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**CITY OF MADISON  
VISION AND MISSION STATEMENTS**

*Vision Statement:*

The City of Madison will be a safe and healthy place for all to live, learn, work and play.

*Mission Statement:*

The City of Madison, through the efforts of dedicated employees and elected officials, will deliver the highest quality services and provide a fair and orderly system of governance for our citizens and visitors.

**GENERAL BUDGET POLICY**

To avoid the creation of future structural budget deficits, the City of Madison will not use one-time revenue sources to fund ongoing operating expenses.



**CITY OF MADISON**

**2013**

**EXECUTIVE  
OPERATING BUDGET**

**SUMMARIES**

2013  
EXECUTIVE  
OPERATING BUDGET

**CITY TAX RATE COMPUTATION**

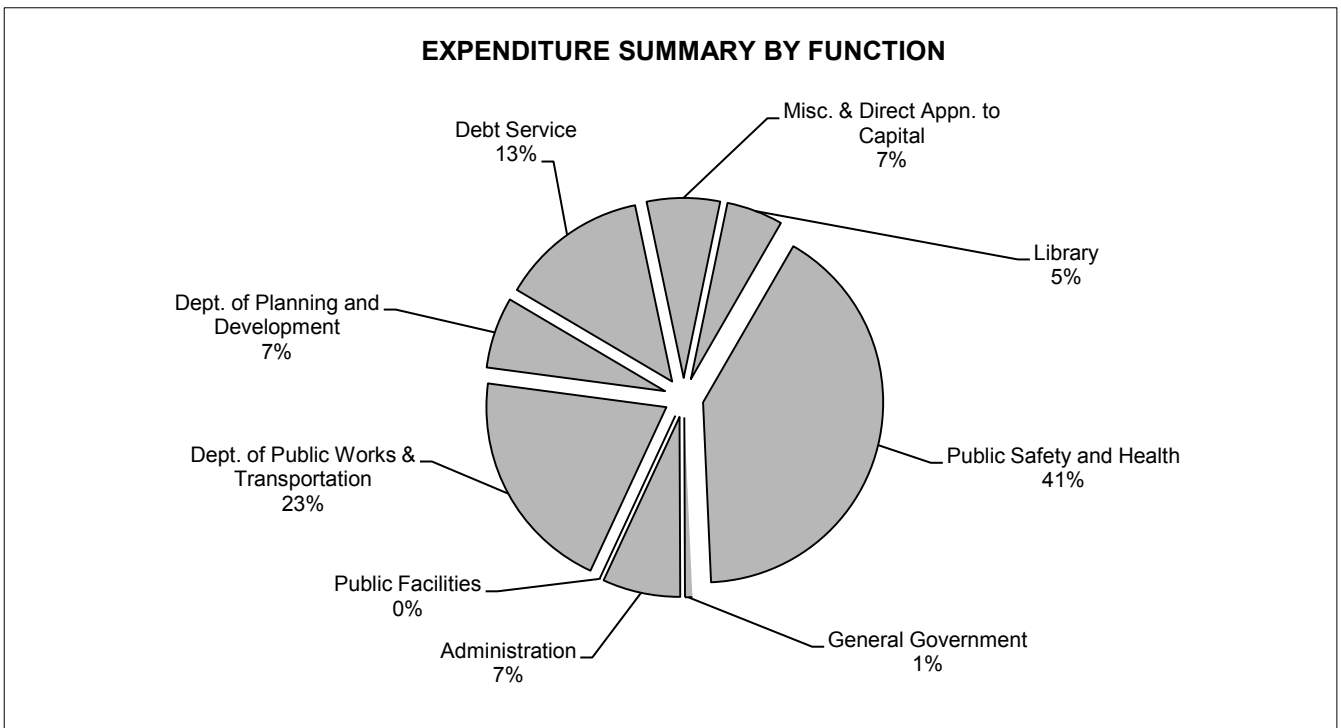
	<u>2012 Adopted</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
<b>ASSESSED VALUE</b>			
Real Property:			
Residential	\$ 13,691,002,200	\$ 13,313,547,900	\$ 0
Commercial	6,850,486,000	6,873,185,600	0
Agricultural	18,625,500	21,119,500	0
Manufacturing	<u>271,790,700</u>	<u>259,674,100</u>	<u>0</u>
Total Real Property	\$ 20,831,904,400	\$ 20,467,527,100	\$ 0
Personal Property:			
Locally Assessed	627,519,000	619,846,700	0
Manufacturing	93,162,300	89,807,500	0
Board of Review Adjustments	<u>0</u>	<u>(7,000,000)</u>	<u>0</u>
Total Assessable Property	\$ 21,552,585,700	\$ 21,170,181,300	\$ 0
Less TIF Increment Value	<u>(382,688,400)</u>	<u>(401,116,300)</u>	<u>0</u>
Net Taxable Property	<u>\$ 21,169,897,300</u>	<u>\$ 20,769,065,000</u>	<u>\$ 0</u>
<b>BUDGETED REVENUES AND EXPENDITURES</b>			
General Fund Expenditures	\$ 240,668,941	\$ 252,888,374	\$ 0
Net Library Fund Expenditures	<u>12,136,283</u>	<u>13,503,076</u>	<u>0</u>
Total Expenditures	<u>\$ 252,805,225</u>	<u>\$ 266,391,450</u>	<u>\$ 0</u>
Total Revenues	64,045,464	70,084,794	0
Fund Balance Applied*	<u>2,022,402</u>	<u>3,200,670</u>	<u>0</u>
Total Revenues and Fund Balance	<u>\$ 66,067,866</u>	<u>\$ 73,285,464</u>	<u>\$ 0</u>
<b>PROPERTY TAX LEVY</b>	<u>\$ 186,737,359</u>	<u>\$ 193,105,986</u>	<u>\$ 0</u>
<b>MILL RATE</b>	<b><u>8.8209</u></b>	<b><u>9.2978</u></b>	
General Fund Portion	8.2476	8.6476	
Library Portion	0.5733	0.6502	
Average Home Value	\$239,239	\$232,024	
Taxes on Average Home	\$2,110.30	\$2,157.31	

\* Fund balance applied in 2012 (\$2,022,402) and 2013 (\$2,040,670) represents the application of reserves from premium stabilization funds for Salary Continuation Insurance, Group Life Insurance, and Police and Fire Disability. Expenditures for these items are included in the Miscellaneous Appropriations / Supplemental Compensation section of the budget. In 2013, \$1,160,000 is applied to offset Direct Appropriation to Capital.

2013  
EXECUTIVE  
OPERATING BUDGET

**EXPENDITURE SUMMARY BY FUNCTION**

	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
Public Safety and Health	\$ 108,553,535	\$ 107,866,381	\$ 108,623,378	\$ 103,352,640	\$ 109,095,419	\$ 0
General Government	1,580,556	1,596,563	1,590,563	1,670,150	1,746,032	0
Administration	17,511,535	18,606,338	18,734,338	17,463,732	18,586,798	0
Public Facilities	2,397,899	0	0	0	0	0
Dept. of Public Works & Transp.	54,176,002	55,570,404	55,940,357	52,762,484	53,759,646	0
Dept. of Planning and Developmt.	15,736,264	18,002,770	18,002,769	17,074,176	17,005,152	0
Debt Service	29,824,712	27,020,831	27,020,831	35,179,187	35,179,187	0
Misc. & Direct Appn. to Capital	3,762,885	12,005,653	10,407,054	13,644,219	17,516,141	0
TOTAL GENERAL FUND	\$ 233,543,387	\$ 240,668,941	\$ 240,319,290	\$ 241,146,587	\$ 252,888,374	\$ 0
Library	12,383,292	12,136,283	12,136,283	12,776,528	13,503,076	0
TOTAL EXPENDITURES	<u>\$ 245,926,680</u>	<u>\$ 252,805,225</u>	<u>\$ 252,455,573</u>	<u>\$ 253,923,115</u>	<u>\$ 266,391,450</u>	<u>\$ 0</u>



2013  
EXECUTIVE  
OPERATING BUDGET

**AGENCY BUDGETS BY FUNCTION**

	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
<b>PUBLIC SAFETY AND HEALTH</b>						
Fire	\$ 42,697,605	\$ 42,688,339	\$ 42,688,339	\$ 40,857,652	\$ 42,810,375	\$ 0
Police	61,762,959	60,721,601	61,478,598	57,959,011	61,749,067	0
Public Health Madison and Dane Co	<u>4,092,971</u>	<u>4,456,441</u>	<u>4,456,441</u>	<u>4,535,977</u>	<u>4,535,977</u>	<u>0</u>
TOTAL	<u>\$ 108,553,535</u>	<u>\$ 107,866,381</u>	<u>\$ 108,623,378</u>	<u>\$ 103,352,640</u>	<u>\$ 109,095,419</u>	<u>\$ 0</u>
<b>GENERAL GOVERNMENT</b>						
Common Council	\$ 370,954	\$ 393,411	\$ 387,411	\$ 399,360	\$ 399,360	\$ 0
Mayor	1,142,752	1,114,792	1,114,792	1,186,849	1,262,731	0
Municipal Court	<u>66,850</u>	<u>88,359</u>	<u>88,359</u>	<u>83,941</u>	<u>83,941</u>	<u>0</u>
TOTAL	<u>\$ 1,580,556</u>	<u>\$ 1,596,563</u>	<u>\$ 1,590,563</u>	<u>\$ 1,670,150</u>	<u>\$ 1,746,032</u>	<u>\$ 0</u>
<b>ADMINISTRATION</b>						
Civil Rights	\$ 1,391,317	\$ 1,369,874	\$ 1,369,874	\$ 1,301,200	\$ 1,317,369	\$ 0
Attorney	2,529,244	2,618,388	2,618,388	2,613,469	2,693,446	0
Assessor	2,207,126	2,183,524	2,183,524	2,074,256	2,280,184	0
Clerk	1,151,120	1,796,500	1,796,500	1,245,397	1,298,397	0
Treasurer	523,727	587,941	587,941	556,501	558,543	0
Finance	2,937,396	2,812,037	2,812,037	2,748,740	3,106,013	0
Information Technology	4,874,591	5,518,082	5,646,082	5,290,178	5,678,855	0
Human Resources	<u>1,897,013</u>	<u>1,719,991</u>	<u>1,719,991</u>	<u>1,633,991</u>	<u>1,653,991</u>	<u>0</u>
TOTAL	<u>\$ 17,511,535</u>	<u>\$ 18,606,338</u>	<u>\$ 18,734,338</u>	<u>\$ 17,463,732</u>	<u>\$ 18,586,798</u>	<u>\$ 0</u>



Agency Budgets by Function: Continued

	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
<b>PUBLIC FACILITIES</b>						
Overture Center	\$ 2,397,899	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Monona Terrace Convention Center	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	<u>\$ 2,397,899</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

**DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION**

Engineering	3,867,214	3,607,046	3,607,046	3,447,900	3,482,900	0
Sewer Utility	0	0	0	0	0	0
Stormwater Utility	0	0	0	0	0	0
Landfill	0	0	0	0	0	0
Parks	14,798,331	14,490,320	14,490,320	13,765,804	13,924,007	0
Golf Enterprise	0	0	0	0	0	0
Streets	22,038,360	23,534,930	23,904,930	22,953,182	23,290,979	0
Water Utility	0	0	0	0	0	0
Metro Transit	8,716,880	8,769,148	8,769,100	8,111,190	8,329,190	0
Traffic Engineering	4,755,217	5,168,961	5,168,961	4,910,513	5,058,675	0
Parking Utility	0	0	0	0	0	0
Fleet Service	<u>0</u>	<u>0</u>	<u>0</u>	<u>(426,105)</u>	<u>(326,105)</u>	<u>0</u>
TOTAL	<u>\$ 54,176,002</u>	<u>\$ 55,570,404</u>	<u>\$ 55,940,357</u>	<u>\$ 52,762,484</u>	<u>\$ 53,759,646</u>	<u>\$ 0</u>

**DEPARTMENT OF PLANNING AND DEVELOPMENT**

Office of the Director of Planning	\$ 604,150	\$ 593,339	\$ 593,339	\$ 563,672	\$ 563,672	\$ 0
Planning Division	2,348,026	4,281,326	4,281,326	4,067,259	3,310,759	0
Building Inspection Division	3,831,176	4,066,479	4,066,479	3,863,155	4,052,949	0
Economic Development Division	1,253,840	1,226,035	1,226,035	1,209,733	1,244,733	0
CDA Housing Operations	142,542	174,258	174,258	165,546	196,244	0
CDA Redevelopment	103,717	0	0	0	0	0
Community Development Division	7,452,812	6,741,938	6,741,937	4,768,288	4,940,288	0
Community Dev. Block Grant	<u>0</u>	<u>919,395</u>	<u>919,395</u>	<u>2,436,523</u>	<u>2,696,507</u>	<u>0</u>
TOTAL	<u>\$ 15,736,264</u>	<u>\$ 18,002,770</u>	<u>\$ 18,002,769</u>	<u>\$ 17,074,176</u>	<u>\$ 17,005,152</u>	<u>\$ 0</u>

<b>LIBRARY</b>	<u>\$ 12,383,292</u>	<u>\$ 12,136,283</u>	<u>\$ 12,136,283</u>	<u>\$ 12,776,528</u>	<u>\$ 13,503,076</u>	<u>\$ 0</u>
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2013  
EXECUTIVE  
OPERATING BUDGET

**GENERAL OBLIGATION DEBT SERVICE SUMMARY**

	2012 ADOPTED			2013 EXECUTIVE		
	Principal	Interest	Total	Principal	Interest	Total
<b>TYPE OF DEBT</b>						
Promissory Notes	\$ 41,500,000	\$ 9,183,838	\$ 50,683,838	\$ 44,125,000	\$ 9,463,222	\$ 53,588,222
General Obligation Bonds	0	0	0	765,000	461,900	1,226,900
Build America Bonds	5,395,000	1,371,536	6,766,536	5,395,000	2,002,155	7,397,155
Recovery Zone ED Bonds	800,000	94,732	894,732	805,000	164,240	969,240
State Trust Fund Loans	0	0	0	0	0	0
Paying Agent Fees	0	10,000	10,000	0	10,000	10,000
Note Anticipation Notes	0	0	0	0	0	0
<b>TOTAL</b>	<b>\$ 47,695,000</b>	<b>\$ 10,660,106</b>	<b>\$ 58,355,106</b>	<b>\$ 51,090,000</b>	<b>\$ 12,101,517</b>	<b>\$ 63,191,517</b>

**SOURCE OF FUNDS**

Transit Utility	\$ 1,134,139	\$ 320,788	\$ 1,454,927	\$ 1,169,030	\$ 326,535	\$ 1,495,565
Golf Courses	6,093	4,317	10,410	6,582	4,265	10,847
TIF Districts	3,545,361	830,523	4,375,883	5,096,301	982,175	6,078,476
Impact Fee Funds	201,116	59,555	260,671	200,996	54,202	255,198
Madison Public Library	1,142,491	269,407	1,411,899	1,894,688	695,911	2,590,599
Room Tax	697,910	81,888	779,798	681,160	53,972	735,132
CDBG	4,865	3,447	8,312	5,256	3,406	8,662
Fleet Service	3,987,441	800,734	4,788,175	4,073,980	820,416	4,894,396
Stormwater Utility	4,118,274	937,558	5,055,832	4,070,317	878,753	4,949,070
Water Utility	57,717	40,897	98,614	62,357	40,406	102,763
Monona Terrace	21,279	15,078	36,358	22,990	14,897	37,887
CDA Housing Operations	23,191	16,432	39,623	25,055	16,235	41,290
CDA Redevelopment	866,318	128,777	995,094	866,318	124,878	991,196
Madison/Dane Co Health	82,721	21,517	104,238	96,993	23,737	120,730
Special Debt Reserves	284,120	30,321	314,441	261,447	19,610	281,057
ARRA Interest Credit	0	0	0	0	774,662	774,662
General Debt Reserves	9,354,075	1,845,925	11,200,000	3,124,152	1,170,648	4,294,800
Interest Earnings	0	400,000	400,000	0	350,000	350,000
<b>TOTAL NON-GENERAL FUND</b>	<b>\$ 25,527,110</b>	<b>\$ 5,807,164</b>	<b>\$ 31,334,274</b>	<b>\$ 21,657,622</b>	<b>\$ 6,354,708</b>	<b>\$ 28,012,330</b>
 General Fund Portion	 <u>\$ 22,167,890</u>	 <u>\$ 4,852,942</u>	 <u>\$ 27,020,831</u>	 <u>\$ 29,432,378</u>	 <u>\$ 5,746,809</u>	 <u>\$ 35,179,187</u>

2013  
EXECUTIVE  
OPERATING BUDGET

**STATEMENT OF INDEBTEDNESS AND DEBT SERVICE**

SUMMARY BY PURPOSE OF ISSUE

<u>Purpose</u>	<u>Principal, 2013</u>			<u>Interest Payable 2013</u>
	<u>Outstanding January 1</u>	<u>Payable</u>	<u>Outstanding December 31</u>	
<b>Promissory Notes</b>				
Streets	\$ 144,437,828	\$ 19,235,400	\$ 125,202,428	\$ 4,277,335
Parks Improvements	16,960,917	2,142,169	14,818,748	543,516
Land Acquisition	1,748,271	181,606	1,566,665	25,627
Public Buildings	15,710,495	2,185,562	13,524,933	490,017
Equipment Purchase	28,297,198	3,953,271	24,343,927	837,694
Planning & Development	13,761,247	1,675,649	12,085,598	420,142
Refuse Reduction & Landfill	10,107	2,917	7,190	164
Police	10,968,131	1,587,074	9,381,057	338,567
Fire	11,150,961	1,592,882	9,558,079	324,395
Total General Purposes	<u>\$ 243,045,155</u>	<u>\$ 32,556,530</u>	<u>\$ 210,488,625</u>	<u>\$ 7,257,457</u>
TIF Districts	39,484,777	5,096,301	34,388,476	982,175
Impact Fees	1,818,905	200,996	1,617,909	54,202
Library	8,863,055	1,129,688	7,733,367	234,011
Monona Terrace	497,339	22,990	474,349	14,897
Golf Enterprise	142,396	6,582	135,814	4,265
Fleet Service	26,932,172	4,073,980	22,858,192	820,416
Transit Utility	10,503,191	1,169,030	9,334,161	326,535
Stormwater Utility	28,484,419	4,070,317	24,414,102	878,753
Water Utility	1,348,945	62,357	1,286,588	40,406
Public Health of Madison and Dane County	778,942	96,993	681,949	23,737
CDBG	113,701	5,256	108,445	3,406
CDA Housing Operations	542,007	25,055	516,952	16,235
CDA Redevelopment	8,650,000	866,318	7,783,682	124,878
Room Tax	2,047,202	681,160	1,366,042	53,972
Debt Service Reserves	807,794	261,447	546,347	19,610
ARRA Interest Credit	0	0	0	774,662
Total Non-General Purposes	<u>\$ 131,014,845</u>	<u>\$ 17,768,470</u>	<u>\$ 113,246,375</u>	<u>\$ 4,372,160</u>
<b>General Obligation Bonds</b>				
Library	15,210,000	765,000	14,445,000	461,900
Land Contracts & Mortgages	0	0	0	0
TOTAL G.O. DEBT	<u>\$ 389,270,000</u>	<u>\$ 51,090,000</u>	<u>\$ 338,180,000</u>	<u>\$ 12,091,517</u>
Paying Agent Fees	0	0	0	10,000
	<u>\$ 389,270,000</u>	<u>\$ 51,090,000</u>	<u>\$ 338,180,000</u>	<u>\$ 12,101,517</u>
Revenue Debt	142,630,000	7,145,000	135,485,000	5,520,010
TOTAL	<u>\$ 531,900,000</u>	<u>\$ 58,235,000</u>	<u>\$ 473,665,000</u>	<u>\$ 17,621,527</u>

2013  
EXECUTIVE  
OPERATING BUDGET

**MISCELLANEOUS APPROPRIATIONS**

	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
<b>SUPPLEMENTAL COMPENSATION</b>						
Domestic Partner Health Ins.	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Sick Leave Escrow	2,861,030	1,827,838	1,827,838	2,274,562	2,274,562	0
Salary Continuation Insurance*	1,053,057	1,083,550	1,083,550	1,083,550	1,089,570	0
Unemployment Insurance	611,645	519,000	519,000	703,508	683,770	0
Health Insurance	33,189,241	32,162,280	32,162,280	35,259,584	33,109,584	0
Group Life Insurance*	49,032	49,500	49,500	49,500	40,000	0
Wisconsin Retirement System	24,945,619	18,185,678	18,185,678	18,119,573	18,605,789	0
Social Security	11,085,415	11,632,974	11,632,974	11,632,974	11,774,146	0
Police and Fire Disability*	847,962	889,352	889,352	889,352	911,100	0
Flexible Benefits Cost	7,451	14,000	14,000	14,000	15,630	0
Prior Police & Fire Pension Plan	291,906	310,130	310,130	310,130	204,950	0
Local 311 Retiree Health Insurance	261,949	0	0	291,000	294,160	0
Local 236 Retiree Health Insurance	213,057	252,180	252,180	252,180	259,745	0
Local 695 Retiree Health Insurance	383,000	390,660	390,660	390,660	402,380	0
MPPOA Retiree Health Insurance	311,785	0	0	324,000	332,820	0
IATSE Health Plan	83,213	20,040	20,040	20,040	19,490	0
Bus Pass Subsidy	146,509	139,270	139,270	139,270	146,510	0
TOTAL FRINGE BENEFITS	\$ 76,341,871	\$ 67,476,452	\$ 67,476,452	\$ 71,753,883	\$ 70,164,206	\$ 0
Less Allocation to Agencies	(75,739,105)	(64,826,504)	(64,826,504)	(63,492,524)	(65,601,977)	0
Non-Levy Adjustments	0	(464,782)	(464,782)	(1,083,980)	1,007,272	0
Net Benefits Appropriation	\$ 602,766	\$ 2,185,166	\$ 2,185,166	\$ 7,177,379	\$ 5,569,501	\$ 0
General Wage Increase Not Allocated to Agency Budgets	0	0	0	3,687,159	3,687,159	0
TOTAL SUPPLEMENTAL COMPENSATION	\$ 602,766	\$ 2,185,166	\$ 2,185,166	\$ 10,864,538	\$ 9,256,660	\$ 0

\* Funding for Salary Continuation Insurance, Group Life Insurance, and Police and Fire Disability is provided in 2013 through the application of reserves from premium stabilization funds. This total amount of \$2,040,670 is shown as fund balance applied in the Funding Sources section of the budget.

**DIRECT  
APPROPRIATION  
TO CAPITAL /  
SPECIAL REVENUE**

\$ 507,248	\$ 6,952,000	\$ 6,952,000	\$ 0	\$ 5,454,800	\$ 0
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Miscellaneous Appropriations: Continued

	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
<b>OTHER DIRECT APPROPRIATIONS</b>						
Martin Luther King Holiday	\$ 2,250	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 0
Martin Luther King Awards	124	500	494	500	500	0
Planning Resources	7,034	0	0	0	0	0
Police and Fire Commission	16,107	20,000	20,000	20,000	20,000	0
Taxes and Special Assessments	25,013	25,000	25,000	25,000	25,000	0
Revenue Sharing Payments	439,983	441,246	442,653	386,881	386,881	0
Zoo	340,001	315,141	315,141	325,700	325,700	0
Federal Liaison	30,592	31,500	31,500	31,500	31,500	0
State Liaison	30,000	30,000	30,000	30,000	30,000	0
City Memberships	43,901	84,100	84,100	84,100	84,100	0
THRIVE	18,000	18,000	18,000	18,000	18,000	0
Youth Conservation (a)	25,500	0	0	0	0	0
Improvement Initiatives (b)	21,383	25,000	25,000	25,000	25,000	0
Insurance Fund	0	0	0	80,000	80,000	0
Workers Comp. Fund	1,500,000	0	0	0	0	0
Emerging Neighborhoods Fund (c)	66,983	50,000	50,000	50,000	50,000	0
Clean Air Coalition	6,000	6,000	6,000	6,000	6,000	0
Clean Lakes	0	15,000	15,000	15,000	15,000	0
Transit for Jobs	80,000	80,000	80,000	80,000	80,000	0
Prior Year Encumbrances (d)	0	400,000	0	400,000	400,000	0
Performing Arts Study (e)	0	125,000	125,000	0	0	0
Helping Hands Homeward (f)	0	0	0	0	25,000	0
Contingent Reserve (g)	0	1,200,000	0	1,200,000	1,200,000	0
<b>TOTAL</b>	<u>\$ 2,652,871</u>	<u>\$ 2,868,487</u>	<u>\$ 1,269,888</u>	<u>\$ 2,779,681</u>	<u>\$ 2,804,681</u>	<u>\$ 0</u>
<b>TOTAL MISCELLANEOUS APPROPRIATIONS</b>	<u>\$ 3,762,885</u>	<u>\$ 12,005,653</u>	<u>\$ 10,407,054</u>	<u>\$ 13,644,219</u>	<u>\$ 17,516,141</u>	<u>\$ 0</u>

(a) This funding was moved to the Community Development Division in the 2012 Adopted Budget.

(b) This funding may be used to contract for services for employee and leadership development, as well as strategic planning and customer satisfaction surveys in conjunction with success indicators. This appropriation includes funding for annual resident satisfaction surveys administered by the University of Wisconsin Survey Center.

(c) The Emerging Neighborhoods Fund is designed to quickly deploy resources to neighborhoods facing various challenges. The goal is to address potential problems in neighborhoods before they become more serious and more expensive to the community. In past years, the Fund has awarded grants to after-school programs, childcare initiatives, neighborhood associations in challenged neighborhoods, and grassroots initiatives aimed at enhancing the quality of life in a neighborhood. Grants from the Fund are typically modestly-sized, one-time awards. Applications for initiatives addressing needs in neighborhoods with active Neighborhood Resources Teams will receive priority. Applications shall be reviewed by a workgroup consisting of an Alder from the Community Services Committee and one staff member from the Office of Community Services, the Community Development Block Grant Office, the Planning Unit, and the Mayor's Office. Funding recommendations shall be made to the Common Council in the form of a resolution.

(d) Financial reporting standards require that annual budget comparison reports include a carry-over budget to recognize the expenditure of funds encumbered at the end of the previous year but spent in the current year. To achieve conformance with this requirement, the Budget includes an appropriation of funds for the payment of prior year encumbrances. This spending authority is later reallocated to the various agencies with prior year encumbrances through a Common Council resolution, and the corresponding expenditures are recorded in the appropriate agencies. Thus, no costs are displayed here for the 2011 actual or 2012 projected columns.

(e) This study will assess the state of Madison's performance venues; identify gaps (particularly geographic gaps); estimate the degree to which these venues compete for acts and audiences; describe the impact of City funding on that competition; and describe tools the City can use to help strengthen existing facilities and create new ones.

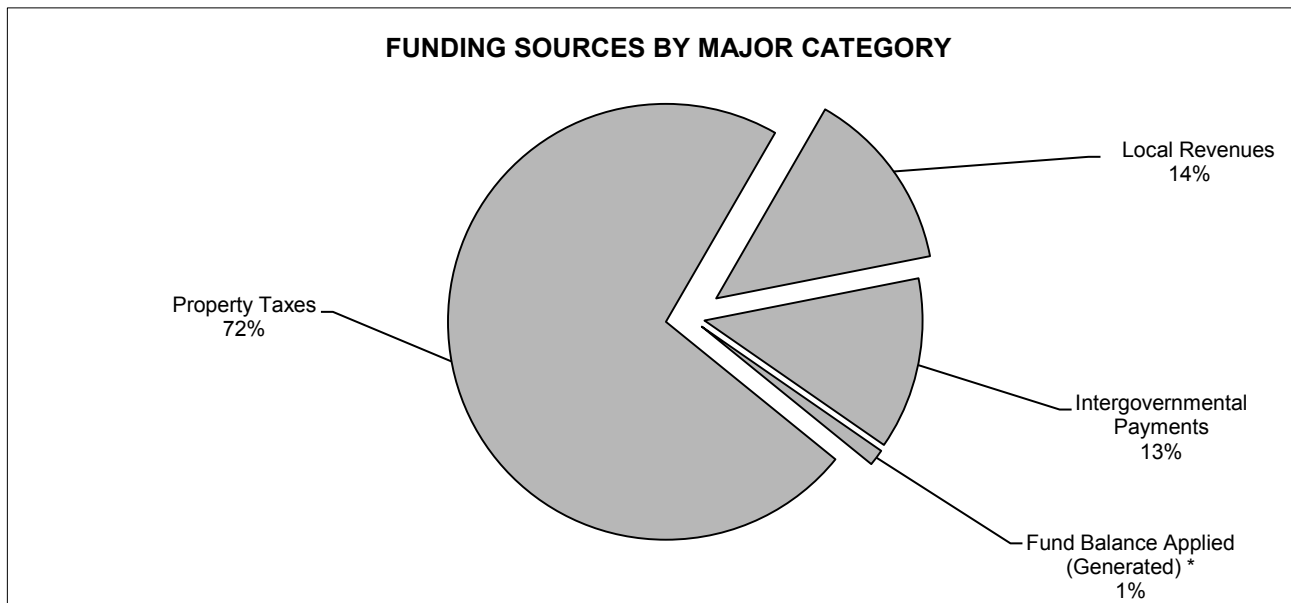
(f) This funding is to assist persons without sufficient funding so that they can go home.

(g) It is the City's policy to appropriate 0.5% of budgeted expenditures to the Contingent Reserve. Contingent Reserve spending authority may later be reallocated to various agencies through resolutions of the Common Council. Thus, no costs are displayed here for the 2011 actual or 2012 projected columns.

2013  
EXECUTIVE  
OPERATING BUDGET

**FUNDING SOURCES BY MAJOR CATEGORY**

	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
Payments in Lieu of Tax	\$ 7,975,271	\$ 7,842,246	\$ 7,842,246	\$ 8,482,320	\$ 8,482,320	\$ 0
Other Local Taxes	2,541,713	1,271,132	1,271,132	1,484,000	2,387,571	0
Fines and Forfeitures	6,940,753	6,950,000	6,950,000	6,950,000	6,950,000	0
Charges for Services	6,286,277	5,400,000	5,400,000	6,100,000	8,600,000	0
Licenses and Permits	4,253,595	4,326,900	4,326,900	4,241,000	4,443,000	0
Ungrouped Revenues	<u>10,373,778</u>	<u>5,550,250</u>	<u>5,550,250</u>	<u>5,242,000</u>	<u>5,242,000</u>	<u>0</u>
Local Revenues	\$ 38,371,387	\$ 31,340,528	\$ 31,340,528	\$ 32,499,320	\$ 36,104,891	\$ 0
Intergovernmental Payments	<u>36,438,839</u>	<u>32,704,936</u>	<u>32,704,936</u>	<u>32,355,104</u>	<u>33,979,903</u>	<u>0</u>
Total Revenues	\$ 74,810,226	\$ 64,045,464	\$ 64,045,464	\$ 64,854,424	\$ 70,084,794	\$ 0
Fund Balance Applied (Generated) *	<u>171,116,454</u>	<u>2,022,402</u>	<u>2,022,402</u>	<u>2,022,402</u>	<u>3,200,670</u>	<u>0</u>
Total Revenue and Fund Balance	\$ 245,926,680	\$ 66,067,866	\$ 65,903,214	\$ 66,876,826	\$ 73,285,464	\$ 0
Property Taxes	<u>0</u>	<u>186,737,359</u>	<u>186,552,359</u>	<u>187,046,289</u>	<u>193,105,986</u>	<u>0</u>
TOTAL SOURCES	<u>\$ 245,926,680</u>	<u>\$ 252,805,225</u>	<u>\$ 252,455,573</u>	<u>\$ 253,923,115</u>	<u>\$ 266,391,450</u>	<u>\$ 0</u>



\* Fund balance applied in 2012 (\$2,022,402) and 2013 (\$2,040,670) represents the application of reserves from premium stabilization funds for Salary Continuation Insurance, Group Life Insurance, and Police and Fire Disability. Expenditures for these items are included in the Miscellaneous Appropriations / Supplemental Compensation section of the budget. In 2013, \$1,160,000 is applied to offset Direct Appropriation to Capital.

2013  
EXECUTIVE  
OPERATING BUDGET

**GENERAL FUND REVENUES**

	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
<b>PAYMENTS IN LIEU OF TAX</b>						
CDA	\$ 220,295	\$ 213,000	\$ 213,000	\$ 217,800	\$ 217,800	\$ 0
Parking Utility	1,176,929	1,192,919	1,192,919	1,255,532	1,255,532	0
Parking Meter Occupancy Fee	200,224	195,953	195,953	241,770	241,770	0
Water Utility	4,519,770	4,896,449	4,896,449	5,368,242	5,368,242	0
Golf Enterprise	162,428	150,000	150,000	172,320	172,320	0
Monona Terrace	309,000	316,100	316,100	325,000	325,000	0
Overture Center	498,400	0	0	0	0	0
Other	888,225	877,825	877,825	901,656	901,656	0
TOTAL	<u>\$ 7,975,271</u>	<u>\$ 7,842,246</u>	<u>\$ 7,842,246</u>	<u>\$ 8,482,320</u>	<u>\$ 8,482,320</u>	<u>\$ 0</u>

**OTHER LOCAL TAXES**

Room Tax	\$ 2,394,917	\$ 1,087,132	\$ 1,087,132	\$ 1,300,000	\$ 2,203,571	\$ 0
Mobile Home Tax	82,553	100,000	100,000	100,000	100,000	0
Use Value Tax	426	14,000	14,000	14,000	14,000	0
Prior Year Taxes	25,913	20,000	20,000	20,000	20,000	0
Penalties on Delinquent Taxes	37,904	50,000	50,000	50,000	50,000	0
TOTAL	<u>\$ 2,541,713</u>	<u>\$ 1,271,132</u>	<u>\$ 1,271,132</u>	<u>\$ 1,484,000</u>	<u>\$ 2,387,571</u>	<u>\$ 0</u>

**FINES AND FORFEITURES**

Moving Violations	\$ 709,527	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000	\$ 0
Uniform Citations	660,407	1,000,000	1,000,000	900,000	900,000	0
Parking Violations	5,570,819	5,150,000	5,150,000	5,250,000	5,250,000	0
TOTAL	<u>\$ 6,940,753</u>	<u>\$ 6,950,000</u>	<u>\$ 6,950,000</u>	<u>\$ 6,950,000</u>	<u>\$ 6,950,000</u>	<u>\$ 0</u>

**CHARGES FOR SERVICES**

Engineering Charges	\$ 112,154	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 0
Cemetery Fees	266,982	210,000	210,000	210,000	210,000	0
Parks Use Charges	534,981	475,000	475,000	475,000	475,000	0
Ambulance Conveyance Fees	5,248,358	4,500,000	4,500,000	5,200,000	7,700,000	0
Other Service Charges	123,802	115,000	115,000	115,000	115,000	0
TOTAL	<u>\$ 6,286,277</u>	<u>\$ 5,400,000</u>	<u>\$ 5,400,000</u>	<u>\$ 6,100,000</u>	<u>\$ 8,600,000</u>	<u>\$ 0</u>

General Fund Revenues: Continued

	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
<b>LICENSES AND PERMITS</b>						
Dog Licenses	\$ 68,701	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 0
Cat Licenses	23,140	24,000	24,000	24,000	24,000	0
Bicycle Licenses	37,496	30,000	30,000	30,000	30,000	0
Miscellaneous Licenses	437,184	587,700	587,700	502,000	502,000	0
Liquor Licenses	389,625	345,000	345,000	345,000	345,000	0
Building Permits	2,766,169	2,798,200	2,798,200	2,798,000	3,000,000	0
Reinspection & Extension Fees	62,620	67,000	67,000	67,000	67,000	0
Weights and Measures Permits	158,706	160,000	160,000	160,000	160,000	0
Street Opening Permits	237,896	200,000	200,000	200,000	200,000	0
Other Permits	<u>72,058</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>0</u>
TOTAL	<u>\$ 4,253,595</u>	<u>\$ 4,326,900</u>	<u>\$ 4,326,900</u>	<u>\$ 4,241,000</u>	<u>\$ 4,443,000</u>	<u>\$ 0</u>

**UNGROUPED REVENUES**

Interest on Investments	\$ 3,805,965	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000	\$ 0
Other Interest	198,724	285,000	285,000	285,000	285,000	0
P-Card Rebates	19,045	120,000	120,000	150,000	150,000	0
Rentals and Property Leases	686,123	475,000	475,000	600,000	600,000	0
Cable Franchise Revenues	2,357,902	2,300,000	2,300,000	2,300,000	2,300,000	0
Broadband Revenues	29,169	50,000	50,000	50,000	50,000	0
TIF Reimbursements	525,000	450,000	450,000	0	0	0
Halloween Revenues	103,369	170,000	170,000	170,000	170,000	0
American Transmission Co. Fee	1,792,207	176,000	176,000	187,000	187,000	0
Miscellaneous Revenues	<u>856,274</u>	<u>324,250</u>	<u>324,250</u>	<u>300,000</u>	<u>300,000</u>	<u>0</u>
TOTAL	<u>\$ 10,373,778</u>	<u>\$ 5,550,250</u>	<u>\$ 5,550,250</u>	<u>\$ 5,242,000</u>	<u>\$ 5,242,000</u>	<u>\$ 0</u>

**INTERGOVERNMENTAL REVENUES**

State Municipal Aid Program	\$ 6,351,026	\$ 4,763,269	\$ 4,763,269	\$ 4,763,000	\$ 4,763,000	\$ 0
State Utility Aid Payment	1,333,328	1,325,155	1,325,155	1,401,000	1,401,000	0
State Expenditure Restraint	6,083,696	6,303,584	6,303,584	6,303,000	6,303,000	0
State Pmt for Municipal Service	9,185,812	7,836,731	7,836,731	8,115,000	8,115,000	0
State Gen. Trans. Aid	9,018,617	8,116,755	8,116,755	7,305,000	8,929,799	0
State Connecting Hwy. Aid	549,461	549,461	549,461	549,000	549,000	0
State Recycling Aid	740,877	740,877	740,877	800,000	800,000	0
State Exempt Computer Reimb.	2,474,722	2,369,104	2,369,104	2,369,104	2,369,104	0
Fire Insurance Dues Pmt.	<u>701,300</u>	<u>700,000</u>	<u>700,000</u>	<u>750,000</u>	<u>750,000</u>	<u>0</u>
TOTAL	<u>\$ 36,438,839</u>	<u>\$ 32,704,936</u>	<u>\$ 32,704,936</u>	<u>\$ 32,355,104</u>	<u>\$ 33,979,903</u>	<u>\$ 0</u>



**CITY OF MADISON**

**2013**

**EXECUTIVE  
OPERATING BUDGET**

**SPECIAL FUND STATEMENTS**

2013  
EXECUTIVE  
OPERATING BUDGET

**ROOM TAX FUND**

	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Projected</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
<b>Fund Balance, January 1</b>	\$ 1,477,865	\$ 1,341,571	\$ 1,341,571	\$ 2,625,348	\$ -
Reserved for Bond Requirements	(1,004,346)	(1,004,346)	(1,004,346)	(1,004,346)	-
Reserved for Event Booking Assistance Commitments	(473,519)	(337,225)	(337,225)	(399,994)	-
<b>Balance of Unreserved Funds, January 1</b>	\$ -	\$ -	\$ -	\$ 1,221,008	\$ -
<b>SOURCES</b>					
Estimated Total Room Tax Receipts (a)	\$ 9,257,330	\$ 9,000,000	\$ 10,034,000	\$ 10,500,000	\$ -
Interest Revenue	24,342	-	10,000	-	-
<b>TOTAL SOURCES</b>	<u>\$ 9,281,672</u>	<u>\$ 9,000,000</u>	<u>\$ 10,044,000</u>	<u>\$ 10,500,000</u>	<u>\$ -</u>
<b>USES</b>					
<u>Monona Terrace:</u>					
Debt Service Payment - Revenue Bond Issue (b)	\$ 988,514	\$ 990,141	\$ 990,141	\$ 924,734	\$ -
Debt Service Payment - General Obligation Bond Issue	817,678	779,798	779,798	735,132	-
Operating Subsidy	3,042,395	2,820,759	2,820,759	2,904,721	-
Capital Purchases	263,659	1,102,000	1,102,000	1,324,000	-
Subtotal Monona Terrace	<u>\$ 5,112,246</u>	<u>\$ 5,692,698</u>	<u>\$ 5,692,698</u>	<u>\$ 5,888,587</u>	<u>\$ -</u>
<u>Greater Madison Convention and Visitors Bureau:</u>					
Destination Marketing (c)	\$ 1,660,344	\$ 1,814,999	\$ 1,851,466	\$ 2,006,800	\$ -
Estimated Event Booking Assistance Subsidy	45,295	175,000	175,000	200,000	-
Subtotal GMCVB	<u>\$ 1,705,639</u>	<u>\$ 1,989,999</u>	<u>\$ 2,026,466</u>	<u>\$ 2,206,800</u>	<u>\$ -</u>
<u>Other:</u>					
Transfers to General Fund for:					
General Purposes (d)	\$ 1,901,900	\$ 532,142	\$ 532,142	\$ 532,142	\$ -
Overture Operations	350,000	350,000	350,000	350,000	-
Rhythm & Booms - City Agency Base Costs	76,017	78,300	78,300	78,300	-
Arts Grants	67,000	67,000	67,000	67,000	-
Madison Scouts and Capitol Sound (e)	-	12,000	12,000	12,000	-
Total Transfers to General Fund	<u>2,394,917</u>	<u>1,039,442</u>	<u>1,039,442</u>	<u>1,039,442</u>	<u>-</u>
Rhythm & Booms - Cash Contribution	17,775	17,775	16,886	16,042	-
Sister Cities Program	10,095	12,500	12,500	15,000	-
Madison Scouts and Capitol Sound (e)	12,000	-	-	-	-
Civic Conferences (f)	25,000	25,000	25,000	35,000	-
Civic Promotion	4,000	10,000	10,000	20,000	-
Madison Music City (g)	-	-	-	100,000	-
WIAA Basketball Tournament	-	-	-	15,000	-
Subtotal Other	<u>\$ 2,463,787</u>	<u>\$ 1,104,717</u>	<u>\$ 1,103,828</u>	<u>\$ 1,240,484</u>	<u>\$ -</u>
<b>TOTAL USES</b>	<u>\$ 9,281,672</u>	<u>\$ 8,787,414</u>	<u>\$ 8,822,992</u>	<u>\$ 9,335,871</u>	<u>\$ -</u>
<b>Balance of Unreserved Funds, December 31 (d)</b>	<u>\$ -</u>	<u>\$ 212,586</u>	<u>\$ 1,221,008</u>	<u>\$ 2,385,137</u>	<u>\$ -</u>

(a) The Projected 2012 total room tax receipts estimate is based on two calendar quarters of actual revenue data.

