

For financial advisers only

How to produce an unused ISA allowance report using Report Zone

Aegon Retirement Choices



Producing an unused ISA allowance report

This guide explains how to produce an unused ISA allowance report for your Aegon Retirement Choices (ARC) clients using Report Zone.

For further support when using ARC or One Retirement, see our online support.

The screens we show are for demonstration purposes only.



Producing an unused ISA allowance report – Log in

- Log in to your account, where you'll land on Your dashboard.
- Select **Report Zone** from the top panel displaying the different options, to take you directly to the tool.
- As Your dashboard is tailored to you and the permissions you have, you may need to select More actions to see the Report Zone link.

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Add new client	Manage quotes and applications	Investor model portfolio maintenance	Manage model portfolios	Report Zone	More actions

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Producing an unused ISA allowance report – Reports

Select **Product Wrappers Opened and Held Reports**.

	Report gro
+ Adviser Remuneration Reports	
+ Client Valuations Reports	
+ Income Distributions Received Reports	
+ Investments Held and Traded Reports	
+ Model Portfolio Management Reports	
+ Product Wrappers Opened and Held Reports	



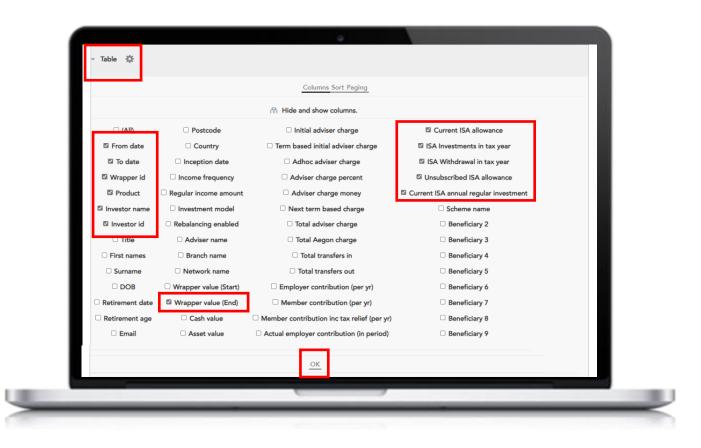
Producing an unused ISA allowance report – Select reports

Select Customised wrapper level data.

Client income and withdrawals &? View regular and ad hoc withdrawals and any pension income taken by your clients. Client retention &? View the value of wrappers which have left an adviser / network within a selected time period. Completed transfers &? View details of completed transfers in. Customised wrapper level data &? This report allows you to customise your report to include various fields held against each wrapper on the Aegon Retirement Choice Dealing Report &? View details of in progress and completed new business and top-up submissions within a selected time period. In progress/completed pension transfers in.		Report name
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investments in use 🖉	nvestments in use යු?	
View a list of investments currently held and their value across all wrappers.		iss all wranners

Producing an unused ISA allowance report – Customise

- Select the **cog icon next to Table** to expand the options.
- Tailor your report to include the ISA data and any other information you require.
- Select **OK**.
- Then we'll ask you to choose your date range and you'll select **Get data**.



Producing an unused ISA allowance report – Report display

We'll then display your report.

If you want to export your report to Excel, select the Excel icon at the bottom of the page – you can then filter it as you need.

	To date	Wrapper id	Product	Investor name	Investor id	ISA Investments in tax year	Unsubscribed ISA allowance	Current ISA annual regular investment
			ISA Stocks &					
01/12/2019	01/12/2020	XXXXXX	Shares	XXXXXX	XXXXX	£0.00	£15,240.00	£0.00
01/12/2019	01/12/2020	xxxxxx	ISA Stocks & Shares	xxxxxx	xxxxx	£0.00	£15,240.00	£0.00
,,			ISA Stocks &					
01/12/2019	01/12/2020	XXXXXX	Shares	XXXXXX	XXXXX	£0.00	£15,240.00	£0.00
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01/12/2019	01/12/2020	xxxxxx	Shares	xxxxxx	xxxxx	£0.00	£15,240.00	£0.00
01/12/2019	01/12/2020	xxxxxx	ISA Stocks & Shares	xxxxxx	xxxxx	£0.00	£15,240.00	£0.00
			ISA Stocks &					
01/12/2019	01/12/2020	XXXXXX	Shares ISA Stocks &	XXXXXXX	XXXXX	£0.00	£15,240.00	£0.00
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			ISA Stocks &					
01/12/2019	01/12/2020	XXXXXX	Shares	XXXXXX	XXXXX	£0.00	£15,240.00	£0.00
01/12/2019	01/12/2020	xxxxxx	ISA Stocks & Shares	xxxxx	xxxxx	£0.00	£15,240.00	£0.00
01/12/2019	01/12/2020	xxxxxx	ISA Stocks & Shares	xxxxxx	xxxxx	£0.00	£15,240.00	£0.00
01/12/2019	01/12/2020	XXXXXX	Shares	XXXXXX	XXXXX	±0.00	£15,240.00	£0.00
			ISA Stocks &					



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