

Janice R. Kirkner, Chair
Michael Kane, Vice Chair
Peter Lester
Matthew Hoff
Steven Smith
Ralph Robertson
Richard J. Soisson, Alternate
Tom Gordon, III, Ex-officio
Daphne Daly, Secretary



Planning & Zoning Commission
Carroll County Government
225 North Center Street
Westminster, Maryland 21157

410-386-5145
MD Relay service 7-1-1/800-735-2258
plancomm@carrollcountymd.gov

MEETING AGENDA
Planning & Zoning Commission of Carroll County, MD
September 17, 2024
9:00 AM
Reagan Room (003)

PLEASE NOTE: THIS AGENDA IS SUBJECT TO CHANGE.

TO HAVE AN ORDERLY MEETING PLEASE ADHERE TO THE FOLLOWING RULES:

- ***SPEAKERS MUST SIGN IN to make public comment.***
- ***Speakers must state their name, address, and talk into microphone to facilitate audio and video recording.***
- ***Comments will be strictly limited to 3 minutes per speaker.***
- ***Citizen testimony is NOT a question-and-answer session.***
- ***Questions may be directed to staff after the meeting.***
- ***If any individual fails to comply with these rules, the Planning and Zoning Commission Chair may call the person out of order and may require him/her to leave the meeting.***

- 1. Call to Order/Welcome**
- 2. Establishment of Quorum**
- 3. Pledge of Allegiance**
- 4. Review and Approval of Agenda**
- 5. Review and Approval of Minutes (July 16, 2024)**
- 6. Commission Member Reports**
 - A. Commission Chair
 - B. Ex-Officio Member
 - C. Other Commission Members
- 7. Administrative Report (Daphne Daly)**
 - A. Administrative Matters
 - B. Extensions
 - C. BZA Cases
 - D. Other
- 8. Concept Site Plan - S-23-0030 – Friendship Valley Elementary School Amended – Description: Public School Classroom Additions; Owner / Developer: Board of Education of Carroll County, 125 N. Court St., Westminster, MD 21157; located on Gist Road near Kate Wagner Road; Tax Map 51, Grid 06, Parcel 635; C.D. 3 - CONCEPT PLAN REVIEW, NO ACTION REQUIRED. (Amy Barcroft) Contact abarcroft@carrollcountymd.gov – 410-386-2722 (20 minutes)**

Public Comment for Item #8

9. **Concept Site Plan - S-23-0029 – Cranberry Station Elementary School Amended** – Description: Public School Classroom Additions; Owner / Developer: Board of Education of Carroll County, 125 N. Court St., Westminster, MD 21157; located on North Center Street near Cranberry Road; Tax Map 46, Grid 03, Parcel 1583; C.D. 3 - CONCEPT PLAN REVIEW, NO ACTION REQUIRED. (Amy Barcroft) Contact abarcroft@carrollcountymd.gov – 410-386-2722 (20 minutes)

Public Comment for Item #9

10. **Text Amendment: Solar Site Design Requirements – Discussion/Recommendation** – Discussion and possible recommendation on changes to Chapter 158 that would establish site design requirements for solar projects proposed in all zoning districts. (Hannah Weber) Contact hweber@carrollcountymd.gov – 410-386-5145 (30 minutes)

Public Comment for Item #10

BREAK

11. **Text Amendment: Changes Related to HB 538 – Discussion** – Discussion on code changes necessitated by HB 538, which was passed in the 2024 legislative session and requires local governments to make accommodations for certain types of housing and housing projects. (Hannah Weber/Mary Lane) Contact- 410-386-5145 or mlane@carrollcountymd.gov (30 minutes)

Public Comment for Item #11

12. **Agricultural Land Preservation Program Overview** - Presentation on the County’s Agricultural Land Preservation Program and its significance to the Master Plan. (J.P. Smith) Contact jsmith@carrollcountymd.gov – 410-386-2214 (30 minutes)

Public Comment for Item #12

13. **General Public Comment**

14. **Adjournment**

BREAK

1:00 – 3:00 Joint Master Plan Work Session with Board of County Commissioners

Next Evening Meeting: Wednesday, October 2, 2024, at 6:00 PM – Reagan Room

Next Day Meeting: Tuesday, October 15, 2024, at 9:00 AM - Reagan Room

ACCESSIBILITY NOTICE:

The Americans with Disabilities Act applies to the Carroll County Government and its programs, services, activities, and facilities. Anyone requiring an auxiliary aid or service for effective communication or who has a complaint should contact The Department of Citizen Services, 410.386.3600 or 1.888.302.8978 or MD Relay 7-1-1/1.800.735.2258 as soon as possible but no later than 72 hours before the scheduled event.