

**JEFFERSON COUNTY  
ROAD IMPROVEMENT DISTRICT (RID)  
CHECKLIST**

CONTACT PERSON: Name: \_\_\_\_\_  
Address: \_\_\_\_\_

\_\_\_\_\_  
Phone #:

PETITION RECEIVED:  
FEES PAID:

PETITION VERIFIED: Date: \_\_\_\_\_  
By: \_\_\_\_\_

ENGINEER'S REPORT  
& COST ESTIMATE: \_\_\_\_\_

BOND COUNSEL NOTIFIED: \_\_\_\_\_

Legal Counsel Notified \_\_\_\_\_

RESOLUTION OF INTENTION: \_\_\_\_\_  
Posted: Date \_\_\_\_\_  
By \_\_\_\_\_  
Publication Dates: \_\_\_\_\_

NOTIFICATION LETTERS  
TO PROPERTY OWNERS: \_\_\_\_\_

HEARING DATE: \_\_\_\_\_  
Establish by Resolution: \_\_\_\_\_  
Continue Hearing: \_\_\_\_\_  
Terminate Proceedings: \_\_\_\_\_

ORDER IMPROVEMENTS:  
Design: \_\_\_\_\_  
Right-of-way Acquisition \_\_\_\_\_  
Bidding: \_\_\_\_\_  
Construction: \_\_\_\_\_

INSPECTIONS:  
Development Review Division: \_\_\_\_\_

FINANCES:

Treasurer:

Assessment Roll Preparation

Bond Administration

Final Assessment Hearing

FINAL ASSESSMENT HEARING: \_\_\_\_\_

Accepted: \_\_\_\_\_

Rejected: \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_