

ALABAMA A & M UNIVERSITY

TITLE III STRENGTHENING GRANTS PROGRAM



TITLE III STAFF

DR. TORIN MALONE, *INTERIM DIRECTOR*

MRS. URSULA BROOKS, *SENIOR BUDGET ANALYST*

MRS. TACHINGNA WILSON, *GRANTS SPECIALIST*

ACTIVITY DIRECTORS' MEETING

SEPTEMBER 5, 2024

TITLE III ACTIVITIES

HBTI (2024-2029)	HBCU Part F (2020-2025)	HBCU Part B (2022-2027)
1. Strengthening Food Science Graduate Program (Dr. Verghese)	1. Strengthening STEM Facilities (Mr. Shipp)	1. Optimizing Information Technology Services (OITS) to Improve Student Success (Dr. Nash)
2. Strengthening Bio-Environmental Science Graduate Program (Dr. Tadesse)		
3. Strengthening Biological Sciences Graduate Program (Dr. London)		
4. Strengthening STEM Graduate Studies (Dr. Deng)	2. Enhancing the Freshman/ Sophomore Year Experience for STEM (Dr. Tyeshea Farmer)	2. Enhancing Student Engagement, Retention, and Persistence (Mr. Dixon)
5. Graduate Excellence for Testing and Retention Center (Dr. Eley)		
6. Strengthening Mental Health Science – Clinical Skills Training & Research Laboratory (Dr. Davis)	3. Expanding eLearning in STEM (Dr. Rhonda Moore-Jackson)	3. Revitalization of Facilities Physical Infrastructure (Mr. Shipp)
7. Graduate Student Writing Lab and Fellowship Program (Dr. Kadhi)		
8. Strengthening Graduate Studies in Advanced & Emerging Technology Industries (Dr. Dweik)		
9. Strengthening University Engagement through Expanded Community Outreach (Mr. Reeves)		
10. Strengthening STEM-designated and Research Activities Incorporated in MBA Graduate Studies (Dr. Zhang)		
11. Strengthening Contributions from Corporate, Governmental and Philanthropic Entities (Mr. Ali)		

REQUIREMENTS AND EXPECTATIONS FOR FY25

- **GET FAMILIAR WITH THE PROCEDURES & GUIDELINES HANDBOOK**
(UPDATES WILL BE MADE FOR FY25 – SEE TITLE III WEB PAGE)
- **COLLABORATION AND COMMUNICATION**
 - **CHECK WITH THE TITLE III OFFICE FOR ANY QUESTIONS, CONCERNS, OR ISSUES FOR RESOLUTION**
 - **OPEN DOOR POLICY**
- **REQUEST ARE SUBJECT FOR REVIEW AND CONSULTATION**

OBJECTIVE REQUIREMENTS

- **STICK TO YOUR OBJECTIVES AS OUTLINED IN YOUR PHASE II PLAN INITIATIVES**
- **DOCUMENT AND MEASURE IMPACT AND ACHIEVEMENTS REGULARLY (PHOTOS, SUMMARIES)**

BUDGETARY ALLOWANCES

- **STICK TO YOUR BUDGET NARRATIVES AS OUTLINED IN YOUR PHASE II PLAN**
- **ALL REQUEST SHOULD RELATE TO A FOCUS AREA AND AN LAA IN SOME CAPACITY. FUNDS SHOULD DIRECTLY CORRELATE WITH AN LAA**

4 FOCUS AREAS OF GRANT

ACADEMIC QUALITY

- IMPROVEMENT OF BASIC SKILLS COURSES
- FACULTY DEVELOPMENT
- CURRICULUM DEVELOPMENT

STUDENT SERVICES AND OUTCOMES

- COUNSELING (CAREER, PEER, PERSONAL)
- TUTORING/MENTORING
- ESTABLISHING LEARNING COMMUNITIES
- IMPROVEMENT OF STUDENT FACILITIES
- FINANCIAL LITERACY/PARENTS
- IMPROVING STUDENT RETENTION AND GRADUATION RATES
- INCREASING ACADEMIC ACHIEVEMENT

FISCAL STABILITY

- ESTABLISHING A DEVELOPMENT OFFICE
- ENHANCING FINANCIAL MANAGEMENT
- ESTABLISHING OR INCREASING AN ENDOWMENT

INSTITUTIONAL MANAGEMENT

- CREATING AND MAINTAINING MANAGEMENT INFORMATION SYSTEMS
- TRAINING AND DEVELOPING PROFESSIONAL STAFF
- CONSTRUCTION AND RENOVATION
- IMPROVING THE INFRASTRUCTURE

