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CITY OF MADISON VISION AND MISSION STATEMENTS

Vision Statement:

The City of Madison will be a safe and healthy place for all to live, learn, work and play.

Mission Statement:

The City of Madison, through the efforts of dedicated employees and elected officials, will deliver the highest quality services and provide a fair and orderly system of governance for our citizens and visitors.

FINANCIAL AND BUDGET MANAGEMENT POLICIES

To avoid the creation of future structural budget deficits, the City of Madison will not use one-time revenue sources to fund ongoing operating expenses.

Consistent with recommended financial and budget management practices, the City of Madison has a goal of maintaining an unassigned general fund balance on December 31st equal to 15% of subsequent year budgeted general fund appropriations. In order to achieve and maintain that goal, the City will allocate excess balances in ways that avoid structural deficits (e.g., through one-time appropriations), and will take actions to increase the balance if it is below the 15% goal (e.g., through prudent spending reductions or revenue increases). The City will also seek to avoid appropriations outside of its regular budget process other than to respond to emergency situations (as expressed by the Mayor and Council through resolution) or to address year-end reconciliation and expenditure restraint requirements.

CITY OF MADISON

2014

**EXECUTIVE
OPERATING BUDGET**

SUMMARIES

2014
EXECUTIVE
OPERATING BUDGET

CITY TAX RATE COMPUTATION

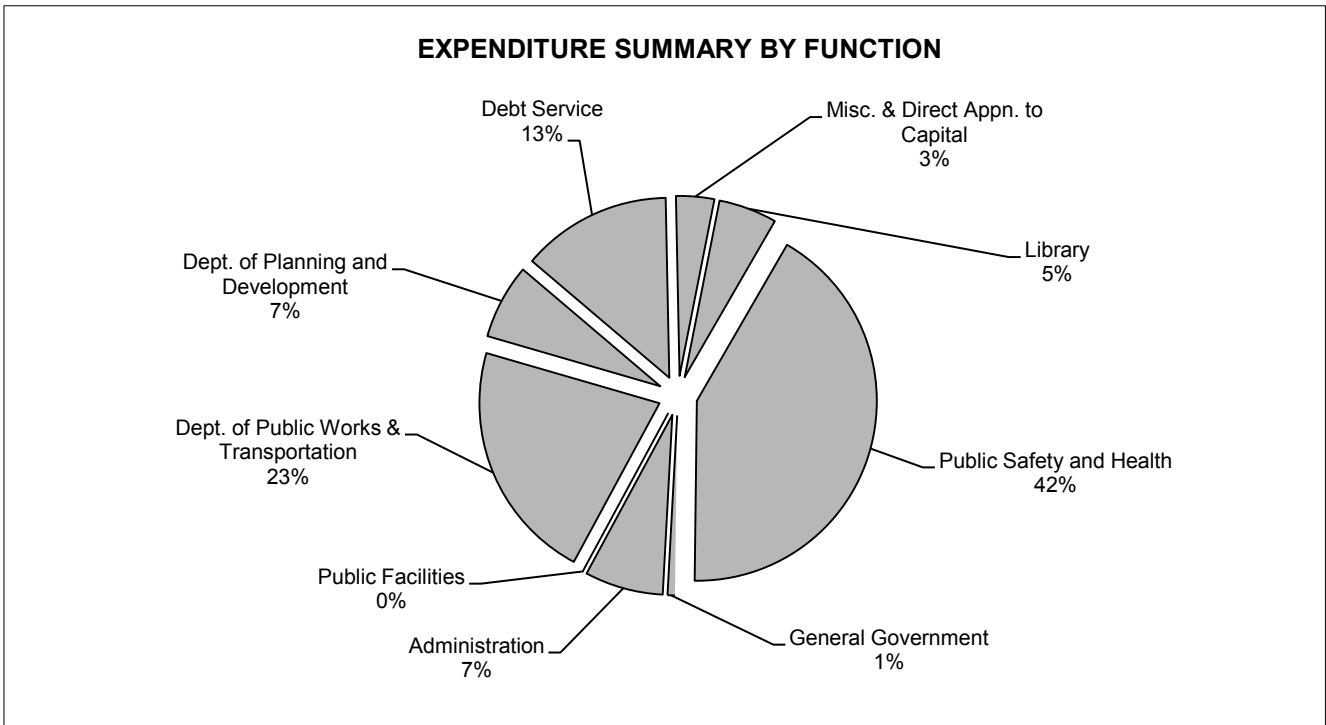
	2013 Adopted	2014 Executive	2014 Adopted
ASSESSED VALUE			
Real Property:			
Residential	\$ 13,311,591,100	\$ 13,220,114,000	\$ 0
Commercial	6,868,154,100	7,099,852,200	0
Agricultural	20,764,400	20,277,200	0
Manufacturing	259,674,100	274,934,100	0
Total Real Property	\$ 20,460,183,700	\$ 20,615,177,500	\$ 0
Personal Property:			
Locally Assessed	620,288,500	629,234,400	0
Manufacturing	89,807,500	85,967,600	0
Board of Review Adjustments	0	(7,000,000)	0
Total Assessable Property	\$ 21,170,279,700	\$ 21,323,379,500	\$ 0
Less TIF Increment Value	(401,116,300)	(461,114,800)	0
Net Taxable Property	\$ 20,769,163,400	\$ 20,862,264,700	\$ 0
BUDGETED REVENUES AND EXPENDITURES			
General Fund Expenditures	\$ 253,284,428	\$ 260,774,859	\$ 0
Net Library Fund Expenditures	13,839,511	14,391,382	0
Total Expenditures	\$ 267,123,939	\$ 275,166,241	\$ 0
Total Revenues	70,523,195	73,123,668	0
Fund Balance Applied*	3,200,670	3,901,999	0
Total Revenues and Fund Balance	\$ 73,723,865	\$ 77,025,667	\$ 0
PROPERTY TAX LEVY	\$ 193,400,074	\$ 198,140,574	\$ 0
MILL RATE	9.3119	9.4976	
General Fund Portion	8.6455	8.8077	
Library Portion	0.6664	0.6899	
Average Home Value	\$232,024	\$230,831	
Taxes on Average Home	\$2,160.58	\$2,192.34	

* A portion of fund balance applied in 2013 (\$2,040,670) and 2014 (\$2,100,475) includes the application of reserves from premium stabilization funds for Salary Continuation Insurance, Group Life Insurance, and Police and Fire Disability. Expenditures for these items are included in the Miscellaneous Appropriations / Supplemental Compensation section of the budget. In 2014 an additional \$1,801,524 is applied from fund balance to support one-time or periodic expenditures or as part of a multi-year phase-out of one-time funding.

2014
EXECUTIVE
OPERATING BUDGET

EXPENDITURE SUMMARY BY FUNCTION

	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Public Safety and Health	\$ 109,017,090	\$ 112,746,610	\$ 113,158,610	\$ 114,168,275	\$ 115,196,942	\$ 0
General Government	1,375,440	1,779,922	1,773,132	1,787,986	1,812,486	0
Administration	18,114,796	18,890,422	18,910,446	19,020,503	19,342,700	0
Public Facilities	0	0	0	0	0	0
Dept. of Public Works & Transp.	54,902,660	57,890,733	58,021,983	59,995,953	59,449,440	0
Dept. of Planning and Developmt.	17,119,302	18,271,632	18,493,798	18,189,631	18,488,896	0
Debt Service	26,619,359	34,431,480	34,431,480	37,080,411	37,080,411	0
Misc. & Direct Appn. to Capital	11,690,834	9,273,630	9,273,630	11,196,623	9,403,984	0
TOTAL GENERAL FUND	\$ 238,839,481	\$ 253,284,428	\$ 254,063,079	\$ 261,439,382	\$ 260,774,859	\$ 0
Library	12,136,283	13,839,511	13,839,511	14,092,511	14,391,382	0
TOTAL EXPENDITURES	\$ 250,975,764	\$ 267,123,939	\$ 267,902,589	\$ 275,531,893	\$ 275,166,241	\$ 0



2014
EXECUTIVE
OPERATING BUDGET

AGENCY BUDGETS BY FUNCTION

	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
PUBLIC SAFETY AND HEALTH						
Fire	\$ 42,737,862	\$ 44,647,318	\$ 44,697,318	\$ 45,284,065	\$ 45,913,156	\$ 0
Police	61,930,187	63,498,991	63,860,991	63,965,691	64,368,313	0
Public Health Madison and Dane Co	<u>4,349,041</u>	<u>4,600,301</u>	<u>4,600,301</u>	<u>4,918,519</u>	<u>4,915,473</u>	<u>0</u>
TOTAL	<u>\$ 109,017,090</u>	<u>\$ 112,746,610</u>	<u>\$ 113,158,610</u>	<u>\$ 114,168,275</u>	<u>\$ 115,196,942</u>	<u>\$ 0</u>
GENERAL GOVERNMENT						
Common Council	\$ 376,795	\$ 402,785	\$ 395,995	\$ 413,638	\$ 413,638	\$ 0
Mayor	1,010,379	1,284,192	1,284,192	1,284,191	1,308,691	0
Municipal Court	<u>(11,734)</u>	<u>92,945</u>	<u>92,945</u>	<u>90,157</u>	<u>90,157</u>	<u>0</u>
TOTAL	<u>\$ 1,375,440</u>	<u>\$ 1,779,922</u>	<u>\$ 1,773,132</u>	<u>\$ 1,787,986</u>	<u>\$ 1,812,486</u>	<u>\$ 0</u>
ADMINISTRATION						
Civil Rights	\$ 1,096,806	\$ 1,345,949	\$ 1,345,449	\$ 1,345,937	\$ 1,353,623	\$ 0
Attorney	2,433,265	2,756,188	2,756,188	2,744,584	2,724,584	0
Assessor	2,152,430	2,324,559	2,323,240	2,324,552	2,292,247	0
Clerk	2,215,052	1,257,094	1,257,094	1,723,618	1,742,777	0
Treasurer	482,830	567,103	626,039	566,335	527,335	0
Finance	2,688,356	3,176,262	3,139,169	3,159,075	3,159,075	0
Information Technology	5,424,511	5,773,334	5,773,334	5,466,469	5,823,334	0
Human Resources	<u>1,621,547</u>	<u>1,689,933</u>	<u>1,689,933</u>	<u>1,689,933</u>	<u>1,719,725</u>	<u>0</u>
TOTAL	<u>\$ 18,114,796</u>	<u>\$ 18,890,422</u>	<u>\$ 18,910,446</u>	<u>\$ 19,020,503</u>	<u>\$ 19,342,700</u>	<u>\$ 0</u>

Agency Budgets by Function: Continued

	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
PUBLIC FACILITIES						
Monona Terrace Convention Center	0	0	0	0	0	0
TOTAL	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION

Engineering	\$ 3,570,987	\$ 3,608,182	\$ 3,608,182	\$ 3,608,179	\$ 3,598,669	\$ 0
Sewer Utility	0	0	0	0	0	0
Stormwater Utility	0	0	0	0	0	0
Landfill	0	0	0	0	0	0
Parks	14,358,839	14,338,637	14,338,637	14,338,637	14,324,650	0
Golf Enterprise	0	0	0	0	0	0
Streets	22,473,584	23,482,276	23,613,526	23,520,621	23,632,871	0
Water Utility	0	0	0	0	0	0
Metro Transit	9,221,648	11,235,452	11,235,452	12,375,501	11,854,501	0
Traffic Engineering	5,277,602	5,226,186	5,226,186	5,226,184	5,226,184	0
Parking Utility	0	0	0	0	0	0
Fleet Service	0	0	0	926,831	812,565	0
TOTAL	\$ 54,902,660	\$ 57,890,733	\$ 58,021,983	\$ 59,995,953	\$ 59,449,440	\$ 0

DEPARTMENT OF PLANNING AND DEVELOPMENT

Office of the Director of Planning	\$ 614,903	\$ 575,402	\$ 575,402	\$ 575,402	\$ 600,402	\$ 0
Planning Division	4,052,660	4,250,545	4,250,545	4,240,543	4,017,043	0
Building Inspection Division	3,603,022	4,133,254	4,133,254	4,133,254	4,133,254	0
Economic Development Division	1,068,165	1,283,803	1,255,419	1,283,803	1,231,448	0
CDA Housing Operations	174,257	196,244	196,244	196,244	196,244	0
CDA Redevelopment	0	0	0	0	0	0
Community Development Division	6,686,899	5,135,877	5,501,427	5,063,877	6,720,172	0
Community Dev. Block Grant	919,395	2,696,507	2,581,507	2,696,507	1,590,332	0
TOTAL	\$ 17,119,302	\$ 18,271,632	\$ 18,493,798	\$ 18,189,631	\$ 18,488,896	\$ 0

LIBRARY	\$ 12,136,283	\$ 13,839,511	\$ 13,839,511	\$ 14,092,511	\$ 14,391,382	\$ 0
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2014
EXECUTIVE
OPERATING BUDGET

GENERAL OBLIGATION DEBT SERVICE SUMMARY

	2013 ADOPTED			2014 EXECUTIVE		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
TYPE OF DEBT						
Promissory Notes	\$ 44,125,000	\$ 9,463,222	\$ 53,588,222	\$ 47,135,000	\$ 9,925,318	\$ 57,060,318
General Obligation Bonds	765,000	461,900	1,226,900	765,000	446,600	1,211,600
Build America Bonds	5,395,000	2,002,155	7,397,155	5,395,000	1,887,511	7,282,511
Recovery Zone ED Bonds	805,000	164,240	969,240	805,000	153,171	958,171
Paying Agent Fees	0	10,000	10,000	0	10,000	10,000
TOTAL	<u>\$ 51,090,000</u>	<u>\$ 12,101,517</u>	<u>\$ 63,191,517</u>	<u>\$ 54,100,000</u>	<u>\$ 12,422,601</u>	<u>\$ 66,522,601</u>

SOURCE OF FUNDS

Transit Utility	\$ 1,169,030	\$ 326,535	\$ 1,495,565	\$ 1,082,085	\$ 292,474	\$ 1,374,559
Golf Courses	6,582	4,265	10,847	7,195	4,200	11,394
TIF Districts	5,096,301	982,175	6,078,476	5,979,640	1,123,401	7,103,041
Impact Fee Funds	200,996	54,202	255,198	251,027	63,744	314,771
Madison Public Library	1,894,688	695,911	2,590,599	1,952,701	667,874	2,620,575
Room Tax	681,160	53,972	735,132	668,132	26,725	694,857
CDBG	5,256	3,406	8,662	5,745	3,353	9,098
Fleet Service	4,073,980	820,416	4,894,396	4,027,914	799,628	4,827,542
Stormwater Utility	4,070,317	878,753	4,949,070	4,652,116	1,019,971	5,672,087
Water Utility	62,357	40,406	102,763	68,158	39,783	107,941
Monona Terrace	22,990	14,897	37,887	25,129	14,667	39,796
CDA Housing Operations	25,055	16,235	41,290	27,386	15,985	43,371
CDA Redevelopment	866,318	124,878	991,196	1,001,301	166,441	1,167,741
Madison/Dane Co Health	96,993	23,737	120,730	106,882	23,510	130,392
Special Debt Reserves	261,447	19,610	281,057	235,836	9,631	245,468
ARRA Interest Credit	0	774,662	774,662	0	729,556	729,556
General Debt Reserves	3,643,962	1,398,545	5,042,507	3,280,000	720,000	4,000,000
Interest Earnings	0	350,000	350,000	0	350,000	350,000
TOTAL NON-GENERAL FUND	<u>\$ 22,177,432</u>	<u>\$ 6,582,605</u>	<u>\$ 28,760,037</u>	<u>\$ 23,371,245</u>	<u>\$ 6,070,944</u>	<u>\$ 29,442,189</u>
 General Fund Portion	 <u>\$ 28,912,568</u>	 <u>\$ 5,518,912</u>	 <u>\$ 34,431,480</u>	 <u>\$ 30,728,755</u>	 <u>\$ 6,351,657</u>	 <u>\$ 37,080,411</u>

2014
EXECUTIVE
OPERATING BUDGET

STATEMENT OF INDEBTEDNESS AND DEBT SERVICE

SUMMARY BY PURPOSE OF ISSUE

Purpose	Principal, 2014			Interest
	Outstanding January 1	Payable	Outstanding December 31	Payable 2014
Promissory Notes				
Streets	\$ 136,548,527	\$ 20,949,706	\$ 115,598,821	\$ 4,631,021
Parks Improvements	15,061,364	2,154,152	12,907,212	529,246
Land Acquisition	1,380,891	176,458	1,204,433	24,423
Public Buildings	13,693,830	2,336,813	11,357,018	490,128
Equipment Purchase	21,058,338	3,733,386	17,324,952	720,346
Planning & Development	9,328,090	1,517,297	7,810,792	327,068
Refuse Reduction & Landfill	3,213	1,606	1,606	76
Police	8,025,769	1,382,521	6,643,248	291,791
Fire	11,832,207	1,756,815	10,075,391	397,558
Total General Purposes	<u>\$ 216,932,228</u>	<u>\$ 34,008,755</u>	<u>\$ 182,923,474</u>	<u>\$ 7,411,657</u>
TIF Districts	39,325,217	5,979,640	33,345,576	1,123,401
Impact Fees	1,916,792	251,027	1,665,765	63,744
Library	7,320,349	1,187,701	6,132,648	221,274
Monona Terrace	453,069	25,129	427,940	14,667
Golf Enterprise	129,721	7,195	122,526	4,200
Fleet Service	22,545,258	4,027,914	18,517,344	799,628
Transit Utility	8,205,025	1,082,085	7,122,941	292,474
Stormwater Utility	29,135,329	4,652,116	24,483,213	1,019,971
Water Utility	1,228,872	68,158	1,160,714	39,783
Public Health of Madison and Dane County	698,227	106,882	591,345	23,510
CDBG	103,580	5,745	97,836	3,353
CDA Housing Operations	493,762	27,386	466,376	15,985
CDA Redevelopment	8,132,212	1,001,301	7,130,911	166,441
Room Tax	668,132	668,132	0	26,725
Brownfield Remediation Revolving Fund	1,470,056	0	1,470,056	0
Debt Service Reserves	262,228	235,836	26,391	9,631
ARRA Interest Credit	0	0	0	729,556
Total Non-General Purposes	<u>\$ 122,087,828</u>	<u>\$ 19,326,245</u>	<u>\$ 102,761,582</u>	<u>\$ 4,554,344</u>
General Obligation Bonds				
Library	14,445,000	765,000	13,680,000	446,600
Land Contracts & Mortgages	0	0	0	0
TOTAL G.O. DEBT	<u>\$ 353,465,056</u>	<u>\$ 54,100,000</u>	<u>\$ 299,365,056</u>	<u>\$ 12,412,601</u>
Paying Agent Fees	0	0	0	10,000
	<u>\$ 353,465,056</u>	<u>\$ 54,100,000</u>	<u>\$ 299,365,056</u>	<u>\$ 12,422,601</u>
Revenue Debt	162,490,000	8,730,000	153,760,000	6,083,353
TOTAL	<u>\$ 515,955,056</u>	<u>\$ 62,830,000</u>	<u>\$ 453,125,056</u>	<u>\$ 18,505,954</u>

2014
EXECUTIVE
OPERATING BUDGET

MISCELLANEOUS APPROPRIATIONS

	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
SUPPLEMENTAL COMPENSATION						
Sick Leave Escrow	\$ 2,619,768	\$ 2,600,000	\$ 2,600,000	\$ 2,100,000	\$ 2,100,000	\$ 0
Salary Continuation Insurance*	1,075,357	1,089,570	1,089,570	1,127,885	1,127,885	0
Unemployment Insurance	483,659	683,770	683,770	477,718	477,718	0
Health Insurance	31,100,231	32,300,000	32,300,000	34,076,583	33,973,242	0
Group Life Insurance*	47,844	40,000	40,000	44,820	44,820	0
Wisconsin Retirement System	18,347,951	19,543,114	19,543,114	15,850,803	16,185,249	0
Social Security	11,773,051	12,088,437	12,088,437	12,088,437	12,272,048	0
Police and Fire Disability*	902,448	911,100	911,100	927,770	927,770	0
Flexible Benefits Cost	18,223	15,630	15,630	7,000	7,000	0
Prior Police & Fire Pension Plan	200,684	204,950	204,950	158,060	158,060	0
Local 311 Retiree Health Insurance	14,116	294,160	294,160	301,102	301,102	0
Local 236 Retiree Health Insurance	247,235	259,745	259,745	259,745	259,745	0
Local 695 Retiree Health Insurance	390,660	402,380	402,380	402,380	402,380	0
Local 60 Retiree Health Insurance	0	0	0	0	120,000	0
MPPOA Retiree Health Insurance	0	332,820	332,820	331,687	331,687	0
IATSE Health Plan	22,462	19,490	19,490	29,145	29,145	0
Bus Pass Subsidy	130,513	146,510	146,510	146,510	146,510	0
TOTAL FRINGE BENEFITS	\$ 67,374,202	\$ 70,931,676	\$ 70,931,676	\$ 68,329,645	\$ 68,864,361	\$ 0
Less Allocation to Agencies	(66,046,071)	(70,096,129)	(70,096,129)	(70,746,165)	(71,118,147)	0
Non-levy Adjustments	0	64,831	64,831	690,026	1,097,810	0
Unallocated Adjustments	0	784,969	784,969	676,048	676,048	0
Net Benefits Appropriation	\$ 1,328,131	\$ 1,685,347	\$ 1,685,347	\$ (1,050,446)	\$ (479,928)	\$ 0
General Wage Increase Not Allocated to Agency Budgets	0	0	0	5,478,659	3,883,992	0
TOTAL SUPPLEMENTAL COMPENSATION	\$ 1,328,131	\$ 1,685,347	\$ 1,685,347	\$ 4,428,213	\$ 3,404,064	\$ 0
* Funding for Salary Continuation Insurance, Group Life Insurance, and Police and Fire Disability is provided in 2012 - 2014 through the application of reserves from premium stabilization funds. This total amount of \$2,022,402 in 2012, \$2,040,670 in 2013, and \$2,100,475 in 2014 is shown as fund balance applied in the Funding Sources section of the budget.						
DIRECT APPROPRIATION TO CAPITAL						
	<u>\$ 6,452,000</u>	<u>\$ 4,876,996</u>	<u>\$ 4,876,996</u>	<u>\$ 4,000,000</u>	<u>\$ 4,000,000</u>	<u>\$ 0</u>

Miscellaneous Appropriations: Continued

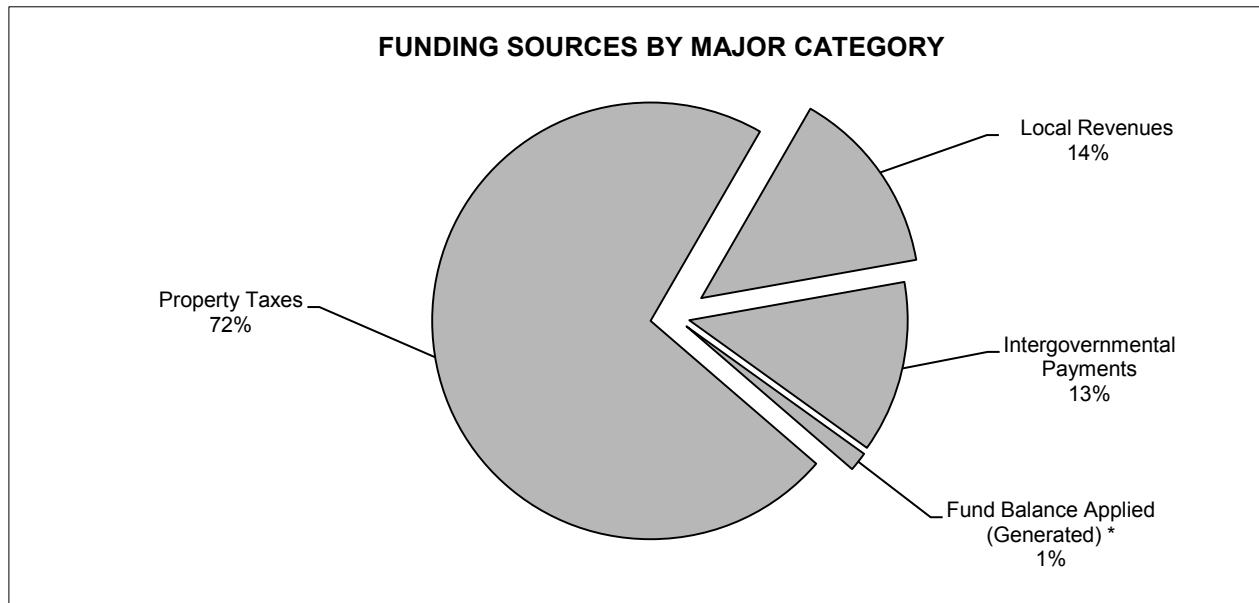
	2012 Actual	2013 Adopted	2013 Projected	2014 Request	2014 Executive	2014 Adopted
OTHER DIRECT APPROPRIATIONS						
Martin Luther King Holiday	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,100	\$ 0
Martin Luther King Awards	494	500	500	500	600	0
Police and Fire Commission	9,641	20,000	20,000	20,000	25,000	0
Interest on Refunded Taxes	125,189	0	0	0	0	0
Taxes and Special Assessments	25,000	25,000	25,000	25,000	25,000	0
Revenue Sharing Payments	433,518	386,881	386,881	385,890	385,890	0
Zoo	331,010	325,700	325,700	347,520	347,520	0
Federal Liaison	31,102	31,500	31,500	33,000	33,000	0
State Liaison	30,000	30,000	30,000	30,000	30,000	0
City Memberships	70,158	84,100	84,100	99,500	99,500	0
THRIVE	18,000	18,000	18,000	18,000	18,000	0
Improvement Initiatives (a)	11,933	25,000	25,000	25,000	25,000	0
Insurance Fund	1,000,000	0	0	0	0	0
Workers Comp. Fund	1,700,000	0	0	0	0	0
Emerging Neighborhoods Fund (b)	21,658	0	0	0	0	0
Clean Air Coalition	6,000	6,000	6,000	6,000	6,000	0
Clean Lakes	15,000	15,000	15,000	15,000	15,000	0
Transit for Jobs	80,000	80,000	80,000	80,000	80,000	0
Prior Year Encumbrances (c)	0	400,000	0	400,000	400,000	0
Madison Food Policy Council (d)	0	0	0	50,000	50,000	0
County-Run Day Shelter (e)	0	31,606	31,606	31,000	31,000	0
Joint Land Use Study (f)	0	30,000	30,000	0	0	0
Green Power (g)	0	0	0	0	(223,690)	0
Contingent Reserve (h)	0	1,200,000	0	1,200,000	1,200,000	0
TOTAL	<u>\$ 3,910,703</u>	<u>\$ 2,711,287</u>	<u>\$ 1,111,287</u>	<u>\$ 2,768,410</u>	<u>\$ 2,549,920</u>	<u>\$ 0</u>
Anticipated General Fund Lapse (i)	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ (550,000)</u>	<u>\$ 0</u>
TOTAL MISCELLANEOUS APPROPRIATIONS						
	<u>\$ 11,690,834</u>	<u>\$ 9,273,630</u>	<u>\$ 9,273,630</u>	<u>\$ 11,196,623</u>	<u>\$ 9,403,984</u>	<u>\$ 0</u>

- (a) This funding may be used to contract for services for employee and leadership development, as well as strategic planning and customer satisfaction surveys in conjunction with success indicators. This appropriation includes funding for periodic resident satisfaction surveys administered by the University of Wisconsin Survey Center.
- (b) In 2013, the Emerging Neighborhoods Fund was allocated to the Community Development Division for a new 0.50 FTE Outreach Worker position for the Brentwood/Northport Corridor Neighborhood Resource Team area (\$33,304) and for Youth Services of Wisconsin for its Briarpatch Street Outreach Services program to help offset the agency's loss of Federal grant monies (\$10,000). (The Briarpatch funding was contingent upon the agency's receipt of \$30,000 from Dane County.) An additional \$6,606 was allocated in support of a County-run Day Shelter; see footnote (e). These funds were retained in the 2014 Executive Budget.
- (c) Financial reporting standards require that annual budget comparison reports include a carry-over budget to recognize the expenditure of funds encumbered at the end of the previous year but spent in the current year. To achieve conformance with this requirement, the Budget includes an appropriation of funds for the payment of prior year encumbrances. This spending authority is later reallocated to the various agencies with prior year encumbrances through a Common Council resolution, and the corresponding expenditures are recorded in the appropriate agencies. Thus, no costs are displayed here for the 2012 actual or 2013 projected columns.
- (d) The Madison Food Policy Council, beginning in 2014, will launch a regional food systems improvement grant program. The goal of the grant process is to support individuals, groups, organizations, or projects that have established a program to improve our regional food system through focus on improving food access. A working group including at least one Common Council member, three food policy council members, and the Mayor's Office will develop the process and oversee administration.
- (e) Funding for a year-round County-run day shelter includes \$6,606 allocated through the Emerging Neighborhoods Fund; see footnote (b).
- (f) The 2013 funding supports City participation with Dane County and the Greater Madison Convention and Visitors Bureau in a joint study. Dane County will also provide \$30,000.
- (g) In 2014, the City will discontinue its participation in the MG&E Green Power program, resulting in citywide savings of \$423,470: \$223,690 shown here for levy supported agencies and \$199,780 for non-levy supported agencies. The savings will be allocated to individual agencies in the Adopted Budget. Instead, the 2014 Executive Capital Budget (Facilities Management, Project No. 14) includes \$1 million to implement the Madison Sustainability Plan.
- (h) It is the City's policy to appropriate 0.5% of budgeted expenditures to the Contingent Reserve (\$1.3 million). Contingent Reserve spending authority may later be reallocated to various agencies through resolutions of the Common Council. Thus, no costs are displayed here for the 2012 actual or 2013 projected columns.
- (i) Based on historical spending patterns, the 2014 budget implements a permanent \$550,000 anticipated general fund lapse. This is equal to approximately 0.25% of non-debt service expenditures in all general fund agencies.

2014
EXECUTIVE
OPERATING BUDGET

FUNDING SOURCES BY MAJOR CATEGORY

	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Payments in Lieu of Tax	\$ 8,110,246	\$ 8,482,320	\$ 8,684,773	\$ 9,206,759	\$ 9,206,759	\$ 0
Other Local Taxes	1,722,800	2,478,613	2,478,613	3,108,821	3,108,821	0
Fines and Forfeitures	7,009,811	6,950,000	7,200,000	7,200,000	7,200,000	0
Charges for Services	5,780,457	8,630,000	8,030,000	6,980,000	7,080,000	0
Licenses and Permits	5,060,654	4,493,000	5,226,000	5,631,000	5,631,000	0
Ungrouped Revenues	<u>5,764,748</u>	<u>5,242,000</u>	<u>5,970,300</u>	<u>5,886,000</u>	<u>5,886,000</u>	<u>0</u>
Local Revenues	\$ 33,448,716	\$ 36,275,933	\$ 37,589,686	\$ 38,012,580	\$ 38,112,580	\$ 0
Intergovernmental Payments	<u>33,212,034</u>	<u>34,247,262</u>	<u>34,255,008</u>	<u>34,998,737</u>	<u>35,011,088</u>	<u>0</u>
Total Revenues	\$ 66,660,750	\$ 70,523,195	\$ 71,844,694	\$ 73,011,317	\$ 73,123,668	\$ 0
Fund Balance Applied (Generated) *	<u>(2,103,562)</u>	<u>3,200,670</u>	<u>2,657,821</u>	<u>3,901,999</u>	<u>3,901,999</u>	<u>0</u>
Total Revenue and Fund Balance	\$ 64,557,188	\$ 73,723,865	\$ 74,502,515	\$ 76,913,316	\$ 77,025,667	\$ 0
Property Taxes	<u>186,418,576</u>	<u>193,400,074</u>	<u>193,400,074</u>	<u>198,618,577</u>	<u>198,140,574</u>	<u>0</u>
TOTAL SOURCES	<u>\$ 250,975,764</u>	<u>\$ 267,123,939</u>	<u>\$ 267,902,589</u>	<u>\$ 275,531,893</u>	<u>\$ 275,166,241</u>	<u>\$ 0</u>



* A portion of fund balance applied in 2012 (\$2,022,402), 2013 (\$2,040,670) and 2014 (\$2,100,475) includes the application of reserves from premium stabilization funds for Salary Continuation Insurance, Group Life Insurance, and Police and Fire Disability. Expenditures for these items are included in the Miscellaneous Appropriations / Supplemental Compensation section of the budget. In 2014 an additional \$1,801,524 is applied from fund balance to support one-time or periodic expenditures or as part of a multi-year phase-out of one-time funding.

2014
EXECUTIVE
OPERATING BUDGET

GENERAL FUND REVENUES

	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
PAYMENTS IN LIEU OF TAX						
CDA	\$ 235,451	\$ 217,800	\$ 230,000	\$ 230,000	\$ 230,000	\$ 0
Parking Utility	1,285,578	1,255,532	1,310,602	1,353,490	1,353,490	0
Parking Meter Occupancy Fee	222,274	241,770	233,388	245,057	245,057	0
Water Utility	5,017,460	5,368,242	5,463,364	5,919,256	5,919,256	0
Golf Enterprise	171,370	172,320	172,320	175,000	175,000	0
Monona Terrace	316,100	325,000	325,000	331,300	331,300	0
Other	862,013	901,656	950,099	952,656	952,656	0
TOTAL	<u>\$ 8,110,246</u>	<u>\$ 8,482,320</u>	<u>\$ 8,684,773</u>	<u>\$ 9,206,759</u>	<u>\$ 9,206,759</u>	<u>\$ 0</u>

OTHER LOCAL TAXES

Room Tax	\$ 1,604,538	\$ 2,294,613	\$ 2,294,613	\$ 2,924,821	\$ 2,924,821	\$ 0
Mobile Home Tax	77,988	100,000	100,000	100,000	100,000	0
Use Value Tax	4,751	14,000	14,000	14,000	14,000	0
Prior Year Taxes	5,568	20,000	20,000	20,000	20,000	0
Penalties on Delinquent Taxes	29,955	50,000	50,000	50,000	50,000	0
TOTAL	<u>\$ 1,722,800</u>	<u>\$ 2,478,613</u>	<u>\$ 2,478,613</u>	<u>\$ 3,108,821</u>	<u>\$ 3,108,821</u>	<u>\$ 0</u>

FINES AND FORFEITURES

Moving Violations	\$ 832,601	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000	\$ 0
Uniform Citations	761,297	900,000	900,000	900,000	900,000	0
Parking Violations	5,415,913	5,250,000	5,500,000	5,500,000	5,500,000	0
TOTAL	<u>\$ 7,009,811</u>	<u>\$ 6,950,000</u>	<u>\$ 7,200,000</u>	<u>\$ 7,200,000</u>	<u>\$ 7,200,000</u>	<u>\$ 0</u>

CHARGES FOR SERVICES

Engineering Charges	\$ 173,256	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 0
Cemetery Fees	259,217	210,000	210,000	240,000	240,000	0
Parks Use Charges	495,477	505,000	505,000	525,000	525,000	0
Ambulance Conveyance Fees	4,732,568	7,700,000	7,100,000	6,000,000	6,100,000	0
Other Service Charges	119,939	115,000	115,000	115,000	115,000	0
TOTAL	<u>\$ 5,780,457</u>	<u>\$ 8,630,000</u>	<u>\$ 8,030,000</u>	<u>\$ 6,980,000</u>	<u>\$ 7,080,000</u>	<u>\$ 0</u>

General Fund Revenues: Continued

	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
LICENSES AND PERMITS						
Dog Licenses	\$ 73,495	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 0
Cat Licenses	23,420	24,000	24,000	24,000	24,000	0
Bicycle Licenses	25,223	30,000	30,000	30,000	30,000	0
Miscellaneous Licenses	603,802	552,000	552,000	652,000	652,000	0
Liquor Licenses	422,160	345,000	345,000	400,000	400,000	0
Building Permits	3,194,538	3,000,000	3,700,000	4,000,000	4,000,000	0
Reinspection & Extension Fees	150,105	67,000	100,000	100,000	100,000	0
Weights and Measures Permits	268,678	160,000	160,000	160,000	160,000	0
Street Opening Permits	210,579	200,000	200,000	200,000	200,000	0
Other Permits	88,654	50,000	50,000	0	0	0
TOTAL	<u>\$ 5,060,654</u>	<u>\$ 4,493,000</u>	<u>\$ 5,226,000</u>	<u>\$ 5,631,000</u>	<u>\$ 5,631,000</u>	<u>\$ 0</u>

UNGROUPED REVENUES

Interest on Investments	\$ 1,094,759	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000	\$ 0
Other Interest	241,627	285,000	285,000	285,000	285,000	0
P-Card Rebates	131,652	150,000	200,000	200,000	200,000	0
Rentals and Property Leases	499,500	600,000	600,000	600,000	600,000	0
Cable Franchise Revenues	2,324,549	2,300,000	2,500,000	2,500,000	2,500,000	0
Broadband Revenues	20,418	50,000	50,000	50,000	50,000	0
TIF Reimbursements	834,238	0	0	0	0	0
Halloween Revenues	120,640	170,000	170,000	170,000	170,000	0
American Transmission Co. Fee	187,013	187,000	187,000	187,000	187,000	0
Shorewood Hills Fire Services	0	0	95,000	394,000	394,000	0
Miscellaneous Revenues	310,352	300,000	683,300	300,000	300,000	0
TOTAL	<u>\$ 5,764,748</u>	<u>\$ 5,242,000</u>	<u>\$ 5,970,300</u>	<u>\$ 5,886,000</u>	<u>\$ 5,886,000</u>	<u>\$ 0</u>

INTERGOVERNMENTAL REVENUES

State Municipal Aid Program	\$ 4,791,381	\$ 4,763,000	\$ 4,763,000	\$ 4,763,269	\$ 4,763,269	\$ 0
State Utility Aid Payment	1,373,564	1,375,767	1,432,422	1,438,292	1,438,292	0
State Expenditure Restraint	6,303,584	6,374,453	6,374,453	6,432,295	6,432,295	0
State Pmt for Municipal Service	8,115,569	8,115,000	8,066,091	8,351,839	8,351,839	0
State Gen. Trans. Aid	8,116,755	8,929,799	8,929,799	9,229,799	9,229,799	0
State Connecting Hwy. Aid	551,568	552,501	552,501	552,501	552,501	0
State Recycling Aid	803,654	800,000	800,000	800,000	800,000	0
State Exempt Computer Reimb.	2,378,436	2,586,742	2,586,742	2,680,742	2,693,093	0
Fire Insurance Dues Pmt.	777,523	750,000	750,000	750,000	750,000	0
TOTAL	<u>\$ 33,212,034</u>	<u>\$ 34,247,262</u>	<u>\$ 34,255,008</u>	<u>\$ 34,998,737</u>	<u>\$ 35,011,088</u>	<u>\$ 0</u>

2014
EXECUTIVE
OPERATING BUDGET

ITEMS IN FUND BALANCE APPLIED

Equity and Community Services Studies	\$	150,000
YWCA Transit for Jobs Support		120,000
Traffic Engineering Equipment		15,000
Fleet Vehicles		300,000
Biennial Elections Cycle		466,524
Overture Subsidy -- Multi-year Phase out of One-time Funding from 2013		750,000
Premium Stabilization Fund -- Multi-year Spend Down of Balance		<u>2,100,475</u>
TOTAL	\$	<u>3,901,999</u>

2014
EXECUTIVE
OPERATING BUDGET

SUMMARY OF SUPPLEMENTAL REQUESTS

Description	Requested	Executive	
		In	Out
FIRE			
1. Maintain current authorized positions in accordance with the SAFER grant.	\$ 474,506	\$ 474,506	\$ -
2. Add 1.0 FTE Assistant Chief.	166,585	166,585	-
3. Fund a process to develop a firefighter hiring list.	54,976	-	54,976
4. Fund certified master diver training.	6,000	-	6,000
5. Fund additional training for hazardous materials.	20,000	-	20,000
6. Fund additional costs for space use at MATC.	25,000	-	25,000
FIRE SUBTOTAL	\$ 747,067	\$ 641,091	\$ 105,976
POLICE			
1. Restore Crossing Guard program (50% was cut in Request).	\$ 285,622	\$ 285,622	\$ -
2. Add 1.0 FTE Mgmt. Info. Specialist to maintain and manage technology systems.	54,320	-	54,320
3. Upgrade 1 Police Officer to Lieutenant for records requests.	15,575	-	15,575
4. Add 1.0 FTE Administrative Clerk for the Training Center.	55,188	-	55,188
5. Fund equipment (lights, radio, rifle mounts, cage) for 8 replacement squad cars (7 funded).	48,000	42,000	6,000
6. Increase overtime for Central District peak weekend hours.	50,000	15,000	35,000
7. Fund the Law Enforcement Advocate Partnership with Domestic Abuse Intervention Services (DAIS) citywide.	60,000	60,000	-
POLICE SUBTOTAL	\$ 568,705	\$ 402,622	\$ 166,083
MAYOR			
1. Increase funding for Travel and Training.	\$ 15,000	\$ 12,000	\$ 3,000
MAYOR SUBTOTAL	\$ 15,000	\$ 12,000	\$ 3,000
CIVIL RIGHTS			
1. Restore funding for AASPIRE Interns.	\$ 7,687	\$ 7,687	\$ -
2. Restore funding for Supplies reductions.	4,500	-	4,500
CIVIL RIGHTS SUBTOTAL	\$ 12,187	\$ 7,687	\$ 4,500
CLERK			
1. Add 0.5 FTE Municipal Clerk. Net of \$5,000 overtime savings.	\$ 19,159	\$ 19,159	\$ -
CLERK SUBTOTAL	\$ 19,159	\$ 19,159	\$ -
TREASURER			
1. Add hourly part-time Admin. Clerk to help with Water Utility monthly billing.	\$ 15,629	\$ -	\$ 15,629
TREASURER SUBTOTAL	\$ 15,629	\$ -	\$ 15,629
INFORMATION TECHNOLOGY			
1. Add funding for 1.0 FTE Management Information Specialist 3 position starting April 1.	\$ 58,739	\$ -	\$ 58,739
2. Add funding for a Civic Engagement Platform.	50,000	50,000	-
INFORMATION TECHNOLOGY SUBTOTAL	\$ 108,739	\$ 50,000	\$ 58,739
HUMAN RESOURCES			
1. Restore funding for partial layoff (filled).	\$ 21,792	\$ 21,792	\$ -
2. Add funding for a Wellness program.	131,070	-	131,070
HUMAN RESOURCES SUBTOTAL	\$ 152,862	\$ 21,792	\$ 131,070

