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## **CITY OF MADISON VISION AND MISSION STATEMENTS**

### *Vision Statement:*

The City of Madison will be a safe and healthy place for all to live, learn, work and play.

### *Mission Statement:*

The City of Madison, through the efforts of dedicated employees and elected officials, will deliver the highest quality services and provide a fair and orderly system of governance for our citizens and visitors.

## **FINANCIAL AND BUDGET MANAGEMENT POLICIES**

To avoid the creation of future structural budget deficits, the City of Madison will not use one-time revenue sources to fund ongoing operating expenses.

Consistent with recommended financial and budget management practices, the City of Madison has a goal of maintaining an unassigned general fund balance on December 31st equal to 15% of subsequent year budgeted general fund appropriations. In order to achieve and maintain that goal, the City will allocate excess balances in ways that avoid structural deficits (e.g., through one-time appropriations), and will take actions to increase the balance if it is below the 15% goal (e.g., through prudent spending reductions or revenue increases). The City will also seek to avoid appropriations outside of its regular budget process other than to respond to emergency situations (as expressed by the Mayor and Council through resolution) or to address year-end reconciliation and expenditure restraint requirements.



**CITY OF MADISON**

**2015**

**EXECUTIVE  
OPERATING BUDGET**

**SUMMARIES**

2015  
EXECUTIVE  
OPERATING BUDGET

**CITY TAX RATE COMPUTATION**

	<b>2014 Adopted</b>	<b>2014 Adopted+</b>	<b>2015 Executive</b>	<b>2015 Adopted</b>
<b>ASSESSED VALUE</b>				
Real Property:				
Residential	\$ 13,220,114,000	\$ 13,219,855,000	\$ 13,632,121,700	\$ 0
Commercial	7,099,852,200	7,099,852,200	7,305,728,900	0
Agricultural	20,277,200	20,185,900	22,885,300	0
Manufacturing	274,934,100	268,622,100	247,715,257	0
Total Real Property	\$ 20,615,177,500	\$ 20,608,515,200	\$ 21,208,451,157	\$ 0
Personal Property:				
Locally Assessed	629,234,400	629,524,500	620,297,800	0
Manufacturing	85,967,600	83,995,800	91,366,700	0
Manufacturing Adjustments	0	0	0	0
Board of Review Adjustments	(7,000,000)	0	5,000,000	0
Total Assessable Property	\$ 21,323,379,500	\$ 21,322,035,500	\$ 21,925,115,657	\$ 0
Less TIF Increment Value	(461,114,800)	(461,114,800)	(551,556,400)	0
Net Taxable Property	\$ 20,862,264,700	\$ 20,860,920,700	\$ 21,373,559,257	\$ 0
<b>BUDGETED REVENUES AND EXPENDITURES</b>				
General Fund Expenditures	261,812,487	261,812,487	268,347,817	0
Net Library Fund Expenditures	14,513,083	14,513,083	15,118,534	0
Total Budgeted Expenditures	\$ 276,325,570	\$ 276,325,570	\$ 283,466,351	\$ 0
Less Anticipated General Fund Lapse	(550,000)	(550,000)	(550,000)	0
Net Expenditures	\$ 275,775,570	\$ 275,775,570	\$ 282,916,351	\$ 0
Total Revenues	73,338,271	73,338,271	78,710,993	0
Fund Balance Applied*	3,995,574	3,995,574	1,366,506	0
Total Revenues and Fund Balance	\$ 77,333,845	\$ 77,333,845	\$ 80,077,499	\$ 0
<b>PROPERTY TAX LEVY</b>	\$ 198,441,725	\$ 198,441,725	\$ 202,838,852	\$ 0
<b>MILL RATE</b>	<b>9.5120</b>	<b>9.5127</b>	<b>9.4902</b>	
General Fund Portion	8.8163	8.8169	8.7828	
Library Portion	0.6957	0.6958	0.7074	
Average Home Value	\$230,831	\$230,831	\$237,678	
Taxes on Average Home	\$2,195.66	\$2,195.83	\$2,255.61	

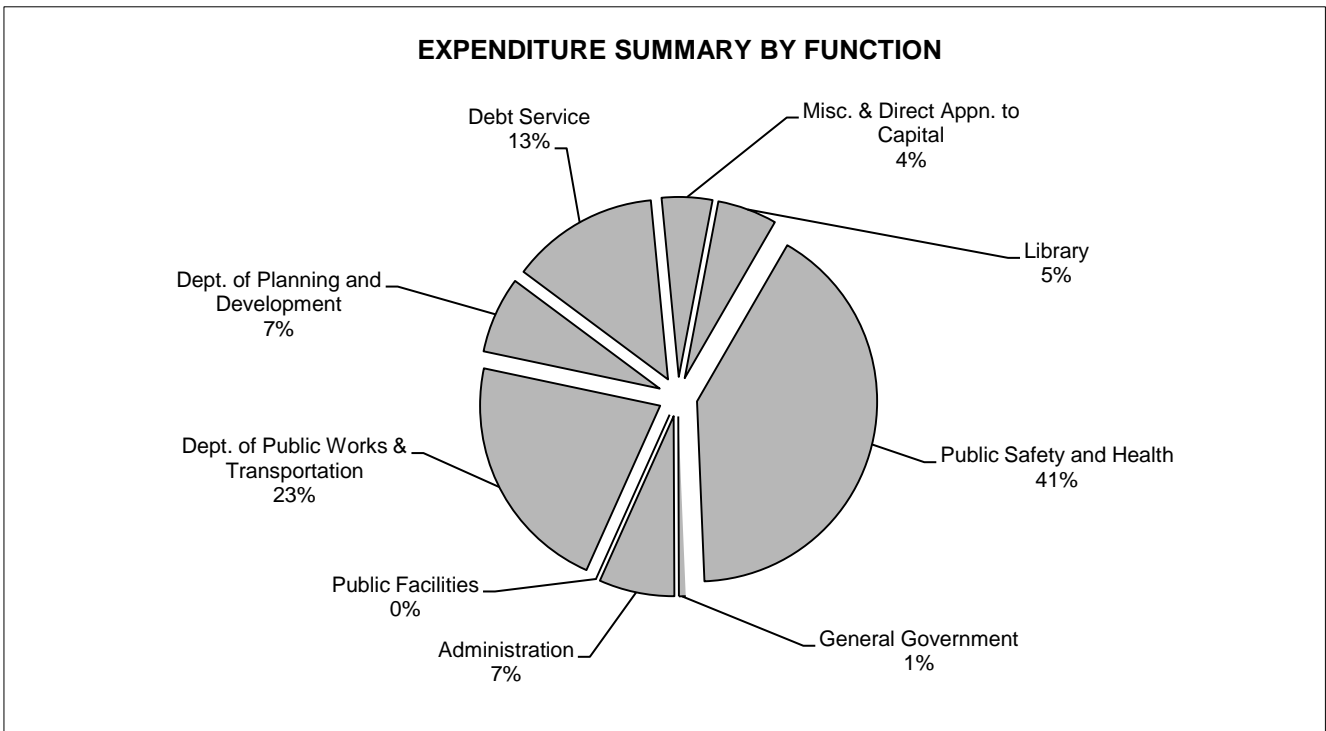
\* A portion of fund balance applied in 2014 (\$2,100,475) and 2015 (\$1,366,506) includes the application of reserves from premium stabilization funds for Salary Continuation Insurance, Group Life Insurance, and Police and Fire Disability. Expenditures for these items are included in the Miscellaneous Appropriations / Supplemental Compensation section of the budget.

+ The 2014 Adopted+ column reflects the final 2014 assessed values, which were released after adoption of the 2014 budget.

2015  
EXECUTIVE  
OPERATING BUDGET

**EXPENDITURE SUMMARY BY FUNCTION**

	<u>2013 Actual</u>	<u>2014 Adopted</u>	<u>2014 Projected</u>	<u>2015 Request</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
Public Safety and Health	\$ 112,490,463	\$ 115,028,086	\$ 115,628,086	\$ 116,295,091	\$ 116,237,144	\$ 0
General Government	1,645,978	1,709,914	1,709,914	1,714,464	1,720,076	0
Administration	18,002,661	19,411,310	19,239,403	18,946,213	19,169,281	0
Public Facilities	0	0	0	0	0	0
Dept. of Public Works & Transp.	58,589,280	61,310,845	62,468,257	61,785,622	61,262,121	0
Dept. of Planning and Developmt.	18,289,343	18,807,629	18,788,407	18,689,873	19,475,437	0
Debt Service	34,247,730	37,027,411	37,027,411	37,669,343	37,669,343	0
Misc. & Direct Appn. to Capital	9,285,385	8,517,292	6,902,292	8,499,354	12,814,415	0
<b>TOTAL GENERAL FUND</b>	<b>\$ 252,550,841</b>	<b>\$ 261,812,487</b>	<b>\$ 261,763,770</b>	<b>\$ 263,599,960</b>	<b>\$ 268,347,817</b>	<b>\$ 0</b>
Library	13,839,511	14,513,083	14,513,083	14,895,568	15,118,534	0
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 266,390,352</b>	<b>\$ 276,325,570</b>	<b>\$ 276,276,853</b>	<b>\$ 278,495,527</b>	<b>\$ 283,466,351</b>	<b>\$ 0</b>
Anticipated General Fund Lapse	0	(550,000)	(550,000)	(550,000)	(550,000)	0
<b>TOTAL EXPENDITURES</b>	<b>\$ 266,390,352</b>	<b>\$ 275,775,570</b>	<b>\$ 275,726,853</b>	<b>\$ 277,945,527</b>	<b>\$ 282,916,351</b>	<b>\$ 0</b>



2015  
EXECUTIVE  
OPERATING BUDGET

**AGENCY BUDGETS BY FUNCTION**

	<u>2013 Actual</u>	<u>2014 Adopted</u>	<u>2014 Projected</u>	<u>2015 Request</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
<b>PUBLIC SAFETY AND HEALTH</b>						
Fire	\$ 44,280,307	\$ 45,768,814	\$ 45,768,814	\$ 46,814,814	\$ 46,792,264	\$ 0
Police	63,609,855	64,335,609	64,935,609	64,656,149	64,656,175	0
Public Health Madison & Dane Co.	<u>4,600,301</u>	<u>4,923,663</u>	<u>4,923,663</u>	<u>4,824,128</u>	<u>4,788,705</u>	<u>0</u>
TOTAL	<u>\$ 112,490,463</u>	<u>\$ 115,028,086</u>	<u>\$ 115,628,086</u>	<u>\$ 116,295,091</u>	<u>\$ 116,237,144</u>	<u>\$ 0</u>
<b>GENERAL GOVERNMENT</b>						
Common Council	\$ 390,276	\$ 418,282	\$ 418,282	\$ 423,563	\$ 424,283	\$ 0
Mayor	1,193,597	1,291,632	1,291,632	1,290,901	1,295,793	0
Municipal Court	<u>62,105</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	<u>\$ 1,645,978</u>	<u>\$ 1,709,914</u>	<u>\$ 1,709,914</u>	<u>\$ 1,714,464</u>	<u>\$ 1,720,076</u>	<u>\$ 0</u>
<b>ADMINISTRATION</b>						
Civil Rights	\$ 1,146,168	\$ 1,359,882	\$ 1,359,882	\$ 1,360,144	\$ 1,364,638	\$ 0
Attorney	2,587,531	2,691,140	2,691,140	2,691,140	2,642,891	0
Assessor	2,235,536	2,345,505	2,341,437	2,345,464	2,357,150	0
Clerk	1,153,978	1,771,542	1,581,889	1,306,241	1,303,613	0
Treasurer	538,296	536,914	542,414	516,914	572,181	0
Finance	3,009,703	3,175,984	3,192,298	3,175,967	3,283,950	0
Information Technology	5,593,100	5,818,569	5,818,569	5,838,569	5,863,408	0
Human Resources	<u>1,738,348</u>	<u>1,711,774</u>	<u>1,711,774</u>	<u>1,711,774</u>	<u>1,781,450</u>	<u>0</u>
TOTAL	<u>\$ 18,002,661</u>	<u>\$ 19,411,310</u>	<u>\$ 19,239,403</u>	<u>\$ 18,946,213</u>	<u>\$ 19,169,281</u>	<u>\$ 0</u>



Agency Budgets by Function: Continued

	<u>2013 Actual</u>	<u>2014 Adopted</u>	<u>2014 Projected</u>	<u>2015 Request</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
<b>PUBLIC FACILITIES</b>						
Monona Terrace Convention Center	0	0	0	0	0	0
TOTAL	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

**DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION**

Engineering	\$ 3,655,390	\$ 3,659,671	\$ 3,659,671	\$ 3,659,671	\$ 3,733,324	\$ 0
Sewer Utility	0	0	0	0	0	0
Stormwater Utility	0	0	0	0	0	0
Landfill	0	0	0	0	0	0
Parks	14,690,132	14,856,560	15,221,560	14,867,560	15,021,008	0
Golf Enterprise	0	0	0	0	0	0
Streets	23,540,763	24,935,147	25,727,585	25,281,096	25,253,097	0
Water Utility	0	0	0	0	0	0
Metro Transit	11,281,203	12,485,426	12,485,400	11,900,400	11,712,908	0
Traffic Engineering	5,421,792	5,374,041	5,374,041	5,359,040	5,529,934	0
Parking Utility	0	0	0	0	0	0
Fleet Service	0	0	0	717,854	11,850	0
TOTAL	<u>\$ 58,589,280</u>	<u>\$ 61,310,845</u>	<u>\$ 62,468,257</u>	<u>\$ 61,785,622</u>	<u>\$ 61,262,121</u>	<u>\$ 0</u>

**DEPARTMENT OF PLANNING AND DEVELOPMENT**

Office of the Director of Planning	\$ 553,037	\$ 609,313	\$ 609,313	\$ 609,313	\$ 661,889	\$ 0
Planning Division	4,064,918	4,132,910	4,132,910	4,113,410	4,352,467	0
Building Inspection Division	4,056,620	4,230,274	4,230,274	4,230,276	4,310,385	0
Economic Development Division	1,337,670	1,210,335	1,232,315	1,230,335	1,138,834	0
CDA Housing Operations	196,244	196,244	196,244	196,244	196,244	0
CDA Redevelopment	(0)	0	0	0	0	0
Community Development Division	6,328,861	6,711,120	6,685,191	5,473,797	5,545,466	0
Community Dev. Block Grant	1,751,993	1,717,432	1,702,159	2,836,498	3,270,152	0
TOTAL	<u>\$ 18,289,343</u>	<u>\$ 18,807,629</u>	<u>\$ 18,788,407</u>	<u>\$ 18,689,873</u>	<u>\$ 19,475,437</u>	<u>\$ 0</u>

<b>LIBRARY</b>	<u>\$ 13,839,511</u>	<u>\$ 14,513,083</u>	<u>\$ 14,513,083</u>	<u>\$ 14,895,568</u>	<u>\$ 15,118,534</u>	<u>\$ 0</u>
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2015  
EXECUTIVE  
OPERATING BUDGET

**GENERAL OBLIGATION DEBT SERVICE SUMMARY**

	2014 ADOPTED			2015 EXECUTIVE		
	Principal	Interest	Total	Principal	Interest	Total
<b>TYPE OF DEBT</b>						
Promissory Notes	\$ 47,135,000	\$ 9,925,318	\$ 57,060,318	\$ 45,250,000	\$ 10,167,552	\$ 55,417,552
General Obligation Bonds	765,000	446,600	1,211,600	760,000	431,300	1,191,300
Build America Bonds	5,395,000	1,887,511	7,282,511	9,570,000	1,732,405	11,302,405
Recovery Zone ED Bonds	805,000	153,171	958,171	805,000	140,090	945,090
Paying Agent Fees	0	10,000	10,000	0	10,000	10,000
Note Anticipation Notes	0	0	0	0	0	0
<b>TOTAL</b>	<b>\$ 54,100,000</b>	<b>\$ 12,422,601</b>	<b>\$ 66,522,601</b>	<b>\$ 56,385,000</b>	<b>\$ 12,481,347</b>	<b>\$ 68,866,347</b>
 <b>SOURCE OF FUNDS</b>						
Transit Utility	\$ 1,082,085	\$ 292,474	\$ 1,374,559	\$ 1,211,569	\$ 331,527	\$ 1,543,096
Golf Courses	7,195	4,200	11,394	7,838	4,106	11,944
TIF Districts	5,979,640	1,123,401	7,103,041	6,751,866	1,175,740	7,927,606
Impact Fee Funds	251,027	63,744	314,771	336,336	83,785	420,121
Madison Public Library	1,952,701	667,874	2,620,575	1,926,479	618,189	2,544,668
Room Tax	668,132	26,725	694,857	20,017	6,600	26,617
CDBG	5,745	3,353	9,098	6,258	3,279	9,537
Fleet Service	4,027,914	799,628	4,827,542	4,539,949	900,017	5,439,966
Stormwater Utility	4,652,116	1,019,971	5,672,087	4,769,648	1,019,043	5,788,691
Water Utility	68,158	39,783	107,941	74,249	38,897	113,146
Monona Terrace	25,129	14,667	39,796	27,374	14,341	41,715
CDA Housing Operations	27,386	15,985	43,371	29,833	15,629	45,462
CDA Redevelopment	1,001,301	166,441	1,167,741	1,001,301	154,977	1,156,278
Madison/Dane Co Health	106,882	23,510	130,392	115,324	22,407	137,731
Special Revenue Fund	0	0	0	50,000	0	50,000
Special Assessment Fund	0	0	0	200,174	65,997	266,171
Special Debt Reserves	235,836	9,631	245,468	26,391	660	27,051
ARRA Interest Credit	0	729,556	729,556	0	669,382	669,382
General Debt Reserves	3,323,460	729,540	4,053,000	3,861,196	766,626	4,627,822
Interest Earnings	0	350,000	350,000	0	350,000	350,000
<b>TOTAL NON-GENERAL FUND</b>	<b>\$ 23,414,705</b>	<b>\$ 6,080,484</b>	<b>\$ 29,495,189</b>	<b>\$ 24,955,803</b>	<b>\$ 6,241,202</b>	<b>\$ 31,197,004</b>
 General Fund Portion	 <b>\$ 30,685,295</b>	 <b>\$ 6,342,117</b>	 <b>\$ 37,027,411</b>	 <b>\$ 31,429,197</b>	 <b>\$ 6,240,146</b>	 <b>\$ 37,669,343</b>

2015  
EXECUTIVE  
OPERATING BUDGET

**STATEMENT OF INDEBTEDNESS AND DEBT SERVICE**

SUMMARY BY PURPOSE OF ISSUE

Purpose	Principal, 2015			Interest Payable 2015
	Outstanding January 1	Payable	Outstanding December 31	
<b>Promissory Notes</b>				
Streets	\$ 135,465,480	\$ 21,821,090	\$ 113,644,390	\$ 4,621,171
Parks Improvements	17,038,527	2,455,130	14,583,397	594,297
Land Acquisition	1,204,433	176,550	1,027,883	23,082
Public Buildings	12,474,592	2,392,518	10,082,074	448,059
Equipment Purchase	18,971,126	3,534,592	15,436,534	638,935
Planning & Development	8,170,843	1,502,596	6,668,247	291,572
Refuse Reduction & Landfill	1,606	1,606	0	40
Police	8,107,037	1,393,991	6,713,046	287,927
Fire	12,935,363	2,012,320	10,923,043	441,688
<b>Total General Purposes</b>	<b>\$ 214,369,007</b>	<b>\$ 35,290,393</b>	<b>\$ 179,078,614</b>	<b>\$ 7,346,771</b>
TIF Districts	41,476,576	6,751,866	34,724,710	1,175,740
Impact Fees	2,518,465	336,336	2,182,129	83,785
Library	6,232,648	1,166,479	5,066,169	186,889
Monona Terrace	427,940	27,374	400,566	14,341
Golf Enterprise	122,526	7,838	114,688	4,106
Fleet Service	25,847,745	4,539,949	21,307,796	900,017
Transit Utility	9,369,436	1,211,569	8,157,867	331,527
Stormwater Utility	29,142,813	4,769,648	24,373,165	1,019,043
Water Utility	1,160,714	74,249	1,086,465	38,897
Public Health of Madison and Dane County	675,615	115,324	560,291	22,407
CDBG	97,836	6,258	91,578	3,279
CDA Housing Operations	466,376	29,833	436,543	15,629
CDA Redevelopment	7,130,911	1,001,301	6,129,610	154,977
Room Tax	200,000	20,017	179,983	6,600
Brownfield Remediation Revolving Fund	1,500,000	50,000	1,450,000	0
Special Assessments	2,000,000	200,175	1,799,825	65,997
Debt Service Reserves	26,391	26,391	0	660
ARRA Interest Credit	0	0	0	669,382
<b>Total Non-General Purposes</b>	<b>\$ 128,395,992</b>	<b>\$ 20,334,607</b>	<b>\$ 108,061,385</b>	<b>\$ 4,693,276</b>
<b>General Obligation Bonds</b>				
Library	13,680,000	760,000	12,920,000	431,300
Land Contracts & Mortgages	0	0	0	0
<b>TOTAL G.O. DEBT</b>	<b>\$ 356,444,999</b>	<b>\$ 56,385,000</b>	<b>\$ 300,059,999</b>	<b>\$ 12,471,347</b>
Paying Agent Fees	0	0	0	10,000
Revenue Debt	178,095,000	9,920,000	168,175,000	6,832,572
<b>TOTAL</b>	<b>\$ 534,539,999</b>	<b>\$ 66,305,000</b>	<b>\$ 468,234,999</b>	<b>\$ 19,313,919</b>

2015  
EXECUTIVE  
OPERATING BUDGET

**MISCELLANEOUS APPROPRIATIONS**

	<u>2013 Actual</u>	<u>2014 Adopted</u>	<u>2014 Projected</u>	<u>2015 Request</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
<b>SUPPLEMENTAL COMPENSATION</b>						
Sick Leave Escrow	\$ 1,813,262	\$ 2,600,000	\$ 2,600,000	\$ 2,600,000	\$ 2,600,000	\$ 0
Salary Continuation Insurance*	1,102,385	1,127,885	1,127,885	1,127,885	1,150,482	0
Unemployment Insurance	366,613	500,000	500,000	500,000	344,832	0
Health Insurance	31,987,676	34,600,000	34,600,000	34,600,000	35,912,509	0
Group Life Insurance*	67,853	44,820	44,820	44,820	41,658	0
Wisconsin Retirement System	19,397,181	17,051,004	17,051,004	17,051,004	16,075,460	0
Social Security	11,670,470	12,942,328	12,942,328	12,942,328	12,789,165	0
Police and Fire Disability*	890,321	927,770	927,770	927,770	961,025	0
Flexible Benefits Cost	8,788	15,000	15,000	15,000	10,600	0
Prior Police & Fire Pension Plan	167,900	158,060	158,060	158,060	139,479	0
Local 311 Retiree Health Insurance	296,720	301,102	301,102	301,102	161,825	0
Local 236 Retiree Health Insurance	252,180	259,745	259,745	259,745	244,357	0
Local 695 Retiree Health Insurance	402,380	402,380	402,380	402,380	391,757	0
Local 60 Retiree Health Insurance	0	120,000	120,000	120,000	0	0
MPPOA Retiree Health Insurance	325,835	331,687	331,687	331,687	0	0
IATSE Health Plan	30,131	29,145	29,145	29,145	30,853	0
Bus Pass Subsidy	128,523	150,000	150,000	150,000	150,000	0
TOTAL FRINGE BENEFITS	\$ 68,908,215	\$ 71,560,926	\$ 71,560,926	\$ 71,560,926	\$ 71,004,002	\$ 0
Less Allocation to Agencies	(67,427,362)	(70,130,296)	(70,130,296)	(70,130,296)	(70,067,603)	0
Non-levy Adjustments	0	0	0	0	0	0
Unallocated Adjustments	0	0	0	0	0	0
Net Benefits Appropriation	\$ 1,480,853	\$ 1,430,630	\$ 1,430,630	\$ 1,430,630	\$ 936,399	\$ 0
General Wage Increase Not Allocated to Agency Budgets	0	211,052	211,052	211,052	4,269,315	0
TOTAL SUPPLEMENTAL COMPENSATION	\$ 1,480,853	\$ 1,641,682	\$ 1,641,682	\$ 1,641,682	\$ 5,205,714	\$ 0

\* Funding for Salary Continuation Insurance, Group Life Insurance, and Police and Fire Disability is provided in 2012 - 2014 through the application of reserves from premium stabilization funds. This total amount of \$2,022,402 in 2012, \$2,040,670 in 2013, and \$2,100,475 in 2014 is shown as fund balance applied in the Funding Sources section of the budget. In 2015, \$1,366,509 of the total amount for these three items (\$2,153,165) is funded from premium stabilization funds; this source of funds will be depleted after 2015.

**DIRECT  
APPROPRIATION  
TO CAPITAL**

	<u>\$ 4,887,496</u>	<u>\$ 4,053,000</u>	<u>\$ 4,053,000</u>	<u>\$ 4,053,000</u>	<u>\$ 4,627,822</u>	<u>\$ 0</u>
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Miscellaneous Appropriations: Continued

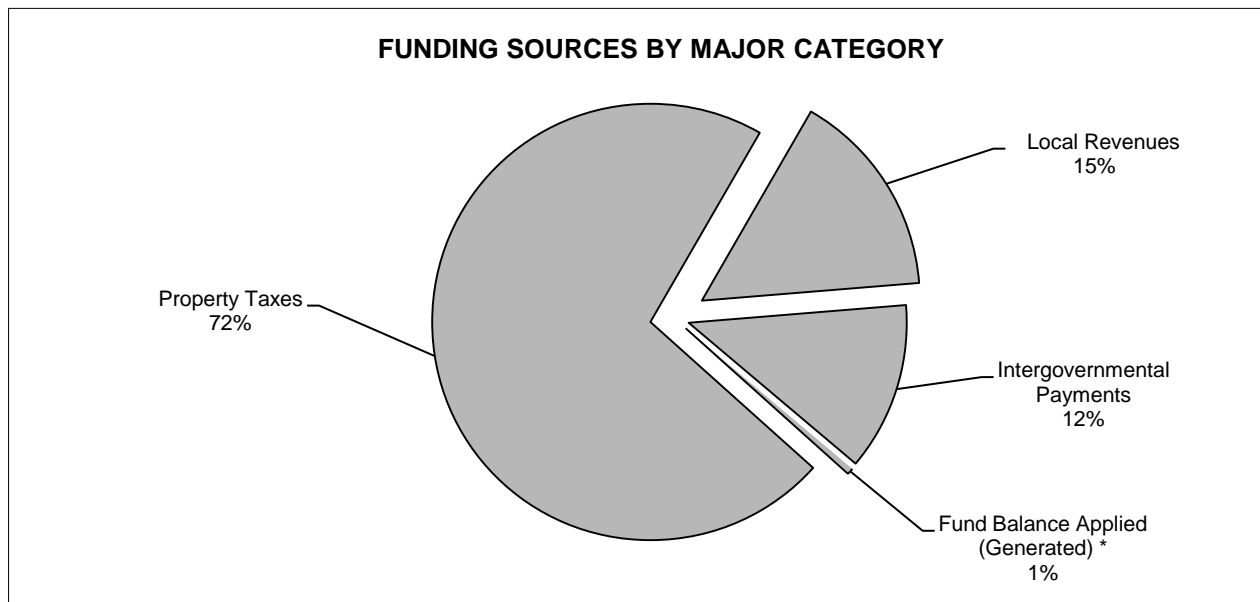
	<u>2013 Actual</u>	<u>2014 Adopted</u>	<u>2014 Projected</u>	<u>2015 Request</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
<b>OTHER DIRECT APPROPRIATIONS</b>						
Martin Luther King Holiday (a)	\$ 2,000	\$ 2,100	\$ 2,100	\$ 2,100	\$ 7,100	\$ 0
Martin Luther King Awards	267	600	600	600	600	0
Police and Fire Commission	26,520	25,000	25,000	25,000	25,000	0
Bad Debt Expense	13,088	0	0	0	0	0
Taxes and Special Assessments	25,000	25,000	25,000	25,000	50,000	0
Revenue Sharing Payments	389,091	385,890	385,890	400,500	242,707	0
Zoo	351,202	347,520	347,520	359,972	359,972	0
Federal Liaison	32,306	33,000	33,000	33,000	33,000	0
State Liaison	30,000	30,000	30,000	30,000	33,000	0
City Memberships	93,430	99,500	99,500	99,500	74,500	0
THRIVE / MadREP	0	18,000	18,000	18,000	18,000	0
MadMarket / EBT Op. Supp. (b)	0	0	0	0	25,000	0
Community Gardens Partnership (c)	0	0	0	0	25,000	0
Improvement Initiatives (d)	14,764	25,000	25,000	25,000	25,000	0
Insurance Fund	1,000,000	0	0	0	100,000	0
Workers Comp. Fund	750,000	0	0	0	75,000	0
Emerging Neighborhoods Fund (e)	20,174	0	0	0	0	0
Clean Air Coalition	0	6,000	6,000	6,000	6,000	0
Clean Lakes	0	15,000	0	0	0	0
Transit for Jobs	80,000	80,000	80,000	80,000	80,000	0
Operation Badger Base (f)	0	0	0	0	1,000	0
Freedom, Inc. (g)	0	0	0	0	17,000	0
Performing Arts Study	89,194	0	0	0	0	0
Prior Year Encumbrances (h)	0	400,000	0	400,000	400,000	0
Madison Food Policy Council (i)	0	50,000	50,000	50,000	50,000	0
County-Run Day Shelter (g)	0	50,000	50,000	50,000	33,000	0
Joint Land Use Study (j)	0	30,000	30,000	0	0	0
Participatory Budgeting (k)	0	0	0	0	100,000	0
Contingent Reserve (L)	0	1,200,000	0	1,200,000	1,200,000	0
TOTAL	<u>\$ 2,917,036</u>	<u>\$ 2,822,610</u>	<u>\$ 1,207,610</u>	<u>\$ 2,804,672</u>	<u>\$ 2,980,879</u>	<u>\$ 0</u>
<b>TOTAL MISCELLANEOUS APPROPRIATIONS</b>						
	<u>\$ 9,285,385</u>	<u>\$ 8,517,292</u>	<u>\$ 6,902,292</u>	<u>\$ 8,499,354</u>	<u>\$ 12,814,415</u>	<u>\$ 0</u>
Anticipated General Fund Lapse (m)	<u>\$ 0</u>	<u>\$ (550,000)</u>	<u>\$ (550,000)</u>	<u>\$ (550,000)</u>	<u>\$ (550,000)</u>	<u>\$ 0</u>

- (a) In 2015, an additional \$5,000 is provided for the Martin Luther King Jr. Holiday celebration to increase equitable access to the event by supporting more transportation options and child care.
- (b) Funds are for the purchase of services for a vendor to provide the administration of Electronic Benefits Transfer (EBT) programming for Supplemental Nutritional Assistance Program (SNAP) participants at farmers' markets and operation of the MadMarket Double Dollars program at participating markets in the City. Additional funds for the operation will be provided by Dane County. An RFP will be issued to secure a vendor.
- (c) The city is currently partnering with Dane County UW-Extension, Public Health Madison and Dane County, and Community GroundWorks to determine the future of the community gardens program in 2015 and beyond. The Community Action Coalition ended their contract for services with the city in May 2014. The city is currently contracted with Forward Community Investments, Inc. to develop a business plan for the partnership for 2015. The exact program budget will not be determined until late October 2014, thus this estimate is to support staffing of the operation of the program. These funds will be distributed through a purchase of services contract.
- (d) This funding may be used to contract for services for employee and leadership development, as well as strategic planning and customer satisfaction surveys in conjunction with success indicators. This appropriation includes funding for periodic resident satisfaction surveys administered by the University of Wisconsin Survey Center.
- (e) In 2013, funding of \$50,000 for the Emerging Neighborhoods Fund was allocated to the Community Development Division for a new 0.50 FTE Youth Outreach Worker position (\$33,304) and for Youth Services of Wisconsin for its Briarpatch Street Outreach Services program to help offset the agency's loss of Federal grant monies (\$10,000). (The Briarpatch funding was contingent upon the agency's receipt of \$30,000 from Dane County.) The remaining \$6,606 was allocated in support of a County-run day shelter. This funding continues to be included in the base budget of the Community Development Division.
- (f) In 2015, funding is provided for Operation Badger Base honoring veterans on the 50th anniversary of the Vietnam War.
- (g) In 2015, funding is provided for Freedom, Inc., an organization that works to improve engagement in low-income communities of color through leadership development and community organizing. Funding is reallocated from expected savings due to delays in implementing the County-run Day Shelter.
- (h) Financial reporting standards require that annual budget comparison reports include a carry-over budget to recognize the expenditure of funds encumbered at the end of the previous year but spent in the current year. To achieve conformance with this requirement, the Budget includes an appropriation of funds for the payment of prior year encumbrances. This spending authority is later reallocated to the various agencies with prior year encumbrances through a Common Council resolution, and the corresponding expenditures are recorded in the appropriate agencies. Thus, no costs are displayed here for the 2013 actual or 2014 projected columns.
- (i) The Madison Food Policy Council, beginning in 2014, launched a regional food systems improvement grant program. The goal of the grant process is to support individuals, groups, organizations, or projects that have established a program to improve our regional food system through focus on improving food access. A working group including at least one Common Council member, three food policy council members, and the Mayor's Office will develop the process and oversee administration.
- (j) The 2013 budget appropriated \$30,000 for a joint study with Dane County and the Greater Madison Convention and Visitors Bureau. Dane County also provided \$30,000. The contract for the study was issued in 2014. Since the 2013 funding lapsed to the fund balance, the 2014 appropriation was offset by fund balance applied.
- (k) In 2015, operating budget funding is provided for a participatory budgeting project, including \$50,000 for a contract for services, \$20,000 for outreach services, \$10,000 for documentation and data collection, and \$20,000 for Neighborhood Resource Team area assemblies. This funding is envisioned as a first-year start-up budget to support efforts to improve transparency in government, increase accountability of elected officials and build civil society while empowering neighbors to determine neighborhood investments. The contract for services will be issued through a request for proposal process under the auspices of the Mayor's Office and Finance Department. Operating budget funding is proposed in lieu of using debt for this purpose.
- (L) It is the City's policy to appropriate 0.5% of budgeted expenditures to the Contingent Reserve (\$1.3 million). Contingent Reserve spending authority may later be reallocated to various agencies through resolutions of the Common Council. Thus, no costs are displayed here for the 2013 actual or 2014 projected columns.
- (m) Based on historical spending patterns, the budget includes a permanent \$550,000 anticipated general fund lapse. This is equal to approximately 0.25% of non-debt service expenditures in all general fund agencies.

2015  
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**FUNDING SOURCES BY MAJOR CATEGORY**

	<u>2013 Actual</u>	<u>2014 Adopted</u>	<u>2014 Projected</u>	<u>2015 Request</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
Payments in Lieu of Tax	\$ 8,815,420	\$ 9,206,759	\$ 9,345,668	\$ 9,525,591	\$ 9,525,591	\$ 0
Other Local Taxes	2,257,874	3,141,832	3,141,832	5,526,443	5,526,443	0
Fines and Forfeitures	7,122,939	7,200,000	7,200,000	7,200,000	7,200,000	0
Charges for Services	6,846,304	7,088,000	7,263,000	7,413,000	7,613,000	0
Licenses and Permits	5,694,746	5,715,500	6,255,500	6,905,500	7,138,500	0
Ungrouped Revenues	<u>1,829,971</u>	<u>5,886,000</u>	<u>5,773,426</u>	<u>6,373,000</u>	<u>6,448,000</u>	<u>0</u>
Local Revenues	\$ 32,567,254	\$ 38,238,091	\$ 38,979,426	\$ 42,943,534	\$ 43,451,534	\$ 0
Intergovernmental Payments	<u>34,263,901</u>	<u>35,100,180</u>	<u>35,219,621</u>	<u>35,267,668</u>	<u>35,259,459</u>	<u>0</u>
Total Revenues	\$ 66,831,155	\$ 73,338,271	\$ 74,199,047	\$ 78,211,202	\$ 78,710,993	\$ 0
Fund Balance Applied (Generated) *	<u>6,238,976</u>	<u>3,995,574</u>	<u>3,086,081</u>	<u>1,366,506</u>	<u>1,366,506</u>	<u>0</u>
Total Revenue and Fund Balance	\$ 73,070,131	\$ 77,333,845	\$ 77,285,128	\$ 79,577,708	\$ 80,077,499	\$ 0
Property Taxes	<u>193,320,221</u>	<u>198,441,725</u>	<u>198,441,725</u>	<u>198,367,820</u>	<u>202,838,852</u>	<u>0</u>
<b>TOTAL SOURCES</b>	<u>\$ 266,390,352</u>	<u>\$ 275,775,570</u>	<u>\$ 275,726,853</u>	<u>\$ 277,945,527</u>	<u>\$ 282,916,351</u>	<u>\$ 0</u>



\* A portion of fund balance applied in 2012 (\$2,022,402), 2013 (\$2,040,670), 2014 (\$2,100,475), and 2015 (\$1,366,506) includes the application of reserves from premium stabilization funds for Salary Continuation Insurance, Group Life Insurance, and Police and Fire Disability. Expenditures for these items are included in the Miscellaneous Appropriations / Supplemental Compensation section of the budget.