(b) The 2013 estimate of debt service on the CDA lease revenue bonds supported by room tax receipts reflects anticipated refinancing of the 2002 bond issue in late 2012. This refinancing is expected to reduce debt service by approximately \$65,000 in 2013 and \$125,000 annually thereafter until the bonds are retired in 2020.

(c) In 2007, the City negotiated and entered into a 5-year renewable agreement with the GMCVB whereby future year contributions to the GMCVB to support destination marketing efforts will be equal to 20% of the actual prior year room tax collections. The agreement was renewed through December 31, 2014. Funding increases resulting from the agreement will be invested, for the purpose of increasing conventions and other events in Madison, in additional resources in the following five areas: convention sales, convention services, marketing, sports development and strategic planning.

(d) The amount transferred to the General Fund for general purposes in 2011 was the net of actual room tax revenues received, other budgeted expenditures and adjustments to required reserves, so that the balance of unreserved funds as of December 31 was \$0. In 2012, any remaining funds will be distributed evenly for three purposes: 1) establish an emergency reserve fund for Monona Terrace; 2) increase funding for GMCVB; and 3) increase the transfer to the General Fund for general purposes. In 2013, any remaining funds will be transferred to the General Fund for general purposes.

(e) In 2012, funding for Madison Scouts and Capitol Sound was transferred to the General Fund, and the Planning Division Art and Performance contract amount was increased by \$12,000. The Madison Arts Commission will consider the allocation of these funds among all of its annual arts grants awards.

(f) These funds will be used to promote conferences and/or enterprises that the City helps host or sponsor designed to provide education and training for Madisonians and also to promote Madison as a city of distinction and place of topical interest.

(g) This new funding will be used to develop the music scene in Madison. It includes funding for Dane Dances (\$5,000), Summer Solstice festival (\$25,000), a music video (\$50,000 to be matched equally from other sources), and a study for a music festival similar to South by Southwest in Austin, TX (\$20,000). This plan is subject to approval by the Madison Arts Commission.

By the adoption of this budget, the City Council hereby confirms that it is the intention of the Council to commit the resources noted in the room tax fund for the purposes of 1) support of Monona Terrace operations, debt service and capital purchases; 2) support of the Greater Madison Convention and Visitors Bureau; and 3) other expenditures that support promotion of the City of Madison and local events.

2013  
EXECUTIVE  
OPERATING BUDGET

**AFFORDABLE HOUSING TRUST FUND**

	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Projected</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
Fund Balance, January 1	\$ 3,099,665	\$ 3,124,665	\$ 3,129,979	\$ 2,734,979	\$ -
<b>SOURCES</b>					
<u>Dedicated:</u>					
Private Contributions	\$ -	\$ -	\$ -	\$ -	\$ -
Payments in Lieu of Program Participation	-	-	-	-	-
Matching Funds from Federal Trust	-	-	-	-	-
Loan Repayment Principal	-	68,333	-	-	-
Loan Repayment Interest	-	11,000	-	-	-
Investment Revenue	30,314	25,000	25,000	25,000	-
<u>Discretionary:</u>					
Equity Participation Payments	-	-	-	-	-
Proceeds from Sale of Surplus Property	-	-	-	-	-
Transfer from General Fund	-	-	-	-	-
<b>TOTAL SOURCES</b>	<u>\$ 30,314</u>	<u>\$ 104,333</u>	<u>\$ 25,000</u>	<u>\$ 25,000</u>	<u>\$ -</u>
<b>USES</b>					
Loans to Create Affordable Housing	\$ -	\$ -	\$ 420,000	\$ -	\$ -
Other	-	-	-	-	-
<b>TOTAL USES</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 420,000</u>	<u>\$ -</u>	<u>\$ -</u>
Fund Balance, December 31	<u>\$ 3,129,979</u>	<u>\$ 3,228,998</u>	<u>\$ 2,734,979</u>	<u>\$ 2,759,979</u>	<u>\$ -</u>

On September 7, 2010, the Common Council amended the Madison General Ordinance (Section 4.22) governing administration and use of the Affordable Housing Trust Fund. This ordinance amendment eliminated the previous limitations on the annual distribution of accumulated funds. All distributions from the fund require Common Council authorization.

2013  
EXECUTIVE  
OPERATING BUDGET

**CAPITAL REVOLVING FUND**

	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Projected</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
<b>Fund Balance, January 1</b>	\$ 1,126,176	\$ 865,236	\$ 972,070	\$ 916,070	\$ -
<b>SOURCES</b>					
Loan Repayments:					
Interest	\$ 46,569	\$ 44,000	\$ 44,000	\$ 45,000	\$ -
Principal	48,399	185,000	185,000	500,000	-
Application Fees	800	-	-	-	-
Proceeds from Borrowing	-	-	-	-	-
<b>TOTAL SOURCES</b>	<u>\$ 95,768</u>	<u>\$ 229,000</u>	<u>\$ 229,000</u>	<u>\$ 545,000</u>	<u>\$ -</u>
<b>USES</b>					
Loans	\$ 81,440	\$ 500,000	\$ 120,000	\$ 880,000	\$ -
Façade Grants	146,181	150,000	150,000	175,000	-
Lighting Enhancement Grants	-	-	-	-	-
Transfer to Homebuyer's Assistance	-	-	-	150,000	-
Staff Costs	22,223	25,000	15,000	15,000	-
Other	30	-	-	-	-
<b>TOTAL USES</b>	<u>\$ 249,874</u>	<u>\$ 675,000</u>	<u>\$ 285,000</u>	<u>\$ 1,220,000</u>	<u>\$ -</u>
Annual Net Cash Flow	<u>\$ (154,106)</u>	<u>\$ (446,000)</u>	<u>\$ (56,000)</u>	<u>\$ (675,000)</u>	<u>\$ -</u>
<b>Fund Balance (Deficit), December 31</b>	<u>\$ 972,070</u>	<u>\$ 419,236</u>	<u>\$ 916,070</u>	<u>\$ 241,070</u>	<u>\$ -</u>

The Capital Revolving Fund has two components: (1) Capital Revolving Fund Loans, and (2) Façade Improvement Grants. The Capital Revolving Fund was enacted on May 19, 1987 and has closed 29 loans, totaling \$4,283,271. There is currently one approved loan outstanding totaling \$250,000. The Façade Improvement Grant Program was established on October 3, 2000 and has awarded 56 Façade Improvement matching Grants to small businesses, totaling \$732,556. In addition \$1,334,701 of private funds were invested, resulting in a total new economic investment of \$2,067,257 in the downtown and neighborhood business districts. The Economic Development Division provides loan administration for the Capital Revolving Fund under the guidance of the Community Development Authority (CDA).

The 2013 budget shows a transfer of \$150,000 from the Capital Revolving Fund to the Homebuyer's Assistance Fund, which requires an infusion of capital in order to continue the program. This transfer is included as a short-term solution to temporarily re-capitalize the Homebuyer's Assistance Fund, but will reduce the funding available for Capital Revolving Fund loans and Façade Improvement grants. If an alternative source of funding is identified to provide additional funds for the Homebuyer's Assistance fund, a budget amendment may be offered. In any case, it is likely that the Capital Revolving Fund, as well as some of the Housing Assistance program funds, will need additional sources of funding to maintain the programs in 2014 and beyond.

2013  
EXECUTIVE  
OPERATING BUDGET

**SPECIAL ASSESSMENT REVOLVING FUND**

	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Projected</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
<b>Assigned Fund Balance, January 1</b>	\$ 3,795,588	\$ 1,185,587	\$ 3,928,739	\$ 2,283,739	\$ -
<b>SOURCES</b>					
Special Assessment Repayment					
Principal Repayment	\$ 3,263,682	\$ 2,700,000	\$ 3,000,000	\$ 3,000,000	\$ -
Interest on Repayments	474,082	325,000	375,000	325,000	-
Investment Income	45,278	25,000	30,000	30,000	-
<b>TOTAL SOURCES</b>	<u>\$ 3,783,042</u>	<u>\$ 3,050,000</u>	<u>\$ 3,405,000</u>	<u>\$ 3,355,000</u>	<u>\$ -</u>
<b>USES</b>					
Transfer to Capital Projects	\$ 3,617,544	\$ 6,000,000	\$ 5,000,000	\$ 5,000,000	\$ -
Other	32,347	35,000	50,000	50,000	-
<b>TOTAL USES</b>	<u>\$ 3,649,891</u>	<u>\$ 6,035,000</u>	<u>\$ 5,050,000</u>	<u>\$ 5,050,000</u>	<u>\$ -</u>
Annual Net Cash Flow	<u>\$ 133,151</u>	<u>\$ (2,985,000)</u>	<u>\$ (1,645,000)</u>	<u>\$ (1,695,000)</u>	<u>\$ -</u>
<b>Assigned Fund Balance, Dec. 31</b>	<u>\$ 3,928,739</u>	<u>\$ (1,799,413)</u>	<u>\$ 2,283,739</u>	<u>\$ 588,739</u>	<u>\$ -</u>

The Special Assessment Revolving Fund (CA01) is used as a financing source for the assessable portion of various capital projects included in the Capital Budget. Agencies that have projects partially financed by this fund include Engineering, Traffic Engineering, Parks, Sewer Utility, Stormwater Utility, and Water Utility. The primary source of revenue for the Special Assessment Revolving Fund is the repayment of past assessments. These assessments can be paid either in full or on an installment basis collected in conjunction with the annual property tax bill.

2013  
EXECUTIVE  
OPERATING BUDGET

**REVERSE MORTGAGE FUND**

	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Projected</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
<b>Net Assets, January 1 (Due to SARF)</b>	\$ (354,980)	\$ (405,280)	\$ (428,350)	\$ (510,511)	\$ -
<b>SOURCES</b>					
Repayment of Principal on Loans	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -
Interest Income	-	5,000	-	500	-
Other	<u>65</u>	<u>-</u>	<u>130</u>	<u>-</u>	<u>-</u>
<b>TOTAL SOURCES</b>	<u>\$ 65</u>	<u>\$ 30,000</u>	<u>\$ 130</u>	<u>\$ 25,500</u>	<u>\$ -</u>
<b>USES</b>					
Loan Disbursements	\$ 73,195	\$ 80,000	\$ 82,091	\$ 80,000	\$ -
Mortgage and Title Services	<u>240</u>	<u>300</u>	<u>200</u>	<u>300</u>	<u>-</u>
<b>TOTAL USES</b>	<u>\$ 73,435</u>	<u>\$ 80,300</u>	<u>\$ 82,291</u>	<u>\$ 80,300</u>	<u>\$ -</u>
<b>Net Assets, December 31 (Due to SARF)</b>	<u>\$ (428,350)</u>	<u>\$ (455,580)</u>	<u>\$ (510,511)</u>	<u>\$ (565,311)</u>	<u>\$ -</u>

The Reverse Mortgage Fund (SR73) accounts for the City-administered reverse mortgage program that enables elderly homeowners on fixed incomes to utilize equity in their homes to pay all or a portion of their annual property taxes. Eligibility guidelines are the same as for the City's Special Assessment Deferral Program. Twenty-four households are currently participating in this program, with total outstanding mortgages of approximately \$640,000.

The funding source for this reverse mortgage program is an interest-free loan from the Special Assessment Revolving Fund (SARF), and the negative fund balance at the beginning of any year represents the unpaid principal balance of that loan.

2013  
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OPERATING BUDGET

**GENERAL LAND ACQUISITION FUND**

	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Projected</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
<b>Fund Balance, January 1</b>	\$ 1,776,850	\$ 1,775,895	\$ 2,060,259	\$ 1,811,419	\$ -
<b>SOURCES</b>					
Land Sales	\$ 303,990	\$ -	\$ -	\$ -	\$ -
Operating Lease Payments	7,621	7,000	7,000	7,000	-
Promissory Notes	-	-	-	-	-
<b>TOTAL SOURCES</b>	<u>\$ 311,611</u>	<u>\$ 7,000</u>	<u>\$ 7,000</u>	<u>\$ 7,000</u>	<u>\$ -</u>
<b>USES</b>					
Land Acquisition	\$ 7,955	\$ -	\$ -	\$ -	\$ -
Design and Related Costs for Fire Admin. Building and Fire Station No. 1	-	-	210,840	-	-
Holding Costs	20,247	10,000	20,000	20,000	-
Staff Charges	-	-	25,000	-	-
<b>TOTAL USES</b>	<u>\$ 28,202</u>	<u>\$ 10,000</u>	<u>\$ 255,840</u>	<u>\$ 20,000</u>	<u>\$ -</u>
<b>Fund Balance, December 31</b>	<u>\$ 2,060,259</u>	<u>\$ 1,772,895</u>	<u>\$ 1,811,419</u>	<u>\$ 1,798,419</u>	<u>\$ -</u>

Funded primarily with the proceeds from surplus land sales, the General Land Acquisition Fund (CL21) provides available resources for the acquisition of land for municipal purposes when unanticipated opportunities arise. Purchases from this fund may be completed to the extent that funds are available and specific Common Council approval is obtained.



2013  
EXECUTIVE  
OPERATING BUDGET

**BROWNFIELDS REMEDIATION REVOLVING LOAN FUND**

	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Projected</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
<b>Fund Balance, January 1</b>	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 575,000	\$ -
<b>SOURCES</b>					
State Grant	\$ -	\$ -	\$ 1,470,056	\$ -	\$ -
Promissory Note Proceeds	-	-	-	-	-
<b>TOTAL SOURCES</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,470,056</u>	<u>\$ -</u>	<u>\$ -</u>
<b>USES</b>					
Loans	\$ -	\$ 500,000	\$ 1,895,056	\$ 575,000	\$ -
Other	-	-	-	-	-
<b>TOTAL USES</b>	<u>\$ -</u>	<u>\$ 500,000</u>	<u>\$ 1,895,056</u>	<u>\$ 575,000</u>	<u>\$ -</u>
<b>Fund Balance, December 31</b>	<u>\$ 1,000,000</u>	<u>\$ 500,000</u>	<u>\$ 575,000</u>	<u>\$ -</u>	<u>\$ -</u>

The Brownfields Remediation Loan program is dedicated to providing loans and grants to businesses and other eligible entities for environmental site assessments, site investigations, remedial action plans and site clean up. In addition, this fund may be used to pay for the City costs of administering the program and marketing. The fund was initially capitalized by a \$1 million grant from the State of Wisconsin, with additional grant proceeds awarded in 2012. The fund is managed by the Department of Planning and Community and Economic Development per guidelines adopted on September 18, 2007 and as revised on February 26, 2010. Projects and associated funding will require Common Council approval.

2013  
EXECUTIVE  
OPERATING BUDGET

**HOME-BUY FUND**

	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Projected</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
<b>Fund Balance, January 1</b>	\$ 30,353	\$ -	\$ 102,148	\$ -	\$ -
<b>SOURCES</b>					
Loan Repayments:					
Interest	\$ 10,027	\$ -	\$ -	\$ -	\$ -
Principal	279,200	30,000	43,100	35,000	-
Transfer from Housing Rehab Fund	-	100,000	100,000	150,000	-
Application Fees	-	-	-	-	-
State Funds	-	42,716	192,170	200,000	-
<b>TOTAL SOURCES</b>	<u>\$ 289,227</u>	<u>\$ 172,716</u>	<u>\$ 335,270</u>	<u>\$ 385,000</u>	<u>\$ -</u>
<b>USES</b>					
Loans	\$ 200,000	\$ 155,973	\$ 422,418	\$ 365,000	\$ -
Staff Costs / Service Delivery	17,432	16,743	15,000	20,000	-
<b>TOTAL USES</b>	<u>\$ 217,432</u>	<u>\$ 172,716</u>	<u>\$ 437,418</u>	<u>\$ 385,000</u>	<u>\$ -</u>
<b>Fund Balance, December 31</b>	<u>\$ 102,148</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

The HOME-BUY fund provides up to \$5,000 no-interest, deferred payment loans to assist eligible first-time home buyers with down payment and closing costs in the purchase of a home within the greater Madison area. In 2013, matching funds will be available to assist Home-Buy borrowers purchasing homes in the Allied Drive Phase 2 development. The Home-Buy program began in August of 1991 and through 2011 has assisted approximately 673 households for an approximate total investment of \$2.5 million. Funding is provided by the State of Wisconsin Division of Housing & Community Development through its Housing Cost Reduction Initiative (HCRI) program, available fund balance, loan repayments and program income. The Community Development Division (CDD) serves as the lead fiscal agency and the Economic Development Division provides loan administration under guidance of the Community Development Authority (CDA) and CDD.

2013 funding assumes an award of \$200,000 from the State of Wisconsin HCRI application process, with applications due to the State by mid-October.

2013  
EXECUTIVE  
OPERATING BUDGET

**HOUSING REHABILITATION SERVICES**

	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Projected</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
<b>Fund Balance, January 1</b>	\$ 638,391	\$ 388,229	\$ 795,480	\$ 529,680	\$ -
<b>SOURCES</b>					
Loan Repayments:					
Interest	\$ 56,490	\$ 60,000	\$ 52,250	\$ 50,000	\$ -
Principal	481,092	331,000	373,950	485,300	-
Principal Prepayment	-	-	-	-	-
Application Fees	9,428	5,500	8,300	8,000	-
New Federal Funds	104,397	94,450	7,700	72,000	-
<b>TOTAL SOURCES</b>	<u>\$ 651,407</u>	<u>\$ 490,950</u>	<u>\$ 442,200</u>	<u>\$ 615,300</u>	<u>\$ -</u>
<b>USES</b>					
Loans	\$ 377,492	\$ 718,579	\$ 520,000	\$ 773,179	\$ -
Transfer to HOME-Buy Fund	-	100,000	100,000	150,000	-
Staff Costs / Service Delivery	116,826	60,600	88,000	90,730	-
<b>TOTAL USES</b>	<u>\$ 494,318</u>	<u>\$ 879,179</u>	<u>\$ 708,000</u>	<u>\$ 1,013,909</u>	<u>\$ -</u>
<b>Fund Balance, December 31</b>	<u>\$ 795,480</u>	<u>\$ -</u>	<u>\$ 529,680</u>	<u>\$ 131,071</u>	<u>\$ -</u>

The Housing Rehabilitation Services Program (HRSP) provides loans for the rehabilitation of single-family to eight-unit buildings. Deferred payment loans are available to single-family homeowners at or below 80% of County median income, and installment loans are available to property owners who own a 1-8 unit building. In 2013, funding will continue to be available for loans to owners of 2-8 unit buildings on Lake Point Drive to enhance the exterior quality and aesthetics of their buildings. The HRSP was established in 1974 and through 2011 has closed 1,762 loans to assist 2,937 units for a total investment of \$29,509,329. Funding is provided through available fund balance, Community Development Block Grant (CDBG) funds, HOME funds, CDBG and HOME loan repayments, installment loan repayments, and Rehabilitation Program income. The Economic Development Division, in consultation with the Community Development Division (CDD), provides loan administration under the guidance of the Community Development Authority (CDA).

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EXECUTIVE  
OPERATING BUDGET

**SCATTERED SITE FUND**

	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Projected</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
<b>Fund Balance, January 1</b>	\$ 600,800	\$ 250,800	\$ 600,800	\$ 317,041	\$ -
<b>SOURCES</b>					
Loan Repayments:					
Appreciation	\$ -	\$ -	\$ -	\$ -	\$ -
Principal	-	-	-	-	-
Transfer In (UDAG funds)	-	-	-	-	-
Application Fee	-	-	-	-	-
<b>TOTAL SOURCES</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>USES</b>					
Loans	\$ -	\$ 250,800	\$ 283,759	\$ 317,041	\$ -
Staff Costs / Service Delivery	-	-	-	-	-
<b>TOTAL USES</b>	<u>\$ -</u>	<u>\$ 250,800</u>	<u>\$ 283,759</u>	<u>\$ 317,041</u>	<u>\$ -</u>
<b>Fund Balance, December 31</b>	<u>\$ 600,800</u>	<u>\$ -</u>	<u>\$ 317,041</u>	<u>\$ -</u>	<u>\$ -</u>

The Scattered Site Fund, established to broaden housing choices throughout the community, provides loans to non-profit organizations to help purchase residential properties outside of areas where service-enriched housing has traditionally been located. Housing operated as part of community correction programs is ineligible. The Community Development Division (CDD) provides loan administration under the guidance of the Community Development Block Grant Committee. Funding for this program is from repayments of Urban Development Action Grant loans.

2013  
EXECUTIVE  
OPERATING BUDGET

**HOMEBUYER'S ASSISTANCE PROGRAM**

	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Projected</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
<b>Fund Balance, January 1</b>	\$ 327,851	\$ 114,851	\$ 174,944	\$ -	\$ -
<b>SOURCES</b>					
Loan Repayments:					
Interest	\$ 10,565	\$ 10,000	\$ 11,000	\$ 10,000	\$ -
Principal	18,682	50,000	14,000	20,000	-
Transfer in from Cap. Revolving Fund	-	-	-	150,000	-
Application Fees	2,300	-	1,300	1,500	-
<b>TOTAL SOURCES</b>	<u>\$ 31,547</u>	<u>\$ 60,000</u>	<u>\$ 26,300</u>	<u>\$ 181,500</u>	<u>\$ -</u>
<b>USES</b>					
Loans	\$ 169,958	\$ 111,851	\$ 168,244	\$ 128,500	\$ -
Workforce Housing Loans	-	50,000	20,000	40,000	-
Staff Costs / Service Delivery	14,496	13,000	13,000	13,000	-
<b>TOTAL USES</b>	<u>\$ 184,454</u>	<u>\$ 174,851</u>	<u>\$ 201,244</u>	<u>\$ 181,500</u>	<u>\$ -</u>
<b>Fund Balance, December 31</b>	<u>\$ 174,944</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

The Homebuyer's Assistance program provides loans to eligible buyers to finance a portion of the acquisition and rehabilitation cost of an eligible property. These loans are available to owner-occupants/developers of 1-8 unit buildings. The Homebuyer's Assistance Program began in 1974 and through 2011 has assisted the purchase and rehabilitation of 220 units, totaling \$3,705,650. Funding is from available fund balances, loan repayments, and program income. The Economic Development Division provides loan administration under the guidance of the Community Development Authority (CDA).

The use of \$40,000 in funding in 2013 is for the continued operation of a pilot Workforce Housing Healthy Neighborhood Initiative program for the Greenbush and Vilas Neighborhoods. The program is being implemented in collaboration with major employers in the area.

In 2013, the Economic Development staff may investigate the feasibility of the City of Madison, as a major employer, establishing a City Employee Assisted Housing program.

The 2013 budget also shows a transfer of \$150,000 from the Capital Revolving Fund to the Homebuyer's Assistance Fund, which requires an infusion of capital in order to continue the program. This transfer is included as a short-term solution to temporarily re-capitalize the Homebuyer's Assistance Fund, but will reduce the funding available for Capital Revolving Fund loans and Facade Improvement grants. If an alternative source of funding is identified to provide additional funds for the Homebuyer's Assistance fund, a budget amendment may be offered. In any case, it is likely that the Homebuyer's Assistance Fund, the Capital Revolving Fund, as well as some of the other Housing Assistance program funds, will need additional sources of funding to maintain the programs in 2014 and beyond.

2013  
EXECUTIVE  
OPERATING BUDGET

**INSURANCE FUND**

	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Projected</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
Cash and Other Assets	\$ 4,931,384	\$ 4,757,648	\$ 4,890,740	\$ 4,753,356	\$ -
Claims Payable and Other Liabilities	<u>(3,232,823)</u>	<u>(3,200,000)</u>	<u>(3,333,384)</u>	<u>(3,300,000)</u>	<u>-</u>
Net Assets: January 1	\$ 1,698,561	\$ 1,557,648	\$ 1,557,356	\$ 1,453,356	\$ -
<b>REVENUES</b>					
Billings to Departments	\$ 761,087	\$ 750,000	\$ 750,000	\$ 850,000	\$ -
Interest Income	17,624	16,000	16,000	16,000	-
Insurance Recoveries	306,726	250,000	250,000	250,000	-
Miscellaneous Revenue	26,779	25,000	25,000	25,000	-
WMMIC Dividend	<u>335,515</u>	<u>375,000</u>	<u>325,000</u>	<u>325,000</u>	<u>-</u>
Total Revenues	\$ 1,447,731	\$ 1,416,000	\$ 1,366,000	\$ 1,466,000	\$ -
<b>EXPENSES</b>					
Liability Premium	\$ 402,440	\$ 415,000	\$ 415,000	\$ 420,000	\$ -
Property Premium	326,347	350,000	350,000	380,000	-
Other Premiums	48,034	55,000	55,000	55,000	-
Claims	205,775	200,000	200,000	200,000	-
Reserve Adjustment	141,591	-	-	-	-
Interest Expense	-	-	-	-	-
Loss Payments to Departments	299,637	250,000	250,000	250,000	-
Driver Simulator	-	-	35,000	35,000	-
Administrative Expense	<u>165,113</u>	<u>165,000</u>	<u>165,000</u>	<u>170,000</u>	<u>-</u>
Total Expenses	\$ 1,588,937	\$ 1,435,000	\$ 1,470,000	\$ 1,510,000	\$ -
Net Assets: December 31	\$ 1,557,355	\$ 1,538,648	\$ 1,453,356	\$ 1,409,356	\$ -
Net Asset Goal	<u>1,500,000</u>	<u>1,550,000</u>	<u>1,550,000</u>	<u>1,550,000</u>	<u>-</u>
Surplus (Deficiency)	<u>\$ 57,355</u>	<u>\$ (11,352)</u>	<u>\$ (96,644)</u>	<u>\$ (140,644)</u>	<u>\$ -</u>

Note on Reserve Policy:

The City's Insurance Fund reserve policy is to maintain a net asset balance equal to or greater than the current year aggregate self-insured retention (SIR) contained in the City's liability insurance coverage as established by Wisconsin Municipal Mutual Insurance Company (WMMIC) policy.

The City of Madison aggregate SIR for 2013 is \$1.55 million. Based on the reserve policy, the Insurance Fund is expected to be deficient of its net asset goal by \$140,644 at the end of 2013. Claims are reserved at a 95% confidence level.

Billings to agencies are increased by \$100,000 in total as Insurance Fund expenses exceed revenues, leading to increased deficits in the fund. These additional billings amounts will be allocated to agencies as part of the adopted budget, with sufficient levy reserved in "Miscellaneous Appropriations" to fund the increased billings.

2013  
EXECUTIVE  
OPERATING BUDGET

**WORKERS COMPENSATION FUND**

	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Projected</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
Cash and Other Assets	\$ 11,095,374	\$ 12,427,010	\$ 12,235,098	\$ 12,089,368	\$ -
Claims Payable and Other Liabilities	<u>(11,831,071)</u>	<u>(11,800,000)</u>	<u>(12,955,730)</u>	<u>(12,950,000)</u>	<u>-</u>
Net Assets: January 1	\$ (735,697)	\$ 627,010	\$ (720,632)	\$ (860,632)	\$ -
 <b>REVENUES</b>					
Billings to Departments	\$ 3,492,707	\$ 3,500,000	\$ 3,500,000	\$ 3,500,000	\$ -
Appropriation from Other Funds	1,500,000	-	-	-	-
Misc. Revenue (3rd Party Subrogation)	<u>71,700</u>	<u>50,000</u>	<u>75,000</u>	<u>75,000</u>	<u>-</u>
Total Revenue	\$ 5,064,407	\$ 3,550,000	\$ 3,575,000	\$ 3,550,000	\$ -
 <b>EXPENSES</b>					
Workers' Compensation Losses Paid	\$ 3,452,212	\$ 3,250,000	\$ 3,250,000	\$ 3,250,000	\$ -
Actuarial Reserve Adjustment	1,129,744	-	-	-	-
Legal Services	44,280	50,000	50,000	50,000	-
Outside Services	143,707	150,000	150,000	150,000	-
Administrative Expense	64,744	65,000	65,000	90,000	-
Insurance	<u>214,655</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>	<u>-</u>
Total Expenses	\$ 5,049,342	\$ 3,715,000	\$ 3,715,000	\$ 3,715,000	\$ -
 Net Assets: December 31	 \$ (720,632)	 \$ 462,010	 \$ (860,632)	 \$ (1,037,990)	 \$ -
Net Asset Goal	<u>600,000</u>	<u>600,000</u>	<u>600,000</u>	<u>600,000</u>	<u>-</u>
Deficiency	\$ <u>(1,320,632)</u>	\$ <u>(137,990)</u>	\$ <u>(1,460,632)</u>	\$ <u>(1,637,990)</u>	\$ <u>-</u>

Note on Workers Compensation Fund Policy:

The City's Workers Compensation Fund policy is to maintain a net asset balance equal to or greater than the current self-insured retention (SIR) contained in the City's excess Workers Compensation insurance policy. In 2009, the SIR increased from \$550,000 to \$600,000. Claims are reserved at a 95% confidence level.

On December 13, 2011, the City Council adopted a Resolution (Legistar No. 24625, RES-11-01001) appropriating \$1,500,000 to the Workers Compensation Fund from the City General Fund. Additional appropriations from the General Fund, as well as increased billings to agencies, will likely be required in the future as fund expenses continue to exceed revenues. Much of these increased expenses can be attributed to the actuarial reserve adjustment associated with medical cost inflation and increases in average claim amounts.





**CITY OF MADISON**

**2013**

**EXECUTIVE  
OPERATING BUDGET**

**AGENCY  
BUDGETS**

## INTRODUCTION TO AGENCY BUDGETS

### *Budget Requests: Target and Supplemental Requests*

Agencies were instructed to submit a 2013 budget request that was equal to 95 percent of the 2012 adopted budget. Some agencies were given adjusted targets in recognition of additional funding needed to maintain the current level of service. Agencies could also submit supplemental budget requests to continue existing services.

### *Budget Supplement Document*

As in past years, the "Budget Supplement" is available as a separate document. It includes detailed information by agency for permanent salaries, minor object codes, inter-agency billings, and capital assets.

### *Enterprise Funds*

The operating budget includes revenue and expenditure information pertaining to several City enterprises. Operations of the Parking Utility, Sewer Utility, Stormwater Utility and Water Utility have historically been fully supported by enterprise revenues and have required no General Fund subsidy or contribution. There has been no subsidy budgeted for the Golf Enterprise. The budget contains appropriations to other enterprises including Metro Transit and Monona Terrace (from the Room Tax Fund).

Those enterprises subsidized by the General Fund receive an appropriation consistent with the budgeted level. Savings resulting from lower than anticipated expenses and revenues generated in excess of budgeted levels are maintained in the individual enterprise operating funds. This policy affords enterprise managers the opportunity to utilize positive budget variances to benefit future year operations. It also builds capacity to respond to future budget shortfalls from enterprise resources, without affecting General Fund expenditure levels.

### *New Budget Presentations in 2012*

The Community Development Block Grant (CDBG) agency was removed from the Community Development Division and recreated as a separate agency. Funding for the Overture Center is included in the budget of the Planning Division, in conjunction with existing funding for the Madison Arts Program Administrator and arts and performance contracts. Under new organizational agreements, effective January 1, 2012, the City will provide financial support for Overture Center operations, but a budget for the Overture Center will no longer be presented as part of the City operating budget.

### *New Budget Presentations in 2011*

In anticipation of the City's new financial system, many agencies revised their service structure. In some cases, it was not feasible to restate the prior year data to the new services. The budget displays "detail not available" for those agencies.

The remainder of the Community Development Block Grant agency was moved to the Community Development Division. The Pool agency was incorporated into the Parks Division as a separate service, Madison City Channel was incorporated as a service within Information Technology, and the Public Works and Transportation Team Leader's salary and benefits were transferred to the Streets Division.

### *New Budget Presentations in 2010*

The Special Assessment Revolving Fund cash flow statement was added to the Special Fund Statements section of the Operating Budget.

The Community Development Division budget was reorganized to include the budgets of the Office of Community Services, CDBG, and the Senior Center. The CDBG service within the Community Development Division is comprised solely of staff salary and benefit expense for the administration of CDBG programs, offset entirely by Federal grant funds. The CDBG Federal program grant allocations were retained within the existing budget for CDBG, agency 26.

## Fire

Agency Number: **72**  
 Budget Function: **Public Safety**

The mission of the Madison Fire Department is to protect life and property from the dangers of fire and major disaster. Though striving to be proactive by aggressive code enforcement and community education, the Department must be prepared to prevent conflagration and catastrophe by maintaining a competent suppression capability. Cross-training of fire suppression personnel allows the Department to provide premiere pre-hospital emergency medical care, extrication, hazardous material release management and water rescue.

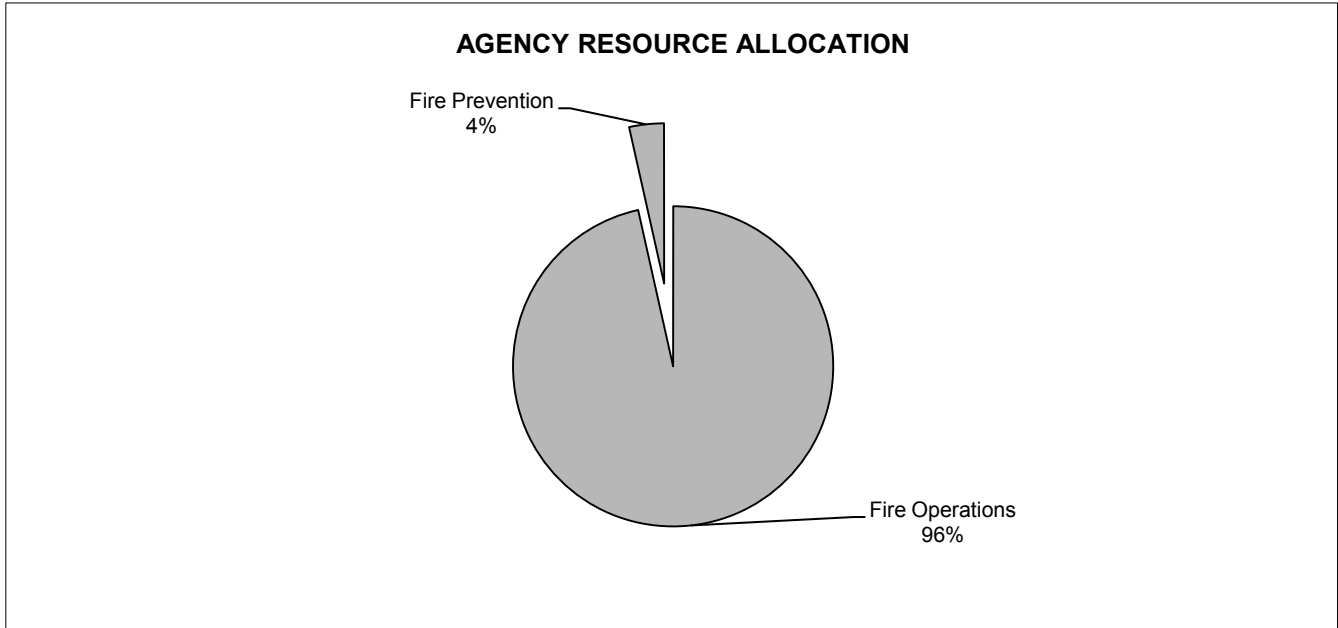
<u>Major Service</u>	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
Fire Operations	\$ 41,283,225	\$ 41,226,584	\$ 41,226,584	\$ 39,447,627	\$ 41,308,053	\$ 0
Fire Prevention	1,414,380	1,461,755	1,461,755	1,410,025	1,502,322	0
<b>Agency Total</b>	<b>\$ 42,697,605</b>	<b>\$ 42,688,339</b>	<b>\$ 42,688,339</b>	<b>\$ 40,857,652</b>	<b>\$ 42,810,375</b>	<b>\$ 0</b>

### Executive Budget Highlights

The Budget includes:

1. The goal of maintaining a minimum daily staffing level of 78. The staffing level assumes both the continuation of creative staffing methods developed by labor and management to optimize personnel resources and an absence level based on future projections and past experience.
2. Matching funding for the first SAFER Grant of 18 firefighter positions.
3. The second SAFER Grant of 18 firefighter positions to staff the new Far East Fire Station 13 planned to open in 2014. The grant revenue funds all of the salaries and fringe benefits for these positions; City funding is included for supplies, uniforms and medical services.
4. Funding to conduct a promotional process for Lieutenants.
5. Funding of \$67,194 for WiFi cards and support/maintenance contracts for fire apparatus software.
6. Funding of \$51,840 for parking spaces for personnel during the remodeling of Station 1.
7. Authorization for a summer/fall recruit class with no specific funding in the budget, as is typical of past practice.
8. An increase of \$300 in the ambulance conveyance fee to \$900 for residents and \$1,000 for non-residents and an increase of \$3.50 per mile (to \$16.00 per mile). This represents the first increase since the 2009 budget. Ambulance revenues are included in the General Fund Revenues in the Summary section of the Budget.
9. Upon a vacancy occurring, any Fire Inspector position may be deleted and a non-commissioned position may be created.

## Fire



### **Budget Service Descriptions:**

#### **Fire Operations**

Operations is responsible for emergency response and non-emergency services. All staff and support costs related to providing this service are included. The Department provides fire, emergency medical care, lake rescue, hazardous materials and other disaster responses in providing for the preservation of life and property. Personnel also conduct semi-annual inspections, perform fire safety education functions, and participate in community events. The Department also serves as a County and Regional Hazardous Materials Response Team.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 42,219,203	\$ 41,722,870	\$ 42,925,686
Less Inter-Agency Billings	935,978	496,286	1,617,633
<b>Net Total</b>	<b>\$ 41,283,225</b>	<b>\$ 41,226,584</b>	<b>\$ 41,308,053</b>

## Fire Prevention

The Fire Prevention Division provides fire safety education, fire inspection, fire protection engineering, public information, elevators and fire/arson investigation services. Fire and life safety and harm prevention education is available to the community and is routinely provided to children, business and industry, and the elderly. Fire inspections are conducted semi-annually or annually in all commercial buildings and residential occupancies. Technical code issues are managed by the Fire Protection Engineering Unit of the Division. The Division is responsible for management of the Department's media information relative to emergency incidents. All fires are investigated to determine the origin, cause, and circumstances surrounding those fires and provide expert witness testimony in civil litigation and criminal prosecution. The elevator inspection program is responsible for overseeing the safety of all elevators, escalators and vertical conveyances. Every unit is inspected on an annual basis for compliance with national, state and local ordinances. In addition, all elevator installations and modifications are submitted for plan review and inspection.