Description	Requested	Executive	
		In	Out
ENGINEERING			
1. Add Master Electrician for Facilities Management (\$78,665). Bill to capital (\$47,000) and other operating budgets (\$31,665).	\$ 31,665	\$ 31,665	\$ -
2. Add Architect for Facilities Management (\$75,123). Bill to Capital. Out.	-	-	-
ENGINEERING SUBTOTAL	\$ 31,665	\$ 31,665	\$ -
SEWER UTILITY			
1. Add 4.0 FTE Sewer Machine Operators. Total costs of \$199,538 will be offset by savings in hourly wages and benefits (\$27,850), savings in overtime wages and benefits (\$85,725), billings to Stormwater capital projects (\$58,463), and outside revenues (\$27,500). Supplement approved with no levy impact.	\$ 27,500	\$ -	\$ 27,500
SEWER UTILITY SUBTOTAL	\$ 27,500	\$ -	\$ 27,500
STORMWATER UTILITY			
1. Add funding for new Storm Sewer Maintenance Crew (\$53,069 non-levy). Out.	\$ -	\$ -	\$ -
2. Add funding to Metro Transit to reimburse Stormwater for bus stop snow removal.	18,000	18,000	-
STORMWATER UTILITY SUBTOTAL	\$ 18,000	\$ 18,000	\$ -
PARKS			
1. Add funding for 1.0 FTE Plumber position.	\$ 73,899	\$ -	\$ 73,899
2. Increase funding for seasonal employees and overtime for park maintenance and bus stop snow removal. Snow removal is in.	46,991	13,570	33,421
3. Add funding for partial year operation of the two new splash parks.	11,013	11,013	-
PARKS SUBTOTAL	\$ 131,903	\$ 24,583	\$ 107,320
STREETS			
1. Expand composting pilot programs to several additional neighborhoods.	\$ 83,547	\$ -	\$ 83,547
2. Restore Public Education funding for general public education (\$50,000) and the Recyclopedia (\$30,000). Recyclopedia is in.	80,000	30,000	50,000
STREETS SUBTOTAL	\$ 163,547	\$ 30,000	\$ 133,547
METRO TRANSIT			
1. Provide funding for a 1.0 FTE Paratransit Assessment Coordinator (Federal Grant Funding). Approved.	\$ -	\$ -	\$ -
2. Provide funding for the lease of an additional bus storage facility.	200,000	-	200,000
3. Provide funding for an additional 1.0 FTE Operations Supervisor.	64,000	-	64,000
4. Provide funding for additional MPD security at transfer sites.	21,000	21,000	-
METRO TRANSIT SUBTOTAL	\$ 285,000	\$ 21,000	\$ 264,000
TRAFFIC ENGINEERING			
1. Provide additional funding for contracted paint marking.	\$ 40,000	\$ -	\$ 40,000
2. Provide funding for a portion of the City's comprehensive multi-modal ITS plan.	7,500	-	7,500
3. Provide funding for the purchase of an Electronic Inventory System for Sayle Street.	42,000	-	42,000
TRAFFIC ENGINEERING SUBTOTAL	\$ 89,500	\$ -	\$ 89,500
FLEET SERVICE			
1. Fund Integrated Diagnostic software.	\$ 25,000	\$ -	\$ 25,000
2. Replace air conditioning service equipment.	20,000	-	20,000
FLEET SERVICE SUBTOTAL	\$ 45,000	\$ -	\$ 45,000
PCED OFFICE OF THE DIRECTOR			
1. Provide funding for a new 1.0 FTE Marketing Specialist.	\$ 125,962	\$ -	\$ 125,962
2. Provide funding for an Internship Program.	25,000	25,000	-
PCED OFFICE OF THE DIRECTOR SUBTOTAL	\$ 150,962	\$ 25,000	\$ 125,962

Description	Requested	Executive	
		In	Out
PLANNING DIVISION			
1. Restore funding to contract with UW Applied Pop. Laboratory for indicators/data.	\$ 51,500	\$ 51,500	\$ -
2. Provide funding for Organizational Capacity Building.	20,000	-	20,000
3. Provide funding for a Placemaking Rapid Response Fund.	50,000	25,000	25,000
4. Provide funding for a new 1.0 FTE Planner 1 to assist the Arts Administrator.	69,006	-	69,006
5. Provide funding for an Internship Program.	25,000	-	25,000
6. Provide funding for special programming for Madison Arts Fund.	20,000	-	20,000
PLANNING DIVISION SUBTOTAL	\$ 235,506	\$ 76,500	\$ 159,006
COMMUNITY DEVELOPMENT DIVISION			
1. Provide funding to support operations of a Meadowood Neighborhood Center.	\$ 20,600	\$ 16,620	\$ 3,980
2. Provide funding to support operations of a Theresa Terrace Neighborhood Center.	51,500	51,500	-
3. Provide funding to increase Youth Outreach/Out of School Time position from 0.6 FTE to 1.0 FTE. (Approved, with \$41,000 in funding from MMSD.)	41,000	-	41,000
4. Provide funding to increase Senior Center Receptionist position to full-time.	34,000	-	34,000
5. Provide funding for additional Youth programming in Underserved Neighborhoods.	80,000	-	80,000
6. Provide funding for the YWCA Transit for Jobs program.	170,000	120,000	50,000
7. Provide funding to increase support for Neighborhood House Community Center.	20,000	20,000	-
8. Provide funding to expand Youth Employment programs.	150,000	-	150,000
9. Provide funding for a Case Manager for a Men's Shelter.	40,000	-	40,000
10. Continue \$30,000 of City support for a Day Shelter, but move funds from Misc. Appropriations to CDD. Out.	-	-	-
11. Provide funding to support Financial Literacy programs at Neighborhood Centers.	40,000	-	40,000
12. Provide funding to allow a COLA for Community Agency Contracts.	110,000	-	110,000
13. Provide funding to allow the elimination of family fees for Satellite Child Care.	16,000	-	16,000
14. Provide funding to offset potential Federal grant funds reductions.	1,250,607	-	1,250,607
15. Provide funding for an Emerging Opportunities program.	200,000	192,000	8,000
16. Provide funding for Caminando Juntos employment program.	16,000	-	16,000
17. Provide funding for Resilient Cities Neighborhood Center support.	50,000	-	50,000
18. Provide funding for Neighborhood Center Programs.	33,000	-	33,000
19. Fund the Law Enforcement Advocate Partnership with DAIS citywide. (\$60,000 approved in MPD #7).	-	-	-
20. Provide funding for a Community Against Violence (CAV) Deterrence Program.	33,515	-	33,515
COMMUNITY DEVELOPMENT DIVISION SUBTOTAL	\$ 2,356,222	\$ 400,120	\$ 1,956,102
ECONOMIC DEVELOPMENT DIVISION			
1. Provide funding to fill a 1.0 Real Estate 2 position effective Jan. 1, rather than delay.	\$ 43,367	\$ -	\$ 43,367
2. Provide funding to recapitalize Affordable Housing Programs. (Approved, utilizing funding from the Affordable Housing Trust Fund.)	275,000	-	275,000
ECONOMIC DEVELOPMENT DIVISION SUBTOTAL	\$ 318,367	\$ -	\$ 318,367
LIBRARY			
1. Add funding for hourly security and internet assistance staff.	\$ 39,296	\$ 39,296	\$ -
2. Restore Sunday hours at Central, Pinney and Sequoya.	98,599	98,599	-
3. Add 1.0 FTE custodial worker, 1.0 FTE maintenance mechanic, and hourly maintenance worker.	132,770	-	132,770
4. Add Out of School Time funds (1 youth services supervisor, 2 teen librarians, 2 digital/tech staff and hourly staff).	376,439	160,000	216,439
5. Fill vacant supervisor position for Sequoya, Ashman and Monroe branches; add funding for hourly staff.	100,238	-	100,238
6. Add funding for Library materials collection.	100,000	-	100,000
7. Restore a portion of reserves applied.	200,000	-	200,000
LIBRARY SUBTOTAL	\$ 1,047,342	\$ 297,895	\$ 749,447
TOTAL CITY SUPPLEMENTAL BUDGET REQUESTS	\$ 6,539,862	\$ 2,058,114	\$ 4,481,748

CITY OF MADISON

2014

**EXECUTIVE
OPERATING BUDGET**

SPECIAL FUND STATEMENTS

2014
EXECUTIVE
OPERATING BUDGET

ROOM TAX FUND

	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projected</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Fund Balance, January 1	\$ 1,404,340	\$ 1,404,340	\$ 1,307,546	\$ 303,200	\$ -
Restricted for Bond Requirements	(1,004,346)	(1,004,346)	(1,004,346)	-	-
Committed for Event Booking Assistance	(399,994)	(399,994)	(303,200)	(303,200)	-
Balance of Unassigned Funds, January 1	\$ -	\$ -	\$ -	\$ -	\$ -
SOURCES					
Estimated Total Room Tax Receipts	\$ 10,160,436	\$ 10,500,000	\$ 10,764,000	\$ 11,400,000	\$ -
Interest Revenue	21,367	-	8,000	8,000	-
TOTAL SOURCES	<u>\$ 10,181,803</u>	<u>\$ 10,500,000</u>	<u>\$ 10,772,000</u>	<u>\$ 11,408,000</u>	<u>\$ -</u>
USES					
<u>Monona Terrace:</u>					
Debt Service Payment-Revenue Bond Issue (a)	\$ 990,142	\$ 973,936	\$ 995,551	\$ 846,850	\$ -
Debt Service Payment-Gen'l Obligation Bond Issue (a)	779,798	735,132	735,132	694,857	-
Operating Subsidy	2,820,759	2,991,672	2,991,672	2,991,672	-
Capital Purchases	698,620	1,324,000	1,324,000	1,487,000	-
Emergency Reserve Fund (b)	627,089	-	-	-	-
Subtotal Monona Terrace	<u>\$ 5,916,408</u>	<u>\$ 6,024,740</u>	<u>\$ 6,046,355</u>	<u>\$ 6,020,379</u>	<u>\$ -</u>
<u>Greater Madison Convention and Visitors Bureau:</u>					
Destination Marketing (c)	\$ 1,845,411	\$ 2,006,800	\$ 2,032,087	\$ 2,152,800	\$ -
Estimated Event Booking Assistance Subsidy	241,231	200,000	200,000	200,000	-
Additional Funding (b)	627,089	-	-	-	-
Subtotal GMCVB	<u>\$ 2,713,731</u>	<u>\$ 2,206,800</u>	<u>\$ 2,232,087</u>	<u>\$ 2,352,800</u>	<u>\$ -</u>
<u>Other:</u>					
Transfers to General Fund for:					
General Purposes (b)	\$ 1,121,038	\$ 532,142	\$ 1,835,847	\$ 600,000	\$ -
Overture Operations (d)	350,000	425,000	425,000	425,000	-
Rhythm & Booms - City Agency Base Costs (e)	77,000	78,300	43,710	-	-
Arts Grants	67,000	79,000	79,000	79,000	-
Total Transfers to General Fund	1,615,038	1,114,442	2,383,557	1,104,000	-
Rhythm & Booms - Cash Contribution (e)	16,886	-	-	-	-
Sister Cities Program	9,915	15,000	15,000	15,000	-
Civic Conferences (f)	-	35,000	35,000	35,000	-
Civic Promotion (g)	6,620	15,000	15,000	15,000	-
Madison Music City (h)	-	30,000	30,000	30,000	-
WIAA Basketball Tournament	-	15,000	15,000	15,000	-
Transfer to CDA for Bond Requirements (a)	-	-	1,004,346	-	-
Subtotal Other	<u>\$ 1,648,458</u>	<u>\$ 1,224,442</u>	<u>\$ 3,497,904</u>	<u>\$ 1,214,000</u>	<u>\$ -</u>
TOTAL USES	<u>\$ 10,278,597</u>	<u>\$ 9,455,982</u>	<u>\$ 11,776,346</u>	<u>\$ 9,587,179</u>	<u>\$ -</u>
Fund Balance, December 31	\$ 1,307,546	\$ 2,448,358	\$ 303,200	\$ 2,124,021	\$ -
Restricted for Bond Requirements	(1,004,346)	(1,004,346)	-	-	-
Committed for Event Booking Assistance	(303,200)	(399,994)	(303,200)	(303,200)	-
Balance of Unassigned Funds, December 31 (b)	\$ -	\$ 1,044,018	\$ -	\$ 1,820,821	\$ -

(a) The CDA lease revenue bonds were refinanced in late 2012. This refinancing will reduce debt service by an average of \$150,000 annually until the bonds are retired in 2020. In addition, the reserve required by the bond was moved to the CDA. The General Obligation bonds were initially issued as part of the original Monona Terrace financing. They are due to be retired in 2014. It is anticipated that the revenues made available from this reduction in spending will be used to replenish the Monona Terrace reserves beginning in 2015.

(b) The amount transferred to the General Fund for general purposes in 2013 and 2014 will be the net of actual room tax revenues received, other budgeted expenditures and adjustments to required reserves, so that the balance of unreserved funds as of December 31 will be \$0. In 2012, the remaining funds were distributed evenly for three purposes: 1) establish an emergency reserve fund for Monona Terrace; 2) increase funding for GMCVB; and 3) increase the transfer to the General Fund for general purposes.

(c) In 2007, the City negotiated and entered into a 5-year renewable agreement with the GMCVB whereby future year contributions to the GMCVB to support destination marketing efforts will be equal to 20% of the actual prior year room tax collections. The agreement was renewed through December 31, 2014. Funding increases resulting from the agreement will be invested, for the purpose of increasing conventions and other events in Madison, in additional resources in the following five areas: convention sales, convention services, marketing, sports development and strategic planning.

(d) The increase of \$75,000 in 2013 was derived from a \$5,000 and \$70,000 decrease from the 2013 Executive Budget in Civic Promotion and Madison Music City, respectively.

(e) The nature of this event changed in 2013 and will change again in 2014. It is anticipated that private contributions will be received to cover the event costs.

(f) These funds will be used to promote conferences and/or enterprises that the City helps host or sponsor designed to provide education and training for Madisonians and also to promote Madison as a city of distinction and place of topical interest.

(g) The Civic Promotion funding is administered by the Mayor's Office. Its primary purpose is to support efforts where neighborhoods and communities interface with economic, educational/ and job development activities. It is used to support local publications which further discussion of these topics and organizations which promote business development in the City and market Madison's business community. This includes supporting neighborhood-based efforts related to economic and educational development.

(h) This includes funding for Dane Dances (\$5,000) and a Summer Solstice festival (\$25,000).

By the adoption of this budget, the City Council hereby confirms that it is the intention of the Council to commit the resources noted in the room tax fund for the purposes of 1) support of Monona Terrace operations, debt service and capital purchases; 2) support of the Greater Madison Convention and Visitors Bureau; and 3) other expenditures that support promotion of the City of Madison and local events.

2014
EXECUTIVE
OPERATING BUDGET

AFFORDABLE HOUSING TRUST FUND (SO31)

	2012 Actual	2013 Budget	2013 Projected	2014 Executive	2014 Adopted
Fund Balance, January 1	\$ 3,129,977	\$ 2,734,979	\$ 3,251,512	\$ 3,090,004	\$ -
SOURCES					
<u>Dedicated:</u>					
Private Contributions	\$ -	\$ -	\$ -	\$ -	\$ -
Payments in Lieu of Program Participation	-	-	-	-	-
Matching Funds from Federal Trust	-	-	-	-	-
Loan Repayment Principal	68,333	-	68,333	68,333	-
Loan Repayment Interest	26,935	-	11,000	25,000	-
Investment Revenue	26,267	25,000	25,000	25,000	-
<u>Discretionary:</u>					
Equity Participation Payments	-	-	-	-	-
Proceeds from Sale of Surplus Property	-	-	-	-	-
Transfer from General Fund	-	-	-	-	-
TOTAL SOURCES	\$ 121,535	\$ 25,000	\$ 104,333	\$ 118,333	\$ -
USES					
Loans to Create Affordable Housing	\$ -	\$ -	\$ 265,841	\$ -	\$ -
Other	-	-	-	275,000	-
TOTAL USES	\$ -	\$ -	\$ 265,841	\$ 275,000	\$ -
Fund Balance, December 31	\$ 3,251,512	\$ 2,759,979	\$ 3,090,004	\$ 2,933,337	\$ -

On September 7, 2010, the Common Council amended the Madison General Ordinance (Section 4.22) governing administration and use of the Affordable Housing Trust Fund. This ordinance amendment eliminated the previous limitations on the annual distribution of accumulated funds. All distributions from the fund require Common Council authorization.

In 2014, \$275,000 will be used to support Housing Assistance programs, with \$150,000 transferred to the Homebuyer's Assistance Program and \$125,000 transferred to the HOME-Buy program.

2014
EXECUTIVE
OPERATING BUDGET

CAPITAL REVOLVING FUND

	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projected</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Fund Balance, January 1	\$ 971,070	\$ 916,070	\$ 743,614	\$ 487,714	\$ -
SOURCES					
Loan Repayments:					
Interest	\$ 47,101	\$ 45,000	\$ 45,000	\$ 50,000	\$ -
Principal	194,724	500,000	520,000	-	-
Application Fees	1,300	-	1,000	1,000	-
Proceeds from Borrowing	-	-	-	-	-
TOTAL SOURCES	<u>\$ 243,125</u>	<u>\$ 545,000</u>	<u>\$ 566,000</u>	<u>\$ 51,000</u>	<u>\$ -</u>
USES					
Loans	\$ 370,000	\$ 880,000	\$ 500,000	\$ 250,000	\$ -
Façade Grants	83,099	175,000	150,000	100,000	-
Lighting Enhancement Grants	-	-	-	-	-
Transfer to Homebuyer's Assistance	-	150,000	150,000	-	-
Staff Costs	16,813	15,000	20,000	20,000	-
Other	669	-	1,900	-	-
TOTAL USES	<u>\$ 470,581</u>	<u>\$ 1,220,000</u>	<u>\$ 821,900</u>	<u>\$ 370,000</u>	<u>\$ -</u>
Annual Net Cash Flow	<u>\$ (227,456)</u>	<u>\$ (675,000)</u>	<u>\$ (255,900)</u>	<u>\$ (319,000)</u>	<u>\$ -</u>
Fund Balance (Deficit), December 31	<u>\$ 743,614</u>	<u>\$ 241,070</u>	<u>\$ 487,714</u>	<u>\$ 168,714</u>	<u>\$ -</u>

The Capital Revolving Fund has two components: (1) Capital Revolving Fund Loans, and (2) Façade Improvement Grants. The Capital Revolving Fund was enacted on May 19, 1987 and has closed 30 loans, totaling \$4,508,271. The Façade Improvement Grant Program was established on October 3, 2000 and has awarded 60 Façade Improvement matching grants to small businesses, totaling \$802,556. In addition \$1,442,852 of private funds were invested, resulting in a total new economic investment of \$2,067,257 in the downtown and neighborhood business districts. The Economic Development Division provides loan administration for the Capital Revolving Fund under the guidance of the Community Development Authority (CDA).

2014
EXECUTIVE
OPERATING BUDGET

SPECIAL ASSESSMENT REVOLVING FUND

	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projected</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Assigned Fund Balance, January 1	\$ 3,928,738	\$ 2,283,739	\$ 3,178,531	\$ 1,489,645	\$ -
SOURCES					
Special Assessment Repayment					
Principal Repayment	\$ 3,253,150	\$ 3,000,000	\$ 3,693,982	\$ 3,250,000	\$ -
Interest on Repayments	408,515	325,000	356,303	325,000	-
Investment Income	37,094	30,000	19,855	20,000	-
TOTAL SOURCES	<u>\$ 3,698,759</u>	<u>\$ 3,355,000</u>	<u>\$ 4,070,140</u>	<u>\$ 3,595,000</u>	<u>\$ -</u>
USES					
Transfer to Capital Projects	\$ 4,380,511	\$ 5,000,000	\$ 5,666,831	\$ 5,000,000	\$ -
Other	68,455	50,000	92,195	80,000	-
TOTAL USES	<u>\$ 4,448,966</u>	<u>\$ 5,050,000</u>	<u>\$ 5,759,026</u>	<u>\$ 5,080,000</u>	<u>\$ -</u>
Annual Net Cash Flow	<u>\$ (750,207)</u>	<u>\$ (1,695,000)</u>	<u>\$ (1,688,886)</u>	<u>\$ (1,485,000)</u>	<u>\$ -</u>
Assigned Fund Balance, Dec. 31	<u>\$ 3,178,531</u>	<u>\$ 588,739</u>	<u>\$ 1,489,645</u>	<u>\$ 4,645</u>	<u>\$ -</u>

The Special Assessment Revolving Fund (CA01) is used as a financing source for the assessable portion of various capital projects included in the Capital Budget. Agencies that have projects partially financed by this fund include Engineering, Traffic Engineering, Parks, Sewer Utility, Stormwater Utility, and Water Utility. The primary source of revenue for the Special Assessment Revolving Fund is the repayment of past assessments. These assessments can be paid either in full or on an installment basis collected in conjunction with the annual property tax bill.

2014
EXECUTIVE
OPERATING BUDGET

REVERSE MORTGAGE FUND

	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projected</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Net Assets, January 1 (Due to SARF)	\$ (428,350)	\$ (510,511)	\$ (448,791)	\$ (467,172)	\$ -
SOURCES					
Repayment of Principal on Loans	\$ 48,890	\$ 25,000	\$ 56,291	\$ 25,000	\$ -
Interest Income	12,900	500	20,000	500	-
Other	130	-	-	-	-
TOTAL SOURCES	<u>\$ 61,920</u>	<u>\$ 25,500</u>	<u>\$ 76,291</u>	<u>\$ 25,500</u>	<u>\$ -</u>
USES					
Loan Disbursements	\$ 82,091	\$ 80,000	\$ 94,567	\$ 90,000	\$ -
Mortgage and Title Services	270	300	105	300	-
TOTAL USES	<u>\$ 82,361</u>	<u>\$ 80,300</u>	<u>\$ 94,672</u>	<u>\$ 90,300</u>	<u>\$ -</u>
Net Assets, December 31 (Due to SARF)	<u>\$ (448,791)</u>	<u>\$ (565,311)</u>	<u>\$ (467,172)</u>	<u>\$ (531,972)</u>	<u>\$ -</u>

The Reverse Mortgage Fund (SR73) accounts for the City-administered reverse mortgage program that enables elderly homeowners on fixed incomes to utilize equity in their homes to pay all or a portion of their annual property taxes. Eligibility guidelines are the same as for the City's Special Assessment Deferral Program. Twenty-four households are currently participating in this program, with total outstanding mortgages of approximately \$640,000.

The funding source for this reverse mortgage program is an interest-free loan from the Special Assessment Revolving Fund (SARF), and the negative fund balance at the beginning of any year represents the unpaid principal balance of that loan.

2014
EXECUTIVE
OPERATING BUDGET

GENERAL LAND ACQUISITION FUND

	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projected</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Fund Balance, January 1	\$ 2,168,802	\$ 1,811,419	\$ 3,033,665	\$ 2,802,856	\$ -
SOURCES					
Land Sales	\$ 980,282	\$ -	\$ 1,319,031	\$ -	\$ -
Operating Lease Payments	8,235	7,000	7,000	7,000	-
Promissory Notes	-	-	-	-	-
TOTAL SOURCES	<u>\$ 988,517</u>	<u>\$ 7,000</u>	<u>\$ 1,326,031</u>	<u>\$ 7,000</u>	<u>\$ -</u>
USES					
Land Acquisition	\$ 5,798	\$ -	\$ 2,000	\$ -	\$ -
Design and Related Costs for Fire Admin. Building and Fire Station No. 1	-	-	210,840	-	-
Transfer to Fleet Service - New Facility	-	-	1,092,000	-	-
Disparity Study	-	212,000	212,000	-	-
Apprenticeship Program	-	-	-	66,250	-
Holding Costs	115,843	20,000	20,000	20,000	-
Staff Charges	2,013	-	20,000	-	-
TOTAL USES	<u>\$ 123,654</u>	<u>\$ 232,000</u>	<u>\$ 1,556,840</u>	<u>\$ 86,250</u>	<u>\$ -</u>
Fund Balance, December 31	<u>\$ 3,033,665</u>	<u>\$ 1,586,419</u>	<u>\$ 2,802,856</u>	<u>\$ 2,723,606</u>	<u>\$ -</u>

Funded primarily with the proceeds from surplus land sales, the General Land Acquisition Fund (CL21) provides available resources for the acquisition of land for municipal purposes when unanticipated opportunities arise. Purchases from this fund may be completed to the extent that funds are available and specific Common Council approval is obtained.

2014
EXECUTIVE
OPERATING BUDGET

BROWNFIELDS REMEDIATION REVOLVING LOAN FUND

	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projected</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Fund Balance, January 1	\$ 1,000,000	\$ 575,000	\$ 575,000	\$ -	\$ -
SOURCES					
State Grant	\$ 1,470,056	\$ -	\$ -	\$ -	\$ -
Promissory Note Proceeds	-	-	-	-	-
TOTAL SOURCES	<u>\$ 1,470,056</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
USES					
Loans	\$ 1,895,056	\$ 575,000	\$ 575,000	\$ -	\$ -
Other	-	-	-	-	-
TOTAL USES	<u>\$ 1,895,056</u>	<u>\$ 575,000</u>	<u>\$ 575,000</u>	<u>\$ -</u>	<u>\$ -</u>
Fund Balance, December 31	<u>\$ 575,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

The Brownfields Remediation Loan program (SR74) is dedicated to providing loans and grants to businesses and other eligible entities for environmental site assessments, site investigations, remedial action plans and site clean up. In addition, this fund may be used to pay for the City costs of administering the program and marketing. The fund was initially capitalized by a \$1 million grant from the State of Wisconsin, with additional grant proceeds awarded in 2012. The fund is managed by the Department of Planning and Community and Economic Development per guidelines adopted on September 18, 2007 and as revised on February 26, 2010. Projects and associated funding will require Common Council approval.

2014
EXECUTIVE
OPERATING BUDGET

HOME-BUY FUND (SR51)

	2012 Actual	2013 Budget	2013 Projected	2014 Executive	2014 Adopted
Fund Balance, January 1	\$ 115,999	\$ -	\$ 97,106	\$ 138,906	\$ -
SOURCES					
Loan Repayments:					
Interest	\$ -	\$ -	\$ -	\$ -	\$ -
Principal	30,500	35,000	50,000	35,000	-
Transfer from Housing Rehab Svcs	100,000	150,000	-	-	-
Transfer from Aff. Hsng. Trust Fund	-	-	-	125,000	-
Fees	-	-	1,800	1,800	-
State Funds	174,885	200,000	310,000	-	-
TOTAL SOURCES	\$ 305,385	\$ 385,000	\$ 361,800	\$ 161,800	\$ -
USES					
Loans	\$ 295,000	\$ 365,000	\$ 300,000	\$ 280,000	\$ -
Staff Costs / Service Delivery	29,278	20,000	20,000	20,000	-
TOTAL USES	\$ 324,278	\$ 385,000	\$ 320,000	\$ 300,000	\$ -
Fund Balance, December 31	\$ 97,106	\$ -	\$ 138,906	\$ 706	\$ -

The HOME-BUY fund provides up to \$5,000 no-interest, deferred payment loans to assist eligible first-time home buyers with down payment and closing costs in the purchase of a home within the greater Madison area. In 2014, matching funds will be available to assist Home-Buy borrowers purchasing homes in the Allied Drive Phase 2 development. The Home-Buy program began in August of 1991, and through 2012 has assisted approximately 722 households for an approximate total investment of \$2.83 million. Funding is provided by the State of Wisconsin Division of Housing & Community Development through its Housing Cost Reduction Initiative (HCRI) program, available fund balance, loan repayments and program income. The Community Development Division (CDD) serves as the lead fiscal agency and the Economic Development Division provides loan administration under guidance of the Community Development Authority (CDA) and CDD.

2014 assumes no additional funds are awarded from the State of Wisconsin HCRI application process, as the 2013 State grant was a two year contract award. In 2014, \$125,000 is transferred from the Affordable Housing Trust Fund to support anticipated loan activity. In order to continue the program in 2015, an additional source of revenues will need to be identified and allocated, subject to Common Council approval.

2014
EXECUTIVE
OPERATING BUDGET

HOUSING REHABILITATION SERVICES (SR56)

	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projected</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Fund Balance, January 1	\$ 776,903	\$ 529,680	\$ 673,293	\$ 625,693	\$ -
SOURCES					
Loan Repayments:					
Interest	\$ 55,858	\$ 50,000	\$ 47,500	\$ 45,000	\$ -
Principal	403,783	485,300	330,000	433,500	-
Principal Prepayment	-	-	-	-	-
Application Fees	9,383	8,000	6,400	8,000	-
New Federal Funds	10,311	72,000	6,930	-	-
TOTAL SOURCES	<u>\$ 479,335</u>	<u>\$ 615,300</u>	<u>\$ 390,830</u>	<u>\$ 486,500</u>	<u>\$ -</u>
USES					
Loans	\$ 390,682	\$ 773,179	\$ 250,000	\$ 550,000	\$ -
Transfer to HOME-Buy Fund	100,000	150,000	150,000	-	-
Staff Costs / Service Delivery	92,263	90,730	38,430	38,500	-
TOTAL USES	<u>\$ 582,945</u>	<u>\$ 1,013,909</u>	<u>\$ 438,430</u>	<u>\$ 588,500</u>	<u>\$ -</u>
Fund Balance, December 31	<u>\$ 673,293</u>	<u>\$ 131,071</u>	<u>\$ 625,693</u>	<u>\$ 523,693</u>	<u>\$ -</u>

The Housing Rehabilitation Services Program (HRSP) provides loans for the rehabilitation of single-family to eight-unit buildings. Deferred payment loans are available to single-family homeowners at or below 80% of County median income, and installment loans are available to property owners who own a 1-8 unit building. The HRSP was established in 1974 and through 2012 has closed 1,770 loans to assist 2,945 units for a total investment of \$30,692,729. Funding is provided through available fund balance, Community Development Block Grant (CDBG) funds, HOME funds, CDBG and HOME loan repayments, installment loan repayments, and Rehabilitation Program income. The Economic Development Division, in consultation with the Community Development Division (CDD), provides loan administration under the guidance of the Community Development Authority (CDA).

2014
EXECUTIVE
OPERATING BUDGET

SCATTERED SITE FUND

	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projected</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Fund Balance, January 1	\$ 117,041	\$ 317,041	\$ 87,000	\$ 87,000	\$ -
SOURCES					
Loan Repayments:					
Appreciation	\$ -	\$ -	\$ -	\$ -	\$ -
Principal	-	-	-	-	-
Transfer In (UDAG funds)	-	-	-	-	-
Application Fee	-	-	-	-	-
TOTAL SOURCES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
USES					
Loans	\$ 30,041	\$ 317,041	\$ -	\$ 87,000	\$ -
Staff Costs / Service Delivery	-	-	-	-	-
TOTAL USES	<u>\$ 30,041</u>	<u>\$ 317,041</u>	<u>\$ -</u>	<u>\$ 87,000</u>	<u>\$ -</u>
Fund Balance, December 31	<u>\$ 87,000</u>	<u>\$ -</u>	<u>\$ 87,000</u>	<u>\$ -</u>	<u>\$ -</u>

The Scattered Site Fund, established to broaden housing choices throughout the community, provides loans to non-profit organizations to help purchase residential properties outside of areas where service-enriched housing has traditionally been located. Housing operated as part of community correction programs is ineligible. The Community Development Division (CDD) provides loan administration under the guidance of the Community Development Block Grant Committee. Funding for this program is from repayments of Urban Development Action Grant loans.

2014
EXECUTIVE
OPERATING BUDGET

HOMEBUYER'S ASSISTANCE PROGRAM

	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projected</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Fund Balance, January 1	\$ 171,569	\$ -	\$ (89,198)	\$ 133,502	\$ -
SOURCES					
Loan Repayments:					
Interest	\$ 11,123	\$ 10,000	\$ 10,000	\$ 10,000	\$ -
Principal	35,221	20,000	60,000	20,000	-
Transfer in from Aff. Housing Trust Fund	-	-	-	150,000	-
Transfer in from Cap. Revolving Fund	-	150,000	150,000	-	-
Transfer in from Housing Rehab Services			150,000		
Application Fees	<u>4,700</u>	<u>1,500</u>	<u>1,500</u>	<u>3,000</u>	<u>-</u>
TOTAL SOURCES	<u>\$ 51,044</u>	<u>\$ 181,500</u>	<u>\$ 371,500</u>	<u>\$ 183,000</u>	<u>\$ -</u>
USES					
Loans	\$ 299,163	\$ 128,500	\$ 125,800	\$ 250,000	\$ -
Workforce Housing Loans	-	40,000	10,000	40,000	-
Staff Costs / Service Delivery	<u>12,648</u>	<u>13,000</u>	<u>13,000</u>	<u>18,000</u>	<u>-</u>
TOTAL USES	<u>\$ 311,811</u>	<u>\$ 181,500</u>	<u>\$ 148,800</u>	<u>\$ 308,000</u>	<u>\$ -</u>
Fund Balance, December 31	<u>\$ (89,198)</u>	<u>\$ -</u>	<u>\$ 133,502</u>	<u>\$ 8,502</u>	<u>\$ -</u>

The Homebuyer's Assistance program provides loans to eligible buyers to finance a portion of the acquisition and rehabilitation cost of an eligible property. These loans are available to owner-occupants/developers of 1-8 unit buildings. The Homebuyer's Assistance Program began in 1974 and through 2012 has assisted the purchase and rehabilitation of 229 units, totaling \$4,013,650. Funding is from available fund balances, loan repayments, and program income. The Economic Development Division provides loan administration under the guidance of the Community Development Authority (CDA).

The use of \$40,000 in funding in 2014 is for the continued operation of a pilot Workforce Housing Healthy Neighborhood Initiative program for the Greenbush and Vilas Neighborhoods. The program is being implemented in collaboration with major employers in the area.

In 2014, the Economic Development staff may investigate the feasibility of the City of Madison, as a major employer, establishing a City Employee Assisted Housing program.

In 2014, \$150,000 is transferred from the Affordable Housing Trust Fund to support anticipated loan activity. In order to continue the program in 2015, an additional source of revenues will need to be identified and allocated, subject to Common Council approval.

**2014
EXECUTIVE
OPERATING BUDGET
INSURANCE FUND**

	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projected</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Cash and Other Assets	\$ 4,890,740	\$ 5,753,356	\$ 4,936,168	\$ 4,905,264	\$ -
Claims Payable and Other Liabilities	<u>(3,333,384)</u>	<u>(3,300,000)</u>	<u>(2,776,032)</u>	<u>(2,800,000)</u>	<u>-</u>
Net Assets: January 1	\$ 1,557,356	\$ 2,453,356	\$ 2,160,136	\$ 2,105,264	\$ -
REVENUES					
Billings to Departments	\$ 744,231	\$ 850,000	\$ 856,792	\$ 850,000	\$ -
Interest Income	19,296	16,000	16,000	16,000	-
Appropriation from Other Funds	1,000,000	-	-	-	-
Insurance Recoveries	290,039	250,000	250,000	250,000	-
Miscellaneous Revenue	27,361	25,000	25,000	25,000	-
WMMIC Dividend	<u>349,359</u>	<u>325,000</u>	<u>350,000</u>	<u>340,000</u>	<u>-</u>
Total Revenues	\$ 2,430,286	\$ 1,466,000	\$ 1,497,792	\$ 1,481,000	\$ -
EXPENSES					
Liability Premium	\$ 412,600	\$ 420,000	\$ 425,000	\$ 425,000	\$ -
Property Premium	339,608	380,000	392,664	440,000	-
Other Premiums	48,262	55,000	55,000	55,000	-
Claims	391,842	200,000	200,000	300,000	-
Reserve Adjustment	148,535	-	-	-	-
Interest Expense	-	-	-	-	-
Loss Payments to Departments	321,891	250,000	250,000	250,000	-
Driver Simulator	-	35,000	35,000	-	-
Administrative Expense	<u>164,767</u>	<u>170,000</u>	<u>170,000</u>	<u>200,000</u>	<u>-</u>
Total Expenses	\$ 1,827,505	\$ 1,510,000	\$ 1,527,664	\$ 1,670,000	\$ -
Net Assets: December 31	\$ 2,160,137	\$ 2,409,356	\$ 2,130,264	\$ 1,916,264	\$ -
Net Asset Goal	<u>1,500,000</u>	<u>1,550,000</u>	<u>1,550,000</u>	<u>1,550,000</u>	<u>-</u>
Surplus (Deficiency)	<u>\$ 660,137</u>	<u>\$ 859,356</u>	<u>\$ 580,264</u>	<u>\$ 366,264</u>	<u>\$ -</u>

Note on Reserve Policy:

The City's Insurance Fund reserve policy is to maintain a net asset balance equal to or greater than the current year aggregate self-insured retention (SIR) contained in the City's liability insurance coverage as established by Wisconsin Municipal Mutual Insurance Company (WMMIC) policy.

On December 11, 2012, the Common Council authorized an appropriation of \$1,000,000 to the Insurance Fund from the City General Fund (Legistar #28374, RES-12-00924).

In 2013, billings to agencies were increased by \$100,000. In 2014, administrative expenses were adjusted to better reflect actual workload.

The City of Madison aggregate SIR for 2013 is \$1.55 million. Based on the reserve policy, the Insurance Fund is expected to be above its net asset goal by \$366,264 at the end of 2014. Claims are reserved at a 95% confidence level.

2014
EXECUTIVE
OPERATING BUDGET

WORKERS COMPENSATION FUND

	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Projected</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Cash and Other Assets	\$ 12,235,099	\$ 13,789,368	\$ 13,800,367	\$ 13,696,692	\$ -
Claims Payable and Other Liabilities	<u>(12,955,730)</u>	<u>(12,950,000)</u>	<u>(13,263,675)</u>	<u>(13,300,000)</u>	-
Net Assets: January 1	\$ (720,631)	\$ 839,368	\$ 536,692	\$ 396,692	\$ -
 REVENUES					
Billings to Departments	\$ 3,498,334	\$ 3,500,000	\$ 3,500,000	\$ 3,500,000	\$ -
Appropriation from Other Funds	1,700,000	-	-	-	-
Misc. Revenue (3rd Party Subrogation)	<u>117,621</u>	<u>75,000</u>	<u>75,000</u>	<u>75,000</u>	-
Total Revenue	\$ 5,315,955	\$ 3,575,000	\$ 3,575,000	\$ 3,575,000	\$ -
 EXPENSES					
Workers' Compensation Losses Paid	\$ 3,567,972	\$ 3,250,000	\$ 3,250,000	\$ 3,250,000	\$ -
Actuarial Reserve Adjustment	-	-	-	-	-
Legal Services	64,241	50,000	50,000	50,000	-
Outside Services	161,601	150,000	160,000	170,000	-
Administrative Expense	65,825	90,000	65,000	100,000	-
Insurance	<u>198,994</u>	<u>200,000</u>	<u>230,000</u>	<u>250,000</u>	-
Total Expenses	\$ 4,058,633	\$ 3,740,000	\$ 3,755,000	\$ 3,820,000	\$ -
 Net Assets: December 31	 \$ 536,691	 \$ 674,368	 \$ 356,692	 \$ 151,692	 \$ -
Net Asset Goal	<u>600,000</u>	<u>600,000</u>	<u>600,000</u>	<u>600,000</u>	-
Deficiency	<u>\$ (63,309)</u>	<u>\$ 74,368</u>	<u>\$ (243,308)</u>	<u>\$ (448,308)</u>	<u>\$ -</u>

Note on Workers Compensation Fund Policy:

The City's Workers Compensation Fund policy is to maintain a net asset balance equal to or greater than the current self-insured retention (SIR) contained in the City's excess Workers Compensation insurance policy. The current SIR is \$600,000. Claims are reserved at a 95% confidence level.

On December 11, 2012, the City Council adopted a Resolution (Legistar No. 28374, RES-12-00924) appropriating \$1,700,000 to the Workers Compensation Fund from the City General Fund. Additional appropriations from the General Fund, as well as increased billings to agencies, may be required in the future if fund expenses continue to exceed revenues. Much of these increased expenses can be attributed to the actuarial reserve adjustment associated with medical cost inflation and increases in average claim amounts.

In 2014, administrative expenses were adjusted to better reflect actual workload.

CITY OF MADISON

2014

**EXECUTIVE
OPERATING BUDGET**

**AGENCY
BUDGETS**

INTRODUCTION TO AGENCY BUDGETS

Budget Requests: Target and Supplemental Requests

Agencies were instructed to submit a 2014 budget request that was equal to the 2013 adopted budget. Some agencies were given adjusted targets in recognition of additional funding needed to maintain the current level of service. Agencies could also submit supplemental budget requests to continue existing services. Agencies were also instructed to submit reduction proposals equal to three percent of their requested budget.

Budget Supplement Document

As in past years, the "Budget Supplement" is available as a separate document. It includes detailed information by agency for permanent salaries, minor object codes, inter-agency billings, and capital assets.

Enterprise Funds

The operating budget includes revenue and expenditure information pertaining to several City enterprises. Operations of the Parking Utility, Sewer Utility, Stormwater Utility and Water Utility have historically been fully supported by enterprise revenues and have required no General Fund subsidy or contribution. There has been no subsidy budgeted for the Golf Enterprise. The budget contains appropriations to other enterprises including Metro Transit and Monona Terrace (from the Room Tax Fund).

