

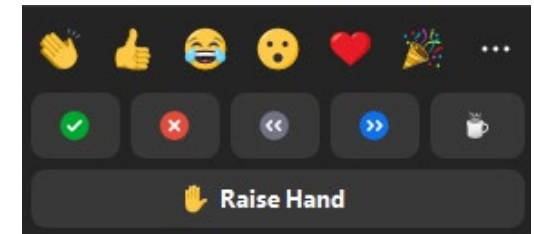
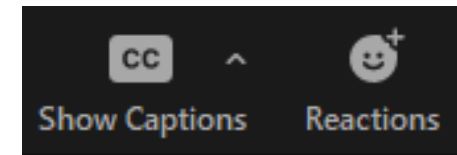
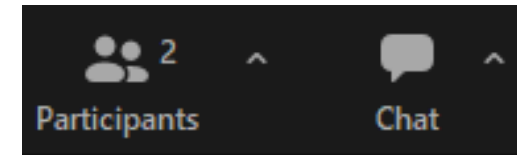
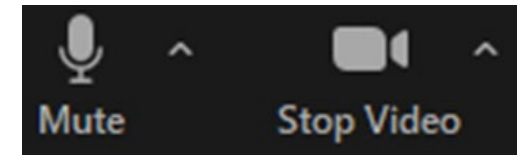
# Welcome to the Workgroup on Expediting Rental Assistance!

Please use this time to get settled and test out Zoom features.

- **Mute/Unmute:** Turn your microphone on/off. Use the arrow to adjust settings.
- **Stop/Start Video:** Turn your camera on/off. Use the arrow to adjust settings.
- **Participants:** See who's currently in the meeting.
- **Chat:** Open the chat panel.
- **Show Captions:** Turn on live captions (it only turns on for you, not everyone).
- **Reactions:** Use the Raise Hand feature to show you'd like to talk.

Please ensure Zoom shows your preferred name, and (if you like) add your pronouns.

- Click the “Participants” button.
- Hover your mouse over your name, then click the three dots beside it.
- Click “Rename.” A pop-up box will appear – edit your name and your pronouns.
- Click “Change.”



1. Workgroup business
2. Research in Action presentation on Community Roundtable
3. Assess feasibility and impact of options for solutions
4. Break
5. Select options to turn into recommendations
6. Wrap-up and next steps

# Workgroup business

- Introduction from Lori Schultz, new representative for MinnCAP.
- Kristina is leaving MAD – last day is today, November 9.
- Any changes to the October meeting summary?
- External consultation: any questions or comments on tribal engagement or tracking work on Google drive?

# Legislative language subgroup

## **Subgroup roles:**

- Draft legislation based on the recommendations.
- Revise legislation based on input from the workgroup.

## **Timing:**

- Subgroup will meet 2-3 times total in December and January.

Note: Workgroup will vote on legislation on February 8.

## **Membership:**

- Workgroup members with expertise writing legislative language.
- Legislative staff from Senate and House and involved agencies.

## **How to join:**

- Express interest today.

Discussion and questions.

# Research in Action presentation

# Groupwork overview

## Workgroup meeting flow (to develop recommendations)

Month	WERA meeting	FHPAP and EA/EGA meetings
September	Build common knowledge	Further analyze issues
October	Brainstorm options	Refine options
<b>November</b>	Select options to turn into recommendations	Prepare to draft recommendations Write draft recommendations
<b>December</b>	Refine draft recommendations	Refine draft recommendations
January	Finalize and vote on recommendations Review draft legislation	-
February	Finalize and vote on legislation Discuss final report Wrap up and celebration	-



# Today's goal: Select options to move forward with

## Preparation

- MAD created a Word document with the options for solutions from the EA/EGA and FHPAP subgroups.
- Options members select today will move to subgroups for members to write draft recommendations.

<b>Subgroup origin</b>	<b>Option for solution</b>	<b>Details from underlying stickies</b>	<b>How would this help address slow timeframes for application determinations and payment?</b>	<b>What concerns do you have about this option?</b>

# Background material: Select options to move forward with

There are 34 options for solutions from subgroup in seven different categories:

- Processes/procedures (9)
- Communications (4)
- Program rules (6)
- Funding (3)
- Technology (8)
- Personnel (3)
- Miscellaneous (1)

# Mural activity overview - Assess feasibility and impact of options

## Part 1) Assess feasibility and impact of options for solutions

**Instructions:** Evaluate options using a matrix with a high-medium-low feasibility and impact scale.

**Feasibility:** How much cost, time, effort, complexity, etc. would be needed to implement the recommendation.

**Impact:** How much impact would the recommendation have on agencies' timeliness in processing applications and payment.

Discussion and questions.

# Mural activity overview - Assess feasibility and impact of options

## Part 1) Assess feasibility and impact of options for solutions

**Instructions:** Evaluate options using a matrix with a high-medium-low feasibility and impact scale.

**Feasibility:** How much cost, **time**, effort, complexity, etc. would be needed to implement the recommendation.

**Discuss** short-term and long-term **time** definitions:

- **Short-term:** options that could be implemented in 1? or 2? years or less
- **Long-term:** options that would be implemented in 1? or 2? years or more

# Mural activity overview - Select options to turn into recommendations

## Part 2) “Vote” on moving options forward

**Instructions:** Indicate that you want a recommendation to move forward to a draft recommendation. Focus on recommendations that impact the speed of determination and payment for rental assistance.

- At the subgroup meetings next week, you’ll prepare to draft recommendations.
- Pairs or small groups of members will then write each recommendation. The draft recommendations will build out the what, how, and who of the option. MAD will support the process.
- Recommendations that do not move forward today **can be** included in the report for future consideration.

Identify what **processes, procedures, and technological or personnel resources would be necessary** to enable agencies administering rental assistance to meet the following goals:

- within **two weeks** of receiving a completed application for rental assistance, make and **issue a determination** on the application; and
- within **30 days** of receiving a completed application for rental assistance, **issue payment** on an approved rental application to the landlord.



## Programs in scope:

- Family Homelessness Prevention and Assistance Program (FHPAP)
- Emergency Assistance (EA)
- Emergency General Assistance (EGA)

# Wrap-up and next steps

## External consultation

- Complete at least one external consultation activity on your own before the next workgroup meeting.
- Document your consultation work in Google Drive.

## Draft recommendations

- After the subgroup meetings next week, draft your assigned recommendation(s).
- Submit them to MAD by end of day Thursday, November 30.



- **Next workgroup meeting** is Thursday, December 14, 9:00 am – 12:00 pm.
- **Subgroup meetings:** please decline the meeting invite or tell us if you can't attend.
  - **EA/EGA:** November 14, 2:30 – 4:30 pm
  - **FHPAP:** November 17, 2:00 – 4:00 pm
  - **Operations:** December 4, 12:00 – 1:00 pm
- MAD will email the **meeting summary** to members and post it on the website.

# Thank you!

**Contact us:**

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**Workgroup website:**

<https://mn.gov/mmb/mad/clients/expediting-rental-assistance/>