This RPA document is for Standard Applicants (not PNPs) Is available and located on FEMA Grants Portal when a Declaration is approved.

APPENDIX A: REQUEST FOR PUBLIC ASSISTANCE

Section I – Declaration & Applicant Information
Instructions: Your organization may be eligible to apply for Public Assistance. Below, please indicate the Event for which you are applying for assistance and confirm your DUNS# and FEMA PA Code (i.e., FIPS Code).

1. GENERAL INFO		
Organization: [System Generated]	FEMA PA Code: [System Generated]	DUNS #: [System Generated]
Event: [Dropdown list of all eligible events]		

2.   PRIMARY ADDRESS
[Dropdown list of addresses associated with the Applicant profile]

3.   MAILING ADDRESS
[Dropdown list of addresses associated with the Applicant profile, default value = Same as Primary]

Section II – Applicant Experience
Instructions: Please provide information about the Applicant's level of experience with the Public Assistance program.

What is the Applicant's experience with the Public Assistance application process? *Please select one.*

☐ Unfamiliar, and likely to need dedicated, in-person support navigating the process.

☐ Unfamiliar, but likely to be comfortable with limited or remote support navigating the process.

☐ Familiar, but likely to need dedicated, in-person support navigating the process.

☐ Familiar, and likely to be comfortable with limited or remote support remote support navigating the process.

Section III – Impacts
Instructions: Please provide information about the Applicant's incident related impacts from [Declaration Number].

Does the Applicant have any of the following incident-related impacts? *Please select all that apply.*

☐ Debris

> *Debris includes, but is not limited to, vegetative debris, construction and demolition debris, sand, mud, silt, gravel, rocks, boulders, white goods, and vehicle and vessel wreckage.*

☐ Emergency response/protective measures

> *Emergency protective measures conducted before, during, and after an incident are eligible if the measures:*
> - *Eliminate or lessen immediate threats to lives, public health, or safety; OR*
> - *Eliminate or lessen immediate threats of significant additional damage to improved public or private property in a cost-effective manner.*

☐ Infrastructure damage

What is the total approximate cost to address incident-related impacts? *Please select one.*

☐ Less than the Large Project Threshold

☐ Between the Large Project Threshold and $1,000,000

☐ $1,000,000 or more

FEMA establishes a threshold to categorize projects as large or small based on the final approved amount of eligible costs after any cost adjustments, including insurance deductions. The threshold is adjusted for each federal

fiscal year. For more details see the [FEMA PA Fact Sheet on the Large Project Threshold](#).

What is the approximate <u>total</u> number of facilities with incident-related impacts?

FEMA defines a facility as any publicly or privately-owned building, works, system or equipment—built or manufactured—or an improved and maintained natural feature. Facilities may include public buildings, roads, bridges, drainage structures, parks, and flood control works. Land used for agricultural purposes is not a facility.

What is the status of all work to address incident-related impacts? *Please select one.*

☐ Work is completed and costs are documented
☐ Work is completed and costs are not documented
☐ Work has started. *Please provide a projected end date, if known*: _____ (MM/DD/YY)
☐ Work has not started

Does the Applicant have any impacts that are of such severity that require immediate attention or federal support?

☐ Yes. *Please select all that apply.*
    ☐ Operations being conducted from temporary locations due to damaged facilities
    ☐ Damaged facilities that require temporary relocation of services
    ☐ Damaged facilities impact a substantial amount of the population
    ☐ Operations dependent on temporary equipment (such as generators or mobile boilers)
    ☐ Inaccessible areas
    ☐ Inaccessible facilities
    ☐ Other. *Please describe the immediate need:*
☐ No

Please initial next to each statement.

_____ Applicants should document damage with photos and track all resources used at the site including dates and quantities.

_____ Applicants must comply with the applicable codes, specifications and standards requirements when restoring infrastructure.

_____ In accordance with the PAPPG, the Applicant must comply with applicable federal, state, and local laws; must provide all documentation requested to allow FEMA to ensure project applications comply with federal Environmental and Historic Preservation (EHP) laws, implementing regulations, and Executive Orders; and must comply with any EHP compliance conditions placed on all grants.

_____ Applicants that utilize contractors for work conducted with FEMA PA funding must follow the procurement and contracting rules detailed in 2 CFR § 200.318-326.

Did an Applicant representative attend an Applicant Briefing?

☐ Yes
☐ No

An Applicant Briefing is a meeting conducted by the State, Tribe, or Territory (Recipient) following the President's declaration to provide high-level information regarding the Public Assistance Program.

Your response to this question helps FEMA understand what information you may have been provided about the PA program to date.

[For PNP Applicants only]

How will the Applicant demonstrate its eligibility as a Private Nonprofit Applicant? *Please select one and upload supporting documentation.*

☐ A ruling letter from the Internal Revenue Service that was in effect on the declaration date and granted tax exemption under sections 501(c), (d), or (e) of the Internal Revenue Code

Access a copy of your organization's exemption letter from IRS.gov.

☐ Documentation from the State substantiating it is a non-revenue producing, nonprofit entity organized or doing business under State law

☐ If exempt from both the requirement to apply for 501(c)(3) status and tax-exempt status under State law, provide articles of association, bylaws, or other documents indicating it is an organized entity and a certification that it is compliant with Internal Revenue Code section 501(c)(3) and State law requirements.

Section IV – Certifications and Applicant Signature

Instructions: Please provide contact information for the contract personnel authorized to make binding decisions on behalf of the entity.

1.   PRIMARY CONTACT

Name: [Select from a dropdown list of Grants Portal registered users affiliated with the Applicant entity]

Title: [System Generated]

Email: [System Generated]

Phone: [System Generated]

2.   ALTERNATE CONTACT

Name: [Select from a dropdown list of Grants Portal registered users affiliated with the Applicant entity]

Title: [System Generated]

Email: [System Generated]

Phone: [System Generated]

3.   GENERAL CERTIFICATION

I certify that I have reviewed the following information regarding overarching requirements to receive Public Assistance:

Signature	Date
[Applicant Authorized Representative Electronic Signature]	[System Generated]

Section V – Submit

[Displays the completed form for a final review prior to submission]

[SUBMIT button]

Next Steps: After submittal of this form, the Recipient and FEMA will review the information and notify the Applicant of approval or denial.