



Waganakising Odawak

Little Traverse Bay Bands of Odawa Indians

Executive Office

Frank Ettawageshik, Tribal Chairman

7500 Odawa Circle, Harbor Springs, Michigan 49740

Phone 231-242-1401 • Fax 231-242-1412

Executive Directive # 1-06092006-1

Establishment of a Workgroup for Construction of the Community Center Building and Pump House for Tribal Housing Complex

A workgroup is hereby created to oversee the planning, preconstruction and construction phases of a Community Center Building, a second water well, and a pump house at the Heynig Road Tribal Housing property. This workgroup will meet at least monthly but as often as necessary until the project is completed and a post-project report is prepared and presented to the Executive Office. The members will be 1) Housing Director Deleta Smith (or her designee), 2) Housing Commissioner Ken Harrington, 3) CFO Valerie Tweedie (or her designee), 4) Elder's Association President Richard Wemigwase, 5) Planning Technician Ben Banfield, and 6) Tribal Housing Resident Kevin Gasco. The workgroup will be chaired by the Housing Director (or her designee).

The project will be conducted in accordance with the approved Capitol Project Fund Policy and all other applicable Tribal and Federal laws, regulations and policies. The funding for this project is from the Capitol Project Funds created by the following Tribal Council action on August 7, 2005:

Motion made by Vice-Chairperson Beatrice A. Law and supported by Secretary Dexter McNamara to approve the establishment of two (2) capital project funds; one for the community center in the amount of \$300,000 and one for the backup well in the amount of \$185,000. \$400,000 will come from prior period fund balances and \$85,000 will be moved from the FY2005 Capital Improvements line item. Further that these capital project funds be managed by the Housing director with appropriate sign off required by the Housing Director, Legal Department, Chief Financial Officer and Tribal Chairman and that the Planning Department will be responsible for code enforcement.

Vote: 6 Yes, 0 No, 0 Abstained, 1 Absent (Councilor Fred Harrington, Jr.)

Motion Carried

All approvals for contracts and payments will be in compliance with the aforementioned policies and will be reviewed and signed as appropriate by the Housing Director, the CFO and the Tribal Chairman (or their designees), and the Legal Department.

This Executive Directive becomes effective June 9, 2006 and will remain in effect until the project tasks are completed or until rescinded by a subsequent Executive action.

Frank Ettawageshik, Tribal Chairman