2015  
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**GENERAL FUND REVENUES**

	<u>2013 Actual</u>	<u>2014 Adopted</u>	<u>2014 Projected</u>	<u>2015 Request</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
<b>PAYMENTS IN LIEU OF TAX</b>						
CDA	\$ 243,413	\$ 230,000	\$ 230,000	\$ 242,800	\$ 242,800	\$ 0
Parking Utility	1,305,060	1,353,490	1,353,490	1,421,165	1,421,165	0
Parking Meter Occupancy Fee	237,596	245,057	245,057	241,848	241,848	0
Water Utility	5,581,435	5,919,256	6,040,099	6,135,522	6,135,522	0
Golf Enterprise	173,901	175,000	175,000	175,000	175,000	0
Monona Terrace	325,700	331,300	331,300	338,200	338,200	0
Other	948,315	952,656	970,722	971,056	971,056	0
TOTAL	<u>\$ 8,815,420</u>	<u>\$ 9,206,759</u>	<u>\$ 9,345,668</u>	<u>\$ 9,525,591</u>	<u>\$ 9,525,591</u>	<u>\$ 0</u>

**OTHER LOCAL TAXES**

Room Tax	\$ 2,108,005	\$ 2,957,832	\$ 2,957,832	\$ 5,169,943	\$ 5,169,943	\$ 0
Mobile Home Tax	87,240	100,000	100,000	100,000	100,000	0
Use Value Tax	2,858	14,000	14,000	14,000	14,000	0
Prior Year Taxes	23,103	20,000	20,000	20,000	20,000	0
Penalties on Delinquent Taxes	36,668	50,000	50,000	222,500	222,500	0
TOTAL	<u>\$ 2,257,874</u>	<u>\$ 3,141,832</u>	<u>\$ 3,141,832</u>	<u>\$ 5,526,443</u>	<u>\$ 5,526,443</u>	<u>\$ 0</u>

**FINES AND FORFEITURES**

Moving Violations	\$ 736,484	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000	\$ 0
Uniform Citations	951,077	900,000	900,000	900,000	900,000	0
Parking Violations	5,435,378	5,500,000	5,500,000	5,500,000	5,500,000	0
TOTAL	<u>\$ 7,122,939</u>	<u>\$ 7,200,000</u>	<u>\$ 7,200,000</u>	<u>\$ 7,200,000</u>	<u>\$ 7,200,000</u>	<u>\$ 0</u>

**CHARGES FOR SERVICES**

Engineering Charges	\$ 199,906	\$ 100,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 0
Cemetery Fees	214,299	240,000	240,000	240,000	240,000	0
Parks Use Charges	481,449	533,000	533,000	533,000	533,000	0
Ambulance Conveyance Fees	5,841,769	6,100,000	6,200,000	6,350,000	6,550,000	0
Other Service Charges	108,881	115,000	115,000	115,000	115,000	0
TOTAL	<u>\$ 6,846,304</u>	<u>\$ 7,088,000</u>	<u>\$ 7,263,000</u>	<u>\$ 7,413,000</u>	<u>\$ 7,613,000</u>	<u>\$ 0</u>



General Fund Revenues: Continued

	<u>2013 Actual</u>	<u>2014 Adopted</u>	<u>2014 Projected</u>	<u>2015 Request</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
<b>LICENSES AND PERMITS</b>						
Dog Licenses	\$ 75,510	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 0
Cat Licenses	19,570	24,000	24,000	24,000	24,000	0
Bicycle Licenses	28,443	30,000	30,000	30,000	30,000	0
Miscellaneous Licenses	402,064	699,000	699,000	599,000	599,000	0
Liquor Licenses	469,135	437,500	437,500	437,500	437,500	0
Building Permits	4,059,913	4,000,000	4,500,000	5,250,000	5,450,000	0
Reinspection & Extension Fees	151,585	100,000	140,000	140,000	140,000	0
Weights and Measures Permits	170,889	160,000	160,000	160,000	193,000	0
Street Opening Permits	209,558	200,000	200,000	200,000	200,000	0
Other Permits	108,079	0	0	0	0	0
TOTAL	<u>\$ 5,694,746</u>	<u>\$ 5,715,500</u>	<u>\$ 6,255,500</u>	<u>\$ 6,905,500</u>	<u>\$ 7,138,500</u>	<u>\$ 0</u>

**UNGROUPED REVENUES**

Interest on Investments	\$ (2,877,789)	\$ 1,200,000	\$ 700,000	\$ 1,200,000	\$ 1,200,000	\$ 0
Other Interest	262,528	285,000	285,000	285,000	285,000	0
P-Card Rebates	199,502	200,000	270,000	270,000	270,000	0
Rentals and Property Leases	628,260	600,000	650,000	715,000	715,000	0
Cable Franchise Revenues	2,680,817	2,500,000	2,600,000	2,600,000	2,600,000	0
Broadband Revenues	25,582	50,000	50,000	50,000	50,000	0
TIF Reimbursements	0	0	200,000	190,000	190,000	0
Halloween Revenues	93,550	170,000	100,000	100,000	100,000	0
American Transmission Co. Fee	187,013	187,000	187,013	187,000	187,000	0
Shorewood Hills Fire Services	95,000	394,000	431,413	476,000	476,000	0
Miscellaneous Revenues	535,508	300,000	300,000	300,000	375,000	0
TOTAL	<u>\$ 1,829,971</u>	<u>\$ 5,886,000</u>	<u>\$ 5,773,426</u>	<u>\$ 6,373,000</u>	<u>\$ 6,448,000</u>	<u>\$ 0</u>

**INTERGOVERNMENTAL REVENUES**

State Municipal Aid Program	\$ 4,763,270	\$ 4,763,269	\$ 4,763,269	\$ 4,763,269	\$ 4,763,269	\$ 0
State Utility Aid Payment	1,432,422	1,438,292	1,438,292	1,392,622	1,392,622	0
State Expenditure Restraint	6,374,453	6,432,295	6,432,295	6,568,026	6,568,026	0
State Pmt for Municipal Service	8,066,091	8,351,839	8,350,298	8,066,000	8,066,000	0
State Gen. Trans. Aid	8,924,580	9,314,887	9,314,887	9,700,000	9,700,000	0
State Connecting Hwy. Aid	552,501	556,505	556,505	560,000	560,000	0
State Recycling Aid	804,104	800,000	803,798	800,000	800,000	0
State Exempt Computer Reimb.	2,596,998	2,693,093	2,696,911	2,567,751	2,559,542	0
Fire Insurance Dues Pmt.	749,482	750,000	863,366	850,000	850,000	0
TOTAL	<u>\$ 34,263,901</u>	<u>\$ 35,100,180</u>	<u>\$ 35,219,621</u>	<u>\$ 35,267,668</u>	<u>\$ 35,259,459</u>	<u>\$ 0</u>

2015  
EXECUTIVE  
OPERATING BUDGET

**ITEMS IN FUND BALANCE APPLIED**

Premium Stabilization Fund -- Final Year Spend Down of Balance	<u>1,366,506</u>
TOTAL	<u>\$ 1,366,506</u>

2015  
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**SUMMARY OF SUPPLEMENTAL REQUESTS**

Description	Requested	Executive	
		In	Out
<b>FIRE</b>			
1. Restore salary savings to 2% from 3.42% in order to fill vacancies.	\$ 610,953	\$ 610,953	\$ -
FIRE SUBTOTAL	\$ 610,953	\$ 610,953	\$ -
<b>POLICE</b>			
1. Restore Crossing Guard program, 2 Police Officers, and one civilian position.	\$ 786,710	\$ 786,710	\$ -
2. Add 5 Neighborhood Resource Officers. In - 2 Officers.	275,480	56,186	219,294
3. Add a command level position (remove a current police officer position).	56,835	56,835	-
4. Add a Program Assistant to process records requests.	66,695	-	66,695
5. Add one Detective Sergeant position (promotion).	5,290	-	5,290
6. Add a Burglary/Pattern Crimes Unit.	182,040	-	182,040
POLICE SUBTOTAL	\$ 1,373,050	\$ 899,731	\$ 473,319
<b>CIVIL RIGHTS</b>			
1. Provide funding for a Compliance Tracking System web-based service.	\$ 100,000	\$ -	\$ 100,000
2. Provide funding for a new 1.0 FTE Equity Coordinator position.	84,639	-	84,639
CIVIL RIGHTS SUBTOTAL	\$ 184,639	\$ -	\$ 184,639
<b>ATTORNEY</b>			
1. Restore Assistant City Attorney position, currently filled, to 100% (funded at 75% to meet target). In through salary savings from retirement after budget request.	\$ 20,435	\$ 20,435	\$ -
ATTORNEY SUBTOTAL	\$ 20,435	\$ 20,435	\$ -
<b>TREASURER</b>			
1. Implementation of four installments for property taxes. General Fund revenues from interest (\$115,000) and penalties (\$57,500) exceed Treasurer expenses (\$54,000).	\$ (118,500)	\$ (118,500)	\$ -
TREASURER SUBTOTAL	\$ (118,500)	\$ (118,500)	\$ -
<b>HUMAN RESOURCES</b>			
1. Restore and add to Organizational Improvement Specialist position, currently vacant, to 100% (authorized at 90%, funded to 50% to meet target).	\$ 38,726	\$ 38,726	\$ -
2. Add a Wellness Specialist.	69,964	-	69,964
3. Add a Women's Leadership Series to provide female City employees with the tools necessary to develop leadership capacity and advance in a more equitable manner. Partially offset with \$4,500 county revenue and \$6,000 from city agencies.	7,500	7,500	-
HUMAN RESOURCES SUBTOTAL	\$ 116,190	\$ 46,226	\$ 69,964
<b>ENGINEERING</b>			
1. Convert Principal Engineer 1 to Principal Engineer 2. Expenses of \$6,930 partially offset by (\$1,598) of increased billings to capital.	\$ 4,792	\$ 4,792	\$ -
2. Add Construction Manager (\$82,626), partially offset by increased billings to capital (\$70,232).	12,394	12,394	-
3. Add Architect 3 (\$82,626), partially offset by increased billings to capital (\$70,232).	12,394	12,394	-
ENGINEERING SUBTOTAL	\$ 29,580	\$ 29,580	\$ -

Description	Requested	Executive	
		In	Out
<b>SEWER UTILITY</b>			
1. Add two Construction Inspector - Utility Inspection positions. Costs of \$83,763, net of hourly savings, would be offset by Utility reserves. In, with no net levy effect.	\$ -	\$ -	\$ -
SEWER UTILITY SUBTOTAL	\$ -	\$ -	\$ -
<b>STORMWATER UTILITY</b>			
1. Add two Construction Inspector - Utility Inspection positions. Costs of \$83,763, net of hourly savings, would be offset by Utility reserves. 25% Stormwater. IN	\$ -	\$ -	\$ -
2. Add one Stormwater Maintenance Crew, partially offset with savings in overtime and hourly wages; remaining \$56,497 funded with Utility reserves. IN	-	-	-
STORMWATER UTILITY SUBTOTAL	\$ -	\$ -	\$ -
<b>PARKS</b>			
1. Add EAB resources; funding for 10 positions, chemical treatment, supplies, and training.	\$ 507,760	\$ 507,760	\$ -
2. Add a Financial Coordinator (Account 2) position, offset with savings in hourly wages, operating lease revenue, and tower revenue. IN	-	-	-
3. Add a Parks Maintenance Mechanic for two new spray parks, Central Park, capital square fountains, and other repairs/maintenance. Anticipated start 4/1/2015.	52,980	52,980	-
4a. Add a Gardener position for Central Parks, partially offset by general fund event fees.	28,060	-	28,060
4b. Add funding for Central Parks hourly staff, offset by general fund event fees.	-	-	-
PARKS SUBTOTAL	\$ 588,800	\$ 560,740	\$ 28,060
<b>STREETS</b>			
1. Double fill Recycling and Public Information Coordinator position, September 28, 2015 through December 31, 2015. (In, from Nov. 30 through Dec. 31).	\$ 25,931	\$ 8,709	\$ 17,222
2. Continue and expand Alkaline Battery Recycling Program.	25,000	25,000	-
STREETS SUBTOTAL	\$ 50,931	\$ 33,709	\$ 17,222
<b>METRO TRANSIT</b>			
1. Provide funding for the lease of an additional bus storage facility.	\$ 175,000	\$ -	\$ 175,000
2. Improved weekend service on Routes 2 and 7.	175,000	-	175,000
3. Add Wi-Fi service to all buses.	175,000	96,300	78,700
METRO TRANSIT SUBTOTAL	\$ 525,000	\$ 96,300	\$ 428,700
<b>TRAFFIC ENGINEERING</b>			
1. New 1.0 FTE Eng. Program Spec. 2 and Vehicle for SOP Program (offset w/ revs.)	\$ 99,237	\$ 99,237	\$ -
2. Provide funding for a new 1.0 FTE Traffic Eng. 1 position (offset mostly w/ revs.)	84,180	84,180	-
TRAFFIC ENGINEERING SUBTOTAL	\$ 183,417	\$ 183,417	\$ -
<b>PCED OFFICE OF THE DIRECTOR</b>			
1. Provide funding for a new 1.0 FTE Marketing Specialist position. (Funding is provided to create a new Asst. Director of PCED to assist with operations, budget, and public information.)	\$ 126,983	\$ 100,000	\$ 26,983
2. Provide funding for a new 1.0 FTE Public Information Specialist 2 position.	83,298	-	83,298
PCED OFFICE OF THE DIRECTOR SUBTOTAL	\$ 210,281	\$ 100,000	\$ 110,281
<b>PLANNING DIVISION</b>			
1. Provide funding for 3.0 FTE new Planner 1 positions.	\$ 204,820	\$ 68,273	\$ 136,547
2. Restore funding for Hourly Employee wages and benefit.	20,000	-	20,000
3. Increase funding for Travel/Training for Planning Toolkit.	11,250	-	11,250
4. Increase funding for Advertising for development notices and outreach.	20,000	-	20,000
PLANNING DIVISION SUBTOTAL	\$ 256,070	\$ 68,273	\$ 187,797
<b>BUILDING INSPECTION</b>			
1. Restore funding for 50% of a 1.0 FTE Code Enforcement Officer 3 (vacant).	\$ 47,110	\$ 47,110	\$ -
BUILDING INSPECTION SUBTOTAL	\$ 47,110	\$ 47,110	\$ -

Description	Requested	Executive	
		In	Out
<b>COMMUNITY DEVELOPMENT DIVISION (INCLUDES CDBG)</b>			
1. Provide funding to support operations of a Theresa Terrace Neighborhood Center.	\$ 40,540	\$ 40,540	\$ -
2. Provide funding for a new 1.0 FTE Housing Specialist position.	82,023	82,023	-
3. Provide funding to increase Child Care Assistance.	100,000	-	100,000
4. Provide funding to support the Dane County Homeless Resource Center.	50,000	-	50,000
5. Provide funding to support a Construction Employment Initiative.	62,500	62,500	-
6. Provide funding for a new 1.0 FTE Community Development Aide position for Aff. Hsng.	59,412	-	59,412
7. Provide funding to support Youth Emergency Shelter services.	60,000	-	60,000
8. Provide funding for a Madison Out-of-School Time (MOST) Progr. Location Consultant.	12,500	12,500	-
9. Provide funding for a web-based MOST program locator information program.	25,000	25,000	-
10. Provide funding for a Housing First Initiative.	500,000	-	500,000
11. Provide funding for a new Senior Center 1.0 FTE Clerk-Typist (offset by hourly reductions).	30,000	30,000	-
12. Re-organize agency staff to establish a Consolidated Lending Unit for housing assistance. (No additional funding is required.) Approved.	-	-	-
13. Provide funding for the Homebuyer's Assistance Program.	200,000	-	200,000
14. Provide funding for Neighborhood Centers - Cost-Based Allocation Model.	171,000	-	171,000
15. Provide funding for Grants to High-Need Child Care Centers.	20,000	-	20,000
16. Provide funding for private sector Youth Internships for Low-Income Youth.	125,000	-	125,000
17. Provide funding for Park Edge/Park Ridge Community Center Operations.	156,000	156,000	-
18. Provide a cost-of-living adjustment (COLA) for contract providers.	110,000	-	110,000
19. Provide funding for Community Building and Engagement efforts.	100,000	-	100,000
COMMUNITY DEVELOPMENT DIVISION (INCLUDES CDBG) SUBTOTAL	\$ 1,903,975	\$ 408,563	\$ 1,495,412
<b>ECONOMIC DEVELOPMENT DIVISION</b>			
1. Provide funding to recapitalize the Homebuyer's Assistance Program.	\$ 200,000	\$ -	\$ 200,000
2. Provide funding for a new 1.0 FTE Job Development Spec. position (Option A).	87,288	-	87,288
3. Provide funding for a Job Development Study (Option B).	50,000	-	50,000
ECONOMIC DEVELOPMENT DIVISION SUBTOTAL	\$ 337,288	\$ -	\$ 337,288
<b>CDA - HOUSING OPERATIONS</b>			
1. Add a Housing Accountant.	\$ 71,198	\$ -	\$ 71,198
2. Implement a Property Maintenance and Leasing Agent Training Program, hiring low income residents and training them in the areas of apartment maintenance and leasing.	108,000	-	108,000
CDA - HOUSING OPERATIONS SUBTOTAL	\$ 179,198	\$ -	\$ 179,198
<b>LIBRARY</b>			
1a. Restore Sunday hours at three libraries.	\$ 111,800	\$ 111,800	\$ -
1b. Restore 14 hourly staff positions.	158,091	158,091	-
1c. Reduce salary savings requirement from 3.54% to 3.00%.	49,605	49,605	-
2. Additional Custodial Worker for Central Library. Add 60% Accounting Technician.	95,399	-	95,399
3. Digital inclusion. Hire one Digital Services/Technology Manager (\$82,599) and one Management Information Specialist (\$75,755), plus supplies (\$50,000).	208,353	-	208,353
4. Community Connections - M.O.S.T. Add Bilingual Outreach Coordinator (\$66,104), Multi-site Library Assistant (\$58,165), Teen Librarian North / East (\$66,104), marketing (\$10,000), and program funds (\$20,000).	226,260	-	226,260
5. Digital Collections and Management. E-book expansion (\$200,000), Collection Management software (\$12,000), and Yahara Music Library (\$25,000).	237,000	-	237,000
6. Placemaking and Makers: Add Community Room Coordinator (\$56,811), CRC hourly aide (\$14,482), Bubbler Program Assistant (\$56,811), Social Media Assistant (56,811).	234,915	-	234,915
7. Staffing for Community Engagement: Increase 19 permanent staff to full-time (\$295,055), add Youth Services Coordinator (\$87,725).	391,906	-	391,906
LIBRARY SUBTOTAL	\$ 1,713,329	\$ 319,496	\$ 1,393,833
TOTAL CITY SUPPLEMENTAL BUDGET REQUESTS	\$ 8,211,746	\$ 3,306,033	\$ 4,905,713



**CITY OF MADISON**

**2015**

**EXECUTIVE  
OPERATING BUDGET**

**SPECIAL FUND STATEMENTS**

2015  
EXECUTIVE  
OPERATING BUDGET  
**ROOM TAX FUND (SO01)**

	<u>2013</u> <u>Actual</u>	<u>2014</u> <u>Budget</u>	<u>2014</u> <u>Projected</u>	<u>2015</u> <u>Executive</u>	<u>2015</u> <u>Adopted</u>
<b>Fund Balance, January 1</b>	\$ 303,200	\$ 303,200	\$ 275,125	\$ 275,125	\$ -
Restricted for Bond Requirements	-	-	-	-	-
Committed for Event Booking Assistance	(275,125)	(303,200)	(275,125)	(275,125)	-
<b>Balance of Unassigned Funds, January 1</b>	\$ 28,075	\$ -	\$ -	\$ -	\$ -
<b>SOURCES</b>					
Estimated Total Room Tax Receipts	\$ 10,898,415	\$ 11,400,000	\$ 11,975,600	\$ 12,855,058	\$ -
Interest Revenue	14,386	8,000	15,808	16,969	-
<b>TOTAL SOURCES</b>	<u>\$ 10,912,801</u>	<u>\$ 11,408,000</u>	<u>\$ 11,991,408</u>	<u>\$ 12,872,027</u>	<u>\$ -</u>
<b>USES</b>					
<u>Monona Terrace:</u>					
Debt Service Payment-Revenue Bond Issue (a)	\$ 1,073,829	\$ 846,850	\$ 846,850	\$ 870,175	\$ -
Debt Service Payment-Gen'l Obligation Bond Issue (a)	735,131	694,857	\$ 694,857	26,617	-
Operating Subsidy	2,991,672	3,101,155	\$ 3,101,155	3,190,538	-
Capital Purchases	1,829,199	1,487,000	\$ 1,487,000	525,000	-
Reserves (b)	-	-	-	150,000	-
Subtotal Monona Terrace	<u>\$ 6,629,831</u>	<u>\$ 6,129,862</u>	<u>\$ 6,129,862</u>	<u>\$ 4,762,330</u>	<u>\$ -</u>
<u>Greater Madison Convention and Visitors Bureau:</u>					
Destination Marketing (c)	\$ 2,010,132	\$ 2,152,800	\$ 2,179,683	\$ 2,574,754	\$ -
Estimated Event Booking Assistance Subsidy	138,905	200,000	175,000	200,000	-
Additional Funding (b)	-	-	-	-	-
Subtotal GMCVB	<u>\$ 2,149,037</u>	<u>\$ 2,352,800</u>	<u>\$ 2,354,683</u>	<u>\$ 2,774,754</u>	<u>\$ -</u>
<u>Other:</u>					
Transfers to General Fund for:					
General Purposes (b)	\$ 1,525,705	\$ 600,000	\$ 2,892,862	\$ 4,665,943	\$ -
Overture Operations	425,000	425,000	425,000	425,000	-
Rhythm & Booms - City Agency Base Costs	78,300	-	-	-	-
Arts Grants	79,000	79,000	79,000	79,000	-
Total Transfers to General Fund	2,108,005	1,104,000	3,396,862	5,169,943	-
Support for Fireworks Events (d)	-	-	-	15,000	-
Sister Cities Program	14,805	15,000	15,000	15,000	-
Civic Conferences (e)	-	35,000	35,000	35,000	-
Civic Promotion (f)	9,198	15,000	15,000	40,000	-
Madison Music City (g)	30,000	30,000	30,000	30,000	-
WIAA Basketball Tournament (h)	-	15,000	15,000	30,000	-
Transfer to CDA for Bond Requirements (a)	-	-	-	-	-
Subtotal Other	<u>\$ 2,162,008</u>	<u>\$ 1,214,000</u>	<u>\$ 3,506,863</u>	<u>\$ 5,334,943</u>	<u>\$ -</u>
<b>TOTAL USES</b>	<u>\$ 10,940,876</u>	<u>\$ 9,696,662</u>	<u>\$ 11,991,408</u>	<u>\$ 12,872,027</u>	<u>\$ -</u>
<b>Fund Balance, December 31</b>	\$ 275,125	\$ 2,014,538	\$ 275,125	\$ 275,125	\$ -
Restricted for Bond Requirements	-	-	-	-	-
Committed for Event Booking Assistance	(275,125)	(303,200)	(275,125)	(275,125)	-
<b>Balance of Unassigned Funds, December 31 (b)</b>	<u>\$ -</u>	<u>\$ 1,711,338</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>



(a) The CDA lease revenue bonds were refinanced in late 2012. This refinancing will reduce debt service by an average of \$150,000 annually until the bonds are retired in 2020. In addition, the reserve required by the bond was moved to the CDA. The General Obligation bonds were initially issued as part of the original Monona Terrace financing. They are due to be retired in 2014. It is anticipated that the revenues made available from this reduction in spending will be used to replenish the Monona Terrace reserves beginning in 2015 (see footnote (b)).

(b) The amount transferred to the General Fund for general purposes in 2013 and 2014 will be the net of actual room tax revenues received, other budgeted expenditures and adjustments to required reserves, so that the balance of unreserved funds as of December 31 will be \$0. In 2015, any remaining funds will be distributed as follows: two-thirds will be transferred to the General Fund for general purposes and one-third will be transferred to the Greater Madison Convention and Visitors Bureau (GMCVB) for destination marketing purposes. In 2015, \$150,000 is transferred to Monona Terrace as part of a multi-year effort to replenish reserves allocated in 2014 toward remodeling capital projects.

(c) In 2015, funds reflect implementation of a new contract with Greater Madison Convention and Visitors Bureau (GMCVB) through 2018, with the option of a four-year renewal. The contract will increase the room tax allocation to GMCVB from 20% of prior year revenues in 2014 to 30% by 2020 and 34% by 2022. The 2015 share of prior year revenues is 21.5%. Funding increases resulting from the agreement will be invested, for the purpose of increasing conventions and other events in Madison, in additional resources in the following five areas: convention sales, convention services, marketing, sports development and strategic planning.

(d) In 2015, \$15,000 is provided to help support fireworks events, including Rhythm and Booms and Elver Park.

(e) These funds will be used to promote conferences and/or enterprises that the City helps host or sponsor that are designed to provide education and training for Madisonians and also to promote Madison as a city of distinction and place of topical interest.

(f) The Civic Promotion funding is administered by the Mayor's Office. Its primary purpose is to support efforts where neighborhoods and communities interface with economic, educational and job development activities. It is used to support local publications which further discussion of these topics and organizations which promote business development in the City and market Madison's business community. This includes supporting neighborhood-based efforts related to economic and educational development. An increase of \$25,000 in 2015 will help support the new Broadjam Song Camp, an annual festival for music creators.

(g) This includes funding for Dane Dances (\$5,000) and a Summer Solstice festival (\$25,000).

(h) In 2015, an additional \$15,000 is provided for WIAA Basketball tournament coordination effort led by GMCVB. GMCVB did not access funding appropriated for this purpose in the 2013 adopted budget; re-appropriating these funds will meet the funding goal associated with this effort.

By the adoption of this budget, the City Council hereby confirms that it is the intention of the Council to commit the resources noted in the room tax fund for the purposes of 1) support of Monona Terrace operations, debt service and capital purchases; 2) support of the Greater Madison Convention and Visitors Bureau; and 3) other expenditures that support promotion of the City of Madison and local events.

2015  
EXECUTIVE  
OPERATING BUDGET

**AFFORDABLE HOUSING TRUST FUND (SO31)**

	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Projected</b>	<b>2015 Executive</b>	<b>2015 Adopted</b>
Fund Balance, January 1	\$ 3,251,512	\$ 3,090,004	\$ 3,345,093	\$ 2,495,906	\$ -
<b>SOURCES</b>					
<u>Dedicated:</u>					
Private Contributions	\$ -	\$ -	\$ -	\$ -	\$ -
Payments in Lieu of Program Participation	-	-	-	-	-
Matching Funds from Federal Trust	-	-	-	-	-
Loan Repayment Principal	68,333	68,333	68,333	68,333	-
Loan Repayment Interest	7,475	25,000	10,480	11,000	-
Investment Revenue	17,773	25,000	17,000	17,000	-
<u>Discretionary:</u>					
Equity Participation Payments	-	-	-	-	-
Proceeds from Sale of Surplus Property	-	-	-	-	-
Transfer from General Fund	-	-	-	-	-
<b>TOTAL SOURCES</b>	<b>\$ 93,581</b>	<b>\$ 118,333</b>	<b>\$ 95,813</b>	<b>\$ 96,333</b>	<b>\$ -</b>
<b>USES</b>					
Loans to Create Affordable Housing	\$ -	\$ -	\$ 945,000	\$ -	\$ -
Other (Transfer to PCED Capital)	-	-	-	1,500,000	-
<b>TOTAL USES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 945,000</b>	<b>\$ 1,500,000</b>	<b>\$ -</b>
Fund Balance, December 31	<b>\$ 3,345,093</b>	<b>\$ 3,208,337</b>	<b>\$ 2,495,906</b>	<b>\$ 1,092,239</b>	<b>\$ -</b>

On September 7, 2010, the Common Council amended the Madison General Ordinance (Section 4.22) governing administration and use of the Affordable Housing Trust Fund. This ordinance amendment eliminated the previous limitations on the annual distribution of accumulated funds. All distributions from the fund require Common Council authorization.

Projected loan expenditures in 2014 include \$650,000 for the Woodland Terrace Apartment project and \$295,000 for the Tennyson Ridge Apartment project.

In 2015, \$1.5 million is transferred to a new Affordable Housing Fund capital project in the budget of the Planning and Community and Economic Development. This project represents a major new initiative to expand and improve the supply of affordable housing in Madison, providing an estimated \$24 million investment over the next six years to significantly increase access to a variety of affordable housing options, including repair or improvement of existing housing inventory, including owner-occupied single family housing stock; the purchase of single family homes by first-time homebuyers; and, the expansion of affordable rental housing units, especially by leveraging low-income affordable housing tax credits. The project provides total annual average funding of approximately \$4 million, with a goal of increasing the number of affordable housing units by 100 to 200 per year. In 2015, funding of \$4,250,000 is comprised of \$1.5 million in City GO borrowing, \$750,000 in County contributions, \$1.5 million from the City's Affordable Housing Trust Fund, and \$500,000 in available TID proceeds. In future years, the use of incremental TID proceeds generated one year after closure is anticipated to support affordable housing projects.

2015  
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**CAPITAL REVOLVING FUND (SR59)**

	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2014 Projected</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
<b>Fund Balance, January 1</b>	\$ 743,614	\$ 487,714	\$ 933,538	\$ 877,638	\$ -
<b>SOURCES</b>					
Loan Repayments:					
Interest	\$ 38,857	\$ 50,000	\$ 45,000	\$ 28,000	\$ -
Principal	530,460	-	-	172,000	-
Application Fees	300	1,000	1,000	1,000	-
Proceeds from Borrowing	-	-	-	-	-
<b>TOTAL SOURCES</b>	<u>\$ 569,617</u>	<u>\$ 51,000</u>	<u>\$ 46,000</u>	<u>\$ 201,000</u>	<u>\$ -</u>
<b>USES</b>					
Loans	\$ 130,000	\$ 250,000	\$ 80,000	\$ 250,000	\$ -
Façade Grants	80,941	100,000	-	100,000	-
Lighting Enhancement Grants	-	-	-	-	-
Transfer to Homebuyer's Assistance	150,000	-	-	-	-
Staff Costs	16,852	20,000	20,000	20,000	-
Other	1,900	-	1,900	-	-
<b>TOTAL USES</b>	<u>\$ 379,693</u>	<u>\$ 370,000</u>	<u>\$ 101,900</u>	<u>\$ 370,000</u>	<u>\$ -</u>
Annual Net Cash Flow	<u>\$ 189,924</u>	<u>\$ (319,000)</u>	<u>\$ (55,900)</u>	<u>\$ (169,000)</u>	<u>\$ -</u>
<b>Fund Balance (Deficit), December 31</b>	<u>\$ 933,538</u>	<u>\$ 168,714</u>	<u>\$ 877,638</u>	<u>\$ 708,638</u>	<u>\$ -</u>

The Capital Revolving Fund has two components: (1) Capital Revolving Fund Loans, and (2) Façade Improvement Grants. The Capital Revolving Fund was enacted on May 19, 1987 and has closed 31 loans, totaling \$4,638,271. The Façade Improvement Grant Program was established on October 3, 2000 and has awarded 72 Façade Improvement matching grants to small businesses, totaling \$852,987. In addition \$1,599,572 of private funds were invested, resulting in a total new economic investment of \$2,521,068 in the downtown and neighborhood business districts. The Economic Development Division provides loan administration for the Capital Revolving Fund under the guidance of the Community Development Authority (CDA).

2015  
EXECUTIVE  
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**SPECIAL ASSESSMENT REVOLVING FUND (CA01)**

	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Projected</b>	<b>2015 Executive</b>	<b>2015 Adopted</b>
<b>Assigned Fund Balance, January 1</b>	\$ 3,178,532	\$ 1,489,645	\$ 1,190,941	\$ 1,700,941	\$ -
<b>SOURCES</b>					
Special Assessment Repayment					
Principal Repayment	\$ 3,433,496	\$ 3,250,000	\$ 1,250,000	\$ 3,250,000	\$ -
General Obligation Borrowing	-	-	2,000,000	-	-
Interest on Repayments	353,522	325,000	325,000	325,000	-
Investment Income	11,749	20,000	10,000	10,000	-
<b>TOTAL SOURCES</b>	<b>\$ 3,798,767</b>	<b>\$ 3,595,000</b>	<b>\$ 5,585,000</b>	<b>\$ 3,585,000</b>	<b>\$ -</b>
<b>USES</b>					
Transfer to Capital Projects	\$ 5,692,486	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000	\$ -
Other	93,872	80,000	75,000	75,000	-
<b>TOTAL USES</b>	<b>\$ 5,786,358</b>	<b>\$ 5,080,000</b>	<b>\$ 5,075,000</b>	<b>\$ 5,075,000</b>	<b>\$ -</b>
Annual Net Cash Flow	\$ (1,987,591)	\$ (1,485,000)	\$ 510,000	\$ (1,490,000)	\$ -
<b>Assigned Fund Balance, Dec. 31</b>	<b>\$ 1,190,941</b>	<b>\$ 4,645</b>	<b>\$ 1,700,941</b>	<b>\$ 210,941</b>	<b>\$ -</b>

The Special Assessment Revolving Fund (CA01) is used as a financing source for the assessable portion of various capital projects included in the Capital Budget. Agencies that have projects partially financed by this fund include Engineering, Traffic Engineering, Parks, Sewer Utility, Stormwater Utility, and Water Utility. The primary source of revenue for the Special Assessment Revolving Fund is the repayment of past assessments. These assessments can be paid either in full or on an installment basis collected in conjunction with the annual property tax bill.

In 2014, the Council authorized \$2 million in funds from General Obligation borrowing to provide additional working capital for the Fund, as recent economic conditions have deferred principal repayments to the Fund. The funding will be recovered over time, but borrowing is required in the short term.

2015  
EXECUTIVE  
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**REVERSE MORTGAGE FUND (SR73)**

	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2014 Projected</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
<b>Net Assets, January 1 (Due to SARF)</b>	\$ (448,791)	\$ (467,172)	\$ (467,277)	\$ (594,701)	\$ -
<b>SOURCES</b>					
Repayment of Principal on Loans	\$ 64,997	\$ 25,000	\$ 500	\$ 25,000	\$ -
Interest Income	11,294	500	500	500	-
Other	-	-	-	-	-
<b>TOTAL SOURCES</b>	<u>\$ 76,291</u>	<u>\$ 25,500</u>	<u>\$ 500</u>	<u>\$ 25,500</u>	<u>\$ -</u>
<b>USES</b>					
Loan Disbursements	\$ 94,567	\$ 90,000	\$ 127,714	\$ 90,000	\$ -
Mortgage and Title Services	210	300	210	300	-
<b>TOTAL USES</b>	<u>\$ 94,777</u>	<u>\$ 90,300</u>	<u>\$ 127,924</u>	<u>\$ 90,300</u>	<u>\$ -</u>
<b>Net Assets, December 31 (Due to SARF)</b>	<u>\$ (467,277)</u>	<u>\$ (531,972)</u>	<u>\$ (594,701)</u>	<u>\$ (659,501)</u>	<u>\$ -</u>

The Reverse Mortgage Fund (SR73) accounts for the City-administered reverse mortgage program that enables elderly homeowners on fixed incomes to utilize equity in their homes to pay all or a portion of their annual property taxes. Eligibility guidelines are the same as for the City's Special Assessment Deferral Program. Twenty-four households are currently participating in this program, with total outstanding mortgages of approximately \$640,000.

The funding source for this reverse mortgage program is an interest-free loan from the Special Assessment Revolving Fund (SARF), and the negative fund balance at the beginning of any year represents the unpaid principal balance of that loan.

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**GENERAL LAND ACQUISITION FUND (CL21)**

	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2014 Projected</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
<b>Fund Balance, January 1</b>	\$ 3,033,665	\$ 2,802,856	\$ 1,712,358	\$ 715,164	\$ -
<b>SOURCES</b>					
Land Sales	\$ -	\$ -	\$ 1,323,337	\$ -	\$ -
Operating Lease Payments	10,675	7,000	7,000	7,000	-
Promissory Notes	-	-	-	-	-
<b>TOTAL SOURCES</b>	<u>\$ 10,675</u>	<u>\$ 7,000</u>	<u>\$ 1,330,337</u>	<u>\$ 7,000</u>	<u>\$ -</u>
<b>USES</b>					
Land Acquisition	\$ 32,900	\$ -	\$ 2,029,281	\$ -	\$ -
Design and Related Costs for Fire Admin. Building and Fire Station No. 1	199,994	-	-	-	-
Transfer to Fleet Service - New Facility	1,092,000	-	-	-	-
Disparity Study	-	-	212,000	-	-
Apprenticeship Program	-	66,250	66,250	-	-
Holding Costs	7,088	20,000	20,000	20,000	-
Staff Charges	-	-	-	-	-
<b>TOTAL USES</b>	<u>\$ 1,331,982</u>	<u>\$ 86,250</u>	<u>\$ 2,327,531</u>	<u>\$ 20,000</u>	<u>\$ -</u>
<b>Fund Balance, December 31</b>	<u>\$ 1,712,358</u>	<u>\$ 2,723,606</u>	<u>\$ 715,164</u>	<u>\$ 702,164</u>	<u>\$ -</u>

Funded primarily with the proceeds from surplus land sales, the General Land Acquisition Fund (CL21) provides available resources for the acquisition of land for municipal purposes when unanticipated opportunities arise. Purchases from this fund may be completed to the extent that funds are available and specific Common Council approval is obtained.