<b>Service Summary</b>			
	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2013 Executive</b>
Total Expenditures	\$ 2,437,886	\$ 2,448,430	\$ 2,521,002
Less Inter-Agency Billings	<u>1,023,506</u>	<u>986,675</u>	<u>1,018,680</u>
Net Total	<u>\$ 1,414,380</u>	<u>\$ 1,461,755</u>	<u>\$ 1,502,322</u>

### Fire Summary by Major Object of Expenditure

	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2012 Projected</b>	<b>2013 Request</b>	<b>2013 Executive</b>	<b>2013 Adopted</b>
Permanent Salaries	\$ 25,863,982	\$ 26,879,756	\$ 26,879,756	\$ 26,323,047	\$ 27,639,137	\$ 0
Hourly Employee Pay	7,804	0	0	9,000	9,000	0
Overtime Pay	518,112	689,343	689,343	688,666	688,666	0
Fringe Benefits	12,859,261	11,044,228	11,044,228	10,848,698	11,386,978	0
Purchased Services	1,184,318	1,274,411	1,274,411	1,263,465	1,330,658	0
Supplies	932,743	969,192	1,000,512	1,044,963	1,044,963	0
Inter-Departmental Charges	3,290,869	3,314,370	3,316,338	3,295,446	3,347,286	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	0	0	0	0	0	0
Total Expenditures	<u>\$ 44,657,089</u>	<u>\$ 44,171,300</u>	<u>\$ 44,204,588</u>	<u>\$ 43,473,285</u>	<u>\$ 45,446,688</u>	<u>\$ 0</u>
Inter-Agency Billings	<u>1,959,484</u>	<u>1,482,961</u>	<u>1,516,249</u>	<u>2,615,633</u>	<u>2,636,313</u>	<u>0</u>
Net Budget	<u>\$ 42,697,605</u>	<u>\$ 42,688,339</u>	<u>\$ 42,688,339</u>	<u>\$ 40,857,652</u>	<u>\$ 42,810,375</u>	<u>\$ 0</u>

## Police

Agency Number: **71**  
 Budget Function: **Public Safety**

The mission of the Police Department is to provide high-quality police services that are accessible to all members of the community. The Department believes in the dignity of all people and respects individual and constitutional rights in fulfilling this mission. In order to achieve this mission, the Department has adopted the Values of Trust-Based Policing which include the following components: Citizen Involvement, Problem Solving and Quality Focus, Ethical Behavior, Recognition of Trust Challenges, Situational Leadership, and Employee Value. It is our goal to incorporate these values at all levels in the organization, and throughout our interactions with the community.

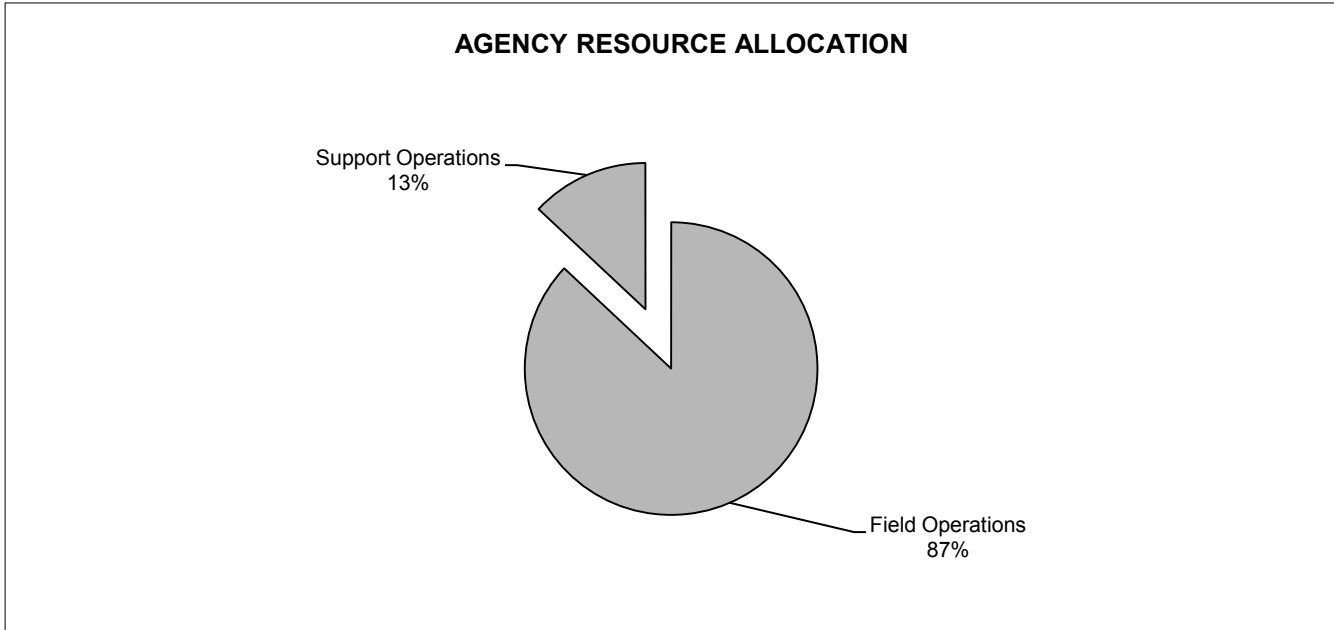
<u>Major Service</u>	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
Field Operations	\$ 55,978,476	\$ 52,915,200	\$ 53,606,050	\$ 50,468,305	\$ 53,715,357	\$ 0
Support Operations	5,784,483	7,806,401	7,872,548	7,490,706	8,033,710	0
<b>Agency Total</b>	<u>\$ 61,762,959</u>	<u>\$ 60,721,601</u>	<u>\$ 61,478,598</u>	<u>\$ 57,959,011</u>	<u>\$ 61,749,067</u>	<u>\$ 0</u>

### Executive Budget Highlights

The Budget includes:

1. A plan to address Police Officer position vacancies and consequent staffing shortages by moving the annual preservice academy from spring to fall and allowing the Department to overhire for anticipated attrition in the following year. Funding of \$256,911 is included for a one-time accelerated preservice academy for about eight Police Officers in spring 2013 necessitated by the delay in the year of implementation.
2. Funding of \$11,390 to upgrade two Police Officer positions to Detective positions as required to fulfill the terms of the COPS grant.
3. Addition of \$50,000 in overtime and fringe benefits to staff the additional workload in the Central District on Thursday, Friday and Saturday nights. The Department will maintain the \$30,000 Southwest Safety Initiative funds and reallocate the \$50,000 Downtown Safety Initiative funds to citywide safety initiatives. These citywide funds are likely to be used primarily downtown, but will be available for any district with emerging issues.
4. Addition of \$118,425 in overtime and fringe benefits to fund the full projected cost in 2013.
5. Addition of \$50,000 for new equipment for the new police squad cars due to incompatibility of the old equipment with the new cars.
6. Addition of \$100,000 as a first step in a multi-year effort to budget for Vacation Convert to Pay.

**Police**



**Budget Service Descriptions:**

**Field Operations**

Field Operations consists of the five patrol districts (West, South, Central, East, and North) and their respective Detective Units, Community Policing Teams, Educational Resource Officers and Neighborhood Officers. Additionally, Field Operations includes the Dane County Narcotics & Gang Task Force; Safety Education; Crime Prevention & Gang Unit; Criminal Intelligence Section; Forensics Unit; Criminal Investigative Unit; Traffic Enforcement Safety Team; Officers in Charge; and Traffic Crash Investigation Officers. It provides the following services: protects the constitutional rights of all people and resolves conflicts; responds to calls for police service; identifies criminal offenders, activities, and patterns; collects and analyzes forensic evidence; apprehends offenders and participates in court proceedings; develops foot, bicycle and car patrols throughout the City; works with the community to identify and resolve conflicts/problems; facilitates the safety of people and vehicles through enforcement of traffic and parking regulations; investigates traffic accidents; identifies public safety hazards and conditions; provides exceptional training for new recruits; and maintains public peace and order during civil demonstrations and strikes. Non-commissioned field services include Parking Enforcement and School Crossing Safety.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 57,799,844	\$ 54,443,478	\$ 55,371,909
Less Inter-Agency Billings	1,821,367	1,528,278	1,656,552
Net Total	\$ 55,978,476	\$ 52,915,200	\$ 53,715,357

## Support Operations

Supportive services are provided by commissioned and non-commissioned personnel committed to planning, financial management, grants management, record keeping, information access, property processing and storage, transcription of reports, services to municipal courts, maintenance of technology services, continuing education and skill development. While many specialized activities are involved in supportive services, the Department continues to pursue improvement through strategic planning and collaborative work with private as well as public service providers.

<b>Service Summary</b>			
	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2013 Executive</b>
Total Expenditures	\$ 5,928,481	\$ 8,012,659	\$ 8,228,110
Less Inter-Agency Billings	143,998	206,258	194,400
Net Total	<u>\$ 5,784,483</u>	<u>\$ 7,806,401</u>	<u>\$ 8,033,710</u>

## Police Summary by Major Object of Expenditure

	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2012 Projected</b>	<b>2013 Request</b>	<b>2013 Executive</b>	<b>2013 Adopted</b>
Permanent Salaries	\$ 35,771,598	\$ 36,675,630	\$ 37,175,630	\$ 34,566,829	\$ 37,070,153	\$ 0
Hourly Employee Pay	103,209	126,022	126,022	117,492	126,022	0
Overtime Pay	2,687,008	2,326,122	2,476,122	2,345,940	2,481,052	0
Fringe Benefits	18,756,179	16,709,390	16,976,115	15,885,725	16,912,850	0
Purchased Services	1,782,062	1,908,093	1,908,093	2,000,898	2,020,798	0
Supplies	1,080,310	933,370	933,370	987,529	1,083,594	0
Inter-Departmental Charges	3,546,958	3,777,510	3,602,510	3,905,550	3,905,550	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	1,001	0	0	0	0	0
Total Expenditures	<u>\$ 63,728,325</u>	<u>\$ 62,456,137</u>	<u>\$ 63,197,862</u>	<u>\$ 59,809,963</u>	<u>\$ 63,600,019</u>	<u>\$ 0</u>
Inter-Agency Billings	1,965,365	1,734,536	1,719,264	1,850,952	1,850,952	0
Net Budget	<u>\$ 61,762,959</u>	<u>\$ 60,721,601</u>	<u>\$ 61,478,598</u>	<u>\$ 57,959,011</u>	<u>\$ 61,749,067</u>	<u>\$ 0</u>



## Public Health Madison and Dane County

Agency Number: **77**  
 Budget Function: **Health**

Public Health Madison and Dane County is a joint agency of the City of Madison and Dane County responsible for promotion of wellness, prevention of disease and provision of a healthful environment. The Department serves as an initiator, advocate and provider of preventive services to identify and minimize health risk. The Department collaborates with other professionals and consumers in the development of a systematic, community-wide network of services.

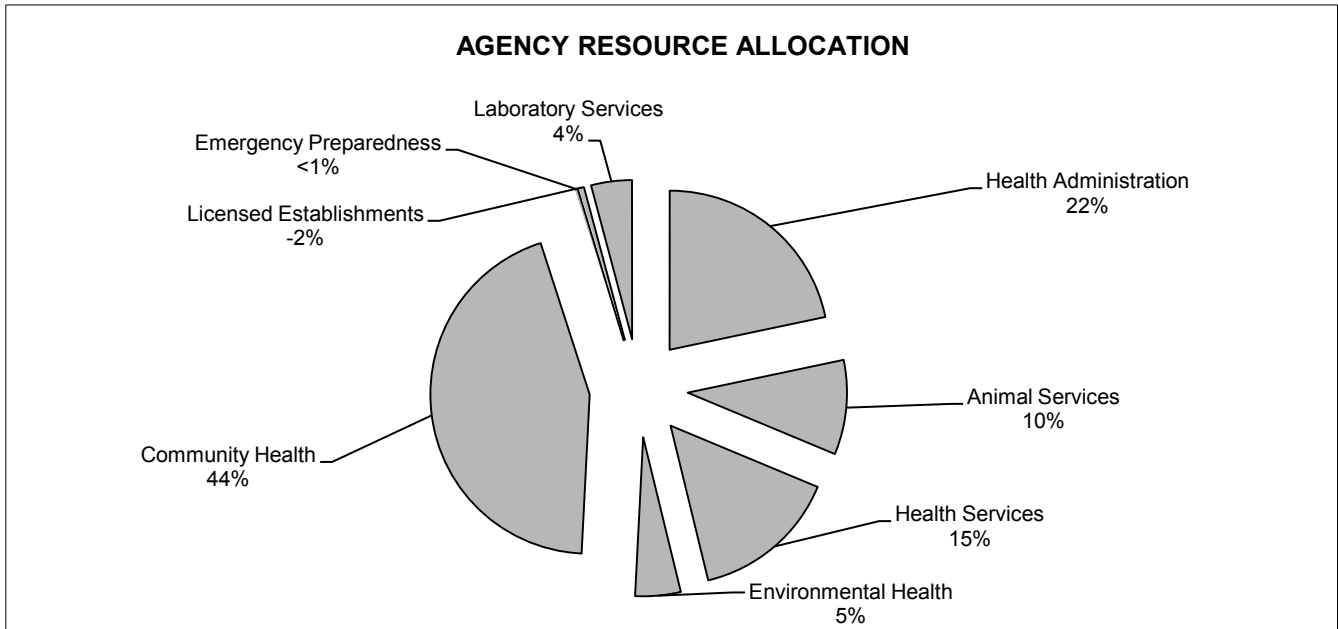
<u>Major Service</u>	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
Health Administration	\$ 37,049	\$ 571,993	\$ 571,993	\$ 994,888	\$ 994,888	\$ 0
Animal Services	389,268	349,525	349,525	439,325	439,324	0
Health Services	2,391,884	1,755,997	1,755,997	683,133	683,134	0
Environmental Health	18,771	143,034	143,034	211,371	211,371	0
Community Health	878,390	1,416,156	1,416,156	2,026,289	2,026,289	0
Emergency Preparedness	76,491	0	0	13,600	13,601	0
Licensed Establishments	0	137,147	137,147	(23,644)	(23,644)	0
Laboratory Services	301,117	82,589	82,589	191,014	191,012	0
<b>Agency Total</b>	<b>\$ 4,092,971</b>	<b>\$ 4,456,441</b>	<b>\$ 4,456,441</b>	<b>\$ 4,535,977</b>	<b>\$ 4,535,977</b>	<b>\$ 0</b>

### Executive Budget Highlights

The Budget includes:

- Public Health is a joint venture with tax levy support divided between the City and the County based upon equalized valuation. Joint costs for 2013 total \$9,676,024, net of revenues received from grants and fees. The City levy will support \$4,309,701 (44.54%) of the joint costs, and County general purpose revenues will carry the remaining \$5,366,323 (55.46%).
- The Clean Sweep program (household hazardous waste) will be moving from Public Health--Madison and Dane County into the Dane County Department of Public Works. Clean Sweep will be co-located with the solid waste management program in their new facility and be open two additional days per week so that residents will have better access to these services.
- The 2013 budget includes a 8.4% reduction in grant funding from federal sources.
- The budget includes the elimination of 2.0 vacant FTE positions in the laboratory, but allows for the restoration of 3.0 FTE positions that were vacated in the Community Health Division during 2012. Two of these positions will be filled in January and one in August.
- In addition to sharing the joint costs, the City of Madison will provide additional funding for community agency contracts, including \$188,000 for Access Community Health Center and \$20,000 for the Safe Communities Coalition. With these contracts, along with additional support for the continuation of the Heroin/Opiates Poisoning program (\$18,276), total support from the City of Madison will amount to \$4,535,977 in 2013.
- Total City funding for the Heroin Opiates Poisoning Program amounts to \$45,000, including the City's share of the joint costs (\$26,724) plus the added City-only funding (\$18,276).

**Public Health Madison and Dane County**



**Budget Service Descriptions:**

**Health Administration**

There are components of the Public Health budget which are difficult to attribute to specific programs. The work of the Director, Public Information Officer, Director of Operations, payroll and purchasing applies to all programs. In addition, expenses for items such as insurance, clerical pool coverage, document services, and computer equipment replacement are all expenses incurred by the agency as a whole, but are not attributable to a particular program.

<b>Service Summary</b>			
	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2013 Executive</b>
Total Expenditures	\$ 1,344,736	\$ 1,520,924	\$ 2,005,103
Less Inter-Agency Billings	<u>1,307,687</u>	<u>948,931</u>	<u>1,010,215</u>
Net Total	<u>\$ 37,049</u>	<u>\$ 571,993</u>	<u>\$ 994,888</u>

## Animal Services

Mission: To serve the health, public safety, and welfare needs of people animals in the City of Madison and Dane County by responsibly and humanely enforcing animal-related laws, educating the public about responsible animal ownership, and providing pick up services for the stray, abandoned, impounded, injured, and orphaned animals (domestic and wild) of Madison and Dane County.

Description: Specialized work in the enforcement of County Statutes governing animal control, care, health, and welfare. Investigating and resolving complaints, impounding stray, injured, or sick animals.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 849,818	\$ 1,027,744	\$ 1,224,602
Less Inter-Agency Billings	<u>460,550</u>	<u>678,219</u>	<u>785,278</u>
Net Total	<u>\$ 389,268</u>	<u>\$ 349,525</u>	<u>\$ 439,324</u>

## Health Services

- Maternal Child Health—including prenatal care coordination for women with no health coverage and breastfeeding education,
- Oral Health—focusing on prevention among children,
- Wisconsin Well Woman Program—offers breast and cervical cancer screening for women with no health coverage,
- Immunizations,
- STI/HIV Services,
- Tuberculosis (TB) monitoring and control,
- Refugee Health Screening and Case Management.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 3,964,429	\$ 4,783,839	\$ 3,652,620
Less Inter-Agency Billings	<u>1,572,545</u>	<u>3,027,842</u>	<u>2,969,486</u>
Net Total	<u>\$ 2,391,884</u>	<u>\$ 1,755,997</u>	<u>\$ 683,134</u>

## Environmental Health

Public Health Madison and Dane County environmental protection work encompasses a wide array of services aimed at protecting environmental health. These services include well and septic inspection, management of the Clean Sweep program, environmental epidemiology, West Nile Virus control, tobacco control, radon and lead protection, and drinking water monitoring.

<b>Service Summary</b>			
	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2013 Executive</b>
Total Expenditures	\$ 1,424,992	\$ 1,250,211	\$ 1,178,299
Less Inter-Agency Billings	<u>1,406,221</u>	<u>1,107,177</u>	<u>966,928</u>
Net Total	<u>\$ 18,771</u>	<u>\$ 143,034</u>	<u>\$ 211,371</u>

## Community Health

- Intake and Outbreak Management—including investigations of communicable disease,
- The Women, Infants, and Children Supplemental Nutrition Program (WIC),
- Health Promotion,
- Chronic Disease Prevention.

<b>Service Summary</b>			
	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2013 Executive</b>
Total Expenditures	\$ 4,916,016	\$ 4,094,791	\$ 4,548,466
Less Inter-Agency Billings	<u>4,037,626</u>	<u>2,678,635</u>	<u>2,522,177</u>
Net Total	<u>\$ 878,390</u>	<u>\$ 1,416,156</u>	<u>\$ 2,026,289</u>

## Emergency Preparedness

The Public Health preparedness program focuses on meeting, planning, training and exercising all public health staff to prepare for possible public health emergencies, including natural disasters, epidemics, pandemics or terrorist events. The Department Emergency Response Team meets monthly to share information and plan as necessary. Department staff, including the two Emergency Preparedness Coordinators, attend regular meetings with City of Madison and Dane County Emergency Preparedness and the Metropolitan Medical Response System (MMRS). Additionally, the Department is the fiscal agent and member of a regional public health consortium for emergency preparedness that includes 15 other public health departments in southern Wisconsin.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 433,839	\$ 1,582,998	\$ 254,752
Less Inter-Agency Billings	357,348	1,582,998	241,151
Net Total	\$ 76,491	\$ 0	\$ 13,601

## Licensed Establishments

The Licensed Establishment programs include all restaurants, retail food stores, school food programs, public pools, hotels, motels, Bed and Breakfasts, recreational-educational camps, campgrounds, body art establishments and mobile home park inspections in Madison and Dane County. All facilities are inspected at least annually with follow-up inspections and enforcement as necessary to correct violations and assure the health and safety of people using the facilities. Schools and food establishments with recurring violations will be inspected more frequently. Pools are visited more frequently for water monitoring and safety inspections. Education is routinely provided to the operators at time of inspection. Food service facilities receive the Foodfacts newsletter one to two times per year to update operators on the latest food safety information or code changes. Bacteriological testing is done on public pools. Quarterly meetings are held with the Safe Food Advisory Committee to receive industry input to the food safety programs.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 2,018,396	\$ 809,909	\$ 1,698,895
Less Inter-Agency Billings	2,018,396	672,762	1,722,539
Net Total	\$ 0	\$ 137,147	\$ (23,644)

## Laboratory Services

The Public Health Laboratory provides sample collection, analysis, interpretation and advice on environmental sample quality. The Laboratory:

- Monitors landfill groundwater, drinking water, and recreational water to protect the environment and prevent adverse impacts on health;
- Evaluates water quality from storm and non-storm releases to assure compliance with regulations;
- Responds to environmental spills and hazardous materials releases; and
- Collaborates with other municipal, state and federal agencies on environmental projects.

<b>Service Summary</b>			
	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2013 Executive</b>
Total Expenditures	\$ 1,102,640	\$ 416,427	\$ 828,415
Less Inter-Agency Billings	<u>801,523</u>	<u>333,838</u>	<u>637,403</u>
Net Total	<u>\$ 301,117</u>	<u>\$ 82,589</u>	<u>\$ 191,012</u>

## Community Agency Contracts - Detail

Public Health-Madison and Dane County has contracts with community agencies for Public Health services. These contracts come in two forms—fee-for-service (FFS) contracts and grant-like agreements. The fee-for-service contracts are for essential Public Health services that are not offered by the Department. Grants are used to support specific projects and organizations. Fee-for-service contracts are part of the Public Health budget. Grants are administered on behalf of the County or City.

	<b>Joint (FFS)</b>	<b>County Grant</b>	<b>City Grant</b>	<b>Total</b>
<b>Access Community Health Center</b>				
- Emergency dental care and dental services	\$ 40,000	\$ -	\$ -	\$ 40,000
- Primary health care and maternal and child services	-	-	188,000	188,000
<b>University Health Services (Blue Bus)</b>				
- Diagnosis / treatment of sexually transmitted infection	12,000	-	-	12,000
<b>MATC - School of Dental Hygiene</b>				
- Comprehensive dental care to low-income children	20,000	-	-	20,000
<b>Safe Communities Coalition</b>				
- Injury prevention and reduction	-	-	20,000	20,000
<b>-Project MedDrop</b>				
-Heroin/Opiates Poisoning Initiative	40,000	-	-	40,000
	60,000	-	18,276	78,276
	-	-	-	-
<b>Dane County Humane Society</b>				
	390,000	-	-	390,000
<b>Total Community Agency Contracts</b>				
	<u>\$ 562,000</u>	<u>\$ -</u>	<u>\$ 226,276</u>	<u>\$ 788,276</u>

**Public Health Madison and Dane County  
Summary by Major Object of Expenditure**

	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2012 Projected</b>	<b>2013 Request</b>	<b>2013 Executive</b>	<b>2013 Adopted</b>
Permanent Salaries	\$ 8,956,326	\$ 8,803,535	\$ 8,803,535	\$ 8,831,855	\$ 8,831,855	\$ 0
Hourly Employee Pay	120,533	105,812	105,812	82,775	82,775	0
Overtime Pay	49,762	56,398	56,398	51,098	51,098	0
Fringe Benefits	3,770,775	3,640,993	3,640,993	3,635,505	3,635,505	0
Purchased Services	2,100,875	2,169,844	2,169,844	2,084,838	2,084,838	0
Supplies	366,308	322,010	322,010	302,225	302,225	0
Inter-Departmental Charges	128,838	196,787	196,787	261,578	261,578	0
Debt/Other Financing Uses	179,094	191,464	191,464	141,280	141,280	0
Capital Assets	382,355	0	0	0	0	0
Total Expenditures	\$ 16,054,866	\$ 15,486,843	\$ 15,486,843	\$ 15,391,154	\$ 15,391,154	\$ 0
Inter-Agency Billings	11,961,895	11,030,402	11,030,402	10,855,177	10,855,177	0
Net Budget	\$ 4,092,971	\$ 4,456,441	\$ 4,456,441	\$ 4,535,977	\$ 4,535,977	\$ 0

## Common Council

Agency Number: **06**  
 Budget Function: **General Government**

The Common Council has responsibility for the management and control of City property, finances, highways, navigable waters, and public service; and has the power to act for the government and the good order of the City, for its commercial benefit and for the health, safety, and welfare of the public. It may carry out its power by license, regulation, suppression, borrowing of money, tax levy, appropriation, fine, imprisonment, confiscation and other necessary or convenient means. (Section 62.11 Wisconsin Statutes.)

<u>Major Service</u>	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
Common Council	370,954	393,411	387,411	399,360	399,360	0
<b>Agency Total</b>	<b>\$ 370,954</b>	<b>\$ 393,411</b>	<b>\$ 387,411</b>	<b>\$ 399,360</b>	<b>\$ 399,360</b>	<b>\$ 0</b>

### Executive Budget Highlights

The Budget includes:

1. Funding for an aldermanic salary adjustment of 2% in April 2013 per Madison General Ordinances 3.50.



**Common Council**

**Budget Service Descriptions:**

**Common Council**

The Common Council, established by State Statute, is responsible for policy determination for the City of Madison. The Council is comprised of 20 elected members, meets generally on the first and third Tuesdays of each month, and acts on proposed legislation, policy matters, and other City business. Council members also meet many times throughout the month in board, commission, and committee meetings. Information is received from and disseminated to constituents through meetings, newsletters, correspondence, phone calls, surveys, and questionnaires.

The Council office provides staffing through the Administrative Assistant and the Secretary 1, who perform various administrative, management, and clerical functions for Council members.

<b>Service Summary</b>			
	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2013 Executive</b>
Total Expenditures	\$ 377,305	\$ 393,411	\$ 399,360
Less Inter-Agency Billings	6,351	0	0
Net Total	<u>\$ 370,954</u>	<u>\$ 393,411</u>	<u>\$ 399,360</u>

**Common Council  
Summary by Major Object of Expenditure**

	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2012 Projected</b>	<b>2013 Request</b>	<b>2013 Executive</b>	<b>2013 Adopted</b>
Permanent Salaries	\$ 132,387	\$ 101,395	\$ 101,395	\$ 101,548	\$ 101,548	\$ 0
Hourly Employee Pay	127,246	158,962	158,962	161,215	161,215	0
Overtime Pay	1,031	1,129	1,129	1,095	1,095	0
Fringe Benefits	52,241	49,120	49,120	49,343	49,343	0
Purchased Services	11,535	17,026	17,026	17,258	17,258	0
Supplies	36,927	21,765	21,765	21,765	21,765	0
Inter-Departmental Charges	3,575	514	514	3,636	3,636	0
Debt/Other Financing Uses	12,364	43,500	43,500	43,500	43,500	0
Capital Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ 377,305	\$ 393,411	\$ 393,411	\$ 399,360	\$ 399,360	\$ 0
Inter-Agency Billings	6,351	0	6,000	0	0	0
Net Budget	<u>\$ 370,954</u>	<u>\$ 393,411</u>	<u>\$ 387,411</u>	<u>\$ 399,360</u>	<u>\$ 399,360</u>	<u>\$ 0</u>

# Mayor

Agency Number: 08  
Budget Function: General Government

The Mayor's Office ensures and directs the provision of municipal services by proposing, promoting and reviewing policies to be adopted by the City; establishing administrative procedures; and evaluating and implementing existing City procedures and policies.

<u>Major Service</u>	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
Mayor	1,142,752	1,114,792	1,114,792	1,186,849	1,262,731	0
<b>Agency Total</b>	<b>\$ 1,142,752</b>	<b>\$ 1,114,792</b>	<b>\$ 1,114,792</b>	<b>\$ 1,186,849</b>	<b>\$ 1,262,731</b>	<b>\$ 0</b>

## Executive Budget Highlights

The Budget includes:

1. Full funding for a 1.0 FTE Neighborhood Resources Coordinator, which was transferred to the Mayor's Office from Public Health Madison and Dane County via budget amendment in 2012.
2. Full levy funding for the Food and Alcohol Policy Coordinator which previously had been partially supported by contributions from the UW-Madison. At least half of this position's work will be related to food policy.
3. An increase of \$10,000 in the Mayor's Office travel/training budget.
4. Funding of \$20,000 for a Mayor's Bike Summit, offset entirely by sponsor contributions and registration fees.

**Mayor**

**Budget Service Descriptions:**

**Mayor**

The Mayor's Office directs City officers in the performance of their duties and responsibilities and supervises the development and implementation of operational goals for City agencies. It appoints and evaluates agency heads as provided by ordinance, reviews agency plans, policies and procedures for soundness and proper coordination, and provides direct guidance to agencies experiencing significant policy or organizational difficulties. It directs inter-agency staff teams in the identification and resolution of management problems that affect more than one City agency. The Mayor's Office submits an annual Executive Budget to the Common Council after establishing guidelines and considering the capital and operating budget requests of City agencies.

The Mayor's Office is responsible for encouraging citizen participation in City government by making citizen appointments to City committees; training committee members on "open meetings" requirements, parliamentary procedure, and ethics requirements; maintaining a database of citizen candidates interested in appointment to City committees; and responding to concerns and initiatives presented by citizens and assisting them in their relations with City agencies. The Mayor's Office monitors State and national issues that affect the welfare of City residents. This includes representing the City's interests in the State budget process, State legislation and administration, acting as liaison with the City's State legislative delegation, and maintaining contact with State and Federal legislators and administrators. The Mayor's Office provides public information through preparing and distributing press releases, position papers and correspondence, scheduling and conducting press conferences and interviews, representing the City at civic meetings and official functions and responding to inquiries from the press, organizations and individuals.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 1,161,508	\$ 1,134,530	\$ 1,282,731
Less Inter-Agency Billings	18,756	19,738	20,000
Net Total	<u>\$ 1,142,752</u>	<u>\$ 1,114,792</u>	<u>\$ 1,262,731</u>

**Mayor  
Summary by Major Object of Expenditure**

	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2013</b>	<b>2013</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Projected</b>	<b>Request</b>	<b>Executive</b>	<b>Adopted</b>
Permanent Salaries	\$ 815,128	\$ 779,582	\$ 779,582	\$ 817,629	\$ 865,965	\$ 0
Hourly Employee Pay	343	0	0	0	0	0
Overtime Pay	3,340	0	0	0	0	0
Fringe Benefits	237,987	282,988	282,988	296,799	314,345	0
Purchased Services	76,718	59,117	59,117	59,780	89,780	0
Supplies	26,214	11,142	11,142	11,142	11,142	0
Inter-Departmental Charges	1,778	1,701	1,701	1,499	1,499	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$ 1,161,508</b>	<b>\$ 1,134,530</b>	<b>\$ 1,134,530</b>	<b>\$ 1,186,849</b>	<b>\$ 1,282,731</b>	<b>\$ 0</b>
<b>Inter-Agency Billings</b>	<b>18,756</b>	<b>19,738</b>	<b>19,738</b>	<b>0</b>	<b>20,000</b>	<b>0</b>
<b>Net Budget</b>	<b><u>\$ 1,142,752</u></b>	<b><u>\$ 1,114,792</u></b>	<b><u>\$ 1,114,792</u></b>	<b><u>\$ 1,186,849</u></b>	<b><u>\$ 1,262,731</u></b>	<b><u>\$ 0</u></b>

## Municipal Court

Agency Number: **39**  
Budget Function: **General Government**

The mission of the Municipal Court is to provide an independent and neutral forum for resolution of alleged ordinance violations where the penalty includes primarily a forfeiture.

<u>Major Service</u>	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
Court Services	66,850	88,359	88,359	83,941	83,941	0
<b>Agency Total</b>	<b>\$ 66,850</b>	<b>\$ 88,359</b>	<b>\$ 88,359</b>	<b>\$ 83,941</b>	<b>\$ 83,941</b>	<b>\$ 0</b>

### Executive Budget Highlights

The Budget includes:

1. Funding for the continuation of existing services.

**Municipal Court**

**Budget Service Descriptions:**

**Court Services**

The Municipal Court handles approximately 38,000 cases per year including traffic, parking, first offense drunk driving, disorderly conduct, trespass, building code violations, juvenile violations, and truancy. The Judge also holds hearings in the Public Safety Building for those persons held in jail and issues warrants for arrest and inspections. If a forfeiture is not paid, the Municipal Court can suspend a driver's license, hunting or fishing license, issue a warrant for arrest, intercept a tax refund or start a collection action. Room 201 of the City-County Building is used as the courtroom. Adjacent offices are in Room 203 of the City-County Building.

<b>Service Summary</b>			
	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2013 Executive</b>
Total Expenditures	\$ 562,721	\$ 608,359	\$ 603,941
Less Inter-Agency Billings	495,871	520,000	520,000
Net Total	<u>\$ 66,850</u>	<u>\$ 88,359</u>	<u>\$ 83,941</u>

**Municipal Court  
Summary by Major Object of Expenditure**

	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2012 Projected</b>	<b>2013 Request</b>	<b>2013 Executive</b>	<b>2013 Adopted</b>
Permanent Salaries	\$ 285,323	\$ 287,691	\$ 287,691	\$ 287,921	\$ 287,921	\$ 0
Hourly Employee Pay	0	0	0	0	0	0
Overtime Pay	9,537	20,425	20,425	19,000	19,000	0
Fringe Benefits	132,814	107,200	107,200	107,090	107,090	0
Purchased Services	111,629	160,693	160,693	158,289	158,289	0
Supplies	22,770	31,700	31,700	31,000	31,000	0
Inter-Departmental Charges	648	650	650	641	641	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	0	0	0	0	0	0
Total Expenditures	<u>\$ 562,721</u>	<u>\$ 608,359</u>	<u>\$ 608,359</u>	<u>\$ 603,941</u>	<u>\$ 603,941</u>	<u>\$ 0</u>
Inter-Agency Billings	<u>495,871</u>	<u>520,000</u>	<u>520,000</u>	<u>520,000</u>	<u>520,000</u>	<u>0</u>
Net Budget	<u>\$ 66,850</u>	<u>\$ 88,359</u>	<u>\$ 88,359</u>	<u>\$ 83,941</u>	<u>\$ 83,941</u>	<u>\$ 0</u>

## Civil Rights

Agency Number: **04**  
 Budget Function: **General Government**

The mission of the Department of Civil Rights is to provide high-level management and coordination of the City's affirmative action, disability rights and equal opportunity responsibilities, including oversight of the Divisions of Affirmative Action, Equal Opportunities, and the Disability Rights and Services Program.

The Department of Civil Rights is responsible for the management, development, and implementation of Chapter 39 of the Madison General Ordinances.

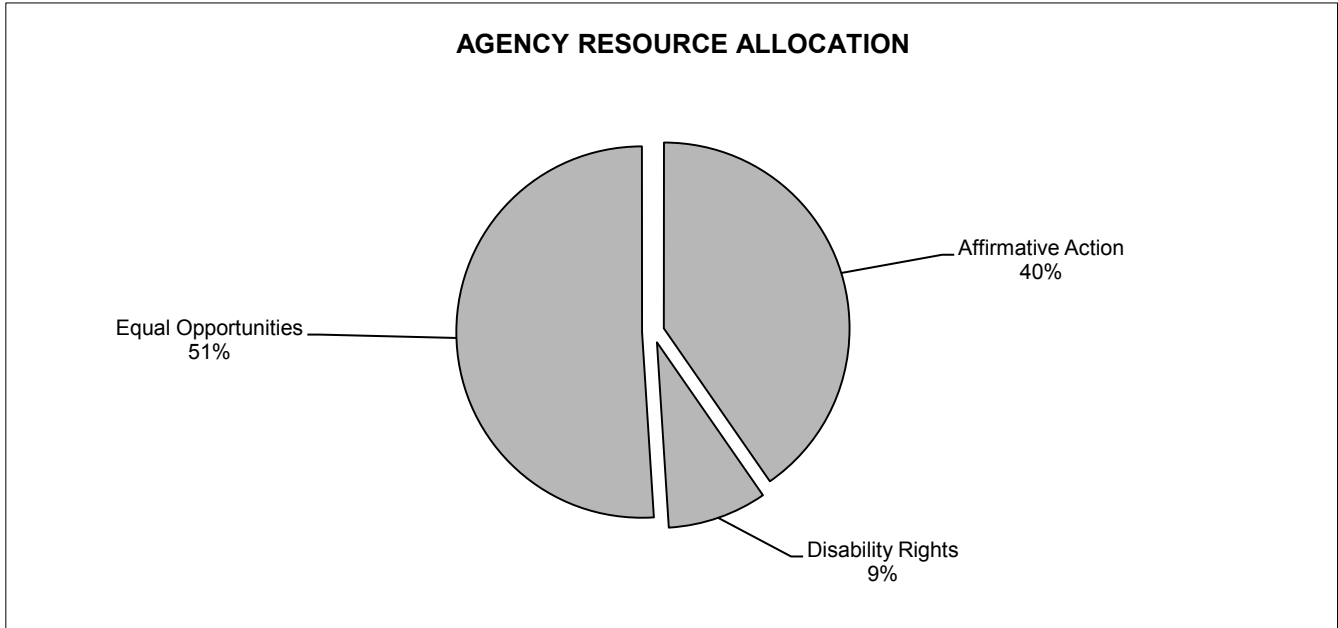
<u>Major Service</u>	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
Affirmative Action	\$ 556,164	\$ 553,553	\$ 553,553	\$ 531,634	\$ 531,634	\$ 0
Disability Rights	151,876	95,304	95,304	113,764	113,764	0
Equal Opportunities	683,277	721,017	721,017	655,802	671,971	0
<b>Agency Total</b>	<u>\$ 1,391,317</u>	<u>\$ 1,369,874</u>	<u>\$ 1,369,874</u>	<u>\$ 1,301,200</u>	<u>\$ 1,317,369</u>	<u>\$ 0</u>

### Executive Budget Highlights

The Budget includes:

1. Full funding for the Affirmative Action Students in Residence Internship Program (AASPIRE) and for an hourly Professional Aide to assist the EOC Hearing Examiner.

## Civil Rights



### **Budget Service Descriptions:**

#### **Affirmative Action**

The Affirmative Action Division (AAD) ensures that the City of Madison takes proactive steps to provide equal opportunities for all employees and individuals seeking access to employment, service delivery, and/or business opportunities, without regard to their membership in a group protected by law, according to the requirements of Chapter 39 of the Madison General Ordinances. The Affirmative Action Division strives to ensure that appropriate action is taken to eliminate policies, procedures, and/or practices that may create an adverse impact on any protected group. In addition, the Division provides staff support to the Affirmative Action Commission.

**AA/EEO PROGRAM:** Coordinates the development and implementation of the City's Affirmative Action Program. Also coordinates training and investigations of alleged violations of the City's Prohibited Harassment and Discrimination policy.

