



# Canada Border Services Agency

## 2019 to 2020

## Fees Report

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**The Honourable William Sterling Blair, P.C., C.O.M., M.P.**  
**Minister of Public Safety and Emergency Preparedness**

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## Minister's message

On behalf of the Canada Border Services Agency (CBSA), I am pleased to present our report on fees for fiscal year 2019 to 2020.

The *Service Fees Act* provides a modern legislative framework that enables cost-effective delivery of services and, through better reporting to Parliament, improves transparency and oversight.

In accordance with the *Service Fees Act*, this report provides details on fees under the CBSA's authority, including financial information, service standards, performance results, and adjustments based on the Consumer Price Index (CPI).

I will continue to lead the CBSA's transition to the reporting regime provided under the *Service Fees Act* in the spirit of open and transparent fee management.



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The Honourable William Sterling Blair, P.C., C.O.M., M.P.  
Minister of Public Safety and Emergency Preparedness



## About this report

This report, which is tabled under section 20 of the *Service Fees Act*<sup>i</sup> and section 4.2.8 of the *Directive on Charging and Special Financial Authorities*,<sup>ii</sup> contains information about the fees that the CBSA had the authority to set in fiscal year 2019 to 2020.

Government of Canada departments may set fees for services, licences, permits, products, or the use of facilities; for other authorizations of rights or privileges; or to recover, in whole or in part, costs incurred in relation to a regulatory scheme.

For reporting purposes, fees are categorized under the following three fee-setting mechanisms:

1. **Act, regulation or fees notice:** An act of Parliament delegates the fee-setting authority to a department, minister or Governor in Council.
2. **Contract:** Ministers have the authority to enter into contracts, which are usually negotiated between the minister and an individual or organization, and which cover fees and other terms and conditions. In some cases, that authority may also be provided by an act of Parliament.
3. **Market-rate or auction or both:** The authority to set these fees is pursuant to an act of Parliament or regulation, and the minister, department or Governor in Council has no control over the fee amount.

This report contains information about all fees that are under the CBSA's authority, including any that are collected by another department. The information covers fees that are subject to the *Service Fees Act* and fees that are exempt from the *Service Fees Act*.

For fees set by contract and fees set by market-rate, auction or both, the report provides totals only. For fees set by act, regulation or fees notice, the report provides totals for fee groupings as well as detailed information for each fee.

Although the fees that the CBSA charges under the *Access to Information Act* are subject to the *Service Fees Act*, they are not included in this report. Information on the CBSA's access to information fees for fiscal year 2019 to 2020 can be found in our access to information report, which is posted on the Agency's [website](#).<sup>iii</sup>

## Remissions

A remission is a partial or full return of a fee to a fee payer who paid for a service for which a department deemed that the service standard was not met.

Under the *Service Fees Act*, departments must develop policies for determining whether a service standard has been met and for determining how much of a fee will be remitted to a fee payer if a service standard is not met. This requirement will not take effect until April 1, 2021, so this report does not include remissions issued under the *Service Fees Act*. The report also does not include other remissions.





## Overall totals, by fee-setting mechanism

The following table presents the total revenue, cost and remissions for all fees that the CBSA had the authority to set in fiscal year 2019 to 2020, by fee-setting mechanism.

### Overall totals for fiscal year 2019 to 2020, by fee-setting mechanism

Fee-setting mechanism	Revenue (\$)	Cost (\$)	Remissions (\$)
<b>Fees set by contract</b>	Not applicable	Not applicable	Not applicable
<b>Fees set by market-rate, auction or both</b>	Not applicable	Not applicable	Not applicable
<b>Fees set by act, regulation or fees notice</b>	17,233,650	80,273,762	0
<b>Total</b>	17,233,650	80,273,762	0



## Totals, by fee grouping, for fees set by act, regulation or fees notice

The following tables present, for each fee grouping, the total revenue, cost and remissions for all fees that the CBSA had the authority to set in fiscal year 2019 to 2020 that are set by any of the following:

- act
- regulation
- fees notice

A fee grouping is a grouping of all the fees that a department has the authority to set for activities relating to a single business line, directorate or program.