Those enterprises subsidized by the General Fund receive an appropriation consistent with the budgeted level. Savings resulting from lower than anticipated expenses and revenues generated in excess of budgeted levels are maintained in the individual enterprise operating funds. This policy affords enterprise managers the opportunity to utilize positive budget variances to benefit future year operations. It also builds capacity to respond to future budget shortfalls from enterprise resources, without affecting General Fund expenditure levels.

Fire

Agency Number: **72**
Budget Function: **Public Safety**

The mission of the Madison Fire Department is to protect life and property from the dangers of fire and major disaster. Though striving to be proactive by aggressive code enforcement and community education, the Department must be prepared to prevent conflagration and catastrophe by maintaining a competent suppression capability. Cross-training of fire suppression personnel allows the Department to provide premiere pre-hospital emergency medical care, extrication, hazardous material release management and water rescue.

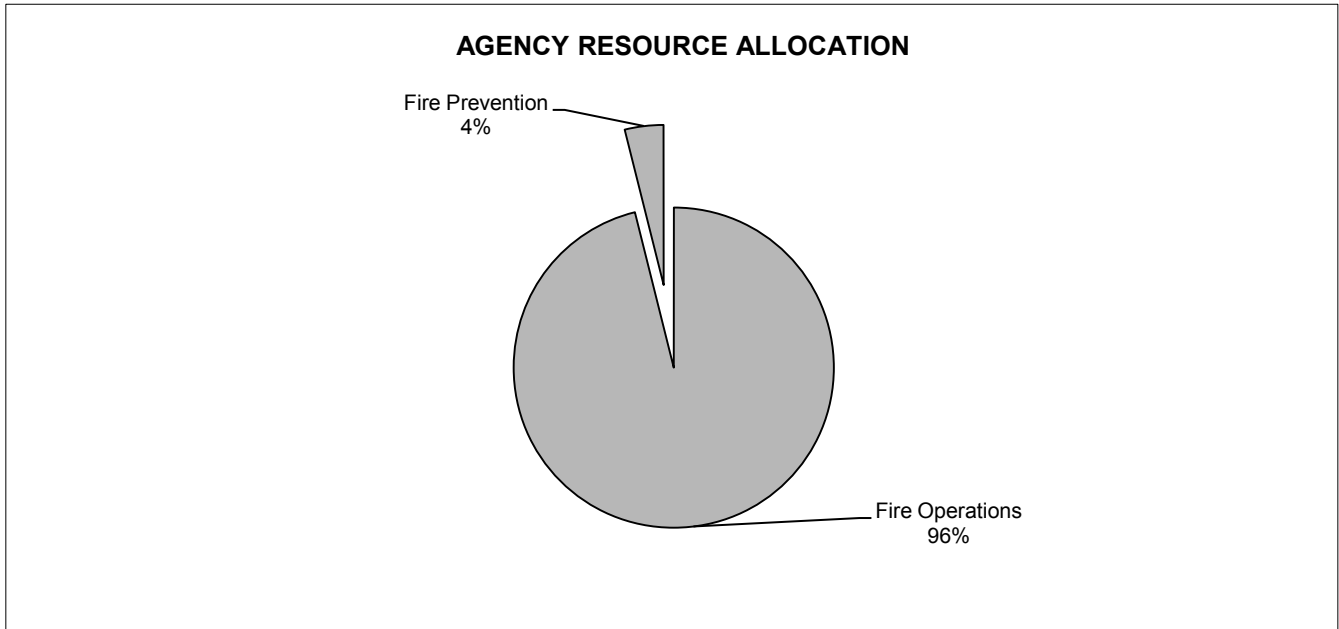
<u>Major Service</u>	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Fire Operations	\$ 41,473,874	\$ 43,075,481	\$ 43,145,881	\$ 43,483,196	\$ 44,099,962	\$ 0
Fire Prevention	1,263,988	1,571,837	1,551,437	1,781,145	1,793,470	0
Agency Total	<u>\$ 42,737,862</u>	<u>\$ 44,647,318</u>	<u>\$ 44,697,318</u>	<u>\$ 45,284,065</u>	<u>\$ 45,913,156</u>	<u>\$ 0</u>

Executive Budget Highlights

The Budget includes:

1. The goal of maintaining a minimum daily staffing level of 78, which will increase to 82 when the Far East Station No.13 opens in May 2014. The staffing level assumes both the continuation of creative staffing methods developed by labor and management to optimize personnel resources and an absence level based on future projections and past experience.
2. Funding to replace the loss of revenue from two SAFER grants (\$486,027).
3. Funding to upgrade 9 firefighter positions to 5 Lieutenants and 4 Apparatus engineers that are needed to open Station 13, as well as station operating costs (\$150,720).
4. Funding to conduct an Apparatus Engineer promotional process.
5. Adding a 1.0 FTE Assistant Fire Chief position (\$166,585).
6. Continued funding for lease costs to relocate Fire Administration to a temporary location during construction of the new facility (\$248,353).
7. Authorization for a summer/fall recruit class with no specific funding in the budget, as is typical of past practice.
8. General Fund Revenues of a minimum of \$394,000 annually from a new fire services agreement with Shorewood Hills.
9. Upon retirement of the Fire Inspector, the position will be recreated as a Management Information Specialist 3 position as specified in RES-13-00370, adopted by the Common Council on May 21, 2013.

Fire



Budget Service Descriptions:

Fire Operations

Operations is responsible for emergency response and non-emergency services. All staff and support costs related to providing this service are included. The Department provides fire, emergency medical care, lake rescue, hazardous materials and other disaster responses in providing for the preservation of life and property. Personnel also conduct semi-annual inspections, perform fire safety education functions, and participate in community events. The Department also serves as a County and Regional Hazardous Materials Response Team.

Service Summary			
	2012 Actual	2013 Adopted	2014 Executive
Total Expenditures	\$ 42,339,144	\$ 44,902,462	\$ 45,556,892
Less Inter-Agency Billings	<u>865,270</u>	<u>1,826,980</u>	<u>1,456,930</u>
Net Total	<u>\$ 41,473,874</u>	<u>\$ 43,075,481</u>	<u>\$ 44,099,962</u>

Fire Prevention

The Fire Prevention Division provides fire safety education, fire inspection, fire protection engineering, public information, elevators and fire/arson investigation services. Fire and life safety and harm prevention education is available to the community and is routinely provided to children, business and industry, and the elderly. Fire inspections are conducted semi-annually or annually in all commercial buildings and residential occupancies. Technical code issues are managed by the Fire Protection Engineering Unit of the Division. The Division is responsible for management of the Department's media information relative to emergency incidents. All fires are investigated to determine the origin, cause, and circumstances surrounding those fires and provide expert witness testimony in civil litigation and criminal prosecution. The elevator inspection program is responsible for overseeing the safety of all elevators, escalators and vertical conveyances. Every unit is inspected on an annual basis for compliance with national, state and local ordinances. In addition, all elevator installations and modifications are submitted for plan review and inspection.

Service Summary			
	2012 Actual	2013 Adopted	2014 Executive
Total Expenditures	\$ 2,450,672	\$ 2,603,879	\$ 2,945,770
Less Inter-Agency Billings	<u>1,186,684</u>	<u>1,032,043</u>	<u>1,152,300</u>
Net Total	<u>\$ 1,263,988</u>	<u>\$ 1,571,837</u>	<u>\$ 1,793,470</u>

Fire Summary by Major Object of Expenditure

	2012 Actual	2013 Adopted	2013 Projected	2014 Request	2014 Executive	2014 Adopted
Permanent Salaries	\$ 26,706,390	\$ 28,246,923	\$ 28,246,923	\$ 28,456,116	\$ 28,899,777	\$ 0
Hourly Employee Pay	11,063	9,198	9,198	9,198	9,199	0
Overtime Pay	843,911	703,809	703,809	703,811	703,811	0
Fringe Benefits	11,893,978	12,594,853	12,644,853	12,686,017	12,883,446	0
Purchased Services	1,154,534	1,553,368	1,643,368	1,610,509	1,610,509	0
Supplies	897,792	1,044,963	1,044,963	1,062,734	1,062,734	0
Inter-Departmental Charges	3,275,076	3,353,227	3,353,227	3,352,910	3,352,910	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	<u>7,072</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ 44,789,816	\$ 47,506,341	\$ 47,646,341	\$ 47,881,295	\$ 48,522,386	\$ 0
Inter-Agency Billings	<u>2,051,954</u>	<u>2,859,023</u>	<u>2,949,023</u>	<u>2,597,230</u>	<u>2,609,230</u>	<u>0</u>
Net Budget	<u>\$ 42,737,862</u>	<u>\$ 44,647,318</u>	<u>\$ 44,697,318</u>	<u>\$ 45,284,065</u>	<u>\$ 45,913,156</u>	<u>\$ 0</u>

Police

Agency Number: 71
Budget Function: Public Safety

The mission of the Police Department is to provide high-quality police services that are accessible to all members of the community. The Department believes in the dignity of all people and respects individual and constitutional rights in fulfilling this mission. In order to achieve this mission, the Department has adopted the Values of Trust-Based Policing which include the following components: Citizen Involvement, Problem Solving and Quality Focus, Ethical Behavior, Recognition of Trust Challenges, Situational Leadership, and Employee Value. It is our goal to incorporate these values at all levels in the organization, and throughout our interactions with the community.

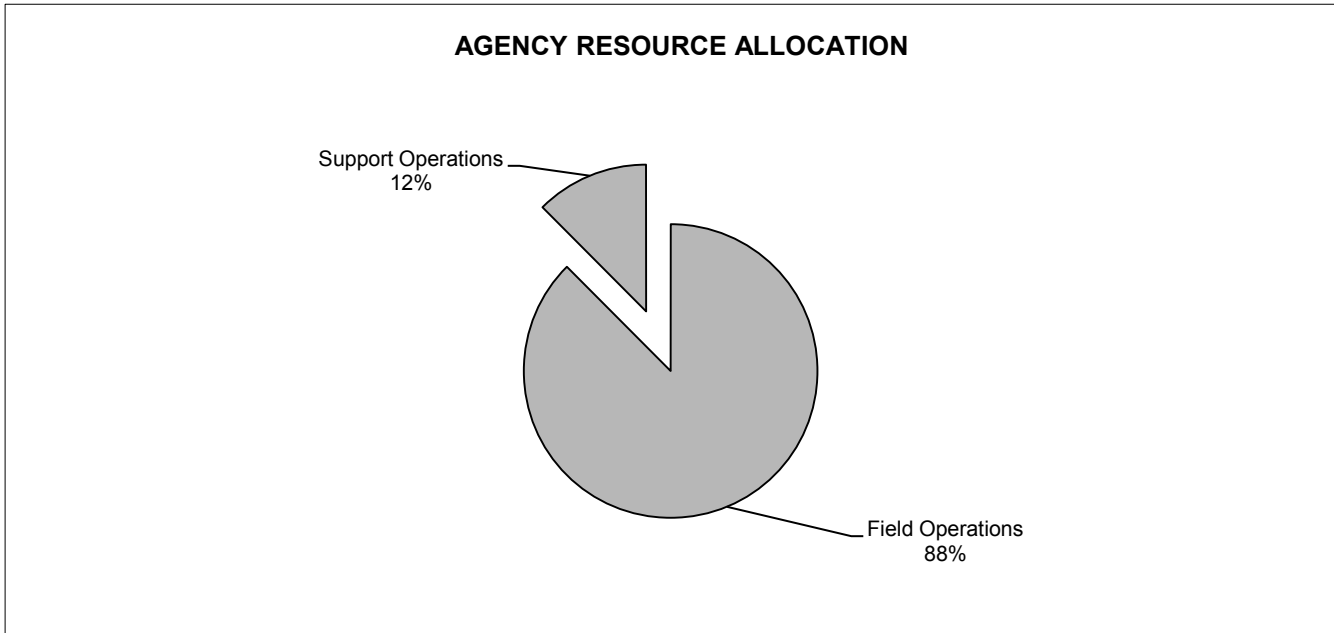
<u>Major Service</u>	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Field Operations	\$ 56,377,029	\$ 55,228,733	\$ 55,550,493	\$ 55,943,791	\$ 56,346,413	\$ 0
Support Operations	5,553,158	8,270,259	8,310,499	8,021,900	8,021,900	0
Agency Total	<u>\$ 61,930,187</u>	<u>\$ 63,498,991</u>	<u>\$ 63,860,991</u>	<u>\$ 63,965,691</u>	<u>\$ 64,368,313</u>	<u>\$ 0</u>

Executive Budget Highlights

The Budget includes:

1. Full year funding for police officers overhired in fall 2013 in anticipation of vacancies in 2014, and funding for police officers to be hired in fall 2014.
2. Funding of \$42,000 for equipment for 7 new police squad cars.
3. Additional funding of \$15,000 in overtime and fringe benefits for peak service times in the Central District. The budget also includes continued funding of \$50,000 to staff the additional workload in the Central District, \$30,000 for the Southwest Safety Initiative, and \$50,000 for citywide safety initiatives.
4. Funding of \$60,000 for the citywide Law Enforcement Advocate Partnership (LEAP) program. The funds will be used to contract with Domestic Abuse Intervention Services (DAIS).
5. Addition of \$100,000 for the second year of a multi-year plan to budget for Vacation Convert to Pay.

Police



Budget Service Descriptions:

Field Operations

Field Operations consists of the five patrol districts (West, South, Central, East, and North) and their respective Detective Units, Community Policing Teams, Educational Resource Officers and Neighborhood Officers. Additionally, Field Operations includes the Dane County Narcotics & Gang Task Force; Safety Education; Crime Prevention & Gang Unit; Criminal Intelligence Section; Forensics Unit; Criminal Investigative Unit; Traffic Enforcement Safety Team; Officers in Charge; and Traffic Crash Investigation Officers. It provides the following services: protects the constitutional rights of all people and resolves conflicts; responds to calls for police service; identifies criminal offenders, activities, and patterns; collects and analyzes forensic evidence; apprehends offenders and participates in court proceedings; develops foot, bicycle and car patrols throughout the City; works with the community to identify and resolve conflicts/problems; facilitates the safety of people and vehicles through enforcement of traffic and parking regulations; investigates traffic accidents; identifies public safety hazards and conditions; provides exceptional training for new recruits; and maintains public peace and order during civil demonstrations and strikes. Non-commissioned field services include Parking Enforcement and School Crossing Safety.

Service Summary			
	2012	2013	2014
	<u>Actual</u>	<u>Adopted</u>	<u>Executive</u>
Total Expenditures	\$ 57,917,994	\$ 56,890,285	\$ 58,071,492
Less Inter-Agency Billings	<u>1,540,965</u>	<u>1,661,552</u>	<u>1,725,079</u>
Net Total	<u>\$ 56,377,029</u>	<u>\$ 55,228,733</u>	<u>\$ 56,346,413</u>

Support Operations

Supportive services are provided by commissioned and non-commissioned personnel committed to planning, financial management, grants management, record keeping, information access, property processing and storage, transcription of reports, services to municipal courts, maintenance of technology services, continuing education and skill development. While many specialized activities are involved in supportive services, the Department continues to pursue improvement through strategic planning and collaborative work with private as well as public service providers.

Service Summary			
	2012 Actual	2013 Adopted	2014 Executive
Total Expenditures	\$ 5,832,838	\$ 8,464,659	\$ 8,236,427
Less Inter-Agency Billings	<u>279,680</u>	<u>194,400</u>	<u>214,527</u>
Net Total	<u>\$ 5,553,158</u>	<u>\$ 8,270,259</u>	<u>\$ 8,021,900</u>

Police Summary by Major Object of Expenditure

	2012 Actual	2013 Adopted	2013 Projected	2014 Request	2014 Executive	2014 Adopted
Permanent Salaries	\$ 37,244,160	\$ 37,933,723	\$ 38,333,723	\$ 38,222,564	\$ 38,453,801	\$ 0
Hourly Employee Pay	100,929	128,794	128,794	128,794	128,794	0
Overtime Pay	2,515,855	2,529,331	2,529,331	2,585,820	2,597,763	0
Fringe Benefits	17,586,815	17,828,208	17,930,208	18,013,221	18,070,663	0
Purchased Services	1,818,657	2,005,798	1,985,798	1,986,787	2,046,787	0
Supplies	915,350	1,051,344	1,051,344	1,086,201	1,128,201	0
Inter-Departmental Charges	3,569,066	3,877,745	3,777,745	3,881,910	3,881,910	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	0	0	0	0	0	0
Total Expenditures	<u>\$ 63,750,832</u>	<u>\$ 65,354,943</u>	<u>\$ 65,736,943</u>	<u>\$ 65,905,297</u>	<u>\$ 66,307,919</u>	<u>\$ 0</u>
Inter-Agency Billings	<u>1,820,645</u>	<u>1,855,952</u>	<u>1,875,952</u>	<u>1,939,606</u>	<u>1,939,606</u>	<u>0</u>
Net Budget	<u>\$ 61,930,187</u>	<u>\$ 63,498,991</u>	<u>\$ 63,860,991</u>	<u>\$ 63,965,691</u>	<u>\$ 64,368,313</u>	<u>\$ 0</u>

Public Health Madison and Dane County

Agency Number: **77**
 Budget Function: **Health**

Public Health Madison and Dane County is a joint agency of the City of Madison and Dane County responsible for promotion of wellness, prevention of disease and provision of a healthful environment. The Department serves as an initiator, advocate and provider of preventive services to identify and minimize health risk. The Department collaborates with other professionals and consumers in the development of a systematic, community-wide network of services.

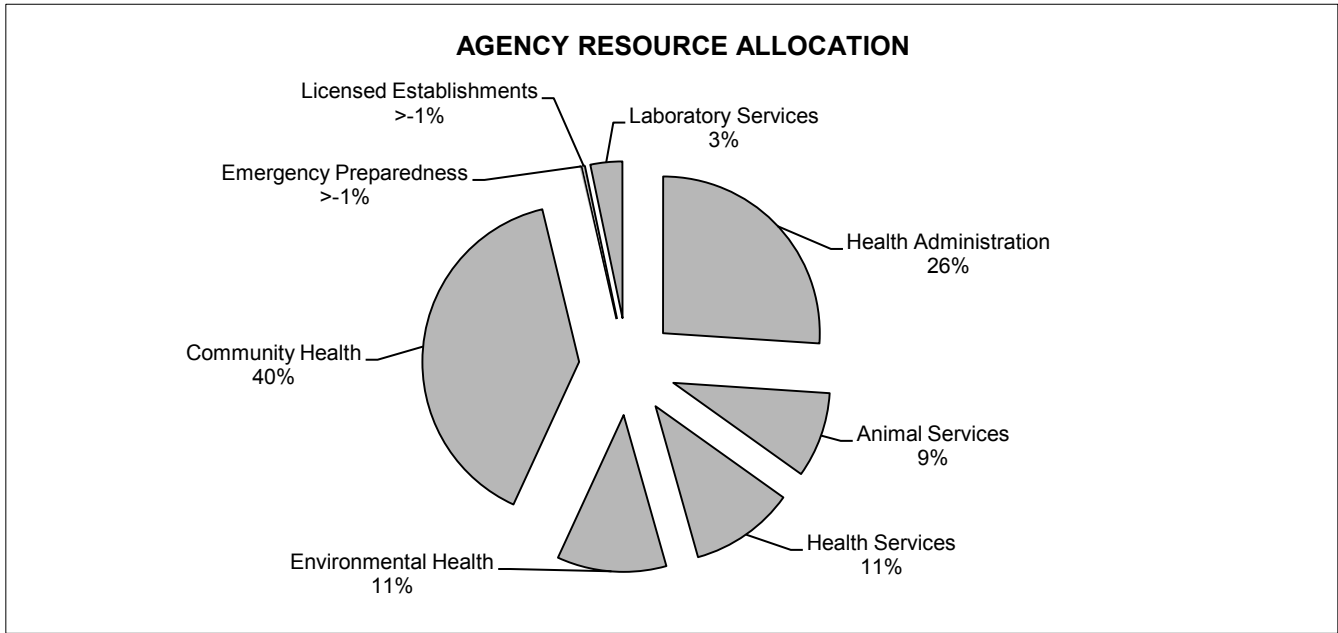
<u>Major Service</u>	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Health Administration	\$ 923,000	\$ 955,978	\$ 955,978	\$ (3,347,523)	\$ 1,292,695	\$ 0
Animal Services	518,533	446,473	446,473	996,256	437,484	0
Health Services	1,877,822	708,955	708,955	1,434,961	533,683	0
Environmental Health	(52,738)	222,539	222,539	838,762	558,253	0
Community Health	1,583,831	2,053,413	2,053,413	4,624,691	1,953,228	0
Emergency Preparedness	(38,148)	15,774	15,774	7,071	(10,979)	0
Licensed Establishments	(660,293)	0	0	(52,926)	(12,622)	0
Laboratory Services	197,035	197,169	197,169	417,227	163,731	0
Agency Total	<u>\$ 4,349,041</u>	<u>\$ 4,600,301</u>	<u>\$ 4,600,301</u>	<u>\$ 4,918,519</u>	<u>\$ 4,915,473</u>	<u>\$ 0</u>

Executive Budget Highlights

The Budget includes:

- Public Health is a joint venture with tax levy support divided between the City and the County based upon equalized valuation. Joint costs for 2014 total \$10,454,384, net of revenues received from grants and fees. The City levy will support \$4,689,197 (44.854%) of the joint costs, and County general purpose revenues will carry the remaining \$5,765,187 (55.146%).
- In addition to sharing the joint costs, the City of Madison will provide additional funding for community agency contracts, including \$188,000 for Access Community Health Center and \$20,000 for the Safe Communities Coalition. With these contracts, along with additional support for the continuation of the Heroin/Opiates Poisoning program (\$18,276), total support from the City of Madison will amount to \$4,915,473 in 2014.
- Total City funding for the Heroin Opiates Poisoning Program amounts to \$45,188, including the City's share of the joint costs (\$26,912) plus the added City-only funding (\$18,276).
- PHMDC will continue to provide services to individuals for the control and prevention of communicable disease. However, chronic disease is now the primary cause of death and disease in the community. This will mean diversifying the skills and professional disciplines of the staff in Public Health. To do this, the 2014 budget reclasses several vacant positions. Two positions will become Public Health Planners, one with an emphasis on health policy analysis and the other on food security. A third will become a Public Health Analyst, focusing on translating data into action. This budget will also reclass a position to a Division Director, to create a division dedicated to policy, planning and the built environment.

Public Health Madison and Dane County



Budget Service Descriptions:

Health Administration

There are components of the Public Health budget which are difficult to attribute to specific programs. The work of the Director, Public Information Officer, Director of Operations, payroll and purchasing applies to all programs. In addition, expenses for items such as insurance, clerical pool coverage, document services, and computer equipment replacement are all expenses incurred by the agency as a whole, but are not attributable to a particular program.

	2012 Actual	2013 Adopted	2014 Executive
Total Expenditures	\$ 1,543,857	\$ 2,014,144	\$ 2,427,418
Less Inter-Agency Billings	620,858	1,058,166	1,134,723
Net Total	<u>\$ 923,000</u>	<u>\$ 955,978</u>	<u>\$ 1,292,695</u>

Animal Services

Mission: To serve the health, public safety, and welfare needs of people and animals in the City of Madison and Dane County by responsibly and humanely enforcing animal-related laws, educating the public about responsible animal ownership, and providing pick up services for the stray, abandoned, impounded, injured, and orphaned animals (domestic and wild) of Madison and Dane County. This includes the enforcement of City, County and State Statutes governing animal control, care, health, and welfare. Investigating and resolving complaints, impounding stray, injured, or sick animals.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 996,078	\$ 1,231,751	\$ 1,239,256
Less Inter-Agency Billings	<u>477,545</u>	<u>785,278</u>	<u>801,771</u>
Net Total	<u>\$ 518,533</u>	<u>\$ 446,473</u>	<u>\$ 437,484</u>

Health Services

- Maternal Child Health—including prenatal care coordination for women with no health coverage and breastfeeding education,
- Oral Health—focusing on prevention among children,
- Wisconsin Well Woman Program—offers breast and cervical cancer screening for women with no health coverage,
- Immunizations,
- STI/HIV Services,
- Tuberculosis (TB) monitoring and control,
- Refugee Health Screening and Case Management.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 3,484,784	\$ 3,673,465	\$ 3,121,216
Less Inter-Agency Billings	<u>1,606,962</u>	<u>2,964,510</u>	<u>2,587,534</u>
Net Total	<u>\$ 1,877,822</u>	<u>\$ 708,955</u>	<u>\$ 533,683</u>

Environmental Health

Public Health Madison and Dane County environmental protection work encompasses a wide array of services aimed at protecting environmental health. These services include well and septic inspection, environmental epidemiology, West Nile Virus control, radon and lead protection.

Service Summary			
	2012 Actual	2013 Adopted	2014 Executive
Total Expenditures	\$ 1,281,471	\$ 1,189,467	\$ 1,444,340
Less Inter-Agency Billings	<u>1,334,209</u>	<u>966,928</u>	<u>886,087</u>
Net Total	<u>\$ (52,738)</u>	<u>\$ 222,539</u>	<u>\$ 558,253</u>

Community Health

Community Health includes the following program areas

- Outbreak Management—including investigations of communicable disease,
- The Women, Infants, and Children Supplemental Nutrition Program (WIC),
- Health Promotion,
- Chronic Disease Prevention.

Service Summary			
	2012 Actual	2013 Adopted	2014 Executive
Total Expenditures	\$ 5,055,287	\$ 4,583,965	\$ 5,136,435
Less Inter-Agency Billings	<u>3,471,456</u>	<u>2,530,552</u>	<u>3,183,207</u>
Net Total	<u>\$ 1,583,831</u>	<u>\$ 2,053,413</u>	<u>\$ 1,953,228</u>

Emergency Preparedness

The Public Health preparedness program focuses on planning, training and exercising all public health staff to prepare for possible public health emergencies, including natural disasters, epidemics, pandemics or terrorist events.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 267,343	\$ 256,925	\$ 222,230
Less Inter-Agency Billings	<u>305,491</u>	<u>241,151</u>	<u>233,208</u>
Net Total	\$ <u>(38,148)</u>	\$ <u>15,774</u>	\$ <u>(10,979)</u>

Licensed Establishments

The Licensed Establishment programs include inspections of all restaurants, retail food stores, school food programs, public pools, hotels, motels, Bed and Breakfasts, recreational-educational camps, campgrounds, body art establishments and mobile home parks in Madison and Dane County. All facilities are inspected at least annually with follow-up inspections and enforcement as necessary to correct violations and assure the health and safety of people using the facilities. Food establishments with recurring violations will be inspected more frequently. Pools are visited more frequently for water monitoring and safety inspections. Education is routinely provided to the operators at time of inspection.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 1,559,099	\$ 1,714,164	\$ 1,648,974
Less Inter-Agency Billings	<u>2,219,392</u>	<u>1,714,164</u>	<u>1,661,596</u>
Net Total	\$ <u>(660,293)</u>	\$ <u>0</u>	\$ <u>(12,622)</u>

Laboratory Services

The Public Health Laboratory provides sample collection, analysis, interpretation and advice on environmental sample quality. The Laboratory:

- Monitors landfill groundwater, drinking water, and recreational water to protect the environment and prevent adverse impacts on health;
- Evaluates water quality from storm and non-storm releases to assure compliance with regulations;
- Responds to environmental spills and hazardous materials releases; and
- Collaborates with other municipal, state and federal agencies on environmental projects.

Service Summary			
	2012 Actual	2013 Adopted	2014 Executive
Total Expenditures	\$ 921,974	\$ 834,572	\$ 852,102
Less Inter-Agency Billings	<u>724,939</u>	<u>637,403</u>	<u>688,372</u>
Net Total	<u>\$ 197,035</u>	<u>\$ 197,169</u>	<u>\$ 163,731</u>

Community Agency Contracts - Detail

Public Health-Madison and Dane County has contracts with community agencies for Public Health services. These contracts come in two forms—fee-for-service (FFS) contracts and grant-like agreements. The fee-for-service contracts are for essential Public Health services that are not offered by the Department. Grants are used to support specific projects and organizations. Fee-for-service contracts are part of the Public Health budget. Grants are administered on behalf of the County or City.

	Joint (FFS)	County Grant	City Grant	Total
Access Community Health Center				
- Primary health care and maternal and child services	\$ -	\$ -	188,000	\$ 188,000
- Dental Services	60,000	-	-	60,000
Safe Communities Coalition				
- Injury prevention and reduction	-	-	20,000	20,000
- Project MedDrop	40,000	-	-	40,000
- Heroin/Opiates Poisoning Initiative	60,000	-	18,276	78,276
Dane County Humane Society				
Care for stray and impounded animals	390,000	-	-	390,000
Total Community Agency Contracts	<u>\$ 550,000</u>	<u>\$ -</u>	<u>\$ 226,276</u>	<u>\$ 776,276</u>

**Public Health Madison and Dane County
Summary by Major Object of Expenditure**

	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Permanent Salaries	\$ 8,807,833	\$ 8,855,854	\$ 8,855,854	\$ 9,342,589	\$ 9,342,589	\$ 0
Hourly Employee Pay	95,923	82,775	82,775	105,851	105,851	0
Overtime Pay	48,516	51,098	51,098	43,900	43,900	0
Fringe Benefits	3,649,605	3,764,805	3,764,805	3,784,930	3,784,930	0
Purchased Services	2,017,905	2,033,838	2,033,838	1,982,834	1,982,834	0
Supplies	364,525	307,225	307,225	310,477	310,477	0
Inter-Departmental Charges	92,205	261,578	261,578	287,647	268,579	0
Debt/Other Financing Uses	25,000	141,280	141,280	274,434	252,811	0
Capital Assets	8,380	0	0	0	0	0
Total Expenditures	\$ 15,109,893	\$ 15,498,453	\$ 15,498,453	\$ 16,132,662	\$ 16,091,971	\$ 0
Inter-Agency Billings	10,760,852	10,898,152	10,898,152	11,214,143	11,176,498	0
Net Budget	\$ 4,349,041	\$ 4,600,301	\$ 4,600,301	\$ 4,918,519	\$ 4,915,473	\$ 0

Common Council

Agency Number: **06**
 Budget Function: **General Government**

The Common Council has responsibility for the management and control of City property, finances, highways, navigable waters, and public service; and has the power to act for the government and the good order of the City, for its commercial benefit and for the health, safety, and welfare of the public. It may carry out its power by license, regulation, suppression, borrowing of money, tax levy, appropriation, fine, imprisonment, confiscation and other necessary or convenient means. (Section 62.11 Wisconsin Statutes.)

<u>Major Service</u>	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Common Council	376,795	402,785	395,995	413,638	413,638	0
Agency Total	<u>\$ 376,795</u>	<u>\$ 402,785</u>	<u>\$ 395,995</u>	<u>\$ 413,638</u>	<u>\$ 413,638</u>	<u>\$ 0</u>

Executive Budget Highlights

The Budget includes:

1. Funding for the continuation of existing services.

Common Council

Budget Service Descriptions:

Common Council

The Common Council, established by State Statute, is responsible for policy determination for the City of Madison. The Council is comprised of 20 elected members, meets generally on the first and third Tuesdays of each month, and acts on proposed legislation, policy matters, and other City business. Council members also meet many times throughout the month in board, commission, and committee meetings. Information is received from and disseminated to constituents through meetings, newsletters, correspondence, phone calls, surveys, and questionnaires.

The Council office provides staffing through the Administrative Assistant and the Secretary 1, who perform various administrative, management, and clerical functions for Council members.

Service Summary			
	2012 Actual	2013 Adopted	2014 Executive
Total Expenditures	\$ 385,790	\$ 402,785	\$ 420,638
Less Inter-Agency Billings	8,995	0	7,000
Net Total	<u>\$ 376,795</u>	<u>\$ 402,785</u>	<u>\$ 413,638</u>

**Common Council
Summary by Major Object of Expenditure**

	2012 Actual	2013 Adopted	2013 Projected	2014 Request	2014 Executive	2014 Adopted
Permanent Salaries	\$ 119,369	\$ 103,781	\$ 103,781	\$ 106,851	\$ 106,851	\$ 0
Hourly Employee Pay	143,309	161,215	161,215	165,789	165,789	0
Overtime Pay	2,206	1,119	1,119	1,200	1,200	0
Fringe Benefits	47,208	50,062	50,062	51,535	51,535	0
Purchased Services	16,682	17,258	17,258	17,258	17,258	0
Supplies	37,769	21,765	21,765	28,765	28,765	0
Inter-Departmental Charges	514	4,085	4,085	5,740	5,740	0
Debt/Other Financing Uses	18,732	43,500	43,500	43,500	43,500	0
Capital Assets	0	0	0	0	0	0
Total Expenditures	<u>\$ 385,790</u>	<u>\$ 402,785</u>	<u>\$ 402,785</u>	<u>\$ 420,638</u>	<u>\$ 420,638</u>	<u>\$ 0</u>
Inter-Agency Billings	8,995	0	6,790	7,000	7,000	0
Net Budget	<u>\$ 376,795</u>	<u>\$ 402,785</u>	<u>\$ 395,995</u>	<u>\$ 413,638</u>	<u>\$ 413,638</u>	<u>\$ 0</u>

Mayor

Agency Number: 08
Budget Function: General Government

The Mayor's Office ensures and directs the provision of municipal services by proposing, promoting and reviewing policies to be adopted by the City; establishing administrative procedures; and evaluating and implementing existing City procedures and policies.

<u>Major Service</u>	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Mayor	1,010,379	1,284,192	1,284,192	1,284,191	1,308,691	0
Agency Total	<u>\$ 1,010,379</u>	<u>\$ 1,284,192</u>	<u>\$ 1,284,192</u>	<u>\$ 1,284,191</u>	<u>\$ 1,308,691</u>	<u>\$ 0</u>

Executive Budget Highlights

The Budget includes:

1. Increased funding of \$12,000 for Travel/Training for Mayor and staff. Among other anticipated needs, the Mayor has been appointed Chair of the Mayor's Conference Food Policy Subcommittee, which will require some additional travel-related expenditures in 2014.
2. Funding of \$12,500 for items related to recommendations made by City Neighborhood Resource Teams.
3. Funding of \$20,000 for a Bike Summit, offset by revenues derived from contributions and fees.

Mayor

Budget Service Descriptions:

Mayor

The Mayor's Office directs City officers in the performance of their duties and responsibilities and supervises the development and implementation of operational goals for City agencies. It appoints and evaluates agency heads as provided by ordinance, reviews agency plans, policies and procedures for soundness and proper coordination, and provides direct guidance to agencies experiencing significant policy or organizational difficulties. It directs inter-agency staff teams in the identification and resolution of management problems that affect more than one City agency. The Mayor's Office submits an annual Executive Budget to the Common Council after establishing guidelines and considering the capital and operating budget requests of City agencies.

The Mayor's Office is responsible for encouraging citizen participation in City government by making citizen appointments to City committees; training committee members on "open meetings" requirements, parliamentary procedure, and ethics requirements; maintaining a database of citizen candidates interested in appointment to City committees; and responding to concerns and initiatives presented by citizens and assisting them in their relations with City agencies. The Mayor's Office monitors State and national issues that affect the welfare of City residents. This includes representing the City's interests in the State budget process, State legislation and administration, acting as liaison with the City's State legislative delegation, and maintaining contact with State and Federal legislators and administrators. The Mayor's Office provides public information through preparing and distributing press releases, position papers and correspondence, scheduling and conducting press conferences and interviews, representing the City at civic meetings and official functions and responding to inquiries from the press, organizations and individuals.

Service Summary			
	2012 Actual	2013 Adopted	2014 Executive
Total Expenditures	\$ 1,069,271	\$ 1,304,192	\$ 1,328,691
Less Inter-Agency Billings	<u>58,892</u>	<u>20,000</u>	<u>20,000</u>
Net Total	<u>\$ 1,010,379</u>	<u>\$ 1,284,192</u>	<u>\$ 1,308,691</u>

**Mayor
Summary by Major Object of Expenditure**

	2012 Actual	2013 Adopted	2013 Projected	2014 Request	2014 Executive	2014 Adopted
Permanent Salaries	\$ 800,391	\$ 882,293	\$ 882,293	\$ 880,338	\$ 880,338	\$ 0
Hourly Employee Pay	0	0	0	0	0	0
Overtime Pay	5,632	0	0	2,329	2,329	0
Fringe Benefits	192,625	319,390	319,390	319,015	319,015	0
Purchased Services	55,731	89,780	89,780	69,780	114,280	0
Supplies	13,190	11,142	11,142	11,142	11,142	0
Inter-Departmental Charges	1,701	1,587	1,587	1,587	1,587	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ 1,069,271	\$ 1,304,192	\$ 1,304,192	\$ 1,284,191	\$ 1,328,691	\$ 0
Inter-Agency Billings	<u>58,892</u>	<u>20,000</u>	<u>20,000</u>	<u>0</u>	<u>20,000</u>	<u>0</u>
Net Budget	<u>\$ 1,010,379</u>	<u>\$ 1,284,192</u>	<u>\$ 1,284,192</u>	<u>\$ 1,284,191</u>	<u>\$ 1,308,691</u>	<u>\$ 0</u>

Municipal Court

Agency Number: **39**
Budget Function: **General Government**

The mission of the Municipal Court is to provide an independent and neutral forum for resolution of alleged ordinance violations where the penalty includes primarily a forfeiture.

<u>Major Service</u>	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Court Services	(11,734)	92,945	92,945	90,157	90,157	0
Agency Total	<u>\$ (11,734)</u>	<u>\$ 92,945</u>	<u>\$ 92,945</u>	<u>\$ 90,157</u>	<u>\$ 90,157</u>	<u>\$ 0</u>

Executive Budget Highlights

The Budget includes:

1. Funding for the continuation of existing services.

Municipal Court

Budget Service Descriptions:

Court Services

The Municipal Court handles approximately 38,000 cases per year including traffic, parking, first offense drunk driving, disorderly conduct, trespass, building code violations, juvenile violations, and truancy. The Judge also holds hearings in the Public Safety Building for those persons held in jail and issues warrants for arrest and inspections. If a forfeiture is not paid, the Municipal Court can suspend a driver's license, hunting or fishing license, issue a warrant for arrest, intercept a tax refund or start a collection action. Room 201 of the City-County Building is used as the courtroom. Adjacent offices are in Room 203 of the City-County Building.

Service Summary			
	2012 Actual	2013 Adopted	2014 Executive
Total Expenditures	\$ 549,041	\$ 612,945	\$ 610,157
Less Inter-Agency Billings	<u>560,775</u>	<u>520,000</u>	<u>520,000</u>
Net Total	<u>\$ (11,734)</u>	<u>\$ 92,945</u>	<u>\$ 90,157</u>

**Municipal Court
Summary by Major Object of Expenditure**

	2012 Actual	2013 Adopted	2013 Projected	2014 Request	2014 Executive	2014 Adopted
Permanent Salaries	\$ 287,609	\$ 294,253	\$ 294,253	\$ 295,288	\$ 295,288	\$ 0
Hourly Employee Pay	0	0	0	0	0	0
Overtime Pay	11,016	19,418	19,418	19,000	19,000	0
Fringe Benefits	107,049	109,297	109,297	109,611	109,611	0
Purchased Services	116,892	158,289	158,289	154,607	154,607	0
Supplies	25,825	31,000	31,000	31,000	31,000	0
Inter-Departmental Charges	650	688	688	651	651	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ 549,041	\$ 612,945	\$ 612,945	\$ 610,157	\$ 610,157	\$ 0
Inter-Agency Billings	<u>560,775</u>	<u>520,000</u>	<u>520,000</u>	<u>520,000</u>	<u>520,000</u>	<u>0</u>
Net Budget	<u>\$ (11,734)</u>	<u>\$ 92,945</u>	<u>\$ 92,945</u>	<u>\$ 90,157</u>	<u>\$ 90,157</u>	<u>\$ 0</u>

Civil Rights

Agency Number: **04**
 Budget Function: **General Government**

The mission of the Department of Civil Rights is to provide high-level management and coordination of the City's affirmative action, disability rights and equal opportunity responsibilities, including oversight of the Divisions of Affirmative Action, Equal Opportunities, and the Disability Rights and Services Program.

The Department of Civil Rights is responsible for the management, development, and implementation of Chapter 39 of the Madison General Ordinances.

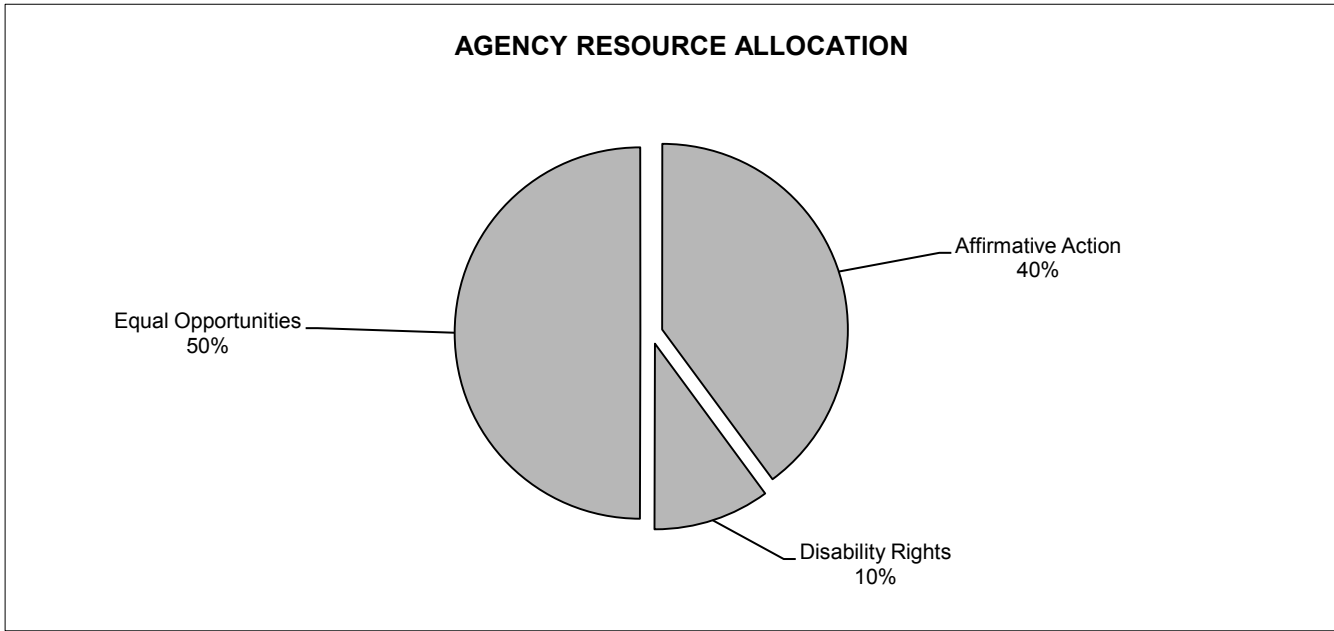
<u>Major Service</u>	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Affirmative Action	\$ 358,134	\$ 543,671	\$ 543,471	\$ 540,121	\$ 540,121	\$ 0
Disability Rights	131,641	115,816	115,716	137,343	137,343	0
Equal Opportunities	607,031	686,462	686,262	668,473	676,159	0
Agency Total	<u>\$ 1,096,806</u>	<u>\$ 1,345,949</u>	<u>\$ 1,345,449</u>	<u>\$ 1,345,937</u>	<u>\$ 1,353,623</u>	<u>\$ 0</u>

Executive Budget Highlights

The Budget includes:

1. Funding to increase the Disability Rights and Services Specialist position from 0.75 to 1.0 FTE.
2. Full funding for the Affirmative Action Students in Residence Internship Program (AASPIRE) and for an hourly Professional Aide to assist the EOC Hearing Examiner.