Projected expenditures in 2014 include \$580,000 for property acquisition in the Owl's Creek neighborhood and \$469,000 for the former Griff's property.

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**BROWNFIELDS REMEDIATION REVOLVING LOAN FUND (SR74)**

	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2014 Projected</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
<b>Fund Balance, January 1</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>SOURCES</b>					
State Grant	\$ 275,000	\$ -	\$ -	\$ -	\$ -
Promissory Note Proceeds	29,944	-	-	-	-
<b>TOTAL SOURCES</b>	<u>\$ 304,944</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>USES</b>					
Loans	\$ 304,944	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-
<b>TOTAL USES</b>	<u>\$ 304,944</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Fund Balance, December 31</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

The Brownfields Remediation Loan program (SR74) is dedicated to providing loans and grants to businesses and other eligible entities for environmental site assessments, site investigations, remedial action plans and site clean up. In addition, this fund may be used to pay for the City costs of administering the program and marketing. The fund was initially capitalized by a \$1 million grant from the State of Wisconsin, with additional grant proceeds awarded in 2012. The fund is managed by the Department of Planning and Community and Economic Development per guidelines adopted on September 18, 2007 and as revised on February 26, 2010. Projects and associated funding will require Common Council approval.

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**HOME-BUY THE AMERICAN DREAM FUND (SR51)**

	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2014 Projected</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
<b>Fund Balance, January 1</b>	\$ 97,106	\$ 138,906	\$ (19,134)	\$ 39,065	\$ -
<b>SOURCES</b>					
Loan Repayments:					
Interest	\$ -	\$ -	\$ -	\$ -	\$ -
Principal	70,968	35,000	77,000	235,000	-
Fees	1,275	1,800	180	-	-
State Funds	<u>195,000</u>	<u>-</u>	<u>115,000</u>	<u>150,000</u>	<u>-</u>
<b>TOTAL SOURCES</b>	<u>\$ 267,243</u>	<u>\$ 36,800</u>	<u>\$ 192,180</u>	<u>\$ 385,000</u>	<u>\$ -</u>
<b>USES</b>					
Loans	\$ 355,000	\$ 280,000	\$ 122,000	\$ 350,000	\$ -
Staff Costs / Service Delivery	<u>28,483</u>	<u>20,000</u>	<u>11,981</u>	<u>10,000</u>	<u>-</u>
<b>TOTAL USES</b>	<u>\$ 383,483</u>	<u>\$ 300,000</u>	<u>\$ 133,981</u>	<u>\$ 360,000</u>	<u>\$ -</u>
<b>Fund Balance, December 31</b>	<u>\$ (19,134)</u>	<u>\$ (124,294)</u>	<u>\$ 39,065</u>	<u>\$ 64,065</u>	<u>\$ -</u>

In 2014, the City's HOME-BUY and American Dream Downpayment Initiative (ADDI) programs merged to become the "HOME-BUY the American Dream" program. For 2015, the SR51 fund has been updated to reflect this merger, with the former ADDI funds (repayments from loans made using federal HOME and/or CDBG funds) now included in the figures above.

The HOME-BUY THE AMERICAN DREAM fund provides up to \$10,000 no-interest, deferred payment loans to assist eligible first-time home buyers with down payment and closing costs in the purchase of a home within the greater Madison area. Funding is provided by the Wisconsin Division of Housing through its Housing Cost Reduction Initiative (HCRI) program, available fund balance, loan repayments and program income. The Community Development Division (CDD) serves as the lead fiscal agency and the Economic Development Division provides loan administration under guidance of the Community Development Authority (CDA) and CDD.

2015 assumes the City will again be awarded funds from the State of Wisconsin HCRI application process.



2015  
EXECUTIVE  
OPERATING BUDGET

**HOUSING REHABILITATION SERVICES (SR56)**

	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2014 Projected</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
<b>Fund Balance, January 1</b>	\$ 673,293	\$ 625,693	\$ 596,729	\$ 581,800	\$ -
<b>SOURCES</b>					
Loan Repayments:					
Interest	\$ 47,479	\$ 45,000	\$ 46,614	\$ 48,000	\$ -
Principal	356,651	433,500	369,355	381,200	-
Application Fees	4,226	8,000	2,000	3,000	-
New Federal Funds	7,700	-	-	-	-
<b>TOTAL SOURCES</b>	<u>\$ 416,056</u>	<u>\$ 486,500</u>	<u>\$ 417,969</u>	<u>\$ 432,200</u>	<u>\$ -</u>
<b>USES</b>					
Loans	\$ 383,735	\$ 550,000	\$ 401,447	\$ 464,000	\$ -
Staff Costs / Service Delivery	108,885	38,500	31,451	36,200	-
<b>TOTAL USES</b>	<u>\$ 492,620</u>	<u>\$ 588,500</u>	<u>\$ 432,898</u>	<u>\$ 500,200</u>	<u>\$ -</u>
<b>Fund Balance, December 31</b>	<u>\$ 596,729</u>	<u>\$ 523,693</u>	<u>\$ 581,800</u>	<u>\$ 513,800</u>	<u>\$ -</u>

The Housing Rehabilitation Services Program (HRSP) provides loans for the rehabilitation of single-family to eight-unit buildings. Deferred payment loans are available to single-family homeowners at or below 80% of County median income, and installment loans are available to property owners who own a 1-8 unit building. The HRSP was established in 1974 and through 2013 has closed 1,795 loans to assist 2,973 units for a total investment of \$31,127,730.

Funding is provided through available fund balance, Community Development Block Grant (CDBG) and HOME loan repayments, installment loan repayments, and Rehabilitation Program income. Additional funds for energy efficiency improvements are provided through Energy Efficiency and Conservation Block Grant (EECBG) loan repayments.

The Economic Development Division, in consultation with the Community Development Division (CDD), provides loan administration under the guidance of the Community Development Authority (CDA).

2015  
EXECUTIVE  
OPERATING BUDGET

**SCATTERED SITE FUND (SR53)**

	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2014 Projected</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
<b>Fund Balance, January 1</b>	\$ 87,000	\$ 87,000	\$ 87,000	\$ 87,000	\$ -
<b>SOURCES</b>					
Loan Repayments:					
Appreciation	\$ -	\$ -	\$ -	\$ -	\$ -
Principal	-	-	-	-	-
Transfer In (UDAG funds)	-	-	-	-	-
Application Fee	-	-	-	-	-
<b>TOTAL SOURCES</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>USES</b>					
Loans	\$ -	\$ 87,000	\$ -	\$ 87,000	\$ -
Staff Costs / Service Delivery	-	-	-	-	-
<b>TOTAL USES</b>	<u>\$ -</u>	<u>\$ 87,000</u>	<u>\$ -</u>	<u>\$ 87,000</u>	<u>\$ -</u>
<b>Fund Balance, December 31</b>	<u>\$ 87,000</u>	<u>\$ -</u>	<u>\$ 87,000</u>	<u>\$ -</u>	<u>\$ -</u>

The Scattered Site Fund, established to broaden housing choices throughout the community, provides loans to non-profit organizations to help purchase residential properties outside of areas where service-enriched housing has traditionally been located. Housing operated as part of community correction programs is ineligible. The Community Development Division (CDD) provides loan administration under the guidance of the Community Development Block Grant Committee. Funding for this program is from repayments of Urban Development Action Grant loans.

2015  
EXECUTIVE  
OPERATING BUDGET

**HOMEBUYER'S ASSISTANCE PROGRAM (SR54)**

	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2014 Projected</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
<b>Fund Balance, January 1</b>	\$ (90,261)	\$ 133,502	\$ 75,945	\$ (9,055)	\$ -
<b>SOURCES</b>					
Loan Repayments:					
Interest	\$ 9,344	\$ 10,000	\$ 10,000	\$ 5,000	\$ -
Principal	70,356	20,000	20,000	20,000	-
Transfer in from Cap. Revolving Fund	150,000	-	-	-	-
Transfer from Contingent Reserve	-	-	100,000	-	-
Transfer in from Capital	-	-	-	200,000	-
Application Fees	1,100	3,000	3,000	1,000	-
<b>TOTAL SOURCES</b>	<u>\$ 230,800</u>	<u>\$ 33,000</u>	<u>\$ 133,000</u>	<u>\$ 226,000</u>	<u>\$ -</u>
<b>USES</b>					
Loans	\$ 40,000	\$ 250,000	\$ 200,000	\$ 200,000	\$ -
Workforce Housing Loans	10,000	40,000	-	-	-
Staff Costs / Service Delivery	14,594	18,000	18,000	10,000	-
<b>TOTAL USES</b>	<u>\$ 64,594</u>	<u>\$ 308,000</u>	<u>\$ 218,000</u>	<u>\$ 210,000</u>	<u>\$ -</u>
<b>Fund Balance, December 31</b>	<u>\$ 75,945</u>	<u>\$ (141,498)</u>	<u>\$ (9,055)</u>	<u>\$ 6,945</u>	<u>\$ -</u>

The Homebuyer's Assistance program provides loans to eligible buyers to finance a portion of the acquisition and rehabilitation cost of an eligible property. These loans are available to owner-occupants/developers of 1-8 unit buildings. The Homebuyer's Assistance Program began in 1974 and through 2013 has assisted the purchase and rehabilitation of 232 units, totaling \$4,062,201. Funding is from available fund balances, loan repayments, and program income. The Economic Development Division provides loan administration under the guidance of the Community Development Authority (CDA).

In 2015, the Economic Development staff may investigate the feasibility of the City of Madison, as a major employer, establishing a City Employee Assisted Housing program.

In 2014, \$100,000 was transferred from the City Contingent Reserve (RES-14-00684, adopted 9/16/14).

In order to sustain the program through 2015, the 2015 Executive Capital budget authorizes borrowing of \$200,000 in General Obligation debt proceeds to support continued loan activity.

2015  
EXECUTIVE  
OPERATING BUDGET

**INSURANCE FUND (II01)**

	<b>2013 Actual</b>	<b>2014 Budget</b>	<b>2014 Projected</b>	<b>2015 Executive</b>	<b>2015 Adopted</b>
Cash and Other Assets	\$ 4,936,168	\$ 5,930,264	\$ 5,165,412	\$ 4,867,430	\$ -
Claims Payable and Other Liabilities	<u>(2,776,032)</u>	<u>(2,800,000)</u>	<u>(2,650,405)</u>	<u>(2,800,000)</u>	<u>-</u>
Net Assets: January 1	\$ 2,160,136	\$ 3,130,264	\$ 2,515,007	\$ 2,067,430	\$ -
 <b>REVENUES</b>					
Billings to Departments	\$ 856,792	\$ 850,000	\$ 870,360	\$ 950,000	\$ -
Interest Income	16,007	16,000	16,000	16,000	-
Appropriation from Other Funds	1,000,000	-	-	-	-
Insurance Recoveries	405,360	250,000	400,000	400,000	-
Miscellaneous Revenue	13,312	25,000	25,000	25,000	-
WMMIC Dividend	<u>356,411</u>	<u>340,000</u>	<u>356,411</u>	<u>360,000</u>	<u>-</u>
Total Revenues	\$ 2,647,882	\$ 1,481,000	\$ 1,667,771	\$ 1,751,000	\$ -
 <b>EXPENSES</b>					
Liability Premium	\$ 424,771	\$ 425,000	\$ 421,184	\$ 425,000	\$ -
Property Premium	382,341	440,000	438,879	460,000	-
Other Premiums	51,863	55,000	55,285	55,000	-
Claims	181,890	300,000	300,000	300,000	-
Reserve Adjustment	639,805	-	300,000	300,000	-
Interest Expense	-	-	-	-	-
Loss Payments to Departments	446,681	250,000	400,000	400,000	-
Driver Simulator	-	-	-	-	-
Administrative Expense	<u>165,661</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>	<u>-</u>
Total Expenses	\$ 2,293,012	\$ 1,670,000	\$ 2,115,348	\$ 2,140,000	\$ -
Net Assets: December 31	\$ 2,515,006	\$ 2,941,264	\$ 2,067,430	\$ 1,678,430	\$ -
Net Asset Goal	<u>1,500,000</u>	<u>1,550,000</u>	<u>1,550,000</u>	<u>1,550,000</u>	<u>-</u>
Surplus (Deficiency)	<u>\$ 1,015,006</u>	<u>\$ 1,391,264</u>	<u>\$ 517,430</u>	<u>\$ 128,430</u>	<u>\$ -</u>

Note on Reserve Policy:

The City's Insurance Fund reserve policy is to maintain a net asset balance equal to or greater than the current year aggregate self-insured retention (SIR) contained in the City's liability insurance coverage as established by Wisconsin Municipal Mutual Insurance Company (WMMIC) policy.

On December 3, 2013, the Common Council authorized an additional appropriation of \$1,000,000 to the Insurance Fund from the City General Fund (Legistar #32182, RES-13-00882).

In 2015, billings to agencies are increased by \$100,000.

The City of Madison aggregate SIR for 2015 is \$1.55 million. Based on the reserve policy, the Insurance Fund is expected to be above its net asset goal by \$128,430 at the end of 2015. Claims are reserved at a 95% confidence level.

2015  
EXECUTIVE  
OPERATING BUDGET

**WORKERS COMPENSATION FUND (IW01)**

	<u>2013 Actual</u>	<u>2014 Budget</u>	<u>2014 Projected</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
Cash and Other Assets	\$ 13,800,367	\$ 14,406,692	\$ 14,202,180	\$ 13,984,229	\$ -
Claims Payable and Other Liabilities	<u>(13,263,675)</u>	<u>(13,300,000)</u>	<u>(12,342,951)</u>	<u>(12,400,000)</u>	<u>-</u>
Net Assets: January 1	\$ 536,692	\$ 1,106,692	\$ 1,859,229	\$ 1,584,229	\$ -
 <b>REVENUES</b>					
Billings to Departments	\$ 3,499,860	\$ 3,500,000	\$ 3,500,000	\$ 3,625,000	\$ -
Appropriation from Other Funds	750,000	-	-	-	-
Misc. Revenue (3rd Party Subrogation)	<u>68,900</u>	<u>75,000</u>	<u>75,000</u>	<u>75,000</u>	<u>-</u>
Total Revenue	\$ 4,318,760	\$ 3,575,000	\$ 3,575,000	\$ 3,700,000	\$ -
 <b>EXPENSES</b>					
Workers' Compensation Losses Paid	\$ 3,105,170	\$ 3,250,000	\$ 3,250,000	\$ 3,250,000	\$ -
Actuarial Reserve Adjustment	(676,099)	-	-	-	-
Legal Services	78,916	50,000	75,000	75,000	-
Outside Services	169,516	170,000	175,000	175,000	-
Administrative Expense	91,090	100,000	100,000	100,000	-
Insurance	<u>227,630</u>	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>	<u>-</u>
Total Expenses	\$ 2,996,223	\$ 3,820,000	\$ 3,850,000	\$ 3,850,000	\$ -
 Net Assets: December 31	 \$ 1,859,229	 \$ 861,692	 \$ 1,584,229	 \$ 1,434,229	 \$ -
Net Asset Goal	<u>600,000</u>	<u>600,000</u>	<u>600,000</u>	<u>650,000</u>	<u>-</u>
Deficiency	\$ 1,259,229	\$ 261,692	\$ 984,229	\$ 784,229	\$ -

Note on Workers Compensation Fund Policy:

The City's Workers Compensation Fund policy is to maintain a net asset balance equal to or greater than the current self-insured retention (SIR) contained in the City's excess Workers Compensation insurance policy. The current SIR is \$600,000. Claims are reserved at a 95% confidence level.

On December 3, 2013, the Common Council authorized an appropriation of \$750,000 to the Workers Compensation Fund from the City General Fund (Legistar #32182, RES-13-00882). In 2015, billings to agencies are increased by \$125,000. Additional appropriations from the General Fund, as well as increased billings to agencies, may be required in the future if fund expenses continue to exceed revenues. Much of these increased expenses can be attributed to the actuarial reserve adjustment associated with medical cost inflation and increases in average claim amounts.



**CITY OF MADISON**

**2015**

**EXECUTIVE  
OPERATING BUDGET**

**AGENCY  
BUDGETS**

## INTRODUCTION TO AGENCY BUDGETS

### *Budget Requests: Target and Supplemental Requests*

Agencies were instructed to submit a 2014 budget request that was equal to the 2013 adopted budget. Some agencies were given adjusted targets in recognition of additional funding needed to maintain the current level of service. Agencies could also submit supplemental budget requests to continue existing services. Agencies were also instructed to submit reduction proposals equal to three percent of their requested budget.

### *Budget Supplement Document*

As in past years, the "Budget Supplement" is available as a separate document. It includes detailed information by agency for permanent salaries, minor object codes, inter-agency billings, and capital assets.

### *Enterprise Funds*

The operating budget includes revenue and expenditure information pertaining to several City enterprises. Operations of the Parking Utility, Sewer Utility, Stormwater Utility and Water Utility have historically been fully supported by enterprise revenues and have required no General Fund subsidy or contribution. There has been no subsidy budgeted for the Golf Enterprise. The budget contains appropriations to other enterprises including Metro Transit and Monona Terrace (from the Room Tax Fund).

Those enterprises subsidized by the General Fund receive an appropriation consistent with the budgeted level. Savings resulting from lower than anticipated expenses and revenues generated in excess of budgeted levels are maintained in the individual enterprise operating funds. This policy affords enterprise managers the opportunity to utilize positive budget variances to benefit future year operations. It also builds capacity to respond to future budget shortfalls from enterprise resources, without affecting General Fund expenditure levels.

### *Change in Method of Allocating Health Insurance Budget to Agencies*

In past years, health insurance benefits were allocated to agency budgets based on salaries. In 2014, health insurance is allocated to the agencies based on number of budgeted positions (full time equivalents), in order to better reflect actual expenditures. Benefits such as WRS and FICA remain allocated based on salaries. As a result, each agency now has a specifically calculated benefit rate intended to better align budgeted and actual costs.

### *Fringe Benefit Rate Calculation*

In past years, prior year fringe benefit rates were not revised until after the budget had been adopted. In 2015, in order to provide a more precise estimate of overall fringe benefit costs, this process was performed as part of the executive budget. As a result, each agency includes updated fringe benefit rate calculations in the amounts presented in the executive budget, with the total budget for each agency adjusted accordingly.



# Fire

Agency Number: **72**  
Budget Function: **Public Safety**

The mission of the Madison Fire Department is to protect life and property from the dangers of fire and major disaster. Though striving to be proactive by aggressive code enforcement and community education, the Department must be prepared to prevent conflagration and catastrophe by maintaining a competent suppression capability. Cross-training of fire suppression personnel allows the Department to provide premiere pre-hospital emergency medical care, extrication, hazardous material release management and water rescue.

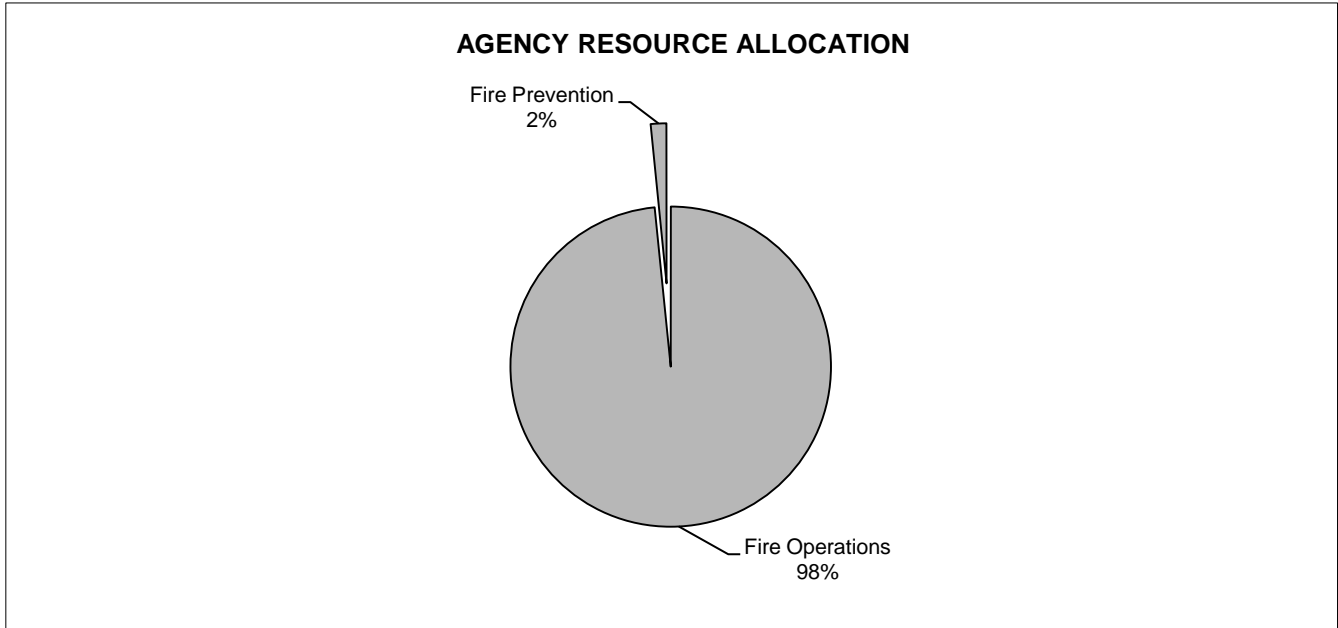
<u>Major Service</u>	<u>2013 Actual</u>	<u>2014 Adopted</u>	<u>2014 Projected</u>	<u>2015 Request</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
Fire Operations	\$ 42,908,084	\$ 44,722,510	\$ 44,722,510	\$ 46,084,410	\$ 46,047,135	\$ 0
Fire Prevention	1,372,223	1,046,304	1,046,304	730,404	745,129	0
<b>Agency Total</b>	<u>\$ 44,280,307</u>	<u>\$ 45,768,814</u>	<u>\$ 45,768,814</u>	<u>\$ 46,814,814</u>	<u>\$ 46,792,264</u>	<u>\$ 0</u>

## **Executive Budget Highlights**

The Budget includes:

1. The goal of maintaining a minimum daily staffing level of 82 due to the opening of the Far East Station No.13 on June 2, 2014. The staffing level assumes both the continuation of creative staffing methods developed by labor and management to optimize personnel resources and an absence level based on future projections and past experience.
2. Remaining funding for the upgrade of 9 firefighter positions to 5 Lieutenants and 4 Apparatus engineers needed to open Station 13 and for the remainder of operating costs.
3. Funding to conduct a Lieutenant promotional process.
4. Authorization for a summer/fall recruit class with no specific funding in the budget, as is typical of past practice.
5. The loss of Federal SAFER grant funds of nearly \$1 million, requiring the need for additional levy funds to support the Fire operating budget in 2015.
6. Funding of \$66,000 in lease costs for the use of training space within the Madison Area Technical College Protective Services Building.

## Fire



### **Budget Service Descriptions:**

#### **Fire Operations**

Operations is responsible for emergency response and non-emergency services. All staff and support costs related to providing this service are included. The Department provides fire, emergency medical care, lake rescue, hazardous materials and other disaster responses in providing for the preservation of life and property. Personnel also conduct semi-annual inspections, perform fire safety education functions, and participate in community events. The Department also serves as a County and Regional Hazardous Materials Response Team.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 44,579,407	\$ 46,179,440	\$ 46,295,858
Less Inter-Agency Billings	1,671,323	1,456,930	248,723
<b>Net Total</b>	<b>\$ 42,908,084</b>	<b>\$ 44,722,510</b>	<b>\$ 46,047,135</b>

## Fire Prevention

The Fire Prevention Division provides fire safety education, fire inspection, fire protection engineering, public information, elevators and fire/arson investigation services. Fire and life safety and harm prevention education is available to the community and is routinely provided to children, business and industry, and the elderly. Fire inspections are conducted semi-annually or annually in all commercial buildings and residential occupancies. Technical code issues are managed by the Fire Protection Engineering Unit of the Division. The Division is responsible for management of the Department's media information relative to emergency incidents. All fires are investigated to determine the origin, cause, and circumstances surrounding those fires and provide expert witness testimony in civil litigation and criminal prosecution. The elevator inspection program is responsible for overseeing the safety of all elevators, escalators and vertical conveyances. Every unit is inspected on an annual basis for compliance with national, state and local ordinances. In addition, all elevator installations and modifications are submitted for plan review and inspection.

	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2015 Executive</b>
Total Expenditures	\$ 2,606,795	\$ 2,198,604	\$ 1,918,129
Less Inter-Agency Billings	1,234,572	1,152,300	1,173,000
Net Total	<u>\$ 1,372,223</u>	<u>\$ 1,046,304</u>	<u>\$ 745,129</u>

### Fire Summary by Major Object of Expenditure

	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2014 Projected</b>	<b>2015 Request</b>	<b>2015 Executive</b>	<b>2015 Adopted</b>
Permanent Salaries	\$ 28,351,951	\$ 29,557,323	\$ 29,557,323	\$ 29,621,981	\$ 30,056,823	\$ 0
Hourly Employee Pay	11,513	9,300	9,300	7,100	7,100	0
Overtime Pay	636,005	720,076	720,076	720,076	720,076	0
Fringe Benefits	12,622,094	11,997,293	11,997,293	12,020,023	11,496,631	0
Purchased Services	1,119,896	1,603,408	1,355,055	1,388,241	1,454,241	0
Supplies	1,048,062	1,062,734	1,062,734	1,078,561	1,078,561	0
Inter-Departmental Charges	3,367,157	3,427,910	3,427,910	3,400,555	3,400,555	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	29,524	0	0	0	0	0
Total Expenditures	<u>\$ 47,186,202</u>	<u>\$ 48,378,044</u>	<u>\$ 48,129,691</u>	<u>\$ 48,236,537</u>	<u>\$ 48,213,987</u>	<u>\$ 0</u>
Inter-Agency Billings	2,905,895	2,609,230	2,360,877	1,421,723	1,421,723	0
Net Budget	<u>\$ 44,280,307</u>	<u>\$ 45,768,814</u>	<u>\$ 45,768,814</u>	<u>\$ 46,814,814</u>	<u>\$ 46,792,264</u>	<u>\$ 0</u>

## Police

Agency Number: 71  
 Budget Function: Public Safety

The mission of the Madison Police Department (MPD) is to provide high-quality police services that are accessible to all members of the community. The Department believes in the dignity of all people and respects individual and constitutional rights in fulfilling this mission. In order to achieve this mission, the Department has adopted the Values of Trust-Based Policing which include the following components: Citizen Involvement, Problem Solving and Quality Focus, Ethical Behavior, Recognition of Trust Challenges, Situational Leadership, and Employee Value. It is our goal to incorporate these values at all levels in the organization, and throughout our interactions with the community.

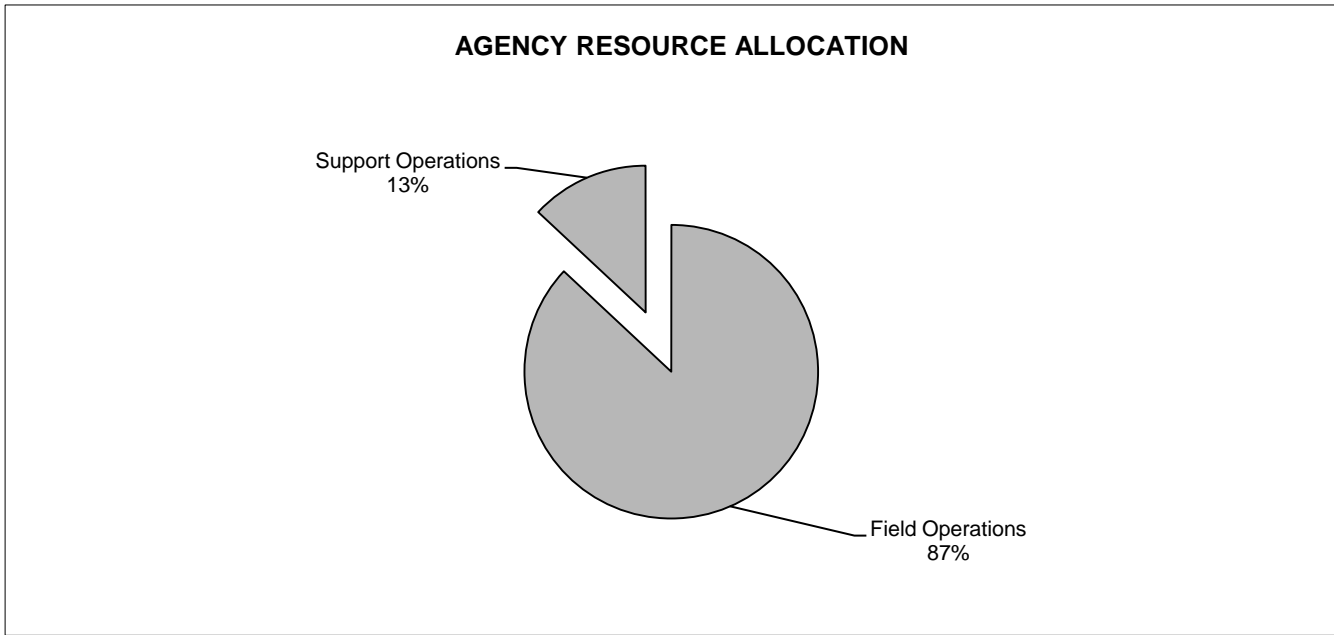
<u>Major Service</u>	<u>2013 Actual</u>	<u>2014 Adopted</u>	<u>2014 Projected</u>	<u>2015 Request</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
Field Operations	\$ 57,837,580	\$ 56,084,873	\$ 56,600,873	\$ 56,292,661	\$ 56,229,302	\$ 0
Support Operations	5,772,275	8,250,736	8,334,736	8,363,488	8,426,873	0
<b>Agency Total</b>	<u>\$ 63,609,855</u>	<u>\$ 64,335,609</u>	<u>\$ 64,935,609</u>	<u>\$ 64,656,149</u>	<u>\$ 64,656,175</u>	<u>\$ 0</u>

### Executive Budget Highlights

#### The Budget includes:

1. In late September, the MPD was notified that they will be awarded a COPS hiring grant. This grant will add three police officers to the Department's authorized strength in order to create a Community Outreach Unit. Funding of \$44,000 is included in 2015 for salaries, benefits and initial issue equipment for these three new employees, adjusted for offsetting grant revenue. Additional funding will be needed in 2016 for a full year salary and benefits, to upgrade one police officer position to Sergeant, to purchase office equipment and to purchase two police vehicles.
2. An additional command level position partially offset by the removal of one police officer position (a net increase of \$56,800 in salary and benefits). With significant increases in issues related to mental illness, homelessness and a variety of other social services, there is a need for a community outreach resources unit within the MPD. To develop this unit, connect with various social service agencies and address the need for increased coordination of citywide services, a command level position has been added. This will also allow for establishment of a formal volunteer program, particularly to better connect with communities of color in Madison.
3. In order to affirmatively engage neighborhoods that are demonstrating preliminary signs of requiring more intense resource allocation, 2.0 FTE Neighborhood Resource Officers (NRO) positions are created. These officers will provide a more proactive, directed response to emerging "hot spots." NROs will be assigned to police districts in an effort to stay ahead of issues with a proactive community policing effort. The goal will be to provide more effective early interactions with these neighborhoods.

**Police**



**Budget Service Descriptions:**

**Field Operations**

Field Operations consists of the five patrol districts (West, South, Central, East, and North) and their respective Detective Units, Community Policing Teams, Educational Resource Officers and Neighborhood Officers. Additionally, Field Operations includes the Dane County Narcotics & Gang Task Force; Safety Education; Crime Prevention & Gang Unit; Criminal Intelligence Section; Forensics Unit; Criminal Investigative Unit; Traffic Enforcement Safety Team; Officers in Charge; and Traffic Crash Investigation Officers. It provides the following services: protects the constitutional rights of all people and resolves conflicts; responds to calls for police service; identifies criminal offenders, activities, and patterns; collects and analyzes forensic evidence; apprehends offenders and participates in court proceedings; develops foot, bicycle and car patrols throughout the City; works with the community to identify and resolve conflicts/problems; facilitates the safety of people and vehicles through enforcement of traffic and parking regulations; investigates traffic accidents; identifies public safety hazards and conditions; provides exceptional training for new recruits; and maintains public peace and order during civil demonstrations and strikes. Non-commissioned field services include Parking Enforcement and School Crossing Safety.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<u>Actual</u>	<u>Adopted</u>	<u>Executive</u>
Total Expenditures	\$ 59,392,226	\$ 57,830,952	\$ 57,900,125
Less Inter-Agency Billings	<u>1,554,646</u>	<u>1,746,079</u>	<u>1,670,823</u>
Net Total	<u>\$ 57,837,580</u>	<u>\$ 56,084,873</u>	<u>\$ 56,229,302</u>

## Support Operations

Supportive services are provided by commissioned and non-commissioned personnel committed to planning, financial management, grants management, record keeping, information access, property processing and storage, transcription of reports, services to municipal courts, maintenance of technology services, continuing education and skill development. While many specialized activities are involved in supportive services, the Department continues to pursue improvement through strategic planning and collaborative work with private as well as public service providers.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 6,216,121	\$ 8,465,263	\$ 8,637,338
Less Inter-Agency Billings	443,845	214,527	210,465
Net Total	<u>\$ 5,772,275</u>	<u>\$ 8,250,736</u>	<u>\$ 8,426,873</u>

## Police Summary by Major Object of Expenditure

	<b>2013</b>	<b>2014</b>	<b>2014</b>	<b>2015</b>	<b>2015</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Projected</b>	<b>Request</b>	<b>Executive</b>	<b>Adopted</b>
Permanent Salaries	\$ 38,211,330	\$ 39,325,539	\$ 39,925,539	\$ 39,361,719	\$ 40,077,378	\$ 0
Hourly Employee Pay	103,696	131,499	131,499	131,000	131,000	0
Overtime Pay	2,493,489	2,674,904	2,674,904	2,676,495	2,681,000	0
Fringe Benefits	18,053,593	17,114,612	17,114,612	17,200,332	16,472,391	0
Purchased Services	1,858,845	2,039,550	2,039,550	2,079,950	2,084,750	0
Supplies	1,041,329	1,128,201	1,128,201	1,125,198	1,167,800	0
Inter-Departmental Charges	3,818,751	3,881,910	3,881,910	3,923,144	3,923,144	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	27,313	0	0	0	0	0
Total Expenditures	<u>\$ 65,608,346</u>	<u>\$ 66,296,215</u>	<u>\$ 66,896,215</u>	<u>\$ 66,497,838</u>	<u>\$ 66,537,463</u>	<u>\$ 0</u>
Inter-Agency Billings	1,998,491	1,960,606	1,960,606	1,841,689	1,881,288	0
Net Budget	<u>\$ 63,609,855</u>	<u>\$ 64,335,609</u>	<u>\$ 64,935,609</u>	<u>\$ 64,656,149</u>	<u>\$ 64,656,175</u>	<u>\$ 0</u>

## Public Health Madison and Dane County

Agency Number: **77**  
 Budget Function: **Health**

**Mission:** Working with the community to enhance, protect, and promote the health of the environment and the well being of all people.

**Description:** Public Health Madison and Dane County is a joint agency of the City of Madison and Dane County responsible for promotion of wellness, prevention of disease and provision of a healthful environment. The Department serves as an initiator, advocate and provider of preventive services to identify and minimize health risk. The Department collaborates with other professionals and consumers in the development of a systematic, community-wide network of services.

