

## Procedures for completing a juvenile petition to expunge marijuana-related offense records pursuant to A.R.S. § 36-2862

Step 1: Put documents together. You will need the following forms:

- Original Petition to Expunge Juvenile Marijuana-related Offense Records.
- Optional – Any supporting documentation.

Step 2: Photocopy: Make one (1) photocopy of the documents.

Step 3: Separate the copies into two (2) document sets:

Set 1: Originals for Clerk of Superior Court <ul style="list-style-type: none"><li>• Petition to Expunge Juvenile Marijuana-related Offense Records</li><li>• Any supporting documentation (optional)</li></ul>	Set 2: Copies for You: <ul style="list-style-type: none"><li>• Petition to Expunge Juvenile Marijuana-related Offense Records</li><li>• Any supporting documentation (optional)</li></ul>
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Step 4: Go to the Clerk of Superior Court at one of the following locations:

Clerk of Superior Court  
Juvenile Division  
3131 West Durango Street  
Phoenix, AZ 85009

or

Clerk of Superior Court  
Juvenile Division  
1810 South Lewis Street  
Mesa, AZ 85210

Step 5: File the sets of documents with the Clerk of Superior Court.

- The Clerk will date stamp all document sets and keep the original documents.
- The Clerk will return a set to you for your records.
- eFile via: <https://efiling.clerkofcourt.maricopa.gov/>. eFiling is only available if you have an existing case number beginning with JV.

- Mail to or leave in external deposit box at:

Durango (Juvenile) Facility  
3131 W Durango Street  
Phoenix, AZ 85009

Southeast (Juvenile) Facility  
1810 S Lewis Street  
Mesa, AZ 85210

Step 6: Wait for the Court to notify you.

- Upon filing the petition, notice of the petition will be given to the appropriate prosecutors as required by law.
- The prosecuting agency has thirty (30) days to respond to the petition.
- If you requested a hearing and a hearing is set, the Court will notify you. The petition may be ruled upon without a hearing.
- You will be mailed a signed copy of the Order granting or denying your petition at the address listed on the petition. Please be sure your current mailing address is updated with the court.
- If the Court denies your petition, you may file a direct appeal pursuant to A.R.S. § 13-4033(A)(3).

If you have any questions regarding your rights, please refer to the Arizona Rules of Juvenile Procedure and Title 8 of the Arizona Revised Statutes located at: <https://govt.westlaw.com/azrules> and <https://www.azleg.gov/arstitle/>.