Civil Rights



Budget Service Descriptions:

Affirmative Action

The Affirmative Action Division (AAD) ensures that the City of Madison takes proactive steps to provide equal opportunities for all employees and individuals seeking access to employment, service delivery, and/or business opportunities, without regard to their membership in a group protected by law, according to the requirements of Chapter 39 of the Madison General Ordinances. The Affirmative Action Division strives to ensure that appropriate action is taken to eliminate policies, procedures, and/or practices that may create an adverse impact on any protected group. In addition, the Division provides staff support to the Affirmative Action Commission.

AA/EEO PROGRAM: Coordinates the development and implementation of the City's Affirmative Action Program. Also coordinates training and investigations of alleged violations of the City's Prohibited Harassment and Discrimination policy.

CONTRACT COMPLIANCE PROGRAM: Monitors and enforces the City's equal opportunity and Affirmative Action policies for organizations doing business with the City of Madison. Administers and manages certification, outreach and recruitment, wage compliance, and contract compliance functions for required targeted business programs.

Service Summary			
	2012	2013	2014
	<u>Actual</u>	<u>Adopted</u>	<u>Executive</u>
Total Expenditures	\$ 421,884	\$ 612,421	\$ 603,871
Less Inter-Agency Billings	<u>63,750</u>	<u>68,750</u>	<u>63,750</u>
Net Total	<u>\$ 358,134</u>	<u>\$ 543,671</u>	<u>\$ 540,121</u>

Disability Rights

The Disability Rights and Services Program coordinates the City's efforts to prevent discrimination on the basis of disability in the delivery of services by City departments and City-funded programs. The program assists the City in complying with MGO 39.05, Section 504 of the Rehabilitation Act and the Americans with Disabilities Act (ADA) and provides information, referral, outreach and advocacy services for City residents with disabilities regarding access to City services. This service provides staff support to the Commission on People with Disabilities.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 131,641	\$ 115,816	\$ 137,343
Less Inter-Agency Billings	0	0	0
Net Total	\$ 131,641	\$ 115,816	\$ 137,343

Equal Opportunities

The mission of the Equal Opportunities Division (EOD) is to enable individuals to live and work free of discrimination. EOD is the primary City entity responsible for remedying discrimination complaints brought by individuals in 25 protected classes. Any remedy pursued by the Division is based on the enforcement authority of the Equal Opportunities Ordinance (MGO 39.03), which provides a fair and impartial process for resolving charges of discrimination. EOD Investigators/Conciliators first attempt to resolve complaints via early mediation. If the early mediation is unsuccessful, the investigator makes an initial determination. If the complaint is certified to hearing, the EOC Hearing Examiner sets the schedule; reviews the file, briefs and legal arguments; conducts the hearing; and independently researches and issues decisions appropriate to the record before him. Prior to each hearing, the Hearing Examiner allows an investigator to attempt to resolve the complaint via working out a settlement agreement.

The Division works to prevent discrimination by improving community awareness through community education, presentations, membership in various community organizations, outreach and technical assistance so that individuals, organizations, and businesses have knowledge of the law and understand their rights and responsibilities. Staff members monitor local and national discrimination trends to keep abreast of what is happening. The division has developed presentations that can be presented by staff or interested parties. These presentations are available on-line at www.cityofmadison.com/DCR. As new presentations are developed, they are added to those currently available. In addition, outreach programs can be developed and tailored to meet the needs of a specific audience. EOD staff are recognized as subject matter experts on topics in the civil rights and equal opportunities arena. For example, the staff provides training for individuals and community groups on Hate Crimes and the impact that such crimes have on our community. The EOD staff provides staff support to the Equal Opportunities Commission, the EOC Employment Subcommittee, and other committees, as needed when it relates to the Equal Opportunities Ordinance.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 695,322	\$ 729,362	\$ 719,059
Less Inter-Agency Billings	88,291	42,900	42,900
Net Total	\$ 607,031	\$ 686,462	\$ 676,159

**Civil Rights
Summary by Major Object of Expenditure**

	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Permanent Salaries	\$ 869,516	\$ 967,666	\$ 967,666	\$ 971,926	\$ 971,926	\$ 0
Hourly Employee Pay	17,476	44,115	44,115	37,215	44,115	0
Overtime Pay	1,625	0	0	0	0	0
Fringe Benefits	278,499	355,323	355,323	356,081	356,867	0
Purchased Services	60,308	66,816	66,816	68,084	68,084	0
Supplies	11,357	18,400	17,900	14,400	14,400	0
Inter-Departmental Charges	10,065	5,279	5,279	4,881	4,881	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	0	0	0	0	0	0
Total Expenditures	<u>\$ 1,248,847</u>	<u>\$ 1,457,599</u>	<u>\$ 1,457,099</u>	<u>\$ 1,452,587</u>	<u>\$ 1,460,273</u>	<u>\$ 0</u>
Inter-Agency Billings	<u>152,041</u>	<u>111,650</u>	<u>111,650</u>	<u>106,650</u>	<u>106,650</u>	<u>0</u>
Net Budget	<u>\$ 1,096,806</u>	<u>\$ 1,345,949</u>	<u>\$ 1,345,449</u>	<u>\$ 1,345,937</u>	<u>\$ 1,353,623</u>	<u>\$ 0</u>

Attorney

Agency Number: **02**
 Budget Function: **General Government**

The City Attorney will provide professional legal representation to the City of Madison as an entity, including ordinance enforcement, legislative counsel services and general counsel services. As the City's lawyers, the Office of the City Attorney engages in three major activities. First, we prosecute violations of the City's laws, enforcing ordinances adopted by the Common Council. Second, we provide legislative counsel, drafting and revising the City's code of ordinances and advising the Common Council and City Boards, Committees and Commissions on the meaning of legislative enactments. Third, we provide general legal counsel and representations to the City, drafting documents, advising City officials and managers on compliance with the law, representing the City in court, negotiating on the City's behalf, and otherwise using legal procedures to support and defend the lawful decisions of City officials and agencies. As attorneys for the City of Madison, the Office of the City Attorney does not provide legal advice to the general public.

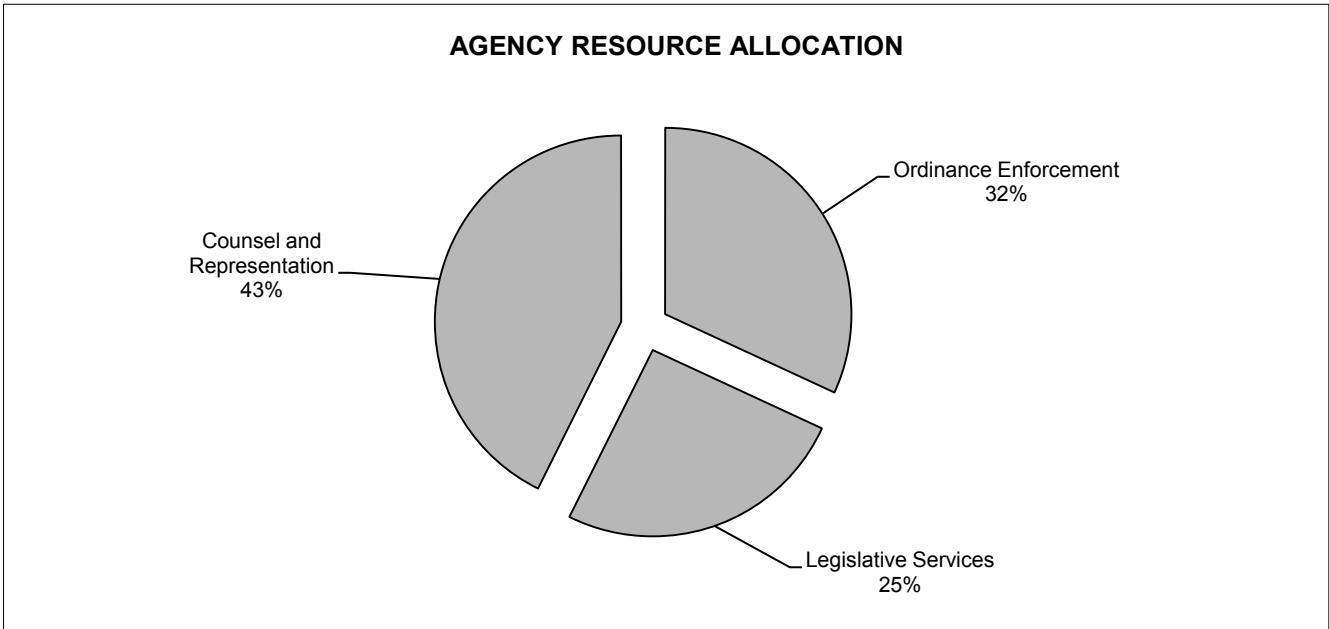
<u>Major Service</u>	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Ordinance Enforcement	\$ 663,172	\$ 920,202	\$ 920,202	\$ 876,080	\$ 869,280	\$ 0
Legislative Services	494,515	589,088	589,088	697,861	693,661	0
Counsel and Representation	<u>1,275,577</u>	<u>1,246,897</u>	<u>1,246,897</u>	<u>1,170,643</u>	<u>1,161,643</u>	<u>0</u>
Agency Total	<u>\$ 2,433,265</u>	<u>\$ 2,756,188</u>	<u>\$ 2,756,188</u>	<u>\$ 2,744,584</u>	<u>\$ 2,724,584</u>	<u>\$ 0</u>

Executive Budget Highlights

The Budget includes:

1. Funding for a summer prosecution intern.
2. Leaving vacant a 0.5 FTE Legal Secretary 2 position.
3. Savings due to replacing retired staff with entry-level positions.

Attorney



Budget Service Descriptions:

Ordinance Enforcement

Goal: To improve citizens' quality of life by helping enforcement agencies deter conduct which is dangerous or interferes with public health and welfare.

Service Priorities: 1. Prosecuting civil enforcement actions including nuisance and injunctive actions as necessary. 2. Providing advice and training to enforcement staff. 3. Researching legal issues raised by new enforcement techniques, recent case law developments and changes in state law. 4. Identifying legal solutions to enforcement problems and drafting appropriate ordinance amendments. 5. Conducting appellate proceedings.

Objectives: 1. Conviction of individuals and corporations charged with violations. 2. Fewer tickets and complaints dismissed because of formal or substantive deficiencies. 3. Successful use of new legal mechanisms as well as up-to-date enforcement techniques (e.g., laser radar, drug nuisance actions, intoxilyzers, and in-squad videos). 4. Achieve maximum compliance with ordinances. 5. City prevails in appeals.

	2012 Actual	2013 Adopted	2014 Executive
Total Expenditures	\$ 897,026	\$ 1,152,752	\$ 1,003,880
Less Inter-Agency Billings	233,854	232,550	134,600
Net Total	\$ 663,172	\$ 920,202	\$ 869,280

Legislative Services

Goal: To assure that Madison ordinances accurately express the policies chosen by the Mayor and Common Council, that current ordinances are easily available to the public, to advise City officials on legal issues with existing or proposed legislation, and to provide parliamentary and procedural advice to the Common Council and other City bodies.

Service Priorities: 1. Draft ordinances requested by the Mayor and alderpersons. 2. Research issues raised by ordinance requests, such as constitutionality, municipal authority, etc., and report the information to the Mayor and Council. 3. Prepare ordinance amendments required by changing state and federal legislation. 4. Publish revised, current ordinances. 5. Advise on parliamentary and procedural issues.

Objectives: 1. Provide language needed for consideration of ordinance changes. 2. Provide staff, Mayor and Council with information they need in order to make policy choices. 3. Ensure that ordinances are up to date and take advantage of changes made in state and federal law. 4. Make ordinances as current as possible and as available as possible. 5. Assure that the Common Council and City boards, committees and commissions use proper procedures in considering legislation.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 502,785	\$ 613,538	\$ 693,661
Less Inter-Agency Billings	8,269	24,450	0
Net Total	<u>\$ 494,515</u>	<u>\$ 589,088</u>	<u>\$ 693,661</u>

Counsel and Representation

Goal One: To help City officials and agencies carry out their policies in compliance with law.

Service Priorities: 1. Prepare, publish, and distribute formal opinions and reports on legal issues affecting City policy. Inform officials and agencies of current legal developments. 2. Prepare and present formal and informal training sessions for City officials and staff. 3. Answer informal legal questions from City officials, staff and committees. 4. Attend meetings of staff teams and public bodies to provide legal advice.

Objectives: 1. Agencies, boards and commissions act according to law. 2. City officials and staff request and use City Attorney training to improve their programs. Maximize compliance with laws and minimize exposure to liability. 3. Agencies are encouraged to consider legal issues in planning their programs. 4. Programs and policies incorporate legal advice, and court challenges are minimized.

Goal Two: Assure that courts uphold the decisions of the Mayor and the Council, and of those officials and agencies authorized by the Mayor and Council to make decisions.

Service Priorities: 1. Represent the City in uninsured litigation. Uninsured litigation is conducted by members of the City Attorney's staff. Uninsured litigation arises when decisions of the Common Council or City boards, commissions and committees are challenged by affected parties. Uninsured litigation could also arise out of contract disputes, out of ordinance or contract enforcement procedures, or out of disciplinary actions that are challenged by employees. Examples of uninsured litigation are challenges to annexations, zoning and other land use decisions, and appeals to Circuit Court from decisions of the Board of Review, Plan Commission, Equal Opportunities Commission, Personnel Board, Zoning Board of Appeals, and similar agencies. 2. Tender insured cases and oversee work of outside counsel. 3. Represent the City in administrative proceedings before City agencies. Examples are Police and Fire Commission proceedings on disciplinary actions brought by the Police Chief and Fire Chief, Public Health Commission proceedings and charges of code violations brought by the Public Health Director, liquor license proceedings before the Alcohol License Review Committee, and Board of Review proceedings on property tax appeals. 4. Represent the Community Development Authority's (CDA) Housing Operations Unit in all of its uninsured litigation. This includes evictions, tenant grievance hearings and appeals, Section 8 claims, lease disputes, contract actions and other litigation. 5. Represent the City in collection actions and tax appeals.

Objectives: 1. Support decisions made by City officials and agencies. 2. Work with insurer and with outside counsel to limit the City's exposure to economic loss. 3. Help City staff achieve compliance with rules and laws they are responsible for enforcing. 4. Improve living conditions for residents of CDA housing by achieving court approval of CDA management decisions. 5. Obtain revenue and encourage voluntary payment of sums owed to the City.

Goal Three: To protect the City's policy and economic interests in its purchase of services and its other economic and financial dealings.

Service Priorities: 1. Draft form contracts and train City staff in their use. 2. Assist agencies in negotiations with contractors, developers, et al., and draft or approve language to which parties agree. 3. Draft and approve other legal documents. 4. Approve signed contracts as to form. 5. Coordinate City policy on contract issues through the staff Contract Group.

Objectives: 1. Ensure that form contracts protect the City's policy and economic interests and that form contracts are used regularly. 2. Ensure that individually negotiated agreements protect the City's policy and economic interests; that agreed upon language accurately sets forth the intentions of the parties; and that the requirements of applicable ordinances, statutes, regulations and Council policies are met. 3. Achieve the same objectives as in item 2 for other legal documents. 4. Ensure that contracts do not contain formal deficiencies which might affect their enforceability.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 1,389,568	\$ 1,412,097	\$ 1,434,243
Less Inter-Agency Billings	113,991	165,200	272,600
Net Total	\$ 1,275,577	\$ 1,246,897	\$ 1,161,643

Attorney
Summary by Major Object of Expenditure

	2012 Actual	2013 Adopted	2013 Projected	2014 Request	2014 Executive	2014 Adopted
Permanent Salaries	\$ 1,979,657	\$ 2,195,635	\$ 2,195,635	\$ 2,146,403	\$ 2,146,403	\$ 0
Hourly Employee Pay	17,312	12,901	12,901	13,000	13,000	0
Overtime Pay	15	0	0	0	0	0
Fringe Benefits	624,560	796,290	796,290	778,479	778,479	0
Purchased Services	121,115	124,295	124,295	134,295	134,295	0
Supplies	42,639	45,190	45,190	52,190	52,190	0
Inter-Departmental Charges	4,080	4,077	4,077	7,417	7,417	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	0	0	0	20,000	0	0
Total Expenditures	\$ 2,789,379	\$ 3,178,388	\$ 3,178,388	\$ 3,151,784	\$ 3,131,784	\$ 0
Inter-Agency Billings	356,114	422,200	422,200	407,200	407,200	0
Net Budget	\$ 2,433,265	\$ 2,756,188	\$ 2,756,188	\$ 2,744,584	\$ 2,724,584	\$ 0

Assessor

Agency Number: **35**
Budget Function: **General Government**

Mission: The City Assessor's Office, through the efforts of dedicated employees, will deliver the highest quality services to City taxpayers by establishing fair and equitable assessments of all taxable real and personal property and maintaining complete and accurate assessment rolls and property records.

<u>Major Service</u>	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Assessor	2,152,430	2,324,559	2,323,240	2,324,552	2,292,247	0
Agency Total	\$ 2,152,430	\$ 2,324,559	\$ 2,323,240	\$ 2,324,552	\$ 2,292,247	\$ 0

Executive Budget Highlights

The Budget includes:

1. Elimination of 1.0 FTE Administrative Clerk 1 position on June 30, 2014. The position is being eliminated as a result of changing workload requirements.

Assessor

Budget Service Descriptions:

Assessor

The mission of the City Assessor is to annually assess all taxable real and personal property at full value, and to maintain complete and accurate assessment rolls and property information records.

Service Summary			
	2012 Actual	2013 Adopted	2014 Executive
Total Expenditures	\$ 2,152,430	\$ 2,324,559	\$ 2,292,247
Less Inter-Agency Billings	<u>0</u>	<u>0</u>	<u>0</u>
Net Total	<u>\$ 2,152,430</u>	<u>\$ 2,324,559</u>	<u>\$ 2,292,247</u>

**Assessor
Summary by Major Object of Expenditure**

	2012 Actual	2013 Adopted	2013 Projected	2014 Request	2014 Executive	2014 Adopted
Permanent Salaries	\$ 1,454,473	\$ 1,555,349	\$ 1,555,349	\$ 1,560,794	\$ 1,537,075	\$ 0
Hourly Employee Pay	12,755	4,587	4,587	7,000	7,000	0
Overtime Pay	6,375	1,124	1,124	1,200	1,200	0
Fringe Benefits	478,716	563,720	563,720	565,977	557,391	0
Purchased Services	129,548	138,529	137,210	128,710	128,710	0
Supplies	53,692	45,020	45,020	45,020	45,020	0
Inter-Departmental Charges	16,871	16,230	16,230	15,851	15,851	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ 2,152,430	\$ 2,324,559	\$ 2,323,240	\$ 2,324,552	\$ 2,292,247	\$ 0
Inter-Agency Billings	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Net Budget	<u>\$ 2,152,430</u>	<u>\$ 2,324,559</u>	<u>\$ 2,323,240</u>	<u>\$ 2,324,552</u>	<u>\$ 2,292,247</u>	<u>\$ 0</u>

Clerk

Agency Number: **45**
 Budget Function: **General Government**

The Madison City Clerk's Office is the gateway to open government. Our team professionally provides Madison with access to open meetings, open records, impartial license administration, and fair, secure and transparent elections.

<u>Major Service</u>	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Clerk	2,215,052	1,257,094	1,257,094	1,723,618	1,742,777	0
Agency Total	\$ 2,215,052	\$ 1,257,094	\$ 1,257,094	\$ 1,723,618	\$ 1,742,777	\$ 0

Executive Budget Highlights

The Budget includes:

1. Funding for spring primary and general elections for County Board, School Board, and Circuit Court.
2. Funding for fall primary and general elections for Governor, State executive offices, Congress, and State legislature.
3. Reduction of two election officials at each polling place in April, from 11 to 9 officials.
4. Election supply and maintenance agreement savings associated with the purchase of new electronic election equipment.
5. Funding of \$4,672 for an AASPIRE intern to improve and expand the voter outreach program.
6. Funding of \$19,159 (net of \$5,715 of overtime and benefits savings) to add a 0.5 FTE Certified Municipal Clerk position. The new position will have duties involving lobbyist filings, campaign finance reports, records management, and election coverage.
7. Costs of \$466,524 for the additional expenses associated with a four election year will be offset by the application of fund balance, and will not be included in the Clerk's Office base budget in 2015.

Clerk

Budget Service Descriptions:

Clerk

The Madison City Clerk's Office is the gateway to open government. The team professionally provides Madison with access to open meetings, open records, impartial license administration, and fair, secure and transparent elections.

Service Summary			
	2012 Actual	2013 Adopted	2014 Executive
Total Expenditures	\$ 2,215,052	\$ 1,257,094	\$ 1,742,777
Less Inter-Agency Billings	0	0	0
Net Total	\$ 2,215,052	\$ 1,257,094	\$ 1,742,777

Clerk

Summary by Major Object of Expenditure

	2012 Actual	2013 Adopted	2013 Projected	2014 Request	2014 Executive	2014 Adopted
Permanent Salaries	\$ 342,311	\$ 367,908	\$ 367,908	\$ 347,845	\$ 366,108	\$ 0
Hourly Employee Pay	44,082	13,286	13,286	26,061	26,061	0
Overtime Pay	148,936	25,550	25,550	45,000	40,000	0
Fringe Benefits	152,643	138,352	138,352	135,326	141,222	0
Purchased Services	1,276,492	527,742	527,742	1,013,503	1,013,503	0
Supplies	248,385	181,050	181,050	153,200	153,200	0
Inter-Departmental Charges	2,203	3,206	3,206	2,683	2,683	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	0	0	0	0	0	0
Total Expenditures	\$ 2,215,052	\$ 1,257,094	\$ 1,257,094	\$ 1,723,618	\$ 1,742,777	\$ 0
Inter-Agency Billings	0	0	0	0	0	0
Net Budget	\$ 2,215,052	\$ 1,257,094	\$ 1,257,094	\$ 1,723,618	\$ 1,742,777	\$ 0

Treasurer

Agency Number: **46**
Budget Function: **General Government**

The City Treasurer's Office is responsible for the receipt and investment of all City revenues. The mission is to be widely recognized as a model operation with a reputation for satisfying customers with prompt, courteous and professional service. Programs will be administered in a manner that assures public confidence in accuracy, productivity and fairness. Work will be performed in accordance with Wisconsin State Statutes, Madison General Ordinances and related case law.

<u>Major Service</u>	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Treasurer	482,830	567,103	626,039	566,335	527,335	0
Agency Total	<u>\$ 482,830</u>	<u>\$ 567,103</u>	<u>\$ 626,039</u>	<u>\$ 566,335</u>	<u>\$ 527,335</u>	<u>\$ 0</u>

Executive Budget Highlights

The Budget includes:

1. Savings of \$9,000 related to a reduction in bank charges.
2. Increased revenues of \$25,000 derived from raising online transaction fees from the current \$0.25 to \$0.50.
3. Reduced postage expenses of \$5,000 associated with projected online delivery of an estimated 10% of tax bills.

Treasurer

Budget Service Descriptions:

Treasurer

The mission of the City Treasurer is to promptly receipt, safeguard and invest all City revenues accurately and efficiently, and to maintain complete and accurate tax assessment/payment records.

Service Summary			
	2012 Actual	2013 Adopted	2014 Executive
Total Expenditures	\$ 738,847	\$ 878,321	\$ 862,016
Less Inter-Agency Billings	<u>256,017</u>	<u>311,218</u>	<u>334,681</u>
Net Total	<u>\$ 482,830</u>	<u>\$ 567,103</u>	<u>\$ 527,335</u>

**Treasurer
Summary by Major Object of Expenditure**

	2012 Actual	2013 Adopted	2013 Projected	2014 Request	2014 Executive	2014 Adopted
Permanent Salaries	\$ 300,022	\$ 299,818	\$ 299,818	\$ 297,684	\$ 297,684	\$ 0
Hourly Employee Pay	0	0	0	0	0	0
Overtime Pay	48	0	0	0	0	0
Fringe Benefits	68,948	108,534	108,534	107,762	107,762	0
Purchased Services	300,173	404,793	404,793	399,443	390,443	0
Supplies	68,813	64,300	64,300	70,300	65,300	0
Inter-Departmental Charges	843	876	876	827	827	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ 738,847	\$ 878,321	\$ 878,321	\$ 876,016	\$ 862,016	\$ 0
Inter-Agency Billings	<u>256,017</u>	<u>311,218</u>	<u>252,282</u>	<u>309,681</u>	<u>334,681</u>	<u>0</u>
Net Budget	<u>\$ 482,830</u>	<u>\$ 567,103</u>	<u>\$ 626,039</u>	<u>\$ 566,335</u>	<u>\$ 527,335</u>	<u>\$ 0</u>

Finance

Agency Number: **33**
Budget Function: **General Government**

The mission of the City Finance Department is to enhance the financial health of the City and provide stewardship of City resources through financial information, advice and support to the public, employees, City agencies and policymakers.

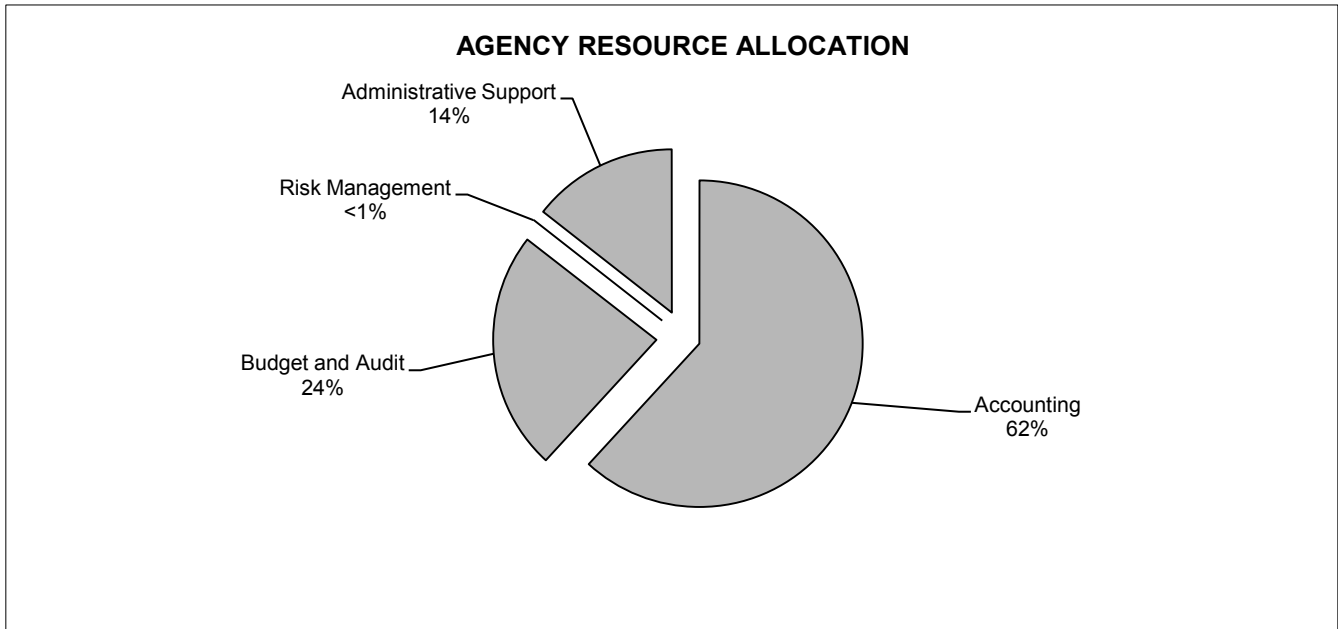
<u>Major Service</u>	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Accounting	\$ 1,557,141	\$ 1,951,297	\$ 1,915,304	\$ 1,955,537	\$ 1,955,537	\$ 0
Budget and Audit	674,269	746,126	745,926	749,510	749,510	0
Risk Management	49,053	21,119	20,219	(2,297)	(2,297)	0
Administrative Support	407,892	457,720	457,720	456,325	456,325	0
Agency Total	<u>\$ 2,688,356</u>	<u>\$ 3,176,262</u>	<u>\$ 3,139,169</u>	<u>\$ 3,159,075</u>	<u>\$ 3,159,075</u>	<u>\$ 0</u>

Executive Budget Highlights

The Budget includes:

1. Funding for the continuation of existing services, including required actuarial studies of other post-employment benefits.

Finance



Budget Service Descriptions:

Accounting

Responsible for the ongoing accounting operations of the City including, but not limited to, accounts payable and receivable, revenue accounting, cash accounting, bank reconciliations, City loan programs and related internal control systems, as well as capital asset management and financial statement preparation. Responsible for the development, coordination and implementation of the City's accounting and financial reporting systems, including the City's Annual Report. Serve as liaison to independent auditors. In conjunction with Information Technology staff and software vendors, develop and oversee the utilization of the City's automated financial accounting system. The City's enterprise accounting staff analyze and interpret accounting data and perform internal accounting functions for the City's Housing Operations Unit, as well as provide financial/management assistance to the City's various enterprises and utilities. Maintains a centralized payroll system for all City agencies. Includes responsibility for processing and maintaining systems for deductions/billing for employee health and life insurance, deferred compensation, worker's compensation, unemployment compensation, Wisconsin Retirement System, flexible spending, direct deposit, income continuation insurance, as well as a variety of other payroll deductions. Assists Human Resources with labor negotiation strategies and contract administration. Responsible for directing and coordinating the procurement of equipment, supplies and services required by the City. Program functions include developing City purchasing policies and procedures, encumbrance management, negotiating and administering contracts, providing support, information, and/or making recommendations on type or availability and costs (considering benefits, effectiveness, and efficiency) of equipment, supplies and services.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 1,950,549	\$ 2,328,009	\$ 2,324,793
Less Inter-Agency Billings	393,408	376,712	369,256
Net Total	<u>\$ 1,557,141</u>	<u>\$ 1,951,297</u>	<u>\$ 1,955,537</u>

Budget and Audit

Responsible for preparing the City's annual capital and operating budgets, as well as providing assistance to City agencies with budget development and analysis. Performs financial, compliance and performance reviews of City agencies and other entities which have contracts with the City. Prepares report on federal and state financial assistance and the City's indirect cost allocation plan. Coordinates the City's efforts to identify and secure outside grant funding.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 699,849	\$ 785,028	\$ 788,412
Less Inter-Agency Billings	<u>25,580</u>	<u>38,902</u>	<u>38,902</u>
Net Total	<u>\$ 674,269</u>	<u>\$ 746,126</u>	<u>\$ 749,510</u>

Risk Management

Responsible for administration of the City's general liability, auto liability, property and other miscellaneous insurance programs and acts as the liaison between the City and the Wisconsin Municipal Mutual Insurance Company (WMMIC). Risk Management also monitors the insurance requirements of City contracts and investigates the appropriateness of claims against the City. Risk Management is also responsible for the implementation, administration and continued enhancement of the City Safety and Worker's Compensation programs.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 285,893	\$ 285,767	\$ 313,838
Less Inter-Agency Billings	<u>236,840</u>	<u>264,648</u>	<u>316,135</u>
Net Total	<u>\$ 49,053</u>	<u>\$ 21,119</u>	<u>\$ (2,297)</u>

Administrative Support

Provides clerical and office services to City agencies. In addition to Administrative Support Team staff who are assigned to various City agencies to assist with both special projects and day-to-day operations, a centralized Document Services Unit provides confidential word processing services, as well as software support to City agencies, application conversion, website administration and assistance with agency budget preparation. This Unit develops and prepares newsletters and brochures, complex financial schedules, database management, routine documents, and can provide Braille output of a variety of documents upon request.

Service Summary			
	2012 Actual	2013 Adopted	2014 Executive
Total Expenditures	\$ 461,321	\$ 513,165	\$ 513,070
Less Inter-Agency Billings	<u>53,429</u>	<u>55,445</u>	<u>56,745</u>
Net Total	<u>\$ 407,892</u>	<u>\$ 457,720</u>	<u>\$ 456,325</u>

Finance Summary by Major Object of Expenditure

	2012 Actual	2013 Adopted	2013 Projected	2014 Request	2014 Executive	2014 Adopted
Permanent Salaries	\$ 2,381,022	\$ 2,457,084	\$ 2,457,084	\$ 2,490,227	\$ 2,490,227	\$ 0
Hourly Employee Pay	3,849	10,719	10,719	10,486	10,486	0
Overtime Pay	13,980	3,577	3,577	3,000	3,000	0
Fringe Benefits	726,764	891,199	891,199	903,088	903,088	0
Purchased Services	186,417	494,146	457,153	476,953	476,953	0
Supplies	43,375	43,300	43,200	44,400	44,400	0
Inter-Departmental Charges	42,205	11,944	11,944	11,959	11,959	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	0	0	0	0	0	0
Total Expenditures	<u>\$ 3,397,612</u>	<u>\$ 3,911,969</u>	<u>\$ 3,874,876</u>	<u>\$ 3,940,113</u>	<u>\$ 3,940,113</u>	<u>\$ 0</u>
Inter-Agency Billings	<u>709,257</u>	<u>735,707</u>	<u>735,707</u>	<u>781,038</u>	<u>781,038</u>	<u>0</u>
Net Budget	<u>\$ 2,688,356</u>	<u>\$ 3,176,262</u>	<u>\$ 3,139,169</u>	<u>\$ 3,159,075</u>	<u>\$ 3,159,075</u>	<u>\$ 0</u>

Information Technology

Agency Number: **34**
 Budget Function: **General Government**

The Information Technology Department (IT) provides services to all City agencies in the areas of computer usage, software development, personal computer support, mobile computing, telephones, network communications, computer training, and general IT consulting. The Department supports a wide variety of hardware, software, and a large wide-area telecommunications network which is in operation twenty four hours a day, seven days a week, and is connected to other computer networks at the county, state, and federal levels. The Department also supports a wide variety of software from email to document management systems to enterprise databases, facilitates the dissemination of City information to the public via the City website, and provides the ability for the public to conduct business with the City via the internet. In addition, the IT Department's City Channel unit provides television and internet streaming coverage of public meetings, thereby promoting public access, open government, and transparency.

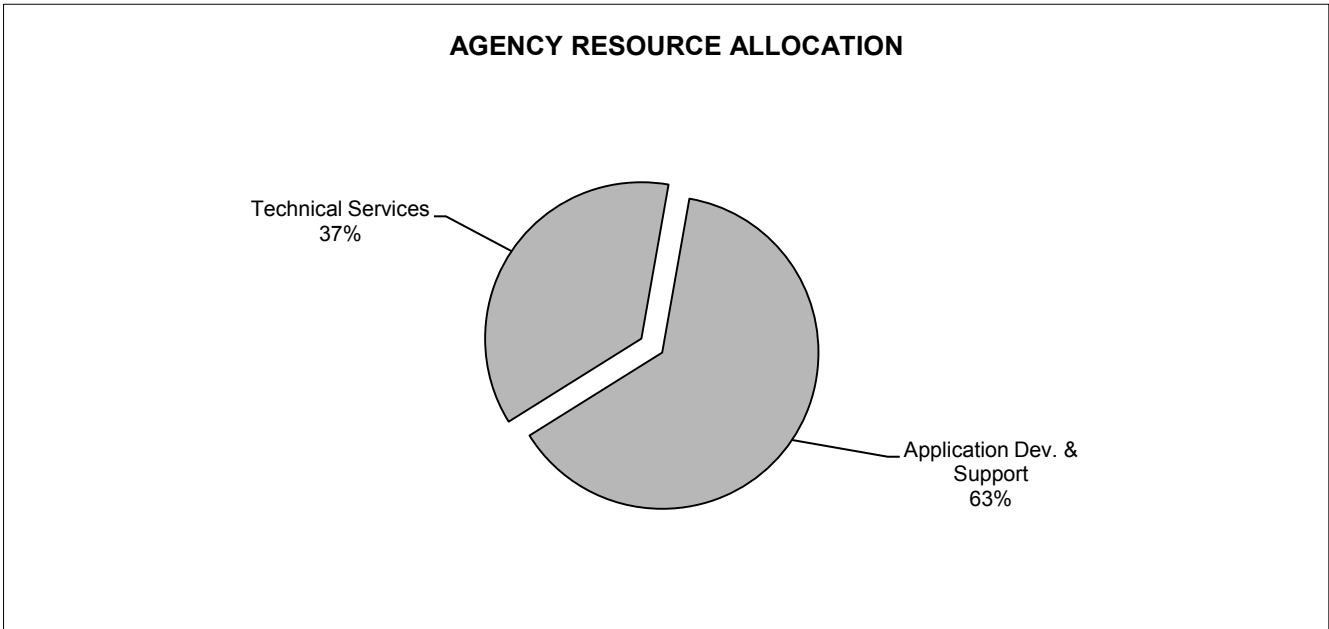
<u>Major Service</u>	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Application Dev. & Support	\$ 2,834,385	\$ 3,374,899	\$ 3,374,899	\$ 3,330,553	\$ 3,687,318	\$ 0
Technical Services	2,176,506	1,959,679	1,959,679	2,135,916	2,136,016	0
Madison City Channel	413,620	438,756	438,756	0	0	0
Agency Total	<u>\$ 5,424,511</u>	<u>\$ 5,773,334</u>	<u>\$ 5,773,334</u>	<u>\$ 5,466,469</u>	<u>\$ 5,823,334</u>	<u>\$ 0</u>

Executive Budget Highlights

The Budget includes:

1. One additional Management Information Specialist 3 position starting April 1, 2014.
2. Consolidation of the City Channel budget into the Technical Services Division.
3. The addition of \$50,000 to create a Civic Engagement Platform.

Information Technology



Budget Service Descriptions:

Application Dev. and Support

Application Development and Support is responsible for databases and database software; the City's website and EmployeeNet; the Electronic Document Management System (EDMS); the centralized Geographic Information System (GIS); support for enterprise applications such as the SxD Financial System, Legistar, and Crystal Reports; and all permitting, licensing, asset management and land/planning applications. Some of the functions IT staff perform are: systems analysis and design; systems integration; project management; database administration (creating new databases and monitoring usage of databases); programming; researching software solutions; maintenance of existing applications, including upgrades; developing and administering the City's website (both the Internet and EmployeeNet); administering and maintaining the EDMS which includes designing and developing interfaces with other applications; establishing and maintaining a centralized repository for GIS; and administering report writing tools.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 2,889,533	\$ 3,429,912	\$ 3,744,810
Less Inter-Agency Billings	55,148	55,013	57,492
Net Total	\$ 2,834,385	\$ 3,374,899	\$ 3,687,318

Technical Services

This division operates and maintains a network of approximately 250 servers, 1,350 personal computers, 700 laptop/tablet computers, and 360 network printers. This equipment is located in 80 different locations throughout the City of Madison and is attached to the network using a wide variety of connection media and devices which include: City-owned and maintained fiber optic cable; point-to-point wireless; DSL; and cable. Mobile data computers, installed in all public safety vehicles, are supported and maintained as part of this service. A City-owned wireless hotspot network, with locations throughout the City, allows police and fire personnel to access mission critical information located on the City network. In addition to planning and implementing network infrastructure changes and upgrades, this section installs server and desktop PC hardware, manages the 3,000 account enterprise electronic messaging system (currently Microsoft Exchange), and implements software upgrades and security patches. The Help Desk fields over 25,000 calls per year. Support for the City's nearly 2,300 telephones, which includes nearly 1,600 Voice Over Internet Protocol (IP) telephones and 1,700 voice mailboxes, is also provided by the Technical Services section. Over 150 IP-based digital video surveillance cameras, located throughout the City, is one of the largest areas of growth for support and network infrastructure resources. Technical Services also implements and supports the enterprise collaboration tool, Microsoft SharePoint. The first non-pilot implementations were made in early 2012. Two noteworthy projects include the Police Department's Special Investigations Unit and the Neighborhood Resource Teams' sites. Future expansion is planned as staff resources allow. Staying current with the latest IT security, hardware, and software technologies, and recommending implementation of these technologies where appropriate are also important functions of this section.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 2,496,283	\$ 2,319,388	\$ 2,587,736
Less Inter-Agency Billings	319,777	359,709	451,720
Net Total	<u>\$ 2,176,506</u>	<u>\$ 1,959,679</u>	<u>\$ 2,136,016</u>

Madison City Channel

Programming on the Madison City Channel, as set forth in its mission statement, includes live gavel-to-gavel coverage of the meetings of the Madison Common Council, Dane County Board of Supervisors, the City's annual budget hearings, as well as taped replays of those meetings and online archives. Other local government meetings cablecast on the Madison City Channel include Citizens' Advisory Commission on People with Disabilities, Board of Estimates, and Plan Commission. Coverage of these meetings provides an information link between the public and local government. This promotes citizen involvement, government accountability, and government accessibility. This service is consolidated into Technical Services in 2014.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 441,183	\$ 466,256	\$ 0
Less Inter-Agency Billings	27,563	27,500	0
Net Total	<u>\$ 413,620</u>	<u>\$ 438,756</u>	<u>\$ 0</u>

**Information Technology
Summary by Major Object of Expenditure**

	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Permanent Salaries	\$ 3,161,350	\$ 3,296,103	\$ 3,296,103	\$ 3,383,216	\$ 3,383,216	\$ 0
Hourly Employee Pay	16,079	19,418	19,418	15,000	15,000	0
Overtime Pay	29,987	5,724	5,724	10,000	10,000	0
Fringe Benefits	936,074	1,196,221	1,196,221	1,227,864	1,227,864	0
Purchased Services	1,601,196	1,603,443	1,603,443	1,250,433	1,606,329	0
Supplies	28,425	36,621	36,621	31,921	31,921	0
Inter-Departmental Charges	53,888	58,026	58,026	57,247	58,216	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	0	0	0	0	0	0
Total Expenditures	<u>\$ 5,826,999</u>	<u>\$ 6,215,556</u>	<u>\$ 6,215,556</u>	<u>\$ 5,975,681</u>	<u>\$ 6,332,546</u>	<u>\$ 0</u>
Inter-Agency Billings	<u>402,488</u>	<u>442,222</u>	<u>442,222</u>	<u>509,212</u>	<u>509,212</u>	<u>0</u>
Net Budget	<u>\$ 5,424,511</u>	<u>\$ 5,773,334</u>	<u>\$ 5,773,334</u>	<u>\$ 5,466,469</u>	<u>\$ 5,823,334</u>	<u>\$ 0</u>

Human Resources

Agency Number: **38**
 Budget Function: **General Government**

The mission of the Human Resources Department is to serve the City by recruiting, developing and sustaining a diverse, highly qualified and productive work force.