**CONTRACT COMPLIANCE PROGRAM:** Monitors and enforces the City's equal opportunity and Affirmative Action policies for organizations doing business with the City of Madison. Administers and manages certification, outreach and recruitment, wage compliance, and contract compliance functions for required targeted business programs.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<u>Actual</u>	<u>Adopted</u>	<u>Executive</u>
Total Expenditures	\$ 642,780	\$ 622,303	\$ 600,384
Less Inter-Agency Billings	<u>86,616</u>	<u>68,750</u>	<u>68,750</u>
Net Total	<u>\$ 556,164</u>	<u>\$ 553,553</u>	<u>\$ 531,634</u>

## Disability Rights

The Disability Rights and Services Program coordinates the City's efforts to prevent discrimination on the basis of disability in the delivery of services by City departments and City-funded programs. Assists the City in complying with MGO 39.05, Section 504 of the Rehabilitation Act and the Americans with Disabilities Act (ADA). Provides information, referral, outreach and advocacy services for City residents with disabilities regarding access to City services. Provides staff support to the Commission on People with Disabilities.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 151,876	\$ 95,304	\$ 113,764
Less Inter-Agency Billings	0	0	0
Net Total	\$ 151,876	\$ 95,304	\$ 113,764

## Equal Opportunities

The mission of the Equal Opportunities Division (EOD) is to enable individuals to live and work free of discrimination. EOD is the primary City entity responsible for remedying discrimination complaints brought by individuals in 25 protected classes. Any remedy pursued by the Division is based on the enforcement authority of the Equal Opportunities Ordinance (MGO 39.03), which provides a fair and impartial process for resolving charges of discrimination. EOD Investigators/Conciliators first attempt to resolve complaints via early mediation. If the early mediation is unsuccessful, the investigator makes an initial determination. If the complaint is certified to hearing, the EOC Hearing Examiner sets the schedule; reviews the file, briefs and legal arguments; conducts the hearing; and independently researches and issues decisions appropriate to the record before him. Prior to each hearing, the Hearing Examiner allows an investigator to attempt to resolve the complaint via working out a settlement agreement.

The Division works to prevent discrimination by improving community awareness through community education, presentations, membership in various community organizations, outreach and technical assistance so that individuals, organizations, and businesses have knowledge of the law and understand their rights and responsibilities. Staff members monitor local and national discrimination trends to keep abreast of what is happening. The division has developed presentations that can be presented by staff or interested parties. These presentations are available on-line at [www.cityofmadison.com/DCR](http://www.cityofmadison.com/DCR). As new presentations are developed, they are added to those currently available. In addition, outreach programs can be developed and tailored to meet the needs of a specific audience. EOD staff are recognized as subject matter experts on topics in the civil rights and equal opportunities arena. Currently, the staff is training individuals and community groups on Hate Crimes and the impact that such crimes have on our community. The EOD staff provides staff support to the Equal Opportunities Commission, the EOC Employment Subcommittee, and other committees, as needed when it relates to the Equal Opportunities Ordinance.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 685,240	\$ 756,017	\$ 714,871
Less Inter-Agency Billings	1,962	35,000	42,900
Net Total	\$ 683,277	\$ 721,017	\$ 671,971



**Civil Rights  
Summary by Major Object of Expenditure**

	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2012 Projected</b>	<b>2013 Request</b>	<b>2013 Executive</b>	<b>2013 Adopted</b>
Permanent Salaries	\$ 993,580	\$ 989,659	\$ 989,659	\$ 946,846	\$ 946,846	\$ 0
Hourly Employee Pay	29,211	29,028	29,028	28,652	43,166	0
Overtime Pay	(91)	0	0	0	0	0
Fringe Benefits	356,080	362,556	362,556	346,971	348,626	0
Purchased Services	74,351	63,009	63,009	66,816	66,816	0
Supplies	15,450	19,307	19,307	18,400	18,400	0
Inter-Departmental Charges	11,315	10,065	10,065	5,165	5,165	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ 1,479,896	\$ 1,473,624	\$ 1,473,624	\$ 1,412,850	\$ 1,429,019	\$ 0
Inter-Agency Billings	<u>88,578</u>	<u>103,750</u>	<u>103,750</u>	<u>111,650</u>	<u>111,650</u>	<u>0</u>
Net Budget	<u>\$ 1,391,317</u>	<u>\$ 1,369,874</u>	<u>\$ 1,369,874</u>	<u>\$ 1,301,200</u>	<u>\$ 1,317,369</u>	<u>\$ 0</u>

## Attorney

Agency Number: **02**  
 Budget Function: **General Government**

The City Attorney will provide professional legal representation to the City of Madison as an entity, including ordinance enforcement, legislative counsel services and general counsel services. As the City's lawyers, the Office of the City Attorney engages in three major activities. First, we prosecute violations of the City's laws, enforcing ordinances adopted by the Common Council. Second, we provide legislative counsel, drafting and revising the City's code of ordinances and advising the Common Council and City Boards, Committees and Commissions on the meaning of legislative enactments. Third, we provide general legal counsel and representations to the City, drafting documents, advising City officials and managers on compliance with the law, representing the City in court, negotiating on the City's behalf, and otherwise using legal procedures to support and defend the lawful decisions of City officials and agencies. As attorneys for the City of Madison, the Office of the City Attorney does not provide legal advice to the general public.

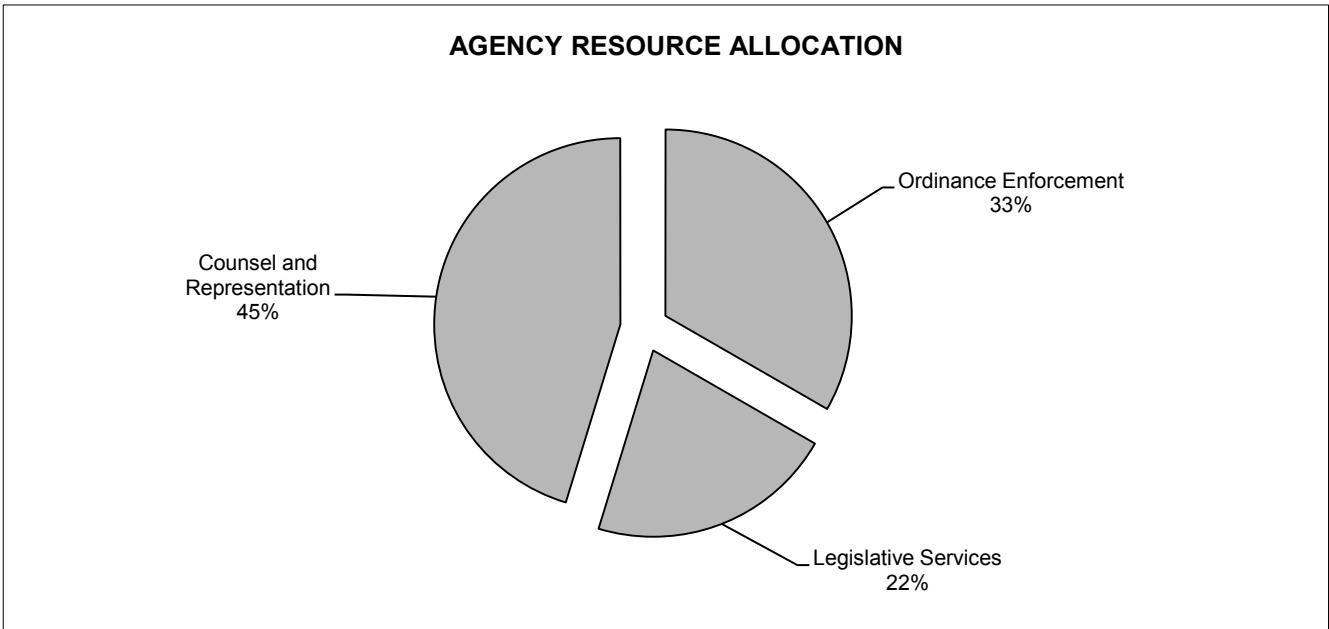
<u>Major Service</u>	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
Ordinance Enforcement	\$ 607,416	\$ 843,969	\$ 843,969	\$ 742,886	\$ 897,393	\$ 0
Legislative Services	473,497	613,511	613,511	651,652	577,122	0
Counsel and Representation	1,448,331	1,160,907	1,160,907	1,218,931	1,218,931	0
<b>Agency Total</b>	<b>\$ 2,529,244</b>	<b>\$ 2,618,388</b>	<b>\$ 2,618,388</b>	<b>\$ 2,613,469</b>	<b>\$ 2,693,446</b>	<b>\$ 0</b>

### Executive Budget Highlights

The Budget includes:

1. A continuing reduction in the budgeted amounts for on-line legal services and book purchases by changing vendors and eliminating paper books for the law library.
2. Leaving vacant a 0.5 FTE Legal Secretary 2 position.
3. Eliminating funding for a UW Law School Program - Prosecution Intern.

**Attorney**



**Budget Service Descriptions:**

**Ordinance Enforcement**

*Goal:* To improve citizens' quality of life by helping enforcement agencies deter conduct which is dangerous or interferes with public health and welfare.

*Service Priorities:* 1. Prosecuting civil enforcement actions including nuisance and injunctive actions as necessary. 2. Providing advice and training to enforcement staff. 3. Researching legal issues raised by new enforcement techniques, recent case law developments and changes in state law. 4. Identifying legal solutions to enforcement problems and drafting appropriate ordinance amendments. 5. Conducting appellate proceedings.

*Objectives:* 1. Conviction of individuals and corporations charged with violations. 2. Fewer tickets and complaints dismissed because of formal or substantive deficiencies. 3. Successful use of new legal mechanisms as well as up-to-date enforcement techniques (e.g., laser radar, drug nuisance actions, intoxilyzers, and in-squad videos). 4. Achieve maximum compliance with ordinances. 5. City prevails in appeals.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 842,801	\$ 1,076,519	\$ 1,129,943
Less Inter-Agency Billings	235,384	232,550	232,550
<b>Net Total</b>	<b>\$ 607,416</b>	<b>\$ 843,969</b>	<b>\$ 897,393</b>

## Legislative Services

*Goal:* To assure that Madison ordinances accurately express the policies chosen by the Mayor and Common Council, that current ordinances are easily available to the public, to advise City officials on legal issues with existing or proposed legislation, and to provide parliamentary and procedural advice to the Common Council and other City bodies.

*Service Priorities:* 1. Draft ordinances requested by the Mayor and alderpersons. 2. Research issues raised by ordinance requests, such as constitutionality, municipal authority, etc., and report the information to the Mayor and Council. 3. Prepare ordinance amendments required by changing state and federal legislation. 4. Publish revised, current ordinances. 5. Advise on parliamentary and procedural issues.

*Objectives:* 1. Provide language needed for consideration of ordinance changes. 2. Provide staff, Mayor and Council with information they need in order to make policy choices. 3. Ensure that ordinances are up to date and take advantage of changes made in state and federal law. 4. Make ordinances as current as possible and as available as possible. 5. Assure that the Common Council and City boards, committees and commissions use proper procedures in considering legislation.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 481,346	\$ 637,961	\$ 601,572
Less Inter-Agency Billings	7,849	24,450	24,450
Net Total	<u>\$ 473,497</u>	<u>\$ 613,511</u>	<u>\$ 577,122</u>

## Counsel and Representation

*Goal One:* To help City officials and agencies carry out their policies in compliance with law.

*Service Priorities:* 1. Prepare, publish, and distribute formal opinions and reports on legal issues affecting City policy. Inform officials and agencies of current legal developments. 2. Prepare and present formal and informal training sessions for City officials and staff. 3. Answer informal legal questions from City officials, staff and committees. 4. Attend meetings of staff teams and public bodies to provide legal advice.

*Objectives:* 1. Agencies, boards and commissions act according to law. 2. City officials and staff request and use City Attorney training to improve their programs. Maximize compliance with laws and minimize exposure to liability. 3. Agencies are encouraged to consider legal issues in planning their programs. 4. Programs and policies incorporate legal advice, and court challenges are minimized.

*Goal Two:* Assure that courts uphold the decisions of the Mayor and the Council, and of those officials and agencies authorized by the Mayor and Council to make decisions.

*Service Priorities:* 1. Represent the City in uninsured litigation. Uninsured litigation is conducted by members of the City Attorney's staff. Uninsured litigation arises when decisions of the Common Council or City boards, commissions and committees are challenged by affected parties. Uninsured litigation could also arise out of contract disputes, out of ordinance or contract enforcement procedures, or out of disciplinary actions that are challenged by employees. Examples of uninsured litigation are challenges to annexations, zoning and other land use decisions, and appeals to Circuit Court from decisions of the Board of Review, Plan Commission, Equal Opportunities Commission, Personnel Board, Zoning Board of Appeals, and similar agencies. 2. Tender insured cases and oversee work of outside counsel. 3. Represent the City in administrative proceedings before City agencies. Examples are Police and Fire Commission proceedings on disciplinary actions brought by the Police Chief and Fire Chief, Public Health Commission proceedings and charges of code violations brought by the Public Health Director, liquor license proceedings before the Alcohol License Review Committee, and Board of Review proceedings on property tax appeals. 4. Represent the Community Development Authority's (CDA) Housing Operations Unit in all of its uninsured litigation. This includes evictions, tenant grievance hearings and appeals, Section 8 claims, lease disputes, contract actions and other litigation. 5. Represent the City in collection actions and tax appeals.

*Objectives:* 1. Support decisions made by City officials and agencies. 2. Work with insurer and with outside counsel to limit the City's exposure to economic loss. 3. Help City staff achieve compliance with rules and laws they are responsible for enforcing. 4. Improve living conditions for residents of CDA housing by achieving court approval of CDA management decisions. 5. Obtain revenue and encourage voluntary payment of sums owed to the City.

*Goal Three:* To protect the City's policy and economic interests in its purchase of services and its other economic and financial dealings.

*Service Priorities:* 1. Draft form contracts and train City staff in their use. 2. Assist agencies in negotiations with contractors, developers, et al., and draft or approve language to which parties agree. 3. Draft and approve other legal documents. 4. Approve signed contracts as to form. 5. Coordinate City policy on contract issues through the staff Contract Group.

*Objectives:* 1. Ensure that form contracts protect the City's policy and economic interests and that form contracts are used regularly. 2. Ensure that individually negotiated agreements protect the City's policy and economic interests; that agreed upon language accurately sets forth the intentions of the parties; and that the requirements of applicable ordinances, statutes, regulations and Council policies are met. 3. Achieve the same objectives as in item 2 for other legal documents. 4. Ensure that contracts do not contain formal deficiencies which might affect their enforceability.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 1,544,668	\$ 1,326,107	\$ 1,384,131
Less Inter-Agency Billings	96,338	165,200	165,200
Net Total	\$ 1,448,331	\$ 1,160,907	\$ 1,218,931

**Attorney  
Summary by Major Object of Expenditure**

	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2012 Projected</b>	<b>2013 Request</b>	<b>2013 Executive</b>	<b>2013 Adopted</b>
Permanent Salaries	\$ 2,053,434	\$ 2,088,088	\$ 2,088,088	\$ 2,089,714	\$ 2,148,391	\$ 0
Hourly Employee Pay	13,429	12,623	12,623	12,623	12,623	0
Overtime Pay	27	0	0	0	0	0
Fringe Benefits	639,404	759,415	759,415	760,005	781,305	0
Purchased Services	113,436	134,533	134,533	124,295	124,295	0
Supplies	44,842	41,850	41,850	45,190	45,190	0
Inter-Departmental Charges	4,244	4,080	4,080	3,842	3,842	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ 2,868,815	\$ 3,040,588	\$ 3,040,588	\$ 3,035,669	\$ 3,115,646	\$ 0
Inter-Agency Billings	<u>339,571</u>	<u>422,200</u>	<u>422,200</u>	<u>422,200</u>	<u>422,200</u>	<u>0</u>
Net Budget	<u>\$ 2,529,244</u>	<u>\$ 2,618,388</u>	<u>\$ 2,618,388</u>	<u>\$ 2,613,469</u>	<u>\$ 2,693,446</u>	<u>\$ 0</u>

## Assessor

Agency Number: **35**  
Budget Function: **General Government**

The mission of the City Assessor's Office is to annually assess all taxable real and personal property at full value and to be widely recognized as a model operation with a reputation for satisfying customers with prompt, courteous and professional service. Programs will be administered in a manner that assures public confidence in accuracy, productivity, and fairness. Work will be performed in accordance with WI State Statutes, Madison General Ordinances, Department of Revenue mandates, and related case law.

<u>Major Service</u>	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
Assessor	2,207,126	2,183,524	2,183,524	2,074,256	2,280,184	0
<b>Agency Total</b>	<u>\$ 2,207,126</u>	<u>\$ 2,183,524</u>	<u>\$ 2,183,524</u>	<u>\$ 2,074,256</u>	<u>\$ 2,280,184</u>	<u>\$ 0</u>

### Executive Budget Highlights

This Budget includes:

1. Restoration of funding for two full-time Assessment Technicians in the amount of \$141,905.
2. Restored funding in the amount of \$59,023 for one vacant Property Appraiser 3 position that was unfunded in 2012.
3. Restoration of \$5,000 in funding for an hourly Administrative Clerk 1 position.

**Assessor**

**Budget Service Descriptions:**

**Assessor**

The mission of the City Assessor is to annually assess all taxable real and personal property at full value, and to maintain complete and accurate assessment rolls and property information records.

<b>Service Summary</b>			
	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2013 Executive</b>
Total Expenditures	\$ 2,207,126	\$ 2,183,524	\$ 2,280,184
Less Inter-Agency Billings	0	0	0
Net Total	<u>\$ 2,207,126</u>	<u>\$ 2,183,524</u>	<u>\$ 2,280,184</u>

**Assessor  
Summary by Major Object of Expenditure**

	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2012 Projected</b>	<b>2013 Request</b>	<b>2013 Executive</b>	<b>2013 Adopted</b>
Permanent Salaries	\$ 1,445,814	\$ 1,469,338	\$ 1,469,338	\$ 1,381,069	\$ 1,521,882	\$ 0
Hourly Employee Pay	14,878	4,596	4,596	0	4,488	0
Overtime Pay	4,303	1,123	1,123	1,100	1,100	0
Fringe Benefits	572,797	534,046	534,046	501,477	553,104	0
Purchased Services	127,268	123,500	123,500	129,529	138,529	0
Supplies	27,974	34,050	34,050	45,020	45,020	0
Inter-Departmental Charges	14,092	16,871	16,871	16,061	16,061	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	0	0	0	0	0	0
Total Expenditures	\$ 2,207,126	\$ 2,183,524	\$ 2,183,524	\$ 2,074,256	\$ 2,280,184	\$ 0
Inter-Agency Billings	0	0	0	0	0	0
Net Budget	<u>\$ 2,207,126</u>	<u>\$ 2,183,524</u>	<u>\$ 2,183,524</u>	<u>\$ 2,074,256</u>	<u>\$ 2,280,184</u>	<u>\$ 0</u>



## Clerk

Agency Number: **45**  
Budget Function: **General Government**

The Madison City Clerk's Office is the gateway to open government. Our team professionally provides Madison with access to open meetings, open records, impartial license administration, and fair, secure and transparent elections.

<u>Major Service</u>	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
Clerk	1,151,120	1,796,500	1,796,500	1,245,397	1,298,397	0
<b>Agency Total</b>	<b>\$ 1,151,120</b>	<b>\$ 1,796,500</b>	<b>\$ 1,796,500</b>	<b>\$ 1,245,397</b>	<b>\$ 1,298,397</b>	<b>\$ 0</b>

### Executive Budget Highlights

The Budget includes:

1. Funding for two elections. A reduction of two election officials from each polling place for both the February and April elections will be realized, resulting in staffing levels of 7 election officials per polling place in February and 11 election officials per polling place in April.
2. Additional funding of \$53,000 for a new Certified Municipal Clerk position. The addition of this position will serve to provide significant relief in the area of health related licenses, and will also reduce pressure on overtime.

**Clerk**

**Budget Service Descriptions:**

**Clerk**

The Madison City Clerk's Office is the gateway to open government. The team professionally provides Madison with access to open meetings, open records, impartial license administration, and fair, secure and transparent elections.

<b>Service Summary</b>			
	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2013 Executive</b>
Total Expenditures	\$ 1,161,246	\$ 1,796,500	\$ 1,298,397
Less Inter-Agency Billings	10,126	0	0
Net Total	<u>\$ 1,151,120</u>	<u>\$ 1,796,500</u>	<u>\$ 1,298,397</u>

**Clerk**

**Summary by Major Object of Expenditure**

	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2012 Projected</b>	<b>2013 Request</b>	<b>2013 Executive</b>	<b>2013 Adopted</b>
Permanent Salaries	\$ 306,283	\$ 339,171	\$ 339,171	\$ 359,991	\$ 398,876	\$ 0
Hourly Employee Pay	7,200	49,156	49,156	13,000	13,000	0
Overtime Pay	77,965	30,638	30,638	25,000	25,000	0
Fringe Benefits	155,142	132,874	132,874	135,547	149,662	0
Purchased Services	423,704	1,065,501	1,065,501	527,742	527,742	0
Supplies	188,297	176,400	176,400	181,050	181,050	0
Inter-Departmental Charges	2,657	2,760	2,760	3,067	3,067	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ 1,161,246	\$ 1,796,500	\$ 1,796,500	\$ 1,245,397	\$ 1,298,397	\$ 0
Inter-Agency Billings	<u>10,126</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Net Budget	<u>\$ 1,151,120</u>	<u>\$ 1,796,500</u>	<u>\$ 1,796,500</u>	<u>\$ 1,245,397</u>	<u>\$ 1,298,397</u>	<u>\$ 0</u>

## Treasurer

Agency Number:     **46**  
Budget Function:    **General Government**

The City Treasurer's Office is responsible for the receipt and investment of all City revenues. The mission is to be widely recognized as a model operation with a reputation for satisfying customers with prompt, courteous and professional service. Programs will be administered in a manner that assures public confidence in accuracy, productivity and fairness. Work will be performed in accordance with Wisconsin State Statutes, Madison General Ordinances and related case law.

<u>Major Service</u>	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
Treasurer	523,727	587,941	587,941	556,501	558,543	0
<b>Agency Total</b>	<u>\$ 523,727</u>	<u>\$ 587,941</u>	<u>\$ 587,941</u>	<u>\$ 556,501</u>	<u>\$ 558,543</u>	<u>\$ 0</u>

### Executive Budget Highlights

The Budget includes:

- 1 . An increase in interagency charges to the Water Utility, related to the planned transition to monthly water billings.

**Treasurer**

**Budget Service Descriptions:**

**Treasurer**

The mission of the City Treasurer is to promptly receipt, safeguard and invest all City revenues accurately and efficiently, and to maintain complete and accurate tax assessment/payment records.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 794,000	\$ 862,620	\$ 869,761
Less Inter-Agency Billings	<u>270,273</u>	<u>274,679</u>	<u>311,218</u>
Net Total	<u>\$ 523,727</u>	<u>\$ 587,941</u>	<u>\$ 558,543</u>

**Treasurer  
Summary by Major Object of Expenditure**

	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2013</b>	<b>2013</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Projected</b>	<b>Request</b>	<b>Executive</b>	<b>Adopted</b>
Permanent Salaries	\$ 295,288	\$ 292,101	\$ 292,101	\$ 291,869	\$ 293,367	\$ 0
Hourly Employee Pay	0	0	0	0	0	0
Overtime Pay	(502)	0	0	0	0	0
Fringe Benefits	96,374	106,033	106,033	105,948	106,492	0
Purchased Services	335,256	403,668	403,668	404,793	404,793	0
Supplies	66,654	59,975	59,975	64,300	64,300	0
Inter-Departmental Charges	930	843	843	809	809	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ 794,000	\$ 862,620	\$ 862,620	\$ 867,719	\$ 869,761	\$ 0
Inter-Agency Billings	<u>270,273</u>	<u>274,679</u>	<u>274,679</u>	<u>311,218</u>	<u>311,218</u>	<u>0</u>
Net Budget	<u>\$ 523,727</u>	<u>\$ 587,941</u>	<u>\$ 587,941</u>	<u>\$ 556,501</u>	<u>\$ 558,543</u>	<u>\$ 0</u>

## Finance

Agency Number: **33**  
 Budget Function: **General Government**

The mission of the City Finance Department is to enhance the financial health of the City and provide stewardship of City resources through financial information, advice and support to the public, employees, City agencies and policymakers.

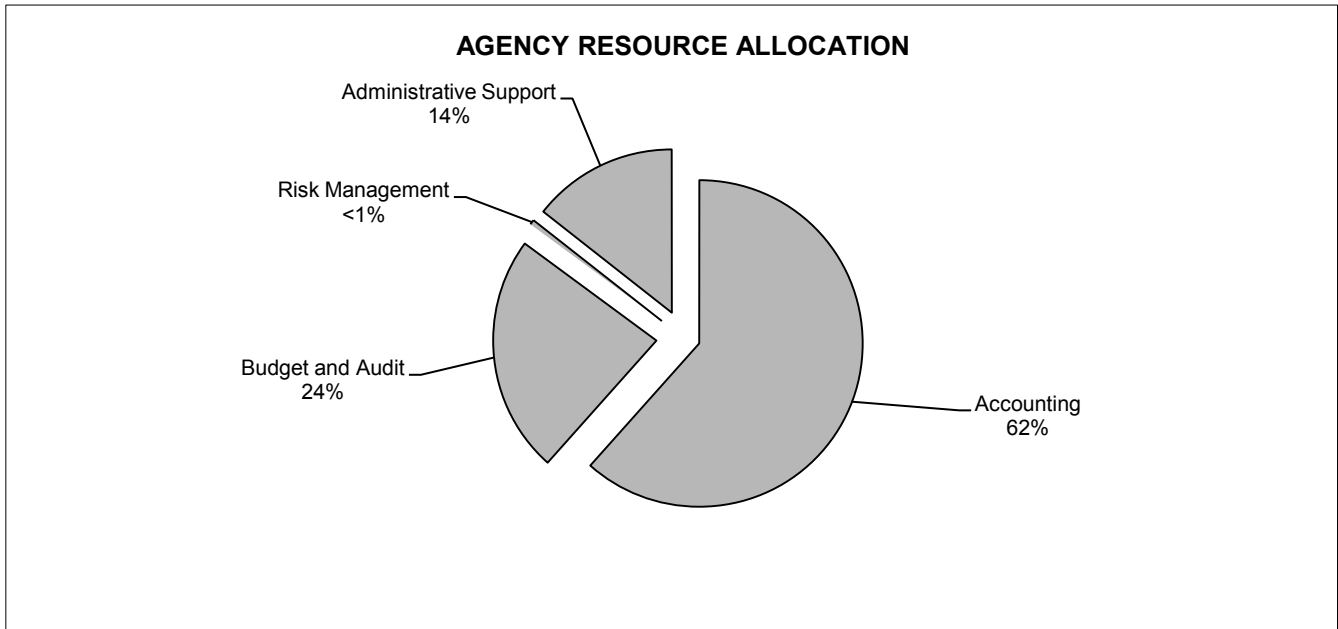
<u>Major Service</u>	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
Accounting	\$ 1,705,624	\$ 1,676,775	\$ 1,675,345	\$ 1,612,985	\$ 1,912,985	\$ 0
Budget and Audit	719,698	651,808	651,808	730,217	730,217	0
Risk Management	47,600	38,417	38,597	15,425	15,425	0
Administrative Support	464,474	445,037	446,287	390,113	447,386	0
<b>Agency Total</b>	<u>\$ 2,937,396</u>	<u>\$ 2,812,037</u>	<u>\$ 2,812,037</u>	<u>\$ 2,748,740</u>	<u>\$ 3,106,013</u>	<u>\$ 0</u>

### Executive Budget Highlights

The Budget includes:

1. Deleting one vacant position of Account Clerk 2 in the Ambulance Accounting section.
2. Reassigning one filled position of Account Clerk 3 from Ambulance Accounting to General Accounting, and eliminating the funding for one vacant position of Account Clerk 2 in the General Accounting section.
3. Funding for the administrative costs associated with using a third party administrator for ambulance billing.

**Finance**



**Budget Service Descriptions:**

**Accounting**

Responsible for the ongoing accounting operations of the City including, but not limited to, accounts payable and receivable, revenue accounting, cash accounting, bank reconciliations, City loan programs and related internal control systems, as well as capital asset management and financial statement preparation. Responsible for the development, coordination and implementation of the City's accounting and financial reporting systems, including the City's Annual Report. Serve as liaison to independent auditors. In conjunction with Information Technology staff and software vendors, develop and oversee the utilization of the City's automated financial accounting system. The City's enterprise accounting staff analyze and interpret accounting data and perform internal accounting functions for the City's Housing Operations Unit, as well as provide financial/management assistance to the City's various enterprises and utilities. Maintains a centralized payroll system for all City agencies. Includes responsibility for processing and maintaining systems for deductions/billing for employee health and life insurance, deferred compensation, worker's compensation, unemployment compensation, Wisconsin Retirement System, flexible spending, direct deposit, income continuation insurance, as well as a variety of other payroll deductions. Assists Human Resources with labor negotiation strategies and contract administration. Responsible for directing and coordinating the procurement of equipment, supplies and services required by the City. Program functions include developing City purchasing policies and procedures, encumbrance management, negotiating and administering contracts, providing support, information, and/or making recommendations on type or availability and costs (considering benefits, effectiveness, and efficiency) of equipment, supplies and services.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 2,098,689	\$ 2,052,609	\$ 2,289,697
Less Inter-Agency Billings	393,065	375,834	376,712
<b>Net Total</b>	<b>\$ 1,705,624</b>	<b>\$ 1,676,775</b>	<b>\$ 1,912,985</b>

## Budget and Audit

Responsible for preparing the City's annual capital and operating budgets, as well as providing assistance to City agencies with budget development and analysis. Performs financial, compliance and performance reviews of City agencies and other entities which have contracts with the City. Prepares report on federal and state financial assistance and the City's indirect cost allocation plan. Coordinates the City's efforts to identify and secure outside grant funding.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 746,234	\$ 687,241	\$ 769,119
Less Inter-Agency Billings	<u>26,536</u>	<u>35,433</u>	<u>38,902</u>
Net Total	<u>\$ 719,698</u>	<u>\$ 651,808</u>	<u>\$ 730,217</u>

## Risk Management

Responsible for administration of the City's general liability, auto liability, property and other miscellaneous insurance programs and acts as the liaison between the City and the Wisconsin Municipal Mutual Insurance Company (WMMIC). Risk Management also monitors the insurance requirements of City contracts and investigates the appropriateness of claims against the City. Risk Management is also responsible for the implementation, administration and continued enhancement of the City Safety and Worker's Compensation programs.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 280,483	\$ 277,815	\$ 280,073
Less Inter-Agency Billings	<u>232,883</u>	<u>239,398</u>	<u>264,648</u>
Net Total	<u>\$ 47,600</u>	<u>\$ 38,417</u>	<u>\$ 15,425</u>

## Administrative Support

Provides clerical and office services to City agencies. In addition to Administrative Support Team staff who are assigned to various City agencies to assist with both special projects and day-to-day operations, a centralized Document Services Unit provides confidential word processing services, as well as software support to City agencies, application conversion, website administration and assistance with agency budget preparation. This Unit develops and prepares newsletters and brochures, complex financial schedules, database management, routine documents, and can provide Braille output of a variety of documents upon request.

<b>Service Summary</b>			
	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2013 Executive</b>
Total Expenditures	\$ 519,712	\$ 504,940	\$ 502,831
Less Inter-Agency Billings	55,238	59,903	55,445
Net Total	<u>\$ 464,474</u>	<u>\$ 445,037</u>	<u>\$ 447,386</u>

## Finance Summary by Major Object of Expenditure

	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2012 Projected</b>	<b>2013 Request</b>	<b>2013 Executive</b>	<b>2013 Adopted</b>
Permanent Salaries	\$ 2,392,593	\$ 2,366,465	\$ 2,366,465	\$ 2,362,196	\$ 2,404,216	\$ 0
Hourly Employee Pay	1,795	10,649	10,649	10,487	10,487	0
Overtime Pay	10,029	0	0	3,500	3,500	0
Fringe Benefits	973,969	860,240	860,240	859,147	874,400	0
Purchased Services	179,380	198,347	198,297	194,146	494,146	0
Supplies	43,508	44,700	43,500	43,300	43,300	0
Inter-Departmental Charges	43,844	42,205	42,205	11,671	11,671	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	0	0	0	0	0	0
Total Expenditures	<u>\$ 3,645,118</u>	<u>\$ 3,522,605</u>	<u>\$ 3,521,355</u>	<u>\$ 3,484,447</u>	<u>\$ 3,841,720</u>	<u>\$ 0</u>
Inter-Agency Billings	<u>707,722</u>	<u>710,568</u>	<u>709,318</u>	<u>735,707</u>	<u>735,707</u>	<u>0</u>
Net Budget	<u>\$ 2,937,396</u>	<u>\$ 2,812,037</u>	<u>\$ 2,812,037</u>	<u>\$ 2,748,740</u>	<u>\$ 3,106,013</u>	<u>\$ 0</u>



## Information Technology

Agency Number: **34**  
 Budget Function: **General Government**

The Information Technology Department (IT) provides services to all City agencies in the areas of computer usage, software development, personal computer support, mobile computing, telephones, network communications, computer training, and general IT consulting. The Department supports a wide variety of hardware, software, and a large wide-area telecommunications network which is in operation twenty four hours a day, seven days a week, and is connected to other computer networks at the county, state, and federal levels. The Department also supports a wide variety of software from email to document management systems to enterprise databases, facilitates the dissemination of City information to the public via the City website, and provides the ability for the public to conduct business with the City via the internet. In addition, the IT Department's City Channel unit provides television and internet streaming coverage of public meetings, thereby promoting public access, open government, and transparency.

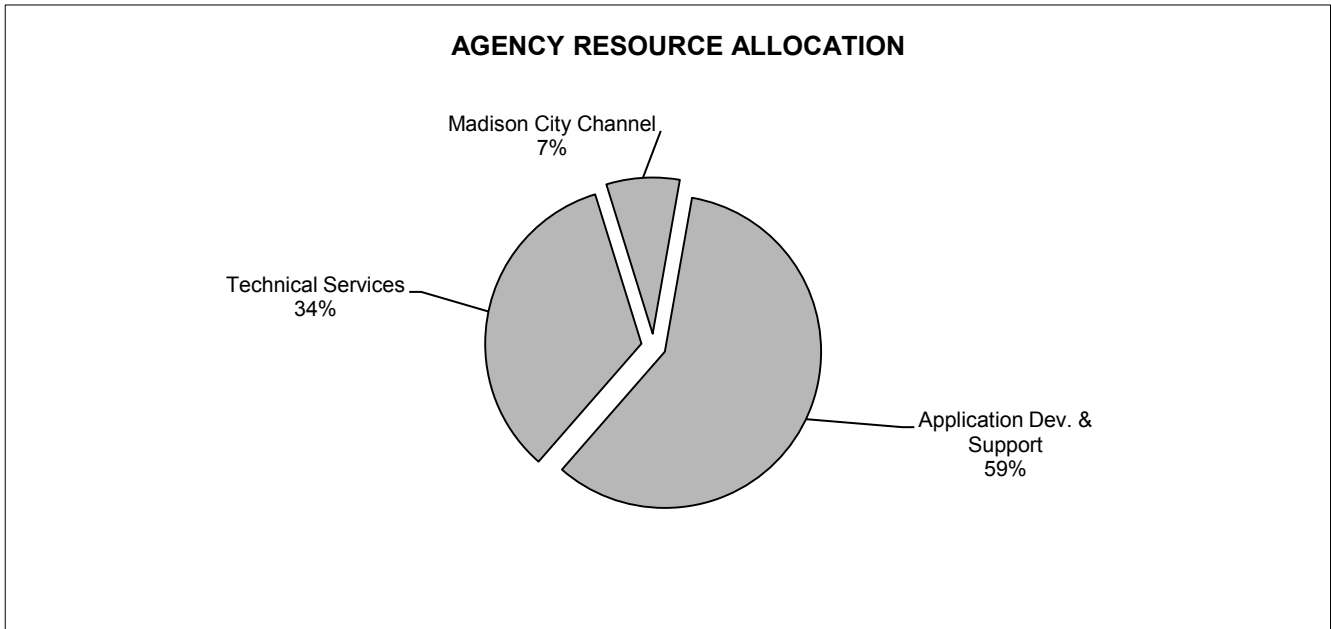
<u>Major Service</u>	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
Application Dev. & Support	\$ 2,270,784	\$ 3,301,628	\$ 3,429,628	\$ 3,102,784	\$ 3,330,184	\$ 0
Technical Services	2,163,205	1,806,706	1,806,706	1,823,652	1,918,586	0
Madison City Channel	<u>440,602</u>	<u>409,748</u>	<u>409,748</u>	<u>363,742</u>	<u>430,085</u>	<u>0</u>
<b>Agency Total</b>	<u>\$ 4,874,591</u>	<u>\$ 5,518,082</u>	<u>\$ 5,646,082</u>	<u>\$ 5,290,178</u>	<u>\$ 5,678,855</u>	<u>\$ 0</u>

### Executive Budget Highlights

The Budget includes:

1. Funding for the continuation of existing services.

## Information Technology



### **Budget Service Descriptions:**

#### **Application Dev. and Support**

Application Development and Support is responsible for databases and database software, the City's website and EmployeeNet, the Electronic Document Management System (EDMS), the centralized Geographic Information System (GIS), and support for enterprise applications such as the SxD Financial System, Legistar, Crystal Reports, and all permitting, licensing, asset management and land/planning applications. Some of the functions IT staff perform are: systems analysis and design; systems integration; project management; database administration (creating new databases and monitoring usage of databases); programming; researching software solutions; maintenance of existing applications including upgrades; developing and administering the City's website (both the Internet and EmployeeNet); administering and maintaining the EDMS which includes designing and developing interfaces with other applications; establishing and maintaining a centralized repository for GIS; and administering report writing tools.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 2,424,621	\$ 3,369,878	\$ 3,385,197
Less Inter-Agency Billings	<u>153,837</u>	<u>68,250</u>	<u>55,013</u>
<b>Net Total</b>	<b><u>\$ 2,270,784</u></b>	<b><u>\$ 3,301,628</u></b>	<b><u>\$ 3,330,184</u></b>

## Technical Services

This division operates and maintains a network of approximately 250 servers, 1,350 personal computers, 700 laptop/tablet computers, and 360 network printers. This equipment is located in 80 different locations throughout the City of Madison and is attached to the network using a wide variety of connection media and devices which include: City-owned and maintained fiber optic cable; point-to-point wireless; DSL; and cable. Mobile data computers, installed in all public safety vehicles, are supported and maintained as part of this service. A City-owned wireless hotspot network, with locations throughout the City, allows police and fire personnel to access mission critical information located on the City network. In addition to planning and implementing network infrastructure changes and upgrades, this section installs server and desktop PC hardware, manages the 3,000 account enterprise electronic messaging system (currently Microsoft Exchange), and implements software upgrades and security patches. The Help Desk fields over 25,000 calls per year. Support for the City's nearly 2,300 telephones, which includes nearly 1,600 Voice Over IP telephones and 1,700 voice mailboxes, is also provided by the Technical Services section. Over 150 IP-based digital video surveillance cameras, located throughout the City, is one of the largest areas of growth for support and network infrastructure resources. Technical Services also implements and supports the enterprise collaboration tool, Microsoft SharePoint. The first non-pilot implementations were made in early 2012. Two noteworthy projects include the Police Department's Special Investigations Unit and the Neighborhood Resource Teams' sites. Future expansion is planned as staff resources allow. Staying current with the latest IT security, hardware, and software technologies, and recommending implementation of these technologies where appropriate are also important functions of this section.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 2,331,082	\$ 2,117,572	\$ 2,278,295
Less Inter-Agency Billings	167,877	310,866	359,709
Net Total	\$ 2,163,205	\$ 1,806,706	\$ 1,918,586

## Madison City Channel

Programming on the Madison City Channel, as set forth in its mission statement, includes live gavel-to-gavel coverage of the meetings of the Madison Common Council, Dane County Board of Supervisors, the City's annual budget hearings, as well as taped replays of those meetings and online archives. Other local government meetings cablecast on the Madison City Channel include Citizens' Advisory Commission on People with Disabilities, Board of Estimates, and Plan Commission. Coverage of these meetings provides an information link between the public and local government. This promotes citizen involvement, government accountability, and government accessibility.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 495,575	\$ 452,548	\$ 457,585
Less Inter-Agency Billings	54,973	42,800	27,500
Net Total	\$ 440,602	\$ 409,748	\$ 430,085

**Information Technology  
Summary by Major Object of Expenditure**

	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2012 Projected</b>	<b>2013 Request</b>	<b>2013 Executive</b>	<b>2013 Adopted</b>
Permanent Salaries	\$ 3,057,754	\$ 3,205,273	\$ 3,205,273	\$ 3,176,507	\$ 3,225,181	\$ 0
Hourly Employee Pay	38,733	18,383	18,383	19,000	19,000	0
Overtime Pay	24,997	5,617	5,617	5,600	5,600	0
Fringe Benefits	1,039,070	1,166,371	1,166,371	1,155,997	1,173,666	0
Purchased Services	1,004,292	1,446,943	1,574,943	1,292,809	1,603,443	0
Supplies	27,879	40,550	40,550	36,621	36,621	0
Inter-Departmental Charges	58,553	56,861	56,861	45,866	57,566	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ 5,251,278	\$ 5,939,998	\$ 6,067,998	\$ 5,732,400	\$ 6,121,077	\$ 0
Inter-Agency Billings	<u>376,687</u>	<u>421,916</u>	<u>421,916</u>	<u>442,222</u>	<u>442,222</u>	<u>0</u>
Net Budget	<u>\$ 4,874,591</u>	<u>\$ 5,518,082</u>	<u>\$ 5,646,082</u>	<u>\$ 5,290,178</u>	<u>\$ 5,678,855</u>	<u>\$ 0</u>

## Human Resources

Agency Number: **38**  
 Budget Function: **General Government**

The mission of the Human Resources Department is to serve the City by recruiting, developing and sustaining a diverse, highly qualified and productive work force.

