

CHARTER: TSA CYBERSECURITY PLAN DESIGN

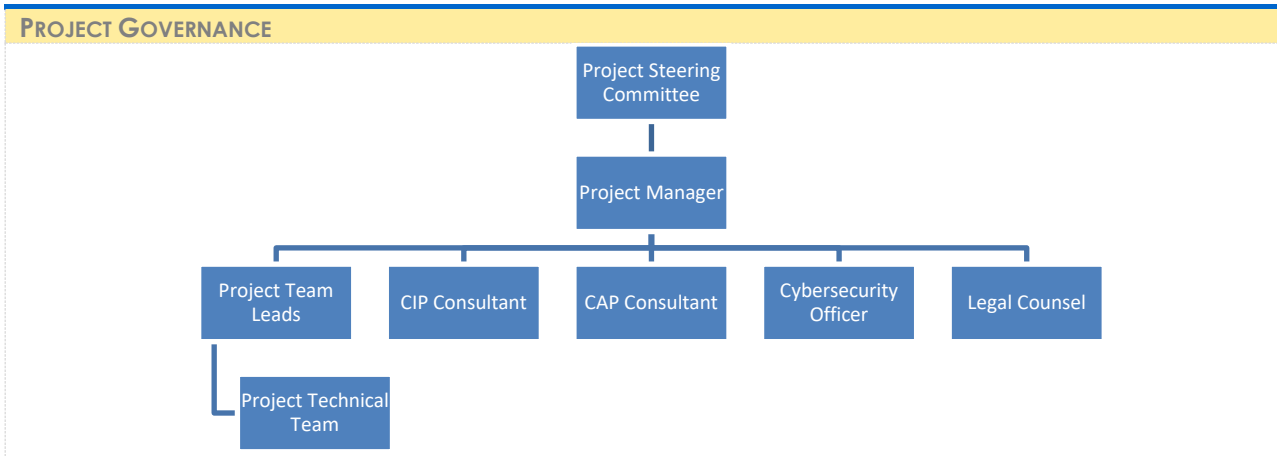
PROJECT NAME:	TSA Cybersecurity Plan Design	DATE APPROVED:	
PROJECT DEPARTMENT:	All ARRC	PROJECT START:	10/25/2022
PROJECT SPONSOR:	Barbara Amy	PROJECT END:	60 days post CIP Approval
PROJECT MANAGER:	TBD (Beth Fleischer acting PM until charter approved and PM contracted)		

PROJECT OVERVIEW

On October 18 2022, the Alaska Railroad received notice that it is required to comply with the TSA Security Directive 1580/82-2022-01. The directive is complex and challenging to comply with and the Alaska Railroad has until February 21 to submit a Cybersecurity Implementation Plan (CIP) to the TSA. The project will serve to develop the required CIP by the due date. Post CIP approval, this project will also develop and submit the required Cybersecurity Assessment Plan (CAP), before the due date 60 days post TSA approval of the CIP.

- PROJECT OBJECTIVES**
- To develop a plan for compliance with the TSA Security Directive 1580/82-2022-01

- PROJECT SCOPE**
- Develop a technical set of requirements based on the TSA Directive.
 - Identify and document existing areas where ARRC meets the technical requirements
 - Identify areas where ARRC does not meet the technical requirements and develop plan for resolution
 - Develop a CIP based on the solutions selected
 - Submit the CIP
 - Develop a budget to implement the CIP
 - Develop CAP technical requirements based on the TSA Directive
 - Develop a CAP based on the requirements
 - Submit the CAP
 - Develop budget to implement the CAP
- Out of Scope:
- CIP implementation
 - CAP Implementation



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COMMUNICATIONS PLAN

- Status report sent to all stakeholders weekly
- At least bi-weekly team meeting
- Other meetings as needed to develop plans and meet milestones