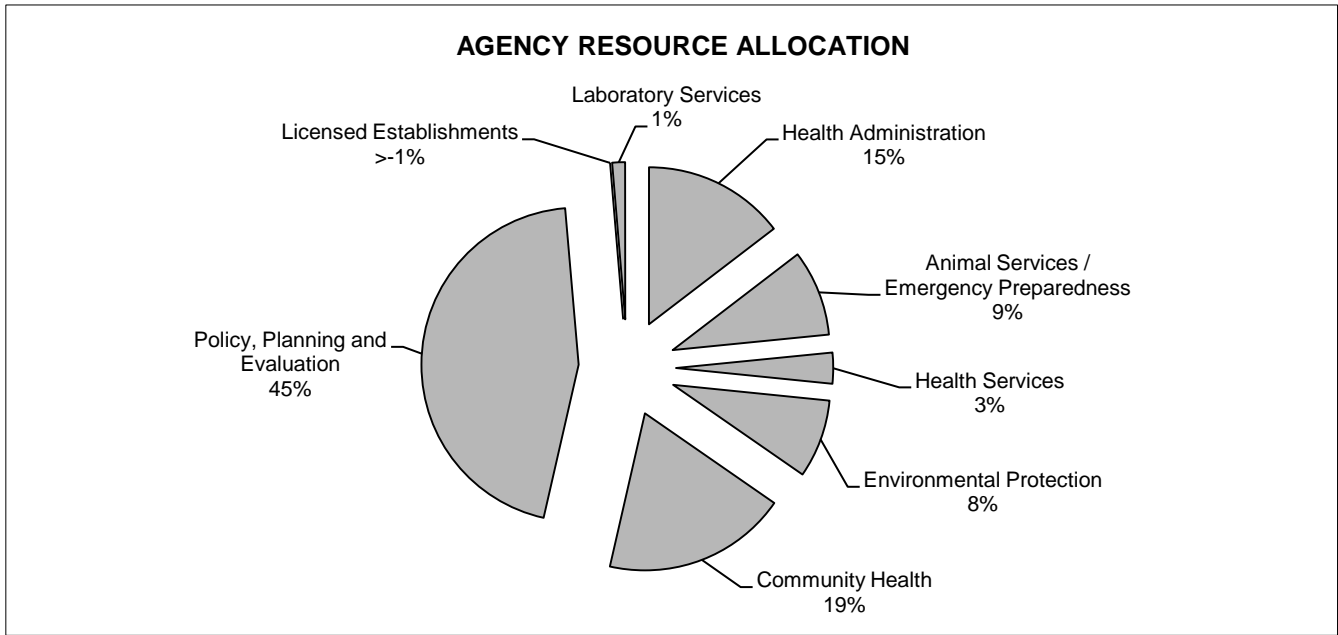
<u>Major Service</u>	<u>2013 Actual</u>	<u>2014 Adopted</u>	<u>2014 Projected</u>	<u>2015 Request</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
Health Administration	\$ 2,097,154	\$ 1,300,886	\$ 1,300,886	\$ 703,507	\$ 699,603	\$ 0
Animal Services / Emergency Prep	433,576	437,484	437,484	420,528	423,570	0
Health Services	1,529,740	533,682	533,682	147,235	152,142	0
Environmental Protection	(161,875)	558,253	558,253	383,711	385,238	0
Community Health	1,351,645	1,953,227	1,953,227	949,343	907,088	0
Policy, Planning and Evaluation	0	(10,979)	(10,979)	2,159,498	2,159,597	0
Licensed Establishments	(777,117)	(12,622)	(12,622)	(1,967)	(2,187)	0
Laboratory Services	127,178	163,731	163,731	62,274	63,654	0
<b>Agency Total</b>	<u>\$ 4,600,301</u>	<u>\$ 4,923,663</u>	<u>\$ 4,923,663</u>	<u>\$ 4,824,128</u>	<u>\$ 4,788,705</u>	<u>\$ 0</u>

### Executive Budget Highlights

The Budget includes:

1. Public Health is a joint venture with tax levy support divided between the City and the County based upon equalized valuation. Joint costs for 2015 total \$10,193,570, net of revenues received from grants and fees. The City levy will support \$4,562,428 (44.758%) of the joint costs, and County general purpose revenues will carry the remaining \$5,631,142 (55.242%).
2. In addition to sharing joint costs, the City of Madison will provide additional funding for community agency contracts, including \$188,000 for Access Community Health Center and \$20,000 for the Safe Communities Coalition. With these contracts, along with support for the Heroin/Opiates Poisoning Initiative (\$18,276), total support from the City of Madison will amount to \$4,788,704 in 2015.
3. Application of \$536,958 of reserves to reduce City and County tax levy support. Reserves equivalent to 5% of the annual operating budget will be retained per the requirements of the Intergovernmental Agreement.

**Public Health Madison and Dane County**



**Budget Service Descriptions:**

**Health Administration**

There are components of the Public Health budget which are difficult to attribute to specific programs. The work of the Director, Public Information Officer, Director of Operations, payroll and purchasing applies to all programs. In addition, expenses for items such as insurance, clerical pool coverage, document services, and computer equipment replacement are all expenses incurred by the agency as a whole, but are not attributable to a particular program.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 2,624,817	\$ 2,433,385	\$ 2,368,648
Less Inter-Agency Billings	527,663	1,132,499	1,669,045
<b>Net Total</b>	<b>\$ 2,097,154</b>	<b>\$ 1,300,886</b>	<b>\$ 699,603</b>



## Animal Services / Emergency Preparedness

Mission: To serve the health, public safety, and welfare needs of people and animals in the City of Madison and Dane County by responsibly and humanely enforcing animal-related laws, educating the public about responsible animal ownership, and providing pick up services for the stray, abandoned, impounded, injured, and orphaned animals (domestic and wild) of Madison and Dane County. This includes the enforcement of City, County and State Statutes governing animal control, care, health, and welfare. Investigating and resolving complaints, impounding stray, injured, or sick animals.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 1,272,200	\$ 1,239,256	\$ 1,432,560
Less Inter-Agency Billings	838,624	801,771	1,008,990
Net Total	\$ 433,576	\$ 437,484	\$ 423,570

## Health Services

- Maternal Child Health—including prenatal care coordination for women with no health coverage and breastfeeding education,
- Oral Health—focusing on prevention among children,
- Wisconsin Well Woman Program—offers breast and cervical cancer screening for women with no health coverage,
- Immunizations,
- STI/HIV Services,
- Tuberculosis (TB) monitoring and control,
- Refugee Health Screening and Case Management.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 3,201,386	\$ 3,121,216	\$ 2,907,370
Less Inter-Agency Billings	1,671,646	2,587,534	2,755,228
Net Total	\$ 1,529,740	\$ 533,682	\$ 152,142

## Environmental Protection

Public Health Madison and Dane County environmental protection work encompasses a wide array of services aimed at protecting environmental health. These services include well and septic inspection, environmental epidemiology, West Nile Virus control, radon and lead protection.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 1,044,629	\$ 1,444,340	\$ 1,263,561
Less Inter-Agency Billings	<u>1,206,504</u>	<u>886,087</u>	<u>878,323</u>
Net Total	<u>\$ (161,875)</u>	<u>\$ 558,253</u>	<u>\$ 385,238</u>

## Community Health

Community Health includes the following program areas

- Outbreak Management—including investigations of communicable disease,
- The Women, Infants, and Children Supplemental Nutrition Program (WIC),
- Health Promotion,
- Chronic Disease Prevention.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 5,090,415	\$ 5,136,435	\$ 3,795,944
Less Inter-Agency Billings	<u>3,738,770</u>	<u>3,183,207</u>	<u>2,888,856</u>
Net Total	<u>\$ 1,351,645</u>	<u>\$ 1,953,227</u>	<u>\$ 907,088</u>

## Policy, Planning and Evaluation

The Public Health preparedness program focuses on planning, training and exercising all public health staff to prepare for possible public health emergencies, including natural disasters, epidemics, pandemics or terrorist events.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 0	\$ 222,230	\$ 2,330,233
Less Inter-Agency Billings	0	233,208	170,636
Net Total	\$ 0	\$ (10,979)	\$ 2,159,597

## Licensed Establishments

The Licensed Establishment programs include inspections of all restaurants, retail food stores, school food programs, public pools, hotels, motels, Bed and Breakfasts, recreational-educational camps, campgrounds, body art establishments and mobile home parks in Madison and Dane County. All facilities are inspected at least annually with follow-up inspections and enforcement as necessary to correct violations and assure the health and safety of people using the facilities. Food establishments with recurring violations will be inspected more frequently. Pools are visited more frequently for water monitoring and safety inspections. Education is routinely provided to the operators at time of inspection.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 1,643,878	\$ 1,648,973	\$ 1,609,631
Less Inter-Agency Billings	2,420,995	1,661,596	1,611,818
Net Total	\$ (777,117)	\$ (12,622)	\$ (2,187)

## Laboratory Services

The Public Health Laboratory provides sample collection, analysis, interpretation and advice on environmental sample quality. The Laboratory:

- Monitors landfill groundwater, drinking water, and recreational water to protect the environment and prevent adverse impacts on health;
- Evaluates water quality from storm and non-storm releases to assure compliance with regulations;
- Responds to environmental spills and hazardous materials releases; and
- Collaborates with other municipal, state and federal agencies on environmental projects.

<b>Service Summary</b>			
	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2015 Executive</b>
Total Expenditures	\$ 809,043	\$ 852,103	\$ 763,952
Less Inter-Agency Billings	<u>681,865</u>	<u>688,372</u>	<u>700,298</u>
Net Total	<u>\$ 127,178</u>	<u>\$ 163,731</u>	<u>\$ 63,654</u>

## Community Agency Contracts - Detail

Public Health-Madison and Dane County has contracts with community agencies for Public Health services. These contracts come in two forms—fee-for-service (FFS) contracts and grant-like agreements. The fee-for-service contracts are for essential Public Health services that are not offered by the Department. Grants are used to support specific projects and organizations. Fee-for-service contracts are part of the Public Health budget. Grants are administered on behalf of the County or City.

	<b>Joint (FFS)</b>	<b>County Grant</b>	<b>City Grant</b>	<b>Total</b>
<b>Access Community Health Center</b>				
- Primary health care and maternal and child services	\$ -	\$ -	188,000	\$ 188,000
- Dental Services	35,000	-	-	35,000
<b>Safe Communities Coalition</b>				
- Injury prevention and reduction	-	-	20,000	20,000
- Project MedDrop	40,000	-	-	40,000
- Heroin/Opiates Poisoning Initiative	60,000	-	18,276	78,276
<b>Dane County Humane Society</b>				
Care for stray and impounded animals	390,000	-	-	390,000
<b>Total Community Agency Contracts</b>	<u>\$ 525,000</u>	<u>\$ -</u>	<u>\$ 226,276</u>	<u>\$ 751,276</u>

**Public Health Madison and Dane County  
Summary by Major Object of Expenditure**

	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2014 Projected</b>	<b>2015 Request</b>	<b>2015 Executive</b>	<b>2015 Adopted</b>
Permanent Salaries	\$ 8,715,123	\$ 9,342,588	\$ 9,342,588	\$ 9,417,752	\$ 9,417,752	\$ 0
Hourly Employee Pay	92,395	105,851	105,851	86,468	86,468	0
Overtime Pay	38,241	43,900	43,900	38,000	38,000	0
Fringe Benefits	3,491,895	3,784,930	3,784,930	4,074,570	4,017,770	0
Purchased Services	2,055,694	1,988,801	1,988,801	2,064,262	2,054,262	0
Supplies	319,254	310,477	310,477	338,270	338,270	0
Inter-Departmental Charges	113,078	249,511	249,511	286,838	286,838	0
Debt/Other Financing Uses	848,913	271,879	271,879	232,539	232,539	0
Capital Assets	<u>11,775</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ 15,686,367	\$ 16,097,937	\$ 16,097,937	\$ 16,538,699	\$ 16,471,899	\$ 0
Inter-Agency Billings	<u>11,086,067</u>	<u>11,174,274</u>	<u>11,174,274</u>	<u>11,714,571</u>	<u>11,683,194</u>	<u>0</u>
Net Budget	\$ <u>4,600,301</u>	\$ <u>4,923,663</u>	\$ <u>4,923,663</u>	\$ <u>4,824,128</u>	\$ <u>4,788,705</u>	\$ <u>0</u>

## Common Council

Agency Number:       **06**  
Budget Function:       **General Government**

The Common Council has responsibility for the management and control of City property, finances, highways, navigable waters, and public service; and has the power to act for the government and the good order of the City, for its commercial benefit and for the health, safety, and welfare of the public. It may carry out its power by license, regulation, suppression, borrowing of money, tax levy, appropriation, fine, imprisonment, confiscation and other necessary or convenient means. (Section 62.11 Wisconsin Statutes.)

<u>Major Service</u>	<u>2013 Actual</u>	<u>2014 Adopted</u>	<u>2014 Projected</u>	<u>2015 Request</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
Common Council	390,276	418,282	418,282	423,563	424,283	0
<b>Agency Total</b>	<b>\$ 390,276</b>	<b>\$ 418,282</b>	<b>\$ 418,282</b>	<b>\$ 423,563</b>	<b>\$ 424,283</b>	<b>\$ 0</b>

### Executive Budget Highlights

The Budget includes:

1. Funding for the continuation of existing services.

**Common Council**

**Budget Service Descriptions:**

**Common Council**

The Common Council, established by State Statute, is responsible for policy determination for the City of Madison. The Council is comprised of 20 elected members, meets generally on the first and third Tuesdays of each month, and acts on proposed legislation, policy matters, and other City business. Council members also meet many times throughout the month in board, commission, and committee meetings. Information is received from and disseminated to constituents through meetings, newsletters, correspondence, phone calls, surveys, and questionnaires.

The Council office provides staffing through the Administrative Assistant and the Secretary 1, who perform various administrative, management, and clerical functions for Council members.

<b>Service Summary</b>			
	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2015 Executive</b>
Total Expenditures	\$ 403,274	\$ 425,282	\$ 431,283
Less Inter-Agency Billings	12,999	7,000	7,000
Net Total	<u>\$ 390,276</u>	<u>\$ 418,282</u>	<u>\$ 424,283</u>

**Common Council  
Summary by Major Object of Expenditure**

	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2014 Projected</b>	<b>2015 Request</b>	<b>2015 Executive</b>	<b>2015 Adopted</b>
Permanent Salaries	\$ 105,578	\$ 108,026	\$ 108,026	\$ 109,880	\$ 109,880	\$ 0
Hourly Employee Pay	161,214	165,789	165,789	168,947	168,947	0
Overtime Pay	1,417	1,213	1,213	1,650	1,650	0
Fringe Benefits	49,404	54,991	54,991	56,020	56,740	0
Purchased Services	15,879	17,258	17,258	17,580	17,580	0
Supplies	40,392	28,765	28,765	28,765	28,765	0
Inter-Departmental Charges	4,085	5,740	5,740	4,221	4,221	0
Debt/Other Financing Uses	25,305	43,500	43,500	43,500	43,500	0
Capital Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ 403,274	\$ 425,282	\$ 425,282	\$ 430,563	\$ 431,283	\$ 0
Inter-Agency Billings	12,999	7,000	7,000	7,000	7,000	0
Net Budget	<u>\$ 390,276</u>	<u>\$ 418,282</u>	<u>\$ 418,282</u>	<u>\$ 423,563</u>	<u>\$ 424,283</u>	<u>\$ 0</u>

# Mayor

Agency Number: **08**  
Budget Function: **General Government**

The Mayor's Office ensures and directs the provision of municipal services by proposing, promoting and reviewing policies to be adopted by the City; establishing administrative procedures; and evaluating and implementing existing City procedures and policies.

<u>Major Service</u>	<u>2013 Actual</u>	<u>2014 Adopted</u>	<u>2014 Projected</u>	<u>2015 Request</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
Mayor	1,193,597	1,291,632	1,291,632	1,290,901	1,295,793	0
<b>Agency Total</b>	<b>\$ 1,193,597</b>	<b>\$ 1,291,632</b>	<b>\$ 1,291,632</b>	<b>\$ 1,290,901</b>	<b>\$ 1,295,793</b>	<b>\$ 0</b>

## **Executive Budget Highlights**

The Budget includes:

1. Funding for a salary increase for the Mayor, as required by City Ordinance.
2. Funding of \$20,000, offset by revenues derived from contributions and fees, for a 2015 Bike Summit. This funding was included in the 2014 operating budget of the Mayor's Office, but the event has been rescheduled for 2015.



**Mayor**

**Budget Service Descriptions:**

**Mayor**

The Mayor's Office directs City officers in the performance of their duties and responsibilities and supervises the development and implementation of operational goals for City agencies. It appoints and evaluates agency heads as provided by ordinance, reviews agency plans, policies and procedures for soundness and proper coordination, and provides direct guidance to agencies experiencing significant policy or organizational difficulties. It directs inter-agency staff teams in the identification and resolution of management problems that affect more than one City agency. The Mayor's Office submits an annual Executive Budget to the Common Council after establishing guidelines and considering the capital and operating budget requests of City agencies.

The Mayor's Office is responsible for encouraging citizen participation in City government by making citizen appointments to City committees; training committee members on "open meetings" requirements, parliamentary procedure, and ethics requirements; maintaining a database of citizen candidates interested in appointment to City committees; and responding to concerns and initiatives presented by citizens and assisting them in their relations with City agencies. The Mayor's Office monitors State and national issues that affect the welfare of City residents. This includes representing the City's interests in the State budget process, State legislation and administration, acting as liaison with the City's State legislative delegation, and maintaining contact with State and Federal legislators and administrators. The Mayor's Office provides public information through preparing and distributing press releases, position papers and correspondence, scheduling and conducting press conferences and interviews, representing the City at civic meetings and official functions and responding to inquiries from the press, organizations and individuals.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b><u>Actual</u></b>	<b><u>Adopted</u></b>	<b><u>Executive</u></b>
Total Expenditures	\$ 1,194,252	\$ 1,311,632	\$ 1,315,793
Less Inter-Agency Billings	<u>656</u>	<u>20,000</u>	<u>20,000</u>
Net Total	<u>\$ 1,193,597</u>	<u>\$ 1,291,632</u>	<u>\$ 1,295,793</u>

**Mayor  
Summary by Major Object of Expenditure**

	<b>2013</b>	<b>2014</b>	<b>2014</b>	<b>2015</b>	<b>2015</b>	<b>2015</b>
	<b><u>Actual</u></b>	<b><u>Adopted</u></b>	<b><u>Projected</u></b>	<b><u>Request</u></b>	<b><u>Executive</u></b>	<b><u>Adopted</u></b>
Permanent Salaries	\$ 887,959	\$ 888,663	\$ 888,663	\$ 889,482	\$ 889,482	\$ 0
Hourly Employee Pay	0	0	0	0	0	0
Overtime Pay	(1,598)	2,355	2,355	0	0	0
Fringe Benefits	231,028	293,605	293,605	293,529	298,421	0
Purchased Services	60,358	114,280	114,280	115,220	115,220	0
Supplies	14,918	11,142	11,142	11,142	11,142	0
Inter-Departmental Charges	1,587	1,587	1,587	1,528	1,528	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ 1,194,252	\$ 1,311,632	\$ 1,311,632	\$ 1,310,901	\$ 1,315,793	\$ 0
Inter-Agency Billings	<u>656</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>0</u>
Net Budget	<u>\$ 1,193,597</u>	<u>\$ 1,291,632</u>	<u>\$ 1,291,632</u>	<u>\$ 1,290,901</u>	<u>\$ 1,295,793</u>	<u>\$ 0</u>

## Municipal Court

Agency Number:     **39**  
Budget Function:     **General Government**

The mission of the Municipal Court is to provide an independent and neutral forum for resolution of alleged ordinance violations where the penalty includes primarily a forfeiture.

<u>Major Service</u>	<u>2013 Actual</u>	<u>2014 Adopted</u>	<u>2014 Projected</u>	<u>2015 Request</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
Court Services	62,105	0	0	0	0	0
<b>Agency Total</b>	<b>\$ 62,105</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

### Executive Budget Highlights

The Budget includes:

1. A \$50,000 inter-departmental payment to the Community Development Division to continue the pilot program to provide youth support services for the Municipal Court. Based on the outcome of the pilot, a permanent program may be established and funded with Municipal Court fee revenues. This is an increase of \$18,000 from the 2014 Adopted Budget.
2. A transfer of \$41,643 from Municipal Court revenues to the Community Development Division to offset levy funding for youth-oriented and other related services.

**Municipal Court**

**Budget Service Descriptions:**

**Court Services**

The Municipal Court handles approximately 38,000 cases per year including traffic, parking, first offense drunk driving, disorderly conduct, trespass, building code violations, juvenile violations, and truancy. The Judge also holds hearings in the Public Safety Building for those persons held in jail and issues warrants for arrest and inspections. If a forfeiture is not paid, the Municipal Court can suspend a driver's license, hunting or fishing license, issue a warrant for arrest, intercept a tax refund or start a collection action. Room 201 of the City-County Building is used as the courtroom. Adjacent offices are in Room 203 of the City-County Building.

<b>Service Summary</b>			
	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2015 Executive</b>
Total Expenditures	\$ 582,605	\$ 771,391	\$ 665,000
Less Inter-Agency Billings	520,500	771,391	665,000
Net Total	\$ 62,105	\$ 0	\$ 0

**Municipal Court  
Summary by Major Object of Expenditure**

	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2014 Projected</b>	<b>2015 Request</b>	<b>2015 Executive</b>	<b>2015 Adopted</b>
Permanent Salaries	\$ 301,714	\$ 301,488	\$ 301,488	\$ 301,966	\$ 301,966	\$ 0
Hourly Employee Pay	0	0	0	1,900	1,900	0
Overtime Pay	13,818	19,399	19,399	15,000	15,000	0
Fringe Benefits	125,766	114,403	114,403	114,149	115,712	0
Purchased Services	116,109	154,607	154,607	114,971	114,971	0
Supplies	24,510	31,000	31,000	23,000	23,000	0
Inter-Departmental Charges	688	150,494	150,494	50,808	92,451	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	0	0	0	0	0	0
Total Expenditures	\$ 582,605	\$ 771,391	\$ 771,391	\$ 621,794	\$ 665,000	\$ 0
Inter-Agency Billings	520,500	771,391	771,391	621,794	665,000	0
Net Budget	\$ 62,105	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

## Civil Rights

Agency Number: **04**  
 Budget Function: **General Government**

The mission of the Department of Civil Rights is to provide high-level management and coordination of the City's affirmative action, disability rights and equal opportunity responsibilities.

The Department of Civil Rights is responsible for the management, development, and implementation of Chapter 39 of the Madison General Ordinances.

<u>Major Service</u>	<u>2013 Actual</u>	<u>2014 Adopted</u>	<u>2014 Projected</u>	<u>2015 Request</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
Civil Rights	Detail Not Available.				\$ 1,364,638	\$ 0
<b>Agency Total</b>	\$ 1,146,168	\$ 1,359,882	\$ 1,359,882	\$ 1,360,144	\$ 1,364,638	\$ 0

### Executive Budget Highlights

The Budget includes:

1. A new budget presentation in which the agency's former budget services of Affirmative Action, Equal Opportunities and Disability Rights are consolidated into a single service entitled "Civil Rights." The presentation is more reflective of the Department's collaborative approach and broad mission to ensure the City's employment and community activities are equitably undertaken.

## Civil Rights

### **Budget Service Descriptions:**

#### **Civil Rights**

The Department of Civil Rights manages and coordinates City employment and business activities in three major areas to help ensure equal opportunities: Affirmative Action issues, Equal Opportunities, and Disability Rights.

The Affirmative Action Division (AAD) ensures that the City of Madison takes proactive steps to provide equal opportunities for all employees and individuals seeking access to employment, service delivery, and/or business opportunities, without regard to their membership in a group protected by law, according to the requirements of Chapter 39 of the Madison General Ordinances. The Affirmative Action Division strives to ensure that appropriate action is taken to eliminate policies, procedures, and/or practices that may create an adverse impact on any protected group. In addition, the Division provides staff support to the Affirmative Action Commission.

**AA/EEO PROGRAM:** Coordinates the development and implementation of the City's Affirmative Action Program. Also coordinates training and investigations of alleged violations of the City's Prohibited Harassment and Discrimination policy.

**CONTRACT COMPLIANCE PROGRAM:** Monitors and enforces the City's equal opportunity and Affirmative Action policies for organizations doing business with the City of Madison. Administers and manages certification, outreach and recruitment, wage compliance, and contract compliance functions for required targeted business programs.

The Disability Rights and Services Program coordinates the City's efforts to prevent discrimination on the basis of disability in the delivery of services by City departments and City-funded programs. The program assists the City in complying with MGO 39.05, Section 504 of the Rehabilitation Act and the Americans with Disabilities Act (ADA) and provides information, referral, outreach and advocacy services for City residents with disabilities regarding access to City services. This service provides staff support to the Commission on People with Disabilities.

The mission of the Equal Opportunities Division (EOD) is to enable individuals to live and work free of discrimination. EOD is the primary City entity responsible for remedying discrimination complaints brought by individuals in 25 protected classes. Any remedy pursued by the Division is based on the enforcement authority of the Equal Opportunities Ordinance (MGO 39.03), which provides a fair and impartial process for resolving charges of discrimination. EOD Investigators/Conciliators first attempt to resolve complaints via early mediation. If the early mediation is unsuccessful, the investigator makes an initial determination. If the complaint is certified to hearing, the EOC Hearing Examiner sets the schedule; reviews the file, briefs and legal arguments; conducts the hearing; and independently researches and issues decisions appropriate to the record before him. Prior to each hearing, the Hearing Examiner allows an investigator to attempt to resolve the complaint via working out a settlement agreement.

The Division works to prevent discrimination by improving community awareness through community education, presentations, membership in various community organizations, outreach and technical assistance so that individuals, organizations, and businesses have knowledge of the law and understand their rights and responsibilities. Staff members monitor local and national discrimination trends to keep abreast of what is happening. The division has developed presentations that can be presented by staff or interested parties. These presentations are available on-line at: [www.cityofmadison.com/DCR](http://www.cityofmadison.com/DCR). As new presentations are developed, they are added to those currently available. In addition, outreach programs can be developed and tailored to meet the needs of a specific audience. EOD staff are recognized as subject matter experts on topics in the civil rights and equal opportunities arena. For example, the staff provides training for individuals and community groups on Hate Crimes and the impact that such crimes have on our community. The EOD staff provides staff support to the Equal Opportunities Commission, the EOC Employment Subcommittee, and other committees, as needed when it relates to the Equal Opportunities Ordinance.

<b>Service Summary</b>			
	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2015 Executive</b>
Total Expenditures	Detail Not Available.		\$ 1,471,788
Less Inter-Agency Billings			107,150
Net Total	\$ 452,053	\$ 542,079	\$ 1,364,638

**Civil Rights  
Summary by Major Object of Expenditure**

	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2014 Projected</b>	<b>2015 Request</b>	<b>2015 Executive</b>	<b>2015 Adopted</b>
Permanent Salaries	\$ 850,423	\$ 984,802	\$ 984,802	\$ 994,783	\$ 994,783	\$ 0
Hourly Employee Pay	25,491	44,600	44,600	36,152	36,152	0
Overtime Pay	(3,546)	0	0	0	0	0
Fringe Benefits	281,451	349,765	349,765	352,558	357,052	0
Purchased Services	67,791	68,084	68,084	69,907	69,907	0
Supplies	19,910	14,400	14,400	12,275	12,275	0
Inter-Departmental Charges	10,198	4,881	4,881	1,619	1,619	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	0	0	0	0	0	0
Total Expenditures	\$ 1,251,718	\$ 1,466,532	\$ 1,466,532	\$ 1,467,294	\$ 1,471,788	\$ 0
Inter-Agency Billings	105,550	106,650	106,650	107,150	107,150	0
Net Budget	\$ 1,146,168	\$ 1,359,882	\$ 1,359,882	\$ 1,360,144	\$ 1,364,638	\$ 0

## Attorney

Agency Number: **02**  
 Budget Function: **General Government**

The City Attorney will provide professional legal representation to the City of Madison as an entity, including ordinance enforcement, legislative counsel services and general counsel services. As the City's lawyers, the Office of the City Attorney engages in three major activities. First, we prosecute violations of the City's laws, enforcing ordinances adopted by the Common Council. Second, we provide legislative counsel, drafting and revising the City's code of ordinances and advising the Common Council and City Boards, Committees and Commissions on the meaning of legislative enactments. Third, we provide general legal counsel and representations to the City, drafting documents, advising City officials and managers on compliance with the law, representing the City in court, negotiating on the City's behalf, and otherwise using legal procedures to support and defend the lawful decisions of City officials and agencies. As attorneys for the City of Madison, the Office of the City Attorney does not provide legal advice to the general public.

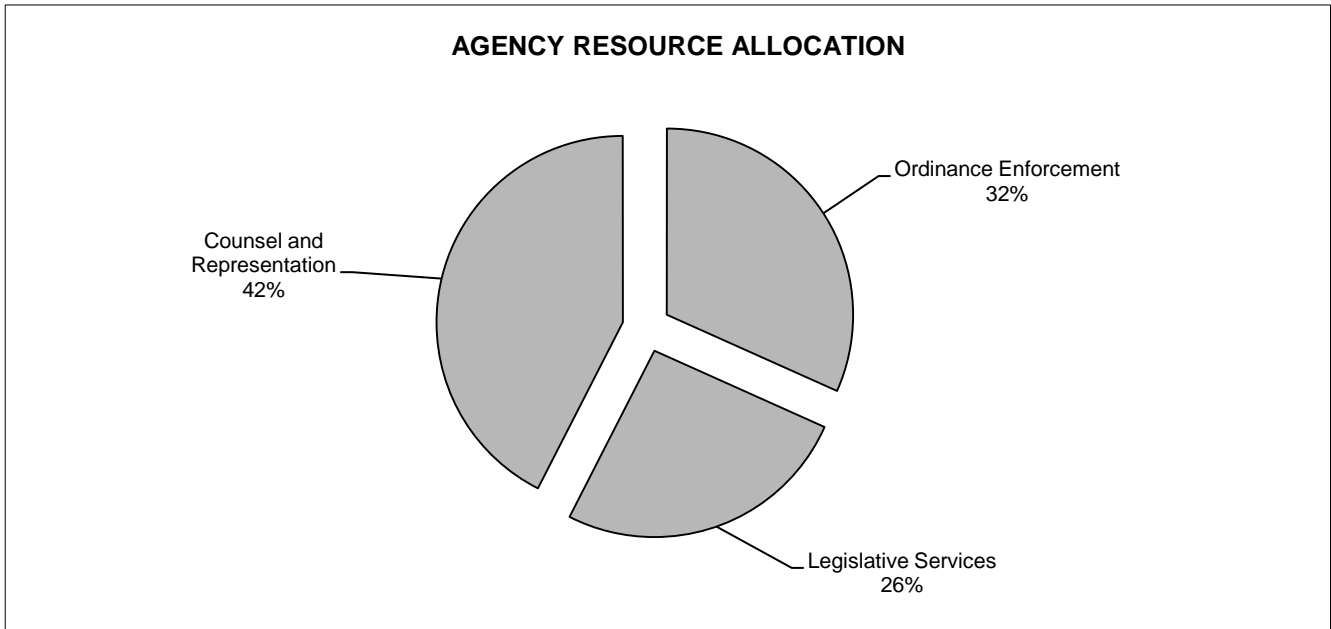
<u>Major Service</u>	<u>2013 Actual</u>	<u>2014 Adopted</u>	<u>2014 Projected</u>	<u>2015 Request</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
Ordinance Enforcement	\$ 693,746	\$ 859,059	\$ 859,059	\$ 860,995	\$ 837,852	\$ 0
Legislative Services	476,176	687,886	687,886	693,287	682,622	0
Counsel and Representation	<u>1,417,609</u>	<u>1,144,195</u>	<u>1,144,195</u>	<u>1,136,859</u>	<u>1,122,418</u>	<u>0</u>
<b>Agency Total</b>	<u>\$ 2,587,531</u>	<u>\$ 2,691,140</u>	<u>\$ 2,691,140</u>	<u>\$ 2,691,140</u>	<u>\$ 2,642,891</u>	<u>\$ 0</u>

### Executive Budget Highlights

The Budget includes:

1. Savings due to replacing retired staff with an entry-level position. Of that savings, \$8,500 was reallocated to Hourly Employee Pay, Purchased Services and Supplies; and \$15,000 was allocated to the reduction of Inter-Departmental Billings.

**Attorney**



**Budget Service Descriptions:**

**Ordinance Enforcement**

*Goal:* To improve citizens' quality of life by helping enforcement agencies deter conduct which is dangerous or interferes with public health and welfare.

*Service Priorities:* 1. Prosecuting civil enforcement actions including nuisance and injunctive actions as necessary. 2. Providing advice and training to enforcement staff. 3. Researching legal issues raised by new enforcement techniques, recent case law developments and changes in state law. 4. Identifying legal solutions to enforcement problems and drafting appropriate ordinance amendments. 5. Conducting appellate proceedings.

*Objectives:* 1. Conviction of individuals and corporations charged with violations. 2. Fewer tickets and complaints dismissed because of formal or substantive deficiencies. 3. Successful use of new legal mechanisms as well as up-to-date enforcement techniques (e.g., laser radar, drug nuisance actions, intoxilyzers, and in-squad videos). 4. Achieve maximum compliance with ordinances. 5. City prevails in appeals.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 927,608	\$ 993,659	\$ 972,452
Less Inter-Agency Billings	233,861	134,600	134,600
Net Total	<u>\$ 693,746</u>	<u>\$ 859,059</u>	<u>\$ 837,852</u>



## Legislative Services

*Goal:* To assure that Madison ordinances accurately express the policies chosen by the Mayor and Common Council, that current ordinances are easily available to the public, to advise City officials on legal issues with existing or proposed legislation, and to provide parliamentary and procedural advice to the Common Council and other City bodies.

*Service Priorities:* 1. Draft ordinances requested by the Mayor and alderpersons. 2. Research issues raised by ordinance requests, such as constitutionality, municipal authority, etc., and report the information to the Mayor and Council. 3. Prepare ordinance amendments required by changing state and federal legislation. 4. Publish revised, current ordinances. 5. Advise on parliamentary and procedural issues.

*Objectives:* 1. Provide language needed for consideration of ordinance changes. 2. Provide staff, Mayor and Council with information they need in order to make policy choices. 3. Ensure that ordinances are up to date and take advantage of changes made in state and federal law. 4. Make ordinances as current as possible and as available as possible. 5. Assure that the Common Council and City boards, committees and commissions use proper procedures in considering legislation.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 484,498	\$ 687,886	\$ 682,622
Less Inter-Agency Billings	8,322	0	0
Net Total	<u>\$ 476,176</u>	<u>\$ 687,886</u>	<u>\$ 682,622</u>

## Counsel and Representation

*Goal One:* To help City officials and agencies carry out their policies in compliance with law.

*Service Priorities:* 1. Prepare, publish, and distribute formal opinions and reports on legal issues affecting City policy. Inform officials and agencies of current legal developments. 2. Prepare and present formal and informal training sessions for City officials and staff. 3. Answer informal legal questions from City officials, staff and committees. 4. Attend meetings of staff teams and public bodies to provide legal advice.

*Objectives:* 1. Agencies, boards and commissions act according to law. 2. City officials and staff request and use City Attorney training to improve their programs. Maximize compliance with laws and minimize exposure to liability. 3. Agencies are encouraged to consider legal issues in planning their programs. 4. Programs and policies incorporate legal advice, and court challenges are minimized.

*Goal Two:* Assure that courts uphold the decisions of the Mayor and the Council, and of those officials and agencies authorized by the Mayor and Council to make decisions.

*Service Priorities:* 1. Represent the City in uninsured litigation. Uninsured litigation is conducted by members of the City Attorney's staff. Uninsured litigation arises when decisions of the Common Council or City boards, commissions and committees are challenged by affected parties. Uninsured litigation could also arise out of contract disputes, out of ordinance or contract enforcement procedures, or out of disciplinary actions that are challenged by employees. Examples of uninsured litigation are challenges to annexations, zoning and other land use decisions, and appeals to Circuit Court from decisions of the Board of Review, Plan Commission, Equal Opportunities Commission, Personnel Board, Zoning Board of Appeals, and similar agencies. 2. Tender insured cases and oversee work of outside counsel. 3. Represent the City in administrative proceedings before City agencies. Examples are Police and Fire Commission proceedings on disciplinary actions brought by the Police Chief and Fire Chief, Public Health Commission proceedings and charges of code violations brought by the Public Health Director, liquor license proceedings before the Alcohol License Review Committee, and Board of Review proceedings on property tax appeals. 4. Represent the Community Development Authority's (CDA) Housing Operations Unit in all of its uninsured litigation. This includes evictions, tenant grievance hearings and appeals, Section 8 claims, lease disputes, contract actions and other litigation. 5. Represent the City in collection actions and tax appeals.

*Objectives:* 1. Support decisions made by City officials and agencies. 2. Work with insurer and with outside counsel to limit the City's exposure to economic loss. 3. Help City staff achieve compliance with rules and laws they are responsible for enforcing. 4. Improve living conditions for residents of CDA housing by achieving court approval of CDA management decisions. 5. Obtain revenue and encourage voluntary payment of sums owed to the City.

*Goal Three:* To protect the City's policy and economic interests in its purchase of services and its other economic and financial dealings.

*Service Priorities:* 1. Draft form contracts and train City staff in their use. 2. Assist agencies in negotiations with contractors, developers, et al., and draft or approve language to which parties agree. 3. Draft and approve other legal documents. 4. Approve signed contracts as to form. 5. Coordinate City policy on contract issues through the staff Contract Group.

*Objectives:* 1. Ensure that form contracts protect the City's policy and economic interests and that form contracts are used regularly. 2. Ensure that individually negotiated agreements protect the City's policy and economic interests; that agreed upon language accurately sets forth the intentions of the parties; and that the requirements of applicable ordinances, statutes, regulations and Council policies are met. 3. Achieve the same objectives as in item 2 for other legal documents. 4. Ensure that contracts do not contain formal deficiencies which might affect their enforceability.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 1,522,222	\$ 1,416,795	\$ 1,380,018
Less Inter-Agency Billings	104,614	272,600	257,600
Net Total	\$ 1,417,609	\$ 1,144,195	\$ 1,122,418

**Attorney**  
**Summary by Major Object of Expenditure**

	<b>2013</b>	<b>2014</b>	<b>2014</b>	<b>2015</b>	<b>2015</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Projected</b>	<b>Request</b>	<b>Executive</b>	<b>Adopted</b>
Permanent Salaries	\$ 2,126,737	\$ 2,187,085	\$ 2,187,085	\$ 2,186,668	\$ 2,128,661	\$ 0
Hourly Employee Pay	16,829	13,273	13,273	13,000	18,000	0
Overtime Pay	(60)	0	0	0	0	0
Fringe Benefits	633,841	701,380	701,380	701,216	687,472	0
Purchased Services	107,217	136,995	136,995	138,424	139,926	0
Supplies	45,688	52,190	52,190	51,901	53,901	0
Inter-Departmental Charges	4,076	7,417	7,417	7,131	7,131	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ 2,934,328	\$ 3,098,340	\$ 3,098,340	\$ 3,098,340	\$ 3,035,091	\$ 0
Inter-Agency Billings	<u>346,797</u>	<u>407,200</u>	<u>407,200</u>	<u>407,200</u>	<u>392,200</u>	<u>0</u>
Net Budget	<u>\$ 2,587,531</u>	<u>\$ 2,691,140</u>	<u>\$ 2,691,140</u>	<u>\$ 2,691,140</u>	<u>\$ 2,642,891</u>	<u>\$ 0</u>

## Assessor

Agency Number: **35**  
Budget Function: **General Government**

Mission: The City Assessor's Office, through the efforts of dedicated employees, will deliver the highest quality services to City taxpayers by establishing fair and equitable assessments of all taxable real and personal property and maintaining complete and accurate assessment rolls and property records.

