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November 8, 2022

Addendum Number 1
Informal Request for Proposals No. 22-66-210336
Cybersecurity Project Management Services

This Addendum is being issued to provide information as follows:

1. The Proposal Due Date is changed to 3:00 pm, November 17, 2022, Alaska Time.
2. All questions must be made in writing and received at ARRC's offices by 4:00 pm, November 11, 2022.

Questions & Answers

3. IRFP Reference: Attachment 3 Project Charter for Governance Details
Deliverables/Milestones Line 2 "PM Selected and Contracted"
Q: What is the anticipated specific start date for the selected project manager post contract award date (i.e. December 1st 2022, January 3, 2023)?
A: **Approximately November 28, 2022**
4. IRFP Reference: Attachment 3 Project Charter for Governance Details
Deliverables/Milestones Line 3 "Technical Consultant Selected and Contracted"
Q: What is the anticipated specific start date for the selected CIP technical consultant post contract award date (i.e. December 1st 2022, January 3, 2023)?
A: **Approximately November 28, 2022**
5. IRFP Reference: Attachment 3 Project Charter for Governance Details
Deliverables/Milestones Line 3 "Technical Consultant Selected and Contracted"
Q: What is the anticipated specific start date for the selected CAP technical consultant post contract award date (i.e. December 1st 2022, January 3, 2023)?
A: **Approximately January 5, 2023**
6. IRFP Reference: Attachment 3 Project Charter for Governance Details
Deliverables/Milestones Line 4 "CIP Developed"
Q: What is the anticipated specific end date for the selected CIP technical consultant to exit the project post CIP Developed date (i.e. February 15th, 2023, May 1st 2023)?
A: **The plan is due on February 21, 2023. The CIP Contractor's work should be mostly complete by this time. However, the Contractor may be called upon to provide information for rewrites or to assist ARRC with response to the TSA.**

7. IRFP Reference: Attachment 3 Project Charter for Governance Details
Deliverables/Milestones Line 6 "CAP Developed"
Q: What is the anticipated specific end date for the selected CAP technical consultant to exit the project post CAP Developed date (i.e. May 1st 2023, June 30th 2023)?
A: **Approximately June 15, 2023**
8. IRFP Reference: Attachment 3 Project Charter for Governance Details
Deliverables/Milestones Line 2 "PM Selected and Contracted"
Q: What is the anticipated specific end date for the selected project manager to exit the project post CAP submitted date (i.e. May 1st 2023, June 30th 2023)?
A: **Approximately June 15, 2023**
9. IRFP Reference: Section 3 Scope of Work Task 1Q: What is the anticipated specific end date for the selected project manager to exit the project post CAP submitted date (i.e. May 1st 2023, June 30th 2023)?
Q: What is the anticipated specific date for the selected project manager post contract award date to schedule a remote Teams meeting with the Project Sponsor and/or Project Steering Committee for project kick off and/or to start developing project schedules (i.e. December 1st 2022, January 3, 2023)?
A: **The project is already underway and we would expect the PM to transition to assist us starting as soon as possible after the award.**
10. IRFP Reference: Section 3 Scope of Work Task
Q: What is the anticipated specific date for the selected project manager post contract award date to travel to the ARRC offices for project kick-off and/or to engage the ARRC team in knowledge transfer sessions (i.e. December 1st 2022, January 3, 2023)?
A: **Mid December or Early January**
11. IRFP Reference: Section D Evaluation Criteria Description
Q: In the initial scoring phase, what weighting percentage will be assigned to each ranking criteria in items 1, 2 and 3?
A: **ARRC is not assigning a weight to the criteria items. Proposals will be evaluated per Section E Informal Selection Process.**
12. Q: In the course of our assessment, we will be looking for information in the following areas. Please advise in which of the following areas of focus that you may have difficulty in providing information for or may need to defer to an outside agency. Also, for the specific technology and auditing controls, please provide us with any info as to the extent (or scope) that they have been implemented. If they are not in use at ARRC, please note that.
1. Review all IT related policies and procedures and update as needed
 - a. (Account Management, Passwords, Vulnerability Management, Updates and Patch Management, Incident Response, etc. and compare to TSA/Critical Infrastructure SD guidelines)
 2. Review use of Multi-factor Authentication (Remote Access; Anywhere a UserID/Password is used.)
 3. Review the implementation of AV, antimalware, & EDR solutions to monitor and manage endpoints for malicious activity and stop that activity where possible.

4. Review the implementation Application Allow/Block Listing
5. Review the implementation centralized Application, Security, and System logs and implement analysis and alerting/notification
6. Review the implementation of System, Network, and Authentication auditing
7. Review the implementation of Network Segmentation (Review network documentation and drawings)
8. Review the implementation of Data Classification and Data Loss Prevention
9. Review the implementation of a Cyber Security education and testing policy and solution for IT staff and end users around good Cyber Security Practices
10. Review the implementation of edge-security solutions including firewalls, email gateways, reverse proxies, etc.
11. Identify Critical Assets and High Profile personnel

A: ARRC has a highly functional cybersecurity program that has been in place for several years. This includes many of the items requested by the TSA; however, as part of this project the team will need to understand the TSA requirements and the ARRC SME's will need to relate the requirements to our existing systems and safeguards to determine if the need is met; and if not, to determine a solution or mitigation for the requirement.

13. Q: Have critical assets been identified and prioritized?

A: The determination of critical assets as defined by TSA is part of the project. ARRC has a list of critical business services; however, the scope for this project is substantially different.

All other terms and conditions remain unchanged.

Acknowledge receipt of this and all addenda in your firm's Service Bid Form (Form 395-0129).

Sincerely,



Michele Hope
Contract Administrator