STAKEHOLDERS	SUCCESS CRITERIA
TSA	Plans are approved
ARRC Leadership	Plans are approved, Compliance met, Budget is approved
CFO	Budget is developed and funding secured
Cybersecurity Officer	Compliance met, plans approved
Legal Department	Compliance met
ATCS, C&S, Technology Departments	Plans for implementation developed, funding secured

PROJECT TEAM	ROLE
1. Barbara Amy	Project Sponsor, Project Steering Committee
2. Clark Hopp	Project Steering Committee
3. TBD Consultant	Project Manager
4. TBD Consultant	Cybersecurity Implementation Plan Consultant
5. TBD Consultant	Cybersecurity Assessment Plan Consultant
6. Glen Biegel	Cybersecurity Officer – ARRC Project Lead and Regulatory SME
7. George Newman	ATCS Team Lead
8. Patrick Baker	ATCS Team Member
9. Tom Riley	ATCS Team Member
10. Joe Carlton	C&S Team Lead
11. Jim Shumpert	C&S Team Member
12. Wes Saunders	C&S Team Member
13. Rick Williams	C&S Team Member
14. Jane Keller	C&S Team Member
15. Beth Fleischer	IT Team Lead
16. Jerry VanThomme	IT Team Member
17. Drew Dekreon	IT Team Member
18. Tina Sellers Wareham	Legal and Compliance Advisor
19.	
20.	

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ROLES AND RESPONSIBILITIES										
The RACI (Responsible, Accountable, Consulted and Informed) Chart below represents the support roles of functional groups.										
PROCESS/ ACTIVITY	TASK									
	SPONSOR	STEERING COMMITTEE	PROJECT MANAGER	CYBERSECURITY OFFICER	TECHNICAL CYBERSECURITY IMPLEMENTATION PLAN CONSULTANT	TECHNICAL CYBERSECURITY ASSESSMENT PLAN CONSULTANT	TECHNICAL LEADS	TECHNICAL TEAM MEMBERS	LEGAL AND COMPLIANCE ADVISOR	
Develop Charter	R	C	A	C	I	I	C	I	C	
Approve Charter	A	R	I	I	I	I	I	I	I	
Select Project Manager	A	C	I	R	I	I	I	I	I	
Select Technical Consultants	A	C	I	R	I	I	I	I	I	
Develop technical requirements CIP	I	I	A	C	R	C	C	C	I	
Approve technical requirements CIP	A	R	C	C	C	C	C	C	C	
Develop CIP	I	I	R	C	A	C	C	C	I	
Approve CIP	C	R	A	R	C	C	C	I	C	
Submit CIP	I	I	R	A	C	I	I	I	I	
Develop technical requirements CAP	I	I	C	R	C	A	C	C	I	
Approve technical requirements CAP	A	R	C	C	C	C	C	C	C	
Develop CAP	I	I	R	C	C	A	C	C	I	
Approve CAP	C	C	A	R	C	C	C	I	I	
Develop Budget for CIP and CAP	C	C	A	C	C	R	C	i	I	
Approve budget for CIP and CAP	A	R	C	C	C	C	I	I	I	
Maintain tasks and schedule	I	I	A	R	R	R	R	R	I	
Report on status	I	I	AR	C	C	C	C	I	I	
Approve changes to budget, scope or timeline	A	R	C	C	C	I	I	I	I	

DELIVERABLES/MILESTONES	RESPONSIBLE PARTIES	ESTIMATED COMPLETION DATE
1. Charter Approved	All	11/1/2022
2. PM Selected and Contracted	Cybersecurity Officer	11/15/2022
3. Technical Consultant Selected and Contracted	Cybersecurity Officer	11/20/2022
4. CIP Developed	CIP Technical Consultant	2/15/2023
5. CIP to TSA	Project Manager	2/21/2023

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6.	CAP Developed	CAP Technical Consultant	4/15/2023
7.	CAP to TSA	Project Manager	4/15/2023
8.	Budget for CIP Implementation Developed	Project Manager	4/1/2023
9.	Budget for CAP Implementation Developed	Project Manager	5/1/2023