<u>Major Service</u>	<u>2013 Actual</u>	<u>2014 Adopted</u>	<u>2014 Projected</u>	<u>2015 Request</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
Assessor	2,235,536	2,345,505	2,341,437	2,345,464	2,357,150	0
<b>Agency Total</b>	<u>\$ 2,235,536</u>	<u>\$ 2,345,505</u>	<u>\$ 2,341,437</u>	<u>\$ 2,345,464</u>	<u>\$ 2,357,150</u>	<u>\$ 0</u>

### Executive Budget Highlights

The Budget includes:

1. Funding for a continuation of existing services.

**Assessor**

**Budget Service Descriptions:**

**Assessor**

The mission of the City Assessor is to annually assess all taxable real and personal property at full value, and to maintain complete and accurate assessment rolls and property information records.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<u>Actual</u>	<u>Adopted</u>	<u>Executive</u>
Total Expenditures	\$ 2,235,536	\$ 2,345,505	\$ 2,357,150
Less Inter-Agency Billings	0	0	0
Net Total	<u>\$ 2,235,536</u>	<u>\$ 2,345,505</u>	<u>\$ 2,357,150</u>

**Assessor  
Summary by Major Object of Expenditure**

	<b>2013</b>	<b>2014</b>	<b>2014</b>	<b>2015</b>	<b>2015</b>	<b>2015</b>
	<u>Actual</u>	<u>Adopted</u>	<u>Projected</u>	<u>Request</u>	<u>Executive</u>	<u>Adopted</u>
Permanent Salaries	\$ 1,498,473	\$ 1,590,042	\$ 1,590,042	\$ 1,580,811	\$ 1,580,811	\$ 0
Hourly Employee Pay	12,634	7,147	7,147	17,400	17,400	0
Overtime Pay	2,462	1,225	1,225	1,200	1,200	0
Fringe Benefits	544,176	557,510	557,510	555,444	567,130	0
Purchased Services	124,988	128,710	133,462	135,073	135,073	0
Supplies	36,573	45,020	36,200	40,000	40,000	0
Inter-Departmental Charges	16,230	15,851	15,851	15,536	15,536	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	0	0	0	0	0	0
Total Expenditures	\$ 2,235,536	\$ 2,345,505	\$ 2,341,437	\$ 2,345,464	\$ 2,357,150	\$ 0
Inter-Agency Billings	0	0	0	0	0	0
Net Budget	<u>\$ 2,235,536</u>	<u>\$ 2,345,505</u>	<u>\$ 2,341,437</u>	<u>\$ 2,345,464</u>	<u>\$ 2,357,150</u>	<u>\$ 0</u>

## Clerk

Agency Number: **45**  
Budget Function: **General Government**

The Madison City Clerk's Office is the gateway to open government. Staff professionally provides Madison with access to open meetings, open records, impartial license administration, and fair, secure and transparent elections.

<u>Major Service</u>	<u>2013 Actual</u>	<u>2014 Adopted</u>	<u>2014 Projected</u>	<u>2015 Request</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
Clerk	1,153,978	1,771,542	1,581,889	1,306,241	1,303,613	0
<b>Agency Total</b>	<b>\$ 1,153,978</b>	<b>\$ 1,771,542</b>	<b>\$ 1,581,889</b>	<b>\$ 1,306,241</b>	<b>\$ 1,303,613</b>	<b>\$ 0</b>

### Executive Budget Highlights

The Budget includes:

1. Election cost savings of \$463,505. Two elections are scheduled for 2015.

**Clerk**

**Budget Service Descriptions:**

**Clerk**

The Madison City Clerk's Office is the gateway to open government. The team professionally provides Madison with access to open meetings, open records, impartial license administration, and fair, secure and transparent elections.

<b>Service Summary</b>			
	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2015 Executive</b>
Total Expenditures	\$ 1,172,885	\$ 1,771,542	\$ 1,303,613
Less Inter-Agency Billings	<u>18,907</u>	<u>0</u>	<u>0</u>
Net Total	<u>\$ 1,153,978</u>	<u>\$ 1,771,542</u>	<u>\$ 1,303,613</u>

**Clerk  
Summary by Major Object of Expenditure**

	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2014 Projected</b>	<b>2015 Request</b>	<b>2015 Executive</b>	<b>2015 Adopted</b>
Permanent Salaries	\$ 349,265	\$ 372,817	\$ 372,817	\$ 400,165	\$ 400,165	\$ 0
Hourly Employee Pay	8,184	26,608	26,608	10,120	10,120	0
Overtime Pay	33,231	40,840	40,840	25,000	25,000	0
Fringe Benefits	143,756	161,891	161,891	168,897	166,269	0
Purchased Services	456,647	1,013,503	823,250	525,110	525,110	0
Supplies	178,600	153,200	153,200	169,175	169,175	0
Inter-Departmental Charges	3,202	2,683	3,283	7,774	7,774	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ 1,172,885	\$ 1,771,542	\$ 1,581,889	\$ 1,306,241	\$ 1,303,613	\$ 0
Inter-Agency Billings	<u>18,907</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Net Budget	<u>\$ 1,153,978</u>	<u>\$ 1,771,542</u>	<u>\$ 1,581,889</u>	<u>\$ 1,306,241</u>	<u>\$ 1,303,613</u>	<u>\$ 0</u>

# Treasurer

Agency Number: **46**  
Budget Function: **General Government**

The City Treasurer's Office is responsible for the receipt and investment of all City revenues. The mission is to be widely recognized as a model operation with a reputation for satisfying customers with prompt, courteous and professional service. Programs will be administered in a manner that assures public confidence in accuracy, productivity and fairness. Work will be performed in accordance with Wisconsin State Statutes, Madison General Ordinances and related case law.

<u>Major Service</u>	<u>2013 Actual</u>	<u>2014 Adopted</u>	<u>2014 Projected</u>	<u>2015 Request</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
Treasurer	538,296	536,914	542,414	516,914	572,181	0
<b>Agency Total</b>	<u>\$ 538,296</u>	<u>\$ 536,914</u>	<u>\$ 542,414</u>	<u>\$ 516,914</u>	<u>\$ 572,181</u>	<u>\$ 0</u>

## Executive Budget Highlights

The Budget includes:

1. An increase of \$54,000 in expenses to implement four annual installments for property tax payments. A total of \$115,000 of interest and \$57,500 of penalty revenues will be added to the General Fund Revenues. The impact is a \$118,500 reduction in the levy.
2. Net savings of \$20,000 generated by moving online payments to a convenience fee model where consumers making the payments pay for the associated costs.
3. Increased costs related to processing monthly payments of the Madison Municipal Services bill, as opposed to the former six month billing cycle. Billings to the Water Utility are increased by \$30,254.



**Treasurer**

**Budget Service Descriptions:**

**Treasurer**

The mission of the City Treasurer is to promptly receipt, safeguard and invest all City revenues accurately and efficiently, and to maintain complete and accurate tax assessment/payment records.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 796,145	\$ 871,595	\$ 887,545
Less Inter-Agency Billings	<u>257,850</u>	<u>334,681</u>	<u>315,364</u>
Net Total	<u>\$ 538,296</u>	<u>\$ 536,914</u>	<u>\$ 572,181</u>

**Treasurer  
Summary by Major Object of Expenditure**

	<b>2013</b>	<b>2014</b>	<b>2014</b>	<b>2015</b>	<b>2015</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Projected</b>	<b>Request</b>	<b>Executive</b>	<b>Adopted</b>
Permanent Salaries	\$ 313,659	\$ 302,938	\$ 302,938	\$ 303,496	\$ 303,496	\$ 0
Hourly Employee Pay	0	0	5,500	14,267	14,267	0
Overtime Pay	4,267	0	0	0	0	0
Fringe Benefits	89,119	112,087	112,087	113,920	115,187	0
Purchased Services	316,165	390,443	390,443	329,940	329,940	0
Supplies	72,058	65,300	65,300	69,850	123,850	0
Inter-Departmental Charges	876	827	827	805	805	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ 796,145	\$ 871,595	\$ 877,095	\$ 832,278	\$ 887,545	\$ 0
Inter-Agency Billings	<u>257,850</u>	<u>334,681</u>	<u>334,681</u>	<u>315,364</u>	<u>315,364</u>	<u>0</u>
Net Budget	<u>\$ 538,296</u>	<u>\$ 536,914</u>	<u>\$ 542,414</u>	<u>\$ 516,914</u>	<u>\$ 572,181</u>	<u>\$ 0</u>

## Finance

Agency Number: **33**  
 Budget Function: **General Government**

The mission of the City Finance Department is to enhance the financial health of the City and provide stewardship of City resources through financial information, advice and support to the public, employees, City agencies and policymakers.

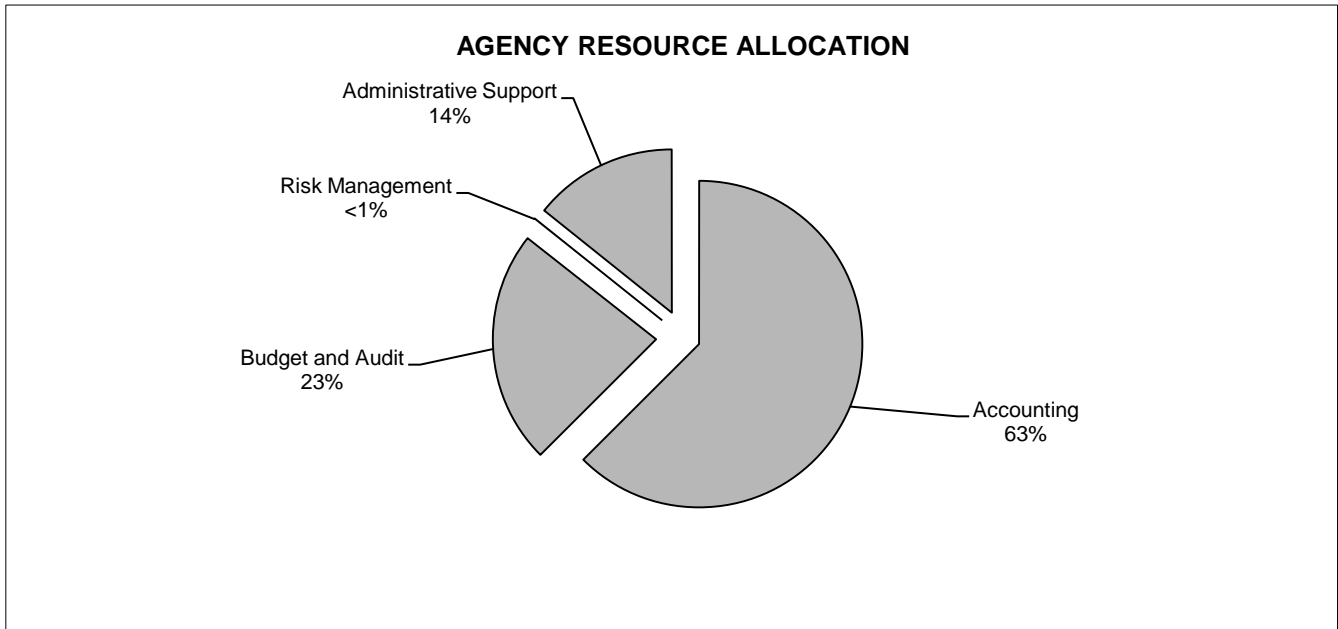
<u>Major Service</u>	<u>2013 Actual</u>	<u>2014 Adopted</u>	<u>2014 Projected</u>	<u>2015 Request</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
Accounting	\$ 1,814,079	\$ 1,966,407	\$ 1,977,093	\$ 1,958,962	\$ 2,058,266	\$ 0
Budget and Audit	709,638	751,236	758,003	756,115	760,300	0
Risk Management	31,622	(1,515)	(1,864)	(5,967)	(4,281)	0
Administrative Support	454,364	459,856	459,066	466,857	469,665	0
<b>Agency Total</b>	<u>\$ 3,009,703</u>	<u>\$ 3,175,984</u>	<u>\$ 3,192,298</u>	<u>\$ 3,175,967</u>	<u>\$ 3,283,950</u>	<u>\$ 0</u>

### Executive Budget Highlights

The Budget includes:

1. Funding for the continuation of existing services, including implementation of the Enterprise Resource Planning (ERP) system.
2. Funding totaling \$17,300 has been reallocated to the Permanent Salaries and Benefits accounts to fund potential reclasses resulting from a reorganization of the Finance Department's General Accounting Section.
3. Funding of \$89,007 for a new Data Projects Coordinator position, as recommended in the Racial Equity and Social Justice Report. This position will help support efforts related to presentation of city, state, and national data on outcomes and performance associated with equity.

**Finance**



**Budget Service Descriptions:**

**Accounting**

Responsible for the ongoing accounting operations of the City including, but not limited to, accounts payable and receivable, revenue accounting, cash accounting, bank reconciliations, City loan programs and related internal control systems, as well as capital asset management and financial statement preparation. Responsible for the development, coordination and implementation of the City's accounting and financial reporting systems, including the City's Annual Report. Serve as liaison to independent auditors. In conjunction with Information Technology staff and software vendors, develop and oversee the utilization of the City's automated financial accounting system. The City's enterprise accounting staff analyze and interpret accounting data and perform internal accounting functions for the City's Housing Operations Unit, as well as provide financial/management assistance to the City's various enterprises and utilities. Maintains a centralized payroll system for all City agencies. Includes responsibility for processing and maintaining systems for deductions/billing for employee health and life insurance, deferred compensation, worker's compensation, unemployment compensation, Wisconsin Retirement System, flexible spending, direct deposit, income continuation insurance, as well as a variety of other payroll deductions. Assists Human Resources with labor negotiation strategies and contract administration. Responsible for directing and coordinating the procurement of equipment, supplies and services required by the City. Program functions include developing City purchasing policies and procedures, encumbrance management, negotiating and administering contracts, providing support, information, and/or making recommendations on type or availability and costs (considering benefits, effectiveness, and efficiency) of equipment, supplies and services.

<b>Service Summary</b>			
	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2015 Executive</b>
Total Expenditures	\$ 2,194,281	\$ 2,335,663	\$ 2,481,416
Less Inter-Agency Billings	380,202	369,256	423,150
<b>Net Total</b>	<b>\$ 1,814,079</b>	<b>\$ 1,966,407</b>	<b>\$ 2,058,266</b>

## Budget and Audit

Responsible for preparing the City's annual capital and operating budgets, as well as providing assistance to City agencies with budget development and analysis. Performs financial, compliance and performance reviews of City agencies and other entities which have contracts with the City. Prepares report on federal and state financial assistance and the City's indirect cost allocation plan. Coordinates the City's efforts to identify and secure outside grant funding.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 747,510	\$ 790,138	\$ 786,033
Less Inter-Agency Billings	<u>37,872</u>	<u>38,902</u>	<u>25,733</u>
Net Total	<u>\$ 709,638</u>	<u>\$ 751,236</u>	<u>\$ 760,300</u>

## Risk Management

Responsible for administration of the City's general liability, auto liability, property and other miscellaneous insurance programs and acts as the liaison between the City and the Wisconsin Municipal Mutual Insurance Company (WMMIC). Risk Management also monitors the insurance requirements of City contracts and investigates the appropriateness of claims against the City. Risk Management is also responsible for the implementation, administration and continued enhancement of the City Safety and Worker's Compensation programs.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 295,240	\$ 314,620	\$ 314,507
Less Inter-Agency Billings	<u>263,618</u>	<u>316,135</u>	<u>318,788</u>
Net Total	<u>\$ 31,622</u>	<u>\$ (1,515)</u>	<u>\$ (4,281)</u>

## Administrative Support

Provides clerical and office services to City agencies. In addition to Administrative Support Team staff who are assigned to various City agencies to assist with both special projects and day-to-day operations, a centralized Document Services Unit provides confidential word processing services, as well as software support to City agencies, application conversion, website administration and assistance with agency budget preparation. This Unit develops and prepares newsletters and brochures, complex financial schedules, database management, routine documents, and can provide Braille output of a variety of documents upon request.

<b>Service Summary</b>			
	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2015 Executive</b>
Total Expenditures	\$ 511,528	\$ 516,601	\$ 521,659
Less Inter-Agency Billings	57,164	56,745	51,994
Net Total	<u>\$ 454,364</u>	<u>\$ 459,856</u>	<u>\$ 469,665</u>

## Finance Summary by Major Object of Expenditure

	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2014 Projected</b>	<b>2015 Request</b>	<b>2015 Executive</b>	<b>2015 Adopted</b>
Permanent Salaries	\$ 2,501,919	\$ 2,524,757	\$ 2,513,489	\$ 2,501,154	\$ 2,566,716	\$ 0
Hourly Employee Pay	5,222	10,602	8,358	13,086	13,086	0
Overtime Pay	562	3,033	13,530	10,000	10,000	0
Fringe Benefits	783,608	885,318	898,592	878,367	920,788	0
Purchased Services	408,310	476,953	507,433	540,197	540,197	0
Supplies	36,994	44,400	37,475	41,000	41,000	0
Inter-Departmental Charges	11,944	11,959	14,459	11,828	11,828	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	0	0	0	0	0	0
Total Expenditures	<u>\$ 3,748,559</u>	<u>\$ 3,957,022</u>	<u>\$ 3,993,336</u>	<u>\$ 3,995,632</u>	<u>\$ 4,103,615</u>	<u>\$ 0</u>
Inter-Agency Billings	<u>738,856</u>	<u>781,038</u>	<u>801,038</u>	<u>819,665</u>	<u>819,665</u>	<u>0</u>
Net Budget	<u>\$ 3,009,703</u>	<u>\$ 3,175,984</u>	<u>\$ 3,192,298</u>	<u>\$ 3,175,967</u>	<u>\$ 3,283,950</u>	<u>\$ 0</u>

## Information Technology

Agency Number: **34**  
 Budget Function: **General Government**

The Information Technology Department (IT) provides services to all City agencies in the areas of computer usage, software development, personal computer support, mobile computing, telephones, network communications, computer training, and general IT consulting. The Department supports a wide variety of hardware, software, and a large wide-area telecommunications network which is in operation twenty four hours a day, seven days a week, and is connected to other computer networks at the county, state, and federal levels. The Department also supports a wide variety of software from email to document management systems to enterprise databases; facilitates the dissemination of City information to the public via the City website; and provides the ability for the public to conduct business with the City via the internet. In addition, the IT Department's Media Team unit provides television and internet streaming coverage of public meetings, thereby promoting public access, open government, and transparency.

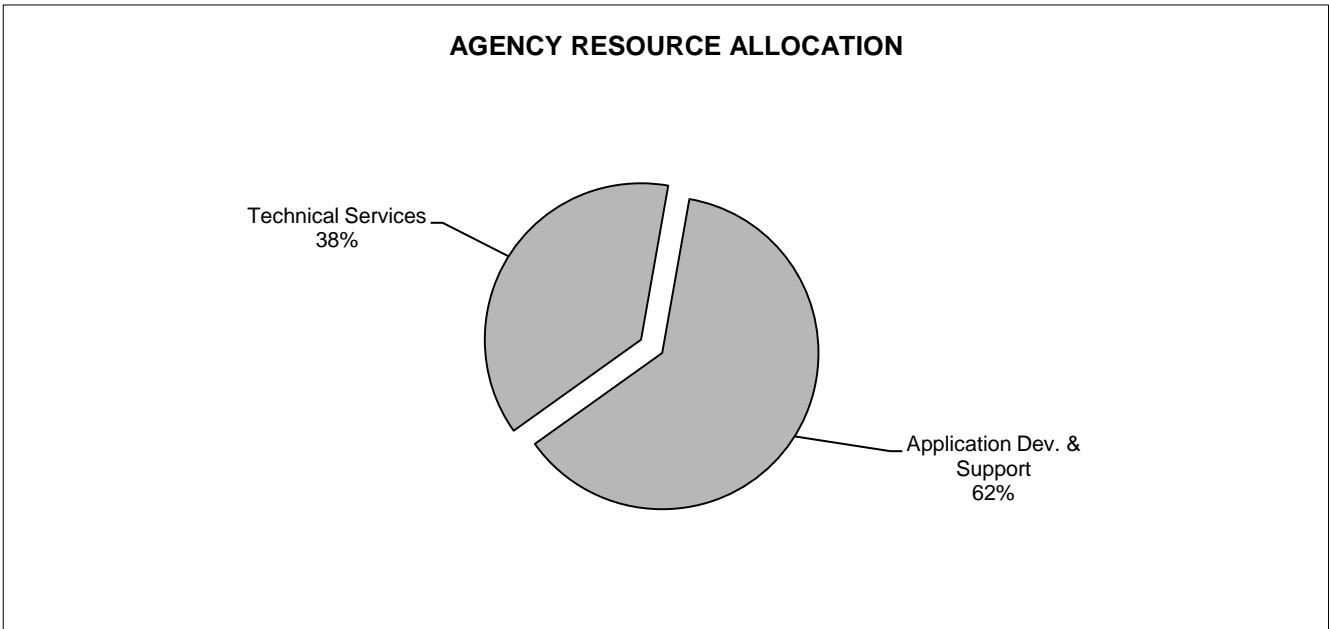
<u>Major Service</u>	<u>2013 Actual</u>	<u>2014 Adopted</u>	<u>2014 Projected</u>	<u>2015 Request</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
Application Dev. & Support	\$ 3,103,327	\$ 3,690,512	\$ 3,690,512	\$ 3,648,120	\$ 3,655,560	\$ 0
Technical Services	2,065,511	2,128,057	2,128,057	2,190,449	2,207,848	0
Media Team	<u>424,261</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Agency Total</b>	<u>\$ 5,593,100</u>	<u>\$ 5,818,569</u>	<u>\$ 5,818,569</u>	<u>\$ 5,838,569</u>	<u>\$ 5,863,408</u>	<u>\$ 0</u>

### Executive Budget Highlights

The Budget includes:

1. Funding for the continuation of existing services, including full year funding for an MIS position created in the 2014 budget and removing one-time funding of \$15,000 to purchase or program an analytical tool to track city spending based on measures set forth in the Equity Resolution.
2. Maintenance savings for the current financial system due to the anticipated implementation of the ERP system.
3. Planned department reorganization.
4. Funding of \$25,000 for the purchase of Budgetary Transparency Presentation software.

## Information Technology



### **Budget Service Descriptions:**

#### **Application Development**

Application Development is responsible for databases and database software; the City's website and EmployeeNet; the Electronic Document Management System (EDMS); the centralized Geographic Information System (GIS); support for enterprise applications such as the SxD Financial System, Legistar, and Crystal Reports; and all permitting, licensing, asset management and land/planning applications. Some of the functions IT staff perform are: systems analysis and design; systems integration; project management; database administration (creating new databases and monitoring usage of databases); programming; researching software solutions; maintaining existing applications, including upgrades; developing and administering the City's website (both the Internet and EmployeeNet); administering and maintaining the EDMS which includes designing and developing interfaces with other applications; establishing and maintaining a centralized repository for GIS; and administering report writing tools.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 3,155,688	\$ 3,748,004	\$ 3,707,234
Less Inter-Agency Billings	<u>52,361</u>	<u>57,492</u>	<u>51,674</u>
Net Total	<u>\$ 3,103,327</u>	<u>\$ 3,690,512</u>	<u>\$ 3,655,560</u>

## Technical Services

The Technical Services Division operates and maintains a city-wide network of high speed fiber optic backbone and laterals. This network supports data centers with multiple physical and virtual servers, approximately 1,300 personal computers, 825 laptop/tablet computers, and 360 network printers. This equipment is located in 80 different locations throughout the City of Madison and is attached to the network using a variety of connection media and devices which include: city-owned and maintained fiber optic cable; point-to-point wireless; DSL; and cable. Mobile data computers, installed in all public safety vehicles, are supported and maintained as part of this service. A city-owned wireless hotspot network, with locations throughout the city, allows police and fire personnel to access mission critical information located on the city network. In addition to planning and implementing network infrastructure changes and upgrades, staff work to install server and desktop PC hardware, manage the 3,000 account enterprise electronic messaging system (Microsoft Exchange), and implement software upgrades and security patches. The Help Desk fields over 25,000 calls per year. Support for the city's nearly 2,300 telephones, which includes nearly 1,600 voice over internet protocol (IP) telephones and 1,700 voice mailboxes, is also provided by Technical Services. The division manages 375 IP-based digital video surveillance cameras used for traffic management and public safety purposes. These are located throughout the city and represent a growing demand for support and network infrastructure resources. Staying current with the latest IT security, hardware, and software technologies, and recommending implementation of these technologies where appropriate are also important functions of this division. The Media Team (formerly known as Madison City Channel) provides live gavel-to-gavel coverage of the meetings of the Madison Common Council, Dane County Board of Supervisors, the city's annual budget hearings, as well as taped replays of those meetings and online archives. Other local government meetings covered include Citizens' Advisory Commission on People with Disabilities, Board of Estimates, and Plan Commission. Coverage and internet streaming of these meetings provides an information link between the public and local government. This promotes citizen involvement, public access, open government and transparency.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<u>Actual</u>	<u>Adopted</u>	<u>Executive</u>
Total Expenditures	\$ 2,416,220	\$ 2,579,777	\$ 2,670,210
Less Inter-Agency Billings	<u>350,709</u>	<u>451,720</u>	<u>462,362</u>
Net Total	<u>\$ 2,065,511</u>	<u>\$ 2,128,057</u>	<u>\$ 2,207,848</u>

## Media Team

The Media Team, formerly known as Madison City Channel, was consolidated into the Technical Services Division in 2014.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<u>Actual</u>	<u>Adopted</u>	<u>Executive</u>
Total Expenditures	\$ 438,669	\$ 0	\$ 0
Less Inter-Agency Billings	<u>14,407</u>	<u>0</u>	<u>0</u>
Net Total	<u>\$ 424,261</u>	<u>\$ 0</u>	<u>\$ 0</u>



**Information Technology  
Summary by Major Object of Expenditure**

	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2014 Projected</b>	<b>2015 Request</b>	<b>2015 Executive</b>	<b>2015 Adopted</b>
Permanent Salaries	\$ 3,332,367	\$ 3,423,540	\$ 3,423,540	\$ 3,469,223	\$ 3,469,223	\$ 0
Hourly Employee Pay	13,398	15,315	15,315	15,500	15,500	0
Overtime Pay	47,315	10,210	10,210	28,700	28,700	0
Fringe Benefits	1,017,138	1,167,250	1,167,250	1,185,521	1,200,360	0
Purchased Services	1,524,029	1,621,329	1,621,329	1,563,505	1,573,505	0
Supplies	22,197	31,921	31,921	31,921	31,921	0
Inter-Departmental Charges	54,132	58,216	58,216	58,235	58,235	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ 6,010,577	\$ 6,327,781	\$ 6,327,781	\$ 6,352,605	\$ 6,377,444	\$ 0
Inter-Agency Billings	<u>417,477</u>	<u>509,212</u>	<u>509,212</u>	<u>514,036</u>	<u>514,036</u>	<u>0</u>
Net Budget	<u>\$ 5,593,100</u>	<u>\$ 5,818,569</u>	<u>\$ 5,818,569</u>	<u>\$ 5,838,569</u>	<u>\$ 5,863,408</u>	<u>\$ 0</u>

## Human Resources

Agency Number: **38**  
 Budget Function: **General Government**

The mission of the Human Resources Department is to serve the City by recruiting, developing and sustaining a diverse, highly qualified and productive work force.

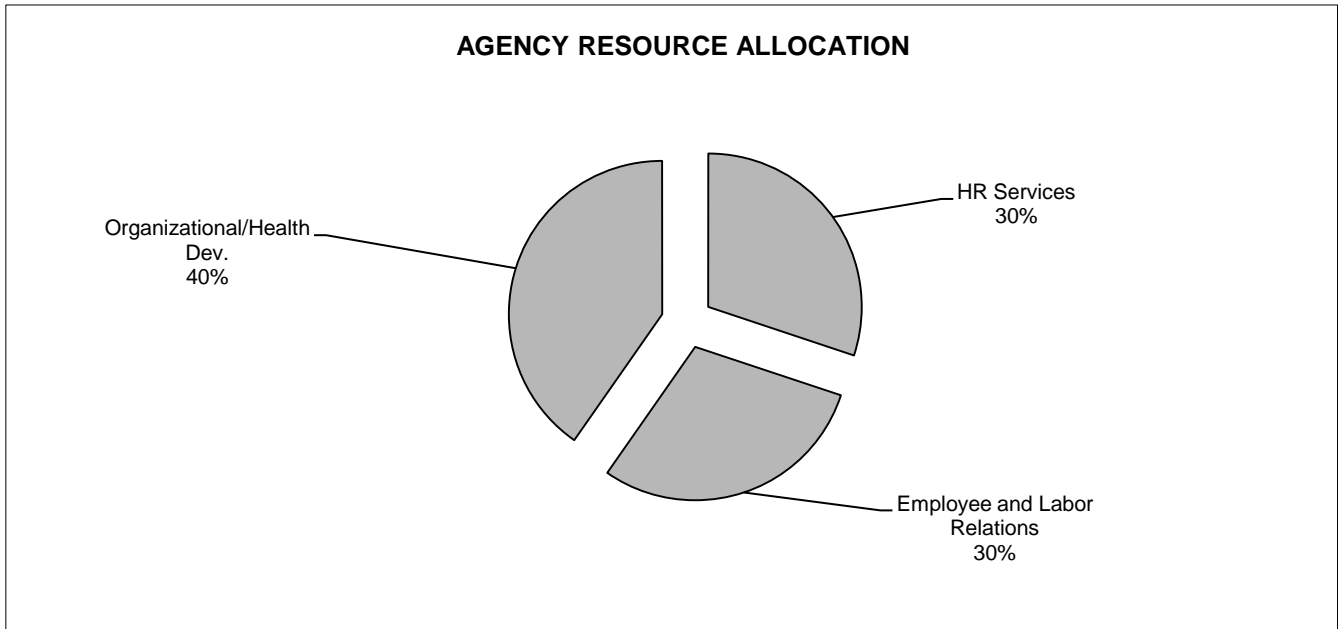
<u>Major Service</u>	<u>2013 Actual</u>	<u>2014 Adopted</u>	<u>2014 Projected</u>	<u>2015 Request</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
HR Services	\$ 968,640	\$ 536,507	\$ 536,507	\$ 535,262	\$ 536,471	\$ 0
Employee and Labor Relations	234,210	524,474	524,474	518,440	526,983	0
Organizational/Health Dev.	0	0	0	658,072	717,996	0
Organizational Dev. and Training	300,434	364,815	364,815	0	0	0
Employee Assistance	235,064	285,978	285,978	0	0	0
<b>Agency Total</b>	<u>\$ 1,738,348</u>	<u>\$ 1,711,774</u>	<u>\$ 1,711,774</u>	<u>\$ 1,711,774</u>	<u>\$ 1,781,450</u>	<u>\$ 0</u>

### Executive Budget Highlights

The Budget includes:

1. The establishment of the Organizational Health and Development Unit, combining Wellness, Training, and EAP under one Unit.
2. Creating a new Women's Leadership Series to help provide female City employees with many of the tools necessary to develop leadership capacity and advance in a more equitable manner.
3. Funding to restore the Organizational Improvement Specialist position to 100% at a funding level of \$97,000 (salary and benefits) to reflect broader responsibilities for quality improvement coordination efforts.

## Human Resources



### **Budget Service Descriptions:**

#### **HR Services**

The HR Services unit provides strategic Human Resources (HR) support to departments throughout the City in order to assist departments in achieving departmental goals and to fully utilize available HR services. The HR Services Unit also develops and implements recruitment and selection strategies, assists in the implementation of organizational changes including the classification and reclassification of employees and positions, working with the Personnel Board, and providing general human resources support.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 1,160,314	\$ 736,864	\$ 736,494
Less Inter-Agency Billings	191,673	200,357	200,023
<b>Net Total</b>	<b>\$ 968,640</b>	<b>\$ 536,507</b>	<b>\$ 536,471</b>

## Employee and Labor Relations

Currently, the majority of the City's labor force is represented by 12 labor unions. The Employee and Labor Relations unit fulfills the City's obligations for contract negotiation, interpretation, and administration. Additionally, this unit is responsible for the administration of FMLA, disability leave and layoff, and the development and implementation of employee benefits. As the City transitions to a new way of operating under new labor and employment laws, this unit will lead the transition and be responsible for working with labor unions and City management and staff in order to identify the most appropriate means of operation.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 234,210	\$ 524,474	\$ 537,483
Less Inter-Agency Billings	<u>0</u>	<u>0</u>	<u>10,500</u>
Net Total	<u>\$ 234,210</u>	<u>\$ 524,474</u>	<u>\$ 526,983</u>

## Organizational/Health Dev.

The Organizational Health and Development (OHD) unit ensures the success and engagement of City of Madison employees and agencies through the coordinated work of the Organizational Development, Wellness, and Employee Assistance Programs. The OHD unit oversees the City's employee engagement initiatives, coordinates internal and external training for employees, facilitates planning initiatives, provides Critical Incident Stress Management/Peer Support services and training for agencies, develops and delivers wellness initiatives for employees, and provides confidential assistance to City employees, families, partners, or anyone of significance to the employee, whose personal problems affect, or have the potential to affect, personal well-being and/or job performance.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 0	\$ 0	\$ 732,996
Less Inter-Agency Billings	<u>0</u>	<u>0</u>	<u>15,000</u>
Net Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 717,996</u>

## Organizational Dev. and Training

The Office of Organizational Development and Training is to be a catalyst for creating a City culture committed to learning, teamwork, and quality. To accomplish these goals, the office has as its primary responsibilities the coordination of the City's internal and external training resources; management of the City's Quality Improvement and Customer Service initiatives; facilitation of the City-wide and agency planning initiatives; and organizational development, consultation, and intervention. In 2015, this unit is combined with the Organization Health and Development Unit.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 312,251	\$ 379,815	\$ 0
Less Inter-Agency Billings	11,817	15,000	0
Net Total	\$ 300,434	\$ 364,815	\$ 0

## Employee Assistance

The Employee Assistance Program (EAP) provides confidential assistance to City employees, families, partners, or anyone of significance to the employee, whose personal problems affect, or have the potential to affect, personal well-being and/or job performance. Services include providing education and referral to resources; consultation and problem-solving for all employees, as well as providing supervisor consultation; critical incident stress management services; workshops and seminars; training of facilitators, Madison Police Department Peer Support Officers, managers/supervisors and union representatives. In 2015, this unit is combined with the Organization Health and Development Unit.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 235,064	\$ 285,978	\$ 0
Less Inter-Agency Billings	0	0	0
Net Total	\$ 235,064	\$ 285,978	\$ 0

**Human Resources  
Summary by Major Object of Expenditure**

	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2014 Projected</b>	<b>2015 Request</b>	<b>2015 Executive</b>	<b>2015 Adopted</b>
Permanent Salaries	\$ 1,289,157	\$ 1,291,630	\$ 1,291,630	\$ 1,281,120	\$ 1,324,858	\$ 0
Hourly Employee Pay	4,065	4,550	4,550	17,710	17,710	0
Overtime Pay	(907)	0	0	0	0	0
Fringe Benefits	443,203	439,673	439,673	437,600	456,038	0
Purchased Services	151,499	142,871	142,871	142,426	157,426	0
Supplies	16,961	11,250	11,250	11,250	14,250	0
Inter-Departmental Charges	37,861	37,157	37,157	36,691	36,691	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ 1,941,839	\$ 1,927,131	\$ 1,927,131	\$ 1,926,797	\$ 2,006,973	\$ 0
Inter-Agency Billings	<u>203,490</u>	<u>215,357</u>	<u>215,357</u>	<u>215,023</u>	<u>225,523</u>	<u>0</u>
Net Budget	<u>\$ 1,738,348</u>	<u>\$ 1,711,774</u>	<u>\$ 1,711,774</u>	<u>\$ 1,711,774</u>	<u>\$ 1,781,450</u>	<u>\$ 0</u>

## Monona Terrace Convention Center

Agency Number: 11  
 Budget Function: Convention Center

The mission of Monona Terrace Community and Convention Center is to deliver an exceptional and inspirational experience.