### Trade Program Fees: totals for fiscal year 2019 to 2020

Fee grouping	Trade Program Fees	
Revenue (\$)	Cost (\$)	Remissions (\$)
363,875	203,187	0

### Trusted Traveller Program Fees: totals for fiscal year 2019 to 2020

Fee grouping	Trusted Traveller Program Fees	
Revenue (\$)	Cost (\$)	Remissions (\$)
15,588,356	28,668,300	0

### Remote Area Border Crossing (RABC) Permit Fees: totals for fiscal year 2019 to 2020

Fee grouping	RABC Permit Fees	
Revenue (\$)	Cost (\$)	Remissions (\$)
308,070	219,927	0

### After-hours Immigration Examination Fees: totals for fiscal year 2019 to 2020

Fee grouping	After-hours Immigration Examination Fees	
Revenue (\$)	Cost (\$)	Remissions (\$)
3,920	Not identifiable*	0

\* These costs are part of the Agency's general expenditures in providing border-related services and are therefore not identifiable for reporting purposes.

**Recovery of Removal Costs: totals for fiscal year 2019 to 2020**

Fee grouping	Recovery of Removal Costs	
Revenue (\$)	Cost (\$)	Remissions (\$)
485,250*	51,046,409	0

\* Although some revenues are collected by the CBSA directly, the vast majority of revenues are collected by Immigration, Refugees and Citizenship Canada (IRCC) on the CBSA's behalf and are transferred to the CBSA via interdepartmental settlement. The total revenue is significantly less than the total cost of all removals undertaken for several reasons. Not all individuals removed from Canada seek to return and, of those who do seek to return, not all are authorized to return. Moreover, of those who are authorized to return, not all are required to pay the fee. It should also be noted that, in cases where an individual is authorized to return and is required to pay the fee, this process could occur years after the removal was enforced, hence revenues and expenditures may not offset each other within the span of a particular fiscal year.

**Warehouse Storage Charges: totals for fiscal year 2019 to 2020**

Fee grouping	Warehouse Storage Charges	
Revenue (\$)	Cost (\$)	Remissions (\$)
13,626	Not identifiable*	0

\* These costs are part of the Agency's general expenditures in providing border-related services and are therefore not identifiable for reporting purposes.

**Customs Special Services Charges: totals for fiscal year 2019 to 2020**

Fee grouping	Customs Special Services Charges	
Revenue (\$)	Cost (\$)	Remissions (\$)
36,340	135,939	0

**Miscellaneous Fees: totals for fiscal year 2019 to 2020**

Fee grouping	Miscellaneous Fees	
Revenue (\$)	Cost (\$)	Remissions (\$)
434,213	Not identifiable*	0

\* These costs are part of the Agency's general expenditures in providing border-related services and are therefore not identifiable for reporting purposes.

## Details on each fee set by act, regulation or fees notice

This section provides detailed information on each fee that the CBSA had the authority to charge in fiscal year 2019 to 2020 and that was set by any of the following:

- act
- regulation
- fees notice

### Trade Program Fees

Fee grouping	Trade Program Fees
Fee	Customs Broker Licensing Fee
Fee-setting authority	<a href="#">Customs Brokers Licensing Regulations</a> , <sup>iv</sup> section 11
Year fee-setting authority was introduced	1986
Last year fee-setting authority was amended	2006
Service standard	<b>Applications:</b> Applications are processed within three months (90 days) from the date of submission of a complete application. <b>Renewals:</b> Renewal invoices are issued to all licensed customs brokers annually.
Performance result	<b>Applications:</b> The CBSA processed 18 applications and met the service standard 67% of the time. <b>Renewals:</b> The CBSA also renewed 541 licences.
Application of <i>Low-Materiality Fees Regulations</i>	Material (> \$151)
Fee amount in fiscal year 2019 to 2020 (\$)	600
Total fee revenue in fiscal year 2019 to 2020 (\$)	363,875 (comprising revenues for Customs Broker Licensing and Examination)
Fee adjustment date	April 1, 2021
Adjusted fee amount in fiscal year 2021 to 2022 (\$) <sup>1</sup>	624.21

Fee grouping	Trade Program Fees
Fee	Customs Broker Professional Examination Fee
Fee-setting authority	<a href="#">Customs Brokers Licensing Regulations</a> , <sup>iv</sup> section 15
Year fee-setting authority was introduced	1986
Last year fee-setting authority was amended	2006
Service standard	Examination results are mailed to candidates within four weeks (28 days) from the date of examination.

