

Setting up Multi-Factor Authentication (**MFA**) for accessing NAIC secure data systems & applications adds another level of authentication beyond just entering your login name and password.

## Getting Started:

Internet access required.

Determine which MFA process you want to use – download app, have phone, or email available.

The enrollment process provides the following options for MFA:

- **Okta Verify**  
Requires installation of a cell phone app.  
(Apple iOS or Android)
- **Google Authenticator**  
Requires installation of a cell phone app.  
(Apple iOS or Android)
- **Voice Call Authentication**  
Requires a telephone, desktop, or cell (no app needed)
- **Email Authentication**  
Requires valid email address and active access to email application.  
(*Internet connection needed*)

## Helpful Tips:

- Review all instructions first.
- Each MFA Authentication process can only be installed on one device.

*For example:* Okta Verify installed on your cell phone.

Google Authenticator installed on your tablet.

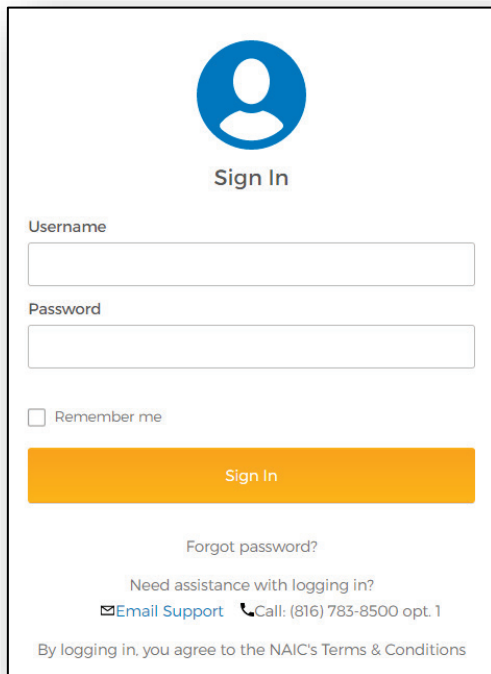
- If selecting Okta Verify or Google Authenticator option, **Download and Open app prior to starting installation process.**
- Know your myNAIC username and password.

Open your internet browser and click or copy link below:

<https://authenticate.naic.org>

1. Enter **Username** and **Password** > click **Sign In**.

**Note:** myNAIC username and password.

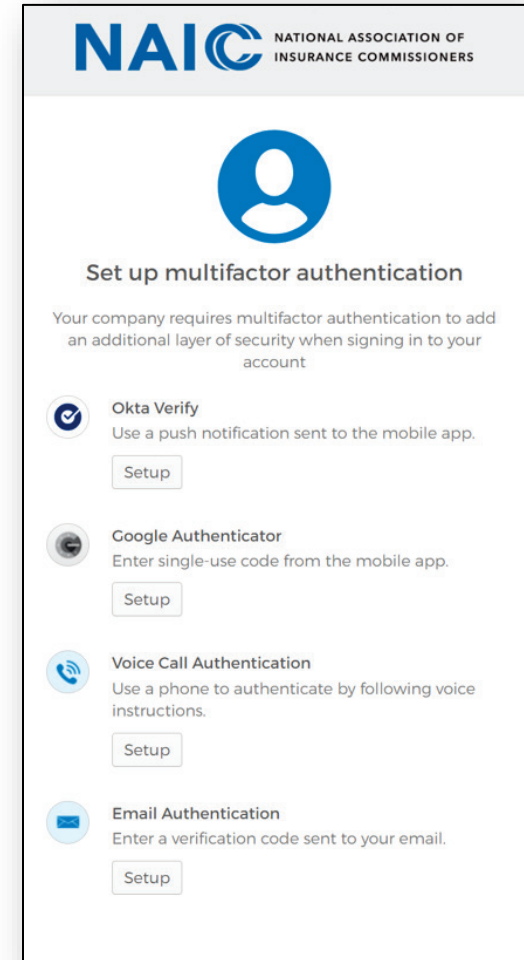


The screenshot shows the NAIC Sign In page. At the top is the NAIC logo and the text "Sign In". Below this are two input fields: "Username" and "Password". There is a "Remember me" checkbox below the password field. A large orange "Sign In" button is centered below the fields. At the bottom, there is a "Forgot password?" link, a "Need assistance with logging in?" section with "Email Support" and "Call: (816) 783-8500 opt. 1" options, and a footer stating "By logging in, you agree to the NAIC's Terms & Conditions".

**NOTE:** First time users may see prompt to set up security question/answer if not previously set up.

2. Click **Setup** below the multifactor authentication type you want to use.

**NOTE:** Download and Open **Okta Verify** or **Google Authenticator** app on your device prior to starting installation process.



The screenshot shows the "Set up multifactor authentication" page. At the top is the NAIC logo and the text "Set up multifactor authentication". Below this is a message: "Your company requires multifactor authentication to add an additional layer of security when signing in to your account". There are four authentication options listed, each with a "Setup" button: "Okta Verify" (Use a push notification sent to the mobile app.), "Google Authenticator" (Enter single-use code from the mobile app.), "Voice Call Authentication" (Use a phone to authenticate by following voice instructions.), and "Email Authentication" (Enter a verification code sent to your email.).

**\*See specific instructions for desired Setup choice.**