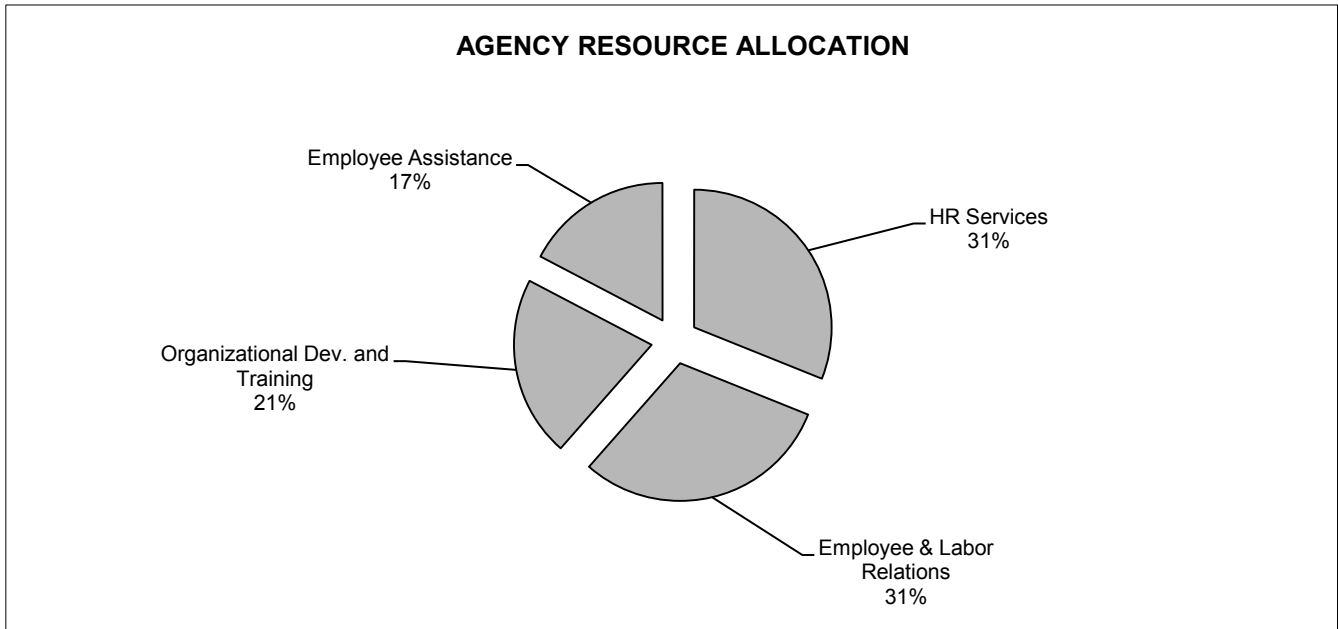
<u>Major Service</u>	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
HR Services	\$ 989,875	\$ 510,631	\$ 520,631	\$ 494,083	\$ 514,083	\$ 0
Employee & Labor Relations	235,364	263,021	263,021	502,815	502,815	0
Classification Comp. Benefits	231,427	395,049	395,049	0	0	0
Organizational Dev. and Training	284,992	351,677	341,677	350,635	350,635	0
Employee Assistance	155,355	199,613	199,613	286,458	286,458	0
<b>Agency Total</b>	<u>\$ 1,897,013</u>	<u>\$ 1,719,991</u>	<u>\$ 1,719,991</u>	<u>\$ 1,633,991</u>	<u>\$ 1,653,991</u>	<u>\$ 0</u>

### Executive Budget Highlights

The Budget includes:

1. Establishment of the "HR Services" and "Employee and Labor Relations" Units to replace the "Employment" and "Labor Relations" Units and elimination of the "Classification Comp. Benefits" Unit.
2. Partial restoration of funding for advertising associated with recruitment of \$20,000 resulting in a net reduction in this line item of \$22,000.

## Human Resources



### **Budget Service Descriptions:**

#### **HR Services**

The HR Services unit provides strategic Human Resources (HR) support to departments throughout the City in order to assist departments in achieving departmental goals and to fully utilize available HR services. The HR Services Unit also develops and implements recruitment and selection strategies, assists in the implementation of organizational changes including the classification and reclassification of employees and positions, working with the Personnel Board, and providing general human resources support.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 1,175,682	\$ 707,454	\$ 704,537
Less Inter-Agency Billings	<u>185,807</u>	<u>196,823</u>	<u>190,454</u>
Net Total	<u>\$ 989,875</u>	<u>\$ 510,631</u>	<u>\$ 514,083</u>

## Employee & Labor Relations

Currently, the majority of the City's labor force is represented by 12 labor unions. The Employee and Labor Relations unit fulfills the City's obligations for contract negotiation, interpretation, and administration. Additionally, this unit is responsible for the administration of FMLA, disability leave and layoff, and the development and implementation of employee benefits. As the City transitions to a new way of operating under new labor and employment laws, this unit will lead the transition and be responsible for working with labor unions and City management and staff in order to identify the most appropriate means of operation.

<b>Service Summary</b>			
	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2013 Executive</b>
Total Expenditures	\$ 235,364	\$ 263,021	\$ 502,815
Less Inter-Agency Billings	<u>0</u>	<u>0</u>	<u>0</u>
Net Total	<u>\$ 235,364</u>	<u>\$ 263,021</u>	<u>\$ 502,815</u>

## Classification Comp. Benefits

This Unit was eliminated and the services were absorbed by the "HR Services" and "Employee and Labor Relations" Units.

<b>Service Summary</b>			
	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2013 Executive</b>
Total Expenditures	\$ 231,427	\$ 395,049	\$ 0
Less Inter-Agency Billings	<u>0</u>	<u>0</u>	<u>0</u>
Net Total	<u>\$ 231,427</u>	<u>\$ 395,049</u>	<u>\$ 0</u>

## Organizational Dev. and Training

The Office of Organizational Development and Training is to be a catalyst for creating a City culture committed to learning, teamwork, and quality. To accomplish these goals, the office has as its primary responsibilities the coordination of the City's internal and external training resources; management of the City's Quality Improvement and Customer Service initiatives; facilitation of the City-wide and agency planning initiatives; and organizational development, consultation, and intervention.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 298,145	\$ 351,677	\$ 365,635
Less Inter-Agency Billings	13,153	0	15,000
Net Total	<u>\$ 284,992</u>	<u>\$ 351,677</u>	<u>\$ 350,635</u>

## Employee Assistance

The Employee Assistance Program (EAP) provides confidential assistance to City employees, families, partners, or anyone of significance to the employee, whose personal problems affect, or have the potential to affect, personal well-being and/or job performance. Services include providing education and referral to resources; consultation and problem-solving for all employees, as well as providing supervisor consultation; critical incident stress management services; workshops and seminars; training of facilitators, Madison Police Department Peer Support Officers, managers/supervisors and union representatives.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 155,355	\$ 199,613	\$ 286,458
Less Inter-Agency Billings	0	0	0
Net Total	<u>\$ 155,355</u>	<u>\$ 199,613</u>	<u>\$ 286,458</u>



**Human Resources  
Summary by Major Object of Expenditure**

	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2012 Projected</b>	<b>2013 Request</b>	<b>2013 Executive</b>	<b>2013 Adopted</b>
Permanent Salaries	\$ 1,223,424	\$ 1,222,700	\$ 1,222,700	\$ 1,227,192	\$ 1,227,192	\$ 0
Hourly Employee Pay	2,503	9,098	9,098	4,095	4,095	0
Overtime Pay	6,689	0	0	0	0	0
Fringe Benefits	634,329	444,878	444,878	445,938	445,938	0
Purchased Services	163,127	172,594	172,594	113,426	133,426	0
Supplies	24,802	28,250	28,250	11,250	11,250	0
Inter-Departmental Charges	41,098	39,294	39,294	37,544	37,544	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ 2,095,973	\$ 1,916,814	\$ 1,916,814	\$ 1,839,445	\$ 1,859,445	\$ 0
Inter-Agency Billings	<u>198,960</u>	<u>196,823</u>	<u>196,823</u>	<u>205,454</u>	<u>205,454</u>	<u>0</u>
Net Budget	<u>\$ 1,897,013</u>	<u>\$ 1,719,991</u>	<u>\$ 1,719,991</u>	<u>\$ 1,633,991</u>	<u>\$ 1,653,991</u>	<u>\$ 0</u>

## Monona Terrace Convention Center

Agency Number: **11**  
 Budget Function: **Convention Center**

The mission of Monona Terrace Community and Convention Center is to be a high quality, customer-focused facility that serves as a community gathering place, a tourist destination and a catalyst for economic activity for the City of Madison, Dane County and the State of Wisconsin.

<u>Major Service</u>	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
Community Convention Center	0	0	0	0	0	0
<b>Agency Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

### Executive Budget Highlights

The Budget includes:

1. Funding for the net operating expense (subsidy) of Monona Terrace, which is derived from the Room Tax. (See separate "Room Tax Fund" in the Special Fund Statements section of the budget.) The subsidy provided in the Executive Budget is \$2,904,721, which includes a Payment in Lieu of Tax (PILOT) of \$325,700.
2. Funding of \$109,608 for the Greater Madison Convention and Visitors Bureau (GMCVB) for specific convention marketing.
3. Deletion of 4.25 FTE authorized positions (1.25 FTE Clerk Typist 2, 1.0 FTE Program Assistant 2, 1.0 FTE AV Technician, and 1.0 FTE Operations Worker) that have been vacant and unfunded for several years.
4. Avoiding use of reserves to maintain current funding levels.
5. Establishing the authorized level of City subsidy for Monona Terrace Community and Convention Center in 2013 and establishing the authorized permanent staff positions as adopted. All other amounts, except permanent salary and debt service, are provided as informational in order to determine the authorized subsidy level and may, in the course of the year, be adjusted by the City Finance Director to reflect income generated by Monona Terrace, if such adjustments do not increase the authorized level of subsidy or increase debt service.

**Monona Terrace Convention Center**

**Budget Service Descriptions:**

**Community Convention Center**

The Monona Terrace Community and Convention Center serves the community in three ways: as a convention center attracting new dollars to Madison and Dane County, as a tourism destination, and as a community center for the citizens of our community.

<b>Service Summary</b>			
	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2013 Executive</b>
Total Expenditures	\$ 7,274,437	\$ 7,131,817	\$ 7,078,339
Less Inter-Agency Billings	7,274,437	7,131,817	7,078,339
Net Total	\$ 0	\$ 0	\$ 0

**Monona Terrace Convention Center  
Summary by Major Object of Expenditure**

	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2012 Projected</b>	<b>2013 Request</b>	<b>2013 Executive</b>	<b>2013 Adopted</b>
Permanent Salaries	\$ 2,820,008	\$ 2,877,963	\$ 2,877,963	\$ 2,887,661	\$ 2,887,661	\$ 0
Hourly Employee Pay	405,148	336,396	336,396	363,222	363,222	0
Overtime Pay	29,708	48,166	48,166	30,200	30,200	0
Fringe Benefits	1,240,570	1,109,760	1,109,760	1,115,514	1,115,514	0
Purchased Services	1,736,098	1,776,390	1,745,656	1,714,479	1,714,479	0
Supplies	474,754	453,108	462,880	448,830	448,830	0
Inter-Departmental Charges	135,977	148,103	148,103	154,846	154,846	0
Debt/Other Financing Uses	432,174	352,459	378,304	363,587	363,587	0
Capital Assets	0	29,473	29,473	0	0	0
<b>Total Expenditures</b>	<b>\$ 7,274,437</b>	<b>\$ 7,131,817</b>	<b>\$ 7,136,700</b>	<b>\$ 7,078,339</b>	<b>\$ 7,078,339</b>	<b>\$ 0</b>
<b>Inter-Agency Billings</b>	<b>7,274,437</b>	<b>7,131,817</b>	<b>7,136,700</b>	<b>7,078,339</b>	<b>7,078,339</b>	<b>0</b>
<b>Net Budget</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

## Engineering

Agency Number: **53**  
 Budget Function: **Public Works**

The Engineering Division is responsible for the design, supervision and inspection of all street, highway, sidewalk and bike path construction; all City surveying and mapping operations including maintenance of the City's Official Map, street and utility records; management of the Madison Storm Water and Sanitary Sewer Utilities, the review of land use changes for public works feasibility; the research and development services supporting the solid waste management program; and the preparation of various studies relating to Public Works.

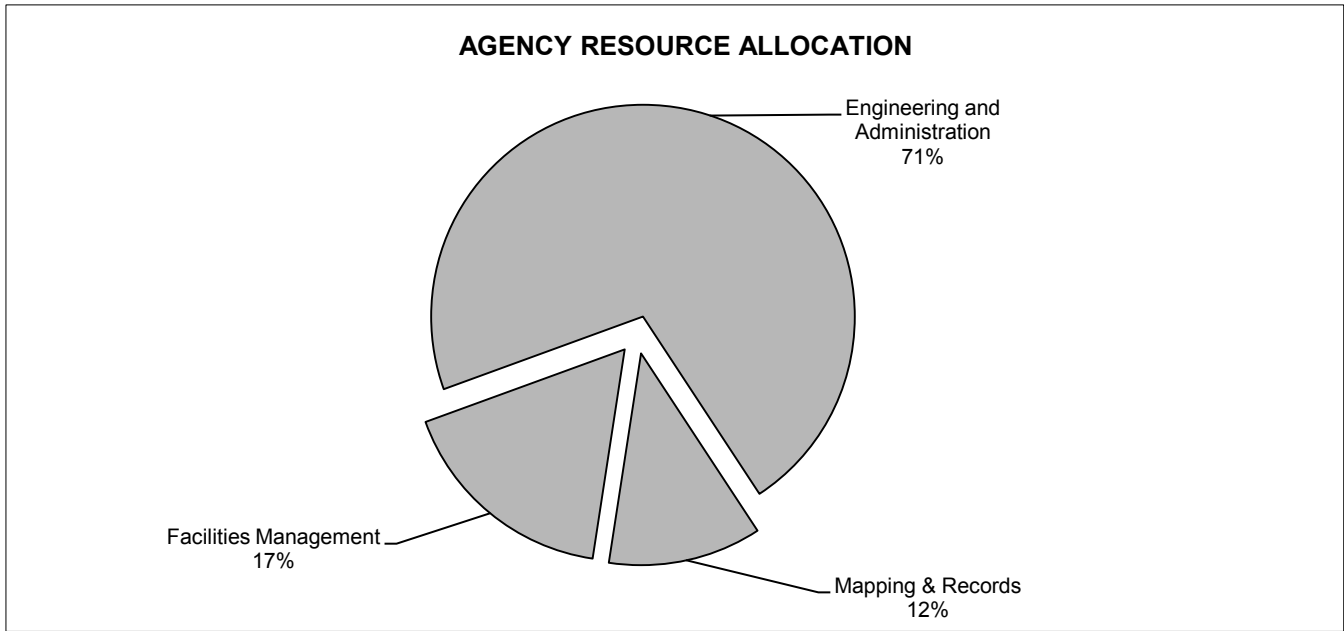
<u>Major Service</u>	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
Engineering and Administration	\$ 2,918,821	\$ 2,562,631	\$ 2,562,631	\$ 2,434,443	\$ 2,469,443	\$ 0
Mapping & Records	478,800	457,412	457,412	403,776	403,776	0
Facilities Management	598,957	587,003	619,710	589,448	589,448	0
<b>Agency Total</b>	<u>\$ 3,867,214</u>	<u>\$ 3,607,046</u>	<u>\$ 3,607,046</u>	<u>\$ 3,447,900</u>	<u>\$ 3,482,900</u>	<u>\$ 0</u>

### Executive Budget Highlights

The Budget includes:

1. Restoration of \$35,000 for weekly median maintenance.

## Engineering



### **Budget Service Descriptions:**

#### **Engineering and Administration**

The Engineering and Administration service provides for the review and design of streets, bridges, and bikeways. Citizen involvement in projects undertaken is a high priority as is quality design of the various projects. This program involves local streets, collector streets, arterial streets, bikeways, and other path systems which are condition rated every other year. Maintaining the safety of the City's bridges through biannual inspections, routine maintenance and scheduled rehabilitation and replacement is part of this program. Other services provided include review of Plats and Certified Survey Maps, conditional use applications, and planned unit developments to ensure that they are compatible with future transportation needs.

This service also provides for the maintenance of sidewalks through the general sidewalk repair and rehabilitation program including construction of accessible ramps. The sidewalk rebate program, a program which allows residents to replace their own sidewalk and obtain a rebate for a portion of the cost is also administered. The City has a ten year sidewalk repair program which provides for the repair of all the City's sidewalk over a ten year period.

This service also provides environmental engineering and planning for the City. Responsibilities include managing the City's closed landfills, coordinating the remediation of soil and groundwater contamination, performing environmental audits, supervising fuel tanks and oil disposal sites, managing leaking underground storage tanks/ERP sites, assisting residents with flooding, siting new landfills and developing long range waste management plans. Most of this work is required by State law. Operation and maintenance of large landfill gas and leachate collection systems are significant tasks and require staff to be available 24 hours per day.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b><u>Actual</u></b>	<b><u>Adopted</u></b>	<b><u>Executive</u></b>
Total Expenditures	\$ 4,448,082	\$ 4,333,425	\$ 4,138,499
Less Inter-Agency Billings	<u>1,529,262</u>	<u>1,770,794</u>	<u>1,669,056</u>
Net Total	<u>\$ 2,918,821</u>	<u>\$ 2,562,631</u>	<u>\$ 2,469,443</u>

## Mapping & Records

Mapping and Records service reviews new subdivisions, land divisions, conditional use permits, parking lot plans, applications for building permits and applications for new public land in general. This service also prepares legal descriptions for acquisition, street rights-of-way and street vacations. It also maintains the City's Official Maps, Assessors' Parcel Maps, Fire Department Run Maps, Police Sector Maps, storm sewer records, sanitary sewer records, and assigns street names and addresses. The map records are in digital form and are available from the Mapping/GIS system. This service also provides all hardware and software support for the Mapping/GIS system network. The next phase of GIS is to develop a database to maintain City buildings. This service provides geospatial analysis, using "intelligent" maps for the Engineering Division and various other City agencies.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 599,677	\$ 548,687	\$ 490,686
Less Inter-Agency Billings	<u>120,878</u>	<u>91,275</u>	<u>86,910</u>
Net Total	<u>\$ 478,800</u>	<u>\$ 457,412</u>	<u>\$ 403,776</u>

## Facilities Management

This section is responsible for development and maintenance of a large portion of the City's physical plant. Staff perform architectural services and supervise construction projects, including building retrofits to meet energy and accessibility standards and goals. Several City agency facilities (Fire, Police district stations, Fairchild Building, South Madison Health and Family Center, First Street Garage and the Engineering Services Building) are maintained by this section. The Madison Municipal Building is also managed and funded by this section. Staff also coordinate State boiler inspections in cooperation with insurance underwriters and supervise contracted maintenance work. The management emphasis for this service has been on "green cleaning," energy efficiency and increased quality for custodial services.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 1,163,997	\$ 2,759,645	\$ 1,069,448
Less Inter-Agency Billings	<u>565,039</u>	<u>2,172,642</u>	<u>480,000</u>
Net Total	<u>\$ 598,957</u>	<u>\$ 587,003</u>	<u>\$ 589,448</u>

**Engineering**  
**Summary by Major Object of Expenditure**

	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2012 Projected</b>	<b>2013 Request</b>	<b>2013 Executive</b>	<b>2013 Adopted</b>
Permanent Salaries	\$ 3,958,234	\$ 4,005,025	\$ 4,005,025	\$ 3,977,673	\$ 3,977,673	\$ 0
Hourly Employee Pay	272,473	192,362	192,362	146,665	146,665	0
Overtime Pay	175,415	119,597	119,597	135,613	135,613	0
Fringe Benefits	1,718,707	1,515,989	1,515,989	1,502,859	1,502,859	0
Purchased Services	888,627	847,932	847,932	637,599	672,599	0
Supplies	273,361	323,220	323,220	283,675	283,675	0
Inter-Departmental Charges	410,500	421,632	421,632	383,704	383,704	0
Debt/Other Financing Uses	171,358	200,000	200,000	290,000	290,000	0
Capital Assets	<u>16,998</u>	<u>16,000</u>	<u>16,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ 7,885,673	\$ 7,641,757	\$ 7,641,757	\$ 7,357,788	\$ 7,392,788	\$ 0
Inter-Agency Billings	<u>4,018,459</u>	<u>4,034,711</u>	<u>4,034,711</u>	<u>3,909,888</u>	<u>3,909,888</u>	<u>0</u>
Net Budget	<u>\$ 3,867,214</u>	<u>\$ 3,607,046</u>	<u>\$ 3,607,046</u>	<u>\$ 3,447,900</u>	<u>\$ 3,482,900</u>	<u>\$ 0</u>

## Sewer Utility

Agency Number: **54**  
 Budget Function: **Sewer**

The mission of the Madison Sewer Utility is to provide waste water collection to the citizens of Madison. A rate structure is prepared annually, which finances the collection, conveyance and treatment of City waste water. The Sewer Utility is managed by the City Engineer.

<u>Major Service</u>	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
Sewer Engineering and Admin	0	0	0	0	0	0
Sewer Operations	0	0	0	0	0	0
<b>Agency Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

### Executive Budget Highlights

The Budget includes:

1. Increased charges of \$1,442,210 (8.64%) from the Madison Metropolitan Sewerage District (MMSD).
2. An estimated 5% customer revenue increase and an overall revenue increase of 6.54%. These rates will be adjusted as more information becomes available regarding MMSD rates, volumes, and various other expense related items.



## Sewer Utility

### Budget Service Descriptions:

#### **Sewer Engineering and Admin**

The Engineering and Administration service handles design and inspection and obtaining permits for the construction of any additions to the collection system. Industrial and other high strength waste contributors are monitored and special bills are prepared by the Engineering Division. The service also handles the review and inspection of various permits related to the sanitary sewer system including excavation permits and sewer plugging permits.

<b>Service Summary</b>			
	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2013 Executive</b>
Total Expenditures	\$ 11,781,218	\$ 10,164,744	\$ 11,360,436
Less Inter-Agency Billings	11,781,218	10,164,744	11,360,436
Net Total	\$ 0	\$ 0	\$ 0

#### **Sewer Operations**

This section is responsible for ensuring that the City's sanitary collection system operates as designed and to maximize the useful life of these assets. Sanitary maintenance activities include emergency response and preventive maintenance cleaning of more than 750 miles of sanitary sewer mains; CCTV inspection, flow monitoring, smoke testing and GPS structure inspections to identify sources of inflow and infiltration; assess cleaning activity effectiveness; assess condition of existing sewers to identify candidates for repair and rehabilitation; provide pre-design/post-construction pipe surveys for designers, inspectors and mapping; repair of defects in mains, laterals and structures; and utility locating and marking to protect underground facilities from damage.

<b>Service Summary</b>			
	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2013 Executive</b>
Total Expenditures	\$ 18,408,023	\$ 20,285,009	\$ 22,169,754
Less Inter-Agency Billings	18,408,023	20,285,009	22,169,754
Net Total	\$ 0	\$ 0	\$ 0

**Sewer Utility  
Summary by Major Object of Expenditure**

	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2012 Projected</b>	<b>2013 Request</b>	<b>2013 Executive</b>	<b>2013 Adopted</b>
Permanent Salaries	\$ 2,038,583	\$ 2,168,715	\$ 2,168,715	\$ 2,185,852	\$ 2,185,852	\$ 0
Hourly Employee Pay	123,768	148,583	148,583	131,500	131,500	0
Overtime Pay	318,044	205,566	205,566	260,250	260,250	0
Fringe Benefits	897,456	845,049	845,049	856,835	856,835	0
Purchased Services	15,653,290	17,289,180	17,289,180	18,717,900	18,717,900	0
Supplies	305,387	355,550	355,550	407,650	407,650	0
Inter-Departmental Charges	2,680,252	2,725,031	2,725,031	3,256,923	3,256,923	0
Debt/Other Financing Uses	8,072,011	6,555,106	6,555,106	7,602,830	7,602,830	0
Capital Assets	100,449	156,973	156,973	110,450	110,450	0
Total Expenditures	\$ 30,189,240	\$ 30,449,753	\$ 30,449,753	\$ 33,530,190	\$ 33,530,190	\$ 0
Inter-Agency Billings	30,189,240	30,449,753	30,449,753	33,530,190	33,530,190	0
Net Budget	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

## Stormwater Utility

Agency Number: **56**  
 Budget Function: **Stormwater**

The mission of the Madison Stormwater Utility is to provide stormwater management services to the public, while maintaining an equitable rate structure. These management services shall follow goals to eliminate or reduce flooding and to improve the water quality of lakes and streams. The Stormwater Utility shall cooperate and coordinate watershed management with neighboring municipalities, regulatory agencies, and public watershed organizations.

<u>Major Service</u>	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
Stormwater Eng. and Admin.	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Stormwater Operations	0	0	0	0	0	0
<b>Agency Total</b>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

### Executive Budget Highlights

The Budget includes:

1. Funding for the street sweeping (100%) and leaf collection efforts (50%) of the Streets Division.
2. An employee sharing program with the Streets Division.
3. Funding for a University of Wisconsin study of Lake Wingra.
4. A 4% projected increase in customer revenue.

## Stormwater Utility

### Budget Service Descriptions:

#### **Stormwater Eng. and Admin.**

The Stormwater Engineering and Administration service handles the design and inspection of stormwater infrastructure and the administration of stormwater related permits. This service also handles lake management activities and the maintenance of stormwater related records. General utility administration is also included in this service.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 8,827,075	\$ 8,529,081	\$ 9,003,012
Less Inter-Agency Billings	8,827,075	8,529,081	9,003,012
Net Total	\$ 0	\$ 0	\$ 0

#### **Stormwater Operations**

This section is responsible for ensuring that the City's stormwater collection and drainage systems operate as designed and to maximize the useful life of these assets. Activities include the periodic cleaning of storm sewer main and leads; scheduled cleaning of catch basins and specialized stormwater filtration devices; post-storm cleaning of grates and inlets; greenway mowing; CCTV inspection and GPS structure inspections to assess cleaning activity effectiveness; assessing the condition of existing sewers to identify candidates for repair and rehabilitation; providing pre-design/post-construction pipe surveys for designers, inspectors, and mapping; repair of defects in mains, leads, and structures; utility locating and marking to protect underground facilities from damage; and illicit discharge inspection.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 4,489,724	\$ 4,922,269	\$ 5,123,535
Less Inter-Agency Billings	4,489,724	4,922,269	5,123,535
Net Total	\$ 0	\$ 0	\$ 0

**Stormwater Utility  
Summary by Major Object of Expenditure**

	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2012 Projected</b>	<b>2013 Request</b>	<b>2013 Executive</b>	<b>2013 Adopted</b>
Permanent Salaries	\$ 1,557,312	\$ 1,640,468	\$ 1,640,468	\$ 1,705,981	\$ 1,705,981	\$ 0
Hourly Employee Pay	127,779	62,687	62,687	120,500	120,500	0
Overtime Pay	157,083	287,792	287,792	240,250	240,250	0
Fringe Benefits	581,477	651,475	651,475	675,798	675,798	0
Purchased Services	400,148	471,905	471,905	513,700	513,700	0
Supplies	79,103	194,650	194,650	177,750	177,750	0
Inter-Departmental Charges	3,901,669	3,695,507	3,695,507	3,974,366	3,926,823	0
Debt/Other Financing Uses	6,478,303	6,359,789	6,359,789	6,740,195	6,740,195	0
Capital Assets	33,925	87,077	87,077	25,550	25,550	0
Total Expenditures	\$ 13,316,798	\$ 13,451,350	\$ 13,451,350	\$ 14,174,090	\$ 14,126,547	\$ 0
Inter-Agency Billings	13,316,798	13,451,350	13,451,350	14,174,090	14,126,547	0
Net Budget	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

## Landfill

Agency Number: **59**  
 Budget Function: **Public Works**

The Engineering Division is responsible for the maintenance of the City's closed landfill sites, including both licensed landfills and landfills operated prior to landfill license requirements. The land rights and improvements of the City, or such rights determined to exist, for the following landfills were transferred to the land assets of the Madison Sewer Utility: Mineral Point Landfill, Greentree Landfill, Demetral Landfill, Sycamore Landfill, Olin Landfill, and the Sycamore clean fill site. In addition, this service includes the investigation and maintenance of other landfill sites that are determined to be the responsibility of the City.

Of major concern is the control of landfill gas and groundwater contamination.

Funding is provided by a Landfill Remediation Fee, which is collected with the City's combined utility bill.

<u>Major Service</u>	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
Landfill Management & Mtc.	0	0	0	0	0	0
<b>Agency Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

### Executive Budget Highlights

The Budget includes:

1. Continuation of existing services.

**Landfill**

**Budget Service Descriptions:**

**Landfill Management & Mtc.**

This service provides the management of closed landfills for which the City is responsible. The operation and maintenance of large landfill gas and leachate collection systems is one of the significant tasks of this section.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 2,809,538	\$ 1,142,620	\$ 1,143,550
Less Inter-Agency Billings	<u>2,809,538</u>	<u>1,142,620</u>	<u>1,143,550</u>
Net Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

**Landfill  
Summary by Major Object of Expenditure**

	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2013</b>	<b>2013</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Projected</b>	<b>Request</b>	<b>Executive</b>	<b>Adopted</b>
Permanent Salaries	\$ 223,843	\$ 255,132	\$ 258,393	\$ 194,685	\$ 194,685	\$ 0
Hourly Employee Pay	18,181	15,417	40,000	40,000	40,000	0
Overtime Pay	5,052	6,167	6,167	5,000	5,000	0
Fringe Benefits	70,906	96,738	50,000	77,077	77,077	0
Purchased Services	161,365	204,390	204,890	188,440	188,440	0
Supplies	22,630	47,750	50,750	24,750	24,750	0
Inter-Departmental Charges	288,746	250,434	250,434	271,421	271,421	0
Debt/Other Financing Uses	1,885,040	254,742	253,358	340,177	340,177	0
Capital Assets	<u>133,774</u>	<u>11,850</u>	<u>11,850</u>	<u>2,000</u>	<u>2,000</u>	<u>0</u>
Total Expenditures	\$ 2,809,538	\$ 1,142,620	\$ 1,125,842	\$ 1,143,550	\$ 1,143,550	\$ 0
Inter-Agency Billings	<u>2,809,538</u>	<u>1,142,620</u>	<u>1,125,842</u>	<u>1,143,550</u>	<u>1,143,550</u>	<u>0</u>
Net Budget	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

## Parks

Agency Number: **61**  
 Budget Function: **Culture, Recreation and Education**

The mission of the Parks Division is to: provide the ideal system of parks, natural resources and recreational opportunities which will enhance the quality of life for everyone; provide an exceptional system of safe, accessible, well-planned and maintained parks, facilities, public cemetery, natural areas and public shorelines; provide affordable opportunities for recreational and educational experiences; preserve and expand urban forest resources through a well-planned and systematic approach to tree maintenance, planting and natural area management; preserve and promote parks' historic legacy; and provide opportunities for cultural interaction by facilitating community and ethnic festivals and through the display of public art.

<u>Major Service</u>	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
Planning and Development	\$ 679,332	\$ 680,391	\$ 680,391	\$ 541,356	\$ 541,356	\$ 0
Park Maintenance & Facilities	8,805,531	8,655,659	8,655,659	8,218,450	8,304,174	0
Forestry	2,867,855	2,863,109	2,863,109	2,783,403	2,776,403	0
Community and Recreation	869,276	809,901	809,901	782,418	815,382	0
Olbrich Botanical Gardens	1,205,410	1,081,717	1,081,717	1,071,390	1,086,390	0
Warner Park Comm Rec Center	394,039	394,742	394,742	368,787	400,302	0
Goodman Pool	(23,113)	4,802	4,802	0	0	0
<b>Agency Total</b>	<u>\$ 14,798,331</u>	<u>\$ 14,490,320</u>	<u>\$ 14,490,320</u>	<u>\$ 13,765,804</u>	<u>\$ 13,924,007</u>	<u>\$ 0</u>

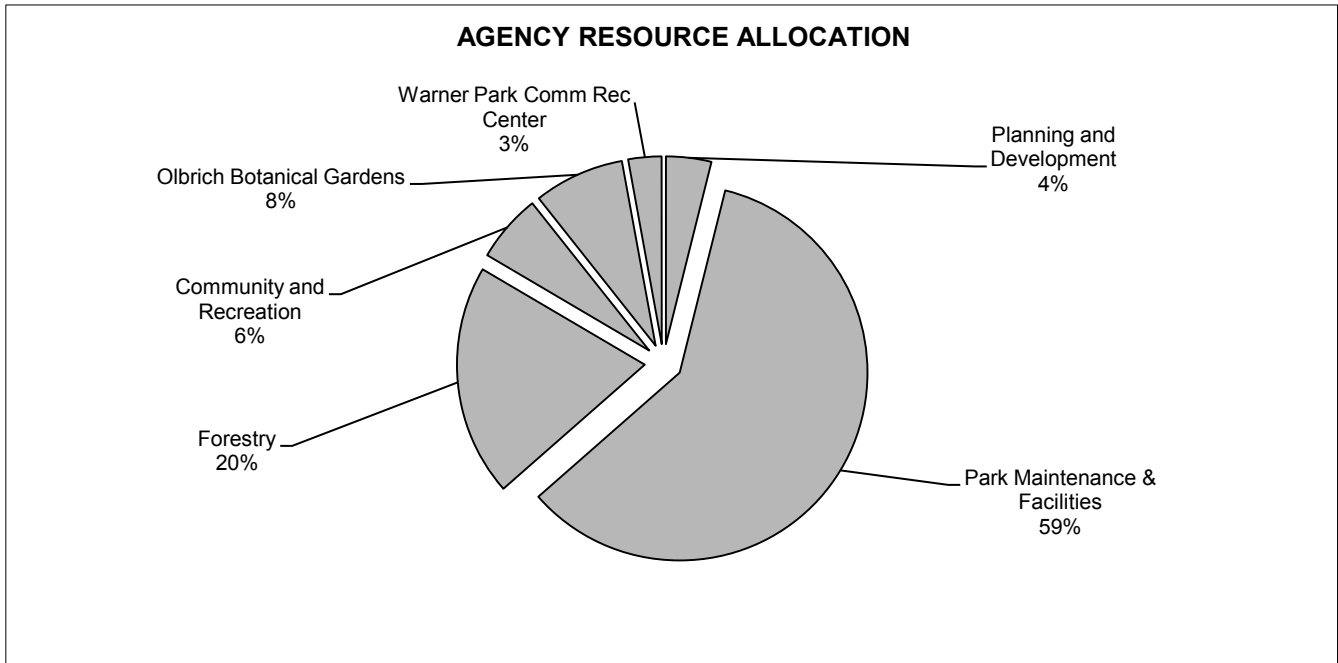
### Executive Budget Highlights

The Budget includes:

1. Restoration of \$26,736 of seasonal funding for daily shelter cleaning and maintenance. Costs will be offset by a fee increase for shelter reservations, generating net revenues of \$3,264.
2. Restoration of funding for the following:
  - \$46,988 for seasonal staff at East Parks, West Parks, Mall Concourse, and the Cemetery.
  - \$32,964 for Park Ranger Funding.
  - \$11,468 to prevent a 0.20 FTE Clerk-Typist 2 partial layoff.
3. Partial funding for the following:
  - \$20,048 of \$21,348 requested to allow for WPCRC to operate at 2012 levels.
  - \$15,000 of \$28,355 requested for hourly wages, plants and materials at Olbrich Gardens.
  - \$15,000 of \$26,250 requested for portable toilets and winter restrooms.
  - \$15,000 of \$22,968 requested for the Meet and Eat Program.
  - \$12,000 of \$33,780 requested for the operation and maintenance of a new spray park.
4. Funding is not provided for the following requests:
  - \$108,130 to reduce salary savings from 3.0% to 2.0%.
  - \$51,244 to restore seasonal salaries to Forestry.
  - \$25,066 to restore funding for a vacant equipment Operator 3 position.
  - \$78,074 to restore funding for nine outdoor ice rinks: Garner, Goodman, Olbrich, Warner, Heritage Heights, Hillington Green, Nakoma, Westmorland, and Wexford parks. Regional rinks would be retained at Tenney, Elver, and Vilas.
  - \$57,236 to restore funding for one vacant Parks Maintenance Worker.
  - \$86,664 to provide attendant at Cypress Spray Park and lifeguards at seven beaches: Bernie's, B.B. Clarke, Esther, James Madison, Olin, Spring Harbor, and Warner. Regional beaches at Olbrich, Vilas and Tenney would remain at current service levels.
5. Funding for street tree replacement has been moved to the capital budget.
6. Requested funding of \$25,000 for the Youth Conservation Program with Operation Fresh Start is provided as part of the CDD budget.



**Parks**



**Budget Service Descriptions:**

**Planning and Development**

The Parks Planning and Development service is responsible for all park planning and the design and construction of the majority of park improvements in the over 6,000 acres of parks and open space in the City's park system. Planning encompasses not only strategic, long-term planning for the entire parks system through the development of the Parks and Open Space Plan, but also master planning for individual parks. Parks can range in size from 0.2 acres to over 200 acres; there are currently over 260 parks in the park system. Planning and Development is also responsible for developing the Capital Improvement Program for the parks system, including annual preparation of the Capital Improvement Program.