<sup>1</sup> As per section 17 of the *Service Fees Act*, this fee is adjusted annually in keeping with the percentage change in the CPI published by Statistics Canada. The adjusted fee amount is calculated by compounding the following CPI adjustments: 2.2% increase (as per April 2018 CPI), followed by 2.0% increase (as per April 2019 CPI), followed by 0.2% decrease (as per April 2020 CPI).

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<b>Performance result</b>	The CBSA mailed 148 results and met the service standard 100% of the time.
<b>Application of <i>Low-Materiality Fees Regulations</i></b>	Material (> \$151)
<b>Fee amount in fiscal year 2019 to 2020 (\$)</b>	200
<b>Total fee revenue in fiscal year 2019 to 2020 (\$)</b>	363,875 (comprising revenues for Customs Broker Licensing and Examination)
<b>Fee adjustment date</b>	April 1, 2021
<b>Adjusted fee amount in fiscal year 2021 to 2022 (\$)<sup>2</sup></b>	208.07

<b>Fee grouping</b>	Trade Program Fees
<b>Fee<sup>3</sup></b>	Customs Sufferance Warehouse Licensing Fee
<b>Fee-setting authority</b>	<a href="#">Customs Sufferance Warehouses Regulations</a> , <sup>v</sup> section 5
<b>Year fee-setting authority was introduced</b>	1986
<b>Last year fee-setting authority was amended</b>	2015
<b>Service standard</b>	Applications are processed within 60 business days from the date of receipt of a complete application.
<b>Performance result</b>	The CBSA processed 32 applications and met the service standard 100% of the time.
<b>Application of <i>Low-Materiality Fees Regulations</i></b>	Material (> \$151)
<b>Fee amount in fiscal year 2019 to 2020 (\$)</b>	500
<b>Total fee revenue in fiscal year 2019 to 2020 (\$)</b>	0
<b>Fee adjustment date</b>	April 1, 2021
<b>Adjusted fee amount in fiscal year 2021 to 2022 (\$)<sup>2</sup></b>	520.18

<sup>2</sup> As per section 17 of the *Service Fees Act*, this fee is adjusted annually in keeping with the percentage change in the CPI published by Statistics Canada. The adjusted fee amount is calculated by compounding the following CPI adjustments: 2.2% increase (as per April 2018 CPI), followed by 2.0% increase (as per April 2019 CPI), followed by 0.2% decrease (as per April 2020 CPI).

<sup>3</sup> As per [Customs Notice 13-022](#), the CBSA no longer collects this fee; however, it is being reported as a formality because it is still listed in the fee-setting regulations.

## Trusted Traveller Program Fees

Fee grouping	Trusted Traveller Program Fees
Fee <sup>4</sup>	CANPASS Program Application Fee – CANPASS Air
Fee-setting authority	<a href="#">Presentation of Persons (2003) Regulations</a> , <sup>vi</sup> section 24
Year fee-setting authority was introduced	2003
Last year fee-setting authority was amended	2015
Service standard	Not applicable
Performance result	Not applicable
Application of <i>Low-Materiality Fees Regulations</i>	Low-materiality (< \$51)
Fee amount in fiscal year 2019 to 2020 (\$)	50
Total fee revenue in fiscal year 2019 to 2020 (\$)	0
Fee adjustment date <sup>5</sup>	Not applicable
Adjusted fee amount in fiscal year 2021 to 2022 (\$)	Not applicable

Fee grouping	Trusted Traveller Program Fees
Fee <sup>4</sup>	CANPASS Program Application Fee – CANPASS Private Boat
Fee-setting authority	<a href="#">Presentation of Persons (2003) Regulations</a> , <sup>vi</sup> section 24
Year fee-setting authority was introduced	2003
Last year fee-setting authority was amended	2015
Service standard	Not applicable
Performance result	Not applicable
Application of <i>Low-Materiality Fees Regulations</i>	Low-materiality (< \$51)
Fee amount in fiscal year 2019 to 2020 (\$)	40
Total fee revenue in fiscal year 2019 to 2020 (\$)	0
Fee adjustment date <sup>5</sup>	Not applicable
Adjusted fee amount in fiscal year 2021 to 2022 (\$)	Not applicable

<sup>4</sup> The CANPASS Air and CANPASS Private Boat programs were discontinued in April 2018, so this fee was not actually collected in fiscal year 2019 to 2020; however, it is being reported as a formality because it is still listed in the fee-setting regulations.

