



RESOLUTION NO. 2018-02

**A RESOLUTION OF THE CITY OF LYNNWOOD, WASHINGTON,
ADOPTING THE PLANNING CALENDAR FOR THE 2019-2020
BIENNIAL BUDGET.**

WHEREAS, in accordance with Chapter 35A.34 RCW and Chapter 2.72 LMC, the City has adopted a biennial budget process; and

WHEREAS, by January 31st of even-numbered years, LMC 2.72.020 calls for the adoption by resolution of a planning calendar for the preparation and adoption of the biennial budget; and

WHEREAS, this Resolution complies with Chapter 2.72 LMC and with Washington State Law governing the use of biennial budgets; now therefore

THE CITY COUNCIL OF THE CITY OF LYNNWOOD DOES RESOLVE AS FOLLOWS:


Section 1. Adoption of 2018 Planning Calendar the 2019-2020 Biennial Budget

The events and dates specified by Exhibit A to this Resolution shall comprise the 2018 budget planning calendar for the 2019-2020 biennial budget.

Section 2. The City Council shall retain its full authority to modify or amend the planning calendar as the Council deems necessary, and in a manner consistent with applicable law, adopted policies, and standard practices.

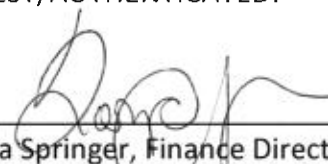
This resolution was adopted by the City Council at its meeting held January 22, 2018 at the City of Lynnwood Council Chambers.

RESOLVED this 24th day of January 2018.



Nicola Smith, Mayor

ATTEST/AUTHENTICATED:



Sonja Springer, Finance Director

2018 Planning Calendar for the 2019-2020 Biennial Budget

2018 dates, except where noted.

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Date	Budget Process/Step	Lead
Jan. 22	Adoption of budget planning calendar per LMC 2.72.020.	AS, City Council Business Meeting
Feb. 10	Council Summit: discussion of 5-year strategic priorities and public outreach objectives.	AS, City Council Work Session
Mar.-May	As needed: Council discussion of strategic priorities during 3 rd Wednesday Work Sessions.	City Council Work Session
Apr.-May	Outreach begins to the public, boards & commissions, partners, and staff regarding budget priorities.	All
May 7	City Council open house regarding budget priorities. Boards and commissions to be invited.	City Council Work Session
June __	Pending outcome of May 7th meeting, Public Outreach Debrief (optional)	City Council Work Session
Sept. 10	Proposed Preliminary Budget delivered to City Council per LMC 2.72.060 and RCW 35A.34.080. Overview of fund revenues and expenditures.	Exec, AS
Oct. 8	Preliminary Budget - 2019-2020 with the Mayor's budget message presented to City Council per LMC 2.72.040. Council schedules public hearings per RCW 35A.34.090.	City Council Business Meeting
Oct. 11 & 18	Publish notice of availability of preliminary budget and notice of two public hearings regarding fixing the final budget. Notice to be published for two consecutive weeks per RCW 35A.34.100. Publish notice of hearing for property tax levy for 2019.	AS
Oct. 15	Budget presentations: Legislative, Executive, Administrative Services, Information Services, Human Resources, Legal	City Council Work Session
Oct. 22	Budget presentations: Public Works, Community Development, Economic Development, Fire Prevention	City Council Business Meeting
Oct. 29	Budget presentations: Parks, Recreation and Cultural Arts, Police, Municipal Court	City Council Work Session
Nov. 13	First public hearing on Preliminary Budget -2019-2020. Public hearing on 2019 property tax levy. Review of preliminary budget.	City Council Business Meeting
Nov. 19	Review of preliminary budget (if needed).	City Council Work Session
Nov. 26	Second public hearing on Preliminary Budget - 2019-2020. Adoption of Budget - 2019-2020. Adoption of 2019 property tax levy ordinance.	City Council Business Meeting
Dec.-Feb. 2019	Publish adopted budget book. Adopted budget transmitted to the state auditor and AWC per RCW 35A.34.120.	AS
Feb. 22, 2019	Submit adopted Budget - 2019-2020 to GFOA for consideration of Distinguished Budget Presentation Award.	AS

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Note: The City Council Finance Committee may review and provide guidance on portions or aspects of draft budget materials. Meetings of the Finance Committee are open to the public

For planning purposes and subject to change CL 1/12/18



RESOLUTION NO. 2019-02

A RESOLUTION OF THE CITY OF LYNNWOOD, WASHINGTON, ADOPTING
THE 2019 BUDGET PLANNING CALENDAR IN ACCORDANCE WITH
CHAPTER 2.72 OF THE LYNNWOOD MUNICIPAL CODE.

WHEREAS, in accordance with Chapter 35A.34 RCW and Chapter 2.72 LMC, the City has adopted a biennial budget process; and

WHEREAS, LMC 2.72.020 calls for the adoption of a budget planning calendar by January 31st of each year; and

WHEREAS, this Resolution complies with Chapter 2.72 LMC and with Washington State Law governing the use of Biennial Budgets; now therefore

THE CITY COUNCIL OF THE CITY OF LYNNWOOD WASHINGTON DO RESOLVE AS FOLLOWS:

Section 1. Adoption of budget planning calendar for 2019.

The following events and dates shall comprise the planning calendar for the mid-biennial review and amendment of the 2019-2020 biennial budget.


Process, Mid-Biennial Review and Modification	Citation	Date
Review Budget Modifications by Finance Committee	NA	October 24, 2019
Review Budget Modifications by City Council (Work Session)	NA	November 4, 2019
Publish notice of public hearing	RCW 35A.34.100	November 14, 2019
Public hearing (Business Meeting)	LMC 2.72.070	November 25, 2019
Review by City Council (Work Session) <i>if needed</i>	NA	December 2, 2019
Adoption by City Council (Business Meeting)	LMC 2.72.070	December 9, 2019

Section 2. The budget planning calendar established by Section 1 of this Resolution applies to the mid-biennial review and modification authorized by RCW 35A.34.130 and LMC 2.72.070, and is for planning and scheduling purposes only. The City Council retains its full authority to add, delete or move activity dates, as the Council deems necessary and appropriate, and as consistent with State law and the Lynnwood Municipal Code.

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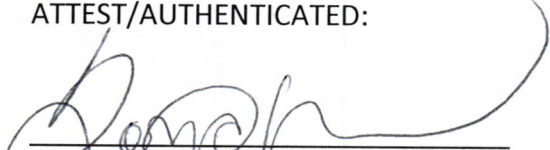
RESOLVED BY THE CITY COUNCIL OF THE CITY OF LYNNWOOD, WASHINGTON, this 28th
day of January 2019.

APPROVED:



Nicola Smith, Mayor

ATTEST/AUTHENTICATED:



Sonja Springer, Finance Director