	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2013 Executive</b>
Total Expenditures	\$ 754,591	\$ 837,391	\$ 714,956
Less Inter-Agency Billings	75,259	157,000	173,600
<b>Net Total</b>	<b>\$ 679,332</b>	<b>\$ 680,391</b>	<b>\$ 541,356</b>

## Park Maintenance & Facilities

The Park Maintenance & Facilities service is responsible for the maintenance of all park facilities, open spaces, and park land. This service includes General Park Maintenance, Facilities Maintenance, Conservation Park Maintenance, Mall/Concourse Park Maintenance, Parks Construction and the operation of the Forest Hill Cemetery. Maintaining and improving these diverse parks and facilities includes tasks such as mowing, refuse collection, building repair, trail maintenance, snow and ice clearing from walkways and parking lots, cleaning restrooms, and management of public boulevards, streets, highways, bicycle ways, right of ways and some greenways. Parks Facilities and Maintenance staff play a critical role in preparing shelter facilities for reservations and public use. Parks Maintenance staff are also responsible for snow and ice control for significant portions of the City's bike paths and sidewalks. Ice rink maintenance is also completed during the winter season, as soon as the bike paths, sidewalks and parking lots are completed. Conservation Park Maintenance is responsible for cross country ski trail maintenance during the winter season. Mall/Concourse Maintenance is responsible for maintenance of the State Street/Capitol Square including refuse and recycling collection, snow and ice control, plantings, and sidewalk maintenance. The Mall/Concourse service is partially supported by the Mall Maintenance Special Charges.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<u>Actual</u>	<u>Adopted</u>	<u>Executive</u>
Total Expenditures	\$ 9,430,355	\$ 9,205,409	\$ 9,093,174
Less Inter-Agency Billings	<u>624,824</u>	<u>549,750</u>	<u>789,000</u>
Net Total	<u>\$ 8,805,531</u>	<u>\$ 8,655,659</u>	<u>\$ 8,304,174</u>

## Forestry

Forestry is responsible under State statute and Madison ordinance for all urban forestry maintenance services. This service: 1) performs tree pruning and removal; 2) performs emergency tree cleanup following storms; 3) plants new and replacement trees; 4) removes City trees or directs the removal of private trees afflicted with Dutch elm disease, oak wilt or emerald ash borer; 5) inspects and directs the work of contractors when working near publicly owned trees during City engineering projects; and 6) responds to invasive species that threaten our urban forest such as the gypsy moth.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<u>Actual</u>	<u>Adopted</u>	<u>Executive</u>
Total Expenditures	\$ 2,949,680	\$ 2,934,109	\$ 2,846,403
Less Inter-Agency Billings	<u>81,824</u>	<u>71,000</u>	<u>70,000</u>
Net Total	<u>\$ 2,867,855</u>	<u>\$ 2,863,109</u>	<u>\$ 2,776,403</u>

## Community and Recreation

The Community and Recreation Services section brings the community together through quality programming and timely distribution of information. Community and Recreation Services is responsible for organizing and providing oversight on large community events such as Ride the Drive, Rhythm and Booms, Taste of Madison and smaller events such as Family Fun events at Goodman Pool and neighborhood parks. This section is also responsible for lake access management, winter programming and concessions, beach management, volunteer management and the marketing and communications of the entire division.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 1,305,725	\$ 1,456,151	\$ 1,417,382
Less Inter-Agency Billings	<u>436,449</u>	<u>646,250</u>	<u>602,000</u>
Net Total	<u>\$ 869,276</u>	<u>\$ 809,901</u>	<u>\$ 815,382</u>

## Olbrich Botanical Gardens

Olbrich Botanical Gardens provides nationally award-winning horticultural displays and diverse botanical collections. The gardens serve as an educational and community resource. More than sixteen acres are under cultivation and open to the general public all year. Olbrich is one of the top three visitor attractions in Dane County.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 1,481,159	\$ 1,429,717	\$ 1,438,390
Less Inter-Agency Billings	<u>275,749</u>	<u>348,000</u>	<u>352,000</u>
Net Total	<u>\$ 1,205,410</u>	<u>\$ 1,081,717</u>	<u>\$ 1,086,390</u>

## Warner Park Comm Rec Center

The Warner Park Community Recreation Center is a 31,750 square foot community recreational facility serving youth, families and senior citizens with a variety of recreation and social services.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 606,612	\$ 594,742	\$ 600,302
Less Inter-Agency Billings	<u>212,573</u>	<u>200,000</u>	<u>200,000</u>
Net Total	<u>\$ 394,039</u>	<u>\$ 394,742</u>	<u>\$ 400,302</u>

## Goodman Pool

Goodman Pool provides quality aquatic recreation programs and lessons. Annually, 60,000 people enjoy the aquatic center's popular waterslides, eight lane lap pool, diving well, and large zero-depth water area for pre-school children. Goodman Pool offers over 180 lessons throughout the summer season, taught by highly qualified American Red Cross certified staff. The pool also features a sand play area, bi-weekly themed events, and boasts party packages for birthdays, corporate outings or family reunions. This 1,000 person capacity aquatic center is centrally located in Madison and boasts patrons from all around the City and Dane County.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 392,979	\$ 384,408	\$ 418,763
Less Inter-Agency Billings	<u>416,093</u>	<u>379,606</u>	<u>418,763</u>
Net Total	<u>\$ (23,113)</u>	<u>\$ 4,802</u>	<u>\$ 0</u>

**Parks**  
**Summary by Major Object of Expenditure**

	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2012 Projected</b>	<b>2013 Request</b>	<b>2013 Executive</b>	<b>2013 Adopted</b>
Permanent Salaries	\$ 7,460,744	\$ 7,796,176	\$ 7,796,176	\$ 7,772,193	\$ 7,780,606	\$ 0
Hourly Employee Pay	1,208,954	1,283,382	1,283,382	1,074,152	1,205,630	0
Overtime Pay	27,284	78,026	78,026	74,200	74,200	0
Fringe Benefits	3,665,039	2,986,890	2,986,890	2,953,813	2,971,855	0
Purchased Services	1,619,451	1,687,104	1,687,104	1,546,943	1,569,598	0
Supplies	759,124	793,901	793,901	701,216	705,431	0
Inter-Departmental Charges	2,180,505	2,216,447	2,216,447	2,218,050	2,222,050	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ 16,921,101	\$ 16,841,926	\$ 16,841,926	\$ 16,340,567	\$ 16,529,370	\$ 0
Inter-Agency Billings	<u>2,122,770</u>	<u>2,351,606</u>	<u>2,351,606</u>	<u>2,574,763</u>	<u>2,605,363</u>	<u>0</u>
Net Budget	<u>\$ 14,798,331</u>	<u>\$ 14,490,320</u>	<u>\$ 14,490,320</u>	<u>\$ 13,765,804</u>	<u>\$ 13,924,007</u>	<u>\$ 0</u>

## Golf Enterprise

Agency Number: **65**  
 Budget Function: **Public Works and Transportation**

The mission of the Golf Course Enterprise is to provide the Madison area golfing public with the finest possible golfing conditions at reasonable prices and for all levels of play. Turf, tee and greens maintenance is a top priority to enhance the golfing experience; qualified Golf Professionals are available for instruction and pro shop needs. Reservations, league play, annual season passes, concessions and rentals are all available.

<u>Major Service</u>	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
Golf Course Maintenance	0	0	0	0	0	0
<b>Agency Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

### Executive Budget Highlights

The Budget includes:

1. Funding for a continuation of operation of all 72 holes at the Yahara, Odana, Monona and Glenway Courses.

**Golf Enterprise**

**Budget Service Descriptions:**

**Golf Course Maintenance**

Golf Course Maintenance takes care of the operation and maintenance of the Yahara, Odana, Monona and Glenway Courses, which provide a total of 72 holes of play.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 2,103,056	\$ 2,247,000	\$ 2,262,000
Less Inter-Agency Billings	2,103,056	2,247,000	2,262,000
Net Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

**Golf Enterprise  
Summary by Major Object of Expenditure**

	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2013</b>	<b>2013</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Projected</b>	<b>Request</b>	<b>Executive</b>	<b>Adopted</b>
Permanent Salaries	\$ 377,391	\$ 384,574	\$ 360,000	\$ 386,264	\$ 386,264	\$ 0
Hourly Employee Pay	343,120	352,331	360,000	361,532	361,532	0
Overtime Pay	14,212	5,106	10,000	9,700	9,700	0
Fringe Benefits	232,070	180,458	190,000	182,743	182,743	0
Purchased Services	445,518	438,000	473,250	473,250	473,250	0
Supplies	249,431	221,350	237,350	245,000	245,000	0
Inter-Departmental Charges	219,498	222,890	222,890	224,881	224,881	0
Debt/Other Financing Uses	172,377	362,291	584,910	298,630	298,630	0
Capital Assets	49,440	80,000	85,000	80,000	80,000	0
Total Expenditures	\$ 2,103,056	\$ 2,247,000	\$ 2,523,400	\$ 2,262,000	\$ 2,262,000	\$ 0
Inter-Agency Billings	2,103,056	2,247,000	2,523,400	2,262,000	2,262,000	0
Net Budget	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

## Streets

Agency Number: **63**  
 Budget Function: **Public Works**

The mission of the Streets Division is to provide a clean and safe City for Madison's residents, businesses and guests by: collecting, processing, and disposing of solid wastes and recyclables; cleaning, maintaining and repairing streets; removing snow and ice from City streets; removing noxious weeds; minimizing the environmental impact of these services; and providing customers with accurate and timely information about services offered.

<u>Major Service</u>	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
Refuse	Detail not available.	\$ 8,529,311	\$ 8,529,311	\$ 8,323,333	\$ 8,323,333	\$ 0
Recycling		5,331,999	5,701,999	5,320,678	5,320,678	0
Snow and Ice Control		6,529,794	6,529,794	6,237,802	6,575,599	0
Street Sweeping		116,843	116,843	107,587	107,587	0
Street Repair and Maintenance		2,076,846	2,034,136	1,966,908	1,966,908	0
Roadside Cleanup		950,137	992,847	996,874	996,874	0
<b>Agency Total</b>	<u>\$ 22,038,360</u>	<u>\$ 23,534,930</u>	<u>\$ 23,904,930</u>	<u>\$ 22,953,182</u>	<u>\$ 23,290,979</u>	<u>\$ 0</u>

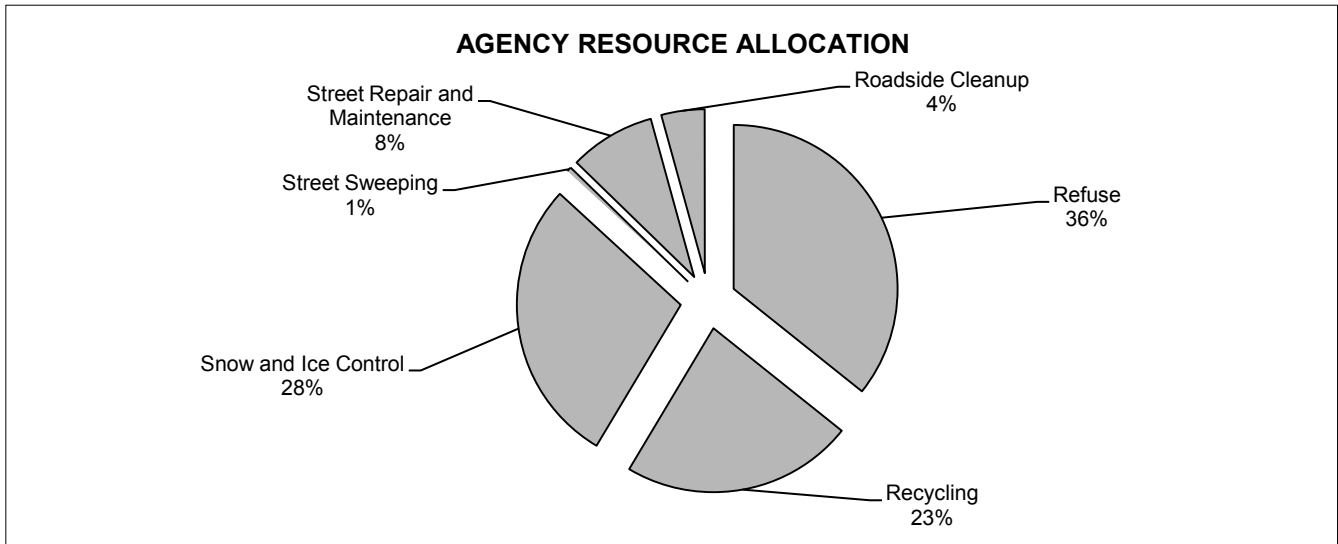
### Executive Budget Highlights

The Budget includes:

1. A decrease of \$595,000 in anticipated revenues from the sale of recyclables to reflect expected market prices in 2013.
2. A \$30,000 decrease in anticipated Appliance Sticker revenue due to retailer provided electronics recycling.
3. Restoration of funding for the following items:
  - \$184,525 to maintain general plowing standards at 3 inches of snowfall.
  - \$78,533 to maintain service levels for sanding operations at night.
  - \$23,929 to maintain snow hauling services.
  - \$14,858 to continue the plowing of alleys and carriage lanes.
  - \$35,953 to continue overtime funding for clearing snow and ice from crosswalks.
4. Savings related to the following reductions:
  - \$58,544 from the reduction of leaf collection overtime.
  - \$19,168 from the elimination of Sunday hours at self help drop off sites.
  - \$20,072 from the elimination of overtime for the student move out in August.
  - \$19,168 from the closure of the South Point yard waste drop off site.
  - \$68,000 from the elimination of maintenance and operating funding for the Global Position Satellite Program.



**Streets**



**Budget Service Descriptions:**

**Refuse**

The Refuse service involves the collection and disposal of solid waste materials generated by City of Madison residents. Refuse is collected weekly using automated and semi-automated collection methods. Large Items are collected bi-weekly. All items are collected curbside, transferred at the City's Transfer Station and then deposited in the Dane County Landfill. Bulk metal items are salvaged.

**Refuse Collection Data  
Tons Collected by Year**

<u>Service</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>
Refuse and Garbage	39,952	38,716	39,644	39,522	39,890	40,086
Large Items	6,390	6,442	5,384	4,303	3,778	3,256
<b>Total</b>	<b>46,342</b>	<b>45,158</b>	<b>45,028</b>	<b>43,825</b>	<b>43,667</b>	<b>43,342</b>

**Service Summary**

	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2013 Executive</u>
Total Expenditures		\$ 8,803,761	\$ 8,568,363
Less Inter-Agency Billings	Detail not available.	274,450	245,030
<b>Net Total</b>		<b>\$ 8,529,311</b>	<b>\$ 8,323,333</b>

## Recycling

Recycling consists of bi-weekly, single stream curbside collection of recyclables using automated collection. Yard waste and leaves are collected curbside during April and in the fall and are accepted at three Self Help Drop Off Sites during the remainder of the growing season. These Drop Off Sites also accept brush from City of Madison residents. Brush is collected curbside from City of Madison households from April through mid October. The yard waste is taken to Dane County operated compost sites and the logs and brush are processed into mulch and made available for City residents to obtain and reuse at their residences.

### Recycling Collection Data Tons Diverted by Year

<b>Service</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>
Curbside Recyclables	28,574	28,405	27,195	26,208	26,401	25,784
Electronics Recycling	103	210	239	227	177	134
Other Diverted Items	7,900	7,315	6,497	7,164	37,455	72,631
Leaves, Yard Waste and Brush	45,538	34,794	42,657	40,364	34,745	30,267
<b>Total</b>	<b>82,115</b>	<b>70,724</b>	<b>76,588</b>	<b>73,963</b>	<b>98,778</b>	<b>128,816</b>

### Service Summary

	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2013 Executive</b>
Total Expenditures		\$ 8,016,189	\$ 7,588,178
Less Inter-Agency Billings	Detail not available.	2,684,190	2,267,500
Net Total		\$ 5,331,999	\$ 5,320,678

## Snow and Ice Control

Snow and Ice Control service is responsible for the removal of snow and ice from all Madison streets and bicycle ways. This operation includes salting, sanding and plowing. Madison practices a "sensible salting" policy; salt and liquid calcium chloride are applied only to predetermined routes which cover bus routes, main streets, connecting streets and streets leading to and from schools. All other City streets, hills, intersections and railroad crossings are sanded.

A snow accumulation event of four inches or more results in a City-wide, or "general" plowing operation. On average, this standard has contributed to the performance of five general plowings per snow season. In addition to the City's 85-90 pieces of equipment available for plowing, the City employs private contractors capable of furnishing graders and end loaders for general plowing operations. Under normal conditions, a general plowing effort is completed in 10 to 12 hours.

Snow & Ice Control (10 Year Totals)						Salt Brine
Winter Season	Snowfall	# Plowings	Tons Salt	Tons Sand	Gallons	
1	2002-2003	28.8 in.	2	9,010	3,163	
2	2003-2004	31.6 in.	4	7,853	4,909	
3	2004-2005	43.9 in.	5	12,037	3,926	
4	2005-2006	47.6 in.	6	9,762	2,929	8,066
5	2006-2007	55.1 in.	6	10,984	4,640	2,040
6	2007-2008	101.4 in.	14	17,946	15,626	30,325
7	2008-2009	72.0 in.	9	9,379	10,701	37,669
8	2009-2010	51.6 in.	5	10,752	6,198	29,456
9	2009-2010	73.4 in.	9	13,837	8,113	62,751
10	2010-2011	30.8 in.	4	7,595	4,402	128,955

Service Summary			
	2011 Actual	2012 Adopted	2013 Executive
Total Expenditures	Detail not available.	\$ 6,649,704	\$ 6,699,899
Less Inter-Agency Billings		119,910	124,300
Net Total		\$ 6,529,794	\$ 6,575,599

## Street Sweeping

Street Sweeping removes refuse and debris from all City of Madison streets. The Streets Division operates nine street sweepers. Streets are swept on a rotational pattern, by collection district. Aldermanic districts 13, 6 and portions of districts 2 and 11 are swept weekly in order to protect Madison's lakes by minimizing the amount of pollutants entering the lakes. Debris collected by sweepers is hauled away to a landfill to be used as cover material.

Street Cleaning Data						
	2006	2007	2008	2009	2010	2011
Curb Mileage Swept	35,114	30,274	31,601	36,738	36,884	36,694
Debris Collected (Tons)	5,728	5,012	11,114	8,799	8,269	6,526

Service Summary			
	2011 Actual	2012 Adopted	2013 Executive
Total Expenditures	Detail not available.	\$ 1,911,861	\$ 1,904,744
Less Inter-Agency Billings		1,795,018	1,797,157
Net Total		\$ 116,843	\$ 107,587

## Street Repair and Maintenance

The Street Repair and Maintenance Program performs routine street maintenance, which includes filling of potholes and depressions, removal and replacement of damaged pavement, and grinding and resurfacing with crushed stone and sealant.

Street Repair and Maintenance Data						
	2006	2007	2008	2009	2010	2011
Tons Asphalt Purch. (Hot Mix)	1,142	1,014	1,176	1,251	1,410	1,534
Tons Asphalt Purch. (Cold Mix)	413	313	1,021	644	329	501
Tons Crushed Stone Purchased	740	1,011	1,102	698	1,036	541

Service Summary			
	2011 Actual	2012 Adopted	2013 Executive
Total Expenditures	Detail not available.	\$ 2,131,566	\$ 2,123,608
Less Inter-Agency Billings		54,720	156,700
Net Total		\$ 2,076,846	\$ 1,966,908

## Roadside Cleanup

Roadside Cleanup consists of noxious weed removal, stump removal and graffiti eradication. Property owners with vacant property within the City of Madison must remove any noxious weed, as defined by State statute, or the City of Madison will remove them at the property owner's expense. These regulations also apply to unimproved roadways. After Forestry removes trees from City owned property, the tree stumps are removed, cleaned and filled with top soil by Streets Division crews prior to Forestry replanting a new tree. Graffiti found on City property is eradicated. Graffiti found on private property is either eradicated with the property owner being assessed or the address being referred to Building Inspection for citing and private eradication.

Service Summary			
	2011 Actual	2012 Adopted	2013 Executive
Total Expenditures	Detail not available.	\$ 1,002,847	\$ 1,004,374
Less Inter-Agency Billings		52,710	7,500
Net Total		\$ 950,137	\$ 996,874

Service	Roadside Cleanup					
	2006	2007	2008	2009	2010	2011
Roadsides Cut (miles)	961	800	1,127	1,125	1,047	1,009
Stump grubbing (# completed)	682	1,687	2,003	1,260	1,014	1,235
Graffiti Remediated	1,430	1,979	3,269	3,717	1,639	1,176
Graffiti Referred	1,823	2,813	4,535	3,453	1,559	946

**Streets**  
**Summary by Major Object of Expenditure**

	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
Permanent Salaries	\$ 8,838,632	\$ 9,134,632	\$ 9,134,632	\$ 9,099,701	\$ 9,099,701	\$ 0
Hourly Employee Pay	373,428	346,406	346,406	311,994	311,994	0
Overtime Pay	639,957	733,352	733,352	470,720	633,906	0
Fringe Benefits	4,290,687	3,619,153	3,619,153	3,566,336	3,588,447	0
Purchased Services	4,320,377	4,698,504	4,698,504	4,218,000	4,326,000	0
Supplies	1,462,424	1,510,027	1,510,027	1,564,000	1,564,000	0
Inter-Departmental Charges	8,077,150	8,473,854	8,473,854	8,320,618	8,365,118	0
Debt/Other Financing Uses	915	0	0	0	0	0
Capital Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ 28,003,571	\$ 28,515,928	\$ 28,515,928	\$ 27,551,369	\$ 27,889,166	\$ 0
Inter-Agency Billings	<u>5,965,211</u>	<u>4,980,998</u>	<u>4,610,998</u>	<u>4,598,187</u>	<u>4,598,187</u>	<u>0</u>
Net Budget	<u>\$ 22,038,360</u>	<u>\$ 23,534,930</u>	<u>\$ 23,904,930</u>	<u>\$ 22,953,182</u>	<u>\$ 23,290,979</u>	<u>\$ 0</u>

## Water Utility

Agency Number: **64**  
 Budget Function: **Water**

The mission of the Madison Water Utility is to provide and maintain an adequate supply of safe water for consumption and fire protection, with quality service and at a reasonable price, for present and future generations.

<u>Major Service</u>	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
Water Supply	0	0	0	0	0	0
<b>Agency Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

### Executive Budget Highlights

The Budget includes:

1. The Utility plans to file a formal 12% rate increase application with the Public Service Commission of Wisconsin in October 2012. The revenue in the 2013 operating budget request includes the 12% rate increase beginning with the August 2013 customer billing. The last increase of 9% was granted in May 2011, and became fully effective January 1, 2012.
2. A revenue bond issue of approximately \$23 million is expected in November 2012. The bond proceeds will fund the balance of the Utility's 2012 capital budget and part of the 2013 capital budget. The last bond issue was in December 2011.
3. The addition of 1.0 FTE Accounting Coordinator position to supervise day-to-day clerical accounting including accounts payable, payroll, work order/job costing, accounts receivable, interagency transfers, and accounting close.
4. The Utility expects to complete its implementation of an Advanced Metering Infrastructure called *Project H<sub>2</sub>O* in the first half of 2013. In addition, starting in January 2013, the Utility will be converting its semiannual metered accounts to monthly, which will help customers in budgeting for a lower monthly billing.

## Water Utility

### Budget Service Descriptions:

#### Water Supply

The Madison Water Utility serves 65,000 customers, providing approximately 11 billion gallons of water a year. The Utility operates 23 wells to supply the water, which is delivered to customers through over 835 miles of water main.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<u>Actual</u>	<u>Adopted</u>	<u>Executive</u>
Total Expenditures	\$ 31,070,334	\$ 33,222,253	\$ 33,317,468
Less Inter-Agency Billings	<u>31,070,334</u>	<u>33,222,253</u>	<u>33,317,468</u>
Net Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

#### Water Utility Summary by Major Object of Expenditure

	<b>2011</b>	<b>2012</b>	<b>2012</b>	<b>2013</b>	<b>2013</b>	<b>2013</b>
	<u>Actual</u>	<u>Adopted</u>	<u>Projected</u>	<u>Request</u>	<u>Executive</u>	<u>Adopted</u>
Permanent Salaries	\$ 6,819,845	\$ 7,248,862	\$ 7,248,862	\$ 7,175,602	\$ 7,175,132	\$ 0
Hourly Employee Pay	131,175	170,549	170,549	196,000	196,000	0
Overtime Pay	297,348	204,250	204,250	200,000	200,000	0
Fringe Benefits	3,011,436	2,678,456	2,678,456	2,654,188	2,654,017	0
Purchased Services	4,814,177	5,556,350	4,986,350	5,086,450	5,086,450	0
Supplies	1,866,795	2,342,176	2,342,176	2,118,282	2,118,282	0
Inter-Departmental Charges	835,066	778,082	778,082	847,700	852,700	0
Debt/Other Financing Uses	12,787,795	13,757,278	12,719,140	14,544,457	14,469,687	0
Capital Assets	<u>506,697</u>	<u>486,250</u>	<u>486,250</u>	<u>565,200</u>	<u>565,200</u>	<u>0</u>
Total Expenditures	\$ 31,070,334	\$ 33,222,253	\$ 31,614,115	\$ 33,387,879	\$ 33,317,468	\$ 0
Inter-Agency Billings	<u>31,070,334</u>	<u>33,222,253</u>	<u>31,614,115</u>	<u>33,387,879</u>	<u>33,317,468</u>	<u>0</u>
Net Budget	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

## Metro Transit

Agency Number: **50**  
 Budget Function: **Transit**

It is the mission of the Metro Transit System, through the efforts of dedicated, well-trained employees, to provide safe, reliable, convenient and efficient public transportation to the citizens and visitors of the Metro service area.

<u>Major Service</u>	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
Fixed Route	\$ 6,064,356	\$ 6,007,110	\$ 5,015,200	\$ 4,854,300	\$ 5,072,300	\$ 0
Paratransit	2,652,524	2,762,038	3,753,900	3,256,890	3,256,890	0
<b>Agency Total</b>	<b>\$ 8,716,880</b>	<b>\$ 8,769,148</b>	<b>\$ 8,769,100</b>	<b>\$ 8,111,190</b>	<b>\$ 8,329,190</b>	<b>\$ 0</b>

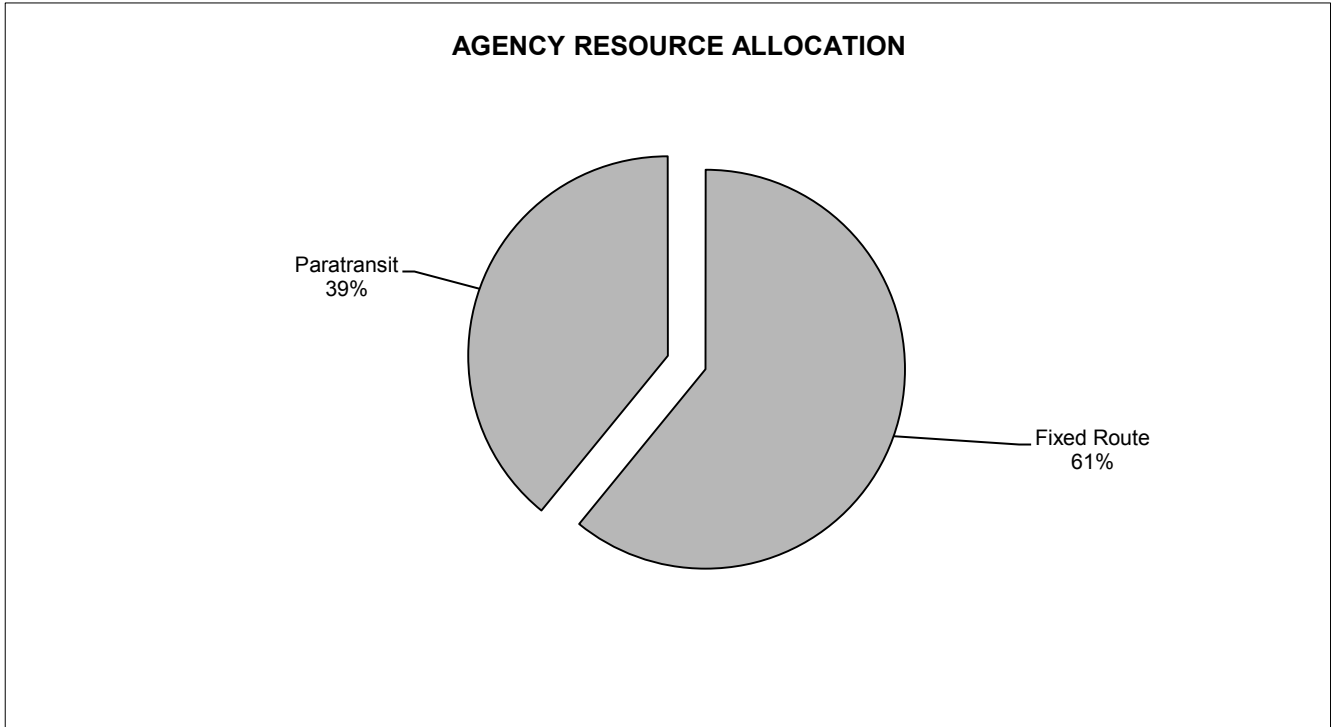
### Executive Budget Highlights

The Budget includes:

1. An increase in adult cash fares from \$2.00 to \$2.25 and corresponding increases for all other fare categories. This increase is projected, for purposes of this budget, to occur on January 1, 2013 and to generate \$686,600 in additional revenue in 2013.
2. Service improvements/expansions, starting September 2013, for Route 18, Owl Creek, and Route 2 from the West Transfer Point to the Capitol Square. The estimated cost in 2013 for these additional services is \$258,000, partially offset with an estimated \$40,000 in passenger fare revenues, or a net levy impact of \$218,000. The estimated net cost when fully implemented in 2014 is \$435,000.
3. A decrease of \$583,000 from 2012 in budgeted diesel fuel expense due to a favorable price obtained in a new fixed rate purchase agreement covering all of 2013.
4. Full funding for a 1.0 FTE Transit Advertising Sales Associate position (which was authorized by a 2012 budget amendment) as Metro will now handle internally all aspects of the advertising on buses program, which is currently outsourced through the end of 2012. No change in net revenue from advertising is budgeted for 2013 since there will be a ramping up period for program implementation as Metro's Marketing department gains experience. Substantial increases in advertising revenues are anticipated for future years.
5. An increase of \$25,000 from 2012 to provide additional police security at Metro transfer points.



## Metro Transit



### **Budget Service Descriptions:**

#### **Fixed Route**

Metro's Fixed Route service plans and coordinates all fixed route transit improvements and programs, including mainline bus service, secondary routes, commuter service, school service, circulator service and special event services. This service is also responsible for the repair and maintenance services required by the transit fleet.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 43,287,417	\$ 42,033,410	\$ 42,100,700
Less Inter-Agency Billings	<u>37,223,061</u>	<u>36,026,300</u>	<u>37,028,400</u>
Net Total	<u>\$ 6,064,356</u>	<u>\$ 6,007,110</u>	<u>\$ 5,072,300</u>

## Paratransit

This service provides curb-to-curb paratransit services. The paratransit customers are individuals with disabilities who use this service for work, post secondary education, medical needs, sheltered workshops and personal purposes. Private taxis and lift-equipped vans supplement this effort.

<b>Service Summary</b>			
	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2013 Executive</b>
Total Expenditures	\$ 8,623,601	\$ 10,014,738	\$ 9,906,690
Less Inter-Agency Billings	<u>5,971,077</u>	<u>7,252,700</u>	<u>6,649,800</u>
Net Total	<u>\$ 2,652,524</u>	<u>\$ 2,762,038</u>	<u>\$ 3,256,890</u>

## Metro Transit Summary by Major Object of Expenditure

	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2012 Projected</b>	<b>2013 Request</b>	<b>2013 Executive</b>	<b>2013 Adopted</b>
Permanent Salaries	\$ 23,287,799	\$ 24,388,593	\$ 23,979,900	\$ 24,482,009	\$ 24,656,984	\$ 0
Hourly Employee Pay	0	0	6,000	0	0	0
Overtime Pay	1,589,832	1,282,690	1,769,600	1,300,000	1,308,000	0
Fringe Benefits	11,322,239	8,807,365	9,097,400	8,842,781	8,905,806	0
Purchased Services	7,483,034	7,710,300	7,538,100	7,773,200	7,773,200	0
Supplies	5,241,783	5,592,600	5,332,900	4,919,500	4,931,500	0
Inter-Departmental Charges	1,451,066	1,449,400	1,442,200	1,498,100	1,498,100	0
Debt/Other Financing Uses	1,453,564	1,571,200	1,503,800	1,634,800	1,634,800	0
Capital Assets	<u>81,701</u>	<u>1,246,000</u>	<u>1,246,000</u>	<u>1,299,000</u>	<u>1,299,000</u>	<u>0</u>
Total Expenditures	\$ 51,911,018	\$ 52,048,148	\$ 51,915,900	\$ 51,749,390	\$ 52,007,390	\$ 0
Inter-Agency Billings	<u>43,194,138</u>	<u>43,279,000</u>	<u>43,146,800</u>	<u>43,638,200</u>	<u>43,678,200</u>	<u>0</u>
Net Budget	<u>\$ 8,716,880</u>	<u>\$ 8,769,148</u>	<u>\$ 8,769,100</u>	<u>\$ 8,111,190</u>	<u>\$ 8,329,190</u>	<u>\$ 0</u>

## Traffic Engineering

Agency Number: **57**  
 Budget Function: **Public Works**

The mission of the Traffic Engineering Division is to use the tools available in transportation planning and operations to ensure safe, efficient, affordable, reliable and convenient movement of people and goods. These tools include a wide range of traffic study techniques and countermeasures. Examples include: traffic control devices, geometric design, safety studies, noise studies, pedestrian and bicycle safety and communications.

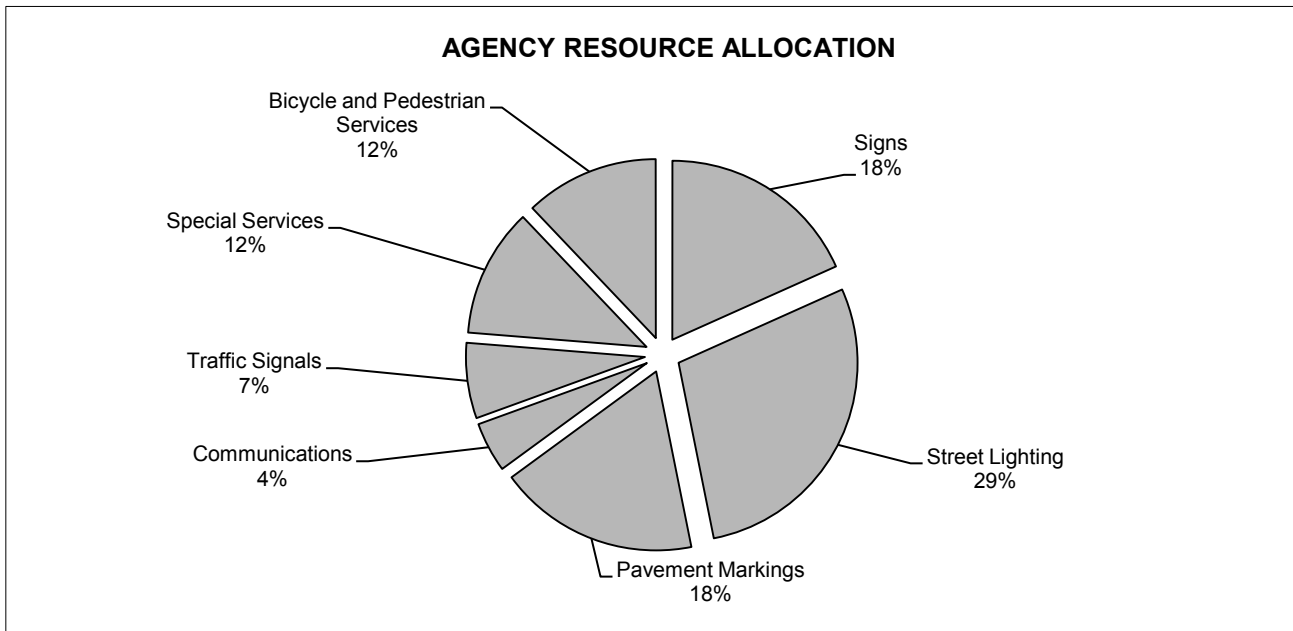
<u>Major Service</u>	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
Signs	\$ 737,758	\$ 999,870	\$ 999,870	\$ 950,311	\$ 925,311	\$ 0
Street Lighting	1,247,517	1,431,974	1,431,974	1,444,157	1,444,157	0
Pavement Markings	678,972	928,589	928,589	742,867	916,029	0
Communications	359,705	270,621	270,621	228,758	228,758	0
Traffic Signals	167,665	496,679	496,679	344,287	344,287	0
Special Services	1,374,038	528,963	528,963	588,283	588,283	0
Bicycle and Pedestrian Services	189,562	512,264	512,264	611,851	611,851	0
<b>Agency Total</b>	<u>\$ 4,755,217</u>	<u>\$ 5,168,961</u>	<u>\$ 5,168,961</u>	<u>\$ 4,910,513</u>	<u>\$ 5,058,675</u>	<u>\$ 0</u>

### Executive Budget Highlights

The Budget includes:

1. Funding for a continuation of services, including full funding for salaries, benefits, and supplies associated with seasonal /hourly employees who perform pavement marking services, such as the painting of regular school crosswalks, handicap ramps and speed humps.

## Traffic Engineering



### **Budget Service Descriptions:**

#### **Signs**

The Signs section is responsible for installing, fabricating, cleaning, repainting, straightening, replacing and relocating street signs. There are approximately 60,000 signs in the City. The service includes: an annual inventory of all signs as to condition and proper location (in process of being computerized); studies to evaluate the need for new signs or removal/alteration of existing signs; surveys and reports on sight distance problems and sign obstructions; and upkeep and maintenance of signs and guardrails. This section installs and removes barricades and signs for special events (Rhythm and Booms, Art Fair, etc.) and provides barricades and signs to individuals with street-use permits. Generally, signs have an average useful life of 7 - 10 years. All signs require continuous maintenance and eventual replacement. Many types of City signs are gradually being replaced with a higher quality reflective sheeting material. These signs have a higher impact value and a longer life, but have a higher initial cost. Painted signposts are being gradually replaced with galvanized posts.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 1,384,046	\$ 1,470,857	\$ 1,438,617
Less Inter-Agency Billings	646,287	470,987	513,306
<b>Net Total</b>	<b>\$ 737,758</b>	<b>\$ 999,870</b>	<b>\$ 925,311</b>

## Street Lighting

The Street Lighting section provides City-wide street lights including relamping and repairing of City-owned street light units as needed. Staff repair and maintain light poles, bases and luminaires, and repair all damage resulting from crashes. This unit is responsible for the design of new lighting installations. This service also evaluates the need for changes in the existing systems and lighting units for specific neighborhood needs. There are 13,000 street lights in the City, all of which need continuous maintenance and eventual replacement. New installations are generally the style that directs all of the light downward to reduce lighting the night sky. The energy charges for the division are over \$1.3 million annually with street lighting accounting for 75% of this total. Street light energy efficiency has been improved by the virtual elimination of incandescent and mercury vapor lighting. Instead, high pressure sodium vapor and metal halide lamp types now account for 96% of street lighting. LED streetlights are now being used where economically justified or where better light control is desired.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 1,756,971	\$ 1,902,275	\$ 1,932,219
Less Inter-Agency Billings	509,455	470,302	488,062
Net Total	\$ 1,247,517	\$ 1,431,974	\$ 1,444,157

## Pavement Markings

The Pavement Markings section performs an annual pavement marking inventory, plans, designs, prepares layouts and installs street and curb-side markings, utilizing both paint and semi-permanent marking materials such as preformed cold plastic, thermoplastic and epoxy. This unit is responsible for the maintenance of the following: the centerline, lane line and edge line markings (divide streets and provide guidance for vehicular traffic), the crosswalk markings (identify crossing areas for pedestrians), the curb-side markings (emphasize parking prohibition along a particular stretch of curb), bike path and ramp markings, speed hump markings, pavement arrows and stop lines (provide additional regulatory information to motorists) and other similar markings. The section develops and administers the annual pavement marking contract. All pavement marking materials require maintenance on a continual basis.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 708,345	\$ 960,012	\$ 947,928
Less Inter-Agency Billings	29,373	31,423	31,899
Net Total	\$ 678,972	\$ 928,589	\$ 916,029

## Communications

The Communications section installs, repairs, calibrates, modifies and tests two-way radios and associated electronic equipment, and plans, designs and installs municipal communications systems. Services include: maintenance of the two-way radios used by all City agencies, Dane County and suburban police and fire agencies (radios are tested annually, and agencies and other entities are charged for this service); repair and servicing of intercom, public address and radar equipment for various public agencies; and filing of the necessary license applications and renewals, conducting scheduled frequency checks and compiling of reports required by the FCC. This section plans, designs, modifies and installs communications equipment for the City, the 911 Center, and other public entities. All communications equipment requires continuous maintenance and eventual replacement.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 1,042,636	\$ 1,245,289	\$ 1,098,673
Less Inter-Agency Billings	<u>682,931</u>	<u>974,668</u>	<u>869,915</u>
Net Total	<u>\$ 359,705</u>	<u>\$ 270,621</u>	<u>\$ 228,758</u>

## Traffic Signals

This section is responsible for the installation, operation and upkeep of traffic signals. Staff maintain, clean, relamp, paint, align and inspect signal units annually; check signal controllers and detectors twice per year; and repair equipment damaged in crashes and storms. The electrical cost for each signalized intersection averages \$600/year when using Light Emitting Diode lamps and maintenance averages \$2,500/year. This unit performs studies, planning and design associated with new installations as well as the regular review, revision and modernization for 297 signalized intersections that TE maintains. Forty-five signals are maintained by Madison but are owned and paid for by other units of government.. Agreements allow the City to recover all of its costs, including engineering and overhead. New work activity includes the installation and maintenance of fiber optics. The City's installed conduit backbone is essential for routing fiber, which allows lease revenue to continue to grow.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 1,294,763	\$ 1,272,409	\$ 1,203,764
Less Inter-Agency Billings	<u>1,127,097</u>	<u>775,730</u>	<u>859,477</u>
Net Total	<u>\$ 167,665</u>	<u>\$ 496,679</u>	<u>\$ 344,287</u>

## Special Services

Special Services staff, in conjunction with the Pedestrian Bicycle Motor Vehicle Commission, provides overall leadership for traffic safety programs and assists on the overall transportation and traffic planning, design and transportation engineering for the City. In conjunction with City Engineering, the Department of Planning, Community and Economic Development, and Dane County Regional Planning, staff develop land use plans and evaluate the impact of potential land uses upon the existing transportation patterns and facilities. Services include: transportation and traffic planning, transportation design, special projects, design studies and traffic counts; driveway and parking lot review; review of conditional use, plat and rezoning applications; and other related issues. Staff assist neighborhoods and other government entities in planning transportation improvements. The neighborhood traffic management program has become an increasingly important part of the section's work.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 1,409,640	\$ 605,111	\$ 655,948
Less Inter-Agency Billings	35,601	76,148	67,665
Net Total	<u>\$ 1,374,038</u>	<u>\$ 528,963</u>	<u>\$ 588,283</u>

## Bicycle and Pedestrian Services

This section is dedicated to Bicycle and Pedestrian infrastructure improvements and program administration. Included is funding for the Pedestrian and Bike Coordinator and Pedestrian and Bike Safety Assistant who help advocate for, coordinate and implement bicycle and pedestrian related programs.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 293,684	\$ 571,464	\$ 675,851
Less Inter-Agency Billings	104,123	59,200	64,000
Net Total	<u>\$ 189,562</u>	<u>\$ 512,264</u>	<u>\$ 611,851</u>

**Traffic Engineering  
Summary by Major Object of Expenditure**

	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2012 Projected</b>	<b>2013 Request</b>	<b>2013 Executive</b>	<b>2013 Adopted</b>
Permanent Salaries	\$ 3,635,202	\$ 3,812,382	\$ 3,812,382	\$ 3,748,988	\$ 3,748,988	\$ 0
Hourly Employee Pay	99,880	153,188	153,188	0	133,000	0
Overtime Pay	69,387	51,063	51,063	51,000	51,000	0
Fringe Benefits	1,489,588	1,408,277	1,408,277	1,367,792	1,382,954	0
Purchased Services	1,478,065	1,508,300	1,508,300	1,578,600	1,578,600	0
Supplies	519,962	487,821	487,821	449,250	474,250	0
Inter-Departmental Charges	598,000	598,388	598,388	584,208	584,208	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	<u>0</u>	<u>8,000</u>	<u>8,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ 7,890,084	\$ 8,027,418	\$ 8,027,418	\$ 7,779,838	\$ 7,953,000	\$ 0
Inter-Agency Billings	<u>3,134,867</u>	<u>2,858,457</u>	<u>2,858,457</u>	<u>2,869,325</u>	<u>2,894,325</u>	<u>0</u>
Net Budget	<u>\$ 4,755,217</u>	<u>\$ 5,168,961</u>	<u>\$ 5,168,961</u>	<u>\$ 4,910,513</u>	<u>\$ 5,058,675</u>	<u>\$ 0</u>



## Parking Utility

Agency Number: **58**  
 Budget Function: **Parking Utility**

The mission of the Parking Utility is to provide both on-street and off-street paid parking. This agency is responsible for the planning, engineering, construction, repair, maintenance, enforcement and general operation of all parking-related facilities and meters. The Parking Utility is administered by employees of the Parking Division, which is responsible for all on-street and off-street public parking.