<sup>5</sup> This fee is exempt from adjustments as per section 22 of the *Service Fees Act*.

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Fee grouping	Trusted Traveller Program Fees
Fee	CANPASS Program Application Fee – CANPASS Corporate Aircraft
Fee-setting authority	<a href="#">Presentation of Persons (2003) Regulations</a> , <sup>vi</sup> section 24
Year fee-setting authority was introduced	2003
Last year fee-setting authority was amended	2015
Service standard	Applicants are informed of whether their application is approved within 30 business days from the date of receipt of a complete application.
Performance result	Due to technical difficulties, performance results are not available at the time of preparation of this report. Performance results will be posted on the CBSA's <a href="#">service standards webpage</a> <sup>vi</sup> once available.
Application of <i>Low-Materiality Fees Regulations</i>	Low-materiality (< \$51)
Fee amount in fiscal year 2019 to 2020 (\$)	40
Total fee revenue in fiscal year 2019 to 2020 (\$)	15,725 (comprising revenues for CANPASS Corporate Aircraft and Private Aircraft)
Fee adjustment date <sup>6</sup>	Not applicable
Adjusted fee amount in fiscal year 2021 to 2022 (\$)	Not applicable

Fee grouping	Trusted Traveller Program Fees
Fee	CANPASS Program Application Fee – CANPASS Private Aircraft
Fee-setting authority	<a href="#">Presentation of Persons (2003) Regulations</a> , <sup>vi</sup> section 24
Year fee-setting authority was introduced	2003
Last year fee-setting authority was amended	2015
Service standard	Applicants are informed of whether their application is approved within 30 business days from the date of receipt of a complete application.
Performance result	Due to technical difficulties, performance results are not available at the time of preparation of this report. Performance results will be posted on the CBSA's <a href="#">service standards webpage</a> <sup>vi</sup> once available.
Application of <i>Low-Materiality Fees Regulations</i>	Low-materiality (< \$51)
Fee amount in fiscal year 2019 to 2020 (\$)	40
Total fee revenue in fiscal year 2019 to 2020 (\$)	15,725 (comprising revenues for CANPASS Corporate Aircraft and Private Aircraft)
Fee adjustment date <sup>6</sup>	Not applicable
Adjusted fee amount in fiscal year 2021 to 2022 (\$)	Not applicable

<sup>6</sup> This fee is exempt from adjustments as per section 22 of the *Service Fees Act*.



Fee grouping	Trusted Traveller Program Fees
Fee	NEXUS Program Application Fee
Fee-setting authority	<a href="#">Presentation of Persons (2003) Regulations</a> , <sup>vi</sup> section 24
Year fee-setting authority was introduced	2003
Last year fee-setting authority was amended	2015
Service standard	Within 30 business days from the date of receipt of a complete application, applicants are informed of whether they have reached the interview stage.
Performance result	The CBSA informed 286,762 applicants and met the service standard 97.29% of the time.
Application of <i>Low-Materiality Fees Regulations</i> <sup>7</sup>	Not subject to <i>Service Fees Act</i>
Fee amount in fiscal year 2019 to 2020 (\$) <sup>8</sup>	50
Total fee revenue in fiscal year 2019 to 2020 (\$)	15,050,533
Fee adjustment date <sup>7</sup>	Not applicable
Adjusted fee amount in fiscal year 2021 to 2022 (\$)	Not applicable