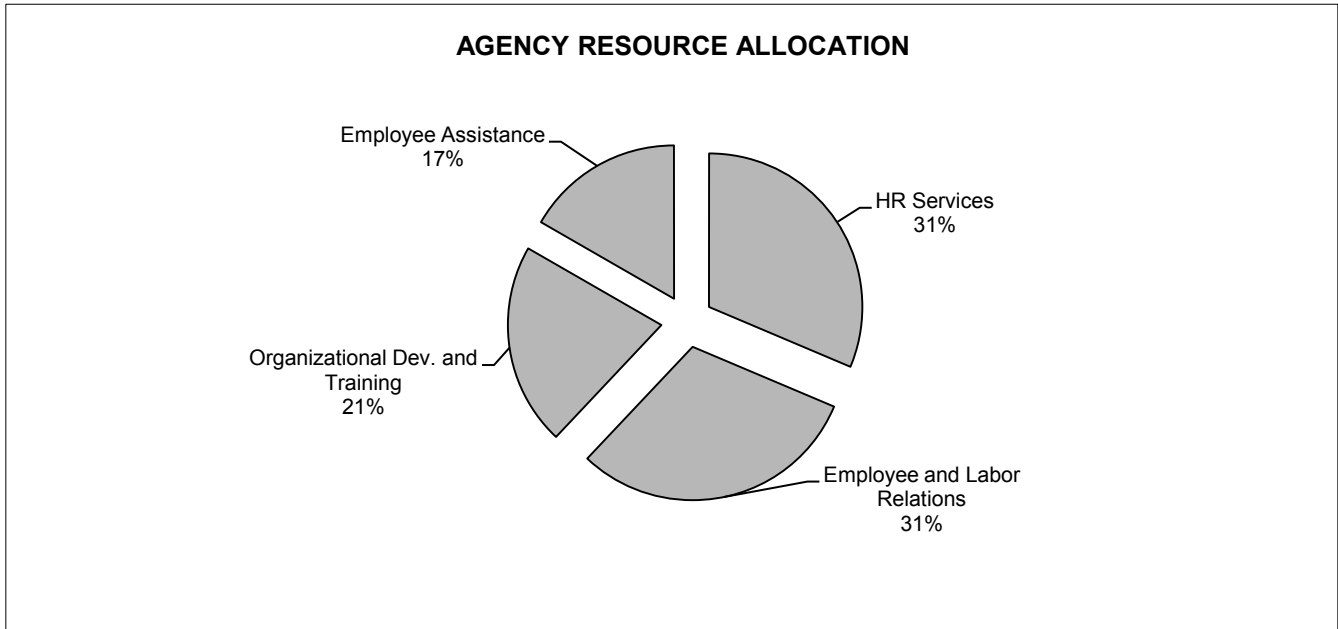
<u>Major Service</u>	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
HR Services	\$ 942,555	\$ 526,933	\$ 526,933	\$ 517,831	\$ 539,623	\$ 0
Employee and Labor Relations	219,504	513,459	513,459	527,126	527,126	0
Classification Comp. Benefits	1,059	0	0	0	0	0
Organizational Dev. and Training	299,332	357,484	357,484	357,908	365,908	0
Employee Assistance	159,097	292,057	292,057	287,068	287,068	0
Agency Total	<u>\$ 1,621,547</u>	<u>\$ 1,689,933</u>	<u>\$ 1,689,933</u>	<u>\$ 1,689,933</u>	<u>\$ 1,719,725</u>	<u>\$ 0</u>

Executive Budget Highlights

The Budget includes:

1. An additional \$8,000 in Training/Travel to be used for various agencies with approval of the Mayor.

Human Resources



Budget Service Descriptions:

HR Services

The HR Services unit provides strategic Human Resources (HR) support to departments throughout the City in order to assist departments in achieving departmental goals and to fully utilize available HR services. The HR Services Unit also develops and implements recruitment and selection strategies, assists in the implementation of organizational changes including the classification and reclassification of employees and positions, working with the Personnel Board, and providing general human resources support.

Service Summary			
	2012 Actual	2013 Adopted	2014 Executive
Total Expenditures	\$ 1,129,671	\$ 717,387	\$ 739,980
Less Inter-Agency Billings	<u>187,116</u>	<u>190,454</u>	<u>200,357</u>
Net Total	<u>\$ 942,555</u>	<u>\$ 526,933</u>	<u>\$ 539,623</u>

Employee and Labor Relations

Currently, the majority of the City's labor force is represented by 12 labor unions. The Employee and Labor Relations unit fulfills the City's obligations for contract negotiation, interpretation, and administration. Additionally, this unit is responsible for the administration of FMLA, disability leave and layoff, and the development and implementation of employee benefits. As the City transitions to a new way of operating under new labor and employment laws, this unit will lead the transition and be responsible for working with labor unions and City management and staff in order to identify the most appropriate means of operation.

Service Summary			
	2012 Actual	2013 Adopted	2014 Executive
Total Expenditures	\$ 219,504	\$ 513,459	\$ 527,126
Less Inter-Agency Billings	<u>0</u>	<u>0</u>	<u>0</u>
Net Total	<u>\$ 219,504</u>	<u>\$ 513,459</u>	<u>\$ 527,126</u>

Classification Comp. Benefits

This Unit was eliminated and the services were absorbed by the "HR Services" and "Employee and Labor Relations" Units.

Service Summary			
	2012 Actual	2013 Adopted	2014 Executive
Total Expenditures	\$ 1,059	\$ 0	\$ 0
Less Inter-Agency Billings	<u>0</u>	<u>0</u>	<u>0</u>
Net Total	<u>\$ 1,059</u>	<u>\$ 0</u>	<u>\$ 0</u>

Organizational Dev. and Training

The Office of Organizational Development and Training is to be a catalyst for creating a City culture committed to learning, teamwork, and quality. To accomplish these goals, the office has as its primary responsibilities the coordination of the City's internal and external training resources; management of the City's Quality Improvement and Customer Service initiatives; facilitation of the City-wide and agency planning initiatives; and organizational development, consultation, and intervention.

Service Summary			
	2012 Actual	2013 Adopted	2014 Executive
Total Expenditures	\$ 310,124	\$ 372,484	\$ 380,908
Less Inter-Agency Billings	<u>10,792</u>	<u>15,000</u>	<u>15,000</u>
Net Total	<u>\$ 299,332</u>	<u>\$ 357,484</u>	<u>\$ 365,908</u>

Employee Assistance

The Employee Assistance Program (EAP) provides confidential assistance to City employees, families, partners, or anyone of significance to the employee, whose personal problems affect, or have the potential to affect, personal well-being and/or job performance. Services include providing education and referral to resources; consultation and problem-solving for all employees, as well as providing supervisor consultation; critical incident stress management services; workshops and seminars; training of facilitators, Madison Police Department Peer Support Officers, managers/supervisors and union representatives.

Service Summary			
	2012 Actual	2013 Adopted	2014 Executive
Total Expenditures	\$ 159,097	\$ 292,057	\$ 287,068
Less Inter-Agency Billings	<u>0</u>	<u>0</u>	<u>0</u>
Net Total	<u>\$ 159,097</u>	<u>\$ 292,057</u>	<u>\$ 287,068</u>

**Human Resources
Summary by Major Object of Expenditure**

	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Permanent Salaries	\$ 1,177,941	\$ 1,254,177	\$ 1,254,177	\$ 1,260,645	\$ 1,276,645	\$ 0
Hourly Employee Pay	2,564	4,185	4,185	4,500	4,500	0
Overtime Pay	1,665	0	0	0	0	0
Fringe Benefits	383,403	454,488	454,488	456,867	462,659	0
Purchased Services	187,982	133,426	133,426	134,871	142,871	0
Supplies	26,606	11,250	11,250	11,250	11,250	0
Inter-Departmental Charges	39,294	37,861	37,861	37,157	37,157	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	0	0	0	0	0	0
Total Expenditures	<u>\$ 1,819,455</u>	<u>\$ 1,895,387</u>	<u>\$ 1,895,387</u>	<u>\$ 1,905,290</u>	<u>\$ 1,935,082</u>	<u>\$ 0</u>
Inter-Agency Billings	<u>197,908</u>	<u>205,454</u>	<u>205,454</u>	<u>215,357</u>	<u>215,357</u>	<u>0</u>
Net Budget	<u>\$ 1,621,547</u>	<u>\$ 1,689,933</u>	<u>\$ 1,689,933</u>	<u>\$ 1,689,933</u>	<u>\$ 1,719,725</u>	<u>\$ 0</u>

Monona Terrace Convention Center

Agency Number: 11
 Budget Function: Convention Center

The mission of Monona Terrace Community and Convention Center is to be a high quality, customer-focused facility that serves as a community gathering place, a tourist destination and a catalyst for economic activity for the City of Madison, Dane County and the State of Wisconsin.

<u>Major Service</u>	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Community Convention Center	0	0	0	0	0	0
Agency Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

Executive Budget Highlights

The Budget includes:

1. Funding for the net operating expense (subsidy) of Monona Terrace, which is derived from the Room Tax. (See separate "Room Tax Fund" in the Special Fund Statements section of the budget.) The subsidy provided in the Executive Budget is \$2,991,672 which includes a Payment in Lieu of Tax (PILOT) of \$331,300.
2. Funding of \$109,608 for the Greater Madison Convention and Visitors Bureau (GMCVB) for specific convention marketing.
3. Recreating a vacant Gift Shop Manager position as a Graphic Artist/Web Design position.
4. Increasing a Sales Clerk position from .50 to .75 FTE.
5. Applying \$250,000 in reserves to compensate for lost revenues when the building is closed for renovation. Reserves of \$1.2 million were applied in the capital budget. The intent is to replenish the reserves after the G.O. bond is retired in 2014, which will reduce Room Tax expenditures by \$695,000.
6. Establishing the authorized level of City subsidy for Monona Terrace Community and Convention Center in 2014 and establishing the authorized permanent staff positions as adopted. All other amounts, except permanent salary and debt service, are provided as informational in order to determine the authorized subsidy level and may, in the course of the year, be adjusted by the City Finance Director to reflect income generated by Monona Terrace, if such adjustments do not increase the authorized level of subsidy or increase debt service.

Monona Terrace Convention Center

Budget Service Descriptions:

Community Convention Center

The Monona Terrace Community and Convention Center serves the community in three ways: as a convention center attracting new dollars to Madison and Dane County, as a tourism destination, and as a community center for the citizens of our community.

Service Summary			
	2012 Actual	2013 Adopted	2014 Executive
Total Expenditures	\$ 7,734,253	\$ 7,174,143	\$ 7,250,480
Less Inter-Agency Billings	<u>7,734,253</u>	<u>7,174,143</u>	<u>7,250,480</u>
Net Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

**Monona Terrace Convention Center
Summary by Major Object of Expenditure**

	2012 Actual	2013 Adopted	2013 Projected	2014 Request	2014 Executive	2014 Adopted
Permanent Salaries	\$ 2,808,945	\$ 2,951,161	\$ 2,900,057	\$ 2,952,188	\$ 2,952,188	\$ 0
Hourly Employee Pay	432,375	371,209	456,144	389,745	389,745	0
Overtime Pay	36,035	30,864	34,864	30,864	30,864	0
Fringe Benefits	1,132,221	1,134,726	1,120,881	1,138,193	1,138,193	0
Purchased Services	1,771,092	1,714,479	1,762,133	1,728,613	1,728,613	0
Supplies	453,275	448,830	445,082	451,945	451,945	0
Inter-Departmental Charges	148,020	159,287	159,287	157,184	157,184	0
Debt/Other Financing Uses	952,291	363,587	491,409	371,095	371,095	0
Capital Assets	<u>0</u>	<u>0</u>	<u>52,331</u>	<u>30,653</u>	<u>30,653</u>	<u>0</u>
Total Expenditures	\$ 7,734,253	\$ 7,174,143	\$ 7,422,188	\$ 7,250,480	\$ 7,250,480	\$ 0
Inter-Agency Billings	<u>7,734,253</u>	<u>7,174,143</u>	<u>7,422,188</u>	<u>7,250,480</u>	<u>7,250,480</u>	<u>0</u>
Net Budget	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

Engineering

Agency Number: **53**
 Budget Function: **Public Works**

The Engineering Division is responsible for the design, supervision and inspection of all street, highway, sidewalk and bike path construction; all City surveying and mapping operations including maintenance of the City's Official Map, street and utility records; management of the Madison Storm Water and Sanitary Sewer Utilities; maintenance of the City's closed landfill sites; the review of land use changes for public works feasibility; the research and development services supporting the solid waste management program; and the preparation of various studies relating to Public Works.

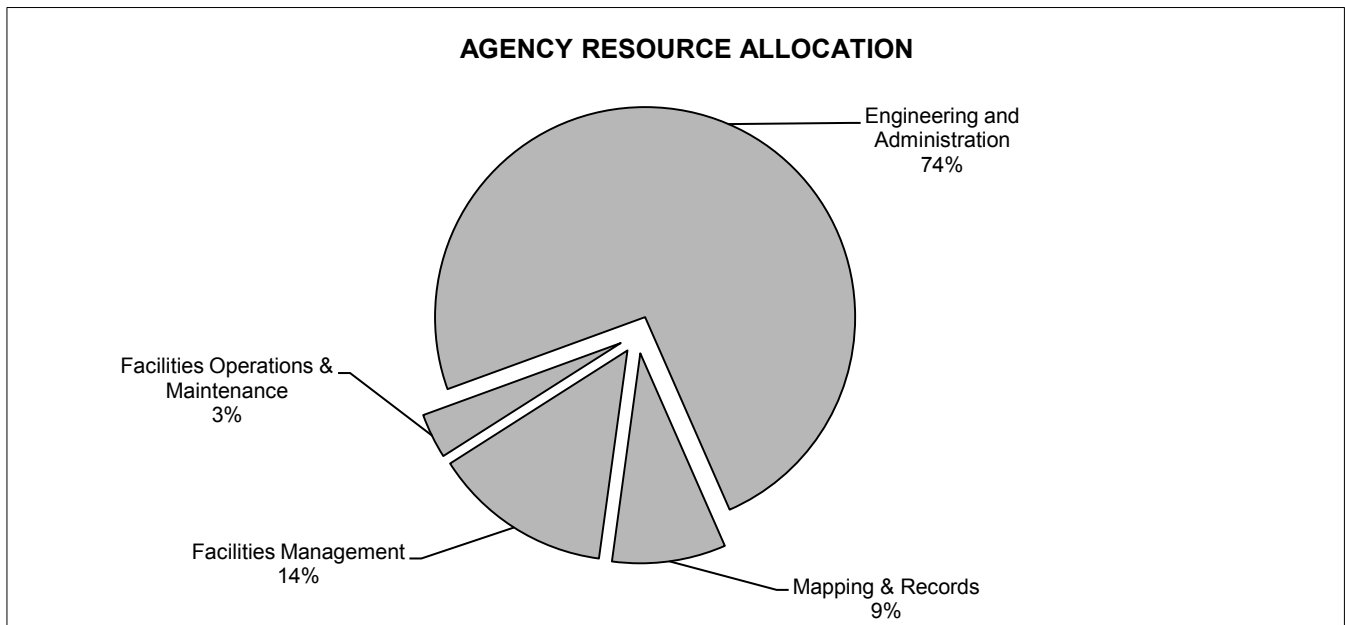
<u>Major Service</u>	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Engineering and Administration	\$ 2,686,244	\$ 2,544,473	\$ 2,544,473	\$ 2,750,393	\$ 2,662,219	\$ 0
Mapping & Records	355,656	411,328	411,328	314,596	314,596	0
Facilities Management	606,925	605,231	605,231	496,656	496,656	0
Facilities Operations & Maintenance	(77,837)	47,150	47,150	46,534	125,198	0
Agency Total	<u>\$ 3,570,987</u>	<u>\$ 3,608,182</u>	<u>\$ 3,608,182</u>	<u>\$ 3,608,179</u>	<u>\$ 3,598,669</u>	<u>\$ 0</u>

Executive Budget Highlights

The Budget includes:

1. Removal of funding for one Administrative Clerk 1 position, for savings of \$55,245.
2. Creation of one new Master Electrician position for facilities management. Total costs of \$78,665 would be supported by billings to capital projects (\$47,000) and the levy (\$31,665).
3. Addition of 4.0 FTE Sewer Machine Operator 1 positions, supported by the Sewer Utility. (See Sewer Utility budget highlights.) These positions will enable the Engineering Division to maintain existing service levels and meet additional requirements to reduce inflow of clear water into the sanitary sewer system thus reducing the amount sent to the wastewater treatment plant for treatment. They will also reduce the impact of road salt on chloride levels in wastewater; increase the number of drainage improvement projects constructed in-house; provide cost-effective and efficient snow removal for bus stops in the central city; provide cost effective landscape maintenance and snow removal at the Dutch Mill Park and Ride lot; and increase the frequency of East Washington median landscape maintenance to weekly.

Engineering



Budget Service Descriptions:

Engineering and Administration

Administration: The Administrative functions include overall management of the Engineering Division and Public Works Contracts Administration. The support of the Board of Public Works is also included in this service.

Streets and Bridges: This service provides for the review, design and construction of streets and bridges. Citizen involvement in projects undertaken is a high priority, as is quality design of the various projects. This program involves local streets, collector streets and arterial streets which are condition rated every other year. Projects include new streets, major reconstruction, resurfacing and pavement maintenance. Maintaining the safety of the City's bridges through biennial inspections, routine maintenance and scheduled rehabilitation and replacement is part of this program. Other services provided include review of Plats and Certified Survey Maps, conditional use applications, and planned unit developments to ensure that they are compatible with future transportation needs.

Sidewalks: This service provides for the maintenance of sidewalks through general sidewalk repair and rehabilitation including construction of accessible ramps. The sidewalk rebate program, a program which allows residents to replace their own sidewalk and obtain a rebate for a portion of the cost is also administered. The City has a ten year sidewalk repair program which provides for the repair of all the City's sidewalk over a ten year period.

Bike Paths and Bike Lanes: This service provides for the review, design and construction of bike paths and on street bike facilities. The emphasis is to undertake improvements which will make the City of Madison a premier biking community. These improvements are designed to remove barriers and make biking accessible to all types of users.

Environmental: This service provides for environmental engineering and planning for the City. Responsibilities include coordinating the remediation of soil and groundwater contamination, performing environmental audits, remediating contamination due to leaking underground storage tanks, removal of abandoned fuel tanks and managing the City's waste oil disposal sites.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 4,392,861	\$ 4,213,529	\$ 4,419,333
Less Inter-Agency Billings	<u>1,706,617</u>	<u>1,669,056</u>	<u>1,757,114</u>
Net Total	<u>\$ 2,686,244</u>	<u>\$ 2,544,473</u>	<u>\$ 2,662,219</u>

Mapping & Records

Mapping and Records service reviews new subdivisions, land divisions, conditional use permits, parking lot plans, applications for building permits and applications for new public land in general. This service also prepares legal descriptions for acquisition, street rights-of-way and street vacations. It also maintains the City's Official Maps, Assessors' Parcel Maps, Fire Department Run Maps, Police Sector Maps, storm sewer records, sanitary sewer records, and assigns street names and addresses. The map records are in digital form and are available from the Mapping/GIS system. This service also provides all hardware and software support for the Mapping/GIS system network.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 476,807	\$ 498,238	\$ 492,161
Less Inter-Agency Billings	<u>121,151</u>	<u>86,910</u>	<u>177,565</u>
Net Total	<u>\$ 355,656</u>	<u>\$ 411,328</u>	<u>\$ 314,596</u>

Facilities Management

This section provides high quality architectural and engineering design, project management, and construction supervision services to all agencies that are implementing a remodeling or new construction projects. Staff works with agencies to implement projects that lower energy use, conserve water, use renewable sources of energy, and provide high quality buildings. Staff prepares analysis for all capital improvements to show life-cycle energy savings, reviews energy data for city facilities, and implements capital improvements to increase energy efficiency.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 1,121,347	\$ 1,085,231	\$ 946,656
Less Inter-Agency Billings	<u>514,423</u>	<u>480,000</u>	<u>450,000</u>
Net Total	<u>\$ 606,925</u>	<u>\$ 605,231</u>	<u>\$ 496,656</u>

Facilities Operations & Maintenance

The Engineering Facilities Operations & Maintenance (FOM) Section operates and maintains nearly 2.7 million square feet of building space. This includes the Madison Municipal and Fairchild buildings, 4 district police stations, the new police training center, 13 fire stations, 7 Public Works facilities, the Madison Senior Center, associated storage and ancillary buildings, mechanical systems at the City's 6 parking ramps, and 3 leased facilities. Services provided by FOM include mechanical, electrical and plumbing (MEP) design, construction inspection, commissioning and retro-commissioning; preventive and corrective maintenance; after hours emergency response; and in-house installation and upgrades of HVAC, plumbing and electrical systems. A green cleaning program has been adopted for custodial service. Services are designed to preserve taxpayers' investments in public buildings, help buildings function as they were intended and operate at peak efficiency, including minimizing energy consumption; prevent failures of building systems that would interrupt occupants' activities and the delivery of public services; sustain a safe and healthy work environment; and provide service in a cost-effective manner.

Service Summary			
	2012 Actual	2013 Adopted	2014 Executive
Total Expenditures	\$ 1,671,118	\$ 1,774,392	\$ 1,904,510
Less Inter-Agency Billings	<u>1,748,955</u>	<u>1,727,242</u>	<u>1,779,312</u>
Net Total	<u>\$ (77,837)</u>	<u>\$ 47,150</u>	<u>\$ 125,198</u>

Engineering Summary by Major Object of Expenditure

	2012 Actual	2013 Adopted	2013 Projected	2014 Request	2014 Executive	2014 Adopted
Permanent Salaries	\$ 4,068,640	\$ 4,100,268	\$ 4,100,268	\$ 4,180,552	\$ 4,197,684	\$ 0
Hourly Employee Pay	146,001	149,890	149,890	116,000	116,000	0
Overtime Pay	195,410	138,595	138,595	212,000	212,000	0
Fringe Benefits	1,482,591	1,541,704	1,541,704	1,577,802	1,584,090	0
Purchased Services	828,638	672,599	672,599	677,744	677,744	0
Supplies	272,094	289,942	289,942	272,650	272,650	0
Inter-Departmental Charges	453,757	388,392	388,392	426,541	440,611	0
Debt/Other Financing Uses	204,166	290,000	290,000	250,000	250,000	0
Capital Assets	<u>10,833</u>	<u>0</u>	<u>0</u>	<u>11,881</u>	<u>11,881</u>	<u>0</u>
Total Expenditures	\$ 7,662,132	\$ 7,571,390	\$ 7,571,390	\$ 7,725,170	\$ 7,762,660	\$ 0
Inter-Agency Billings	<u>4,091,145</u>	<u>3,963,208</u>	<u>3,963,208</u>	<u>4,116,991</u>	<u>4,163,991</u>	<u>0</u>
Net Budget	<u>\$ 3,570,987</u>	<u>\$ 3,608,182</u>	<u>\$ 3,608,182</u>	<u>\$ 3,608,179</u>	<u>\$ 3,598,669</u>	<u>\$ 0</u>

Sewer Utility

Agency Number: **54**
 Budget Function: **Sewer**

The mission of the Madison Sewer Utility is to provide waste water collection to the citizens of Madison. A rate structure is prepared annually, which finances the collection, conveyance and treatment of City waste water. The Sewer Utility is managed by the City Engineer.

<u>Major Service</u>	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Sewer Engineering and Admin	0	0	0	0	0	0
Sewer Operations	0	0	0	0	0	0
Agency Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

Executive Budget Highlights

The Budget includes:

1. An estimated 6% customer revenue increase, necessary to offset increased charges from the Madison Metropolitan Sewerage District and increased debt service costs.

2. The addition of 4.0 FTE Sewer Machine Operator 1 positions in Engineering will be supported by the Sewer Utility. Total costs of \$199,538 will be offset by savings in hourly wages and benefits (\$27,850), savings in overtime wages and benefits (\$85,725), billings to Stormwater capital projects (\$58,463), and outside revenues (\$27,500). These positions will enable the Engineering Division to maintain existing service levels and meet additional requirements to reduce inflow of clear water into the sanitary sewer system thus reducing the amount sent to the wastewater treatment plant for treatment. They will also reduce the impact of road salt on chloride levels in wastewater; increase the number of drainage improvement projects constructed in-house; provide cost-effective and efficient snow removal for bus stops in the central city; provide cost effective landscape maintenance and snow removal at the Dutch Mill Park and Ride lot; and increase the frequency of East Washington median landscape maintenance to weekly.

3. An inter-agency payment of \$15,000 to CDBG in support of an Apprenticeship program (see CDBG Highlight #1).

Sewer Utility

Budget Service Descriptions:

Sewer Engineering and Admin

The Engineering and Administration service handles design and inspection and obtaining permits for the construction of any additions to the collection system. Industrial and other high strength waste contributors are monitored and special bills are prepared by the Engineering Division. The service also handles the review and inspection of various permits related to the sanitary sewer system including excavation permits and sewer plugging permits.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 13,106,010	\$ 11,311,536	\$ 12,036,907
Less Inter-Agency Billings	13,106,010	11,311,536	12,036,907
Net Total	\$ 0	\$ 0	\$ 0

Sewer Operations

This section is responsible for ensuring that the City's sanitary collection system operates as designed and to maximize the useful life of these assets. Sanitary maintenance activities include emergency response and preventive maintenance cleaning of more than 760 miles of sanitary sewer mains; CCTV inspection, flow monitoring, smoke testing and GPS structure inspections to identify sources of inflow and infiltration; assess cleaning activity effectiveness; assess condition of existing sewers to identify candidates for repair and rehabilitation; provide pre-design/post-construction pipe surveys for designers, inspectors and mapping; repair of defects in mains, laterals and structures; and utility locating and marking to protect underground facilities from damage.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 19,069,847	\$ 22,225,356	\$ 22,209,705
Less Inter-Agency Billings	19,069,847	22,225,356	22,209,705
Net Total	\$ 0	\$ 0	\$ 0

**Sewer Utility
Summary by Major Object of Expenditure**

	2012 Actual	2013 Adopted	2013 Projected	2014 Request	2014 Executive	2014 Adopted
Permanent Salaries	\$ 2,243,196	\$ 2,233,920	\$ 2,233,920	\$ 2,211,491	\$ 2,357,458	\$ 0
Hourly Employee Pay	88,382	134,391	134,391	96,000	71,000	0
Overtime Pay	305,280	265,973	265,973	240,500	165,500	0
Fringe Benefits	889,835	873,204	873,204	856,953	896,948	0
Purchased Services	16,426,913	18,717,900	18,717,900	18,887,670	18,887,670	0
Supplies	290,282	407,650	407,650	228,250	228,250	0
Inter-Departmental Charges	2,789,358	3,259,280	3,259,280	3,335,994	3,350,994	0
Debt/Other Financing Uses	9,018,032	7,534,124	7,534,124	8,159,951	8,144,951	0
Capital Assets	124,579	110,450	110,450	143,841	143,841	0
Total Expenditures	\$ 32,175,857	\$ 33,536,892	\$ 33,536,892	\$ 34,160,650	\$ 34,246,612	\$ 0
Inter-Agency Billings	32,175,857	33,536,892	33,536,892	34,160,650	34,246,612	0
Net Budget	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

Stormwater Utility

Agency Number: **56**
 Budget Function: **Stormwater**

The mission of the Madison Stormwater Utility is to provide stormwater management services to the public, while maintaining an equitable rate structure. These management services shall follow goals to eliminate or reduce flooding, to improve the water quality of lakes and streams and to remain in compliance with the National Pollutant Discharge Elimination System (NPDES) discharge permit as authorized by the Environmental Protection Agency. The Stormwater Utility shall cooperate and coordinate watershed management with neighboring municipalities, regulatory agencies, and public watershed organizations.

<u>Major Service</u>	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Stormwater Eng. and Admin.	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Stormwater Operations	0	0	0	0	0	0
Agency Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

Executive Budget Highlights

The Budget includes:

1. No increase in Streets Division charges related to street sweeping and leaf collection.
2. An additional \$18,000 from Metro Transit to pay for bus stop snow removal done by Stormwater crews.
3. An inter-agency payment of \$15,000 to CDBG in support an Apprenticeship program (see CDBG Highlight #1).
4. An increase of \$1,168,100 in debt service due to increased borrowing expected in 2013.
5. An estimated 5% customer revenue increase.

Stormwater Utility

Budget Service Descriptions:

Stormwater Eng. and Admin.

The Stormwater Engineering and Administration service handles the design and inspection of stormwater infrastructure and the administration of stormwater related permits. This service also handles lake management activities and the maintenance of stormwater related records. General utility administration is also included in this service.

Service Summary			
	2012	2013	2014
	<u>Actual</u>	<u>Adopted</u>	<u>Executive</u>
Total Expenditures	\$ 9,447,394	\$ 8,976,726	\$ 10,086,253
Less Inter-Agency Billings	<u>9,447,394</u>	<u>8,976,726</u>	<u>10,086,253</u>
Net Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

Stormwater Operations

This section is responsible for ensuring that the City's stormwater collection and drainage systems operate as designed and to maximize the useful life of these assets. Activities include the periodic cleaning of storm sewer main and leads; scheduled cleaning of catch basins and specialized stormwater filtration devices; post-storm cleaning of grates and inlets; greenway mowing; CCTV inspection and GPS structure inspections to assess cleaning activity effectiveness; assessing the condition of existing sewers to identify candidates for repair and rehabilitation; providing pre-design/post-construction pipe surveys for designers, inspectors, and mapping; repair of defects in mains, leads, and structures; utility locating and marking to protect underground facilities from damage; and illicit discharge inspection.

Service Summary			
	2012	2013	2014
	<u>Actual</u>	<u>Adopted</u>	<u>Executive</u>
Total Expenditures	\$ 4,400,247	\$ 5,261,138	\$ 5,210,837
Less Inter-Agency Billings	<u>4,400,247</u>	<u>5,261,138</u>	<u>5,210,837</u>
Net Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

**Stormwater Utility
Summary by Major Object of Expenditure**

	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Permanent Salaries	\$ 1,474,627	\$ 1,743,495	\$ 1,743,495	\$ 1,634,418	\$ 1,634,418	\$ 0
Hourly Employee Pay	64,437	123,150	123,150	96,000	96,000	0
Overtime Pay	128,090	245,533	245,533	245,500	245,500	0
Fringe Benefits	508,274	689,012	689,012	645,882	645,882	0
Purchased Services	467,973	513,700	513,700	534,300	534,300	0
Supplies	129,265	177,750	177,750	152,250	152,250	0
Inter-Departmental Charges	3,830,843	4,033,980	4,033,980	4,018,191	4,072,671	0
Debt/Other Financing Uses	7,193,184	6,685,694	6,685,694	7,868,068	7,831,588	0
Capital Assets	<u>50,948</u>	<u>25,550</u>	<u>25,550</u>	<u>84,481</u>	<u>84,481</u>	<u>0</u>
Total Expenditures	\$ 13,847,641	\$ 14,237,864	\$ 14,237,864	\$ 15,279,090	\$ 15,297,090	\$ 0
Inter-Agency Billings	<u>13,847,641</u>	<u>14,237,864</u>	<u>14,237,864</u>	<u>15,279,090</u>	<u>15,297,090</u>	<u>0</u>
Net Budget	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

Landfill

Agency Number: **59**
Budget Function: **Public Works**

The Engineering Division is responsible for the maintenance of the City's closed landfill sites, including both licensed landfills and landfills operated prior to landfill license requirements. The land rights and improvements of the City, or such rights determined to exist, for the following landfills were transferred to the land assets of the Madison Sewer Utility: Mineral Point Landfill; Greentree Landfill; Demetral Landfill; Sycamore Landfill; Olin Landfill; and the Sycamore clean fill site. In addition, this service includes the investigation and maintenance of other landfill sites that are determined to be the responsibility of the City. Of major concern is the control of landfill gas and groundwater contamination. Funding is provided by a Landfill Remediation Fee, which is collected with the City's combined utility bill.

<u>Major Service</u>	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Landfill Mgmt & Maintenance	0	0	0	0	0	0
Agency Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

Executive Budget Highlights

The Budget includes:

1. Continuation of existing services with no planned customer rate increase in 2014.

Landfill

Budget Service Descriptions:

Landfill Mgmt & Maintenance

This service provides the management of closed landfills for which the City is responsible. The operation and maintenance of large landfill gas and leachate collection systems is one of the significant tasks of this section.

Service Summary			
	2012 Actual	2013 Adopted	2014 Executive
Total Expenditures	\$ 1,211,254	\$ 1,144,305	\$ 1,189,850
Less Inter-Agency Billings	1,211,254	1,144,305	1,189,850
Net Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

**Landfill
Summary by Major Object of Expenditure**

	2012 Actual	2013 Adopted	2013 Projected	2014 Request	2014 Executive	2014 Adopted
Permanent Salaries	\$ 176,105	\$ 251,691	\$ 251,691	\$ 239,725	\$ 239,725	\$ 0
Hourly Employee Pay	34,641	44	44	0	0	0
Overtime Pay	2,390	5,110	5,110	5,000	5,000	0
Fringe Benefits	55,358	93,107	93,107	88,694	88,694	0
Purchased Services	141,655	188,440	188,440	211,080	211,080	0
Supplies	21,686	24,750	24,750	24,500	24,500	0
Inter-Departmental Charges	261,095	271,509	271,509	271,905	271,905	0
Debt/Other Financing Uses	510,635	307,654	307,654	348,946	348,946	0
Capital Assets	7,690	2,000	2,000	0	0	0
Total Expenditures	\$ 1,211,254	\$ 1,144,305	\$ 1,144,305	\$ 1,189,850	\$ 1,189,850	\$ 0
Inter-Agency Billings	1,211,254	1,144,305	1,144,305	1,189,850	1,189,850	0
Net Budget	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

Parks

Agency Number: **61**
 Budget Function: **Culture, Recreation and Education**

The mission of the Parks Division is to: provide the ideal system of parks, natural resources and recreational opportunities which will enhance the quality of life for everyone; provide an exceptional system of safe, accessible, well-planned and maintained parks, facilities, public cemetery, natural areas and public shorelines; provide affordable opportunities for recreational and educational experiences; preserve and expand urban forest resources through a well-planned and systematic approach to tree maintenance, planting and natural area management; preserve and promote parks' historic legacy; and provide opportunities for cultural interaction by facilitating community and ethnic festivals and through the display of public art.

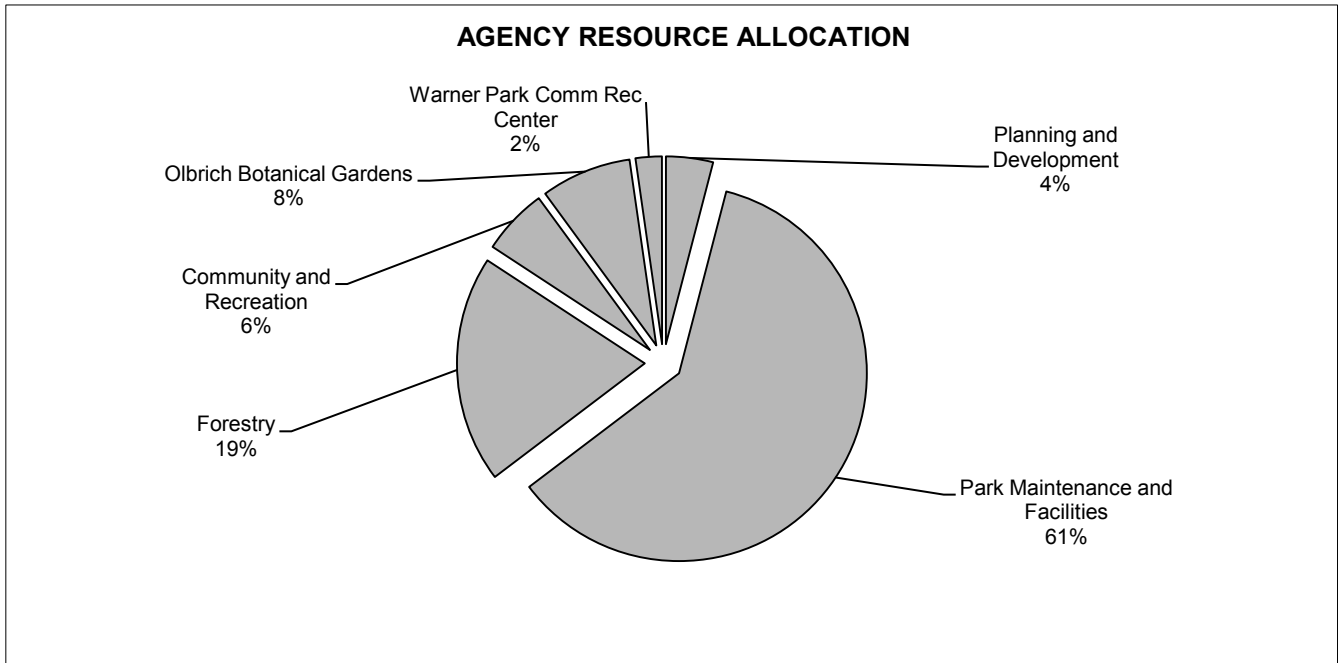
<u>Major Service</u>	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Planning and Development	\$ 769,705	\$ 554,808	\$ 554,808	\$ 578,748	\$ 578,748	\$ 0
Park Maintenance and Facilities	8,285,643	8,501,512	8,501,512	8,703,713	8,678,714	0
Forestry	3,056,504	2,831,563	2,831,563	2,798,946	2,798,946	0
Community and Recreation	784,382	926,146	926,146	818,525	818,525	0
Olbrich Botanical Gardens	1,141,936	1,108,686	1,108,686	1,113,372	1,113,372	0
Warner Park Comm Rec Center	371,723	409,853	409,853	325,334	325,334	0
Goodman Pool	(51,053)	6,069	6,069	0	11,011	0
Agency Total	<u>\$ 14,358,839</u>	<u>\$ 14,338,637</u>	<u>\$ 14,338,637</u>	<u>\$ 14,338,637</u>	<u>\$ 14,324,650</u>	<u>\$ 0</u>

Executive Budget Highlights

The Budget includes:

1. Creation of a new Landscape Architect position within Parks Planning and Development. This position is funded by an increase in billings to Capital projects. The position will allow Parks to move forward with the 2014 Capital Budget as requested. This position will be heavily involved in the Playground and Accessibility Improvements project and will focus on design and neighborhood input.
2. Creation of a new 0.75 FTE Recreation Services Assistant (Park Ranger) position. This permanent part-time position is funded from a combination of disc golf, dog park, and lake access revenues. The park ranger program is the primary front line customer service team for Madison Parks and adding another permanent position will allow for improved coverage across the year.
3. An additional \$13,570 from Metro Transit to pay for bus stop snow removal done by Parks crews.
4. Funding for the operations for two new splash parks to open mid-season 2014.
5. An additional \$35,000 from the Perpetual Care Fund for cemetery maintenance.

Parks



Budget Service Descriptions:

Planning and Development

The Parks Planning and Development service is responsible for all park planning and the design and construction of the majority of park improvements in the over 6,000 acres of parks and open space in the City's park system. Planning encompasses not only strategic, long-term planning for the entire parks system through the development of the Parks and Open Space Plan, but also master planning for individual parks. Parks can range in size from 0.2 acres to over 200 acres; there are currently over 260 parks in the park system. Planning and Development is responsible for developing the Capital Improvement Program for the parks system.