<u>Major Service</u>	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
Paid Parking	\$ 0	\$ (60,580)	\$ (60,580)	\$ (85,041)	\$ (85,041)	\$ 0
Non-Paid Parking	0	60,580	60,580	85,041	85,041	0
<b>Agency Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

### Executive Budget Highlights

The Budget includes:

1. Funding of \$17,000 for the replacement of a utility vehicle in the Parking Utility's capital assets budget, which is past its useful life. This vehicle is used for a variety of purposes related to maintenance within Parking Utility facilities.
2. Funding of \$100,000 for signage in the Parking Utility's capital assets budget for the improvement of communication to customers. This funding is to be utilized solely for the improvement of communication to customers, including improvement to signage informing customers when a cashier is available, and not for the purpose of additional automation in parking facilities.
3. A Payment-in-Lieu of Taxes (PILOT) to the City's General Fund of \$1,284,723.
4. A Parking Meter Occupancy fee payment to the City's General Fund of \$241,770.
5. Interdepartmental payments (including payments to other City agencies) of \$1,063,643.
6. Reserves generated of \$2,574,220 as the Utility prepares for the replacement of the Government East Parking garage within the next few years.

## Parking Utility

### Budget Service Descriptions:

#### **Paid Parking**

The Paid Parking service includes all operational and maintenance functions governed by the Parking Utility for the City's parking ramps, lots, and on-street metered parking spaces -- a total of 5,679 spaces. The City owns five parking garages which contain 3,712 parking spaces; of this total 3,102 are cashier- and/or paystation-operated, 417 are monthly (including 9 cycles), 80 are leased long-term, 19 metered for autos, 29 metered for cycles, and 65 are for people with disabilities. City-owned parking lots contain 474 spaces, which include 127 individually metered spaces (including 2 for cycles), 154 spaces controlled by pay-on-foot stations, 180 monthly spaces, and 13 spaces for people with disabilities. The City also provides 1,493 on-street metered spaces, including 596 multi-space parking spaces, 36 spaces for people with disabilities and 9 for motorcycles. Enforcement of ramp parking is the responsibility of Parking Utility employees, while enforcement of on-street parking regulations is the responsibility of the Police Department's Parking Enforcement Officers (PEO's); enforcement of lot parking regulations is the joint responsibility of Parking Utility employees and PEO's. All citation revenue goes to the City General Fund.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 11,342,181	\$ 11,400,133	\$ 11,529,306
Less Inter-Agency Billings	<u>11,342,181</u>	<u>11,460,712</u>	<u>11,614,347</u>
Net Total	<u>\$ 0</u>	<u>\$ (60,580)</u>	<u>\$ (85,041)</u>

#### **Non-Paid Parking**

Non-Paid Parking comprises activities performed by Parking Division employees which are not directly related to the provision of paid parking. Examples include: development and administration of policies and regulations for non-metered on-street parking, contractor permits for parking-restricted streets, private new facility development, as well as tasks associated with non-City facilities.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 133,484	\$ 224,701	\$ 217,982
Less Inter-Agency Billings	<u>133,484</u>	<u>164,121</u>	<u>132,941</u>
Net Total	<u>\$ 0</u>	<u>\$ 60,580</u>	<u>\$ 85,041</u>

**Parking Utility  
Summary by Major Object of Expenditure**

	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2012 Projected</b>	<b>2013 Request</b>	<b>2013 Executive</b>	<b>2013 Adopted</b>
Permanent Salaries	\$ 3,059,873	\$ 3,448,509	\$ 3,448,509	\$ 3,414,515	\$ 3,414,515	\$ 0
Hourly Employee Pay	205,714	214,463	214,463	200,000	200,000	0
Overtime Pay	24,341	30,638	30,638	30,000	30,000	0
Fringe Benefits	1,261,317	1,280,408	1,280,408	1,266,334	1,266,334	0
Purchased Services	1,017,256	1,380,235	1,380,235	1,350,483	1,350,483	0
Supplies	226,258	314,600	314,600	204,600	204,600	0
Inter-Departmental Charges	1,098,863	1,093,058	1,093,058	1,063,643	1,063,643	0
Debt/Other Financing Uses	4,538,282	3,751,924	3,751,924	4,100,713	4,100,713	0
Capital Assets	<u>43,761</u>	<u>111,000</u>	<u>111,000</u>	<u>117,000</u>	<u>117,000</u>	<u>0</u>
Total Expenditures	\$ 11,475,666	\$ 11,624,834	\$ 11,624,834	\$ 11,747,288	\$ 11,747,288	\$ 0
Inter-Agency Billings	<u>11,475,665</u>	<u>11,624,834</u>	<u>11,624,834</u>	<u>11,747,288</u>	<u>11,747,288</u>	<u>0</u>
Net Budget	<u>\$ 1</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

## Fleet Service

Agency Number: **55**  
 Budget Function: **Administration**

The mission of the Fleet Service Division is to provide a safe and reliable fleet of diverse equipment as needed for all user agencies, and provide fleet services with a concentrated effort toward a comprehensive preventive maintenance program at a competitive cost.

<u>Major Service</u>	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
Provide Vehicles	0	0	0	(426,105)	(326,105)	0
<b>Agency Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ (426,105)</b>	<b>\$ (326,105)</b>	<b>\$ 0</b>

### Executive Budget Highlights

The Budget includes:

1. Savings of \$305,765 from eliminating the purchase of 11 of 22 police squad cars scheduled for replacement.
2. Savings of \$170,000 from eliminating the purchase of 10 mid-sized sedans scheduled for replacement.
3. Savings of \$58,200 from holding a vacant Fleet Technician position unfunded.

**Fleet Service**

**Budget Service Descriptions:**

**Provide Vehicles**

This service includes the purchase and preparation of fleet equipment used by City agencies, the provision of in-house repairs, and the purchase of outside repair and maintenance services. The vehicles provided are the type and design to satisfy the service needs of user agencies. Equipment is replaced according to operating parameters and budgeted funding.

<b>Service Summary</b>			
	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2013 Executive</b>
Total Expenditures	\$ 15,327,724	\$ 15,778,016	\$ 15,433,742
Less Inter-Agency Billings	15,327,724	15,778,016	15,759,847
Net Total	\$ 0	\$ 0	\$ (326,105)

**Fleet Service  
Summary by Major Object of Expenditure**

	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2012 Projected</b>	<b>2013 Request</b>	<b>2013 Executive</b>	<b>2013 Adopted</b>
Permanent Salaries	\$ 2,286,217	\$ 2,338,921	\$ 2,338,921	\$ 2,456,723	\$ 2,456,723	\$ 0
Hourly Employee Pay	4,001	4,495	4,495	3,353	3,353	0
Overtime Pay	30,881	51,063	51,063	30,000	30,000	0
Fringe Benefits	1,014,562	891,543	891,543	933,088	933,088	0
Purchased Services	598,556	813,941	813,941	742,227	742,227	0
Supplies	5,875,335	6,097,148	6,097,148	5,773,854	5,791,685	0
Inter-Departmental Charges	231,112	320,269	320,269	322,810	322,810	0
Debt/Other Financing Uses	4,904,587	4,406,513	4,406,513	4,658,656	4,658,656	0
Capital Assets	382,474	854,123	854,123	395,200	495,200	0
Total Expenditures	\$ 15,327,724	\$ 15,778,016	\$ 15,778,016	\$ 15,315,911	\$ 15,433,742	\$ 0
Inter-Agency Billings	15,327,724	15,778,016	15,778,016	15,742,016	15,759,847	0
Net Budget	\$ 0	\$ 0	\$ 0	\$ (426,105)	\$ (326,105)	\$ 0

## PCED Office of Director

Agency Number: **21**  
 Budget Function: **Planning and Development**

The mission of the Department of Planning and Community and Economic Development (DPCED) is to actively promote a diverse, safe and dynamic community and enhance the living, working and recreational choices for all Madison citizens and visitors. The Office of the Director of Planning and Community and Economic Development is responsible for the overall leadership and management of the Department in the pursuit of the Department's mission and community-building goals set by the Mayor and Common Council. The Director of Planning and Community and Economic Development serves as the Secretary of the City's Plan Commission. The Office of the Director of Planning and Community and Economic Development also provides centralized administrative support such as word processing, telephone and visitor reception, public information production and coordination, and consultation on Department initiatives to improve systems and customer service.

<u>Major Service</u>	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
PCED Admin. and Support	604,150	593,339	593,339	563,672	563,672	0
<b>Agency Total</b>	<b>\$ 604,150</b>	<b>\$ 593,339</b>	<b>\$ 593,339</b>	<b>\$ 563,672</b>	<b>\$ 563,672</b>	<b>\$ 0</b>

### Executive Budget Highlights

The Budget includes:

1. Funding for a continuation of services.
2. An increase in the Director's time billed to TIDs of \$30,767.

**PCED Office of Director**

**Budget Service Descriptions:**

**PCED Admin. and Support**

Administration provides for the overall administration of the Department of Planning and Community and Economic Development and provides centralized administrative support services to other divisions of the Department. The Administration Service also acts as Secretary for the Plan Commission, supervises a word processing/clerical pool, and provides department-wide systems improvements among Units and public information coordination and development. The Support Service provides centralized word processing, telephone reception and other related support services to the Department as well as publication coordination and production.

<b>Service Summary</b>			
	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2013 Executive</b>
Total Expenditures	\$ 630,643	\$ 715,771	\$ 720,717
Less Inter-Agency Billings	<u>26,493</u>	<u>122,432</u>	<u>157,045</u>
Net Total	<u>\$ 604,150</u>	<u>\$ 593,339</u>	<u>\$ 563,672</u>

**PCED Office of Director  
Summary by Major Object of Expenditure**

	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2012 Projected</b>	<b>2013 Request</b>	<b>2013 Executive</b>	<b>2013 Adopted</b>
Permanent Salaries	\$ 410,975	\$ 406,038	\$ 406,038	\$ 403,204	\$ 403,204	\$ 0
Hourly Employee Pay	0	0	0	0	0	0
Overtime Pay	201	0	0	0	0	0
Fringe Benefits	153,697	147,392	147,392	146,363	146,363	0
Purchased Services	19,390	126,787	126,787	136,911	136,911	0
Supplies	7,556	10,950	10,950	10,950	10,950	0
Inter-Departmental Charges	38,824	24,605	24,605	23,289	23,289	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ 630,643	\$ 715,771	\$ 715,771	\$ 720,717	\$ 720,717	\$ 0
Inter-Agency Billings	<u>26,493</u>	<u>122,432</u>	<u>122,432</u>	<u>157,045</u>	<u>157,045</u>	<u>0</u>
Net Budget	<u>\$ 604,150</u>	<u>\$ 593,339</u>	<u>\$ 593,339</u>	<u>\$ 563,672</u>	<u>\$ 563,672</u>	<u>\$ 0</u>

## Planning Division

Agency Number: **22**  
 Budget Function: **Planning and Development**

The Planning Division is responsible for working with the Council and Commissions to establish urban development policies, improve the quality of the downtown and existing neighborhoods, plan for new neighborhoods and peripheral growth management, compile and analyze statistical data relating to urban planning and management, and implement City land use and development policies through the maintenance of development regulations and the review of specific development proposals.

<u>Major Service</u>	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
Neigh. Plan. Pres. and Design	\$ 908,214	\$ 3,025,106	\$ 3,025,106	\$ 2,800,530	\$ 1,992,530	\$ 0
Comp. Plan. and Dev. Review	1,318,418	1,142,840	1,142,840	1,143,436	1,143,436	0
Trans. Planning (MPO)	121,394	113,380	113,380	123,293	174,793	0
<b>Agency Total</b>	<u>\$ 2,348,026</u>	<u>\$ 4,281,326</u>	<u>\$ 4,281,326</u>	<u>\$ 4,067,259</u>	<u>\$ 3,310,759</u>	<u>\$ 0</u>

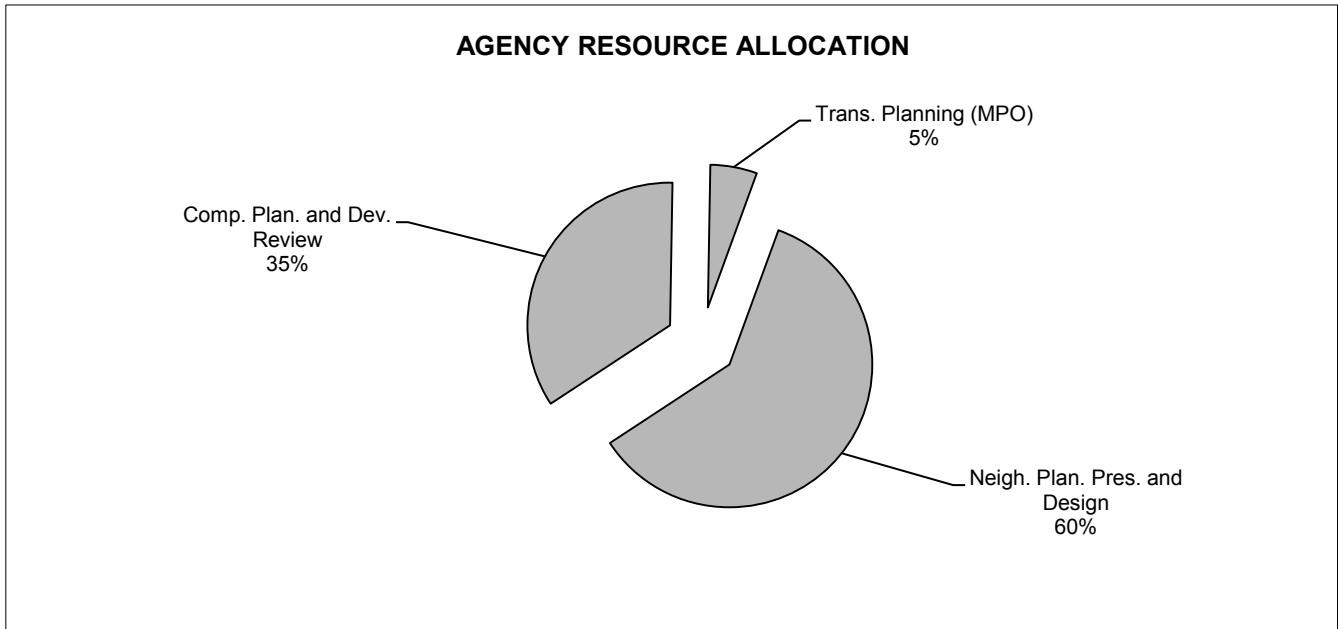
### Executive Budget Highlights

The Budget includes:

1. A reduction in funding for the Overture Center of \$1,000,000, from \$1,850,000 to \$850,000.
2. Continued funding of \$80,000 for Neighborhood Grants. However, \$50,000, which has been used to hire a consultant to fully develop neighborhood plans and planning studies, is reallocated to provide for the hire of an additional City Planner 2, effective April 2013. The Planner 2 position will staff future neighborhood plans and create additional staff time to assume the lead on Neighborhood Indicators and other strategic data reporting and will work with other staff and the Applied Population Lab to plan for City staff to assume the responsibility maintaining the neighborhood indicators data and potentially replacing most or all of the consultant work in future years. Separate funding of \$51,500 for the contracting for Neighborhood Indicators will continue through 2013 with the expectation that it will be reduced or phased out in 2014.
3. Continued funding of \$19,500 for a Neighborhood Conference.
4. Reduction in hourly salaries from \$14,322 to \$9,197.



**Planning Division**



**Budget Service Descriptions:**

**Neighborhood Planning Preservation and Design**

The mission of this service is to maintain and strengthen existing residential and commercial neighborhoods focusing on the downtown, isthmus and central city, as well as to protect and enhance the City's natural, cultural, aesthetic and historic resources. This service provides neighborhood planning services and technical services to neighborhoods, carries out the City's preservation planning program, administers the Municipal Arts program, develops and maintains urban design guidelines, prepares development concept plans, and monitors and recommends changes to the City's land development regulations. The service provides staff for the Urban Design Commission, Landmarks Commission, Madison Arts Commission and Council appointed ad hoc committees.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 976,909	\$ 3,137,306	\$ 2,104,730
Less Inter-Agency Billings	68,695	112,200	112,200
<b>Net Total</b>	<b>\$ 908,214</b>	<b>\$ 3,025,106</b>	<b>\$ 1,992,530</b>

## Comprehensive Planning and Development Review

The mission of this service is to maintain the City's urban development and growth management policy through the preparation and maintenance of long-range and Comprehensive Plan elements and mid-range neighborhood development plans, and to provide the necessary linkage to and implementation of these plans through the maintenance of the City's land development regulations (primarily zoning and subdivision regulations) and through the review and evaluation of specific land development proposals. This section provides data, information and mapping services; conducts needs assessment, inventories and analyzes urban development policy issues; maintains the City's geographic database; maintains and develops geographic information system planning applications; and works with a wide range of citizens and groups to develop and carry out these plans. The service provides staff for the Plan Commission, Long Range Transportation Planning Commission, and Council appointed committees.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 1,373,223	\$ 1,174,785	\$ 1,175,381
Less Inter-Agency Billings	54,805	31,945	31,945
Net Total	\$ 1,318,418	\$ 1,142,840	\$ 1,143,436

## Transportation Planning (Metropolitan Planning Organization)

The Madison Area Transportation Planning Board (TPB), the Metropolitan Planning Organization (MPO) for the Madison Area, is the designated policy body responsible for cooperative, comprehensive regional transportation planning and decision making for the Madison Metropolitan Planning Area. The Madison Metropolitan Planning Area consists of the City of Madison and the Madison Urbanized Area, including all or portions of the 27 contiguous villages, cities, and towns. The responsibilities of the MPO include carrying out a cooperative, continuous, and comprehensive planning process for making transportation investment decisions in the metropolitan area; preparing and maintaining a long-range multi-modal transportation plan; and preparing a five-year transportation improvement program to provide for transportation investments to meet metropolitan transportation needs. The Madison Area TPB consists of an independent intergovernmental board and was created through an agreement between the Governor and the City of Madison, originally in 1999, and then updated in 2007. In accord with the formal agreement, the City of Madison is responsible for providing staff and local match funding to the MPO.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 715,611	\$ 781,727	\$ 845,485
Less Inter-Agency Billings	594,217	668,347	670,692
Net Total	\$ 121,394	\$ 113,380	\$ 174,793

**Planning Division  
Summary by Major Object of Expenditure**

	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2012 Projected</b>	<b>2013 Request</b>	<b>2013 Executive</b>	<b>2013 Adopted</b>
Permanent Salaries	\$ 1,817,561	\$ 1,962,376	\$ 1,962,376	\$ 1,989,706	\$ 2,026,390	\$ 0
Hourly Employee Pay	9,947	14,322	14,322	9,197	9,197	0
Overtime Pay	6,173	0	0	0	0	0
Fringe Benefits	684,198	713,974	713,974	723,312	736,628	0
Purchased Services	312,129	305,910	305,910	240,739	311,739	0
Supplies	61,394	57,819	57,819	55,300	55,300	0
Inter-Departmental Charges	112,095	109,417	109,417	106,342	106,342	0
Debt/Other Financing Uses	62,246	1,930,000	1,930,000	1,757,500	880,000	0
Capital Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ 3,065,743	\$ 5,093,818	\$ 5,093,818	\$ 4,882,096	\$ 4,125,596	\$ 0
Inter-Agency Billings	<u>717,717</u>	<u>812,492</u>	<u>812,492</u>	<u>814,837</u>	<u>814,837</u>	<u>0</u>
Net Budget	<u>\$ 2,348,026</u>	<u>\$ 4,281,326</u>	<u>\$ 4,281,326</u>	<u>\$ 4,067,259</u>	<u>\$ 3,310,759</u>	<u>\$ 0</u>

## Building Inspection Division

Agency Number: **28**  
 Budget Function: **Planning and Development**

The mission of the Building Inspection Division is to ensure the well-being of people through the safety of property in the City of Madison and to maintain public trust and confidence by improving the construction and maintenance of structures and property; administering codes and ordinances consistently and fairly; continually improving codes, procedures and regulations; providing information to its customers to help them achieve their goals; and providing quality services in a professional and efficient manner.

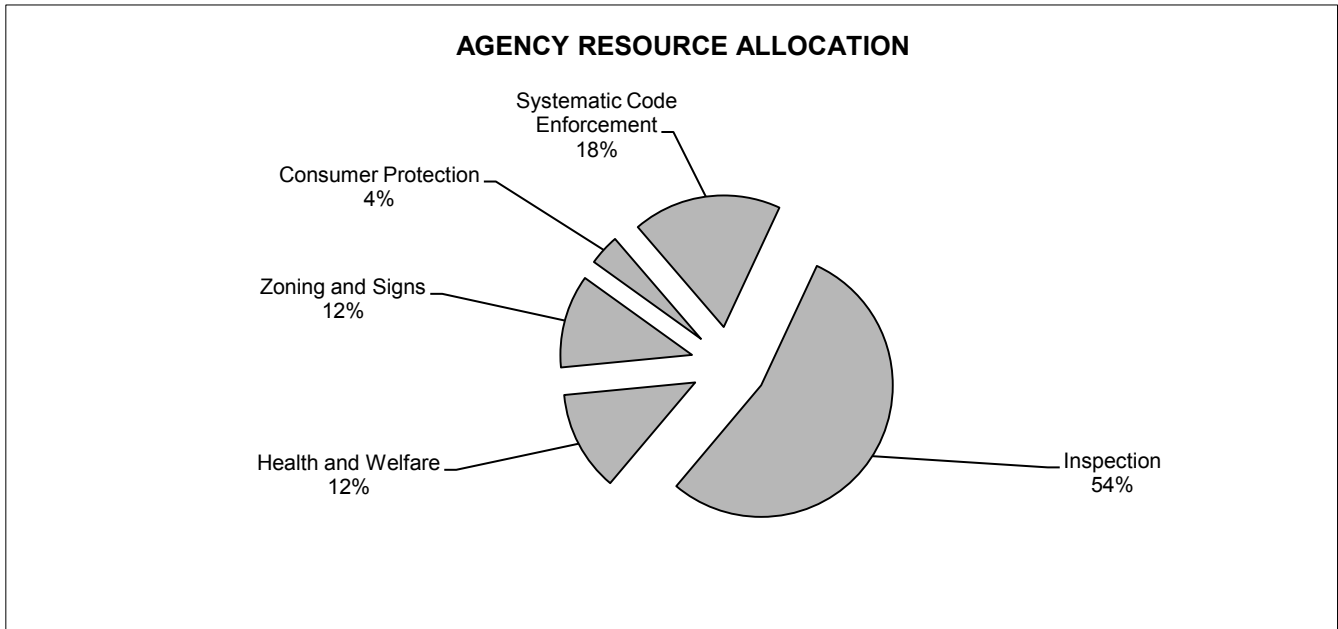
<u>Major Service</u>	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
Inspection	\$ 1,762,761	\$ 2,074,260	\$ 2,074,260	\$ 2,006,882	\$ 2,196,676	\$ 0
Health and Welfare	603,315	499,074	499,074	499,313	499,313	0
Zoning and Signs	620,531	540,037	540,037	464,221	464,221	0
Consumer Protection	135,462	149,897	149,897	153,633	153,633	0
Systematic Code Enforcement	<u>709,106</u>	<u>803,211</u>	<u>803,211</u>	<u>739,105</u>	<u>739,105</u>	<u>0</u>
<b>Agency Total</b>	<b>\$ 3,831,176</b>	<b>\$ 4,066,479</b>	<b>\$ 4,066,479</b>	<b>\$ 3,863,155</b>	<b>\$ 4,052,949</b>	<b>\$ 0</b>

### Executive Budget Highlights

The Budget includes:

1. Funding for a new 1.0 FTE Code Enforcement Officer 3 - Building Inspector position in lieu of funding for a currently vacant Code Enforcement Officer 1 position. The new CEO 3 Building Inspector position anticipates growth in new construction throughout the City.

**Building Inspection Division**



**Budget Service Descriptions:**

**Inspection**

This service ensures compliance with Madison's building and mechanical system ordinances. Construction projects, including additions and alterations, are reviewed and inspected. Accessibility and the environment (erosion control) are important parts of the process. Contractor licensing, permit records, sales surveys, pre-occupancy inspections, underground utilities and public safety are additional responsibilities. Many tradespeople and homeowners are assisted annually in keeping with the Department's goal of "educate first, regulate when necessary."

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 1,817,382	\$ 2,119,260	\$ 2,241,676
Less Inter-Agency Billings	54,621	45,000	45,000
<b>Net Total</b>	<b>\$ 1,762,761</b>	<b>\$ 2,074,260</b>	<b>\$ 2,196,676</b>

## Health and Welfare

This service provides assistance to thousands of citizens who need help taking care of environmental and related problems. Responsibilities of this section include enforcement and education efforts regarding sidewalk snow removal, trash, junk and debris removal, and graffiti removal.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 607,015	\$ 506,074	\$ 506,313
Less Inter-Agency Billings	3,700	7,000	7,000
Net Total	\$ 603,315	\$ 499,074	\$ 499,313

## Zoning and Signs

This service reviews all activity that is regulated by Madison's zoning code. Primary functions center around consultation with developers and the general public on land use issues. Staff conduct on-site inspections of projects requiring specific review. Section staff support the Zoning Board of Appeals; process conditional use applications; conduct investigations of improper land uses and process official notices to obtain compliance; maintain records of zoning changes, maps and variances; and administer sign and street graphic ordinances.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 620,531	\$ 540,037	\$ 464,221
Less Inter-Agency Billings	0	0	0
Net Total	\$ 620,531	\$ 540,037	\$ 464,221

## Consumer Protection

This service ensures that Madison's consumers receive the correct amount of product for which they pay. Inspections are made of packaging, weighing and measuring devices in gas stations, grocery stores, pharmacies, bakeries, taxis, fuel trucks, etc. Each device is registered and licensed. Packaged items in stores are spot checked for advertised weight and price. Items that are found to be incorrect are removed from service or removed from sales inventory. License fees collected are deposited in the General Fund.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 135,462	\$ 149,897	\$ 153,633
Less Inter-Agency Billings	0	0	0
Net Total	<u>\$ 135,462</u>	<u>\$ 149,897</u>	<u>\$ 153,633</u>

## Systematic Code Enforcement

This service involves the inspection of properties in areas of the City showing signs of blight. Historically, systematic inspections have helped in preventing Madison's older neighborhoods from becoming run-down and over-populated. This service helps maintain property values by eliminating blighting influences. Activities are coordinated with the rehabilitation and property improvement programs. Inspection activities are scheduled through the CDA using data gathered by Inspection staff and input from the neighborhood resource teams. This section is also responsible for heating and water leakage corrections; infestation eradication; repair of broken railings, windows and doors; and dozens of other problems associated with keeping the City's housing stock habitable. This section also deals with commercial properties that need attention. Extra effort is spent in Madison's targeted neighborhoods.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 709,106	\$ 803,211	\$ 739,105
Less Inter-Agency Billings	0	0	0
Net Total	<u>\$ 709,106</u>	<u>\$ 803,211</u>	<u>\$ 739,105</u>

**Building Inspection Division  
Summary by Major Object of Expenditure**

	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2012 Projected</b>	<b>2013 Request</b>	<b>2013 Executive</b>	<b>2013 Adopted</b>
Permanent Salaries	\$ 2,461,941	\$ 2,728,514	\$ 2,728,514	\$ 2,589,323	\$ 2,722,701	\$ 0
Hourly Employee Pay	8,894	8,415	8,415	0	0	0
Overtime Pay	18,269	12,255	12,255	12,000	12,000	0
Fringe Benefits	1,044,299	993,070	993,070	941,551	989,967	0
Purchased Services	183,000	192,902	192,902	191,613	199,613	0
Supplies	50,653	59,894	59,894	59,894	59,894	0
Inter-Departmental Charges	122,441	123,428	123,428	120,774	120,774	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ 3,889,497	\$ 4,118,479	\$ 4,118,479	\$ 3,915,155	\$ 4,104,949	\$ 0
Inter-Agency Billings	<u>58,321</u>	<u>52,000</u>	<u>52,000</u>	<u>52,000</u>	<u>52,000</u>	<u>0</u>
Net Budget	<u>\$ 3,831,176</u>	<u>\$ 4,066,479</u>	<u>\$ 4,066,479</u>	<u>\$ 3,863,155</u>	<u>\$ 4,052,949</u>	<u>\$ 0</u>



## Economic Development Division

Agency Number: **29**  
 Budget Function: **Planning and Development**

The Economic Development Division (EDD) is responsible for promoting the economic growth and competitiveness of the City to maintain and enhance the City's fiscal sustainability, job base, and business environment. EDD seeks to foster prosperity and ensure it is broadly shared. The Division administers the City's economic development plan; manages and coordinates the tools to redevelop and revitalize the City's older neighborhoods and commercial areas; performs real estate services for the City including property acquisition and disposition, management, leases, and relocation; promotes healthy neighborhoods and a viable urban community by administering community-oriented programs which provide affordable housing, expand economic opportunities, enhance suitable living environments, and support thriving neighborhoods, particularly for persons of low and moderate income; and provides advice and connections to help start, attract, retain, and grow businesses. EDD consists of three offices: the Office of Business Resources, the Office of Economic Revitalization, and the Office of Real Estate Services.

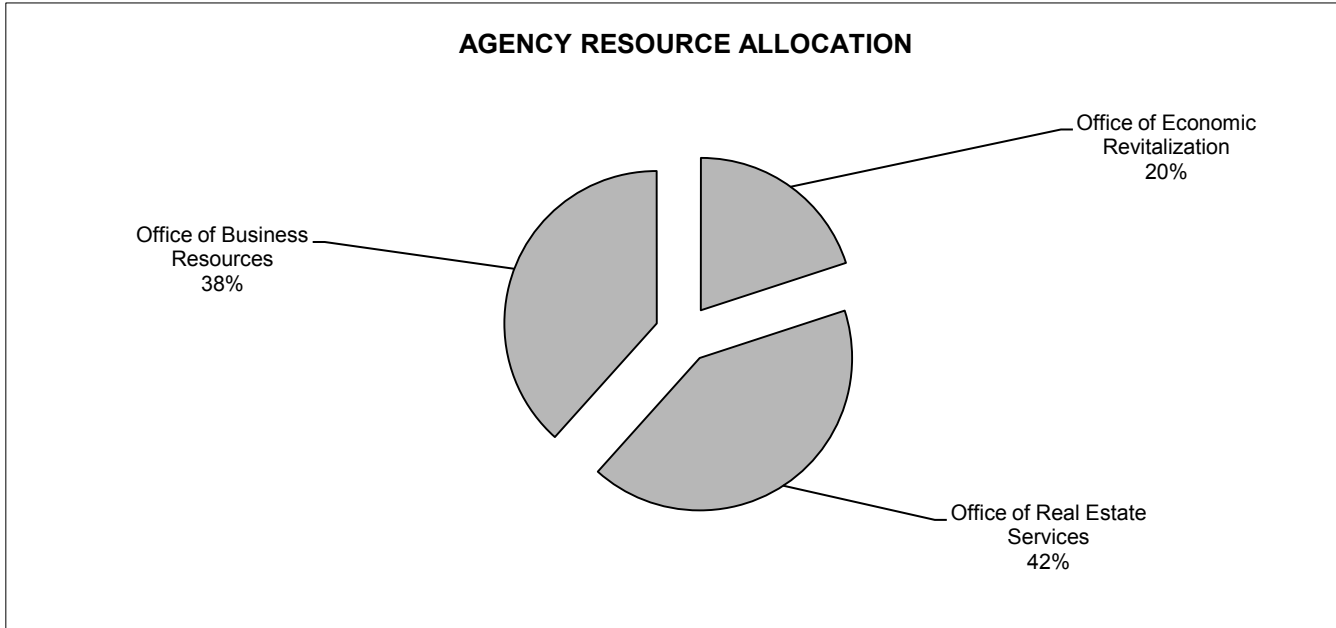
<u>Major Service</u>	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
Office of Economic Revitalization	\$ 208,263	\$ 207,763	\$ 206,373	\$ 213,545	\$ 248,545	\$ 0
Office of Real Estate Services	701,602	520,509	524,559	518,706	518,706	0
Office of Business Resources	<u>343,974</u>	<u>497,762</u>	<u>495,102</u>	<u>477,482</u>	<u>477,482</u>	<u>0</u>
<b>Agency Total</b>	<u>\$ 1,253,840</u>	<u>\$ 1,226,035</u>	<u>\$ 1,226,035</u>	<u>\$ 1,209,733</u>	<u>\$ 1,244,733</u>	<u>\$ 0</u>

### Executive Budget Highlights

The Budget includes:

1. The elimination of one currently vacant position, the Jobs Development Specialist.
2. Funding for a continuation of services and staffing levels, including filling the Director of the Office of Economic Revitalization where the incumbent is expected to retire in 2013.
3. \$50,000 in additional levy support to reduce the need to charge certain housing assistance programs for staff administrative time, allowing more funding for housing assistance.
4. Funding of \$26,000 for a conference highlighting the City's economic potential, partially offset by anticipated registration and sponsor revenues of \$15,000.

## Economic Development Division



### **Budget Service Descriptions:**

#### **Office of Economic Revitalization**

The Office of Economic Revitalization (OER) promotes redevelopment, neighborhood revitalization and economic development. OER administers loans, grants, bonds and other tools to acquire, redevelop, rehabilitate and construct residential housing and commercial projects, including owner-occupied and rental rehabilitation loans, homebuyer's assistance loans, work force housing loans, small cap TIF loans, capital revolving fund loans, commercial facade improvement grants, residential energy efficiency incentive loans, downtown residential exterior lighting enhancement grants, and tax-exempt revenue bonds. OER also staffs the CDA Board of Commissioners and provides the staff services necessary for the CDA to manage, operate and implement its programs and redevelopment initiatives.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 396,582	\$ 405,763	\$ 402,275
Less Inter-Agency Billings	188,319	198,000	153,730
<b>Net Total</b>	<b>\$ 208,263</b>	<b>\$ 207,763</b>	<b>\$ 248,545</b>

**Office of Real Estate Services**

The Office of Real Estate Services acquires all real estate needed by City agencies for expansion of their programs (e.g., street rights-of-way and park land); expedites the implementation of redevelopment activities; administers the City's Tax Increment Financing and Capital Revolving Fund loan programs and analysis; provides relocation assistance to protect any persons displaced by City acquisitions; leases and manages City buildings and land held for future projects to citizens through leases and permits; inventories City lands and sells surplus properties in concert with neighborhood sale criteria committees; and investigates, evaluates and protects the title to City lands through numerous permitting, appraisal and authorization procedures.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 969,160	\$ 932,963	\$ 952,669
Less Inter-Agency Billings	267,558	412,453	433,963
Net Total	\$ 701,602	\$ 520,509	\$ 518,706

**Office of Business Resources**

The Office of Business Resources (OBR) helps businesses locate, open, or expand within the City of Madison by directing businesses toward financial and technical assistance programs available through the City and other sources; guiding businesses through City permitting and approval processes; facilitating appropriate space for business development through participation in City land use planning efforts; and maintaining and providing demographic/community information to businesses. In addition, OBR staff serves as City liaisons to local business and economic development organizations, including the Madison Central Business Improvement District, Downtown Madison Inc., Greater Madison Chamber of Commerce, THRIVE, and neighborhood business/merchant associations. OBR staffs the Economic Development Committee, Madison Local Food Committee, Vending Oversight Committee, and oversees the City's vending and sidewalk cafe programs.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 442,661	\$ 672,831	\$ 643,627
Less Inter-Agency Billings	98,687	175,069	166,145
Net Total	\$ 343,974	\$ 497,762	\$ 477,482

**Economic Development Division  
Summary by Major Object of Expenditure**

	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
Permanent Salaries	\$ 1,251,031	\$ 1,368,486	\$ 1,368,486	\$ 1,340,076	\$ 1,340,076	\$ 0
Hourly Employee Pay	437	0	0	0	0	0
Overtime Pay	(564)	0	0	0	0	0
Fringe Benefits	442,543	496,760	496,760	486,447	486,447	0
Purchased Services	29,033	60,030	84,030	83,500	83,500	0
Supplies	22,872	25,240	25,240	23,450	23,450	0
Inter-Departmental Charges	63,051	61,041	61,041	65,098	65,098	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ 1,808,404	\$ 2,011,557	\$ 2,035,557	\$ 1,998,571	\$ 1,998,571	\$ 0
Inter-Agency Billings	<u>554,564</u>	<u>785,522</u>	<u>809,522</u>	<u>788,838</u>	<u>753,838</u>	<u>0</u>
Net Budget	<u>\$ 1,253,840</u>	<u>\$ 1,226,035</u>	<u>\$ 1,226,035</u>	<u>\$ 1,209,733</u>	<u>\$ 1,244,733</u>	<u>\$ 0</u>

## CDA Housing Operations

Agency Number: **49**  
 Budget Function: **CDA**

The mission of the Housing Operations Unit is to provide affordable and well-maintained housing for eligible families and individuals in an environment that promotes personal safety, independence, and a sense of community. The Agency's goal is to provide, as a team, efficient, effective, and fair management, maintenance, and other resident services within the financial resources and priorities of the Community Development Authority (CDA), and in accordance with applicable Department of Housing and Urban Development (HUD) regulations and CDA policy. The Agency's philosophy promotes the integrity of the relationships between residents, staff, and the CDA to achieve the organizational mission.

