

Waganakising Odawak

Little Traverse Bay Bands of Odawa Indians

Fred Kiogima, Tribal Chairman

7500 Odawa Circle, Harbor Springs, Michigan 49740

Phone 231-242-1401 • Fax 231-242-1412

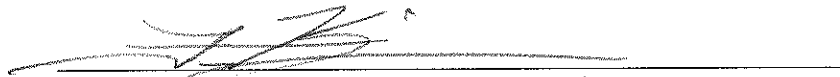
Executive Directive #30-08262013-01

Authorized Signatures for Resident Tribal Member use of
Tribal Certificates for Exemption of Sales Tax

Tribal Council and the Executive signed the Tribal Resolution 070807-04 in with regards to the Tax Agreement between the Little Traverse Bay Bands of Odawa Indians (LTBB) and the State of Michigan. The LTBB Tribal Government elected to switch to the Tribal Certificates of Exemption method to implement the tax exemptions for Resident Tribal Members and Tribal Entity purchases. The Resolution stated that all Tribal Certificates of Exemption "Certificates" must be signed by the LTBB Tribal Chairperson or his designee. Since January 1, 2008 this process has been administered by the Department of Commerce.

1. The LTBB Department of Commerce shall have the primary responsibility for administering and tracking use of Certificates by Resident Tribal Members and Tribal Entities. Both hard copy and electronic records shall be kept of each issuance of a Certificate. Each Certificate has a unique number for tracking purposes as defined by the Department of Commerce Tribal Certificate Exemption Procedures.
2. Through this Executive Directive, I designate Department of Commerce Assistant, Theresa Keshick to sign Certificates for use of Resident Tribal Members and Tribal Entities. In her absence I designate Tribal Administrator, Albert Colby Jr. to sign the Certificates. In both of their absences I designate Vice Chairperson, Deborah DeLeon to sign the Certificates. I reserve the responsibility for myself if none of the above is available.

This Executive Directive becomes effective August 26, 2013, and will remain in effect until the task force issues its final report or until rescinded by a subsequent Executive action.


Fred Kiogima, Tribal Chairman