Fee grouping	Trusted Traveller Program Fees
Fee	Free and Secure Trade (FAST) Driver Program Application Fee
Fee-setting authority	<a href="#">Presentation of Persons (2003) Regulations</a> , <sup>vi</sup> section 24
Year fee-setting authority was introduced	2003
Last year fee-setting authority was amended	2015
Service standard	Within 30 business days from the date of receipt of a complete application, applicants are informed of whether they have reached the interview stage.
Performance result	The CBSA informed 13,746 applicants and met the service standard 100% of the time.
Application of <i>Low-Materiality Fees Regulations</i> <sup>7</sup>	Not subject to <i>Service Fees Act</i>
Fee amount in fiscal year 2019 to 2020 (\$) <sup>8</sup>	50
Total fee revenue in fiscal year 2019 to 2020 (\$)	438,090
Fee adjustment date <sup>7</sup>	Not applicable
Adjusted fee amount in fiscal year 2021 to 2022 (\$)	Not applicable

<sup>7</sup> The NEXUS and FAST programs are not subject to the *Service Fees Act* as per subsection 11.1(4) of the *Customs Act*.

<sup>8</sup> The fee-setting authority indicates a fee amount of \$80; however, the fee amount is actually \$50 as per [Customs Notice 07-034](#).

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<b>Fee grouping</b>	Trusted Traveller Program Fees
<b>Fee</b>	Pilot Project for Travellers in Remote Areas – Quebec (PPTRA-Q) Membership Fee
<b>Fee-setting authority</b>	<i>Presentation of Persons (2003) Regulations</i> , <sup>vi</sup> section 24
<b>Year fee-setting authority was introduced</b>	2003
<b>Last year fee-setting authority was amended</b>	2015
<b>Service standard</b>	A service standard is not currently in place for this fee.
<b>Performance result</b>	Not applicable
<b>Application of <i>Low-Materiality Fees Regulations</i></b>	Low-materiality (< \$51)
<b>Fee amount in fiscal year 2019 to 2020 (\$)<sup>9</sup></b>	50
<b>Total fee revenue in fiscal year 2019 to 2020 (\$)</b>	84,008
<b>Fee adjustment date<sup>10</sup></b>	Not applicable
<b>Adjusted fee amount in fiscal year 2021 to 2022 (\$)</b>	Not applicable

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<sup>9</sup> As per subsection 24(3) of the *Presentation of Persons (2003) Regulations*, the fee for issuance of any other authorization is \$25 per year. As PPTRA-Q memberships are granted on a two-year cycle, the fee amount is \$50.

<sup>10</sup> This fee is exempt from adjustments as per section 22 of the *Service Fees Act*.

## Remote Area Border Crossing (RABC) Permit Fees

Fee grouping	RABC Permit Fees
Fee	RABC Permit Application Fee
Fee-setting authority <sup>11</sup>	<a href="#">Immigration and Refugee Protection Regulations</a> , <sup>viii</sup> section 313
Year fee-setting authority was introduced	2002
Last year fee-setting authority was amended	2020
Service standard	A service standard is not currently in place for this fee.
Performance result	Not applicable
Application of <i>Low-Materiality Fees Regulations</i>	Low-materiality (< \$51)
Fee amount in fiscal year 2019 to 2020 (\$)	30
Total fee revenue in fiscal year 2019 to 2020 (\$)	308,070
Fee adjustment date <sup>12</sup>	Not applicable
Adjusted fee amount in fiscal year 2021 to 2022 (\$)	Not applicable

<sup>11</sup> This falls under the CBSA's authority as per paragraph 4(2)(a) of the *Immigration and Refugee Protection Act*.

<sup>12</sup> This fee is exempt from adjustments as per section 22 of the *Service Fees Act*.

## After-hours Immigration Examination Fees

Fee grouping	After-hours Immigration Examination Fees
Fee	After-hours Immigration Examination Fee
Fee-setting authority <sup>13</sup>	<i>Immigration and Refugee Protection Regulations</i> , <sup>viii</sup> section 312
Year fee-setting authority was introduced	2002
Last year fee-setting authority was amended	2020
Service standard	A service standard is not currently in place for this fee.
Performance result	Not applicable
Application of <i>Low-Materiality Fees Regulations</i>	Material (formula)
Fee amount in fiscal year 2019 to 2020 (\$)	<ul style="list-style-type: none"> <li>\$100 for the first four hours or part thereof</li> <li>\$30 for each additional hour or part thereof</li> </ul>
Total fee revenue in fiscal year 2019 to 2020 (\$)	3,920
Fee adjustment date	April 1, 2021
Adjusted fee amount in fiscal year 2021 to 2022 (\$) <sup>14</sup>	<ul style="list-style-type: none"> <li>\$104.04 for the first four hours or part thereof</li> <li>\$31.21 for each additional hour or part thereof</li> </ul>

<sup>13</sup> This falls under the CBSA's authority as per paragraph 4(2)(a) of the *Immigration and Refugee Protection Act*.