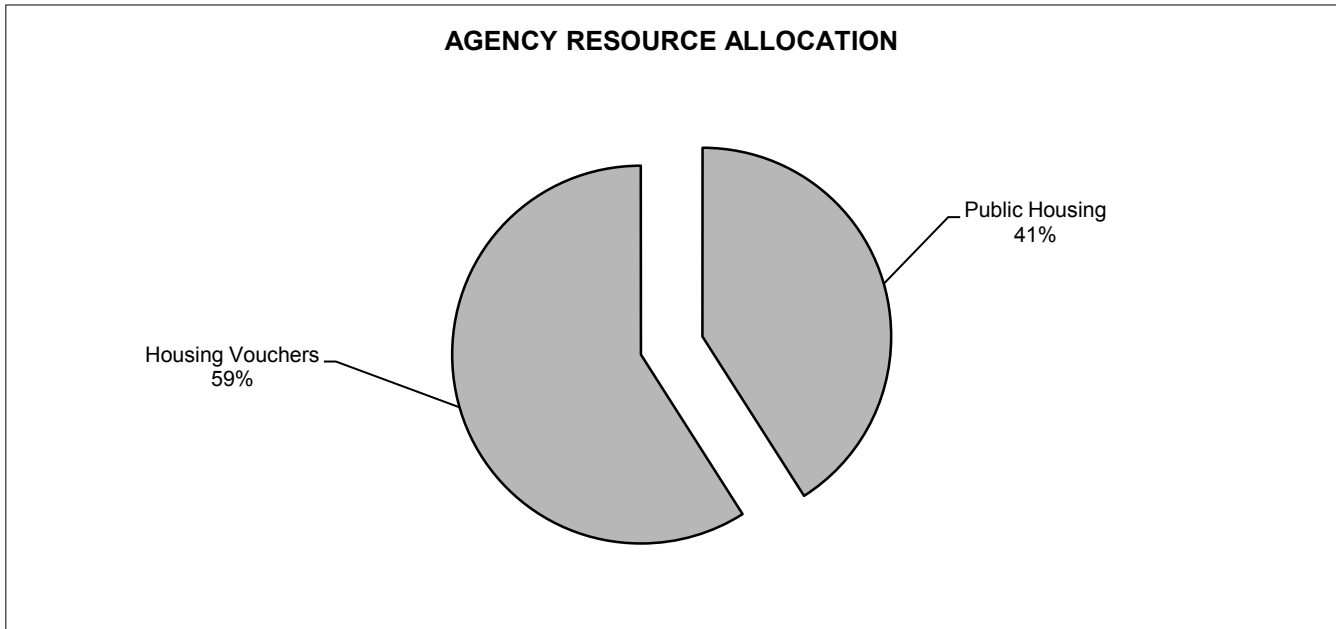
<u>Major Service</u>	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
Public Housing	\$ 142,542	\$ 174,258	\$ 174,258	\$ 49,714	\$ 80,412	\$ 0
Housing Vouchers	0	0	0	115,832	115,832	0
<b>Agency Total</b>	<u>\$ 142,542</u>	<u>\$ 174,258</u>	<u>\$ 174,258</u>	<u>\$ 165,546</u>	<u>\$ 196,244</u>	<u>\$ 0</u>

### Executive Budget Highlights

The Budget includes:

1. Funding to cover training of an additional staff person due to a retirement.
2. Additional General Fund support of approximately \$60,700 for a vacant Painter position. This is partially offset by a reduction in Purchased Services of approximately \$30,000.

## CDA Housing Operations



### **Budget Service Descriptions:**

#### **Public Housing**

The CDA owns, manages, and maintains 766 units of Low Rent Public Housing on 37 sites throughout the City, with funding from HUD. It also owns, manages, and maintains 114 units with funding from WHEDA. In addition, it administers the Housing Choice Voucher Program (Section 8). These apartment units/vouchers are allotted to eligible low-income families and individuals who pay approximately 30 percent of their income as rent. The Central Costs Center provides administrative services and oversight for the operation of these programs.

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 6,899,275	\$ 5,390,839	\$ 5,700,266
Less Inter-Agency Billings	<u>6,756,733</u>	<u>5,216,581</u>	<u>5,619,854</u>
Net Total	<u>\$ 142,542</u>	<u>\$ 174,258</u>	<u>\$ 80,412</u>

## Housing Vouchers

Section 8 New Construction projects are owned and operated by the CDA. In these projects, the tenants' rents are based upon the ability to pay up to a maximum of 30 percent of their adjusted monthly income. The Department of Housing and Urban Development enters into contracts with the CDA to pay the difference between the fair market rent and the amount the tenant pays.

<b>Service Summary</b>			
	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2013 Executive</b>
Total Expenditures	\$ 12,670,169	\$ 12,462,330	\$ 12,911,527
Less Inter-Agency Billings	<u>12,670,169</u>	<u>12,462,330</u>	<u>12,795,695</u>
Net Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 115,832</u>

### CDA Housing Operations Summary by Major Object of Expenditure

	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2012 Projected</b>	<b>2013 Request</b>	<b>2013 Executive</b>	<b>2013 Adopted</b>
Permanent Salaries	\$ 1,768,446	\$ 1,896,642	\$ 1,896,642	\$ 1,893,482	\$ 1,938,015	\$ 0
Hourly Employee Pay	39,549	20,425	20,425	85,000	85,000	0
Overtime Pay	98,568	66,381	66,381	98,000	98,000	0
Fringe Benefits	816,600	699,804	699,804	710,303	726,468	0
Purchased Services	14,130,963	13,340,698	13,340,698	13,725,050	13,776,050	0
Supplies	334,212	394,880	394,880	405,750	405,750	0
Inter-Departmental Charges	958,853	966,309	966,309	1,033,524	1,052,324	0
Debt/Other Financing Uses	1,422,253	468,030	468,030	530,186	530,186	0
Capital Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ 19,569,444	\$ 17,853,169	\$ 17,853,169	\$ 18,481,295	\$ 18,611,793	\$ 0
Inter-Agency Billings	<u>19,426,902</u>	<u>17,678,911</u>	<u>17,678,911</u>	<u>18,315,749</u>	<u>18,415,549</u>	<u>0</u>
Net Budget	<u>\$ 142,543</u>	<u>\$ 174,258</u>	<u>\$ 174,258</u>	<u>\$ 165,546</u>	<u>\$ 196,244</u>	<u>\$ 0</u>

## CDA Redevelopment

Agency Number: **25**  
 Budget Function: **CDA**

The Community Development Authority of the City of Madison (CDA) is a community development authority organized by the City of Madison to carry out various housing, economic and redevelopment initiatives of the City, with powers and duties provided for under State Statutes. The CDA is involved in the following areas: assisted housing development and management, neighborhood revitalization, housing finance and rehabilitation, and urban renewal and redevelopment. As the City's housing authority, the CDA is charged with the planning and reconstruction of areas where unsafe housing exists and with providing safe and sanitary dwelling accommodations for persons of low income. Acting as the redevelopment authority the CDA provides for the elimination and prevention of substandard, deteriorated and blighted areas through redevelopment and economic development activities. In addition, by ordinance the Common Council has designated the CDA as the administrative entity for the City's various housing rehabilitation and home buyers' assistance loan programs.

<u>Major Service</u>	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
Redevelopment	103,717	0	0	0	0	0
<b>Agency Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

### **Executive Budget Highlights**

1. Full-year funding for a 1.0 FTE Housing Initiatives Specialist to staff the Housing Committee and assist with CDA Housing initiatives. The position was authorized in 2012 but is not anticipated to be hired until the latter part of the year.
2. Operating expenses for The Village on Park including debt service expense on City loan advances.
3. Rental revenues from The Village on Park, interest income, sales proceeds from condo sales and development fees.



**CDA Redevelopment**

**Budget Service Descriptions:**

**Redevelopment**

Redevelopment services encompass the Community Development Authority's efforts to carry out various economic and redevelopment initiatives of the City. Active CDA redevelopment work includes; Lake Point condominiums, The Village on Park, public housing redevelopment at Truax Park and the Allied Drive Neighborhood Redevelopment. The CDA also operates close to 200 affordable apartments with long term rent restrictions but no federally funded operating subsidy.

During 2012, the CDA continued to offer affordable home ownership opportunities at the Lake Point Condominiums, commenced additional site work and demolition at The Village on Park, planned for the implementation of the second phase of redevelopment at Truax Park, and will offer affordable home ownership through the sale of single family homes on Allied Drive. In addition, the CDA issued tax exempt bonds to encourage the development of more 100,000 s.f. of commercial office space with related parking and 220 apartments.

During 2013, the CDA will continue selling condominiums at Lake Point Condominiums, complete site work and demolition at The Village on Park, implement Truax Park Phase II redevelopment, continue to sell affordable single family homes on Allied Drive and plan for the next phase of public housing redevelopment.

	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2013 Executive</b>
Total Expenditures	\$ 4,472,766	\$ 4,029,968	\$ 3,631,787
Less Inter-Agency Billings	4,369,049	4,029,968	3,631,787
Net Total	\$ 103,717	\$ 0	\$ 0

**CDA Redevelopment  
Summary by Major Object of Expenditure**

	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2012 Projected</b>	<b>2013 Request</b>	<b>2013 Executive</b>	<b>2013 Adopted</b>
Permanent Salaries	\$ 98,679	\$ 158,676	\$ 115,000	\$ 160,568	\$ 160,568	\$ 0
Hourly Employee Pay	0	0	0	0	0	0
Overtime Pay	0	0	0	0	0	0
Fringe Benefits	31,980	57,599	41,000	58,286	58,286	0
Purchased Services	942,879	927,746	914,880	934,400	934,400	0
Supplies	35	3,207	1,500	1,500	1,500	0
Inter-Departmental Charges	128,530	159,301	141,000	140,000	163,700	0
Debt/Other Financing Uses	3,270,663	2,723,439	2,052,120	2,313,333	2,313,333	0
Capital Assets	0	0	0	0	0	0
<b>Total Expenditures</b>	\$ 4,472,766	\$ 4,029,968	\$ 3,265,500	\$ 3,608,087	\$ 3,631,787	\$ 0
<b>Inter-Agency Billings</b>	4,369,049	4,029,968	3,265,500	3,608,087	3,631,787	0
<b>Net Budget</b>	\$ 103,717	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

## Community Development Division

Agency Number: 27  
 Budget Function: Planning and Development

The mission of the Division is to plan, develop, implement and evaluate the delivery of community resources and services for the City of Madison around community development. Some of the strategies to accomplish this include: promoting healthy neighborhoods, providing affordable housing, expanding economic opportunities, supporting thriving neighborhoods, improving the quality of child care for all children, providing services that enhance the health and quality of life in Madison's neighborhoods for youth and families, and promoting successful aging by supporting our older adults. Many of these services are purchased by the Division from non-profit agencies. The Division closely aligns itself with the larger goals of the City of Madison and works cooperatively with other governmental units and community organizations. The Division's strategies and resources are focused on, but not limited to, persons of low- and moderate-income. The Division is comprised of the Office of Community Services (OCS), the Community Development Block Grant (CDBG) Office and the Senior Center.

<u>Major Service</u>	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
Housing Development & Srvc.	Detail not available.	\$ 40,898	\$ 40,898	\$ 33,574	\$ 33,574	\$ 0
Community Infrastructure		8,105	8,105	7,623	7,623	0
Economic Development & Srvc.		452,586	452,586	94,699	94,699	0
Neighborhood Srvc. & Sustain.		906,007	906,007	702,831	702,831	0
Community Support Srvc.		5,334,342	5,334,342	3,929,561	4,101,561	0
<b>Agency Total</b>	<u>\$ 7,452,812</u>	<u>\$ 6,741,938</u>	<u>\$ 6,741,937</u>	<u>\$ 4,768,288</u>	<u>\$ 4,940,288</u>	<u>\$ 0</u>

### Executive Budget Highlights

The Budget includes:

1. An addition of approximately \$50,000 in total net levy support for programs administered by CDBG and the Community Development Division (CDD). This is the first year the two-year funding cycle for Community Agency programs. Detailed program allocations as recommended by the Community Services Committees can be found at the following website or by request to the CDD Office:

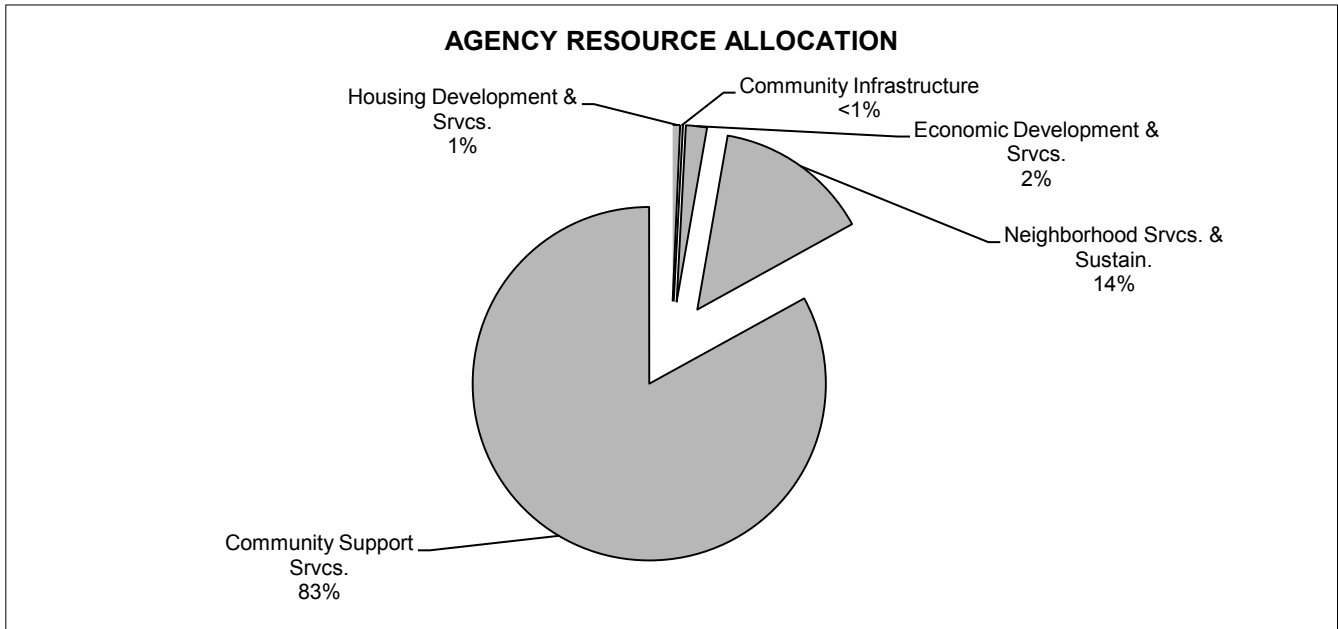
[www.cityofmadison.com/cdbg/docs/2013\\_CDD\\_contracts.pdf](http://www.cityofmadison.com/cdbg/docs/2013_CDD_contracts.pdf)

2. A transfer of levy funding of approximately \$1.6M from the Community Development Division to CDBG for funding related to Neighborhood Center and related programming..

3. The transfer of the Grant Writer position to the Finance Office, as approved via a 2012 budget amendment.

4. No reduction in funding for Child Care Tuition Aid and Child Care Grants.

## Community Development Division



### Budget Service Descriptions:

#### **Housing Development & Svcs.**

This service area focuses on providing affordable quality housing for low- to moderate-income residents. The Community Development Division staff will contract with non-profit partners to address the following objectives in 2012:

- Improve the quality of existing owner-occupied housing stock throughout Madison.
- Increase homeownership opportunities for lower income households throughout Madison.
- Expand the diversity and supply of rental housing throughout Madison.
- Provide a Housing Development Reserve Fund for non-profit developers to access throughout the year to develop affordable housing.

<b>Service Summary</b>			
	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2013 Executive</b>
Total Expenditures		\$ 71,520	\$ 54,196
Less Inter-Agency Billings	Detail not available.	30,622	20,622
<b>Net Total</b>		<u>\$ 40,898</u>	<u>\$ 33,574</u>

## Community Infrastructure

This service area focuses on creating or improving neighborhood focal points and provides energy efficiency opportunities for residential properties and commercial and public facilities. Funded objectives include the following:

- Provide safety and accessibility improvements to community and neighborhood facilities.
- Provide energy efficiency upgrades to residential properties and public and commercial facilities throughout the City.
- Provide an Acquisition/Rehabilitation Reserve Fund for non-profit agencies to access throughout the year to acquire and/or rehabilitate property.

<b>Service Summary</b>			
	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2013 Executive</b>
Total Expenditures	Detail not available.	\$ 29,617	\$ 13,135
Less Inter-Agency Billings		21,512	5,512
Net Total		\$ 8,105	\$ 7,623

## Economic Development & Svcs.

This service area focuses on expanding economic opportunities for low-to-moderate-income individuals. The Community Development Division staff will contract with non-profit partners to address the following objectives in 2012:

- Assist businesses and non-profits in their creation of new employment opportunities for low-to-moderate-income individuals.
- Assist with the economic development of micro-enterprises and their creation of job opportunities for low-to-moderate-income individuals.
- Provide an Economic Development Reserve Fund for non-profit agencies to access throughout the year to create jobs.

<b>Service Summary</b>			
	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2013 Executive</b>
Total Expenditures	Detail not available.	\$ 764,471	\$ 96,583
Less Inter-Agency Billings		311,884	1,884
Net Total		\$ 452,586	\$ 94,699

## Neighborhood Svcs. & Sustain.

This service area focuses on revitalizing, stabilizing and supporting healthy neighborhoods through the City of Madison.

Funded objectives include the following:

- Create, enhance or sustain the operation of neighborhood centers and community gardens that bring people of diverse backgrounds together, serve as neighborhood focal points, or provide residents with skills and opportunities that will lead to stronger neighborhoods.
- Assist City of Madison residents in becoming engaged in decisions affecting their neighborhood, including increasing leadership capacity, problem identification and problem solving, and advocacy.
- Assist residents of designated neighborhoods in identifying opportunities and promoting sustainable revitalization efforts.

<b>Service Summary</b>			
	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2013 Executive</b>
Total Expenditures	Detail not available.	\$ 1,231,152	\$ 1,143,975
Less Inter-Agency Billings		325,144	441,144
Net Total		\$ 906,007	\$ 702,831

## Community Support Svcs.

This service area provides funding and support in the following program areas:

- Child care services and support, including City of Madison Accreditation services and child care tuition assistance and grants. MMSD (4K and itinerant services requirements) and Wisconsin's YoungStar Quality Rating System are tied directly to City of Madison Accreditation.
- Expansion of individual choice and access to housing resources, and employment and job skills training for low- and moderate-income individuals.
- Stabilization or improvement of the housing situations of homeless or near-homeless individuals and others with special needs, and development of supportive activities.
- Planning, development, coordination and implementation of senior adult programs, activities and services at the Madison Senior Center, a City facility. Program and activity expenses (about \$50,000 annually) are raised by the Center's Board of Directors.
- Senior services, purchased through community-based non-profits.
- Family support and services for children and youth.
- Safety and support services, which include domestic violence, sexual assault, and crisis intervention services.

Many of these direct services are delivered through purchase of service contracts with local non-profit agencies. In addition, contract administration, technical assistance, grant writing and collaborative planning and consultation are provided. Division staff participates in a variety of City and community networks and committees that identify strategies to respond to emerging issues in our community.

<b>Service Summary</b>			
	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2013 Executive</b>
Total Expenditures	Detail not available.	\$ 5,432,756	\$ 4,611,913
Less Inter-Agency Billings		98,414	510,352
Net Total		\$ 5,334,342	\$ 4,101,561

**Community Development Division  
Summary by Major Object of Expenditure**

	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
Permanent Salaries	Detail not available.	\$ 1,247,945	\$ 1,247,944	\$ 1,231,436	\$ 1,231,436	\$ 0
Hourly Employee Pay		46,616	46,616	42,128	42,128	0
Overtime Pay		0	0	0	0	0
Fringe Benefits		458,319	458,319	451,815	451,815	0
Purchased Services		5,699,495	5,699,495	3,953,237	4,125,237	0
Supplies		25,258	25,258	18,301	18,301	0
Inter-Departmental Charges		51,882	51,882	50,885	50,885	0
Debt/Other Financing Uses		0	0	0	0	0
Capital Assets		0	0	0	0	0
Total Expenditures		\$ 7,529,515	\$ 7,529,514	\$ 5,747,802	\$ 5,919,802	\$ 0
Inter-Agency Billings	787,576	787,576	979,514	979,514	0	
Net Budget	<u>\$ 7,452,812</u>	<u>\$ 6,741,938</u>	<u>\$ 6,741,937</u>	<u>\$ 4,768,288</u>	<u>\$ 4,940,288</u>	<u>\$ 0</u>

## Community Development Block Grant

Agency Number: **26**  
 Budget Function: **Planning and Development**

The mission of the CDBG Office is to promote healthy neighborhoods and a viable urban community, through support of effective community-oriented programs which provide affordable housing, expand economic opportunities, enhance suitable living environments, and support thriving neighborhoods, particularly for persons of low and moderate income. The Office strives to accomplish this mission through active and diverse citizen involvement in its assessment, policy formulation, program operation and evaluation processes, and through teamwork with other City staff and community organizations. The Office is part of the Community Development Division, with services integrated and aligned with the whole of the mission of the Division.

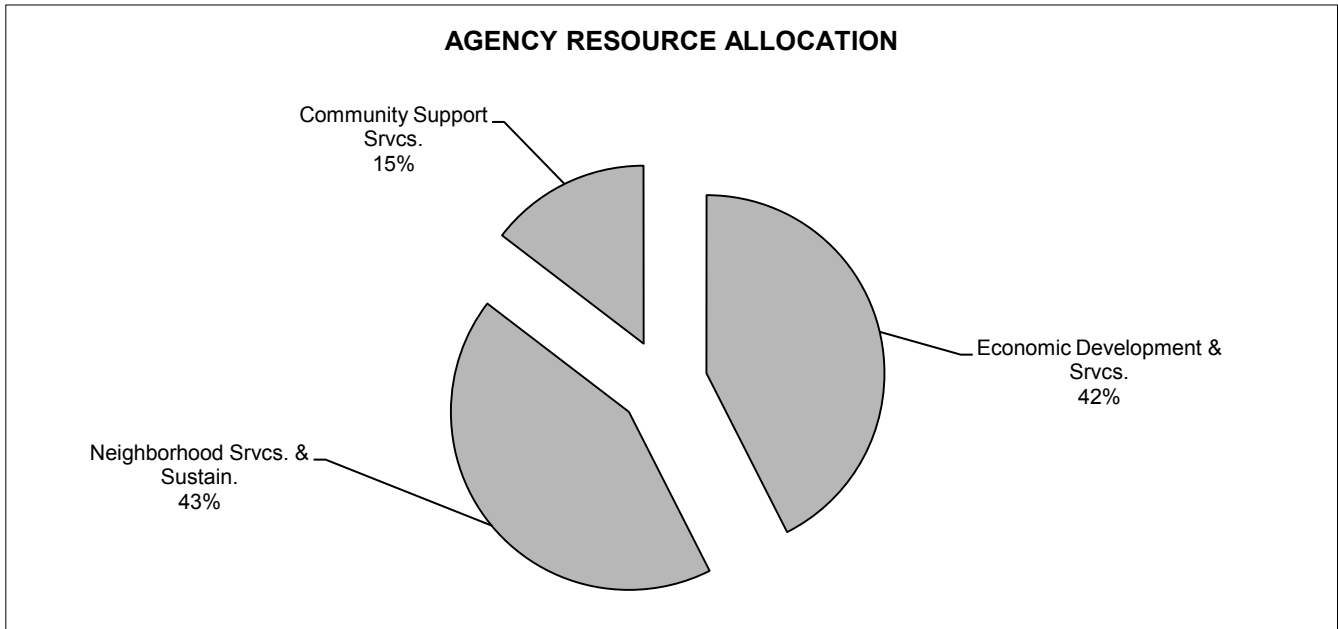
<u>Major Service</u>	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
Housing Development & Svcs.		\$ 9,970	\$ 0	\$ 0	\$ 0	\$ 0
Community Infrastructure	Detail not available.	9,000	0	0	0	0
Economic Development & Svcs.		183,251	0	1,026,793	1,146,793	0
Neighborhood Svcs. & Sustain.		238,472	671,887	1,073,362	1,155,618	0
Community Support Svcs.		478,702	247,508	336,368	394,096	0
<b>Agency Total</b>		<b>\$ 0</b>	<b>\$ 919,395</b>	<b>\$ 919,395</b>	<b>\$ 2,436,523</b>	<b>\$ 2,696,507</b>

### Executive Budget Highlights

The Budget includes:

1. An addition of approximately \$50,000 in total net levy support for programs administered by CDBG and the Community Development Division (CDD). This is the first year the two-year funding cycle for Community Agency programs. Detailed program allocations as recommended by the CDBG Committee can be found at the following web site or by request to the CDD Office:  
[www.cityofmadison.com/cdbg/docs/2013\\_CDD\\_contracts.pdf](http://www.cityofmadison.com/cdbg/docs/2013_CDD_contracts.pdf)
2. A transfer of levy funding of approximately \$1.6M from the Community Development Division to CDBG for funding related to Neighborhood Center and related programming.
3. No change in the anticipated level of Federal HUD and other grant funding, which is sufficient to support CDBG operations. However, unresolved Federal budget issues may require funding adjustments if Federal grant awards are reduced for 2013. If more funding becomes available, funding will be allocated to programs according to a supplementary "B-list" for Federal fund allocations as recommended by the CDBG Committee. This "B-list" can be found at the web link noted in Highlight #1, or by request to the CDBG Office.
4. A reduction of approximately \$4.6M in Federal Department of Energy grant revenues associated with the Green Energy program. However, the presented reduction is a reflection of the anticipated loan amounts that the CDBG Office might process in 2013, rather than an actual reduction in the total DOE grant award of approximately \$7.2M, which remains intact.
5. This budget includes authorization to allocate reprogrammed and other HUD-approved funds for continuing CDBG, HOME, and ESG funded projects for the first two quarters of 2013, through revisions to previously approved Action Plans, and allocate later-approved funds to those or to new projects during the latter part of the year, (provided the total budgeted amount per project does not exceed the amount approved by the Common Council upon the adoption of the 2013 budget) if HUD were unable to provide for the release of the year 2013 CDBG, HOME, or ESG funds by January 1, 2013.

**Community Development Block Grant**



**Budget Service Descriptions:**

**Housing Development & Srvc.**

This service area focuses on providing affordable quality housing for low- to moderate-income residents. The Community Development Division staff will contract with non-profit partners to address the following objectives in 2012:

- Improve the quality of existing owner-occupied housing stock throughout Madison.
- Increase homeownership opportunities for lower income households throughout Madison.
- Expand the diversity and supply of rental housing throughout Madison.
- Provide a Housing Development Reserve Fund for non-profit developers to access throughout the year to develop affordable housing.

<b>Service Summary</b>			
	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2013 Executive</b>
Total Expenditures		\$ 4,345,145	\$ 3,512,484
Less Inter-Agency Billings	Detail not available.	4,335,175	3,512,484
Net Total		<u>\$ 9,970</u>	<u>\$ 0</u>



## Community Infrastructure

This service area focuses on creating or improving neighborhood focal points and provides energy efficiency opportunities for residential properties and commercial and public facilities. Funded objectives include the following:

- Provide safety and accessibility improvements to community and neighborhood facilities.
- Provide energy efficiency upgrades to residential properties and public and commercial facilities throughout the City.
- Provide an Acquisition/Rehabilitation Reserve Fund for non-profit agencies to access throughout the year to acquire and/or rehabilitate property.

<b>Service Summary</b>			
	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2013 Executive</b>
Total Expenditures	Detail not available.	\$ 3,980,657	\$ 1,982,753
Less Inter-Agency Billings		3,971,656	1,982,753
Net Total		\$ 9,000	\$ 0

## Economic Development & Svcs.

This service area focuses on expanding economic opportunities for low-to-moderate-income individuals. The Community Development Division staff will contract with non-profit partners to address the following objectives in 2012:

- Assist businesses and non-profits in their creation of new employment opportunities for low-to-moderate-income individuals.
- Assist with the economic development of micro-enterprises and their creation of job opportunities for low- to-moderate-income individuals.
- Provide an Economic Development Reserve Fund for non-profit agencies to access throughout the year to create jobs.

<b>Service Summary</b>			
	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2013 Executive</b>
Total Expenditures	Detail not available.	\$ 1,778,267	\$ 2,926,344
Less Inter-Agency Billings		1,595,016	1,779,551
Net Total		\$ 183,251	\$ 1,146,793

## Neighborhood Svcs. & Sustain.

This service area focuses on revitalizing, stabilizing and supporting healthy neighborhoods through the City of Madison.

Funded objectives include the following:

- Create, enhance or sustain the operation of neighborhood centers and community gardens that bring people of diverse backgrounds together, serve as neighborhood focal points, or provide residents with skills and opportunities that will lead to stronger neighborhoods.
- Assist City of Madison residents in becoming engaged in decisions affecting their neighborhood, including increasing leadership capacity, problem identification and problem solving, and advocacy.
- Assist residents of designated neighborhoods in identifying opportunities and promoting sustainable revitalization efforts.

<b>Service Summary</b>			
	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2013 Executive</b>
Total Expenditures	Detail not available.	\$ 1,761,740	\$ 2,311,146
Less Inter-Agency Billings		1,523,268	1,155,528
Net Total		\$ 238,472	\$ 1,155,618

## Community Support Svcs.

This service area provides funding and support in the following program areas:

- Expansion of individual choice and access to housing resources, and employment and job skills training for low- and moderate-income individuals.
- Stabilization or improvement of the housing situations of homeless or near-homeless individuals and others with special needs, and development of supportive activities.

Many of these direct services are delivered through purchase of service contracts with local non-profit agencies. In addition, contract administration, technical assistance, grant writing and collaborative planning and consultation are provided. Division staff participates in a variety of City and community networks and committees that identify strategies to respond to emerging issues in our community.

<b>Service Summary</b>			
	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2013 Executive</b>
Total Expenditures	Detail not available.	\$ 3,432,864	\$ 1,609,520
Less Inter-Agency Billings		2,954,162	1,215,424
Net Total		\$ 478,702	\$ 394,096

**Community Development Block Grant  
Summary by Major Object of Expenditure**

	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2012 Projected</b>	<b>2013 Request</b>	<b>2013 Executive</b>	<b>2013 Adopted</b>
Permanent Salaries		\$ 1,023,244	\$ 1,023,244	\$ 993,439	\$ 993,439	\$ 0
Hourly Employee Pay		0	0	600	600	0
Overtime Pay		2,148	2,146	2,200	2,200	0
Fringe Benefits		371,729	371,729	360,985	360,985	0
Purchased Services		10,749,347	5,298,217	6,456,191	6,716,175	0
Supplies		29,135	29,135	29,134	29,134	0
Inter-Departmental Charges		902,833	902,833	1,090,104	1,090,104	0
Debt/Other Financing Uses		2,220,236	2,220,236	3,149,610	3,149,610	0
Capital Assets		0	0	0	0	0
Total Expenditures		\$ 15,298,673	\$ 9,847,540	\$ 12,082,263	\$ 12,342,247	\$ 0
Inter-Agency Billings		14,379,278	8,928,146	9,645,740	9,645,740	0
Net Budget	\$ 0	\$ 919,395	\$ 919,395	\$ 2,436,523	\$ 2,696,507	\$ 0

# Library

Agency Number: **18**  
 Budget Function: **Information & Education**

Vision: Madison Public Library is a leader in building and sustaining a literate citizenry, transforming lives through knowledge and information and enhancing Madison's high quality of life.

Mission: Madison Public Library promotes lifelong learning by creating welcoming spaces that offer collections and services to inform, inspire, enrich and entertain.

Strategic Initiatives: Promote lifelong learning; provide resources that inspire, enrich and entertain; promote reading; create welcoming library spaces; build community; and pursue continuous organizational development and renewal.

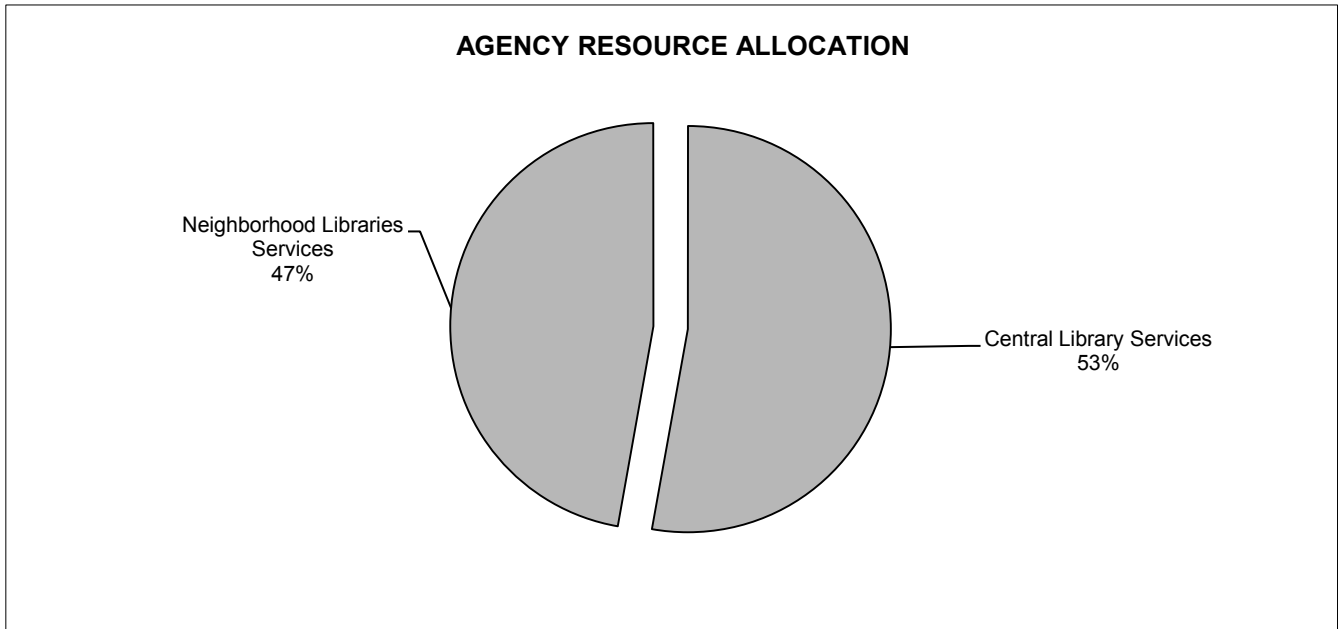
<u>Major Service</u>	<u>2011 Actual</u>	<u>2012 Adopted</u>	<u>2012 Projected</u>	<u>2013 Request</u>	<u>2013 Executive</u>	<u>2013 Adopted</u>
Central Library Services	\$ 5,102,688	\$ 6,311,423	\$ 5,188,382	\$ 7,011,690	\$ 7,132,191	\$ 0
Neighborhood Libraries Services	7,280,604	5,824,861	6,947,901	5,764,838	6,370,885	0
<b>Agency Total</b>	<u>\$ 12,383,292</u>	<u>\$ 12,136,283</u>	<u>\$ 12,136,283</u>	<u>\$ 12,776,528</u>	<u>\$ 13,503,076</u>	<u>\$ 0</u>

## Executive Budget Highlights

The Budget includes:

1. Funding for all current positions and positions unfunded in 2012 due to the smaller, temporary location of the Central Library.
2. Funding for Sunday hours at Pinney and Sequoya in January through April and at Central in September through December.

**Library**



**Budget Service Descriptions:**

**Central Library Services**

Central Library Services provides library services for customers using the Central Library, including access to print and electronic collections; direct Internet access, as well as wireless access; answers to reference and information questions; educational programs for children and adults; circulation transactions; and access to community spaces for meetings and events. In addition, staff at Central is also responsible for the Library's website content and design, the Library's intranet, oversight of all library collections and the Library's catalog of holdings for Madison and the South Central Library System (SCLS) LINKcat consortium. The Central Library serves as the Resource Library for the seven-county South Central Library System, which includes 52 libraries in south central Wisconsin.

Central Library Services as well as Neighborhood Libraries rely on the necessary support provided by Administrative Services (coordination and oversight of policies and procedures, personnel and payroll activities and finances--budget creation and monitoring), Technical Services (responsible for the database for the SCLS LINKcat consortium, and cataloging and processing of materials for MPL), and Maintenance Services (responsible for the maintenance, cleaning and repair of library facilities and equipment).

<b>Service Summary</b>			
	<b>2011</b>	<b>2012</b>	<b>2013</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 6,192,420	\$ 7,195,391	\$ 7,937,669
Less Inter-Agency Billings	1,089,732	883,968	805,478
Net Total	<u>\$ 5,102,688</u>	<u>\$ 6,311,423</u>	<u>\$ 7,132,191</u>

## Neighborhood Libraries Services

Neighborhood Libraries Services include eight Madison Public Branch libraries located throughout the City which offer convenient local access to library services and print and electronic collections; direct access to the Internet, including wireless access; answers to reference and informational questions; educational programs for children and adults; circulation transactions; and space for community/neighborhood gatherings, meetings and events.

<b>Service Summary</b>			
	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2013 Executive</b>
Total Expenditures	\$ 8,280,862	\$ 6,569,141	\$ 7,050,159
Less Inter-Agency Billings	1,000,257	744,281	679,274
Net Total	<u>\$ 7,280,604</u>	<u>\$ 5,824,861</u>	<u>\$ 6,370,885</u>

### Library Summary by Major Object of Expenditure

	<b>2011 Actual</b>	<b>2012 Adopted</b>	<b>2012 Projected</b>	<b>2013 Request</b>	<b>2013 Executive</b>	<b>2013 Adopted</b>
Permanent Salaries	\$ 5,989,932	\$ 5,856,703	\$ 5,889,006	\$ 5,458,432	\$ 6,027,394	\$ 0
Hourly Employee Pay	1,201,342	1,130,679	1,169,908	1,194,520	1,209,783	0
Overtime Pay	78,575	15,319	15,319	15,000	15,000	0
Fringe Benefits	2,461,667	2,256,957	2,273,155	2,119,619	2,327,892	0
Purchased Services	1,942,540	1,891,642	1,920,712	1,664,397	1,664,397	0
Supplies	432,819	326,870	332,245	291,170	291,170	0
Inter-Departmental Charges	63,429	67,479	67,479	61,593	61,593	0
Debt/Other Financing Uses	1,437,828	1,411,898	1,411,898	2,656,549	2,590,599	0
Capital Assets	865,149	806,986	877,039	800,000	800,000	0
Total Expenditures	<u>\$ 14,473,282</u>	<u>\$ 13,764,533</u>	<u>\$ 13,956,760</u>	<u>\$ 14,261,280</u>	<u>\$ 14,987,828</u>	<u>\$ 0</u>
Inter-Agency Billings	2,089,990	1,628,249	1,820,477	1,484,752	1,484,752	0
Net Budget	<u>\$ 12,383,292</u>	<u>\$ 12,136,283</u>	<u>\$ 12,136,283</u>	<u>\$ 12,776,528</u>	<u>\$ 13,503,076</u>	<u>\$ 0</u>