LEGISLATIVELY ALLOWABLE ACTIVITIES

PROVIDED AND DISCUSSED DURING
BUDGET REVIEW SESSION

LAAS- HBCU- Part B

1. Purchase, rental, or lease of scientific or laboratory equipment for educational purposes, including instructional and research purposes.
2. Construction, maintenance, renovation, and improvement in classrooms, libraries, laboratories, and other instructional facilities.
3. Support of faculty exchanges, faculty development, and faculty fellowships to assist in attaining advanced degrees in the field of instruction of the faculty.
4. Purchase of library books, periodicals, and other educational materials, including telecommunications program materials.
5. Academic instruction in disciplines in which Black Americans are underrepresented.
6. Funds management, administrative management, and acquisition of equipment for use in strengthening funds management.
7. Academic tutoring, counseling, and student support service programs designed to improve academic success.
8. Joint use of facilities, such as laboratories and libraries.
9. Establishing or improving a development office to strengthen or improve contributions from alumni and the private sector.
10. Establishing or improving an endowment fund.
11. Establishing or enhancing a program of teacher education designed to qualify students to teach in public elementary schools and secondary schools.
12. Establishing community outreach programs that will encourage elementary school and secondary school students to develop the academic skills and the interest to pursue postsecondary education.
13. Other Activities - Please describe in similar detail

LAAS- HBCU- Part F

1. Purchase, rental, or lease of scientific or laboratory equipment for educational purposes, including instructional and research purposes.
2. Construction, maintenance, renovation, and improvement in classrooms, libraries, laboratories, and other instructional facilities.
3. Purchase of library books, periodicals, and other educational materials, including telecommunications program materials.
4. Academic instruction in disciplines in which Black Americans are underrepresented.
5. Establishing or enhancing a program of teacher education designed to qualify students to teach in public elementary schools and secondary schools.
6. Other Activities - Please describe in similar detail

LAAS- HBGI

1. Purchase, rental, or lease of scientific or laboratory equipment for educational purposes, including instructional and research purposes.
2. Construction, maintenance, renovation, and improvement in classrooms, libraries, laboratories, and other instructional facilities.
3. Support of faculty exchanges, faculty development, and faculty fellowships to assist in attaining advanced degrees in the field of instruction of the faculty.
4. Academic instruction in disciplines in which Black Americans are underrepresented.
5. Purchase of library books, periodicals, microfilm, and other educational materials, including telecommunications program materials.
6. Academic tutoring, counseling, and student support service programs designed to improve academic success.
7. Funds management, administrative management, and acquisition of equipment for use in strengthening funds management.
8. Joint use of facilities, such as laboratories and libraries.
9. Establishing or improving a development office to strengthen or improve contributions from alumni and the private sector.
10. Establishing or enhancing a program of teacher education designed to qualify students to teach in a public elementary or secondary school in the State that shall include, as part of such program preparation for teacher certification.
11. Establishing community outreach programs that will encourage elementary school and secondary school students to develop the academic skills and the interest to pursue postsecondary education.
12. Other activities that it proposes in its application that contribute to carrying out the purpose of this part and are approved by the Secretary.
13. Establishing and maintaining an institutional endowment under 34 CFR part 628 to facilitate financial independence.
14. Other Activities - Please describe in similar detail

BUDGET ANALYSIS/ASSESSMENT

Spending Recommendations

**June 1 Deadline for
Requisition Submission**

Have a SPENDING PLAN!

Carryover \$\$\$ - Proposals

USE It... or LOSE It

By end of budget period's:

1st Quarter: Around 50% Spent

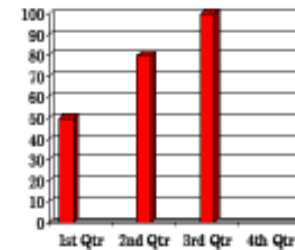
December 31

2nd Quarter: Around 80% Spent

March 31

3rd Quarter: Nearing 100% Spent

June 31



BE RESPONSIBLE & EFFICIENT

S.M.A.R.T. OBJECTIVES

- SPECIFIC
- MEASURABLE
- ACHIEVABLE
- RELEVANT
- TIME-ORIENTED

P.R.I.D.E.-FILLED BUDGETS

- PRUDENT
- REASONABLE
- IMPACTFUL
- DELIBERATE
- EFFICIENT

VACANCIES AND NEW HIRES

- Keep staff positioned filled
- Keep graduate student slots filled

INSTITUTIONALIZATION OF TITLE III PROGRAMS

As part of the Annual Performance Report (APR) the Department of Education requires a narrative from each Title III Program Activity detailing the institutionalization, if necessary, of the grant activity.

- The expectation is for the university to make plans to institutionalize or assume the costs incurred by each Title III Grant Activity.
- The desire is for there to be continuity in the work began by each grant and the work that is done in the future.

INSTITUTIONALIZATION *CONTINUED...*

Things to note:

1. Have/generate an **Institutionalization Plan**
2. Prepare to explain any notable experiences you have had in institutionalizing your activity. List any considerable challenges, successes, or failures.
3. Has the grant facilitated or contributed to bringing additional resources to your institution, for example, new Federal, State, or local dollars that can be attributed partly to your grant activities? Explain.

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