	2012 Actual	2013 Adopted	2014 Executive
Total Expenditures	\$ 780,476	\$ 728,408	\$ 826,648
Less Inter-Agency Billings	10,771	173,600	247,900
Net Total	<u>\$ 769,705</u>	<u>\$ 554,808</u>	<u>\$ 578,748</u>

Park Maintenance and Facilities

The Park Maintenance and Facilities service is responsible for the maintenance of all park facilities, open spaces and park land. This service includes General Park Maintenance, Facilities Maintenance, Conservation Park Maintenance, Mall/Concourse Park Maintenance, Parks Construction and the operation of the Forest Hill Cemetery. Maintaining and improving these diverse parks and facilities includes tasks such as mowing, refuse collection, building repair, trail maintenance, snow and ice clearing from walkways and parking lots, cleaning restrooms, management of public boulevards, streets, highways, bicycle ways, right of ways and some greenways. Parks Facilities and Maintenance staff play a critical role in preparing shelter facilities for reservations and public use. Parks Maintenance staff are also responsible for snow and ice control for significant portions of the City's bike paths and sidewalks. Ice rink maintenance is also completed during the winter season, as soon as the bike paths, sidewalks and parking lots are completed. Conservation Park Maintenance is responsible for cross country ski trail maintenance during the winter season. Mall/Concourse Maintenance is responsible for maintenance of the State Street/Capitol Square including refuse and recycling collection, snow and ice control, plantings and sidewalk maintenance. The Mall/Concourse service is partially supported by the Mall Maintenance Special Charges.

Service Summary			
	2012	2013	2014
	<u>Actual</u>	<u>Adopted</u>	<u>Executive</u>
Total Expenditures	\$ 8,894,397	\$ 9,264,501	\$ 9,513,009
Less Inter-Agency Billings	<u>608,755</u>	<u>762,989</u>	<u>834,295</u>
Net Total	<u>\$ 8,285,643</u>	<u>\$ 8,501,512</u>	<u>\$ 8,678,714</u>

Forestry

Forestry is responsible under State statute and Madison ordinance for all urban forestry maintenance services. This service: 1) performs tree pruning and removal; 2) performs emergency tree cleanup following storms; 3) plants new and replacement trees; 4) removes City trees or directs the removal of private trees afflicted with Dutch elm disease, oak wilt or emerald ash borer; 5) inspects and directs the work of contractors when working near publicly owned trees during City engineering projects; and 6) responds to invasive species that threaten our urban forest such as the gypsy moth.

Service Summary			
	2012	2013	2014
	<u>Actual</u>	<u>Adopted</u>	<u>Executive</u>
Total Expenditures	\$ 3,117,464	\$ 2,917,171	\$ 2,879,946
Less Inter-Agency Billings	<u>60,960</u>	<u>85,608</u>	<u>81,000</u>
Net Total	<u>\$ 3,056,504</u>	<u>\$ 2,831,563</u>	<u>\$ 2,798,946</u>

Community and Recreation

Community and Recreation Services brings the community together through quality programming and timely distribution of information. Community and Recreation Services is responsible for organizing and providing oversight on large community events such as Ride the Drive, Rhythm and Booms, Taste of Madison and smaller events such as Family Fun events at Goodman Pool and neighborhood parks. This section is also responsible for lake access management, winter programming and concessions, beach management, volunteer management and the marketing and communications of the entire division.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 1,343,992	\$ 1,528,146	\$ 1,465,850
Less Inter-Agency Billings	<u>559,611</u>	<u>602,000</u>	<u>647,325</u>
Net Total	<u>\$ 784,382</u>	<u>\$ 926,146</u>	<u>\$ 818,525</u>

Olbrich Botanical Gardens

Olbrich Botanical Gardens provides nationally award-winning horticultural displays and diverse botanical collections. The gardens serve as an educational and community resource. More than sixteen acres are under cultivation and open to the general public all year. Olbrich is one of the top three visitor attractions in Dane County.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 1,449,113	\$ 1,460,686	\$ 1,481,012
Less Inter-Agency Billings	<u>307,177</u>	<u>352,000</u>	<u>367,640</u>
Net Total	<u>\$ 1,141,936</u>	<u>\$ 1,108,686</u>	<u>\$ 1,113,372</u>

Warner Park Comm Rec Center

Warner Park Community Recreation Center is a 31,750 square foot community recreational facility serving youth, families and senior citizens through a variety of recreation and social services.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 594,757	\$ 609,853	\$ 527,334
Less Inter-Agency Billings	<u>223,034</u>	<u>200,000</u>	<u>202,000</u>
Net Total	<u>\$ 371,723</u>	<u>\$ 409,853</u>	<u>\$ 325,334</u>

Goodman Pool

Goodman Pool provides quality aquatic recreation programs and lessons. Annually, 60,000 people enjoy the aquatic center's popular waterslides, eight lane lap pool, diving well and large zero-depth water area for pre-school children. Goodman Pool offers over 180 lessons throughout the summer season, taught by highly qualified American Red Cross certified staff. The pool also features a sand play area, bi-weekly themed events and boasts party packages for birthdays, corporate outings or family reunions. This 1,000-person capacity aquatic center is centrally located in Madison and attracts patrons from all around the City and Dane County.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 409,093	\$ 424,832	\$ 444,511
Less Inter-Agency Billings	<u>460,147</u>	<u>418,763</u>	<u>433,500</u>
Net Total	<u>\$ (51,053)</u>	<u>\$ 6,069</u>	<u>\$ 11,011</u>

Parks
Summary by Major Object of Expenditure

	<u>2012</u> <u>Actual</u>	<u>2013</u> <u>Adopted</u>	<u>2013</u> <u>Projected</u>	<u>2014</u> <u>Request</u>	<u>2014</u> <u>Executive</u>	<u>2014</u> <u>Adopted</u>
Permanent Salaries	\$ 7,622,677	\$ 7,951,704	\$ 7,951,704	\$ 8,039,247	\$ 8,039,248	\$ 0
Hourly Employee Pay	1,283,540	1,344,694	1,344,694	1,376,889	1,381,844	0
Overtime Pay	84,962	80,332	80,332	77,360	84,360	0
Fringe Benefits	2,985,092	3,043,296	3,043,296	3,078,235	3,079,801	0
Purchased Services	1,512,058	1,610,984	1,610,984	1,589,444	1,591,444	0
Supplies	802,114	716,981	716,981	704,630	708,630	0
Inter-Departmental Charges	2,202,222	2,185,606	2,185,606	2,247,922	2,252,983	0
Debt/Other Financing Uses	1,825	0	0	0	0	0
Capital Assets	<u>94,804</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ 16,589,292	\$ 16,933,597	\$ 16,933,597	\$ 17,113,727	\$ 17,138,310	\$ 0
Inter-Agency Billings	<u>2,230,454</u>	<u>2,594,960</u>	<u>2,594,960</u>	<u>2,775,090</u>	<u>2,813,660</u>	<u>0</u>
Net Budget	<u>\$ 14,358,839</u>	<u>\$ 14,338,637</u>	<u>\$ 14,338,637</u>	<u>\$ 14,338,637</u>	<u>\$ 14,324,650</u>	<u>\$ 0</u>

Golf Enterprise

Agency Number: **65**
Budget Function: **Public Works and Transportation**

The mission of the Golf Course Enterprise is to provide the Madison area golfing public with the finest possible golfing conditions at reasonable prices and for all levels of play. Turf, tee and greens maintenance is a top priority to enhance the golfing experience; qualified Golf Professionals are available for instruction and pro shop needs. Reservations, league play, annual season passes, concessions and rentals are all available.

<u>Major Service</u>	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Golf Course Operations	0	0	0	0	0	0
Agency Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

Executive Budget Highlights

The Budget includes:

1. A continuation of full clubhouse and maintenance operations of the City's four golf courses.

Golf Enterprise

Budget Service Descriptions:

Golf Course Operations

Golf Course Maintenance takes care of the operation and maintenance of the Yahara, Odana, Monona and Glenway Courses, which provide a total of 72 holes of play.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 2,447,912	\$ 3,263,842	\$ 3,167,400
Less Inter-Agency Billings	2,447,912	3,263,842	3,167,400
Net Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

**Golf Enterprise
Summary by Major Object of Expenditure**

	2012	2013	2013	2014	2014	2014
	Actual	Adopted	Projected	Request	Executive	Adopted
Permanent Salaries	\$ 342,561	\$ 447,391	\$ 420,000	\$ 407,696	\$ 407,696	\$ 0
Hourly Employee Pay	446,487	762,870	710,000	798,782	798,782	0
Overtime Pay	15,079	9,913	15,000	12,000	12,000	0
Fringe Benefits	168,297	250,341	228,000	240,363	240,363	0
Purchased Services	505,582	433,750	426,800	430,000	430,000	0
Supplies	255,897	526,000	457,500	463,500	463,500	0
Inter-Departmental Charges	251,571	225,220	245,220	246,806	246,806	0
Debt/Other Financing Uses	381,991	528,357	286,480	486,253	486,253	0
Capital Assets	80,447	80,000	100,000	82,000	82,000	0
Total Expenditures	\$ 2,447,912	\$ 3,263,842	\$ 2,889,000	\$ 3,167,400	\$ 3,167,400	\$ 0
Inter-Agency Billings	2,447,912	3,263,842	2,889,000	3,167,400	3,167,400	0
Net Budget	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

Streets

Agency Number: **63**
 Budget Function: **Public Works**

The mission of the Streets Division is to provide a clean and safe City for Madison's residents, businesses and guests by: collecting, processing, and disposing of solid wastes and recyclables; cleaning, maintaining and repairing streets; removing snow and ice from City streets; removing noxious weeds; minimizing the environmental impact of these services; and providing customers with accurate and timely information about services offered.

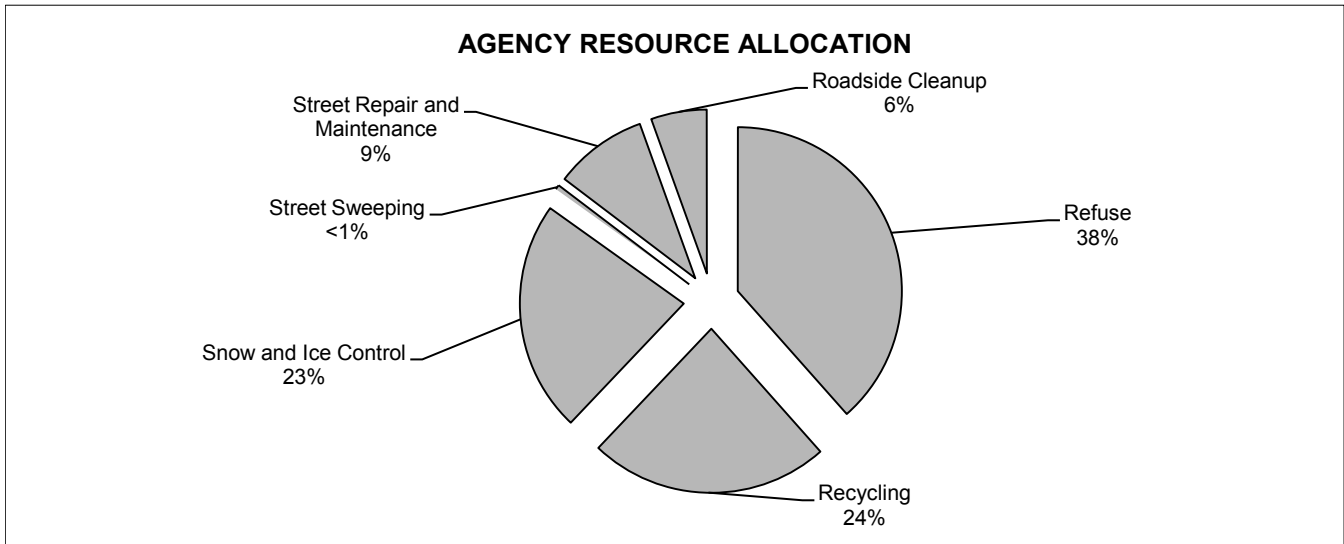
<u>Major Service</u>	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Refuse		\$ 8,404,701	\$ 8,416,401	\$ 8,972,618	\$ 9,086,868	\$ 0
Recycling		5,350,133	5,352,833	5,585,735	5,583,735	0
Snow and Ice Control	Detail not available.	6,595,244	6,705,100	5,387,527	5,387,527	0
Street Sweeping		131,978	133,228	108,283	108,283	0
Street Repair and Maintenance		1,989,956	1,991,864	2,167,641	2,167,641	0
Roadside Cleanup		1,010,264	1,014,100	1,298,817	1,298,817	0
Agency Total	<u>\$ 22,473,584</u>	<u>\$ 23,482,276</u>	<u>\$ 23,613,526</u>	<u>\$ 23,520,621</u>	<u>\$ 23,632,871</u>	<u>\$ 0</u>

Executive Budget Highlights

The Budget includes:

1. An increase of \$251,500 in anticipated revenues from the sale of recyclables, reflecting expected market prices in 2014.
2. An increase in landfill tipping fees from \$40 to \$43.50 per ton as part of a three-year increase in support of expanding the Rodefild landfill operated by Dane County.
3. An increase in snow and ice control supplies of \$109,250 due to an increase in the cost per ton of salt and sand and the need to order additional salt due to a depleted supply.
4. An increase in street repair materials of \$62,000.
5. Additional revenues of \$10,000 derived from an increase in the wood mulch fee at the Olin Avenue transfer station. Charges would be increased from the current \$10 per 3 cubic yard bucket load to \$15.
6. Additional revenues of \$20,000 derived from an increase in the wood mulch delivery fee. Charges would be increased from the current \$200 per semi-tractor load to \$250.
7. Additional revenues of \$2,000 derived from an increase in the brush processing fee at the Olin Avenue Transfer Station. Charges would be increased from the current \$30 per ton to \$34 for brush dropped off at the station. A minimum of \$17 would be charged for deliveries of 1/2 ton or less.
8. Funding of \$30,000 for restoration of the annual Recyclopedia mailing.

Streets



Budget Service Descriptions:

Refuse

The Refuse service involves the collection and disposal of solid waste materials generated by City of Madison residents. Refuse is collected weekly using automated and semi-automated collection methods. Large Items are collected bi-weekly. All items are collected curbside, transferred at the City's Transfer Station and then deposited in the Dane County Landfill. Bulk metal items are salvaged.

**Refuse Collection Data
Tons Collected by Year**

<u>Service</u>	2007	2008	2009	2010	2011	2012
Refuse and Garbage	38,716	39,644	39,522	39,890	40,086	38,777
Large Items	6,442	5,384	4,303	3,778	3,256	3,017
Total	45,158	45,028	43,825	43,667	43,342	41,793

Service Summary

	2012 Actual	2013 Adopted	2014 Executive
Total Expenditures		\$ 8,649,731	\$ 9,308,066
Less Inter-Agency Billings	Detail not available.	245,030	221,198
Net Total		\$ 8,404,701	\$ 9,086,868

Recycling

Recycling consists of bi-weekly, single stream curbside collection of recyclables using automated collection. Yard waste and leaves are collected curbside during April and in the fall and are accepted at three Self Help Drop Off Sites during the remainder of the growing season. These Drop Off Sites also accept brush from City of Madison residents. Brush is collected curbside from City of Madison households from April through mid October. The yard waste is taken to Dane County operated compost sites and the logs and brush are processed into mulch and made available for City residents to obtain and reuse at their residences.

Recycling Collection Data Tons Diverted by Year

Service	2007	2008	2009	2010	2011	2012
Curbside Recyclables	28,405	27,195	26,208	26,401	25,784	24,833
Electronics Recycling	210	239	227	177	134	126
Other Diverted Items*	7,315	6,497	7,541	9,573	10,251	10,588
Leaves, Yard Waste and Brush	34,794	42,657	40,364	34,745	30,267	27,381
Total	70,724	76,588	74,340	70,896	66,436	62,928

Service Summary

	2012 Actual	2013 Adopted	2014 Executive
Total Expenditures		\$ 7,723,720	\$ 7,780,845
Less Inter-Agency Billings	Detail not available.	2,373,587	2,197,110
Net Total		<u>\$ 5,350,133</u>	<u>\$ 5,583,735</u>

*Includes tires, appliances, waste oil, oil filters, organics pilot, Monona Terrace composting, Student Move Diversion, and miscellaneous items.

Snow and Ice Control

Snow and Ice Control service is responsible for the removal of snow and ice from all Madison streets and bicycle ways. This operation includes salting, sanding and plowing. Madison practices a "sensible salting" policy; salt and liquid calcium chloride are applied only to predetermined routes which cover bus routes, main streets, connecting streets and streets leading to and from schools. All other City streets, hills, intersections and railroad crossings are sanded.

A snow accumulation event of three inches or more results in a City-wide, or "general" plowing operation. On average, this standard has contributed to the performance of five general plowings per snow season. In addition to the City's 85-90 pieces of equipment available for plowing, the City employs private contractors capable of furnishing graders and end loaders for general plowing operations. Under normal conditions, a general plowing effort is completed in 10 to 12 hours.

Snow & Ice Control (10 Year Totals)						Salt Brine
Winter Season	Snowfall	# Plowings	Tons Salt	Tons Sand	Gallons	
1	2003-2004	31.6 in.	4	7,853	4,909	
2	2004-2005	43.9 in.	5	12,037	3,926	8,066
3	2005-2006	47.6 in.	6	9,762	2,929	2,040
4	2006-2007	55.1 in.	6	10,984	4,640	30,625
5	2007-2008	101.4 in.	14	17,946	15,626	37,669
6	2008-2009	72.0 in.	9	9,781	10,716	29,456
7	2009-2010	51.6 in.	5	10,752	6,198	62,571
8	2010-2011	73.4 in.	9	13,837	8,113	128,955
9	2011-2012	30.8 in.	4	7,595	4,402	96,540
10	2012-2013	70.6 in.	6	14,734	14,430	145,426

Service Summary			
	2012 Actual	2013 Adopted	2014 Executive
Total Expenditures		\$ 6,719,544	\$ 5,478,132
Less Inter-Agency Billings	Detail not available.	124,300	90,605
Net Total		\$ 6,595,244	\$ 5,387,527

Street Sweeping

Street Sweeping removes refuse and debris from all City of Madison streets. The Streets Division operates nine street sweepers. Streets are swept on a rotational pattern, by collection district. Aldermanic districts 13, 6 and portions of districts 2 and 11 are swept weekly in order to protect Madison's lakes by minimizing the amount of pollutants entering the lakes. Debris collected by sweepers is hauled away to a landfill to be used as cover material.

Street Cleaning Data						
	2007	2008	2009	2010	2011	2012
Curb Mileage Swept	30,274	31,601	36,738	36,884	36,694	40,173
Debris Collected (Tons)	5,012	11,114	8,799	8,269	6,526	3,820

Service Summary			
	2012 Actual	2013 Adopted	2014 Executive
Total Expenditures		\$ 1,929,135	\$ 2,213,590
Less Inter-Agency Billings	Detail not available.	1,797,157	2,105,307
Net Total		\$ 131,978	\$ 108,283

Street Repair and Maintenance

The Street Repair and Maintenance Program performs routine street maintenance, which includes filling of potholes and depressions, removal and replacement of damaged pavement, and grinding and resurfacing with crushed stone and sealant.

Street Repair and Maintenance Data						
	2007	2008	2009	2010	2011	2012
Tons Asphalt Purch. (Hot Mix)	1,014	1,176	1,251	1,410	1,534	1,252
Tons Asphalt Purch. (Cold Mix)	313	1,021	644	329	501	144
Tons Crushed Stone Purchased	1,011	1,102	698	1,036	541	452

Service Summary			
	2012 Actual	2013 Adopted	2014 Executive
Total Expenditures	Detail not available.	\$ 2,146,656	\$ 2,442,195
Less Inter-Agency Billings		156,700	274,554
Net Total		<u>\$ 1,989,956</u>	<u>\$ 2,167,641</u>

Roadside Cleanup

Roadside Cleanup consists of noxious weed removal, stump removal and graffiti eradication. Property owners with vacant property within the City of Madison must remove any noxious weed, as defined by State statute, or the City of Madison will remove them at the property owner's expense. These regulations also apply to unimproved roadways. After Forestry removes trees from City owned property, the tree stumps are removed, cleaned and filled with top soil by Streets Division crews prior to Forestry replanting a new tree. Graffiti found on City property is eradicated. Graffiti found on private property is either eradicated with the property owner being assessed or the address being referred to Building Inspection for citing and private eradication.

Service Summary			
	2012 Actual	2013 Adopted	2014 Executive
Total Expenditures	Detail not available.	\$ 1,017,764	\$ 1,303,817
Less Inter-Agency Billings		7,500	5,000
Net Total		<u>\$ 1,010,264</u>	<u>\$ 1,298,817</u>

Service	Roadside Cleanup					
	2007	2008	2009	2010	2011	2012
Roadsides Cut (miles)	800	1,127	1,125	1,047	1,009	1,034
Stump grubbing (# completed)	1,687	2,003	1,260	1,014	1,235	1,230
Graffiti Remediated	1,979	3,269	3,717	1,639	1,176	781
Graffiti Referred	2,813	4,535	3,453	1,559	946	485

Streets
Summary by Major Object of Expenditure

	2012 Actual	2013 Adopted	2013 Projected	2014 Request	2014 Executive	2014 Adopted
Permanent Salaries	\$ 8,825,560	\$ 9,299,805	\$ 9,299,805	\$ 9,161,068	\$ 9,161,068	\$ 0
Hourly Employee Pay	327,213	318,855	318,855	380,000	380,000	0
Overtime Pay	671,225	750,143	920,143	750,458	750,458	0
Fringe Benefits	3,824,506	3,677,547	3,677,547	3,631,844	3,631,844	0
Purchased Services	4,215,012	4,326,000	4,413,750	4,501,850	4,621,100	0
Supplies	1,493,534	1,564,000	1,579,000	1,831,750	1,856,750	0
Inter-Departmental Charges	7,979,992	8,250,200	8,250,200	8,125,425	8,125,425	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ 27,337,042	\$ 28,186,550	\$ 28,459,300	\$ 28,382,395	\$ 28,526,645	\$ 0
Inter-Agency Billings	<u>4,863,459</u>	<u>4,704,274</u>	<u>4,845,774</u>	<u>4,861,774</u>	<u>4,893,774</u>	<u>0</u>
Net Budget	<u>\$ 22,473,584</u>	<u>\$ 23,482,276</u>	<u>\$ 23,613,526</u>	<u>\$ 23,520,621</u>	<u>\$ 23,632,871</u>	<u>\$ 0</u>

Water Utility

Agency Number: **64**
 Budget Function: **Water**

The mission of the Madison Water Utility is to provide and maintain an adequate supply of safe water for consumption and fire protection, with quality service at a reasonable price, for present and future generations.

<u>Major Service</u>	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Water Supply	0	0	0	0	0	0
Agency Total	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

Executive Budget Highlights

The Budget includes:

1. A revenue bond issue of approximately \$23 million expected in December 2013. The bond proceeds will fund the balance of the Utility's 2013 capital budget and part of the 2014 capital budget. The costs of servicing the debt are included in the 2014 operating budget request. The last bond issue was in December 2012.
2. A 22% rate increase beginning with the August 2014 customer billing. The last rate increase of 9% was granted over three years ago in May 2011. The Utility plans to file the rate increase with the Public Service Commission of Wisconsin by the end of 2013. In 2012, the Utility planned to file for a 12% rate increase, which was not needed.
3. An inter-agency payment of \$21,250 to CDBG in support of an Apprenticeship program (see CDBG Highlight #1).
4. The expected completion of the Utility's implementation of an Advanced Metering Infrastructure called *Project H₂O* by the end of 2013. In addition, starting in April 2014, the Utility will be converting its semiannual metered accounts to monthly, which will help customers in budgeting for a lower monthly billing.

Water Utility

Budget Service Descriptions:

Water Supply

The Madison Water Utility serves over 66,000 customers, providing approximately 11 billion gallons of water a year. The Utility operates 22 wells to supply the water, which is delivered to customers through over 840 miles of water main.

Service Summary			
	2012	2013	2014
	<u>Actual</u>	<u>Adopted</u>	<u>Executive</u>
Total Expenditures	\$ 32,335,304	\$ 33,546,291	\$ 35,047,025
Less Inter-Agency Billings	<u>32,335,304</u>	<u>33,546,291</u>	<u>35,047,025</u>
Net Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

Water Utility Summary by Major Object of Expenditure

	2012	2013	2013	2014	2014	2014
	<u>Actual</u>	<u>Adopted</u>	<u>Projected</u>	<u>Request</u>	<u>Executive</u>	<u>Adopted</u>
Permanent Salaries	\$ 6,967,185	\$ 7,332,911	\$ 7,332,911	\$ 7,355,505	\$ 7,355,505	\$ 0
Hourly Employee Pay	137,749	200,310	200,310	252,000	200,000	0
Overtime Pay	294,418	204,398	204,398	300,000	300,000	0
Fringe Benefits	2,689,142	2,706,578	2,706,578	2,734,321	2,728,393	0
Purchased Services	3,913,528	5,086,450	5,086,450	4,618,100	4,618,100	0
Supplies	1,378,311	2,118,282	2,118,282	1,771,000	1,771,000	0
Inter-Departmental Charges	756,234	862,475	862,475	914,829	936,079	0
Debt/Other Financing Uses	15,698,471	14,469,687	14,469,687	16,404,670	16,441,348	0
Capital Assets	<u>500,267</u>	<u>565,200</u>	<u>565,200</u>	<u>696,600</u>	<u>696,600</u>	<u>0</u>
Total Expenditures	\$ 32,335,304	\$ 33,546,291	\$ 33,546,291	\$ 35,047,025	\$ 35,047,025	\$ 0
Inter-Agency Billings	<u>32,335,304</u>	<u>33,546,291</u>	<u>33,546,291</u>	<u>35,047,025</u>	<u>35,047,025</u>	<u>0</u>
Net Budget	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

Metro Transit

Agency Number: **50**
 Budget Function: **Transit**

It is the mission of the Metro Transit System, through the efforts of dedicated, well-trained employees, to provide safe, reliable, convenient and efficient public transportation to the citizens and visitors of the Metro service area.

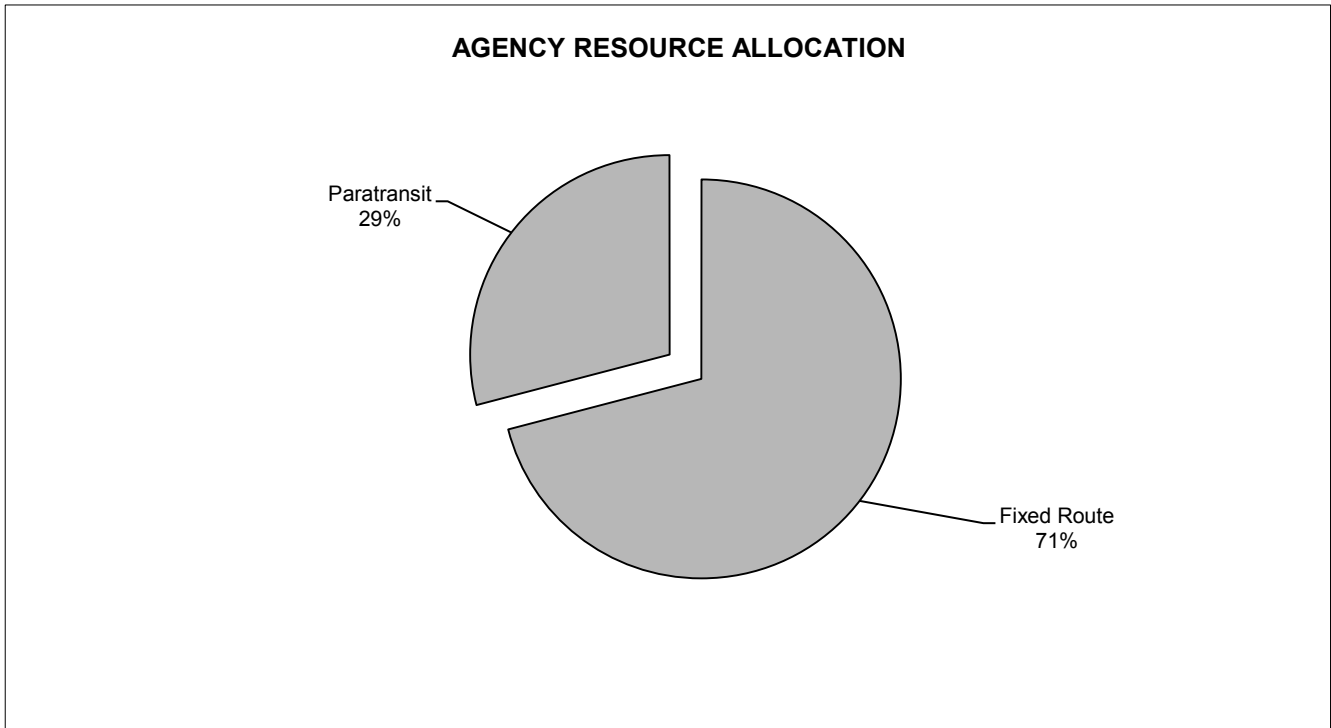
<u>Major Service</u>	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Fixed Route	\$ 6,356,516	\$ 7,745,034	\$ 7,881,800	\$ 8,928,262	\$ 8,407,262	\$ 0
Paratransit	2,865,132	3,490,418	3,353,652	3,447,239	3,447,239	0
Agency Total	\$ 9,221,648	\$ 11,235,452	\$ 11,235,452	\$ 12,375,501	\$ 11,854,501	\$ 0

Executive Budget Highlights

The Budget includes:

1. Funding of \$65,000 in Federal Grant funds for the addition of a 1.0 FTE Paratransit Scheduling Coordinator position to implement a program piloted by Metro in 2013 to review, evaluate and determine paratransit eligibility for more efficient resource allocation and service delivery for Metro and its disabled customers.
2. Funding of \$3,466,200 for Metro fuel expense. This funding is sufficient to support a per-gallon fuel cost of \$2.77/gallon, which is likely insufficient to fully support all of Metro's service routes. In order to generate more revenue, Metro Transit, as part of its budget submission, proposed an increase to certain of Metro's multi-use fare options and contracts that would yield estimated additional revenues of \$292,000. If enacted, the additional fare revenue would allow for funding sufficient to support all of Metro's currently programmed services. Without the additional revenues, Metro will need to reduce services. The Transit and Parking Commission will consider whether a fare increase, service reductions, or some combination thereof are included in the final, adopted Metro Transit budget.
3. Additional funding of \$21,000 as an inter-departmental payment to the Madison Police Department for security services at Metro transfer sites. \$75,000 was provided in the 2013 Metro base budget, so 2014 total funding is \$96,000.

Metro Transit



Budget Service Descriptions:

Fixed Route

Metro's Fixed Route service plans and coordinates all fixed route transit improvements and programs, including mainline bus service, secondary routes, commuter service, school service, circulator service and special event services. This service is also responsible for the repair and maintenance services required by the transit fleet.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 43,020,958	\$ 44,112,357	\$ 45,183,562
Less Inter-Agency Billings	<u>36,664,442</u>	<u>36,367,323</u>	<u>36,776,300</u>
Net Total	<u>\$ 6,356,516</u>	<u>\$ 7,745,034</u>	<u>\$ 8,407,262</u>

Paratransit

This service provides curb-to-curb paratransit services. The paratransit customers are individuals with disabilities who use this service for work, post secondary education, medical needs, sheltered workshops and personal purposes. Private taxis and lift-equipped vans supplement this effort.

Service Summary			
	2012 Actual	2013 Adopted	2014 Executive
Total Expenditures	\$ 9,566,246	\$ 10,102,218	\$ 9,518,139
Less Inter-Agency Billings	<u>6,701,114</u>	<u>6,611,800</u>	<u>6,070,900</u>
Net Total	<u>\$ 2,865,132</u>	<u>\$ 3,490,418</u>	<u>\$ 3,447,239</u>

Metro Transit Summary by Major Object of Expenditure

	2012 Actual	2013 Adopted	2013 Projected	2014 Request	2014 Executive	2014 Adopted
Permanent Salaries	\$ 23,807,074	\$ 25,143,409	\$ 25,066,252	\$ 25,914,498	\$ 25,953,112	\$ 0
Hourly Employee Pay	4,377	0	0	0	0	0
Overtime Pay	1,754,497	1,334,213	1,619,700	1,500,000	1,500,000	0
Fringe Benefits	9,988,599	10,600,164	10,529,400	10,943,103	10,959,089	0
Purchased Services	7,461,037	7,773,200	7,697,600	7,807,300	7,817,300	0
Supplies	5,389,414	4,927,756	5,023,400	5,707,200	5,165,200	0
Inter-Departmental Charges	1,408,810	1,502,033	1,489,600	1,586,800	1,607,800	0
Debt/Other Financing Uses	1,630,605	1,634,800	1,760,800	1,402,200	1,402,200	0
Capital Assets	<u>1,142,791</u>	<u>1,299,000</u>	<u>926,200</u>	<u>297,000</u>	<u>297,000</u>	<u>0</u>
Total Expenditures	\$ 52,587,204	\$ 54,214,575	\$ 54,112,952	\$ 55,158,101	\$ 54,701,701	\$ 0
Inter-Agency Billings	<u>43,365,556</u>	<u>42,979,123</u>	<u>42,877,500</u>	<u>42,782,600</u>	<u>42,847,200</u>	<u>0</u>
Net Budget	<u>\$ 9,221,648</u>	<u>\$ 11,235,452</u>	<u>\$ 11,235,452</u>	<u>\$ 12,375,501</u>	<u>\$ 11,854,501</u>	<u>\$ 0</u>

Traffic Engineering

Agency Number: **57**
 Budget Function: **Public Works**

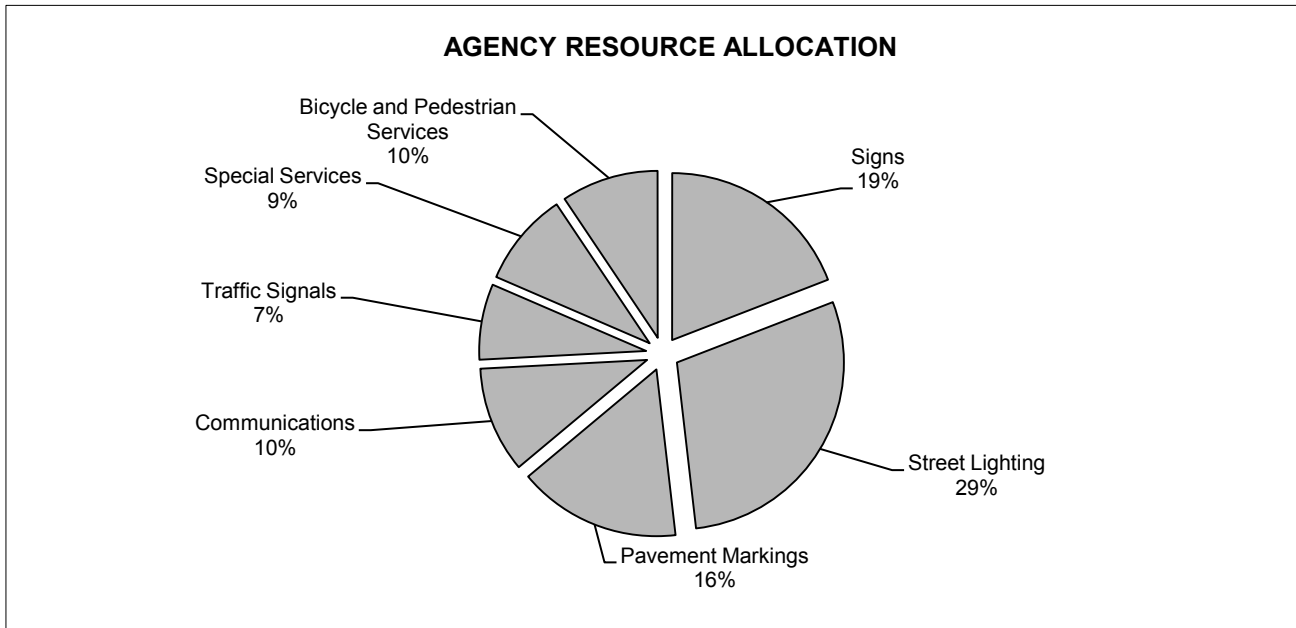
The mission of the Traffic Engineering Division is to use the tools available in transportation planning and operations to ensure safe, efficient, affordable, reliable and convenient movement of people and goods. These tools include a wide range of traffic study techniques and countermeasures. Examples include: traffic control devices, geometric design, safety studies, noise studies, pedestrian and bicycle safety and communications.

<u>Major Service</u>	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Signs	\$ 1,091,001	\$ 965,699	\$ 965,699	\$ 999,757	\$ 999,757	\$ 0
Street Lighting	1,283,781	1,468,291	1,468,291	1,517,418	1,517,418	0
Pavement Markings	631,288	941,336	941,336	823,209	823,209	0
Communications	369,222	253,474	253,474	535,428	535,428	0
Traffic Signals	499,174	373,492	373,492	382,768	382,768	0
Special Services	998,741	598,370	598,370	476,428	476,428	0
Bicycle and Pedestrian Services	404,395	625,525	625,525	491,177	491,177	0
Agency Total	<u>\$ 5,277,602</u>	<u>\$ 5,226,186</u>	<u>\$ 5,226,186</u>	<u>\$ 5,226,184</u>	<u>\$ 5,226,184</u>	<u>\$ 0</u>

Executive Budget Highlights

1. Funding for the addition of a 1.0 FTE Traffic Signal Electrician 2 for additional maintenance of fiber and conduit as required under an agreement with the Metropolitan Unified Fiber Network (MUFN). The cost of the position will be offset by MUFN lease revenues.
2. An appropriation of \$15,000 for the purchase of cable repair equipment. This is one-time funding supported by the application of fund balance and will not be included in the Traffic Engineering base budget in 2015.

Traffic Engineering



Budget Service Descriptions:

Signs

The Signs section is responsible for installing, fabricating, cleaning, repainting, straightening, replacing and relocating street signs. There are approximately 60,000 signs in the City. The service includes: an annual inventory of all signs as to condition and proper location (in process of being computerized); studies to evaluate the need for new signs or removal/alteration of existing signs; surveys and reports on sight distance problems and sign obstructions; and upkeep and maintenance of signs and guardrails. This section installs and removes barricades and signs for special events (Rhythm and Booms, Art Fair, etc.) and provides barricades and signs to individuals with street-use permits. Generally, signs have an average useful life of 7 - 10 years. All signs require continuous maintenance and eventual replacement. Many types of City signs are gradually being replaced with a higher quality reflective sheeting material. These signs have a higher impact value and a longer life, but have a higher initial cost. Painted signposts are being gradually replaced with galvanized posts.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 1,512,507	\$ 1,479,005	\$ 1,441,280
Less Inter-Agency Billings	421,505	513,306	441,523
Net Total	\$ 1,091,001	\$ 965,699	\$ 999,757

Street Lighting

The Street Lighting section provides City-wide street lights including relamping and repairing of City-owned street light units as needed. Staff repair and maintain light poles, bases and luminaires, and repair all damage resulting from crashes. This unit is responsible for the design of new lighting installations. This service also evaluates the need for changes in the existing systems and lighting units for specific neighborhood needs. There are over 13,000 street lights in the City, all of which need continuous maintenance and eventual replacement. New installations are generally the style that directs all of the light downward to reduce lighting the night sky. The energy charges for the division are over \$1.4 million annually with street lighting accounting for 75% of this total. Street light energy efficiency has been improved by the virtual elimination of incandescent and mercury vapor lighting. Instead, high pressure sodium vapor and metal halide lamp types now account for 96% of street lighting. LED streetlights are now being used where economically justified or where better light control is desired.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 1,861,116	\$ 1,956,353	\$ 2,255,758
Less Inter-Agency Billings	<u>577,335</u>	<u>488,062</u>	<u>738,340</u>
Net Total	<u>\$ 1,283,781</u>	<u>\$ 1,468,291</u>	<u>\$ 1,517,418</u>

Pavement Markings

The Pavement Markings section performs an annual pavement marking inventory, plans, designs, prepares layouts and installs street and curb-side markings, utilizing both paint and semi-permanent marking materials such as preformed cold plastic, thermoplastic and epoxy. This unit is responsible for the maintenance of the following: the centerline, lane line and edge line markings (divide streets and provide guidance for vehicular traffic), the crosswalk markings (identify crossing areas for pedestrians), the curb-side markings (emphasize parking prohibition along a particular stretch of curb), bike path and ramp markings, speed hump markings, pavement arrows and stop lines (provide additional regulatory information to motorists) and other similar markings. The section develops and administers the annual pavement marking contract. All pavement marking materials require maintenance on a continual basis.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 671,497	\$ 973,235	\$ 859,072
Less Inter-Agency Billings	<u>40,209</u>	<u>31,899</u>	<u>35,862</u>
Net Total	<u>\$ 631,288</u>	<u>\$ 941,336</u>	<u>\$ 823,209</u>

Communications

The Communications section installs, repairs, calibrates, modifies and tests two-way radios and associated electronic equipment, and plans, designs and installs municipal communications systems. Services include: maintenance of the two-way radios used by all City agencies, Dane County and suburban police and fire agencies (radios are tested annually, and agencies and other entities are charged for this service); repair and servicing of intercom, public address and radar equipment for various public agencies; and filing of the necessary license applications and renewals, conducting scheduled frequency checks and compiling of reports required by the FCC. This section plans, designs, modifies and installs communications equipment for the City, the 911 Center, and other public entities. All communications equipment requires continuous maintenance and eventual replacement.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 1,044,042	\$ 1,123,389	\$ 1,256,634
Less Inter-Agency Billings	674,821	869,915	721,206
Net Total	\$ 369,222	\$ 253,474	\$ 535,428

Traffic Signals

This section is responsible for the installation, operation and upkeep of traffic signals. Staff maintain, clean, relamp, paint, align and inspect signal units annually; check signal controllers and detectors twice per year; and repair equipment damaged in crashes and storms. The electrical cost for each signalized intersection averages \$600/year when using Light Emitting Diode lamps and maintenance averages \$2,500/year. This unit performs studies, planning and design associated with new installations as well as the regular review, revision and modernization for 301 signalized intersections that TE maintains. Forty-seven signals are maintained by Madison but are owned and paid for by other units of government.. Agreements allow the City to recover all of its costs, including engineering and overhead. Other work activity includes the installation and maintenance of fiber optics, which dramatically expanded with the completion of the MUFN-consortium project in June, 2013. This project added thirty-five miles of conduit to city infrastructure. The City's installed conduit backbone is essential for routing fiber, which allows lease revenue to continue to grow.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 1,368,215	\$ 1,232,969	\$ 1,272,510
Less Inter-Agency Billings	869,040	859,477	889,742
Net Total	\$ 499,174	\$ 373,492	\$ 382,768

Special Services

Special Services staff, in conjunction with the Pedestrian Bicycle Motor Vehicle Commission, provides overall leadership for traffic safety programs and assists on the overall transportation and traffic planning, design and transportation engineering for the City. In conjunction with City Engineering, the Department of Planning, Community and Economic Development, and Dane County Regional Planning, staff develop land use plans and evaluate the impact of potential land uses upon the existing transportation patterns and facilities. Services include: transportation and traffic planning, transportation design, special projects, design studies and traffic counts; driveway and parking lot review; review of conditional use, plat and rezoning applications; and other related issues. Staff assist neighborhoods and other government entities in planning transportation improvements. The neighborhood traffic management program has become an increasingly important part of the section's work.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 1,031,059	\$ 666,035	\$ 553,434
Less Inter-Agency Billings	32,318	67,665	77,006
Net Total	<u>\$ 998,741</u>	<u>\$ 598,370</u>	<u>\$ 476,428</u>

Bicycle and Pedestrian Services

This section is dedicated to Bicycle and Pedestrian infrastructure improvements and program administration. Included is funding for the Pedestrian and Bike Coordinator and Pedestrian and Bike Safety Assistant who help advocate for, coordinate and implement bicycle and pedestrian related programs.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 501,777	\$ 689,525	\$ 567,177
Less Inter-Agency Billings	97,382	64,000	76,000
Net Total	<u>\$ 404,395</u>	<u>\$ 625,525</u>	<u>\$ 491,177</u>

**Traffic Engineering
Summary by Major Object of Expenditure**

	2012 Actual	2013 Adopted	2013 Projected	2014 Request	2014 Executive	2014 Adopted
Permanent Salaries	\$ 3,698,357	\$ 3,831,433	\$ 3,831,433	\$ 3,834,266	\$ 3,834,266	\$ 0
Hourly Employee Pay	113,370	135,925	135,925	135,000	135,000	0
Overtime Pay	60,520	52,121	52,121	51,000	51,000	0
Fringe Benefits	1,360,068	1,409,927	1,409,927	1,410,687	1,410,687	0
Purchased Services	1,641,068	1,578,600	1,578,600	1,673,100	1,673,100	0
Supplies	498,052	474,250	474,250	470,000	470,000	0
Inter-Departmental Charges	618,777	638,255	638,255	616,811	616,811	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>15,000</u>	<u>15,000</u>	<u>0</u>
Total Expenditures	\$ 7,990,212	\$ 8,120,511	\$ 8,120,511	\$ 8,205,864	\$ 8,205,864	\$ 0
Inter-Agency Billings	<u>2,712,609</u>	<u>2,894,325</u>	<u>2,894,325</u>	<u>2,979,680</u>	<u>2,979,680</u>	<u>0</u>
Net Budget	<u>\$ 5,277,602</u>	<u>\$ 5,226,186</u>	<u>\$ 5,226,186</u>	<u>\$ 5,226,184</u>	<u>\$ 5,226,184</u>	<u>\$ 0</u>

Parking Utility

Agency Number: **58**
 Budget Function: **Parking Utility**

The mission of the Parking Utility is to provide both on-street and off-street paid parking. This agency is responsible for the planning, engineering, construction, repair, maintenance, enforcement and general operation of all parking-related facilities and meters. The Parking Utility is administered by employees of the Parking Division, which is responsible for all on-street and off-street public parking.

<u>Major Service</u>	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Paid Parking	\$ 67,774	\$ (88,398)	\$ (88,398)	\$ (85,459)	\$ (85,459)	\$ 0
Non-Paid Parking	(67,774)	88,398	88,398	85,459	85,459	0
Agency Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

Executive Budget Highlights

The Budget includes:

1. Funding for Capital Assets, as follows: \$100,000 for signage for the improvement of communication to customers; \$120,000 for the purchase of 12 new multi space meters that will enhance customer service since they are more user friendly with more advanced displays; \$35,000 for the replacement of a utility truck; and, \$19,000 for the replacement of a kubota (utility vehicle).
2. A transfer of \$7,500 to the Metropolitan Planning Organization as the Parking Utility portion to fund a comprehensive multi-modal Intelligent Transportation System (ITS) plan for the City of Madison region.
3. A Payment-in-Lieu of Taxes (PILOT) to the City's General Fund of \$1,371,211.
4. A Parking Meter Occupancy fee payment to the City's General Fund of \$245,057.
5. Interdepartmental payments (including payments to other city agencies) of \$1,098,103.
6. Reserves of \$2,517,100 generated as the Utility prepares for the replacement of the Government East Parking garage within the next few years.
7. An inter-agency payment of \$7,500 to CDBG in support of an Apprenticeship program (see CDBG Highlight #1).

Parking Utility

Budget Service Descriptions:

Paid Parking

The Paid Parking service includes all operational and maintenance functions governed by the Parking Utility for the City's parking ramps, lots, and on-street metered parking spaces -- a total of 5,679 spaces. The City owns five parking garages which contain 3,712 parking spaces; of this total 3,029 are cashier- and/or paystation-operated, 417 are monthly (including 9 cycles), 153 are leased long-term, 19 metered for autos, 29 metered for cycles, and 65 are for people with disabilities. City-owned parking lots contain 474 spaces, which include 127 individually metered spaces (including 2 for cycles), 154 spaces controlled by pay-on-foot stations, 180 monthly spaces, and 13 spaces for people with disabilities. The City also provides 1,493 on-street metered spaces, including 678 multi-space parking spaces, 36 spaces for people with disabilities and 9 for motorcycles. Enforcement of ramp parking is the responsibility of Parking Utility employees, while enforcement of on-street parking regulations is the responsibility of the Police Department's Parking Enforcement Officers (PEO's); enforcement of lot parking regulations is the joint responsibility of Parking Utility employees and PEO's. All citation revenue goes to the City General Fund.

Paid Parking now includes the Residential Permit Parking program.

Service Summary			
	2012	2013	2014
	<u>Actual</u>	<u>Adopted</u>	<u>Executive</u>
Total Expenditures	\$ 11,664,032	\$ 11,536,418	\$ 11,976,189
Less Inter-Agency Billings	<u>11,596,258</u>	<u>11,624,816</u>	<u>12,061,648</u>
Net Total	<u>\$ 67,774</u>	<u>\$ (88,398)</u>	<u>\$ (85,459)</u>

Non-Paid Parking

Non-Paid Parking comprises activities performed by Parking Division employees which are not directly related to the provision of paid parking. Examples include: development and administration of policies and regulations for non-metered on-street parking, contractor permits for parking-restricted streets, private new facility development, as well as tasks associated with non-City facilities.

Service Summary			
	2012	2013	2014
	<u>Actual</u>	<u>Adopted</u>	<u>Executive</u>
Total Expenditures	\$ 66,859	\$ 221,339	\$ 233,689
Less Inter-Agency Billings	<u>134,634</u>	<u>132,941</u>	<u>148,230</u>
Net Total	<u>\$ (67,774)</u>	<u>\$ 88,398</u>	<u>\$ 85,459</u>

Parking Utility
Summary by Major Object of Expenditure

	2012	2013	2013	2014	2014	2014
	Actual	Adopted	Projected	Request	Executive	Adopted
Permanent Salaries	\$ 3,077,782	\$ 3,489,597	\$ 3,489,597	\$ 3,364,607	\$ 3,364,607	\$ 0
Hourly Employee Pay	225,873	204,398	204,398	200,000	200,000	0
Overtime Pay	47,312	30,660	30,660	30,000	30,000	0
Fringe Benefits	1,130,206	1,290,919	1,290,919	1,245,077	1,245,077	0
Purchased Services	1,257,188	1,350,483	1,350,483	1,553,923	1,553,923	0
Supplies	210,990	204,600	204,600	294,300	294,300	0
Inter-Departmental Charges	1,044,315	1,068,501	1,068,501	1,098,103	1,105,603	0
Debt/Other Financing Uses	4,690,710	4,001,599	4,001,599	4,148,368	4,140,868	0
Capital Assets	<u>46,515</u>	<u>117,000</u>	<u>117,000</u>	<u>275,500</u>	<u>275,500</u>	<u>0</u>
Total Expenditures	\$ 11,730,891	\$ 11,757,757	\$ 11,757,757	\$ 12,209,878	\$ 12,209,878	\$ 0
Inter-Agency Billings	<u>11,730,892</u>	<u>11,757,757</u>	<u>11,757,757</u>	<u>12,209,878</u>	<u>12,209,878</u>	<u>0</u>
Net Budget	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

Fleet Service

Agency Number: **55**
 Budget Function: **Administration**

The mission of the Fleet Service Division is to provide a safe and reliable fleet of diverse equipment as needed for all user agencies, and provide fleet services with a concentrated effort toward a comprehensive preventive maintenance program at a competitive cost.

<u>Major Service</u>	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Provide Vehicles	0	0	0	926,831	812,565	0
Agency Total	\$ 0	\$ 0	\$ 0	\$ 926,831	\$ 812,565	\$ 0

Executive Budget Highlights

The Budget includes:

1. An additional \$32,457 for diesel fuel, and \$135,457 for gasoline.
2. Savings of \$66,854 on debt issued to purchase vehicles and land for a new facility.
3. An additional \$305,765 to restore funding for Police vehicles. A total of 21 marked and unmarked vehicles are provided.
4. An additional \$170,000 to restore funding for mid-sized sedans. A total of 11 vehicles are funded.
5. The 2014 Executive Budget shows a levy subsidy of \$812,565. As part of the Adopted Budget process, these costs will be allocated to various user agencies in a budget-neutral fashion, returning the Fleet Service levy subsidy to zero and increasing the levy support of the customer agencies.
6. Costs of \$300,000 for the restoration of vehicle purchases to necessary replacement levels will be offset by the application of fund balance.

Fleet Service

Budget Service Descriptions:

Provide Vehicles

This service includes the purchase and preparation of fleet equipment used by City agencies, the provision of in-house repairs, and the purchase of outside repair and maintenance services. The vehicles provided are the type and design to satisfy the service needs of user agencies. Equipment is replaced according to operating parameters and budgeted funding.

Service Summary			
	2012 Actual	2013 Adopted	2014 Executive
Total Expenditures	\$ 14,876,198	\$ 15,554,136	\$ 16,547,620
Less Inter-Agency Billings	<u>14,876,198</u>	<u>15,554,136</u>	<u>15,735,055</u>
Net Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 812,565</u>

**Fleet Service
Summary by Major Object of Expenditure**

	2012 Actual	2013 Adopted	2013 Projected	2014 Request	2014 Executive	2014 Adopted
Permanent Salaries	\$ 2,355,474	\$ 2,510,744	\$ 2,510,744	\$ 2,564,729	\$ 2,564,729	\$ 0
Hourly Employee Pay	2,893	3,427	3,427	8,076	8,076	0
Overtime Pay	18,625	30,660	30,660	3,976	3,976	0
Fringe Benefits	910,160	948,815	948,815	965,828	965,828	0
Purchased Services	571,346	742,227	742,227	854,068	854,068	0
Supplies	5,910,049	5,840,106	5,840,106	5,975,416	5,987,335	0
Inter-Departmental Charges	253,667	324,301	324,301	324,301	324,301	0
Debt/Other Financing Uses	4,853,984	4,658,656	4,658,656	4,941,808	4,827,542	0
Capital Assets	<u>0</u>	<u>495,200</u>	<u>495,200</u>	<u>1,011,765</u>	<u>1,011,765</u>	<u>0</u>
Total Expenditures	\$ 14,876,198	\$ 15,554,136	\$ 15,554,136	\$ 16,649,967	\$ 16,547,620	\$ 0
Inter-Agency Billings	<u>14,876,198</u>	<u>15,554,136</u>	<u>15,554,136</u>	<u>15,723,136</u>	<u>15,735,055</u>	<u>0</u>
Net Budget	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 926,831</u>	<u>\$ 812,565</u>	<u>\$ 0</u>

PCED Office of Director

Agency Number: **21**
 Budget Function: **Planning and Development**

The mission of the Department of Planning and Community and Economic Development (DPCED) is to actively promote a diverse, safe and dynamic community and enhance the living, working and recreational choices for all Madison citizens and visitors. The Office of the Director of Planning and Community and Economic Development is responsible for the overall leadership and management of the Department in the pursuit of the Department's mission and community-building goals set by the Mayor and Common Council. The Director of Planning and Community and Economic Development serves as the Secretary of the City's Plan Commission. The Office of the Director of Planning and Community and Economic Development also provides centralized administrative support such as word processing, telephone and visitor reception, public information production and coordination, and consultation on Department initiatives to improve systems and customer service.

<u>Major Service</u>	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
PCED Admin. and Support	614,903	575,402	575,402	575,402	600,402	0
Agency Total	<u>\$ 614,903</u>	<u>\$ 575,402</u>	<u>\$ 575,402</u>	<u>\$ 575,402</u>	<u>\$ 600,402</u>	<u>\$ 0</u>

Executive Budget Highlights

The Budget includes:

1. Funding of \$50,000 (including wage and benefit expense) for an hourly Intern program, with half of the expense supported by a contribution from the University of Wisconsin. Internships may be provided in the areas of planning, economic development, green building technology, community development and other department-related areas.
2. An increase in the Director's time that is billed to TIDs and capital projects.

PCED Office of Director

Budget Service Descriptions:

PCED Admin. and Support

Administration provides for the overall administration of the Department of Planning and Community and Economic Development and provides centralized administrative support services to other divisions of the Department. The Administration Service also acts as Secretary for the Plan Commission, supervises a word processing/clerical pool, and provides department-wide systems improvements among Units and public information coordination and development. The Support Service provides centralized word processing, telephone reception and other related support services to the Department as well as publication coordination and production.

Service Summary			
	2012 Actual	2013 Adopted	2014 Executive
Total Expenditures	\$ 667,302	\$ 732,447	\$ 800,233
Less Inter-Agency Billings	52,399	157,045	199,831
Net Total	<u>\$ 614,903</u>	<u>\$ 575,402</u>	<u>\$ 600,402</u>

**PCED Office of Director
Summary by Major Object of Expenditure**

	2012 Actual	2013 Adopted	2013 Projected	2014 Request	2014 Executive	2014 Adopted
Permanent Salaries	\$ 425,661	\$ 412,072	\$ 412,072	\$ 415,724	\$ 415,724	\$ 0
Hourly Employee Pay	0	0	0	0	44,883	0
Overtime Pay	896	0	0	0	0	0
Fringe Benefits	133,622	149,170	149,170	150,492	155,609	0
Purchased Services	66,152	136,911	136,911	150,158	150,158	0
Supplies	5,866	10,950	10,950	10,850	10,850	0
Inter-Departmental Charges	24,605	23,344	23,344	23,009	23,009	0
Debt/Other Financing Uses	10,500	0	0	0	0	0
Capital Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ 667,302	\$ 732,447	\$ 732,447	\$ 750,233	\$ 800,233	\$ 0
Inter-Agency Billings	<u>52,399</u>	<u>157,045</u>	<u>157,045</u>	<u>174,831</u>	<u>199,831</u>	<u>0</u>
Net Budget	<u>\$ 614,903</u>	<u>\$ 575,402</u>	<u>\$ 575,402</u>	<u>\$ 575,402</u>	<u>\$ 600,402</u>	<u>\$ 0</u>

Planning Division

Agency Number: **22**
 Budget Function: **Planning and Development**

The Planning Division is responsible for working with the Council and Commissions to establish urban development policies, improve the quality of the downtown and existing neighborhoods, plan for new neighborhoods and peripheral growth management, compile and analyze statistical data relating to urban planning and management, and implement City land use and development policies through the maintenance of development regulations and the review of specific development proposals.

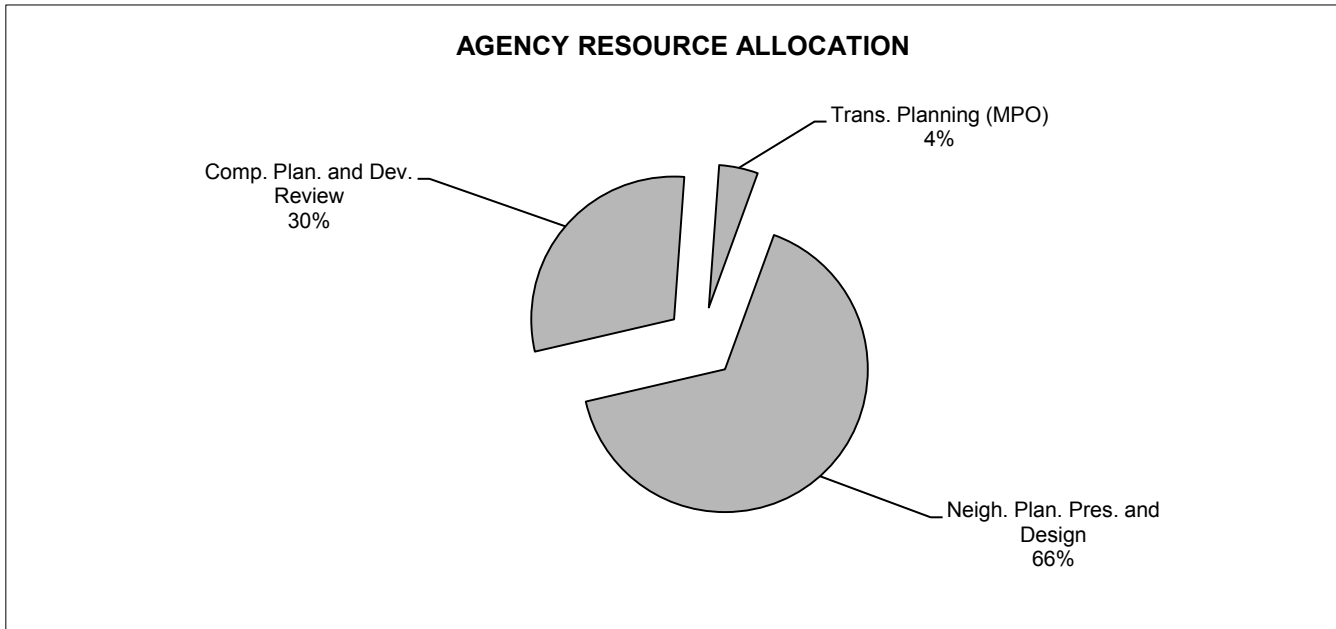
<u>Major Service</u>	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Neigh. Plan. Pres. and Design	\$ 2,787,791	\$ 2,894,748	\$ 2,894,748	\$ 2,876,889	\$ 2,643,855	\$ 0
Comp. Plan. and Dev. Review	1,167,139	1,166,972	1,166,972	1,249,818	1,196,431	0
Trans. Planning (MPO)	97,730	188,825	188,825	113,836	176,757	0
Agency Total	\$ 4,052,660	\$ 4,250,545	\$ 4,250,545	\$ 4,240,543	\$ 4,017,043	\$ 0

Executive Budget Highlights

The Budget includes:

1. Funding of \$3,000 for Landmarks Plaques
2. Funding of \$25,000 to support the City's emerging placemaking initiative, allowing the Planning Division to rapidly respond to opportunities. Funds may be used to leverage additional funding through a Kickstarter campaign, to purchase supplies (e.g., the chalkboards on State Street) or to fund (in full or in part) placemaking initiatives around the City.
3. Funding of \$76,272 for a new 1.0 FTE Planner 2 position, which will be jointly funded by the City of Madison (25%), Public Health Madison and Dane County (25%) and the Metropolitan Planning Organization (50%). This position provides transportation planning support from a public health perspective. The position will support the City of Madison's forthcoming Sustainable Madison Transportation Master Plan. The position provides support on a variety of projects including corridor plans and intersection improvements of regional significance within the city's limits. The position promotes public health outcomes in the design of an equitable, multimodal transportation system through education, policy development and infrastructure investment recommendations. Planning for complete streets, integration of land use and transportation and alternative mode share (including bicyclists, pedestrians and transit users) will be emphasized.
4. Continued funding of \$51,500 for contracting with the UW Applied Population Lab for the compilation and maintenance of Neighborhood Indicators data. An additional Planner 2 position was added to the 2013 Planning Division budget in anticipation that, during 2014, most of the Neighborhood Indicators and other strategic data management will be assumed by City staff. Many of the indicators found on the neighborhood indicators website can be found through public data sources. The shift for this data management from an outside contractor to City staff will continue throughout 2014, such that by the end of the year any data sources not publicly available will be included in the City's open data portal.
5. Funding of \$19,500 for a Neighborhood Conference to be held every other year (in lieu of a conference to be held every year), starting in 2014.
6. Funding of \$1,450,000 for the Overture Center, a reduction of \$300,000 from funding provided in 2013. \$750,000 of the funding is from the application of fund balance.

Planning Division



Budget Service Descriptions:

Neighborhood Planning Preservation and Design

The mission of this service is to maintain and strengthen existing residential and commercial neighborhoods focusing on the downtown, isthmus and central city, as well as to protect and enhance the City's natural, cultural, aesthetic and historic resources. This service provides neighborhood planning services and technical services to neighborhoods, carries out the City's preservation planning program, administers the Municipal Arts program, develops and maintains urban design guidelines, prepares development concept plans, and monitors and recommends changes to the City's land development regulations. The service provides staff for the Urban Design Commission, Landmarks Commission, Madison Arts Commission and Council appointed ad hoc committees.

Service Summary			
	2012 Actual	2013 Adopted	2014 Executive
Total Expenditures	\$ 2,905,255	\$ 3,006,948	\$ 2,747,355
Less Inter-Agency Billings	117,464	112,200	103,500
Net Total	\$ 2,787,791	\$ 2,894,748	\$ 2,643,855

Comprehensive Planning and Development Review

The mission of this service is to maintain the City's urban development and growth management policy through the preparation and maintenance of long-range and Comprehensive Plan elements and mid-range neighborhood development plans, and to provide the necessary linkage to and implementation of these plans through the maintenance of the City's land development regulations (primarily zoning and subdivision regulations) and through the review and evaluation of specific land development proposals. This section provides data, information and mapping services; conducts needs assessment, inventories and analyzes urban development policy issues; maintains the City's geographic database; maintains and develops geographic information system planning applications; and works with a wide range of citizens and groups to develop and carry out these plans. The service provides staff for the Plan Commission, Long Range Transportation Planning Commission, and Council appointed committees.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 1,234,575	\$ 1,198,917	\$ 1,228,376
Less Inter-Agency Billings	<u>67,435</u>	<u>31,945</u>	<u>31,945</u>
Net Total	<u>\$ 1,167,139</u>	<u>\$ 1,166,972</u>	<u>\$ 1,196,431</u>

Transportation Planning (Metropolitan Planning Organization)

The Madison Area Transportation Planning Board (TPB), the Metropolitan Planning Organization (MPO) for the Madison Area, is the designated policy body responsible for cooperative, comprehensive regional transportation planning and decision making for the Madison Metropolitan Planning Area. The Madison Metropolitan Planning Area consists of the City of Madison and the Madison Urbanized Area, including all or portions of the 27 contiguous villages, cities, and towns. The responsibilities of the MPO include carrying out a cooperative, continuous, and comprehensive planning process for making transportation investment decisions in the metropolitan area; preparing and maintaining a long-range multi-modal transportation plan; and preparing a five-year transportation improvement program to provide for transportation investments to meet metropolitan transportation needs. The Madison Area TPB consists of an independent intergovernmental board and was created through an agreement between the Governor and the City of Madison, originally in 1999, and then updated in 2007. In accord with the formal agreement, the City of Madison is responsible for providing staff and local match funding to the MPO.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 601,281	\$ 859,517	\$ 1,151,269
Less Inter-Agency Billings	<u>503,551</u>	<u>670,692</u>	<u>974,512</u>
Net Total	<u>\$ 97,730</u>	<u>\$ 188,825</u>	<u>\$ 176,757</u>

Planning Division
Summary by Major Object of Expenditure

	<u>2012</u> <u>Actual</u>	<u>2013</u> <u>Adopted</u>	<u>2013</u> <u>Projected</u>	<u>2014</u> <u>Request</u>	<u>2014</u> <u>Executive</u>	<u>2014</u> <u>Adopted</u>
Permanent Salaries	\$ 1,815,615	\$ 2,070,951	\$ 2,070,951	\$ 2,152,890	\$ 2,152,890	\$ 0
Hourly Employee Pay	19,155	9,400	9,400	0	0	0
Overtime Pay	2,468	0	0	0	0	0
Fringe Benefits	568,108	750,756	750,756	779,346	779,346	0
Purchased Services	309,035	292,239	292,239	472,103	548,603	0
Supplies	40,216	55,300	55,300	59,950	59,950	0
Inter-Departmental Charges	109,417	106,736	106,736	106,211	106,211	0
Debt/Other Financing Uses	1,877,097	1,780,000	1,780,000	1,780,000	1,480,000	0
Capital Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ 4,741,110	\$ 5,065,382	\$ 5,065,382	\$ 5,350,500	\$ 5,127,000	\$ 0
Inter-Agency Billings	<u>688,450</u>	<u>814,837</u>	<u>814,837</u>	<u>1,109,957</u>	<u>1,109,957</u>	<u>0</u>
Net Budget	<u>\$ 4,052,660</u>	<u>\$ 4,250,545</u>	<u>\$ 4,250,545</u>	<u>\$ 4,240,543</u>	<u>\$ 4,017,043</u>	<u>\$ 0</u>

Building Inspection Division

Agency Number: **28**
 Budget Function: **Planning and Development**

The mission of the Building Inspection Division is to ensure the well-being of people through the safety of property in the City of Madison and to maintain public trust and confidence by improving the construction and maintenance of structures and property; administering codes and ordinances consistently and fairly; continually improving codes, procedures and regulations; providing information to its customers to help them achieve their goals; and providing quality services in a professional and efficient manner.

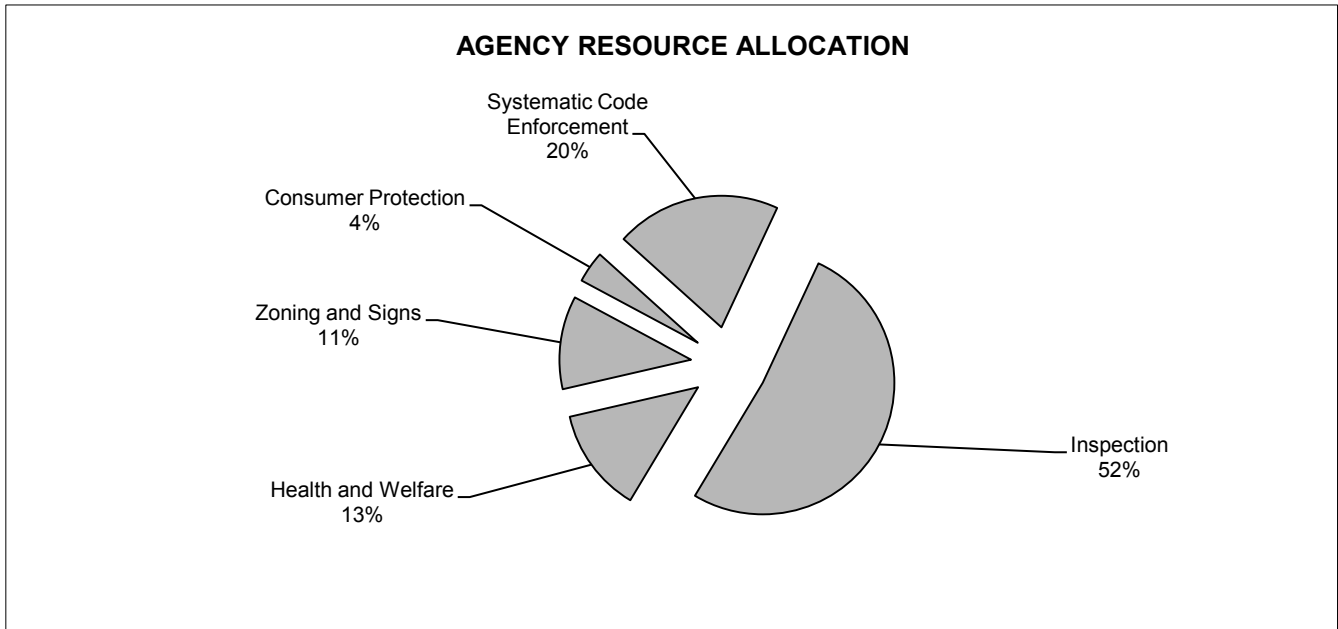
<u>Major Service</u>	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Inspection	\$ 1,668,512	\$ 2,241,253	\$ 2,241,253	\$ 2,135,106	\$ 2,135,106	\$ 0
Health and Welfare	532,963	508,991	508,991	528,733	528,733	0
Zoning and Signs	548,587	473,380	473,380	472,557	472,557	0
Consumer Protection	154,247	156,683	156,683	158,989	158,989	0
Systematic Code Enforcement	698,713	752,946	752,946	837,869	837,869	0
Agency Total	<u>\$ 3,603,022</u>	<u>\$ 4,133,254</u>	<u>\$ 4,133,254</u>	<u>\$ 4,133,254</u>	<u>\$ 4,133,254</u>	<u>\$ 0</u>

Executive Budget Highlights

The Budget includes:

1. Funding for a continuation of services.
2. The loss of \$50,000 in General Fund revenues due to the State pre-emption of local licensing requirements for electrical contractors.
3. An increase of \$1,000,000 in General Fund revenues derived from building permit fees as more development activities are anticipated.

Building Inspection Division



Budget Service Descriptions:

Inspection

This service ensures compliance with Madison's building and mechanical system ordinances. Construction projects, including additions and alterations, are reviewed and inspected. Accessibility and the environment (erosion control) are important parts of the process. Contractor licensing, permit records, sales surveys, pre-occupancy inspections, underground utilities and public safety are additional responsibilities. Many tradespeople and homeowners are assisted annually in keeping with the Department's goal of "educate first, regulate when necessary."

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 1,720,717	\$ 2,286,253	\$ 2,180,106
Less Inter-Agency Billings	52,205	45,000	45,000
Net Total	\$ 1,668,512	\$ 2,241,253	\$ 2,135,106

Health and Welfare

This service provides assistance to thousands of citizens who need help taking care of environmental and related problems. Responsibilities of this section include enforcement and education efforts regarding sidewalk snow removal, trash, junk and debris removal, and graffiti removal.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 534,763	\$ 515,991	\$ 535,733
Less Inter-Agency Billings	1,800	7,000	7,000
Net Total	\$ 532,963	\$ 508,991	\$ 528,733

Zoning and Signs

This service reviews all activity that is regulated by Madison's zoning code. Primary functions center around consultation with developers and the general public on land use issues. Staff conduct on-site inspections of projects requiring specific review. Section staff support the Zoning Board of Appeals; process conditional use applications; conduct investigations of improper land uses and process official notices to obtain compliance; maintain records of zoning changes, maps and variances; and administer sign and street graphic ordinances.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 548,587	\$ 473,380	\$ 472,557
Less Inter-Agency Billings	0	0	0
Net Total	\$ 548,587	\$ 473,380	\$ 472,557

Consumer Protection

This service ensures that Madison's consumers receive the correct amount of product for which they pay. Inspections are made of packaging, weighing and measuring devices in gas stations, grocery stores, pharmacies, bakeries, taxis, fuel trucks, etc. Each device is registered and licensed. Packaged items in stores are spot checked for advertised weight and price. Items that are found to be incorrect are removed from service or removed from sales inventory. License fees collected are deposited in the General Fund.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 154,247	\$ 156,683	\$ 158,989
Less Inter-Agency Billings	0	0	0
Net Total	<u>\$ 154,247</u>	<u>\$ 156,683</u>	<u>\$ 158,989</u>

Systematic Code Enforcement

This service involves the inspection of properties in areas of the City showing signs of blight. Historically, systematic inspections have helped in preventing Madison's older neighborhoods from becoming run-down and over-populated. This service helps maintain property values by eliminating blighting influences. Activities are coordinated with the rehabilitation and property improvement programs. Inspection activities are scheduled through the CDA using data gathered by Inspection staff and input from the neighborhood resource teams. This section is also responsible for heating and water leakage corrections; infestation eradication; repair of broken railings, windows and doors; and dozens of other problems associated with keeping the City's housing stock habitable. This section also deals with commercial properties that need attention. Extra effort is spent in Madison's targeted neighborhoods.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 698,713	\$ 752,946	\$ 837,869
Less Inter-Agency Billings	0	0	0
Net Total	<u>\$ 698,713</u>	<u>\$ 752,946</u>	<u>\$ 837,869</u>

**Building Inspection Division
Summary by Major Object of Expenditure**

	2012 Actual	2013 Adopted	2013 Projected	2014 Request	2014 Executive	2014 Adopted
Permanent Salaries	\$ 2,487,877	\$ 2,782,572	\$ 2,782,572	\$ 2,781,768	\$ 2,781,768	\$ 0
Hourly Employee Pay	2,933	0	0	0	0	0
Overtime Pay	13,906	12,265	12,265	13,500	13,500	0
Fringe Benefits	798,254	1,009,046	1,009,046	1,008,931	1,008,931	0
Purchased Services	180,994	199,613	199,613	207,919	207,919	0
Supplies	54,969	59,894	59,894	58,323	58,323	0
Inter-Departmental Charges	118,095	121,864	121,864	114,813	114,813	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ 3,657,027	\$ 4,185,254	\$ 4,185,254	\$ 4,185,254	\$ 4,185,254	\$ 0
Inter-Agency Billings	<u>54,005</u>	<u>52,000</u>	<u>52,000</u>	<u>52,000</u>	<u>52,000</u>	<u>0</u>
Net Budget	<u>\$ 3,603,022</u>	<u>\$ 4,133,254</u>	<u>\$ 4,133,254</u>	<u>\$ 4,133,254</u>	<u>\$ 4,133,254</u>	<u>\$ 0</u>

Economic Development Division

Agency Number: **29**
 Budget Function: **Planning and Development**

The Economic Development Division (EDD) is responsible for promoting the economic growth and competitiveness of the City to maintain and enhance the City's fiscal sustainability, job base, and business environment. EDD seeks to foster prosperity and ensure it is broadly shared. The Division administers the City's economic development plan; manages and coordinates the tools to redevelop and revitalize the City's older neighborhoods and commercial areas; performs real estate services for the City including property acquisition and disposition, management, leases, and relocation; promotes healthy neighborhoods and a viable urban community by administering community-oriented programs which provide affordable housing, expand economic opportunities, enhance suitable living environments, and support thriving neighborhoods, particularly for persons of low and moderate income; and provides advice and connections to help start, attract, retain, and grow businesses. EDD consists of three offices: the Office of Business Resources, the Office of Economic Revitalization, and the Office of Real Estate Services.

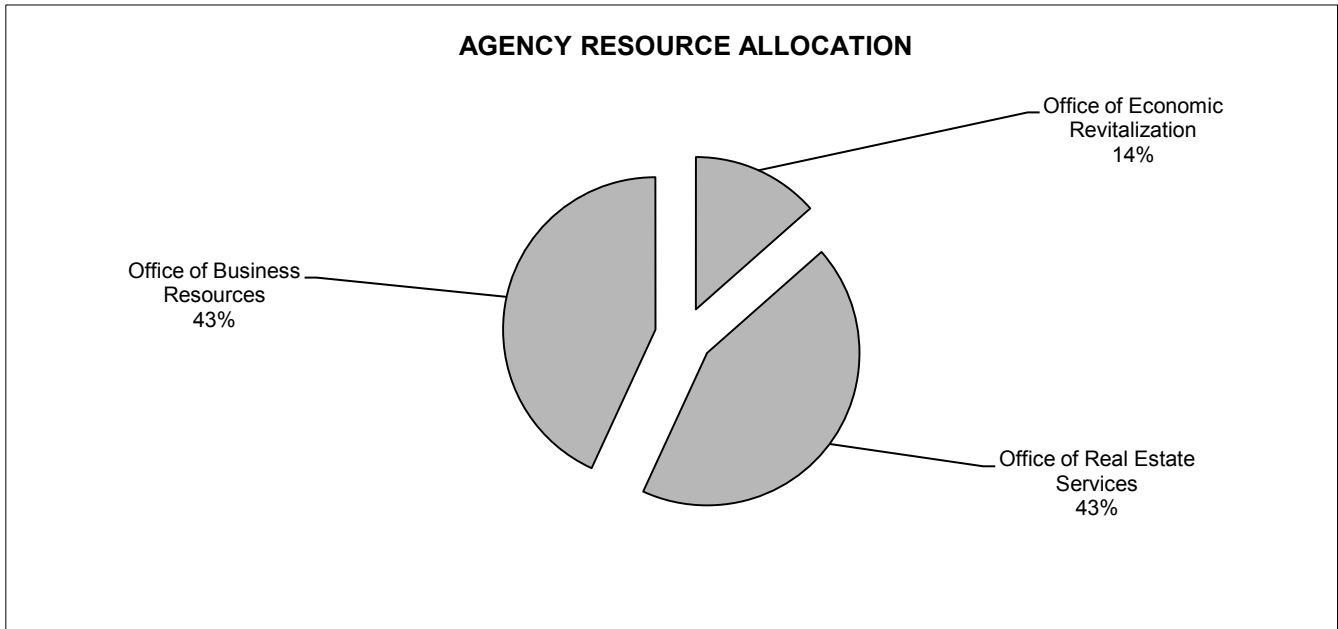
<u>Major Service</u>	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Office of Economic Revitalization	\$ 213,067	\$ 256,603	\$ 252,012	\$ 166,102	\$ 166,102	\$ 0
Office of Real Estate Services	504,283	537,585	520,564	586,542	534,187	0
Office of Business Resources	350,816	489,615	482,842	531,160	531,160	0
Agency Total	<u>\$ 1,068,165</u>	<u>\$ 1,283,803</u>	<u>\$ 1,255,419</u>	<u>\$ 1,283,803</u>	<u>\$ 1,231,448</u>	<u>\$ 0</u>

Executive Budget Highlights

The Budget includes:

1. The elimination of Economic Revitalization Supervisor position (the former incumbent retired in 2013) and the addition of a new 1.0 FTE Real Estate Agent 4, effective April 2014, to better reflect the anticipated staffing needs of the agency.
2. An appropriation of \$275,000 from the Affordable Housing Trust Fund to support Housing Assistance and Rehabilitation programs, administered by Economic Development Division staff. These Special Funds can be found near the beginning of the City operating budget presentation. This funding will support program activity through 2014, but funding in 2015 is uncertain and may require additional funding in order for the programs to continue.

Economic Development Division



Budget Service Descriptions:

Office of Economic Revitalization

The Office of Economic Revitalization (OER) promotes redevelopment, neighborhood revitalization and economic development. OER administers loans, grants, bonds and other tools to acquire, redevelop, rehabilitate and construct residential housing and commercial projects, including owner-occupied and rental rehabilitation loans, downpayment assistance loans, homebuyer's assistance loans, work force housing loans, small cap TIF loans, capital revolving fund loans, commercial facade improvement grants, loans, and tax-exempt revenue bonds. OER provides the staff services necessary for the CDA to manage, operate and implement its programs and redevelopment initiatives.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 389,458	\$ 410,333	\$ 266,002
Less Inter-Agency Billings	176,392	153,730	99,900
Net Total	\$ 213,067	\$ 256,603	\$ 166,102

Office of Real Estate Services

The Office of Real Estate Services acquires all real estate needed by City agencies for expansion of their programs (e.g., street rights-of-way and park land); expedites the implementation of redevelopment activities; administers the City's Tax Increment Financing and Capital Revolving Fund loan programs and analysis; provides relocation assistance to protect any persons displaced by City acquisitions; leases and manages City buildings and land held for future projects to citizens through leases and permits; inventories City lands and sells surplus properties in concert with neighborhood sale criteria committees; and investigates, evaluates and protects the title to City lands through numerous permitting, appraisal and authorization procedures.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 897,797	\$ 971,548	\$ 1,029,646
Less Inter-Agency Billings	393,514	433,963	495,459
Net Total	\$ 504,283	\$ 537,585	\$ 534,187

Office of Business Resources

The Office of Business Resources (OBR) helps businesses locate, open, or expand within the City of Madison by directing businesses toward financial and technical assistance programs available through the City and other sources; guiding businesses through City permitting and approval processes; facilitating appropriate space for business development through participation in City land use planning efforts; and maintaining and providing demographic/community information to businesses. OBR also manages economic development projects, such as planning for a Madison Public Market and preparation of the City's economic development strategy. In addition, OBR staff serves as City liaisons to local business and economic development organizations, including the Madison Central Business Improvement District, Downtown Madison Inc., Greater Madison Chamber of Commerce, Madison Region Economic Development Partnership (MadREP), and neighborhood business/merchant associations. OBR staffs the Economic Development Committee, Madison Local Food Committee, Vending Oversight Committee, and oversees the City's vending and sidewalk cafe programs.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 446,735	\$ 655,760	\$ 671,410
Less Inter-Agency Billings	95,920	166,145	140,250
Net Total	\$ 350,816	\$ 489,615	\$ 531,160

**Economic Development Division
Summary by Major Object of Expenditure**

	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Permanent Salaries	\$ 1,267,482	\$ 1,369,543	\$ 1,369,543	\$ 1,377,856	\$ 1,339,416	\$ 0
Hourly Employee Pay	599	0	0	599	599	0
Overtime Pay	(272)	0	0	272	272	0
Fringe Benefits	332,097	495,774	495,774	498,892	484,977	0
Purchased Services	55,634	83,500	57,951	61,515	61,515	0
Supplies	17,048	23,450	20,615	22,250	22,250	0
Inter-Departmental Charges	61,404	65,374	65,374	58,028	58,028	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ 1,733,991	\$ 2,037,641	\$ 2,009,257	\$ 2,019,412	\$ 1,967,057	\$ 0
Inter-Agency Billings	<u>665,826</u>	<u>753,838</u>	<u>753,838</u>	<u>735,609</u>	<u>735,609</u>	<u>0</u>
Net Budget	<u>\$ 1,068,165</u>	<u>\$ 1,283,803</u>	<u>\$ 1,255,419</u>	<u>\$ 1,283,803</u>	<u>\$ 1,231,448</u>	<u>\$ 0</u>

CDA Housing Operations

Agency Number: **49**
Budget Function: **CDA**

The mission of the Housing Operations Unit is to provide affordable and well-maintained housing for eligible families and individuals in an environment that promotes personal safety, independence, and a sense of community. The Agency's goal is to provide, as a team, efficient, effective, and fair management, maintenance, and other resident services within the financial resources and priorities of the Community Development Authority (CDA), and in accordance with applicable Department of Housing and Urban Development (HUD) regulations and CDA policy. The Agency's philosophy promotes the integrity of the relationships between residents, staff, and the CDA to achieve the organizational mission.

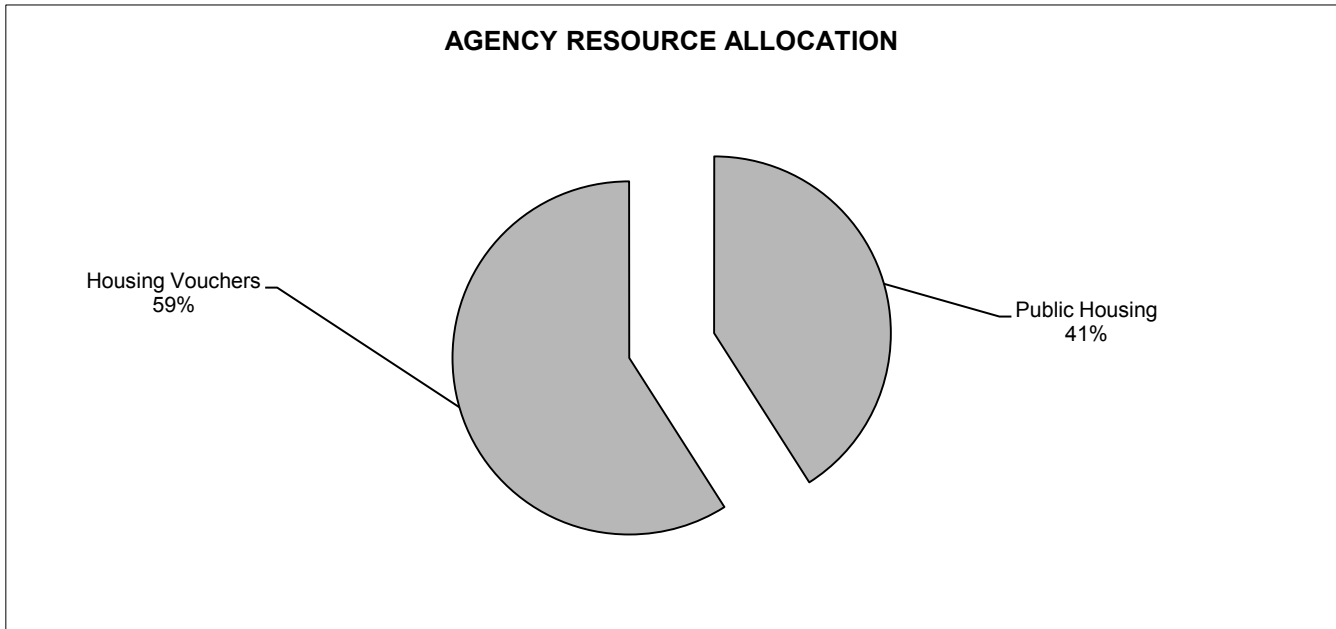
<u>Major Service</u>	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Public Housing	\$ 174,257	\$ 80,412	\$ 80,412	\$ 40,386	\$ 80,386	\$ 0
Housing Vouchers	0	115,832	115,832	155,858	115,858	0
Agency Total	<u>\$ 174,257</u>	<u>\$ 196,244</u>	<u>\$ 196,244</u>	<u>\$ 196,244</u>	<u>\$ 196,244</u>	<u>\$ 0</u>

Executive Budget Highlights

The Budget includes:

1. Replacement of a retiring Tenant Services Aide with a Program Assistant 2.

CDA Housing Operations



Budget Service Descriptions:

Public Housing

The CDA owns, manages, and maintains 766 units of Low Rent Public Housing on 37 sites throughout the City, with funding from HUD. It also owns, manages, and maintains 114 units with funding from Wisconsin Housing and Economic Development Authority (WHEDA). In addition, it administers the Housing Choice Voucher Program (Section 8). These apartment units/vouchers are allotted to eligible low-income families and individuals who pay approximately 30 percent of their income as rent. The Central Costs Center provides administrative services and oversight for the operation of these programs.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 7,450,860	\$ 5,709,022	\$ 6,177,206
Less Inter-Agency Billings	<u>7,276,603</u>	<u>5,628,610</u>	<u>6,096,820</u>
Net Total	<u>\$ 174,257</u>	<u>\$ 80,412</u>	<u>\$ 80,386</u>

Housing Vouchers

Section 8 New Construction projects are owned and operated by the CDA. In these projects, the tenants' rents are based upon the ability to pay up to a maximum of 30 percent of their adjusted monthly income. The Department of Housing and Urban Development enters into contracts with the CDA to pay the difference between the fair market rent and the amount the tenant pays.

Service Summary			
	2012 Actual	2013 Adopted	2014 Executive
Total Expenditures	\$ 13,706,952	\$ 12,914,994	\$ 13,507,858
Less Inter-Agency Billings	<u>13,706,952</u>	<u>12,799,162</u>	<u>13,392,000</u>
Net Total	<u>\$ 0</u>	<u>\$ 115,832</u>	<u>\$ 115,858</u>

CDA Housing Operations Summary by Major Object of Expenditure

	2012 Actual	2013 Adopted	2013 Projected	2014 Request	2014 Executive	2014 Adopted
Permanent Salaries	\$ 1,875,750	\$ 1,980,632	\$ 1,980,632	\$ 2,034,358	\$ 2,034,358	\$ 0
Hourly Employee Pay	53,429	86,870	86,870	89,700	89,700	0
Overtime Pay	130,437	100,155	100,155	130,600	130,600	0
Fringe Benefits	760,844	741,214	741,214	765,340	765,340	0
Purchased Services	14,913,916	13,776,050	13,776,050	14,710,905	14,709,447	0
Supplies	492,713	405,750	405,750	416,250	416,250	0
Inter-Departmental Charges	976,986	1,054,995	1,054,995	993,176	994,634	0
Debt/Other Financing Uses	1,953,738	478,350	478,350	387,050	544,735	0
Capital Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ 21,157,812	\$ 18,624,016	\$ 18,624,016	\$ 19,527,379	\$ 19,685,064	\$ 0
Inter-Agency Billings	<u>20,983,555</u>	<u>18,427,772</u>	<u>18,427,772</u>	<u>19,331,135</u>	<u>19,488,820</u>	<u>0</u>
Net Budget	<u>\$ 174,257</u>	<u>\$ 196,244</u>	<u>\$ 196,244</u>	<u>\$ 196,244</u>	<u>\$ 196,244</u>	<u>\$ 0</u>

CDA Redevelopment

Agency Number: **25**
 Budget Function: **CDA**

The Community Development Authority of the City of Madison (CDA) is a community development authority organized by the City of Madison to carry out various housing and redevelopment initiatives of the City, with powers and duties provided for under State Statutes. The CDA is involved in the following areas: assisted housing development and management, neighborhood revitalization, housing finance and rehabilitation, and urban renewal and redevelopment. As the City's housing authority, the CDA is charged with the planning and reconstruction of areas where unsafe housing exists and with providing safe and sanitary dwelling accommodations for persons of low income. Acting as the redevelopment authority the CDA provides for the elimination and prevention of substandard, deteriorated and blighted areas through redevelopment activities. In addition, by ordinance the Common Council has designated the CDA as the administrative entity for the City's various housing rehabilitation and home buyers' assistance loan programs.

<u>Major Service</u>	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Redevelopment	0	0	0	0	0	0
Agency Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

Executive Budget Highlights

1. Funding for a continuation of services.

CDA Redevelopment

Budget Service Descriptions:

Redevelopment

Redevelopment services encompass the Community Development Authority's efforts to carry out various economic and redevelopment initiatives of the City. Active CDA redevelopment work includes: The Village on Park, public housing redevelopment at Truax Park and the Allied Drive Neighborhood Redevelopment. The CDA also operates close to 200 affordable apartments with long term rent restrictions but no federally funded operating subsidy.

During 2013, the CDA continued the redevelopment of The Village on Park including the sale of land to Access Community Health, execution of a new lease with Lanes Bakery and renewal/extension/expansion of leases with Yue Wah Asian Grocery, Lanes Bakery, Madison College and Uncle Joes. Site work and demolition on the south end of the property created additional parking and improved the existing structure. During 2013, the CDA also sold all of the remaining condominiums at the Lake Point Condominiums and received affordable housing tax credits for Phase II of its Truax Park Redevelopment.

During 2014, the CDA will start construction of 48 apartments at Truax Park and complete plans for Phase III of the Truax Park Redevelopment. It will begin marketing and building affordable single family homes on Allied Drive and it will continue its management and leasing of The Village on Park. Finally, the CDA will plan for further redevelopment of its aging public housing portfolio.

Service Summary			
	2012 Actual	2013 Adopted	2014 Executive
Total Expenditures	\$ 2,714,564	\$ 3,636,436	\$ 3,434,455
Less Inter-Agency Billings	2,714,564	3,636,436	3,434,455
Net Total	\$ 0	\$ 0	\$ 0

**CDA Redevelopment
Summary by Major Object of Expenditure**

	2012 Actual	2013 Adopted	2013 Projected	2014 Request	2014 Executive	2014 Adopted
Permanent Salaries	\$ 113,862	\$ 164,099	\$ 164,099	\$ 166,536	\$ 166,536	\$ 0
Hourly Employee Pay	0	0	0	0	0	0
Overtime Pay	0	0	0	0	0	0
Fringe Benefits	39,298	59,404	59,404	60,286	60,286	0
Purchased Services	852,447	934,400	1,057,645	851,300	851,300	0
Supplies	19	1,500	1,258	1,500	1,500	0
Inter-Departmental Charges	91,710	163,700	163,700	80,000	80,000	0
Debt/Other Financing Uses	889,299	2,313,333	2,838,103	2,274,833	2,274,833	0
Capital Assets	727,929	0	0	0	0	0
Total Expenditures	\$ 2,714,564	\$ 3,636,436	\$ 4,284,209	\$ 3,434,455	\$ 3,434,455	\$ 0
Inter-Agency Billings	2,714,564	3,636,436	4,284,209	3,434,455	3,434,455	0
Net Budget	\$ 0	\$ 0	\$ (0)	\$ 0	\$ 0	\$ 0

Community Development Division

Agency Number: 27
 Budget Function: Planning and Development

The mission of the Division is to plan, develop, implement and evaluate the delivery of community resources and services for the City of Madison around community development. Some of the strategies to accomplish this include: promoting healthy neighborhoods, providing affordable housing, expanding economic opportunities, supporting thriving neighborhoods, improving the quality of child care for all children, providing services that enhance the health and quality of life in Madison's neighborhoods for youth and families, and promoting successful aging by supporting our older adults. Many of these services are purchased by the Division from non-profit agencies. The Division closely aligns itself with the larger goals of the City of Madison and works cooperatively with other governmental units and community organizations. The Division's strategies and resources are focused on, but not limited to, persons of low- and moderate-income. The Division is comprised of the Office of Community Services (OCS), the Community Development Block Grant (CDBG) Office and the Senior Center.

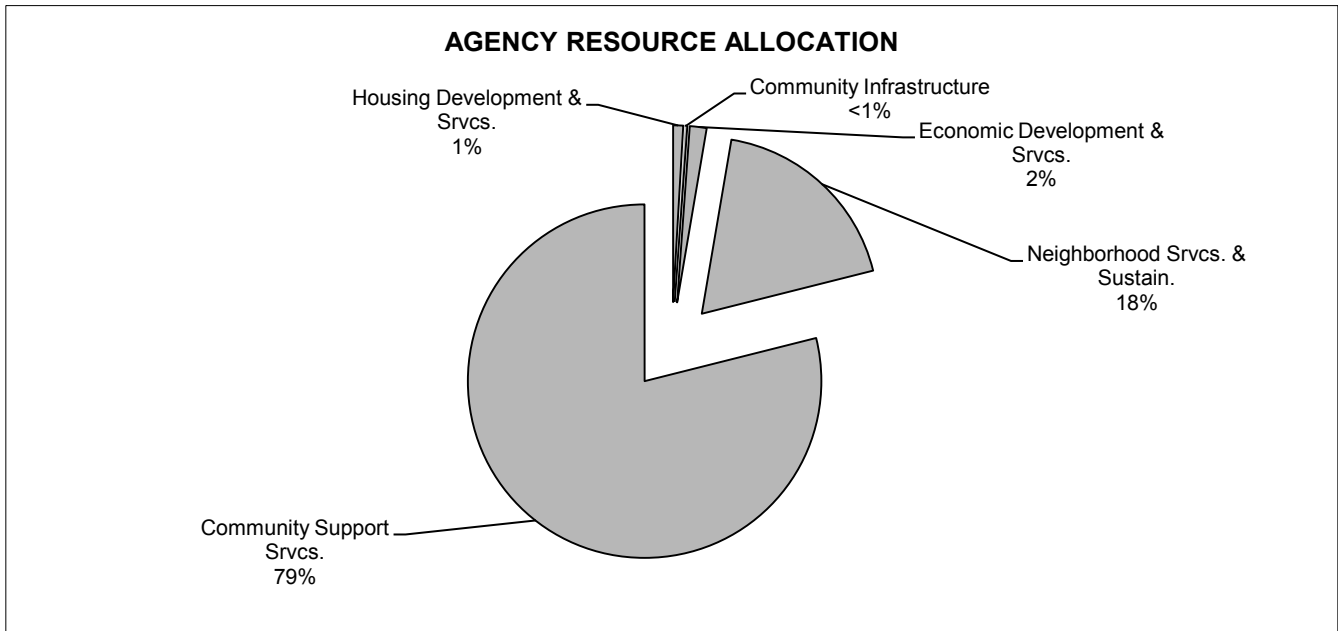
<u>Major Service</u>	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Housing Development & Svcs.	\$ 54,390	\$ 34,618	\$ 46,427	\$ 34,581	\$ 60,657	\$ 0
Community Infrastructure	9,150	7,833	10,099	9,001	15,971	0
Economic Development & Svcs.	245,401	96,682	107,770	101,032	103,414	0
Neighborhood Svcs. & Sustain.	685,729	705,370	816,281	528,368	1,236,127	0
Community Support Svcs.	<u>5,692,229</u>	<u>4,291,374</u>	<u>4,520,850</u>	<u>4,390,895</u>	<u>5,304,003</u>	<u>0</u>
Agency Total	<u>\$ 6,686,899</u>	<u>\$ 5,135,877</u>	<u>\$ 5,501,427</u>	<u>\$ 5,063,877</u>	<u>\$ 6,720,172</u>	<u>\$ 0</u>

Executive Budget Highlights

The Budget includes:

1. Funding of \$150,000 for studies, evaluations, and other measures for the strategic improvement of the City's Community Services funding allocation processes and equity impacts. This is one-time funding from the application of fund balance and will not be included in the 2015 CDD base budget.
2. Funding of \$192,000 for an Emerging Opportunities Program to support funding for critical community support needs. Funding and allocations will be considered as part of a process separate from the City's larger, biannual process for the allocation of funding to non-profit service providers.
3. Funding of \$120,000 to support the YWCA Transit for Jobs program, for which State and Federal funding is diminishing. This is one-time funding from the application of fund balance and will not be included in the 2015 CDD base budget.
4. No reductions in the levy supported funding for Community Agency contract funding. 2014 is the second year of the City's two-year funding allocation cycle, and the budget maintains continued support for this process.
5. A technical adjustment to eliminate the Inter-Departmental payment from CDBG to CDD of \$1,194,295. This funding represents the total CDBG wage and benefit expenses that have, for the past few years, been accounted for as part of CDD, a product of the previously merged agencies, which have since been re-segregated. This change will simplify the accounting processes, with no impact on the levy.
6. Funding of \$41,000 to increase the position of Community Services Specialist 1 (Youth Outreach Worker) from a 0.6 FTE to a 1.0 FTE position. This position is responsible for much of the coordination work related to the City's Out of School Time (OST) initiative, and works closely with other partners at the Madison Metropolitan School District (MMSD), Dane County, neighborhood centers, and others. The additional funding is from a contribution from MMSD.

Community Development Division



Budget Service Descriptions:

Housing Development & Svcs.

This service area focuses on providing affordable quality housing for low- to moderate-income residents. The Community Development Division staff will contract with non-profit partners to address the following objectives in 2014:

- Improve the quality of existing owner-occupied housing stock throughout Madison.
- Increase homeownership opportunities for lower income households throughout Madison.
- Expand the diversity and supply of rental housing throughout Madison.
- Provide a Housing Development Reserve Fund for non-profit developers to access throughout the year to develop affordable housing.

Service Summary			
	2012 Actual	2013 Adopted	2014 Executive
Total Expenditures	\$ 80,092	\$ 55,240	\$ 60,657
Less Inter-Agency Billings	<u>25,702</u>	<u>20,622</u>	<u>0</u>
Net Total	<u>\$ 54,390</u>	<u>\$ 34,618</u>	<u>\$ 60,657</u>

Community Infrastructure

This service area focuses on creating or improving neighborhood focal points and provides energy efficiency opportunities for residential properties and commercial and public facilities. Funding objectives include the following:

- Provide safety and accessibility improvements to community and neighborhood facilities.
- Provide energy efficiency upgrades to residential properties and public and commercial facilities throughout the City.
- Provide an Acquisition/Rehabilitation Reserve Fund for non-profit agencies to access throughout the year to acquire and/or rehabilitate property.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 16,020	\$ 13,345	\$ 15,971
Less Inter-Agency Billings	6,870	5,512	0
Net Total	\$ 9,150	\$ 7,833	\$ 15,971

Economic Development & Svcs.

This service area focuses on expanding economic opportunities for low-to-moderate-income individuals. The Community Development Division staff will contract with non-profit partners to address the following objectives in 2014:

- Assist businesses and non-profits in their creation of new employment opportunities for low-to-moderate-income individuals.
- Assist with the economic development of micro-enterprises and their creation of job opportunities for low-to-moderate-income individuals.
- Provide an Economic Development Reserve Fund for non-profit agencies to access throughout the year to create jobs.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 247,749	\$ 98,566	\$ 103,414
Less Inter-Agency Billings	2,348	1,884	0
Net Total	\$ 245,401	\$ 96,682	\$ 103,414

Neighborhood Svcs. & Sustain.

This service area focuses on revitalizing, stabilizing and supporting healthy neighborhoods through the City of Madison.

Funding objectives include the following:

- Create, enhance or sustain the operation of neighborhood centers and community gardens that bring people of diverse backgrounds together, serve as neighborhood focal points, or provide residents with skills and opportunities that will lead to stronger neighborhoods.
- Assist City of Madison residents in becoming engaged in decisions affecting their neighborhood, including increasing leadership capacity, problem identification and problem solving, and advocacy.
- Assist residents of designated neighborhoods in identifying opportunities and promoting sustainable revitalization efforts.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 1,235,548	\$ 1,146,514	\$ 1,236,127
Less Inter-Agency Billings	549,819	441,144	0
Net Total	<u>\$ 685,729</u>	<u>\$ 705,370</u>	<u>\$ 1,236,127</u>

Community Support Svcs.

This service area provides funding and support in the following program areas:

- Child care services and support, including City of Madison Accreditation services and child care tuition assistance and grants. MMSD (4K and itinerant services requirements) and Wisconsin's YoungStar Quality Rating System are tied directly to City of Madison Accreditation.
- Expansion of individual choice and access to housing resources, and employment and job skills training for low- and moderate-income individuals.
- Stabilization or improvement of the housing situations of homeless or near-homeless individuals and others with special needs, and development of supportive activities.
- Planning, development, coordination and implementation of senior adult programs, activities and services at the Madison Senior Center, a City facility. Program and activity expenses (about \$50,000 annually) are raised by the Center's Board of Directors.
- Senior services, purchased through community-based non-profits.
- Family support and services for children and youth.
- Safety and support services, which include domestic violence, sexual assault, and crisis intervention services.

Many of these direct services are delivered through purchase of service contracts with local non-profit agencies. In addition, contract administration, technical assistance, grant writing and collaborative planning and consultation are provided. Division staff participates in a variety of City and community networks and committees that identify strategies to respond to emerging issues in our community.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 6,412,478	\$ 4,801,726	\$ 5,410,003
Less Inter-Agency Billings	720,249	510,352	106,000
Net Total	<u>\$ 5,692,229</u>	<u>\$ 4,291,374</u>	<u>\$ 5,304,003</u>

**Community Development Division
Summary by Major Object of Expenditure**

	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Permanent Salaries	\$ 2,127,723	\$ 1,283,560	\$ 1,472,572	\$ 1,309,883	\$ 1,339,986	\$ 0
Hourly Employee Pay	78,820	43,054	57,805	48,054	48,054	0
Overtime Pay	(2,108)	0	946	3,000	3,000	0
Fringe Benefits	669,632	469,557	472,145	480,086	490,983	0
Purchased Services	4,301,650	4,249,315	4,174,177	4,216,728	4,678,728	0
Supplies	33,995	18,301	23,948	24,800	24,800	0
Inter-Departmental Charges	102,963	51,604	52,204	240,621	240,621	0
Debt/Other Financing Uses	679,212	0	795,780	0	0	0
Capital Assets	0	0	0	0	0	0
Total Expenditures	<u>\$ 7,991,887</u>	<u>\$ 6,115,391</u>	<u>\$ 7,049,577</u>	<u>\$ 6,323,172</u>	<u>\$ 6,826,172</u>	<u>\$ 0</u>
Inter-Agency Billings	<u>1,304,988</u>	<u>979,514</u>	<u>1,548,150</u>	<u>1,259,295</u>	<u>106,000</u>	<u>0</u>
Net Budget	<u>\$ 6,686,899</u>	<u>\$ 5,135,877</u>	<u>\$ 5,501,427</u>	<u>\$ 5,063,877</u>	<u>\$ 6,720,172</u>	<u>\$ 0</u>

Community Development Block Grant

Agency Number: **26**
 Budget Function: **Planning and Development**

The mission of the CDBG Office is to promote healthy neighborhoods and a viable urban community, through support of effective community-oriented programs which provide affordable housing, expand economic opportunities, enhance suitable living environments, and support thriving neighborhoods, particularly for persons of low and moderate income. The Office strives to accomplish this mission through active and diverse citizen involvement in its assessment, policy formulation, program operation and evaluation processes, and through teamwork with other City staff and community organizations. The Office is part of the Community Development Division, with services integrated and aligned with the whole of the mission of the Division.

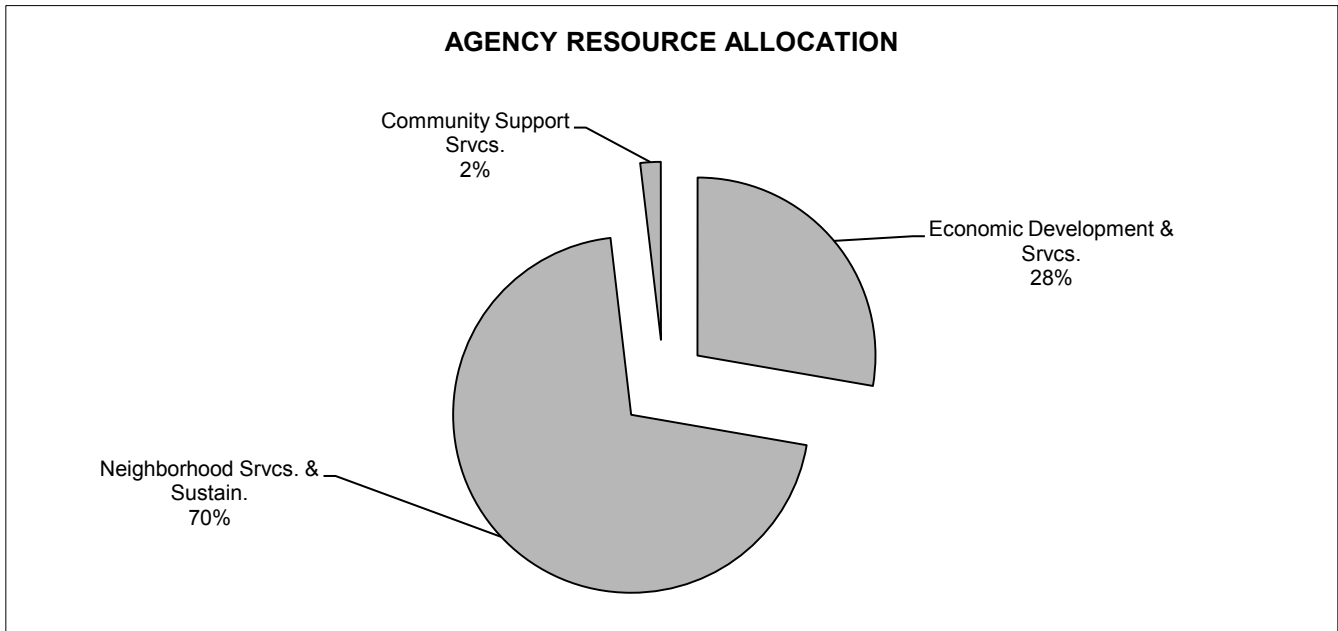
<u>Major Service</u>	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Housing Development & Svcs.	\$ 0	\$ 10,765	\$ 0	\$ 0	\$ (26,076)	\$ 0
Community Infrastructure	0	7,337	0	0	(6,970)	0
Economic Development & Svcs.	294,098	1,120,803	433,188	452,486	450,104	0
Neighborhood Svcs. & Sustain.	478,595	1,158,144	1,648,351	1,721,781	1,143,142	0
Community Support Svcs.	146,702	399,458	499,968	522,240	30,132	0
Agency Total	<u>\$ 919,395</u>	<u>\$ 2,696,507</u>	<u>\$ 2,581,507</u>	<u>\$ 2,696,507</u>	<u>\$ 1,590,332</u>	<u>\$ 0</u>

Executive Budget Highlights

The Budget includes:

1. Funding of \$125,000 for an Apprenticeship program primarily aimed at helping prepare low-income and disadvantaged persons for employment in the trades. The program, modeled after Milwaukee's Big Step program, will offer pre-employment education and training in collaboration with community partners to help those in need of employment qualify for family-supporting jobs in the industrial and construction sectors. No levy funding is used to support the program, as the funding is supported by an appropriation from the General Land Acquisition Fund (\$66,250), the Parking Utility (\$7,500), the Sewer and Stormwater Utilities (\$15,000 each), and the Water Utility (\$21,250).
2. Additional funding of \$16,620 for leasing costs for the Meadowood Neighborhood Center.
3. Funding of \$51,500 for basic operating expenses and some program costs for the Theresa Terrace Neighborhood Center.
4. Funding of \$20,000 to enable Neighborhood House to employ additional staff to operate the facility during evening and weekend hours.
5. A technical adjustment to eliminate the Inter-Departmental payment from CDBG to CDD of \$1,194,295. This funding represents the total CDBG wage and benefit expenses that have, for the past few years, been accounted for as part of CDD, a product of the previously merged agencies, which have since been split. This change will simplify some of the accounting processes, and there is no impact on the levy.
6. A reduction of 2.0 FTE Limited Term Grants Administrators (currently vacant) for the Federally-funded Green Energy program. It is anticipated that the remaining Green Energy funds will be administered in concert with other City rehabilitation programs, for which current staff resources are already in place.
7. A reduction of over \$800,000 in anticipated Federal Housing and Urban Development (HUD) grant funds. Congress is currently considering HUD grant allocations for 2014, so the award amounts are unknown, but, based on the legislation under consideration, CDBG staff estimate potential grant reduction ranging from \$228,000 to \$1,250,000. Of this amount, an estimated \$33,000 to \$211,000 is applied to administrative resources, including staff. This budget preserves current administrative resources and funding for Community Resources programs, including Neighborhood Centers and Community Gardens, and applies reductions primarily to loans for property acquisition associated with housing-related projects that may be forthcoming. However, some programming reductions may be necessary in 2014 depending on the Federal grants ultimately awarded the City.

Community Development Block Grant



Budget Service Descriptions:

Housing Development & Svcs.

This service area focuses on providing affordable quality housing for low- to moderate-income residents. The Community Development Division staff will contract with non-profit partners to address the following objectives in 2014:

- Improve the quality of existing owner-occupied housing stock throughout Madison.
- Increase homeownership opportunities for lower income households throughout Madison.
- Expand the diversity and supply of rental housing throughout Madison.
- Provide a Housing Development Reserve Fund for non-profit developers to access throughout the year to develop affordable housing.

Service Summary			
	2012 Actual	2013 Adopted	2014 Executive
Total Expenditures	\$ 2,299,629	\$ 3,524,433	\$ 2,809,437
Less Inter-Agency Billings	<u>2,299,629</u>	<u>3,513,668</u>	<u>2,835,513</u>
Net Total	\$ <u>0</u>	\$ <u>10,765</u>	\$ <u>(26,076)</u>

Community Infrastructure

This service area focuses on creating or improving neighborhood focal points and provides energy efficiency opportunities for residential properties and commercial and public facilities. Funding objectives include the following:

- Provide safety and accessibility improvements to community and neighborhood facilities.
- Provide energy efficiency upgrades to residential properties and public and commercial facilities throughout the City.
- Provide an Acquisition/Rehabilitation Reserve Fund for non-profit agencies to access throughout the year to acquire and/or rehabilitate property.

Service Summary			
	2012 Actual	2013 Adopted	2014 Executive
Total Expenditures	\$ 968,903	\$ 1,990,090	\$ 1,145,894
Less Inter-Agency Billings	<u>968,903</u>	<u>1,982,753</u>	<u>1,152,864</u>
Net Total	<u>\$ 0</u>	<u>\$ 7,337</u>	<u>\$ (6,970)</u>

Economic Development & Svcs.

This service area focuses on expanding economic opportunities for low-to-moderate-income individuals. The Community Development Division staff will contract with non-profit partners to address the following objectives in 2014:

- Assist businesses and non-profits in their creation of new employment opportunities for low-to-moderate-income individuals.
- Assist with the economic development of micro-enterprises and their creation of job opportunities for low-to-moderate-income individuals.
- Provide an Economic Development Reserve Fund for non-profit agencies to access throughout the year to create jobs.

Service Summary			
	2012 Actual	2013 Adopted	2014 Executive
Total Expenditures	\$ 2,392,125	\$ 2,929,201	\$ 2,164,799
Less Inter-Agency Billings	<u>2,098,027</u>	<u>1,808,398</u>	<u>1,714,695</u>
Net Total	<u>\$ 294,098</u>	<u>\$ 1,120,803</u>	<u>\$ 450,104</u>

Neighborhood Svcs. & Sustain.

This service area focuses on revitalizing, stabilizing and supporting healthy neighborhoods through the City of Madison.

Funding objectives include the following:

- Create, enhance or sustain the operation of neighborhood centers and community gardens that bring people of diverse backgrounds together, serve as neighborhood focal points, or provide residents with skills and opportunities that will lead to stronger neighborhoods.
- Assist City of Madison residents in becoming engaged in decisions affecting their neighborhood, including increasing leadership capacity, problem identification and problem solving, and advocacy.
- Assist residents of designated neighborhoods in identifying opportunities and promoting sustainable revitalization efforts.

Service Summary			
	2012 Actual	2013 Adopted	2014 Executive
Total Expenditures	\$ 1,504,463	\$ 2,313,672	\$ 2,706,197
Less Inter-Agency Billings	<u>1,025,868</u>	<u>1,155,528</u>	<u>1,563,055</u>
Net Total	<u>\$ 478,595</u>	<u>\$ 1,158,144</u>	<u>\$ 1,143,142</u>

Community Support Svcs.

This service area provides funding and support in the following program areas:

- Expansion of individual choice and access to housing resources, and employment and job skills training for low- and moderate-income individuals.
- Stabilization or improvement of the housing situations of homeless or near-homeless individuals and others with special needs, and development of supportive activities.

Many of these direct services are delivered through purchase of service contracts with local non-profit agencies. In addition, contract administration, technical assistance, grant writing and collaborative planning and consultation are provided. Division staff participates in a variety of City and community networks and committees that identify strategies to respond to emerging issues in our community.

Service Summary			
	2012 Actual	2013 Adopted	2014 Executive
Total Expenditures	\$ 1,071,851	\$ 1,614,882	\$ 745,469
Less Inter-Agency Billings	<u>925,149</u>	<u>1,215,424</u>	<u>715,337</u>
Net Total	<u>\$ 146,702</u>	<u>\$ 399,458</u>	<u>\$ 30,132</u>

**Community Development Block Grant
Summary by Major Object of Expenditure**

	2012 Actual	2013 Adopted	2013 Projected	2014 Request	2014 Executive	2014 Adopted
Permanent Salaries	\$ 8,173	\$ 1,015,285	\$ 36,269	\$ 872,305	\$ 872,305	\$ 0
Hourly Employee Pay	491	613	0	2,500	2,500	0
Overtime Pay	0	2,249	0	3,000	3,000	0
Fringe Benefits	651	367,924	2,909	316,490	316,490	0
Purchased Services	4,019,529	6,716,175	4,690,520	6,056,832	6,269,952	0
Supplies	9,577	29,134	17,931	21,500	21,500	0
Inter-Departmental Charges	1,940,187	1,091,288	1,786,208	1,340,050	145,755	0
Debt/Other Financing Uses	2,258,363	3,149,610	1,726,185	1,940,294	1,940,294	0
Capital Assets	0	0	0	0	0	0
Total Expenditures	\$ 8,236,971	\$ 12,372,278	\$ 8,260,022	\$ 10,552,971	\$ 9,571,796	\$ 0
Inter-Agency Billings	7,317,576	9,675,771	5,678,515	7,856,464	7,981,464	0
Net Budget	\$ 919,395	\$ 2,696,507	\$ 2,581,507	\$ 2,696,507	\$ 1,590,332	\$ 0

Library

Agency Number: **18**
Budget Function: **Information & Education**

Vision: Madison Public Library is a leader in building and sustaining a literate citizenry, transforming lives through knowledge and information and enhancing Madison's high quality of life.

Mission: Madison Public Library promotes lifelong learning by creating welcoming spaces that offer collections and services to inform, inspire, enrich and entertain.

Strategic Initiatives: Promote lifelong learning; provide resources that inspire, enrich and entertain; promote reading; create welcoming library spaces; build community; and pursue continuous organizational development and renewal.

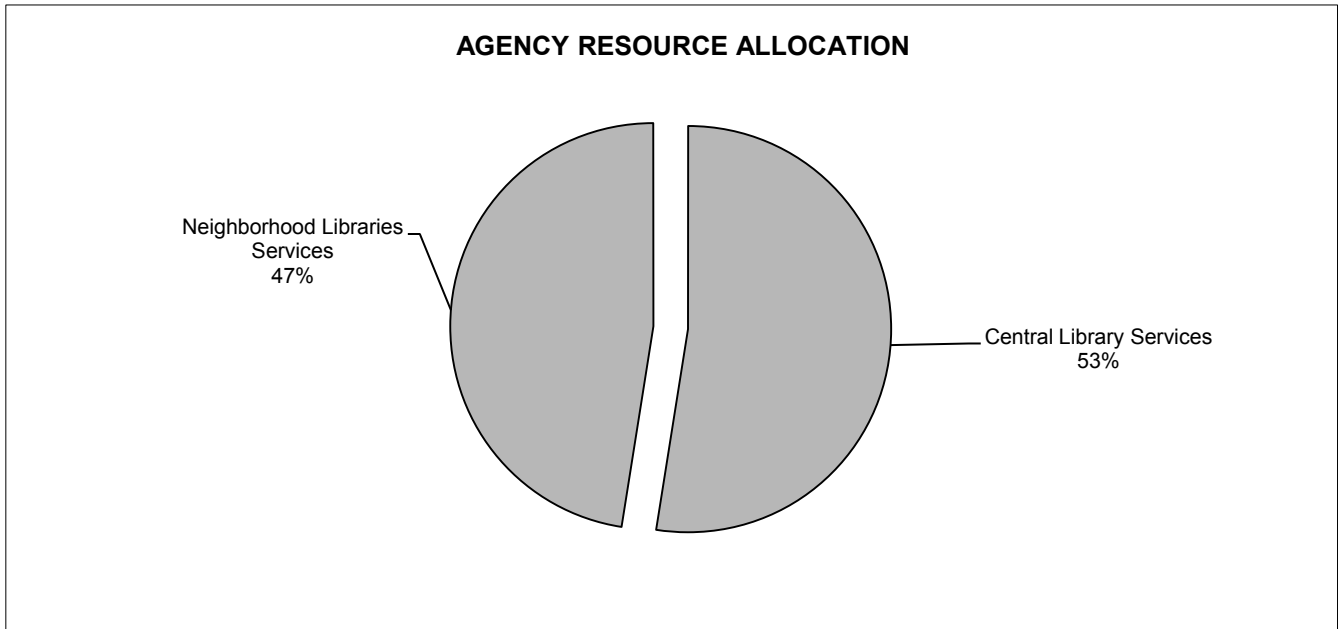
<u>Major Service</u>	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Central Library Services	\$ 5,107,945	\$ 7,240,657	\$ 7,166,820	\$ 7,386,464	\$ 7,558,065	\$ 0
Neighborhood Libraries Services	<u>7,028,339</u>	<u>6,598,854</u>	<u>6,672,691</u>	<u>6,706,047</u>	<u>6,833,317</u>	<u>0</u>
Agency Total	<u>\$ 12,136,283</u>	<u>\$ 13,839,511</u>	<u>\$ 13,839,511</u>	<u>\$ 14,092,511</u>	<u>\$ 14,391,382</u>	<u>\$ 0</u>

Executive Budget Highlights

The Budget includes:

1. Funding for utilities at the new Central Library, as well as additional hourly staff to provide security monitoring and internet assistance (\$208,296).
2. Funding for Sunday hours at Central, Pinney and Sequoya (\$98,599).
3. Funding for an Out of School Time initiative to include: one new Teen Librarian; hourly staff; and restoration of funding for a vacant Youth Services Supervisor position to coordinate programs and collaborate with MMSD and other agencies (\$160,000).

Library



Budget Service Descriptions:

Central Library Services

Central Library Services provides library services for customers using the Central Library, including access to print and electronic collections; direct Internet access, as well as wireless access; answers to reference and information questions; educational programs for children and adults; circulation transactions; and access to community spaces for meetings and events. In addition, staff at Central is also responsible for the Library's website content and design, the Library's intranet, oversight of all library collections and the Library's catalog of holdings for Madison and the South Central Library System (SCLS) LINKcat consortium. The Central Library serves as the Resource Library for the seven-county South Central Library System, which includes 52 libraries in south central Wisconsin.

Central Library Services as well as Neighborhood Libraries rely on the necessary support provided by Administrative Services (coordination and oversight of policies and procedures, personnel and payroll activities and finances--budget creation and monitoring), Technical Services (responsible for the database for the SCLS LINKcat consortium, and cataloging and processing of materials for MPL), and Maintenance Services (responsible for the maintenance, cleaning and repair of library facilities and equipment).

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 5,985,642	\$ 8,046,135	\$ 8,534,676
Less Inter-Agency Billings	877,697	805,478	976,611
Net Total	<u>\$ 5,107,945</u>	<u>\$ 7,240,657</u>	<u>\$ 7,558,065</u>

Neighborhood Libraries Services

Neighborhood Libraries Services include eight Madison Public Branch libraries located throughout the City which offer convenient local access to library services and print and electronic collections; direct access to the Internet, including wireless access; answers to reference and informational questions; educational programs for children and adults; circulation transactions; and space for community/neighborhood gatherings, meetings and events.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 7,768,516	\$ 7,278,128	\$ 7,639,908
Less Inter-Agency Billings	740,178	679,274	806,591
Net Total	<u>\$ 7,028,339</u>	<u>\$ 6,598,854</u>	<u>\$ 6,833,317</u>

Library Summary by Major Object of Expenditure

	2012	2013	2013	2014	2014	2014
	Actual	Adopted	Projected	Request	Executive	Adopted
Permanent Salaries	\$ 5,799,192	\$ 6,197,933	\$ 6,197,933	\$ 6,260,067	\$ 6,409,221	\$ 0
Hourly Employee Pay	1,103,378	1,247,053	1,261,342	1,306,504	1,374,847	0
Overtime Pay	23,108	15,330	15,330	23,717	40,000	0
Fringe Benefits	2,117,674	2,388,007	2,389,636	2,418,477	2,482,591	0
Purchased Services	1,903,275	1,729,815	1,716,897	1,975,585	1,975,585	0
Supplies	461,546	291,170	298,170	297,570	297,570	0
Inter-Departmental Charges	70,266	64,356	64,356	62,918	62,918	0
Debt/Other Financing Uses	1,451,038	2,590,599	2,590,599	2,654,678	2,655,815	0
Capital Assets	824,679	800,000	842,369	876,036	876,036	0
Total Expenditures	<u>\$ 13,754,158</u>	<u>\$ 15,324,263</u>	<u>\$ 15,376,632</u>	<u>\$ 15,875,552</u>	<u>\$ 16,174,584</u>	<u>\$ 0</u>
Inter-Agency Billings	1,617,874	1,484,752	1,537,121	1,783,041	1,783,202	0
Net Budget	<u>\$ 12,136,283</u>	<u>\$ 13,839,511</u>	<u>\$ 13,839,511</u>	<u>\$ 14,092,511</u>	<u>\$ 14,391,382</u>	<u>\$ 0</u>