<u>Major Service</u>	<u>2013 Actual</u>	<u>2014 Adopted</u>	<u>2014 Projected</u>	<u>2015 Request</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
Community Convention Center	0	0	0	0	0	0
<b>Agency Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

### Executive Budget Highlights

The Budget includes:

1. The addition of \$100,000 in advertising dollars applied from reserves to be used for destination marketing.
2. Funding for the net operating expense (subsidy) of Monona Terrace, which is derived from the Room Tax. The subsidy included is \$3,101,155, which is unchanged from 2014.
3. Payment in Lieu of Tax (PILOT) is \$338,200, or 2.1% higher than 2014.
4. Funding of \$109,608 for the Greater Madison Convention and Visitor's Bureau (GMCVB) for specific convention marketing.
5. A \$30,000 increase in credit card processing fees.

**Monona Terrace Convention Center**

**Budget Service Descriptions:**

**Community Convention Center**

The Monona Terrace Community and Convention Center serves the community in three ways: as a convention center attracting new dollars to Madison and Dane County, as a tourism destination, and as a community center for the citizens of our community.

<b>Service Summary</b>			
	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2015 Executive</b>
Total Expenditures	\$ 7,702,686	\$ 7,359,963	\$ 7,722,084
Less Inter-Agency Billings	7,702,686	7,359,963	7,722,084
Net Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

**Monona Terrace Convention Center  
Summary by Major Object of Expenditure**

	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2014 Projected</b>	<b>2015 Request</b>	<b>2015 Executive</b>	<b>2015 Adopted</b>
Permanent Salaries	\$ 2,867,192	\$ 3,003,621	\$ 2,976,967	\$ 3,032,753	\$ 3,032,753	\$ 0
Hourly Employee Pay	565,768	397,930	485,049	448,000	448,000	0
Overtime Pay	52,478	31,512	76,773	26,700	26,700	0
Fringe Benefits	1,210,935	1,220,421	1,219,239	1,240,147	1,289,283	0
Purchased Services	1,892,710	1,695,602	1,773,689	1,911,260	1,911,260	0
Supplies	454,510	451,945	461,623	470,470	470,470	0
Inter-Departmental Charges	160,989	157,184	156,786	163,704	163,704	0
Debt/Other Financing Uses	498,105	371,095	371,095	379,914	379,914	0
Capital Assets	<u>0</u>	<u>30,653</u>	<u>13,534</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ 7,702,686	\$ 7,359,963	\$ 7,534,755	\$ 7,672,948	\$ 7,722,084	\$ 0
Inter-Agency Billings	<u>7,702,686</u>	<u>7,359,963</u>	<u>7,534,755</u>	<u>7,672,948</u>	<u>7,722,084</u>	<u>0</u>
Net Budget	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>



## Engineering

Agency Number: **53**  
 Budget Function: **Public Works**

The Engineering Division provides a multi faceted combination of Public Works services to the citizens and customers of Madison in a fair and consistent manner that allows for and encourages public input. The Engineering Division is responsible for the design, supervision and inspection of street, highway, sidewalk and bike path construction; City surveying and mapping operations including maintenance of the City's Official Map, street and utility records; management of the Madison Storm Water Utility and the Sanitary Sewer Utility; review of land use changes as they relate to public works and ordinance compliance; City owned facilities including new construction, maintenance, repair and energy efficiency retrofits; maintenance of the City's closed landfills and responding to environmental contamination within public lands.

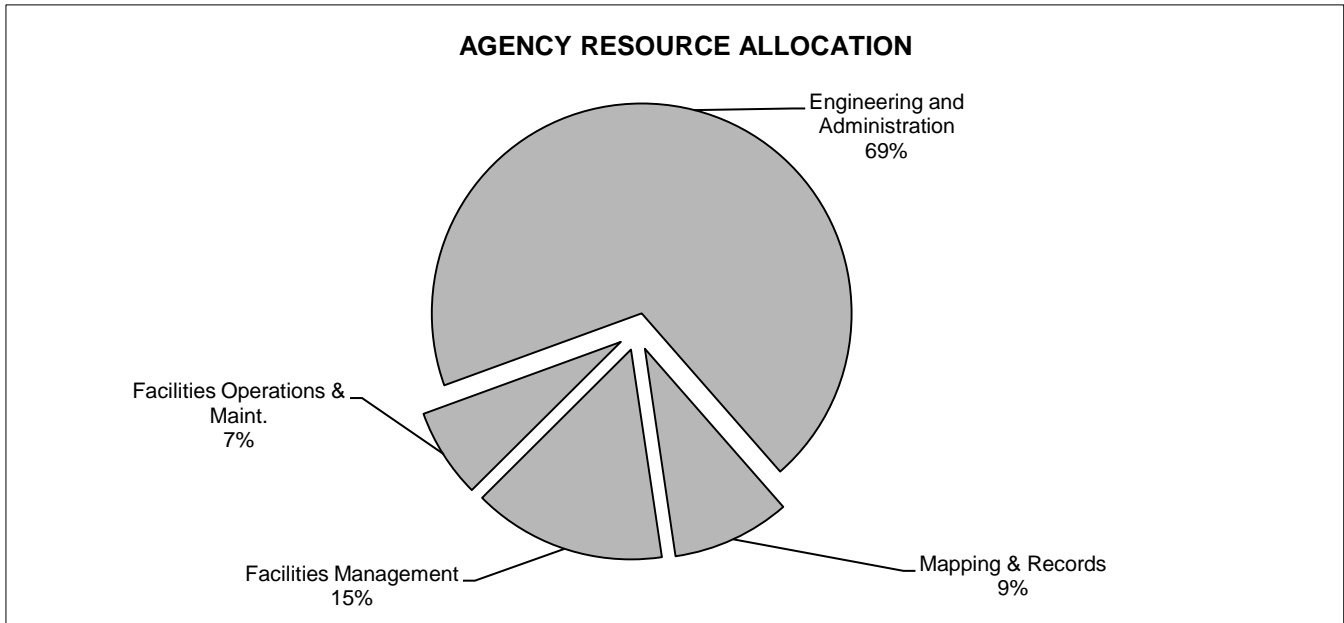
<u>Major Service</u>	<u>2013 Actual</u>	<u>2014 Adopted</u>	<u>2014 Projected</u>	<u>2015 Request</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
Engineering and Administration	\$ 2,492,357	\$ 2,690,561	\$ 2,693,136	\$ 2,553,570	\$ 2,576,179	\$ 0
Mapping & Records	453,921	320,672	329,493	335,650	338,632	0
Facilities Management	671,715	506,457	486,029	523,596	554,763	0
Facilities Operations & Maint.	37,397	141,981	151,013	246,855	257,312	0
<b>Agency Total</b>	<u>\$ 3,655,390</u>	<u>\$ 3,659,671</u>	<u>\$ 3,659,671</u>	<u>\$ 3,659,671</u>	<u>\$ 3,733,324</u>	<u>\$ 0</u>

### Executive Budget Highlights

The Budget includes:

1. Reduction of interdepartmental billings to the Streets Division by \$99,370, reflective of Streets taking over custodial duties at the three Streets facilities. 1.5 FTE vacant Engineering custodial worker positions are defunded as part of this change.
2. Conversion of a Principal Engineer 1 to a Principal Engineer 2 to enhance organizational effectiveness. Total costs of \$6,390 are partly offset by \$1,598 of billings to capital, resulting in a net levy impact of \$4,792.
3. Addition of one Construction Manager position to improve oversight of several large and high profile projects. Total costs of \$82,626 are largely offset by \$70,232 of billings to capital, resulting in a net levy impact of \$12,394.
4. Addition of one Architect 3 position, to enhance the management of over 55 projects administered by Facilities Management. Total costs of \$82,626 are mostly offset by \$70,232 of billings to capital, resulting in a net levy impact of \$12,394.
5. A position in Facilities Management is converted from an Engineering Program Specialist 1 within Local 60 to an Architect 3 within Comp Group 18. The incumbent has an Associates Degree in Architecture and is performing the work of an Architect 3. City Engineering is currently paying this person out-of-class pay.

## Engineering



### **Budget Service Descriptions:**

#### **Engineering and Administration**

**Administration:** The Administrative functions include overall management of the Engineering Division and Public Works Contracts Administration. The support of the Board of Public Works is also included in this service.

**Streets and Bridges:** This service provides for the review, design and construction inspection of streets and bridges. Citizen involvement in projects undertaken is a high priority, as is quality design of the various projects. This program involves local streets, collector streets and arterial streets which are condition rated every other year. Projects include new streets, major reconstruction, resurfacing and pavement maintenance. Maintaining the safety of the City's bridges through biennial inspections, routine maintenance and scheduled rehabilitation and replacement is part of this program. Other services provided include review of Plats and Certified Survey Maps, conditional use applications, and planned unit developments to ensure that they are compatible with future transportation needs.

**Sidewalks:** This service provides for the maintenance of sidewalks through general sidewalk repair and rehabilitation including construction of accessible ramps. The sidewalk rebate program, a program which allows residents to replace their own sidewalk and obtain a rebate for a portion of the cost is also administered. The City has a ten year sidewalk repair program which provides for the repair of all the City's sidewalk over a ten year period.

**Bike Paths and Bike Lanes:** This service provides for the review, design and construction inspection of bike paths and on street bike facilities. The emphasis is to undertake improvements which will make the City of Madison a premier biking community. These improvements are designed to remove barriers and make biking accessible to all types of users.

**Environmental:** This service provides for environmental engineering and planning for the City. Responsibilities include coordinating the remediation of soil and groundwater contamination, performing environmental audits, remediating contamination due to leaking underground storage tanks, removal of abandoned fuel tanks and managing the City's waste oil disposal sites.

<b>Service Summary</b>			
	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2015 Executive</b>
Total Expenditures	\$ 4,223,571	\$ 4,475,175	\$ 4,463,495
Less Inter-Agency Billings	1,731,214	1,784,614	1,887,316
Net Total	<u>\$ 2,492,357</u>	<u>\$ 2,690,561</u>	<u>\$ 2,576,179</u>

## Mapping & Records

Mapping and Records service reviews new subdivisions, land divisions, conditional use permits, parking lot plans, applications for building permits and applications for new public land in general. This service also reviews and/or prepares legal descriptions, provides mapping and surveying services necessary for land acquisitions, land disposals, street rights-of-way issues, street vacations and other requested land record services required to support City of Madison Engineering and other City Agencies involved in the maintenance, acquisition or disposal of City of Madison real estate. It maintains the City's Official Maps, Assessors' Parcel Maps, Fire Department Run Maps, Police Sector Maps, storm sewer records, storm water utility billable area calculations, sanitary sewer records, public land survey monument records and assigns street names and addresses. It provides digital records to both internal and external clients in various GIX/CAD formats. This service also provides all hardware and software support for the Mapping/GIS system network.

<b>Service Summary</b>			
	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2015 Executive</b>
Total Expenditures	\$ 574,761	\$ 498,237	\$ 555,552
Less Inter-Agency Billings	120,840	177,565	216,920
Net Total	<u>\$ 453,921</u>	<u>\$ 320,672</u>	<u>\$ 338,632</u>

## Facilities Management

This section provides high quality architectural and engineering design, project management, and construction supervision services to all agencies that are implementing a remodeling or new construction project. Staff works with agencies to implement projects that lower energy use, conserve water, use renewable sources of energy, and provide high quality buildings. Staff prepares analysis for all capital improvements to show life-cycle energy savings, reviews energy data for city facilities, and implements capital improvements to increase energy efficiency.

<b>Service Summary</b>			
	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2015 Executive</b>
Total Expenditures	\$ 1,052,728	\$ 956,457	\$ 918,737
Less Inter-Agency Billings	381,013	450,000	363,974
Net Total	<u>\$ 671,715</u>	<u>\$ 506,457</u>	<u>\$ 554,763</u>

## Facilities Operations & Maint.

The Engineering Facilities Operations & Maintenance (FOM) Section operates and maintains nearly 2.7 million square feet of building space. This includes the Madison Municipal and Fairchild buildings, 4 district police stations, the new police training center, 13 fire stations, 7 Public Works facilities, the Madison Senior Center, associated storage and ancillary buildings, mechanical systems at the City's 6 parking ramps, and 3 leased facilities. Services provided by FOM include mechanical, electrical and plumbing (MEP) design, construction inspection, commissioning and retro-commissioning; preventive and corrective maintenance; after hours emergency response; and in-house installation and upgrades of HVAC, plumbing and electrical systems. A green cleaning program has been adopted for custodial service. Services are designed to preserve taxpayers' investments in public buildings, help buildings function as they were intended and operate at peak efficiency, including minimizing energy consumption; prevent failures of building systems that would interrupt occupants' activities and the delivery of public services; sustain a safe and healthy work environment; and provide service in a cost-effective manner.

<b>Service Summary</b>			
	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2015 Executive</b>
Total Expenditures	\$ 1,817,594	\$ 1,921,293	\$ 1,993,982
Less Inter-Agency Billings	1,780,197	1,779,312	1,736,670
Net Total	<u>\$ 37,397</u>	<u>\$ 141,981</u>	<u>\$ 257,312</u>

### Engineering Summary by Major Object of Expenditure

	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2014 Projected</b>	<b>2015 Request</b>	<b>2015 Executive</b>	<b>2015 Adopted</b>
Permanent Salaries	\$ 4,194,651	\$ 4,269,309	\$ 4,269,309	\$ 4,229,229	\$ 4,354,514	\$ 0
Hourly Employee Pay	171,322	118,436	171,000	194,100	194,100	0
Overtime Pay	231,651	215,753	232,820	271,700	271,700	0
Fringe Benefits	1,509,174	1,624,861	1,633,363	1,626,882	1,717,312	0
Purchased Services	668,085	661,731	672,494	712,257	712,257	0
Supplies	255,860	272,650	279,670	278,130	278,130	0
Inter-Departmental Charges	418,364	426,541	426,491	386,191	386,191	0
Debt/Other Financing Uses	219,549	250,000	153,500	0	0	0
Capital Assets	<u>0</u>	<u>11,881</u>	<u>11,881</u>	<u>24,000</u>	<u>24,000</u>	<u>0</u>
Total Expenditures	\$ 7,668,655	\$ 7,851,162	\$ 7,850,528	\$ 7,722,489	\$ 7,938,204	\$ 0
Inter-Agency Billings	<u>4,013,264</u>	<u>4,191,491</u>	<u>4,190,857</u>	<u>4,062,818</u>	<u>4,204,880</u>	<u>0</u>
Net Budget	<u>\$ 3,655,390</u>	<u>\$ 3,659,671</u>	<u>\$ 3,659,671</u>	<u>\$ 3,659,671</u>	<u>\$ 3,733,324</u>	<u>\$ 0</u>

## Sewer Utility

Agency Number: **54**  
 Budget Function: **Sewer**

The mission of the Madison Sewer Utility is to provide waste water collection to the citizens of Madison. A rate structure is prepared annually, which finances the collection, conveyance and treatment of City waste water. The Sewer Utility is managed by the City Engineer.

<u>Major Service</u>	<u>2013 Actual</u>	<u>2014 Adopted</u>	<u>2014 Projected</u>	<u>2015 Request</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
Sewer Engineering and Admin	0	0	0	0	0	0
Sewer Operations	0	0	0	0	0	0
<b>Agency Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

### Executive Budget Highlights

The Budget includes:

1. Funding for continuation of existing services.
2. An anticipated 2.5% Customer Revenue increase for 2015.
3. Addition of two Construction Inspector positions to be shared by the Sewer Utility and the Stormwater Utility on a 75% / 25% basis. The Engineering Division employs full time permanent Construction Inspectors and seasonal staff to ensure that infrastructure such as sanitary sewer, storm sewer, curb and gutter and pavement is installed to specifications on public works projects, new development, redevelopment and new or remodeled city facilities. The City of Madison makes a substantial investment in replacing the existing infrastructure. Storm and sanitary pipes are expected to last up to 100 years. Current staffing levels do not allow staff to be present on every project full time. Adding these two positions will allow staff to inspect more of the storm and sanitary sewer installed and better ensure that specifications are met so that the infrastructure lasts as expected and long term maintenance costs are reduced. These positions will lessen the need for seasonal (hourly) staff by two or more positions. Net costs of \$62,822 are included in the Sewer Utility, and \$20,941 are included in Stormwater.

## Sewer Utility

### Budget Service Descriptions:

#### **Sewer Engineering and Admin**

The Engineering and Administration service handles design and construction inspection and obtaining permits for the construction of any additions to the collection system. Industrial and other high strength waste contributors are monitored and special bills are prepared by the Engineering Division. The service also handles the review and inspection of various permits related to the sanitary sewer system including excavation permits and sewer plugging permits.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 10,832,794	\$ 12,036,907	\$ 10,305,468
Less Inter-Agency Billings	10,832,794	12,036,907	10,305,468
Net Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

#### **Sewer Operations**

This section is responsible for ensuring that the City's sanitary collection system operates as designed and to maximize the useful life of these assets. Sanitary maintenance activities include emergency response and preventive maintenance cleaning of more than 760 miles of sanitary sewer mains; CCTV inspection, flow monitoring, smoke testing and GPS structure inspections to identify sources of inflow and infiltration; assessment of cleaning activity effectiveness; assessment of condition of existing sewers to identify candidates for repair and rehabilitation; providing pre-design/post-construction pipe surveys for designers, inspectors and mapping; repair of defects in mains and structures; and utility locating and marking to protect underground facilities from damage.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 21,628,502	\$ 22,182,205	\$ 23,912,522
Less Inter-Agency Billings	21,628,502	22,182,205	23,912,522
Net Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

**Sewer Utility  
Summary by Major Object of Expenditure**

	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2014 Projected</b>	<b>2015 Request</b>	<b>2015 Executive</b>	<b>2015 Adopted</b>
Permanent Salaries	\$ 2,065,822	\$ 2,428,999	\$ 2,428,999	\$ 2,494,915	\$ 2,564,221	\$ 0
Hourly Employee Pay	66,973	72,491	72,491	173,000	142,421	0
Overtime Pay	275,584	168,975	275,000	280,500	280,500	0
Fringe Benefits	850,941	931,833	947,419	984,075	1,031,871	0
Purchased Services	18,823,268	18,887,670	19,309,111	20,455,674	20,455,674	0
Supplies	264,166	228,250	232,800	307,400	307,400	0
Inter-Departmental Charges	3,036,270	3,350,994	2,831,207	2,694,904	3,293,660	0
Debt/Other Financing Uses	6,968,975	8,006,059	7,210,524	6,715,522	6,030,243	0
Capital Assets	109,296	143,841	143,841	112,000	112,000	0
Total Expenditures	\$ 32,461,296	\$ 34,219,112	\$ 33,451,392	\$ 34,217,990	\$ 34,217,990	\$ 0
Inter-Agency Billings	32,461,296	34,219,112	33,451,392	34,217,990	34,217,990	0
Net Budget	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

## Stormwater Utility

Agency Number: **56**  
 Budget Function: **Stormwater**

The mission of the Madison Stormwater Utility is to provide stormwater management services to the public, while maintaining an equitable rate structure. These management services shall follow goals to eliminate or reduce flooding, to improve the water quality of lakes and streams and to remain in compliance with the Wisconsin Pollutant Discharge Elimination System (WPDES) discharge permit as authorized by the Environmental Protection Agency and the total suspended solids (TSS) and total phosphorous (TP) reductions mandated by the Lower Rock River Total Maximum Daily Load (TMDL) as approved by the WDNR and EPA. The Stormwater Utility cooperates and coordinates watershed management with neighboring municipalities, regulatory agencies, and public watershed organizations.

<u>Major Service</u>	<u>2013 Actual</u>	<u>2014 Adopted</u>	<u>2014 Projected</u>	<u>2015 Request</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
Stormwater Eng. and Admin.	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Stormwater Operations	0	0	0	0	0	0
<b>Agency Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

### Executive Budget Highlights

The Budget includes:

1. A 2% Customer Revenue increase for 2015.
2. Discontinuation of the Employee Sharing Program with the Streets Division.
3. Addition of two Construction Inspector positions to be shared by the Sewer Utility and the Stormwater Utility on a 75% / 25% basis. The Engineering Division employs full time permanent Construction Inspectors and seasonal staff to ensure that infrastructure such as sanitary sewer, storm sewer, curb and gutter and pavement is installed to specifications on public works projects, new development, redevelopment and new or remodeled city facilities. The City of Madison makes a substantial investment in replacing the existing infrastructure. Storm and sanitary pipes are expected to last up to 100 years. Current staffing levels do not allow oversight of every project. Adding these two positions will allow staff to inspect more of the storm and sanitary sewer installed and better ensure that specifications are met so that the infrastructure lasts as expected and long term maintenance costs are reduced. These positions will reduce the need for seasonal (hourly) staff by two or more positions. Net costs of \$62,822 are included in the Sewer Utility, and \$20,941 are included in Stormwater.
4. One additional storm sewer cleaning crew (1.0 FTE Sewer Maintenance Worker 3 and 1.0 FTE Sewer Machine Operator 1), shown in the Engineering Division budget, to ensure proper maintenance of the City's storm sewer infrastructure and reduce the amount of sediment reaching surface waters. This crew will perform scheduled cleaning of storm structures with sumps to remove road sand and salt, oil, leaves and other debris from the system prior to reaching receiving waters. It will also enable the Engineering Division to increase the cleaning frequency of various Best Management Practices constructed to trap and hold sediment, oils and other debris so it can be effectively removed from the system prior to reaching our receiving waters. These devices have proven to be extremely effective in performing their job. In order to maximize their effectiveness it is necessary to increase cleaning frequency from two times per year to four times per year.



## Stormwater Utility

### Budget Service Descriptions:

#### **Stormwater Eng. and Admin.**

The Stormwater Engineering and Administration service handles the design and construction inspection of stormwater infrastructure and the administration of stormwater related permits. This service also handles lake management activities and the maintenance of stormwater related records. General utility administration is also included in this service.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 9,812,109	\$ 10,053,852	\$ 9,948,227
Less Inter-Agency Billings	9,812,109	10,053,852	9,948,227
Net Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

#### **Stormwater Operations**

This section is responsible for ensuring that the City's stormwater collection and drainage systems operate as designed and to maximize the useful life of these assets. Activities include the periodic cleaning of storm sewer main and leads; scheduled cleaning of catch basins and specialized stormwater filtration devices; post-storm cleaning of grates and inlets; greenway mowing; CCTV inspection and GPS structure inspections to assess cleaning activity effectiveness; assessing the condition of existing sewers to identify candidates for repair and rehabilitation; providing pre-design/post-construction pipe surveys for designers, inspectors, and mapping; repair of defects in mains, leads, and structures; utility locating and marking to protect underground facilities from damage; and illicit discharge inspection.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 4,801,554	\$ 5,243,238	\$ 5,071,204
Less Inter-Agency Billings	4,801,554	5,243,238	5,071,204
Net Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

**Stormwater Utility  
Summary by Major Object of Expenditure**

	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2014 Projected</b>	<b>2015 Request</b>	<b>2015 Executive</b>	<b>2015 Adopted</b>
Permanent Salaries	\$ 1,709,563	\$ 1,668,741	\$ 1,668,741	\$ 1,737,634	\$ 1,843,235	\$ 0
Hourly Employee Pay	113,688	98,016	150,000	243,160	207,967	0
Overtime Pay	183,065	250,656	250,656	191,000	166,000	0
Fringe Benefits	662,472	665,453	671,380	698,722	748,573	0
Purchased Services	502,798	534,300	516,773	508,030	508,030	0
Supplies	125,637	152,250	153,285	167,100	167,100	0
Inter-Departmental Charges	4,046,180	4,072,671	4,132,271	4,056,017	4,056,017	0
Debt/Other Financing Uses	7,228,586	7,770,522	7,086,419	7,375,768	7,280,509	0
Capital Assets	41,675	84,481	84,481	42,000	42,000	0
Total Expenditures	\$ 14,613,663	\$ 15,297,090	\$ 14,714,006	\$ 15,019,431	\$ 15,019,431	\$ 0
Inter-Agency Billings	14,613,663	15,297,090	14,714,006	15,019,431	15,019,431	0
Net Budget	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

## Landfill

Agency Number: **59**  
 Budget Function: **Public Works**

The Engineering Division is responsible for the maintenance of the City's closed landfill sites, including both licensed landfills and landfills operated prior to landfill license requirements. The land rights and improvements of the City, or such rights determined to exist, for the following landfills were transferred to the land assets of the Madison Sewer Utility: Mineral Point Landfill; Greentree Landfill; Demetral Landfill; Sycamore Landfill; Olin Landfill; and the Sycamore clean fill site. In addition, this service includes the investigation and maintenance of other landfill sites that are determined to be the responsibility of the City. Of major concern is the control of landfill gas and groundwater contamination. Funding is provided by a Landfill Remediation Fee, which is collected with the City's combined utility bill.

<u>Major Service</u>	<u>2013 Actual</u>	<u>2014 Adopted</u>	<u>2014 Projected</u>	<u>2015 Request</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
Landfill Mgmt & Maintenance	0	0	0	0	0	0
<b>Agency Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

### Executive Budget Highlights

The Budget includes:

1. Funding for a continuation of existing services.
2. No customer rate increase for 2015.
3. As part of the rate setting process for 2015, Engineering staff will prepare a study of projected capital needs and optimal cash reserve requirements. If excess reserves are identified, Landfill customer rates will be reduced and reserves applied will be increased by a commensurate amount.

**Landfill**

**Budget Service Descriptions:**

**Landfill Mgmt & Maintenance**

This service provides the management of closed landfills for which the City is responsible. The operation and maintenance of large landfill gas and leachate collection systems is one of the significant tasks of this section.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 1,110,432	\$ 1,189,850	\$ 968,090
Less Inter-Agency Billings	1,110,432	1,189,850	968,090
Net Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

**Landfill  
Summary by Major Object of Expenditure**

	<b>2013</b>	<b>2014</b>	<b>2014</b>	<b>2015</b>	<b>2015</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Projected</b>	<b>Request</b>	<b>Executive</b>	<b>Adopted</b>
Permanent Salaries	\$ 198,433	\$ 244,759	\$ 244,759	\$ 212,142	\$ 212,142	\$ 0
Hourly Employee Pay	463	0	0	0	0	0
Overtime Pay	1,323	5,105	5,105	5,000	5,000	0
Fringe Benefits	91,552	91,311	91,311	79,228	81,401	0
Purchased Services	173,928	211,080	180,025	185,670	185,670	0
Supplies	19,132	24,500	19,500	31,000	31,000	0
Inter-Departmental Charges	261,676	271,905	271,905	257,601	257,601	0
Debt/Other Financing Uses	363,919	341,190	147,485	197,449	195,276	0
Capital Assets	6	0	0	0	0	0
Total Expenditures	\$ 1,110,432	\$ 1,189,850	\$ 960,090	\$ 968,090	\$ 968,090	\$ 0
Inter-Agency Billings	1,110,432	1,189,850	960,090	968,090	968,090	0
Net Budget	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

## Parks

Agency Number: **61**  
 Budget Function: **Culture, Recreation and Education**

The mission of the Parks Division is to: provide the ideal system of parks, natural resources and recreational opportunities which will enhance the quality of life for everyone; provide an exceptional system of safe, accessible, well-planned and maintained parks, facilities, public cemetery, natural areas and public shorelines; provide affordable opportunities for recreational and educational experiences; preserve and expand urban forest resources through a well-planned and systematic approach to tree maintenance, planting and natural area management; preserve and promote parks' historic legacy; and provide opportunities for cultural interaction by facilitating community and ethnic festivals and through the display of public art.

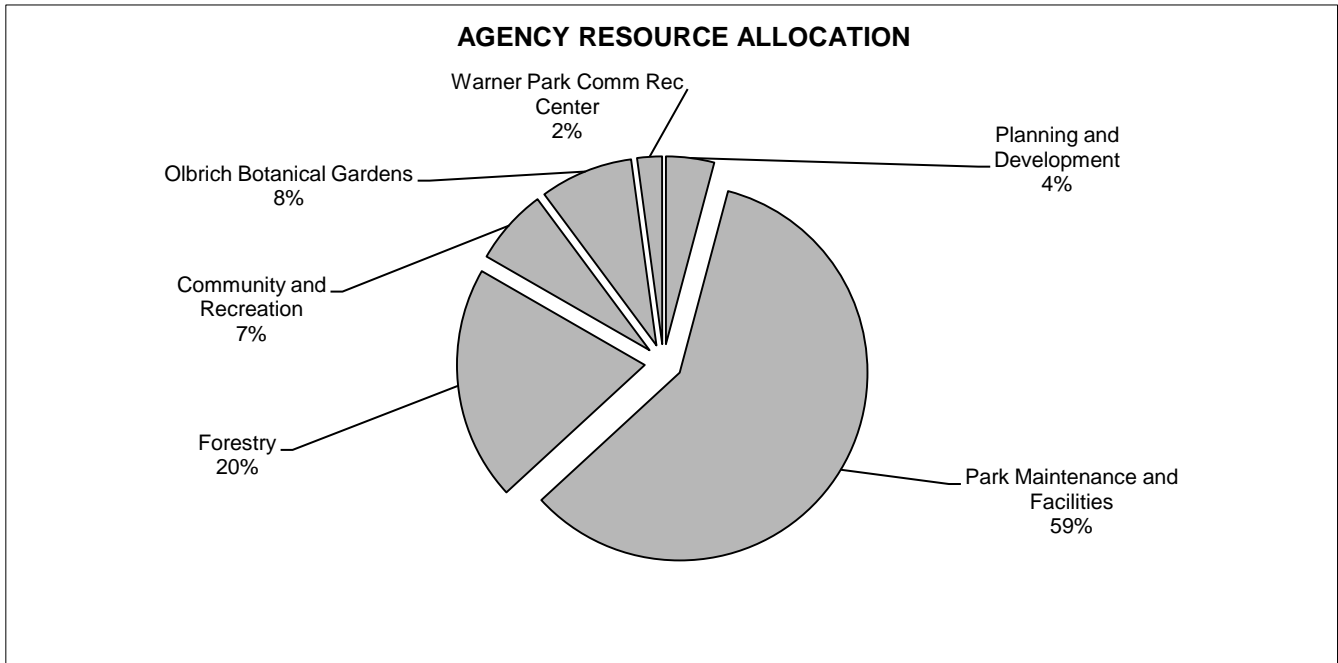
<u>Major Service</u>	<u>2013 Actual</u>	<u>2014 Adopted</u>	<u>2014 Projected</u>	<u>2015 Request</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
Planning and Development	\$ 589,400	\$ 603,007	\$ 603,007	\$ 606,037	\$ 622,279	\$ 0
Park Maintenance and Facilities	8,656,576	8,993,777	8,993,777	8,751,924	8,864,480	0
Forestry	2,971,428	2,911,310	3,276,310	3,033,846	3,026,931	0
Community and Recreation	845,261	864,538	864,538	955,154	980,691	0
Olbrich Botanical Gardens	1,239,838	1,149,518	1,149,518	1,199,784	1,204,374	0
Warner Park Comm Rec Center	392,006	334,410	334,410	320,816	322,253	0
Goodman Pool	(4,376)	0	0	0	0	0
<b>Agency Total</b>	<u>\$ 14,690,132</u>	<u>\$ 14,856,560</u>	<u>\$ 15,221,560</u>	<u>\$ 14,867,560</u>	<u>\$ 15,021,008</u>	<u>\$ 0</u>

### Executive Budget Highlights

The Budget includes:

1. Funding of \$527,500 from an Urban Forest special charge. The ordinance establishing this special charge is currently under consideration by the Common Council with a potential allocation method based on linear frontage of each parcel and the charge collected through the monthly Municipal Services bill (water and sewer bill). Receipts from the special charge will be accounted for in a Special Revenue Fund.
2. Provides \$1,238,217 in funding for the full implementation of the Emerald Ash Borer (EAB) Taskforce Mitigation Plan, which includes the removal and replacement of ash trees in parks and on the terrace. Funding is also provided for the continuation of the chemical treatment program of terrace ash trees that meet the treatment criteria. Funding includes the addition of ten new positions (one Forestry Specialist, one Equipment Operator 3, two Arborist 2's, four Arborist 1's, and two Landscape Maintenance Workers). A portion of the operating expenses will be billed to the Capital project for EAB Mitigation.
3. A new 1.0 FTE Financial Coordinator position. This position will coordinate the Parks Division Budget, liaise with the Finance Department, improve accounting methodologies and seek procedural/effectiveness improvements for the entire Division.
4. A new 1.0 FTE Parks Maintenance Mechanic position. This position is needed in the Parks Division to accommodate the two new spray parks, a growing number of drinking fountains, new restroom facilities and other park system repairs. This position will have fountain maintenance responsibilities to ensure proper operation of the capital square fountains.
5. Annualization of base operating costs for Reindahl and Elver Splash Parks.
6. Resources for the Warner Park Community Recreation Center to provide expanded operations and programming pursuant to Brentwood/Northport Neighborhood Resource Team requests. This includes the creation of a 1.0 FTE Custodial Worker 1 and the conversion of a Clerk Typist 2 to an Admin Clerk 1 position (in 2014) through reallocation of existing resources.
7. An increase in budgeted FTE counts for an Admin Clerk 2 at the Forest Hill Cemetery (0.5 to 0.8) to recognize the currently established work hours and funding for this positions.
8. Funding for a continuation of two Ride the Drive programs, with both funded from private contributions.

**Parks**



**Budget Service Descriptions:**

**Planning and Development**

The Parks Planning and Development service is responsible for all park planning and the design and construction of the majority of park improvements in the over 6,000 acres of parks and open space in the City's park system. Planning encompasses not only strategic, long-term planning for the entire parks system through the development of the Parks and Open Space Plan, but also master planning for individual parks. Parks can range in size from 0.2 acres to over 200 acres; there are currently over 260 parks in the park system. Planning and Development is responsible for developing the Capital Improvement Program for the parks system.

	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2015 Executive</b>
Total Expenditures	\$ 736,812	\$ 850,907	\$ 873,079
Less Inter-Agency Billings	147,412	247,900	250,800
Net Total	<u>\$ 589,400</u>	<u>\$ 603,007</u>	<u>\$ 622,279</u>

## Park Maintenance and Facilities

The Park Maintenance and Facilities service is responsible for the maintenance of all park facilities, open spaces and park land. This service includes General Park Maintenance, Facilities Maintenance, Conservation Park Maintenance, Mall/Concourse Park Maintenance, Parks Construction and the operation of the Forest Hill Cemetery. Maintaining and improving these diverse parks and facilities includes tasks such as mowing, refuse collection, building repair, trail maintenance, snow and ice clearing from walkways and parking lots, cleaning restrooms, management of public boulevards, streets, highways, bicycle ways, right of ways and some greenways. Parks Facilities and Maintenance staff play a critical role in preparing shelter facilities for reservations and public use. Parks Maintenance staff are also responsible for snow and ice control for significant portions of the City's bike paths and sidewalks. Ice rink maintenance is also completed during the winter season, as soon as the bike paths, sidewalks and parking lots are completed. Conservation Park Maintenance is responsible for cross country ski trail maintenance during the winter season. Mall/Concourse Maintenance is responsible for maintenance of the State Street/Capitol Square including refuse and recycling collection, snow and ice control, plantings and sidewalk maintenance. The Mall/Concourse service is partially supported by the Mall Maintenance Special Charges.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<u>Actual</u>	<u>Adopted</u>	<u>Executive</u>
Total Expenditures	\$ 9,781,561	\$ 9,843,072	\$ 10,622,050
Less Inter-Agency Billings	1,124,986	849,295	1,757,570
Net Total	<u>\$ 8,656,576</u>	<u>\$ 8,993,777</u>	<u>\$ 8,864,480</u>

## Forestry

Forestry is responsible under State statute and Madison ordinance for all urban forestry maintenance services. This service: 1) performs tree pruning and removal; 2) performs emergency tree cleanup following storms; 3) plants new and replacement trees; 4) removes City trees or directs the removal of private trees afflicted with Dutch elm disease, oak wilt or emerald ash borer; 5) inspects and directs the work of contractors when working near publicly owned trees during City engineering projects; and 6) responds to invasive species that threaten our urban forest such as the gypsy moth. Forestry also ensures trees grow at a sufficient height for safe vehicular flow throughout the City and for every dollar spent on Forestry, yields more in benefits captured in higher property values and storm water retention.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<u>Actual</u>	<u>Adopted</u>	<u>Executive</u>
Total Expenditures	\$ 3,020,392	\$ 2,992,310	\$ 3,948,598
Less Inter-Agency Billings	48,964	81,000	921,667
Net Total	<u>\$ 2,971,428</u>	<u>\$ 2,911,310</u>	<u>\$ 3,026,931</u>

## Community and Recreation

Community and Recreation Services brings the community together through quality programming and timely distribution of information. Community and Recreation Services is responsible for organizing and providing oversight on large community events such as Ride the Drive, Rhythm and Booms, Taste of Madison and smaller events such as Family Fun events at Goodman Pool and neighborhood parks. This section is also responsible for lake access management, winter programming and concessions, beach management, volunteer management and the marketing and communications of the entire division.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 1,176,768	\$ 1,511,863	\$ 1,288,641
Less Inter-Agency Billings	<u>331,507</u>	<u>647,325</u>	<u>307,950</u>
Net Total	<u>\$ 845,261</u>	<u>\$ 864,538</u>	<u>\$ 980,691</u>

## Olbrich Botanical Gardens

Olbrich Botanical Gardens provides nationally award-winning horticultural displays and diverse botanical collections. The gardens serve as an educational and community resource. More than sixteen acres are under cultivation and open to the general public all year. Olbrich is one of the top three visitor attractions in Dane County, with annual aggregate visitation rates on par with the City's official population counts.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 1,496,490	\$ 1,517,158	\$ 1,535,514
Less Inter-Agency Billings	<u>256,653</u>	<u>367,640</u>	<u>331,140</u>
Net Total	<u>\$ 1,239,838</u>	<u>\$ 1,149,518</u>	<u>\$ 1,204,374</u>



## Warner Park Comm Rec Center

Warner Park Community Recreation Center is a 31,750 square foot community recreational facility serving youth, families and senior citizens through a variety of recreation and social services. Located on the Northeast side of Madison, the WPCRC is a multi-purpose, state of the art facility that includes a full size gymnasium, fitness center, game room, art and pottery studios, meeting space, full service kitchen, and dividable community rooms perfect for any event. WPCRC has over 300,000 visits each year by members, various facility rentals, special events, MSCR programs, and NESCO senior lunches.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 604,123	\$ 536,410	\$ 539,783
Less Inter-Agency Billings	212,117	202,000	217,530
Net Total	\$ 392,006	\$ 334,410	\$ 322,253

## Goodman Pool

Goodman Pool provides quality aquatic recreation programs and lessons. Annually, 60,000 people enjoy the aquatic center's popular waterslides, eight lane lap pool, diving well and large zero-depth water area for pre-school children. Goodman Pool offers over 180 lessons throughout the summer season, taught by highly qualified American Red Cross certified staff. The pool also features a sand play area, bi-weekly themed events and boasts party packages for birthdays, corporate outings or family reunions. This 1,000-person capacity aquatic center is centrally located in Madison and attracts patrons from all around the City and Dane County.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 408,865	\$ 439,867	\$ 447,492
Less Inter-Agency Billings	413,241	439,867	447,492
Net Total	\$ (4,376)	\$ 0	\$ 0

**Parks**  
**Summary by Major Object of Expenditure**

	<b>2013</b>	<b>2014</b>	<b>2014</b>	<b>2015</b>	<b>2015</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Projected</b>	<b>Request</b>	<b>Executive</b>	<b>Adopted</b>
Permanent Salaries	\$ 8,018,942	\$ 8,217,321	\$ 8,217,321	\$ 8,288,961	\$ 8,874,589	\$ 0
Hourly Employee Pay	1,327,371	1,416,161	1,467,917	1,437,556	1,477,501	0
Overtime Pay	85,951	84,346	132,346	88,600	136,600	0
Fringe Benefits	3,232,257	3,378,596	3,391,340	3,409,601	3,704,434	0
Purchased Services	1,540,304	1,561,300	1,562,300	1,507,998	1,511,998	0
Supplies	796,840	709,480	954,980	755,518	1,128,758	0
Inter-Departmental Charges	2,223,346	2,324,383	2,330,383	2,310,158	2,375,778	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>45,500</u>	<u>45,500</u>	<u>0</u>
Total Expenditures	\$ 17,225,011	\$ 17,691,587	\$ 18,056,587	\$ 17,843,891	\$ 19,255,157	\$ 0
Inter-Agency Billings	<u>2,534,879</u>	<u>2,835,027</u>	<u>2,835,027</u>	<u>2,976,331</u>	<u>4,234,149</u>	<u>0</u>
Net Budget	<u>\$ 14,690,132</u>	<u>\$ 14,856,560</u>	<u>\$ 15,221,560</u>	<u>\$ 14,867,560</u>	<u>\$ 15,021,008</u>	<u>\$ 0</u>

## Golf Enterprise

Agency Number: **65**  
 Budget Function: **Culture, Recreation and Education**

The mission of the Golf Course Enterprise is to provide the Madison area golfing public with the finest possible golfing conditions at reasonable prices and for all levels of play. Turf, tee and greens maintenance is a top priority to enhance the golfing experience; qualified Golf Professionals are available for instruction and golf shop needs. Reservations, league play, annual season passes, concessions and rentals are all available.

