

National Fire Prevention week is October 9-15,2022

The Week is meant to raise awareness of fire safety, both at the office and at home. This year's theme is "Fire won't wait. Plan your escape" All employees are encouraged to review the [fire safety information](#) available from the [National Fire Protection Association](#).



691 N Robert St/Powerhouse Building Fire Drill

Fire Drill (evacuation) for the 691 N Robert St/Powerhouse Building is scheduled for Wednesday, October 19th at 7:00 AM.

If you are working remotely

- Please take this opportunity to identify evacuation routes at your location and practice evacuation.
- For those of you reporting to your usual workplace or working in a new area or building, please familiarizes yourself with the exit routs.



Procedure for the drill

- Review and update your contact information in Self-Service.
- An announcement will be made via PA system at the start of the drill.
- An all clear will be announced via PA system at the end of the drill.



What to do during a real Fire event

- When fire or smoke is observed:
- Dial 911 immediately to report the location and nature of fire or smoke.
- Notify the Capitol Security Emergency Line (651/296-2100).
- Provide as much information about the location and nature of the emergency or incident as possible.

Following notification of emergency services

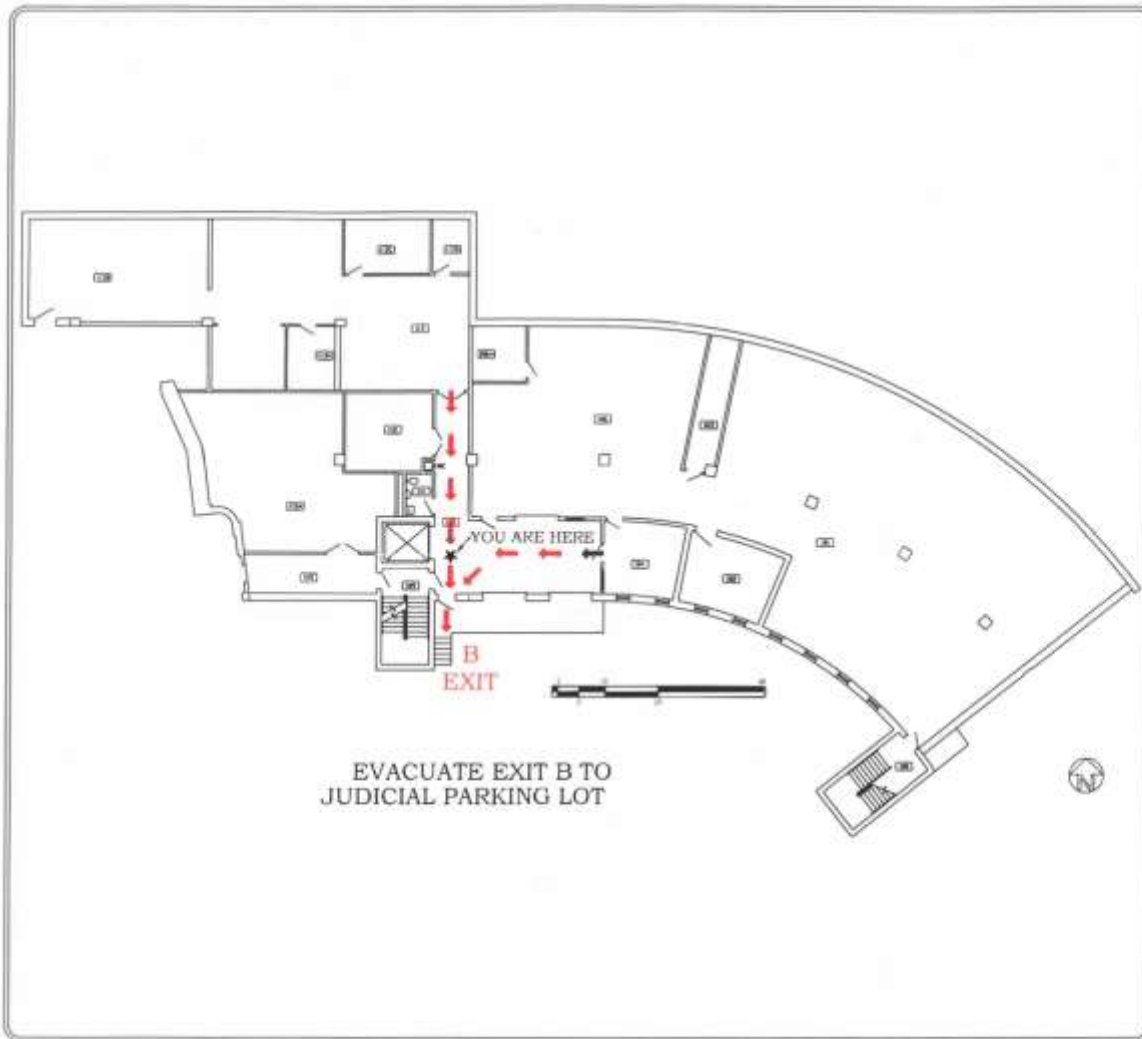
- Do not hesitate to begin the evacuation
- Do not open doors before properly checking for heat intensity, fire, or smoke
- Do not use the elevators
- Do not return to the building unless you are given the 'All Clear'



For more information, please contact

- Ajeet Yadav- Admin Safety Administrator, ajeet.yadav@state.mn.us
- Amanda Baesler- Admin Continuity Manager, amanda.baesler@state.mn.us

- Primary Assembly area for 691 N Robert St /Powerhouse to Judicial Parking Lot.



State
of
Minnesota
Department
of
Administration
Real Estate
and Construction
Services

Maintenance Building

12/04/2008

Notes / Remarks

First Floor

Drawn By: Jodi Probst

Checked By: Lucas Miller

Approved By: