

## Workgroup on Expediting Rental Assistance meeting summary, December 14, 2023

- Participants listed at the end.
- To review the meeting agenda, presentation slides, and any other relevant documents from the meeting, visit the [workgroup webpage](#) and select the “Meetings” tab.

### Main meeting topics

The December workgroup meeting began with workgroup updates, including information about the work completed to date, and updates regarding the legislative language subgroup.

The workgroup determined the decision-making approach.

Workgroup attendees reviewed the draft recommendations written by workgroup members since the November meeting. Polls were conducted to get a pulse check of how workgroup members were feeling about each recommendation, and any concerns were discussed.

The workgroup was advised that a working session would take place in which the subject matter experts would be reviewing the recommendations and the information gathered during the discussion, and making any revisions resulting from the conversation. Workgroup members were told they were welcome to attend the working session if they wished.

Workgroup members were asked to monitor email for any clarification questions that might emerge regarding the recommendations they had drafted.

### Key agenda items

- Workgroup business and updates
- Determine workgroup decision making approach
- Review and give input on draft recommendations
- Wrap-up and next steps

## **Workgroup business and updates**

The December workgroup meeting began with workgroup updates, including information about the work completed to date. Members shared feedback received during an external consultation, and the workgroup was reminded where they can see the results of the external consultations conducted by members. An update was provided regarding the legislative language subgroup. An overview of the planned workgroup report was also provided.

## **Determination of workgroup decision making approach**

The proposed approach is if 62.5% of the members present are in favor of an action (10 of the 16 workgroup members), then the workgroup will advance that action. All 15 members in attendance voted in favor of this threshold.

## **Workgroup pulse check on draft recommendations**

The focus topic for the meeting was discussion about draft recommendations. 14 recommendations drafted by workgroup members were reviewed and a “pulse check” poll was conducted for each one to gauge the level of support from workgroup members. If a draft recommendation received any scores indicating no or low support from one or more members, Workgroup members were encouraged to share questions or concerns.

Workgroup members raised concerns and/or suggested clarifications on 8 of the recommendations. The subject matter experts supporting the workgroup will use the information from the discussion as they review and revise the recommendations. For the rest of the recommendations, workgroup members engaged in limited discussion to note that a correction or clarification was needed, or to provide additional context.

## **December 14, 2023 meeting participants**

### **Workgroup members**

- Andrea Palumbo, HOME line
- Cassandra Barden, Minnesota Multi Housing Association
- Cindy Fahland, Hennepin County
- Ellen Sahli, Family Housing Fund
- Jen Frisbie, Community Mediation Minnesota
- Jeremy Galley, DHS
- Josh Ney, MinnCAP, proxy for Lori Schultz
- Julie Ogunleye, United Way
- Kristyn Stephens, Washington County

- Mary Kaczorek, mid-Minnesota Legal Aid
- Rebekah Grimm, Salvation Army
- Rep. Michael Howard, MN House of Representatives
- Rinal Ray, Minnesota Housing
- Sen. Lindsey Port, MN Senate
- Theresa Dahlheimer, St. Louis County

#### **Others**

- John Petroskas, EGA
- Diane Elias, FHPAP
- Nancy Urbanski, FHPAP
- Katie Hatt, MAD
- Karen Gaides, MAD
- Trevor Frey, MAD
- Stephanie Klein, MAD
- George Shardlow, MMB

#### **Not present**

- Nicole Worlds, county administrator, Greater MN