<u>Major Service</u>	<u>2013 Actual</u>	<u>2014 Adopted</u>	<u>2014 Projected</u>	<u>2015 Request</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
Golf Course Operations	0	0	0	0	0	0
<b>Agency Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

### Executive Budget Highlights

The Budget includes:

1. An increase of the Golf Clubhouse Supervisor from a 0.8 to 1.0 FTE position.
2. Continuation of existing golf services.

**Golf Enterprise**

**Budget Service Descriptions:**

**Golf Course Operations**

Golf Course Maintenance takes care of the operation and maintenance of the Yahara, Odana, Monona and Glenway Courses, which provide a total of 72 holes of play.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 2,903,197	\$ 3,167,400	\$ 3,016,662
Less Inter-Agency Billings	2,903,197	3,167,400	3,016,662
Net Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

**Golf Enterprise  
Summary by Major Object of Expenditure**

	<b>2013</b>	<b>2014</b>	<b>2014</b>	<b>2015</b>	<b>2015</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Projected</b>	<b>Request</b>	<b>Executive</b>	<b>Adopted</b>
Permanent Salaries	\$ 404,114	\$ 407,696	\$ 326,000	\$ 394,904	\$ 394,904	\$ 0
Hourly Employee Pay	731,330	798,782	793,000	822,000	822,000	0
Overtime Pay	37,446	12,000	40,000	20,000	20,000	0
Fringe Benefits	233,971	251,826	201,900	250,661	263,350	0
Purchased Services	423,179	430,000	403,000	419,900	419,900	0
Supplies	526,414	463,500	443,800	452,000	452,000	0
Inter-Departmental Charges	254,343	246,806	251,500	263,020	266,309	0
Debt/Other Financing Uses	184,749	474,790	219,625	304,177	288,199	0
Capital Assets	<u>107,652</u>	<u>82,000</u>	<u>109,500</u>	<u>90,000</u>	<u>90,000</u>	<u>0</u>
Total Expenditures	\$ 2,903,197	\$ 3,167,400	\$ 2,788,325	\$ 3,016,662	\$ 3,016,662	\$ 0
Inter-Agency Billings	<u>2,903,197</u>	<u>3,167,400</u>	<u>2,788,325</u>	<u>3,016,662</u>	<u>3,016,662</u>	<u>0</u>
Net Budget	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

## Streets

Agency Number: **63**  
 Budget Function: **Public Works**

The mission of the Streets Division is to provide a clean and safe City for Madison's residents, businesses and guests by: collecting, processing, and disposing of solid wastes and recyclables; cleaning, maintaining and repairing streets; removing snow and ice from City streets; removing noxious weeds; minimizing the environmental impact of these services; and providing customers with accurate and timely information about services offered.

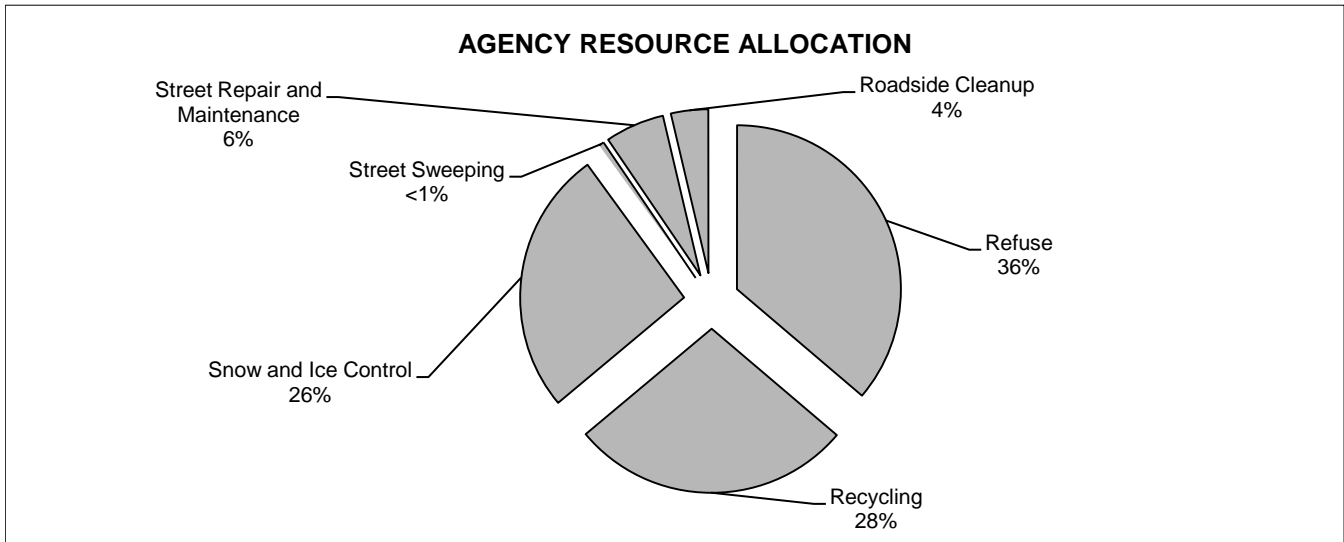
<u>Major Service</u>	<u>2013 Actual</u>	<u>2014 Adopted</u>	<u>2014 Projected</u>	<u>2015 Request</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
Refuse	\$ 7,969,116	\$ 9,511,164	\$ 9,558,171	\$ 9,140,497	\$ 9,147,509	\$ 0
Recycling	6,167,092	5,958,416	5,999,039	7,003,618	6,991,127	0
Snow and Ice Control	6,622,998	5,576,112	6,374,116	6,596,233	6,585,870	0
Street Sweeping	119,268	227,863	208,315	135,608	129,513	0
Street Repair and Maintenance	1,505,726	2,286,576	2,212,786	1,471,851	1,468,815	0
Roadside Cleanup	1,156,562	1,375,016	1,375,158	933,289	930,263	0
<b>Agency Total</b>	<u>\$ 23,540,763</u>	<u>\$ 24,935,147</u>	<u>\$ 25,727,585</u>	<u>\$ 25,281,096</u>	<u>\$ 25,253,097</u>	<u>\$ 0</u>

### Executive Budget Highlights

The Budget includes:

1. An increase in Landfill tipping fees of \$275,750, of which \$210,750 is for refuse and \$65,000 is related to street sweepings.
2. A decrease in recyclables processing of \$40,000 due to a decrease in cost per ton from \$47.50 to \$45.50.
3. An increase in Yard Waste fees of \$113,383.
4. An increase in Snow and Ice Control supplies of \$142,000 due to an increase in the cost of salt from \$63.16 to \$72.63 per ton.
5. Funding of \$100,531 for the addition of two custodial positions due to the elimination of the job share program with Engineering.
6. A decrease in Building Maintenance interdepartmental charges of \$99,370 due to the elimination of the custodial portion (see highlight #5).
7. The addition of three FTE positions and related support and equipment for Emerald Ash Borer mitigation, mainly stump grubbing, beginning in April 2015. Total costs are \$352,115, of which \$332,610 will be charged to the capital budget. The remaining \$19,505 will be supported by the levy.
8. Annualization of the Organics Pilot Program at a cost of \$42,314. Total annual costs will be \$84,628.
9. A decrease of \$94,000 in anticipated revenues from the sale of recyclables to reflect expected market prices in 2015.
10. \$8,709 to provide for a double fill of the Recycling and Public Information Coordinator position from November 30 through December 31.
11. \$25,000 for continuation and expansion of the Alkaline Battery Recycling Program.

**Streets**



**Budget Service Descriptions:**

**Refuse**

The Refuse service involves the collection and disposal of solid waste materials generated by City of Madison residents. Refuse is collected weekly using automated and semi-automated collection methods. Large Items are collected bi-weekly. All items are collected curbside, transferred at the City's Transfer Station and then deposited in the Dane County Landfill. Bulk metal items are salvaged.

**Refuse Collection Data  
Tons Collected by Year**

<u>Service</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
Refuse and Garbage	39,644	39,522	39,890	40,086	38,777	40,367
Large Items	5,384	4,303	3,778	3,256	3,017	3,062
<b>Total</b>	<b>45,028</b>	<b>43,825</b>	<b>43,667</b>	<b>43,342</b>	<b>41,793</b>	<b>43,429</b>

**Service Summary**

	<u>2013 Actual</u>	<u>2014 Adopted</u>	<u>2015 Executive</u>
Total Expenditures	\$ 8,323,735	\$ 9,732,362	\$ 9,398,146
Less Inter-Agency Billings	354,619	221,198	250,637
<b>Net Total</b>	<b>\$ 7,969,116</b>	<b>\$ 9,511,164</b>	<b>\$ 9,147,509</b>

## Recycling

Recycling consists of bi-weekly, single stream curbside collection of recyclables using automated collection. Yard waste and leaves are collected curbside during April and in the fall and are accepted at three Self Help Drop Off Sites during the remainder of the growing season. These Drop Off Sites also accept brush from City of Madison residents. Brush is collected curbside from City of Madison households from April through mid October. The yard waste is taken to Dane County operated compost sites and the logs and brush are processed into mulch and made available for City residents to obtain and reuse at their residences.

### Recycling Collection Data Tons Diverted by Year

<b>Service</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Curbside Recyclables	27,195	26,208	26,401	25,784	24,833	21,897
Electronics Recycling	239	227	177	134	126	172
Other Diverted Items*	6,497	7,541	9,573	10,251	10,588	10,250
Leaves, Yard Waste and Brush	42,657	40,364	34,745	30,267	27,381	38,607
<b>Total</b>	<b>76,588</b>	<b>74,340</b>	<b>70,896</b>	<b>66,436</b>	<b>62,928</b>	<b>70,926</b>

### Service Summary

	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 8,485,808	\$ 8,155,526	\$ 9,228,783
Less Inter-Agency Billings	2,318,716	2,197,110	2,237,656
Net Total	<u>\$ 6,167,092</u>	<u>\$ 5,958,416</u>	<u>\$ 6,991,127</u>

\*Includes tires, appliances, waste oil, oil filters, organics pilot, Monona Terrace composting, Student Move Diversion, and miscellaneous items.

## Snow and Ice Control

The Snow and Ice Control service is responsible for the removal of snow and ice from all Madison streets and bicycle ways. This operation includes salting, sanding and plowing. Madison practices a "sensible salting" policy; salt and liquid calcium chloride are applied only to predetermined routes which cover bus routes, main streets, connecting streets and streets leading to and from schools. All other City streets, hills, intersections and railroad crossings are sanded.

A snow accumulation event of three inches or more results in a City-wide, or "general" plowing operation. On average, this standard has contributed to the performance of five general plowings per snow season. In addition to the City's 85-90 pieces of equipment available for plowing, the City employs private contractors capable of furnishing graders and end loaders for general plowing operations. Under normal conditions, a general plowing effort is completed in 10 to 12 hours.

	<b>Snow &amp; Ice Control (10 Year Totals)</b>				<b>Salt Brine</b>	
<b>Winter Season</b>	<b>Snowfall</b>	<b># Plowings</b>	<b>Tons Salt</b>	<b>Tons Sand</b>	<b>Gallons</b>	
1	2004-2005	43.9 in.	5	12,037	3,926	8,066
2	2005-2006	47.6 in.	6	9,762	2,929	2,040
3	2006-2007	55.1 in.	6	10,984	4,640	30,625
4	2007-2008	101.4 in.	14	17,946	15,626	37,669
5	2008-2009	72.0 in.	9	9,781	10,716	29,456
6	2009-2010	51.6 in.	5	10,752	6,198	62,571
7	2010-2011	73.4 in.	9	13,837	8,113	128,955
8	2011-2012	30.8 in.	4	7,595	4,402	96,540
9	2012-2013	70.6 in.	6	14,734	14,430	145,426
10	2013-2014	59.2 in.	7	13,119	14,905	117,166

<b>Service Summary</b>			
	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2015 Executive</b>
Total Expenditures	\$ 6,760,769	\$ 5,666,717	\$ 6,743,152
Less Inter-Agency Billings	<u>137,771</u>	<u>90,605</u>	<u>157,282</u>
Net Total	<u>\$ 6,622,998</u>	<u>\$ 5,576,112</u>	<u>\$ 6,585,870</u>

## Street Sweeping

Street Sweeping removes refuse and debris from all City of Madison streets. The Streets Division operates nine street sweepers. Streets are swept on a rotational pattern, by collection district. Aldermanic districts 13, 6 and portions of districts 2 and 11 are swept weekly in order to protect Madison's lakes by minimizing the amount of pollutants entering the lakes. Debris collected by sweepers is hauled away to a landfill to be used as cover material.

	<b>Street Cleaning Data</b>					
	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Curb Mileage Swept	31,601	36,738	36,884	36,694	40,173	36,069
Debris Collected (Tons)	11,114	8,799	8,269	6,526	3,820	5,675

<b>Service Summary</b>			
	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2015 Executive</b>
Total Expenditures	\$ 2,202,571	\$ 2,333,170	\$ 2,166,138
Less Inter-Agency Billings	<u>2,083,303</u>	<u>2,105,307</u>	<u>2,036,625</u>
Net Total	<u>\$ 119,268</u>	<u>\$ 227,863</u>	<u>\$ 129,513</u>



## Street Repair and Maintenance

The Street Repair and Maintenance Program performs routine street maintenance, which includes filling of potholes and depressions, removal and replacement of damaged pavement, and grinding and resurfacing with crushed stone and sealant.

Street Repair and Maintenance Data						
	2008	2009	2010	2011	2012	2013
Tons Asphalt Purch. (Hot Mix)	1,176	1,251	1,410	1,534	1,252	914
Tons Asphalt Purch. (Cold Mix)	1,021	644	329	501	144	310
Tons Crushed Stone Purchased	1,102	698	1,036	541	452	447

Service Summary			
	2013	2014	2015
	<u>Actual</u>	<u>Adopted</u>	<u>Executive</u>
Total Expenditures	\$ 1,679,038	\$ 2,561,130	\$ 1,468,815
Less Inter-Agency Billings	173,312	274,554	0
Net Total	<u>\$ 1,505,726</u>	<u>\$ 2,286,576</u>	<u>\$ 1,468,815</u>

## Roadside Cleanup

Roadside Cleanup consists of noxious weed removal, stump removal and graffiti eradication. Property owners with vacant property within the City of Madison must remove any noxious weed, as defined by State statute, or the City of Madison will remove them at the property owner's expense. These regulations also apply to unimproved roadways. After Forestry removes trees from City owned property, the tree stumps are removed, cleaned and filled with top soil by Streets Division crews prior to Forestry replanting a new tree. Graffiti found on City property is eradicated. Graffiti found on private property is either eradicated with the property owner being assessed or the address being referred to Building Inspection for citing and private eradication.

Service Summary			
	2013	2014	2015
	<u>Actual</u>	<u>Adopted</u>	<u>Executive</u>
Total Expenditures	\$ 1,157,502	\$ 1,380,016	\$ 1,267,874
Less Inter-Agency Billings	940	5,000	337,610
Net Total	<u>\$ 1,156,562</u>	<u>\$ 1,375,016</u>	<u>\$ 930,263</u>

Service	Roadside Cleanup					
	2008	2009	2010	2011	2012	2013
Roadsides Cut (miles)	1,127	1,125	1,047	1,009	1,034	1,132
Stump grubbing (# completed)	2,003	1,260	1,014	1,235	1,230	890
Graffiti Remediated	3,269	3,717	1,639	1,176	781	871
Graffiti Referred	4,535	3,453	1,559	946	485	527

**Streets**  
**Summary by Major Object of Expenditure**

	<b>2013</b>	<b>2014</b>	<b>2014</b>	<b>2015</b>	<b>2015</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Projected</b>	<b>Request</b>	<b>Executive</b>	<b>Adopted</b>
Permanent Salaries	\$ 8,914,294	\$ 9,360,856	\$ 9,360,856	\$ 9,596,652	\$ 9,602,738	\$ 0
Hourly Employee Pay	352,715	387,980	387,980	374,500	374,500	0
Overtime Pay	1,122,969	766,217	1,092,993	793,719	793,719	0
Fringe Benefits	3,766,084	4,191,393	4,239,429	4,295,526	4,236,442	0
Purchased Services	4,212,839	4,621,867	4,700,643	4,881,150	4,905,150	0
Supplies	1,461,350	1,856,750	1,863,000	1,758,165	1,759,165	0
Inter-Departmental Charges	8,775,674	8,643,858	8,980,458	8,501,194	8,501,194	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	3,500	0	0	0	100,000	0
Total Expenditures	\$ 28,609,423	\$ 29,828,921	\$ 30,625,359	\$ 30,200,906	\$ 30,272,908	\$ 0
Inter-Agency Billings	5,068,661	4,893,774	4,897,774	4,919,809	5,019,810	0
Net Budget	\$ 23,540,763	\$ 24,935,147	\$ 25,727,585	\$ 25,281,096	\$ 25,253,097	\$ 0

## Water Utility

Agency Number: **64**  
 Budget Function: **Water**

The mission of the Madison Water Utility is to provide and maintain an adequate supply of safe water for consumption and fire protection, with quality service at a reasonable price, for present and future generations.

<u>Major Service</u>	<u>2013 Actual</u>	<u>2014 Adopted</u>	<u>2014 Projected</u>	<u>2015 Request</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
Water Supply	0	0	0	0	0	0
<b>Agency Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

### Executive Budget Highlights

The Budget includes:

1. A revenue bond issue of approximately \$24.3 million planned for December 2014. Bond proceeds will fund the balance of the Utility's 2014 capital budget and part of the 2015 capital budget. The costs of servicing the debt are included in the 2015 operating budget. The last bond issue was in December 2013.
2. A 30% revenue increase (9.5% annualized since the Utility's last revenue increase became fully effective) beginning in March 2015. The last revenue increase became fully effective January 1, 2012. The Utility plans to file a rate increase application with the Public Service Commission of Wisconsin in October 2014.
3. Principal and interest payments totaling \$6,774,249 and \$5,874,914 respectively, an increase of \$1,006,091 or 17.4% (principal) and \$1,157,658 or 24.5% (interest) from the 2014 Adopted Budget. PILOT is \$6,135,522 an increase of \$216,266 or 3.7% from the 2014 Adopted Budget, due to a relatively stable tax rate associated with growth in city-wide assessed values.
4. The full year effect of monthly customer billing which began in September 2014, resulting in higher postage and printing costs (schedules).

## Water Utility

### Budget Service Descriptions:

#### Water Supply

The Madison Water Utility serves over 66,000 customers, providing approximately 11 billion gallons of water a year. The Utility operates 22 wells to supply the water, which is delivered to customers through over 840 miles of water main.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<u>Actual</u>	<u>Adopted</u>	<u>Executive</u>
Total Expenditures	\$ 32,066,641	\$ 35,111,485	\$ 38,550,606
Less Inter-Agency Billings	<u>32,066,641</u>	<u>35,111,485</u>	<u>38,550,606</u>
Net Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

#### Water Utility Summary by Major Object of Expenditure

	<b>2013</b>	<b>2014</b>	<b>2014</b>	<b>2015</b>	<b>2015</b>	<b>2015</b>
	<u>Actual</u>	<u>Adopted</u>	<u>Projected</u>	<u>Request</u>	<u>Executive</u>	<u>Adopted</u>
Permanent Salaries	\$ 7,013,797	\$ 7,493,484	\$ 7,493,484	\$ 7,564,692	\$ 7,564,692	\$ 0
Hourly Employee Pay	157,583	204,200	204,200	178,000	178,000	0
Overtime Pay	440,173	306,300	306,300	300,000	300,000	0
Fringe Benefits	2,793,998	2,840,894	2,840,894	2,863,328	2,950,996	0
Purchased Services	3,913,727	4,448,258	4,448,258	4,451,000	4,451,000	0
Supplies	1,796,906	1,781,000	1,781,000	1,921,000	1,921,000	0
Inter-Departmental Charges	823,723	936,079	936,079	1,072,326	1,072,326	0
Debt/Other Financing Uses	14,836,733	16,404,670	16,404,670	19,415,260	19,327,592	0
Capital Assets	<u>290,002</u>	<u>696,600</u>	<u>696,600</u>	<u>785,000</u>	<u>785,000</u>	<u>0</u>
Total Expenditures	\$ 32,066,641	\$ 35,111,485	\$ 35,111,485	\$ 38,550,606	\$ 38,550,606	\$ 0
Inter-Agency Billings	<u>32,066,641</u>	<u>35,111,485</u>	<u>35,111,485</u>	<u>38,550,606</u>	<u>38,550,606</u>	<u>0</u>
Net Budget	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

## Metro Transit

Agency Number: **50**  
 Budget Function: **Transit**

It is the mission of the Metro Transit System, through the efforts of dedicated, well-trained employees, to provide safe, reliable, convenient and efficient public transportation to the citizens and visitors of the Metro service area.

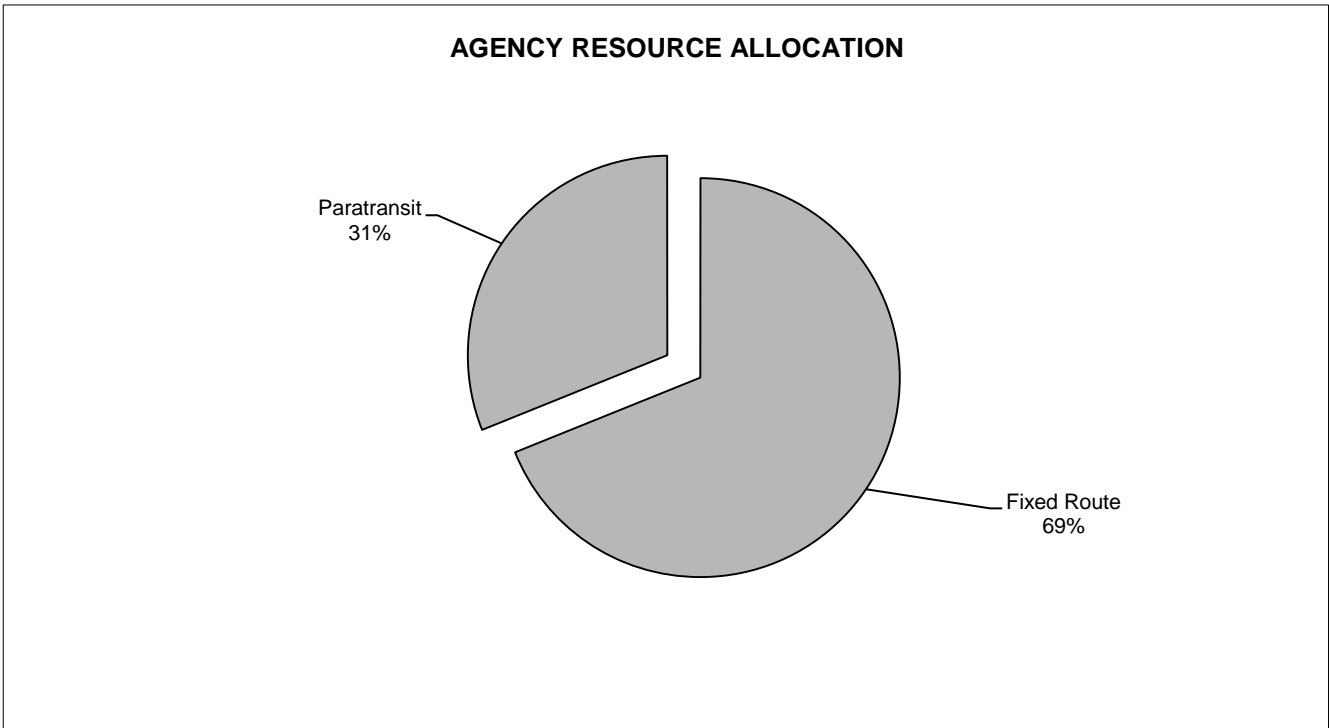
<u>Major Service</u>	<u>2013 Actual</u>	<u>2014 Adopted</u>	<u>2014 Projected</u>	<u>2015 Request</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
Fixed Route	\$ 8,043,550	\$ 9,008,594	\$ 9,379,500	\$ 8,249,450	\$ 8,071,435	\$ 0
Paratransit	3,237,654	3,476,832	3,105,900	3,650,950	3,641,473	0
<b>Agency Total</b>	<b>\$ 11,281,203</b>	<b>\$ 12,485,426</b>	<b>\$ 12,485,400</b>	<b>\$ 11,900,400</b>	<b>\$ 11,712,908</b>	<b>\$ 0</b>

### Executive Budget Highlights

The Budget includes:

1. No reductions in service.
2. Service will begin to the new east side UW Hospital in spring of 2015. The Hospital will become a Metro service partner and will pay for the full net cost of the new service.
3. The annualized impact of budgeted service changes, including Route 50, that take effect in August 2014 require an additional \$63,750 in net expenditures in 2015.
4. Metro will purchase three vans in 2015 that will be leased to the YWCA for use in their JobRide program.
5. State mass transit operating assistance to Metro will increase \$668,000 in 2015. This represents a 4% increase over the 2014 amount.
6. Funding of \$96,300 to provide Wi-Fi services on Metro buses, contingent on the TPC approval of a fare increase of \$0.05 per ride, to be applied only to rides of the unlimited pass holders.

**Metro Transit**



**Budget Service Descriptions:**

**Fixed Route**

Metro's Fixed Route service plans and coordinates all fixed route transit improvements and programs, including mainline bus service, secondary routes, commuter service, school service, circulator service and special event services. This service is also responsible for the repair and maintenance services required by the transit fleet.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 45,135,279	\$ 45,792,855	\$ 47,187,535
Less Inter-Agency Billings	<u>37,091,729</u>	<u>36,784,261</u>	<u>39,116,100</u>
Net Total	<u>\$ 8,043,550</u>	<u>\$ 9,008,594</u>	<u>\$ 8,071,435</u>

## Paratransit

This service provides curb-to-curb paratransit services. The paratransit customers are individuals with disabilities who use this service for work, post secondary education, medical needs, sheltered workshops and personal purposes. Private taxis and lift-equipped vans supplement this effort.

<b>Service Summary</b>			
	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2015 Executive</b>
Total Expenditures	\$ 10,098,686	\$ 9,547,732	\$ 9,865,773
Less Inter-Agency Billings	<u>6,861,032</u>	<u>6,070,900</u>	<u>6,224,300</u>
Net Total	<u>\$ 3,237,654</u>	<u>\$ 3,476,832</u>	<u>\$ 3,641,473</u>

## Metro Transit Summary by Major Object of Expenditure

	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2014 Projected</b>	<b>2015 Request</b>	<b>2015 Executive</b>	<b>2015 Adopted</b>
Permanent Salaries	\$ 24,487,092	\$ 26,461,222	\$ 25,925,000	\$ 26,610,136	\$ 26,610,136	\$ 0
Hourly Employee Pay	4,859	0	0	0	0	0
Overtime Pay	1,912,204	1,531,500	2,000,000	1,750,000	1,750,000	0
Fringe Benefits	10,444,851	10,783,159	10,841,800	10,874,694	10,769,202	0
Purchased Services	7,834,555	7,768,936	7,946,500	8,173,800	8,170,100	0
Supplies	5,373,414	5,457,200	6,068,700	6,045,000	6,045,000	0
Inter-Departmental Charges	1,480,867	1,639,370	1,642,100	1,656,900	1,656,900	0
Debt/Other Financing Uses	2,748,152	1,402,200	1,607,900	1,574,970	1,574,970	0
Capital Assets	<u>947,971</u>	<u>297,000</u>	<u>350,000</u>	<u>477,000</u>	<u>477,000</u>	<u>0</u>
Total Expenditures	\$ 55,233,964	\$ 55,340,587	\$ 56,382,000	\$ 57,162,500	\$ 57,053,308	\$ 0
Inter-Agency Billings	<u>43,952,761</u>	<u>42,855,161</u>	<u>43,896,600</u>	<u>45,262,100</u>	<u>45,340,400</u>	<u>0</u>
Net Budget	<u>\$ 11,281,203</u>	<u>\$ 12,485,426</u>	<u>\$ 12,485,400</u>	<u>\$ 11,900,400</u>	<u>\$ 11,712,908</u>	<u>\$ 0</u>

## Traffic Engineering

Agency Number: **57**  
 Budget Function: **Public Works**

The mission of the Traffic Engineering Division is to use the tools available in transportation planning and operations to ensure safe, efficient, affordable, reliable and convenient movement of people and goods. These tools include a wide range of traffic study techniques and countermeasures. Examples include: traffic control devices, geometric design, safety studies, noise studies, pedestrian and bicycle safety and communications.

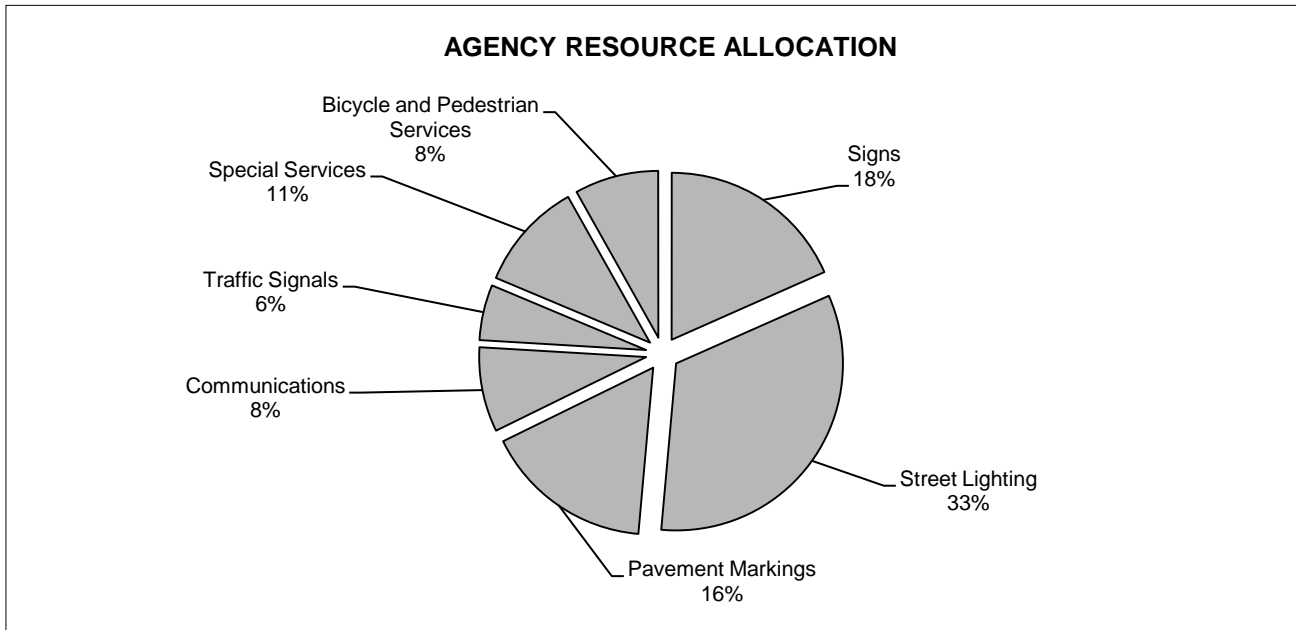
<u>Major Service</u>	<u>2013 Actual</u>	<u>2014 Adopted</u>	<u>2014 Projected</u>	<u>2015 Request</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
Signs	\$ 1,059,806	\$ 1,040,759	\$ 1,040,759	\$ 1,006,463	\$ 1,015,362	\$ 0
Street Lighting	1,531,872	1,496,380	1,496,380	1,821,055	1,827,918	0
Pavement Markings	798,931	895,630	895,630	887,911	902,239	0
Communications	370,517	562,540	562,540	445,341	454,333	0
Traffic Signals	409,359	400,045	400,045	290,372	297,537	0
Special Services	1,007,830	480,386	480,386	462,047	582,504	0
Bicycle and Pedestrian Services	243,477	498,302	498,302	445,851	450,041	0
<b>Agency Total</b>	<u>\$ 5,421,792</u>	<u>\$ 5,374,041</u>	<u>\$ 5,374,041</u>	<u>\$ 5,359,040</u>	<u>\$ 5,529,934</u>	<u>\$ 0</u>

### Executive Budget Highlights

1. Funding of \$79,237 for a new 1.0 FTE Engineer Program Specialist 2 position to assume oversight, administration and enforcement of the Street Occupancy Program (SOP), currently administered by Building Inspection. An additional \$20,000 is authorized for a vehicle dedicated to the program. The funding is offset in full from revenues derived from a restructuring of the program fees. A total of \$200,000 in anticipated additional revenues have been included in General Fund/Building Permits.
2. Funding of \$84,180 for a new 1.0 FTE Traffic Engineer 1 to enable more in-house planning and design of traffic control, signing, marking, and related Engineering projects, rather than hiring outside consultants. Approximately 80% of the costs of this position would be offset by interagency charges to various capital projects.
3. Funding of \$170,000 for contracted pavement markings, an increase of \$10,000 over the 2014 funding.



