

## **DECLARATION OF LOST RECEIPT**

l,	, the undersigned, do hereby		
certify under penalty of perjury	that I purchased the following goods or services:		
	(list of items)		
from	(vendor)		
on	(date) in the amount of \$		
and that the invoice or receipt	has been lost or destroyed.		
I further swear that the goods of the City of Shoreline.	or services were received and used for the benefi		
Signature of Employee:			
Signature of Employee's Supe	rvisor:		



## **DECLARATION OF LOST ITEMIZED RECEIPT**

l,	$_{ extsf{.}},$ the undersig	gned, do hereby c	ertify under penalty of	perjury
that I purchased the	following good	ds or services:	(meal) at	
	in	(ci	ty) on	
(date), in the amount	t of \$	and that the ite	emized receipt has bee	en lost
or destroyed. I certif	y that no alcol	holic beverages v	vere purchased.	
I further swear that the of the City of Shoreli	J	ervices were rece	ived and used for the l	oenefit
Signature of Employ	ee:			
Signature of Employ	ee's Superviso	or.		