediately.

Notifying Authorities: There could also be an emergency situation of which the Duke University Police Department (DUPD) are not yet aware. If safe to do so, use the LiveSafe Mobile app or call 911 from a landline to notify emergency responders, as these methods will directly provide specific location information. If neither option is possible, call the DUPD direct number (919-684-2444) or 911 from your cell phone.

Weather: In the event of severe weather, such as a tornado, seek shelter in an interior room/area without glass on the lowest floor of the building.

Fire: When the fire alarm is activated during the normal course of business, exit the building immediately. Do not linger near the doors or building. Proceed to the back end of the parking lot or the sidewalk on the far side of the lawn (Law School designated emergency assembly points) and await further instructions.

Medical: If you witness a medical emergency in progress, enlist the help of others in the vicinity to call for first responders, retrieve an automated external defibrillator (AED, if appropriate for the situation), and identify individuals trained in first aid/CPR/use of AED to provide temporary assistance until medical personnel arrive. One AED is mounted at the 3rd floor reception area and a second AED is installed at the library circulation desk.

Armed/Dangerous Person: In the event of an armed or dangerous person on campus, you will need to assess your options based on the circumstances. Current expert research supports taking one of the following actions, listed in priority of consideration.

- **Run:** Choose the best escape route, leave your belongings behind, and keep your hands visible.
- **Hide:** If evacuating does not appear to be a safe or viable option, hide in an area out of view, close window and door shades, and lock the door(s).
- **Fight:** As a last resort, attempt to incapacitate the assailant. Be physical, aggressive, and committed, using makeshift weapons if possible.

Preparation: Take time now to identify multiple exits in your classrooms and from areas you frequent in the building. There are many means of egress throughout the building. Identify and utilize different routes to increase your awareness of alternate pathways.

Additional Resources: There is additional, detailed information about Duke's emergency management plans and what to do in the event of an emergency on the [Duke Emergency Management](#) and [DukeALERT](#) websites.