



Waganakising Odawak
Little Traverse Bay Bands of Odawa Indians
Dexter McNamara, Tribal Chairman
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Executive Directive # 24 – 05252012-01

Establishment of a Workgroup Wah wahs noo da ke Kitchen Project

The Little Traverse Bay Bands of Odawa Indians Tribal Constitution adopted February 1, 2005, creates the Executive Branch of the Tribal Government and the Tribal Chairman is the elected official who exercises executive authority under the Constitution.

The Executive Branch is authorized to use Executive Directives pursuant to Section IX of the Administrative Procedures Act, WOS 2008-001, to authorize and enable the efficient functioning of Tribal projects. The Executive Branch prioritized the kitchen at the Wah wahs noo da ke Community Center as a project to utilize capital improvements funding for FY 2012.


A workgroup is hereby created to design the kitchen, prepare a plan and budget for the project. Upon the Chairman's approval of design and budget the workgroup shall 1.) Oversee contractor and engineer selection; 2.) Monitor construction process; 3.) Providing decisions to contractor as needed. The representatives of the Wah wahs noo da ke kitchen project shall be: 1.) Tribal Vice Chairperson; 2.) Administration, 3.) Planning; 4.) CFO or his/her designee; 5.) Housing representative. The Executive may need to utilize other resources to compliment the workgroup and may add members if necessary.

The Executive hereby assumes the role of "Owner's Representative" for this project and assigns the Tribal Vice Chair as chairperson for the workgroup.

The project will be conducted in accordance with all applicable Tribal, Federal laws, regulations and policies.

All approvals for contract and payments will be in accordance with established LTBB Accounting policies and procedures.

This Executive Directive becomes effective May 25, 2012 and will remain in effect until the project and all related reports and tasks are completed or until rescinded by a subsequent Executive action.



Dexter McNamara, Tribal Chairman