<sup>14</sup> As per section 17 of the *Service Fees Act*, this fee is adjusted annually in keeping with the percentage change in the CPI published by Statistics Canada. The adjusted fee amount is calculated by compounding the following CPI adjustments: 2.2% increase (as per April 2018 CPI), followed by 2.0% increase (as per April 2019 CPI), followed by 0.2% decrease (as per April 2020 CPI).

## Recovery of Removal Costs

Fee grouping	Recovery of Removal Costs
Fee	Recovery of Removal Costs
Fee-setting authority <sup>15</sup>	<i>Immigration and Refugee Protection Regulations</i> , <sup>viii</sup> section 243
Year fee-setting authority was introduced	2002
Last year fee-setting authority was amended	2020
Service standard <sup>16</sup>	Not applicable
Performance result	Not applicable
Application of <i>Low-Materiality Fees Regulations</i>	Material (> \$151)
Fee amount in fiscal year 2019 to 2020 (\$)	<ul style="list-style-type: none"> <li>• \$750 for removal to the United States or St. Pierre and Miquelon</li> <li>• \$1,500 for removal to any other country</li> </ul>
Total fee revenue in fiscal year 2019 to 2020 (\$)	485,250
Fee adjustment date	April 1, 2021
Adjusted fee amount in fiscal year 2021 to 2022 (\$) <sup>17</sup>	<ul style="list-style-type: none"> <li>• \$780.27 for removal to the United States or St. Pierre and Miquelon</li> <li>• \$1,560.53 for removal to any other country</li> </ul>

<sup>15</sup> This falls under the CBSA's authority as per paragraph 4(2)(a) of the *Immigration and Refugee Protection Act*.

<sup>16</sup> A service standard is not applicable for this fee as per subsection 3(1) of the *Service Fees Act*.

<sup>17</sup> As per section 17 of the *Service Fees Act*, this fee is adjusted annually in keeping with the percentage change in the CPI published by Statistics Canada. The adjusted fee amount is calculated by compounding the following CPI adjustments: 2.2% increase (as per April 2018 CPI), followed by 2.0% increase (as per April 2019 CPI), followed by 0.2% decrease (as per April 2020 CPI).

## Warehouse Storage Charges

Fee grouping	Warehouse Storage Charges
Fee	Queen's and Frontier Warehouse Storage Charges
Fee-setting authority	<a href="#">Storage of Goods Regulations</a> , <sup>18</sup> schedule
Year fee-setting authority was introduced	1986
Last year fee-setting authority was amended	1986
Service standard	The CBSA ensures that goods are handled with care and stored in a secure manner to safeguard against damage or loss while at a Queen's Warehouse or Frontier Examining Warehouse.
Performance result	The CBSA continues to ensure that goods are handled with care and stored in a secure manner to safeguard against damage or loss while at a Queen's Warehouse or Frontier Examining Warehouse.
Application of <i>Low-Materiality Fees Regulations</i>	Material (formula)
Fee amount in fiscal year 2019 to 2020 (\$)	<p><b>For any automobile, truck or other vehicle and any self-propelled machinery:</b></p> <ul style="list-style-type: none"> <li>\$10 per day or part thereof</li> </ul> <p><b>For any shipment of goods other than those described above:</b></p> <ul style="list-style-type: none"> <li>\$0.45 per 50 kg or part thereof per day or part thereof, with a minimum charge of \$5 per day</li> </ul>
Total fee revenue in fiscal year 2019 to 2020 (\$)	13,626
Fee adjustment date	April 1, 2021
Adjusted fee amount in fiscal year 2021 to 2022 (\$) <sup>18</sup>	<p><b>For any automobile, truck or other vehicle and any self-propelled machinery:</b></p> <ul style="list-style-type: none"> <li>\$10.40 per day or part thereof</li> </ul> <p><b>For any shipment of goods other than those described above:</b></p> <ul style="list-style-type: none"> <li>\$0.47 per 50 kg or part thereof per day or part thereof, with a minimum charge of \$5.20 per day</li> </ul>

