

## ARIZONA WESTERN COLLEGE

## SYLLABUS

## ACR 101 AIR CONDITIONING AND REFRIGERATION I

Credit Hours: 3 Lec 2 Lab 2

PREREQUISITE: None

NOTE: Concurrent enrollment in ACR 103 highly recommended

COURSE DESCRIPTION

Introduction to the field of air conditioning and refrigeration, use of hand tools, materials, and related nomenclature of the component parts of a system and their relationship to and function within the system are stressed.

1. COURSE GOAL

This course prepares the student to have a thorough knowledge of the basic air conditioning and refrigeration cycle, the use of HVAC tools and the proper handling of HVAC equipment.

2. OUTCOMES

Upon satisfactory completion of this course, students will be able to:

- 2.1 discuss the history of air conditioning and refrigeration.
- 2.2 demonstrate the ability to use HVAC tools properly.
- 2.3 demonstrate the ability to use HVAC equipment properly.
- 2.4 describe the various types of HVAC systems in use today.
- 2.5 describe the operation of a basic refrigeration cycle.
- 2.6 demonstrate the basic knowledge of silver brazing.
- 2.7 explain the function of individual HVAC components.

3. METHODS OF INSTRUCTION

- 3.1 Lab projects
- 3.2 Written and oral exams
- 3.3 Homework assignments
- 3.4 Fieldtrips

4. LEARNING ACTIVITIES

- 4.1 Class and lab policy
- 4.2 Safety practices in the lab and in the field
- 4.3 Proper use of technical manual and service flashes
- 4.4 Drawing and interpreting wiring diagrams
- 4.5 Mastering the proper use of hand and power tools
- 4.6 Proper handling of equipment

5. EVALUATION

Evaluation is based on the student ability to perform the objectives identified for this course. Written examinations will be given bi-weekly during the semester. There will be several lab and field projects during the semester.

Grades for the semester will be arrived at as follows:

- 5.1 Written exams will be graded on a point system; the number of points will be based on the number of questions.
- 5.2 Homework assignments will be graded on a point system
- 5.3 Lab assignments will be graded based on 4 steps:
  - Step 1: Understanding work to be performed
  - Step 2: Following safe work procedures

Step 3: Ability to perform assigned tasks as per HVAC industry standards

Step 4: Quality and quantity of work performed in the allowed time as determined by the instructor and based on the HVAC industry standards.

6. STUDENT RESPONSIBILITIES

- 6.1 Under AWC Policy, students are expected to attend every session of class in which they are enrolled.
- 6.2 If a student is unable to attend the course or must drop the course for any reason, it will be the responsibility of the student to withdraw from the course. Students who are not attending as of the 45th day of the course may be withdrawn by the instructor. If the student does not withdraw from the course and fails to complete the requirements of the course, the student will receive a failing grade.
- 6.3 Americans with Disabilities Act Accommodations: Arizona Western College provides academic accommodations to students with disabilities through AccessABILITY Resource Services (ARS). ARS provides reasonable and appropriate accommodations to students who have documented disabilities. It is the responsibility of the student to make the ARS Coordinator aware of the need for accommodations in the classroom prior to the beginning of the semester. Students should follow up with their instructors once the semester begins. To make an appointment call the ARS front desk at (928) 344-7674 or ARS Coordinator at (928) 344-7629, in the College Community Center (3C) building, next to Advising.
- 6.4 Academic Integrity: Any student participating in acts of academic dishonesty—including, but not limited to, copying the work of other students, using unauthorized “crib notes”, plagiarism, stealing tests, or forging an instructor’s signature—will be subject to the procedures and consequences outlined in AWC’s Student Code of Conduct.
- 6.5 Texts and Notebooks: Students are required to obtain the class materials for the course.
- 6.6 Arizona Western College students are expected to attend every class session in which they are enrolled. To comply with Federal Financial Aid regulations (34 CFR 668.21), Arizona Western College (AWC) has established an Attendance Verification process for "No Show" reporting during the first 10 days of each semester. Students who have enrolled but have never attended class may be issued a “No Show” (NS) grade by the professor or instructor and receive a final grade of “NS” on their official academic record. An NS grade may result in a student losing their federal financial aid. For online classes, *student attendance in an online class is defined as the following* (FSA Handbook, 2012, 5-90):
- Submitting an academic assignment
  - Taking an exam, an interactive tutorial or computer-assisted instruction
  - Attending a study group that is assigned by the school
  - Participating in an online discussion about academic matters
  - Initiating contact with a faculty member to ask a question about the academic subject studied in the course