



Document Deferral Form for FedNat, Maison and Monarch Policyholders

For policies related to Fed Nat, Maison and Monarch cancellations effective June 29, 2022, Citizens will accept applications and will defer some required documents for new-business submissions related to the [consent order](#)

For deferred documents, agents must submit all required documents no later than 90 days after the Citizens policy effective date to avoid possible nonrenewal of coverage.

Directions:

1. Upload and link this completed form in the *Required Document* section in PolicyCenter® when deferring a required document requirement as outlined below.

2. Indicate which document(s) you are deferring:

4-Point Inspection

Roof condition documentation

Current *Uniform Mitigation Verification Inspection Form* (OIR-B1-1802). *(Please attach an expired form if it is the only version available. An updated form will need to be submitted within 90 days of the effective date.)*

3. External Inspections: Enter *Deferred* when PolicyCenter prompts you on the *Dwelling Construction* screen for each of the following:

- Company name
- First name
- Last name
- License number

Use today's date for the inspection date

Notes:

- Agents must submit a copy of the FedNat, Maison or Monarch Insurance Company cancellation notice as soon as possible to ensure the risk is eligible for the deferral.
- This deferral program ends July 13, 2022.
- eSignatures are acceptable.
- Citizens reserves the right to require any documents to renew a policy.
- Underwriting retains the right to reject documentation that does not reasonably support the representations made in the application.
- For more information about required documentation, see the *Required Document Guides*. (Log in to the *Agents* website and select **Training** → **Personal Job Aids**, and the policy-specific guides are in the right-hand column.)