<sup>18</sup> As per section 17 of the *Service Fees Act*, this fee is adjusted annually in keeping with the percentage change in the CPI published by Statistics Canada. The adjusted fee amount is calculated by compounding the following CPI adjustments: 2.2% increase (as per April 2018 CPI), followed by 2.0% increase (as per April 2019 CPI), followed by 0.2% decrease (as per April 2020 CPI).

## Customs Special Services Charges

Fee grouping	Customs Special Services Charges
Fee	Customs Special Services Charges
Fee-setting authority	<a href="#">Special Services (Customs) Regulations</a> , <sup>x</sup> section 4
Year fee-setting authority was introduced	1986
Last year fee-setting authority was amended	1986
Service standard	<p>a) Requests for special services are acknowledged within one working day of receipt.</p> <p>b) Upon completion of the service, a detailed invoice is provided.</p>
Performance result	<p>a) The CBSA acknowledged 1,142 requests for special services and met the service standard 99.82% of the time.</p> <p>b) The CBSA issued 1,142 detailed invoices and met the service standard 100% of the time.</p>
Application of <i>Low-Materiality Fees Regulations</i>	<p><b>If the service is performed by an officer already on duty:</b></p> <ul style="list-style-type: none"> <li>Low-materiality (&lt; \$51)</li> </ul> <p><b>If the service is performed by an officer called in on duty for that purpose:</b></p> <ul style="list-style-type: none"> <li>Material (formula)</li> </ul>
Fee amount in fiscal year 2019 to 2020 (\$)	<p><b>If the service is performed by an officer already on duty:</b></p> <ul style="list-style-type: none"> <li>Flat rate of \$25</li> </ul> <p><b>If the service is performed by an officer called in on duty for that purpose:</b></p> <ul style="list-style-type: none"> <li>\$54 for the first two hours or part thereof</li> <li>\$27 for each additional hour or part thereof</li> </ul>
Total fee revenue in fiscal year 2019 to 2020 (\$)	36,340
Fee adjustment date	April 1, 2021
Adjusted fee amount in fiscal year 2021 to 2022 (\$) <sup>19</sup>	<p><b>If the service is performed by an officer already on duty:</b></p> <ul style="list-style-type: none"> <li>Flat rate of \$25 (unadjusted)</li> </ul> <p><b>If the service is performed by an officer called in on duty for that purpose:</b></p> <ul style="list-style-type: none"> <li>\$56.18 for the first two hours or part thereof</li> <li>\$28.09 for each additional hour or part thereof</li> </ul>

<sup>19</sup> As per section 17 of the *Service Fees Act*, the time-based portion of this fee is adjusted annually in keeping with the percentage change in the CPI published by Statistics Canada. The adjusted fee amount is calculated by compounding the following CPI adjustments: 2.2% increase (as per April 2018 CPI), followed by 2.0% increase (as per April 2019 CPI), followed by 0.2% decrease (as per April 2020 CPI). As per section 22 of the *Service Fees Act*, the flat rate portion of this fee is exempt from adjustments.

## Miscellaneous Fees

Fee grouping	Miscellaneous Fees
Fee	Fees charged for goods imported as mail
Fee-setting authority	<a href="#">Fees in Respect of Mail Regulations</a> , <sup>xi</sup> section 3
Year fee-setting authority was introduced	1992
Last year fee-setting authority was amended	2014
Service standard	A service standard is not currently in place for this fee.
Performance result	Not applicable
Application of <i>Low-Materiality Fees Regulations</i>	Low-materiality (< \$51)
Fee amount in fiscal year 2019 to 2020 (\$)	5
Total fee revenue in fiscal year 2019 to 2020 (\$)	429,858
Fee adjustment date <sup>20</sup>	Not applicable
Adjusted fee amount in fiscal year 2021 to 2022 (\$)	Not applicable

Fee grouping	Miscellaneous Fees
Fee	Fees charged for making or certifying copies of records
Fee-setting authority	<a href="#">Fees for Records Regulations</a> , <sup>xi</sup> section 4
Year fee-setting authority was introduced	1986
Last year fee-setting authority was amended	2009
Service standard	A service standard is not currently in place for this fee.
Performance result	Not applicable
Application of <i>Low-Materiality Fees Regulations</i>	Low-materiality (photocopy)
Fee amount in fiscal year 2019 to 2020 (\$)	<p>a) An application fee of \$5 at the time the request is made and, where applicable, a fee for reproduction of a record or part thereof to be calculated as follows:</p> <ul style="list-style-type: none"> <li>• for photocopying a page, \$0.20 per page;</li> <li>• for microfiche duplication (non-silver), \$0.40 per fiche;</li> <li>• for 16 mm microfilm duplication (non-silver), \$12 per 30.5 m roll;</li> <li>• for 35 mm microfilm duplication (non-silver), \$14 per 30.5 m roll;</li> <li>• for microform to paper duplication, \$0.25 per page; and</li> <li>• for magnetic tape-to-tape duplication, \$25 per 731.5 m reel.</li> </ul> <p>b) Where the requested record is a non-computerized record, an officer may require, in addition to the application fee prescribed above, payment of a fee in the amount of \$2.50 per person for each quarter hour in excess of five hours that is spent by that person on searching for the record and on preparation.</p> <p>c) Where a copy of the requested record is produced from a machine readable record, an officer may require, in addition to any other fees prescribed above, payment of a fee for the cost of production and programming to be calculated as follows:</p> <ul style="list-style-type: none"> <li>• \$16.50 per minute for the cost of the central processor and all locally attached devices; and</li> <li>• \$5 per person for each quarter hour that is spent by that person on programming a computer.</li> </ul> <p>d) Where a record is requested to be certified, an application fee of \$5 shall be paid unless such a fee has already been paid pursuant to paragraph (a).</p>

<sup>20</sup> This fee is exempt from adjustments as per section 22 of the *Service Fees Act*.



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Total fee revenue in fiscal year 2019 to 2020 (\$)	4,355
Fee adjustment date <sup>21</sup>	Not applicable
Adjusted fee amount in fiscal year 2021 to 2022 (\$)	Not applicable

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<sup>21</sup> This fee is exempt from adjustments as per section 22 of the *Service Fees Act*.



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## Endnotes

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- i. *Service Fees Act*, <https://laws-lois.justice.gc.ca/eng/acts/S-8.4/index.html>
- ii. *Directive on Charging and Special Financial Authorities*, <https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32502>
- iii. CBSA Corporate Documents, <https://www.cbsa-asfc.gc.ca/agency-agence/reports-rapports/menu-eng.html>
- iv. *Customs Brokers Licensing Regulations*, <https://laws-lois.justice.gc.ca/eng/regulations/SOR-86-1067/>
- v. *Customs Sufferance Warehouses Regulations*, <https://laws-lois.justice.gc.ca/eng/regulations/SOR-86-1065/index.html>
- vi. *Presentation of Persons (2003) Regulations*, <https://laws-lois.justice.gc.ca/eng/Regulations/SOR-2003-323/index.html>
- vii. CBSA Service Standards, <https://www.cbsa-asfc.gc.ca/services/serving-servir/standards-normes-2019-2020-eng.html>
- viii. *Immigration and Refugee Protection Regulations*, <https://laws-lois.justice.gc.ca/eng/regulations/sor-2002-227/index.html>
- ix. *Storage of Goods Regulations*, <https://laws-lois.justice.gc.ca/eng/regulations/SOR-86-991/>
- x. *Special Services (Customs) Regulations*, <https://laws-lois.justice.gc.ca/eng/regulations/SOR-86-1012/index.html>
- xi. *Fees in Respect of Mail Regulations*, <https://laws-lois.justice.gc.ca/eng/regulations/SOR-92-414/index.html>
- xii. *Fees for Records Regulations*, <https://laws-lois.justice.gc.ca/eng/regulations/SOR-86-1028/index.html>