State of Minnesota Enterprise ERG Application Form

Instructions:

Submit the completed form to the Enterprise Engagement and Retention Specialist at Minnesota Management and Budget. Once approved, MMB will notify the proposed Chair/Co-chairs regarding next steps to formalize the Employee Resource Group. Questions? Please contact MMB's Enterprise Engagement and Retention Specialist

Proposed ERG Name:
Proposed Executive Sponsor:
Proposed Champion:
Proposed Chair/Co-Chairs:
Proposed Secretary:
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Participants:

Names of Participant	Agency	Email Address

What is your proposed mission?

Provide a preliminary goal-oriented statement that explains why the ERG exists and what it hope to accomplish.

What are your objectives?

Provide a summary of your ERG objectives and explain how they will help achieve your proposed mission.

How does your mission and objectives align with the strategic goals and business purpose of the Enterprise ERGs?

Provide a summary that explains how your mission and objective will assist with achieving the following:

- Provide a sense of community for employees through meetings and events
- Encourage cross-agency relationship building and collaboration for a supportive work environment through meetings, trainings, and events
- Offer employees an opportunity to feel heard and valued through conversations, discussions, and other activities
- Contribute to creating a sense of belonging by creating a cohesive network of employees working towards the broader goal of an inclusive workplace

How does your mission and objectives align with the Core Principles of Culture, Career Development, and Community Building?

Provide a summary that explains how your ERG will achieve the Enterprise ERG Core Principles.

Proposed Workplan for Year 1

Please share 3-4 proposed goals. How will you set out to achieve your mission and objectives during your first year? SMART Goals: Specific, Measurable, Achievable, Relevant, Time-sensitive	How will your ERG measure success?	How does your goal align with the business purpose and/or Core Principles of the Enterprise ERGs?
Example: Develop communications plan to build our membership to at least 50	least 50 participants over time Each quarterly meeting will have at least 50 participants on a routine basis by the end of Year 1.	to develop and grow our community. Therefore, this goal aligns with the following business purpose: -Provide a sense of community for employees through meetings and events In addition, it aligns with the following core principle: -Community Building: Encompasses efforts to enhance and promote a sense of connection among employees with a common interest in achieving
		equity and inclusion

Champion approval: Executive Sponsor Approval: MMB approval required for official operation Date received: Deputy Commissioner of MMB Approval:

Approval

Date Approved: