

1 **BEFORE THE ARIZONA CORPORATION COMMISSION**

2 **COMMISSIONERS**

3 JIM O’CONNOR – Chairman  
4 LEA MÁRQUEZ PETERSON  
5 ANNA TOVAR  
6 KEVIN THOMPSON  
7 NICK MYERS

8 **Public Comment at Open Meetings**

9 **Rule 1.** Parties to a docket are not public commenters.

10 **Rule 2.** The deadline for individuals to sign up to speak is 10:00 a.m. (or the start of the Open  
11 Meeting if not at 10:00 a.m.) on the day of the meeting. Individuals may sign up to speak using the  
12 Commission’s online portal, kiosk or by presenting a speaker slip to the executive secretary prior to  
13 the commencement of the Open Meeting. Utilities Division Consumer Services Staff will be  
14 available to assist members of the public who complete a paper speaker slip and will provide the slips  
15 to the executive secretary. If members of the public need assistance in signing up to provide public  
16 comment, they may call the Consumer Services Division at 602-542-4251. Individuals in need of  
17 interpreters or other special accommodations may request reasonable accommodations by contacting  
18 the Commission’s executive secretary in the Executive Director’s Office at least 48 hours prior to the  
19 scheduled commencement of the Open Meeting.

20 **Rule 3.** Individuals with a shared position are encouraged to select a spokesperson for their group. To  
21 the extent possible, the selection of a spokesperson should be noted at the start of the public  
22 comment, stating the identity of the group.

23 **Rule 4.** Individuals who sign up to speak by the deadline will have a maximum of three-minutes to  
24 speak. The three minute speaking time may be adjusted by the Chair, depending on the number of  
speakers. A speaker may not cede time to another speaker. Public speakers who require interpreters  
or other special accommodations may be given additional time to speak, to account for the time

1 needed to provide the accommodation. The granting of the additional time is at the discretion of the  
2 Chair. Individuals in need of interpreters or other special accommodations may request reasonable  
3 accommodations by contacting the Commission's executive secretary in the Executive Director's  
4 Office at least 48 hours prior to the scheduled commencement of the Open Meeting.

5 **Rule 5.** The order of speakers will generally be based on the order in which speakers sign up. Public  
6 officials may be accommodated out of order, at the Chair's discretion

7 **Rule 6.** At the end of the Public Comment Session, the Chair may ask if there are any additional  
8 individuals who wish to speak. Individuals who wish to speak but did not sign up by the deadline,  
9 will be granted a maximum of one minute to make their comment.

10 **Rule 7.** Public commenters shall limit their comments to the agenda item at issue.

11 **Rule 8.** The Chair retains the right to intervene during the comment of any speaker who provides  
12 comments outside the scope of the agenda item at issue.

13 **Rule 9.** Signs brought by meeting attendees shall be limited to 8 1/2 by 11 inches in size or smaller.  
14 Signs shall not interfere with others' ability to see, and the meeting attendee's use of the sign must  
15 not otherwise disrupt business proceedings. A stick or any other type of handle on a sign is strictly  
16 prohibited. Larger signs and signs with handles shall be left in the security screening area, or  
17 outdoors, for retrieval after the meeting.

18 **Rule 10.** Speakers may bring written copies of their own comments to a Commission Open Meeting  
19 for distribution to the Commissioners and/or Executive Director. Speakers are encouraged to file their  
20 comments in the appropriate docket or with the Chair's permission, may distribute comments to the  
21 Commissioners.

22 **Rule 11.** Persons in the audience will refrain from behavior which will disrupt the Open Meeting.  
23 This will include making loud noises, clapping, shouting, booing, hissing, talking in a private  
24 conversation, or engaging in any other activity in a manner that disturbs, disrupts, or impedes the

1 orderly conduct of the Open Meeting. The Commission retains the right to remove disruptive  
2 attendees from the Commission meeting.

3 **Rule 12.** Members of the public may not approach the dais or Commission Staff during an Open  
4 Meeting except when invited by the Chair.

5 **Rule 13.** A Commissioner shall abide by the Code of Ethics and Code of Conduct when engaging  
6 with the public.

7 **Rule 14.** The Commission reserves the right to override the above rules in case of emergency or other  
8 unforeseen circumstances.

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