## Traffic Engineering



### **Budget Service Descriptions:**

#### **Signs**

The Signs section is responsible for installing, fabricating, cleaning, repainting, straightening, replacing and relocating street signs. There are approximately 60,000 signs in the City. The service includes: an annual inventory of all signs as to condition and proper location (in process of being computerized); studies to evaluate the need for new signs or removal/alteration of existing signs; surveys and reports on sight distance problems and sign obstructions; and upkeep and maintenance of signs and guardrails. This section installs and removes barricades and signs for special events (Rhythm and Booms, Art Fair, etc.) and provides barricades and signs to individuals with street-use permits. Generally, signs have an average useful life of 7-10 years. All signs require continuous maintenance and eventual replacement. Many types of City signs are gradually being replaced with a higher quality reflective sheeting material. These signs have a higher impact value and a longer life, but also have a higher initial cost. Painted signposts are being gradually replaced with galvanized posts.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 1,546,446	\$ 1,482,282	\$ 1,532,491
Less Inter-Agency Billings	486,640	441,523	517,129
<b>Net Total</b>	<b>\$ 1,059,806</b>	<b>\$ 1,040,759</b>	<b>\$ 1,015,362</b>

## Street Lighting

The Street Lighting section provides City-wide street lights, including relamping and repairing of City-owned street light units as needed. Staff repair and maintain light poles, bases and luminaires, and repair all damage resulting from crashes. This unit is responsible for the design of new lighting installations. This service also evaluates the need for changes in the existing systems and lighting units for specific neighborhood needs. There are over 13,000 street lights in the City, all of which need continuous maintenance and eventual replacement. New installations are generally the style that directs all of the light downward to reduce lighting the night sky. The energy charges for the division are over \$1.5 million annually with street lighting accounting for 75% of this total. Street light energy efficiency has been improved by the near elimination of incandescent and mercury vapor lighting. Instead, high pressure sodium (HPS) vapor and metal halide lamp types now account for 96% of street lighting. LED streetlights are now being used where economically justified or where better light control and white light is desired. New installations are also more likely to be LED if MG&E has an unmetered street light rate that reflects the higher efficiency of LED compared to HPS.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 1,889,229	\$ 2,234,720	\$ 2,273,470
Less Inter-Agency Billings	<u>357,356</u>	<u>738,340</u>	<u>445,552</u>
Net Total	<u>\$ 1,531,872</u>	<u>\$ 1,496,380</u>	<u>\$ 1,827,918</u>

## Pavement Markings

The Pavement Markings section performs an annual pavement marking inventory, plans, designs, prepares layouts and installs street and curb-side markings, utilizing both paint and semi-permanent marking materials such as preformed cold plastic, and epoxy. This unit is responsible for the maintenance of the following: the centerline, lane line and edge line markings (divide streets and provide guidance for vehicular traffic), the crosswalk markings (identify crossing areas for pedestrians), the curb-side markings (emphasize parking prohibition along a particular stretch of curb), bike path and ramp markings, speed hump markings, pavement arrows and stop lines (provide additional regulatory information to motorists) and other similar markings. The section develops and administers the annual pavement marking contract. All pavement marking materials require maintenance on a continual basis.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 831,647	\$ 931,493	\$ 934,192
Less Inter-Agency Billings	<u>32,716</u>	<u>35,862</u>	<u>31,953</u>
Net Total	<u>\$ 798,931</u>	<u>\$ 895,630</u>	<u>\$ 902,239</u>

## Communications

The Communications section installs, repairs, calibrates, modifies and tests two-way radios and associated electronic equipment, and plans, designs and installs municipal communications systems. Services include: maintenance of the two-way radios used by all City agencies, Dane County and suburban police and fire agencies (radios are tested annually, and agencies and other entities are charged for this service); repair and servicing of intercom, public address and radar equipment for various public agencies; and filing of the necessary license applications and renewals, conducting scheduled frequency checks and compiling of reports required by the FCC. This section plans, designs, modifies and installs communications equipment for the City, the 911 Center, and other public entities. All communications equipment requires continuous maintenance and eventual replacement.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 1,075,708	\$ 1,283,746	\$ 1,324,083
Less Inter-Agency Billings	<u>705,191</u>	<u>721,206</u>	<u>869,751</u>
Net Total	<u>\$ 370,517</u>	<u>\$ 562,540</u>	<u>\$ 454,333</u>

## Traffic Signals

This section is responsible for the installation, operation and upkeep of traffic signals. Staff maintain, clean, relamp, paint, align and inspect signal units annually; check signal controllers and detectors twice per year; and repair equipment damaged in crashes and storms. The electrical cost for each signalized intersection averages \$600/year when using Light Emitting Diode lamps and maintenance averages \$2,500/year. This unit performs studies, planning and design associated with new installations as well as the regular review, revision and modernization for 305 signalized intersections that TE maintains. Sixty-five signals are maintained by Madison but are entirely owned and paid for by other units of government.. Agreements allow the City to recover all of its costs, including engineering and overhead. Other work activity includes the installation and maintenance of fiber optics, which dramatically expanded with the completion of the MUFN-consortium project in June, 2013. This project added thirty-five miles of conduit to city infrastructure. The City's installed conduit backbone is essential for routing fiber, which allows lease revenue to continue to grow. The fiber network is vial for phone, internet, and data communication for all City Agencies.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 1,464,691	\$ 1,289,787	\$ 1,330,141
Less Inter-Agency Billings	<u>1,055,332</u>	<u>889,742</u>	<u>1,032,604</u>
Net Total	<u>\$ 409,359</u>	<u>\$ 400,045</u>	<u>\$ 297,537</u>

## Special Services

Special Services staff, in conjunction with the Pedestrian Bicycle Motor Vehicle Commission, provides overall leadership for traffic safety programs and assists on the overall transportation and traffic planning, design and transportation engineering for the City. In conjunction with City Engineering, the Department of Planning, Community and Economic Development, and Dane County Regional Planning, staff develop land use plans and evaluate the impact of potential land uses upon the existing transportation patterns and facilities. Services include: transportation and traffic planning, transportation design, special projects, design studies and traffic counts; driveway and parking lot review; review of conditional use, plat and rezoning applications; and other related issues. Staff assist neighborhoods and other government entities in planning transportation improvements. The neighborhood traffic management program has become an increasingly important part of the section's work.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 1,091,643	\$ 557,392	\$ 725,346
Less Inter-Agency Billings	83,813	77,006	142,841
Net Total	<u>\$ 1,007,830</u>	<u>\$ 480,386</u>	<u>\$ 582,504</u>

## Bicycle and Pedestrian Services

This section is dedicated to Bicycle and Pedestrian infrastructure improvements and program administration. Included is funding for the Pedestrian and Bike Coordinator and Pedestrian and Bike Safety Assistant who help advocate for, coordinate and implement bicycle and pedestrian related programs.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 472,162	\$ 574,302	\$ 558,041
Less Inter-Agency Billings	228,685	76,000	108,000
Net Total	<u>\$ 243,477</u>	<u>\$ 498,302</u>	<u>\$ 450,041</u>

**Traffic Engineering  
Summary by Major Object of Expenditure**

	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2014 Projected</b>	<b>2015 Request</b>	<b>2015 Executive</b>	<b>2015 Adopted</b>
Permanent Salaries	\$ 3,779,908	\$ 3,902,540	\$ 3,902,540	\$ 3,899,221	\$ 4,019,381	\$ 0
Hourly Employee Pay	123,720	137,835	137,835	135,000	135,000	0
Overtime Pay	57,753	52,071	52,071	51,000	51,000	0
Fringe Benefits	1,402,601	1,428,281	1,428,281	1,426,608	1,514,686	0
Purchased Services	1,873,170	1,653,183	1,653,183	1,860,100	1,870,100	0
Supplies	481,304	470,000	470,000	475,000	475,000	0
Inter-Departmental Charges	653,068	694,811	694,811	592,597	592,597	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	<u>0</u>	<u>15,000</u>	<u>15,000</u>	<u>0</u>	<u>20,000</u>	<u>0</u>
Total Expenditures	\$ 8,371,525	\$ 8,353,721	\$ 8,353,721	\$ 8,439,526	\$ 8,677,764	\$ 0
Inter-Agency Billings	<u>2,949,733</u>	<u>2,979,680</u>	<u>2,979,680</u>	<u>3,080,486</u>	<u>3,147,830</u>	<u>0</u>
Net Budget	<u>\$ 5,421,792</u>	<u>\$ 5,374,041</u>	<u>\$ 5,374,041</u>	<u>\$ 5,359,040</u>	<u>\$ 5,529,934</u>	<u>\$ 0</u>

## Parking Utility

Agency Number: **58**  
 Budget Function: **Parking Utility**

It is the mission of the Parking Utility, through the efforts of well-trained conscientious employees, to provide safe, convenient and affordable parking to the City's citizens and visitors, consistent with City Transportation policies.

<u>Major Service</u>	<u>2013 Actual</u>	<u>2014 Adopted</u>	<u>2014 Projected</u>	<u>2015 Request</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
Paid Parking	\$ 11,934	\$ (87,946)	\$ (87,946)	\$ (126,663)	\$ (126,909)	\$ 0
Non-Paid Parking	(81,977)	87,946	87,946	174,974	175,220	0
<b>Agency Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

### Executive Budget Highlights

The Budget includes:

1. Funding for Capital Assets, as follows: \$100,000 for signage to improve communication, increase safety and enhance wayfinding; \$78,200 to replace all 34 radios used by Parking Utility staff for internal communication and interdepartmental coordination, which is necessary as the City converts from analog to digital; and \$141,000 for the replacement of five vehicles, including a utility vehicle.
2. A Payment-in-Lieu of Taxes (PILOT) to the City's General Fund of approximately \$1,421,165.
3. A Parking Meter Occupancy fee payment to the City's General Fund of approximately \$241,848.
4. Interdepartmental payments (including payments to other City agencies) of approximately \$1,133,403.
5. Reserves generated of \$2,846,426 as the Utility prepares for the replacement of the Government East and State Street Campus-Lake St. parking garages within the next few years.
6. Revenues anticipate a mid-year rate increase in 2015.

## Parking Utility

### Budget Service Descriptions:

#### **Paid Parking**

The Paid Parking service includes all operational and maintenance functions governed by the Parking Utility for the City's parking ramps, lots, and on-street metered parking spaces -- a total of 5,643 spaces. The City owns five parking garages which contain 3,722 parking spaces; of this total 2,714 are cashier- and/or paystation-operated (including 58 for people with disabilities), 916 are monthly (including 4 cycles and 171 of which are leased long-term), 36 are metered for autos, 40 are metered for cycles, 12 are metered for people with disabilities, and 4 are electrical charging stations. City-owned parking lots contain 473 spaces, which include 124 individually metered spaces (including 2 for cycles), 153 spaces controlled by pay-on-foot stations, 186 monthly spaces, and 10 spaces for people with disabilities. The City also provides 1,448 on-street metered spaces, which includes 705 multi-space parking spaces, 36 spaces for people with disabilities and 12 for motorcycles. Enforcement of ramp parking is the responsibility of Parking Utility employees, while enforcement of on-street parking regulations is the responsibility of the Police Department's Parking Enforcement Officers (PEO's); enforcement of lot parking regulations is the joint responsibility of Parking Utility employees and PEO's. All citation revenue goes to the City General Fund. The Residential Permit Parking Program (RP3) is included within this category, prior to 2013 it was included within Non-Paid Parking.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 12,432,250	\$ 11,973,702	\$ 12,745,252
Less Inter-Agency Billings	<u>12,420,316</u>	<u>12,061,648</u>	<u>12,872,161</u>
Net Total	<u>\$ 11,934</u>	<u>\$ (87,946)</u>	<u>\$ (126,909)</u>

#### **Non-Paid Parking**

Non-Paid Parking comprises activities performed by Parking Division employees which are not directly related to the provision of paid parking. Examples include: development and administration of policies and regulations for non-metered on-street parking, contractor permits for parking-restricted streets, private new facility development, as well as tasks associated with non-City facilities.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 74,413	\$ 236,176	\$ 259,705
Less Inter-Agency Billings	<u>156,390</u>	<u>148,230</u>	<u>84,485</u>
Net Total	<u>\$ (81,977)</u>	<u>\$ 87,946</u>	<u>\$ 175,220</u>

**Parking Utility  
Summary by Major Object of Expenditure**

	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2014 Projected</b>	<b>2015 Request</b>	<b>2015 Executive</b>	<b>2015 Adopted</b>
Permanent Salaries	\$ 3,202,228	\$ 3,430,649	\$ 3,430,649	\$ 3,515,745	\$ 3,515,745	\$ 0
Hourly Employee Pay	224,313	204,200	204,200	256,000	256,000	0
Overtime Pay	42,630	30,630	30,630	30,000	30,000	0
Fringe Benefits	1,289,956	1,262,815	1,262,815	1,299,262	1,305,036	0
Purchased Services	1,382,034	1,535,702	1,535,702	1,719,872	1,719,872	0
Supplies	211,805	294,300	294,300	264,500	264,500	0
Inter-Departmental Charges	1,082,236	1,105,603	1,105,603	1,133,403	1,133,403	0
Debt/Other Financing Uses	5,138,463	4,070,479	4,070,479	4,515,212	4,509,438	0
Capital Assets	<u>3,040</u>	<u>275,500</u>	<u>275,500</u>	<u>319,200</u>	<u>319,200</u>	<u>0</u>
Total Expenditures	\$ 12,576,706	\$ 12,209,878	\$ 12,209,878	\$ 13,053,194	\$ 13,053,194	\$ 0
Inter-Agency Billings	<u>12,576,706</u>	<u>12,209,878</u>	<u>12,209,878</u>	<u>13,053,194</u>	<u>13,053,194</u>	<u>0</u>
Net Budget	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>



## Fleet Service

Agency Number:     **55**  
Budget Function:    **Administration**

The mission of the Fleet Service Division is to provide a safe and reliable fleet of diverse equipment as needed for all user agencies, and provide fleet services with a concentrated effort toward a comprehensive preventive maintenance program at a competitive cost.

<u>Major Service</u>	<u>2013 Actual</u>	<u>2014 Adopted</u>	<u>2014 Projected</u>	<u>2015 Request</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
Provide Vehicles	0	0	0	717,854	11,850	0
<b>Agency Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 717,854</b>	<b>\$ 11,850</b>	<b>\$ 0</b>

### Executive Budget Highlights

The Budget includes:

1. Additional funding of \$612,424 for debt service.
2. Reduction of \$412,322 of Police squad vehicle funding. This reduction is fully offset by funding in the 2015 Capital Budget as a direct appropriation to capital.
3. Reduction of motor fuel funding by \$200,000, in anticipation of lower prices in 2015.

**Fleet Service**

**Budget Service Descriptions:**

**Provide Vehicles**

This service includes the purchase and preparation of fleet equipment used by City agencies, the provision of in-house repairs, and the purchase of outside repair and maintenance services. The vehicles provided are the type and design to satisfy the service needs of user agencies. Equipment is replaced according to operating parameters and budgeted funding.

<b>Service Summary</b>			
	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2015 Executive</b>
Total Expenditures	\$ 16,310,171	\$ 16,459,918	\$ 16,679,368
Less Inter-Agency Billings	16,310,171	16,459,918	16,667,518
Net Total	\$ 0	\$ 0	\$ 11,850

**Fleet Service  
Summary by Major Object of Expenditure**

	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2014 Projected</b>	<b>2015 Request</b>	<b>2015 Executive</b>	<b>2015 Adopted</b>
Permanent Salaries	\$ 2,312,958	\$ 2,614,051	\$ 2,614,051	\$ 2,643,299	\$ 2,643,299	\$ 0
Hourly Employee Pay	7,492	8,246	8,246	7,938	7,938	0
Overtime Pay	45,209	4,059	4,059	56,500	56,500	0
Fringe Benefits	948,124	994,876	994,876	1,013,665	1,025,413	0
Purchased Services	825,145	851,813	851,813	907,300	907,300	0
Supplies	6,425,559	5,823,956	5,823,956	5,887,464	5,687,464	0
Inter-Departmental Charges	232,539	323,610	323,610	323,610	323,610	0
Debt/Other Financing Uses	4,935,489	4,827,542	4,827,542	5,545,396	5,439,966	0
Capital Assets	577,656	1,011,765	1,011,765	1,000,200	587,878	0
Total Expenditures	\$ 16,310,171	\$ 16,459,918	\$ 16,459,918	\$ 17,385,372	\$ 16,679,368	\$ 0
Inter-Agency Billings	16,310,171	16,459,918	16,459,918	16,667,518	16,667,518	0
Net Budget	\$ 0	\$ 0	\$ 0	\$ 717,854	\$ 11,850	\$ 0

## PCED Office of Director

Agency Number: 21  
 Budget Function: **Planning and Development**

The mission of the Department of Planning and Community and Economic Development (DPCED) is to actively promote a diverse, safe and dynamic community and enhance the living, working and recreational choices for all Madison citizens and visitors. The Office of the Director of Planning and Community and Economic Development is responsible for the overall leadership and management of the Department in the pursuit of the Department's mission and community-building goals set by the Mayor and Common Council. The Director of Planning and Community and Economic Development serves as the Secretary of the City's Plan Commission. The Office of the Director of Planning and Community and Economic Development also provides centralized administrative support such as word processing, telephone and visitor reception, public information production and coordination, and consultation on Department initiatives to improve systems and customer service.

<u>Major Service</u>	<u>2013 Actual</u>	<u>2014 Adopted</u>	<u>2014 Projected</u>	<u>2015 Request</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
PCED Admin. and Support	553,037	609,313	609,313	609,313	661,889	0
<b>Agency Total</b>	<u>\$ 553,037</u>	<u>\$ 609,313</u>	<u>\$ 609,313</u>	<u>\$ 609,313</u>	<u>\$ 661,889</u>	<u>\$ 0</u>

### Executive Budget Highlights

The Budget includes:

1. Funding of \$100,000 for wage and benefit expense for a new 1.0 FTE Assistant Director of Planning, Community and Economic Development, to assist the Director in the administration of operations, budget oversight, and public information efforts. Billings to capital projects and to TIDs will support 50% of the expense.

**PCED Office of Director**

**Budget Service Descriptions:**

**PCED Admin. and Support**

Administration provides for the overall administration of the Department of Planning and Community and Economic Development and provides centralized administrative support services to other divisions of the Department. The Administration Service also acts as Secretary for the Plan Commission, supervises a word processing/clerical pool, provides department-wide systems improvements among Units, and provides public information coordination and development. The Support Service provides centralized word processing, telephone reception and other related support services to the Department as well as publication coordination and production.

<b>Service Summary</b>			
	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2015 Executive</b>
Total Expenditures	\$ 614,096	\$ 809,144	\$ 911,720
Less Inter-Agency Billings	61,059	199,831	249,831
Net Total	<u>\$ 553,037</u>	<u>\$ 609,313</u>	<u>\$ 661,889</u>

**PCED Office of Director  
Summary by Major Object of Expenditure**

	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2014 Projected</b>	<b>2015 Request</b>	<b>2015 Executive</b>	<b>2015 Adopted</b>
Permanent Salaries	\$ 433,241	\$ 422,483	\$ 422,483	\$ 425,813	\$ 499,014	\$ 0
Hourly Employee Pay	0	45,377	45,377	40,690	40,690	0
Overtime Pay	1,255	0	0	0	0	0
Fringe Benefits	142,178	157,267	157,267	157,932	187,307	0
Purchased Services	9,747	150,158	150,158	150,850	150,850	0
Supplies	4,331	10,850	10,850	10,850	10,850	0
Inter-Departmental Charges	23,344	23,009	23,009	23,009	23,009	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	0	0	0	0	0	0
Total Expenditures	<u>\$ 614,096</u>	<u>\$ 809,144</u>	<u>\$ 809,144</u>	<u>\$ 809,144</u>	<u>\$ 911,720</u>	<u>\$ 0</u>
Inter-Agency Billings	<u>61,059</u>	<u>199,831</u>	<u>199,831</u>	<u>199,831</u>	<u>249,831</u>	<u>0</u>
Net Budget	<u>\$ 553,037</u>	<u>\$ 609,313</u>	<u>\$ 609,313</u>	<u>\$ 609,313</u>	<u>\$ 661,889</u>	<u>\$ 0</u>

## Planning Division

Agency Number: **22**  
 Budget Function: **Planning and Development**

The Planning Division is responsible for working with the Council and Commissions to establish urban development policies, improve the quality of the downtown and existing neighborhoods, plan for new neighborhoods and peripheral growth management, compile and analyze statistical data relating to urban planning and management, and implement City land use and development policies through the maintenance of development regulations and the review of specific development proposals.

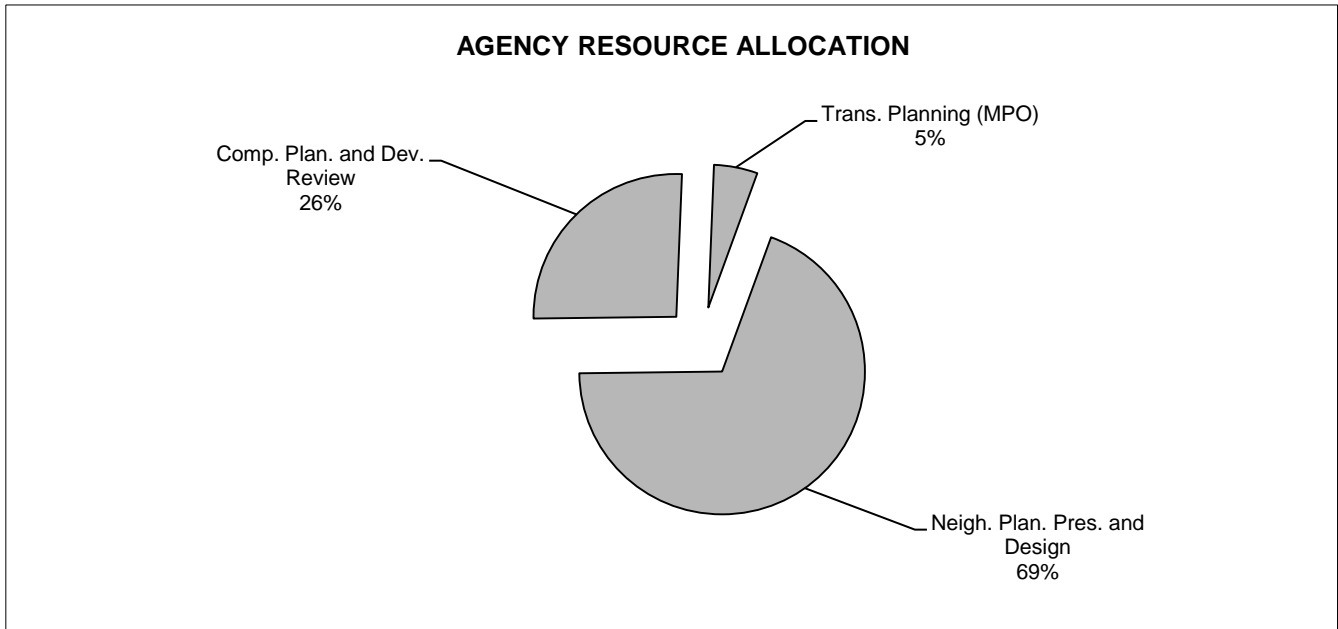
<u>Major Service</u>	<u>2013 Actual</u>	<u>2014 Adopted</u>	<u>2014 Projected</u>	<u>2015 Request</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
Neigh. Plan. Pres. and Design	\$ 2,756,291	\$ 2,781,838	\$ 2,781,838	\$ 2,856,460	\$ 3,014,075	\$ 0
Comp. Plan. and Dev. Review	1,206,049	1,183,348	1,183,348	1,048,560	1,123,920	0
Trans. Planning (MPO)	102,578	167,724	167,724	208,390	214,472	0
<b>Agency Total</b>	<u>\$ 4,064,918</u>	<u>\$ 4,132,910</u>	<u>\$ 4,132,910</u>	<u>\$ 4,113,410</u>	<u>\$ 4,352,467</u>	<u>\$ 0</u>

### Executive Budget Highlights

The Budget includes:

1. Funding for a new 1.0 FTE Planner 1 position, effective May, 2015. This is a transportation Planning position that is supported in whole by Federal Metropolitan Planning Organization (MPO) grants funds.
2. A reduction of \$19,500 in funding for the Neighborhood Conference. The Conference was held in 2014 and will be held again in 2016.
3. An increase of \$150,000 for the Overture Center, with funding in 2015 totaling \$1,750,000.
4. Funding of \$68,273 for a new 1.0 Planner 1 position to help address growing needs for services relating to development review and preservation issues.

**Planning Division**



**Budget Service Descriptions:**

**Neighborhood Planning Preservation and Design**

The mission of this service is to maintain and strengthen existing residential and commercial neighborhoods focusing on the downtown, isthmus and central city, as well as to protect and enhance the City's natural, cultural, aesthetic and historic resources. This service provides neighborhood planning services and technical services to neighborhoods, carries out the City's preservation planning program, administers the Municipal Arts program, develops and maintains urban design guidelines, prepares development concept plans, and monitors and recommends changes to the City's land development regulations. The service provides staff for the Urban Design Commission, Landmarks Commission, Madison Arts Commission and Council appointed ad hoc committees.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 2,880,772	\$ 2,885,338	\$ 3,117,575
Less Inter-Agency Billings	124,481	103,500	103,500
<b>Net Total</b>	<b>\$ 2,756,291</b>	<b>\$ 2,781,838</b>	<b>\$ 3,014,075</b>

## Comprehensive Planning and Development Review

The mission of this service is to maintain the City's urban development and growth management policy through the preparation and maintenance of long-range and Comprehensive Plan elements and mid-range neighborhood development plans, and to provide the necessary linkage to and implementation of these plans through the maintenance of the City's land development regulations (primarily zoning and subdivision regulations) and through the review and evaluation of specific land development proposals. This section provides data, information and mapping services; conducts needs assessment, inventories and analyzes urban development policy issues; maintains the City's geographic database; maintains and develops geographic information system planning applications; and works with a wide range of citizens and groups to develop and carry out these plans. The service provides staff for the Plan Commission, Long Range Transportation Planning Commission, and Council appointed committees.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 1,259,518	\$ 1,215,293	\$ 1,155,865
Less Inter-Agency Billings	53,469	31,945	31,945
Net Total	\$ 1,206,049	\$ 1,183,348	\$ 1,123,920

## Transportation Planning (Metropolitan Planning Organization)

The Madison Area Transportation Planning Board (TPB), the Metropolitan Planning Organization (MPO) for the Madison Area, is the designated policy body responsible for cooperative, comprehensive regional transportation planning and decision making for the Madison Metropolitan Planning Area. The Madison Metropolitan Planning Area consists of the City of Madison and the Madison Urbanized Area, including all or portions of the 27 contiguous villages, cities, and towns. The responsibilities of the MPO include carrying out a cooperative, continuous, and comprehensive planning process for making transportation investment decisions in the metropolitan area; preparing and maintaining a long-range multi-modal transportation plan; and preparing a five-year transportation improvement program to provide for transportation investments to meet metropolitan transportation needs. The Madison Area TPB consists of an independent intergovernmental board and was created through an agreement between the Governor and the City of Madison, originally in 1999, and then updated in 2007. In accord with the formal agreement, the City of Madison is responsible for providing staff and local match funding to the MPO.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 725,920	\$ 1,142,236	\$ 1,143,954
Less Inter-Agency Billings	623,342	974,512	929,482
Net Total	\$ 102,578	\$ 167,724	\$ 214,472

**Planning Division  
Summary by Major Object of Expenditure**

	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2014 Projected</b>	<b>2015 Request</b>	<b>2015 Executive</b>	<b>2015 Adopted</b>
Permanent Salaries	\$ 1,946,474	\$ 2,179,025	\$ 2,179,025	\$ 2,211,250	\$ 2,262,222	\$ 0
Hourly Employee Pay	18,966	0	0	0	0	0
Overtime Pay	10,438	0	0	0	0	0
Fringe Benefits	606,048	719,078	719,078	729,713	767,798	0
Purchased Services	302,737	548,603	548,603	442,059	442,059	0
Supplies	75,814	59,950	59,950	59,175	59,175	0
Inter-Departmental Charges	106,736	106,211	106,211	106,140	106,140	0
Debt/Other Financing Uses	1,798,997	1,630,000	1,630,000	1,630,000	1,780,000	0
Capital Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ 4,866,210	\$ 5,242,867	\$ 5,242,867	\$ 5,178,337	\$ 5,417,394	\$ 0
Inter-Agency Billings	<u>801,292</u>	<u>1,109,957</u>	<u>1,109,957</u>	<u>1,064,927</u>	<u>1,064,927</u>	<u>0</u>
Net Budget	<u>\$ 4,064,918</u>	<u>\$ 4,132,910</u>	<u>\$ 4,132,910</u>	<u>\$ 4,113,410</u>	<u>\$ 4,352,467</u>	<u>\$ 0</u>



## Building Inspection Division

Agency Number: **28**  
 Budget Function: **Planning and Development**

The mission of the Building Inspection Division is to ensure the well-being of people through the safety of property in the City of Madison and to maintain public trust and confidence by improving the construction and maintenance of structures and property; administering codes and ordinances consistently and fairly; continually improving codes, procedures and regulations; providing information to its customers to help them achieve their goals; and providing quality services in a professional and efficient manner.

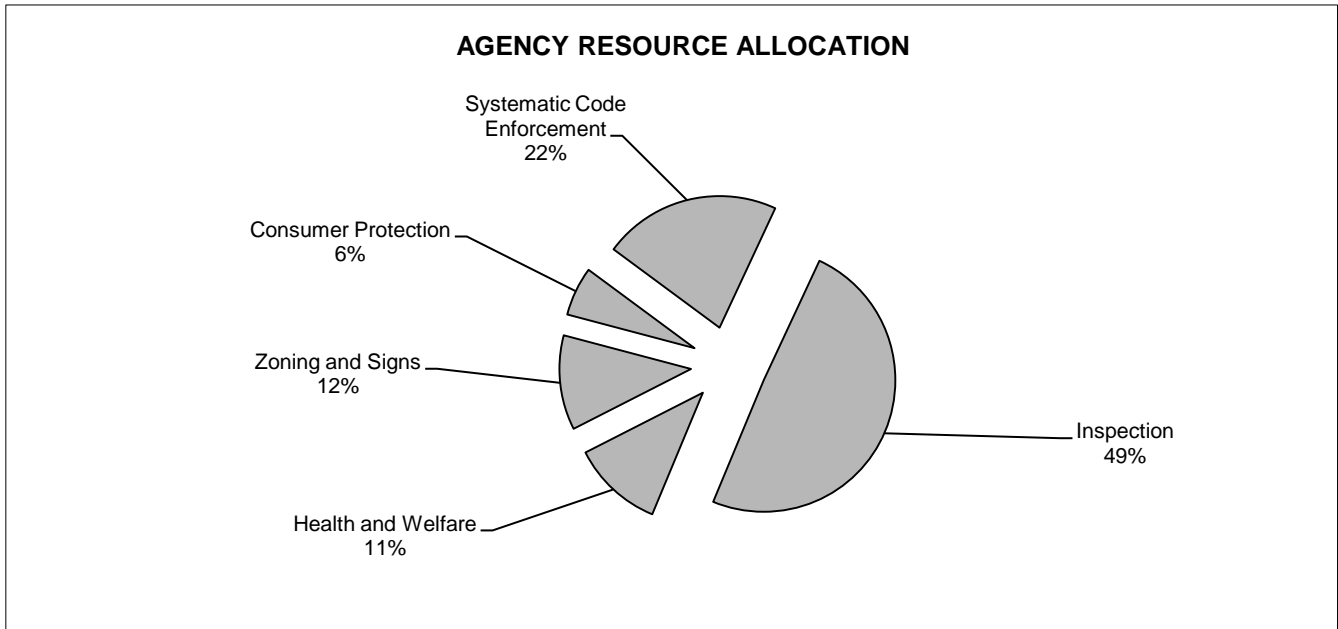
<u>Major Service</u>	<u>2013 Actual</u>	<u>2014 Adopted</u>	<u>2014 Projected</u>	<u>2015 Request</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
Inspection	\$ 1,971,257	\$ 2,186,672	\$ 2,186,672	\$ 2,126,547	\$ 2,126,543	\$ 0
Health and Welfare	537,020	541,060	541,060	483,165	483,163	0
Zoning and Signs	460,630	482,702	482,702	501,237	501,235	0
Consumer Protection	199,787	162,799	162,799	226,436	259,444	0
Systematic Code Enforcement	<u>887,927</u>	<u>857,041</u>	<u>857,041</u>	<u>892,891</u>	<u>940,000</u>	<u>0</u>
<b>Agency Total</b>	<b>\$ 4,056,620</b>	<b>\$ 4,230,274</b>	<b>\$ 4,230,274</b>	<b>\$ 4,230,276</b>	<b>\$ 4,310,385</b>	<b>\$ 0</b>

### Executive Budget Highlights

The Budget includes:

1. A transfer of the administration of the Street Occupancy program to Traffic Engineering and an increase in General Fund - Building Permit revenues of \$200,000 anticipated from a restructuring of the Street Occupancy permit fees.
2. An increase of \$1,250,000 in General Fund - Building Permit fees anticipated from increased construction activity.
3. Funding of \$33,000 for wage and benefit expense to increase a 0.50 FTE Weights and Measures Inspector 1 position to a 1.0 FTE position. The additional expense is offset in full by anticipated additional General Fund revenues of \$33,000 derived from adjustments in the fees paid for weights and measures services.

**Building Inspection Division**



**Budget Service Descriptions:**

**Inspection**

This service ensures compliance with Madison's building and mechanical system ordinances. Construction projects, including additions and alterations, are reviewed and inspected. Accessibility and the environment (erosion control) are important parts of the process. Contractor licensing, permit records, sales surveys, pre-occupancy inspections, underground utilities and public safety are additional responsibilities. Many tradespeople and homeowners are assisted annually in keeping with the Department's goal of "educate first, regulate when necessary."

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 2,025,557	\$ 2,231,672	\$ 2,171,543
Less Inter-Agency Billings	54,300	45,000	45,000
<b>Net Total</b>	<b>\$ 1,971,257</b>	<b>\$ 2,186,672</b>	<b>\$ 2,126,543</b>

## Health and Welfare

This service provides assistance to thousands of citizens who need help taking care of environmental and related problems. Responsibilities of this section include enforcement and education efforts regarding sidewalk snow removal, trash, junk and debris removal, and graffiti removal.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 537,620	\$ 548,060	\$ 484,663
Less Inter-Agency Billings	600	7,000	1,500
Net Total	\$ 537,020	\$ 541,060	\$ 483,163

## Zoning and Signs

This service reviews all activity that is regulated by Madison's zoning code. Primary functions center around consultation with developers and the general public on land use issues. Staff conduct on-site inspections of projects requiring specific review. Section staff support the Zoning Board of Appeals; process conditional use applications; conduct investigations of improper land uses and process official notices to obtain compliance; maintain records of zoning changes, maps and variances; and administer sign and street graphic ordinances.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 460,630	\$ 482,702	\$ 501,235
Less Inter-Agency Billings	0	0	0
Net Total	\$ 460,630	\$ 482,702	\$ 501,235

## Consumer Protection

This service ensures that Madison's consumers receive the correct amount of product for which they pay. Inspections are made of packaging, weighing and measuring devices in gas stations, grocery stores, pharmacies, bakeries, taxis, fuel trucks, etc. Each device is registered and licensed. Packaged items in stores are spot checked for advertised weight and price. Items that are found to be incorrect are removed from service or removed from sales inventory. License fees collected are deposited in the General Fund.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 199,787	\$ 162,799	\$ 259,444
Less Inter-Agency Billings	0	0	0
Net Total	<u>\$ 199,787</u>	<u>\$ 162,799</u>	<u>\$ 259,444</u>

## Systematic Code Enforcement

This service involves the inspection of properties in areas of the City showing signs of blight. Historically, systematic inspections have helped in preventing Madison's older neighborhoods from becoming run-down and over-populated. This service helps maintain property values by eliminating blighting influences. Activities are coordinated with the rehabilitation and property improvement programs. Inspection activities are scheduled through the CDA using data gathered by Inspection staff and input from the neighborhood resource teams. This section is also responsible for heating and water leakage corrections; infestation eradication; repair of broken railings, windows and doors; and dozens of other problems associated with keeping the City's housing stock habitable. This section also deals with commercial properties that need attention. Extra effort is spent in Madison's targeted neighborhoods.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 887,927	\$ 857,041	\$ 940,000
Less Inter-Agency Billings	0	0	0
Net Total	<u>\$ 887,927</u>	<u>\$ 857,041</u>	<u>\$ 940,000</u>

**Building Inspection Division  
Summary by Major Object of Expenditure**

	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2014 Projected</b>	<b>2015 Request</b>	<b>2015 Executive</b>	<b>2015 Adopted</b>
Permanent Salaries	\$ 2,745,017	\$ 2,836,066	\$ 2,836,066	\$ 2,844,187	\$ 2,902,667	\$ 0
Hourly Employee Pay	0	0	0	0	0	0
Overtime Pay	24,621	13,783	13,783	3,500	3,500	0
Fringe Benefits	972,638	1,051,370	1,051,370	1,052,864	1,074,493	0
Purchased Services	198,067	207,919	207,919	202,487	202,487	0
Supplies	56,329	58,323	58,323	59,323	59,323	0
Inter-Departmental Charges	114,849	114,813	114,813	114,415	114,415	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ 4,111,520	\$ 4,282,274	\$ 4,282,274	\$ 4,276,776	\$ 4,356,885	\$ 0
Inter-Agency Billings	<u>54,900</u>	<u>52,000</u>	<u>52,000</u>	<u>46,500</u>	<u>46,500</u>	<u>0</u>
Net Budget	<u>\$ 4,056,620</u>	<u>\$ 4,230,274</u>	<u>\$ 4,230,274</u>	<u>\$ 4,230,276</u>	<u>\$ 4,310,385</u>	<u>\$ 0</u>

## Economic Development Division

Agency Number: **29**  
 Budget Function: **Planning and Development**

The Economic Development Division (EDD) is responsible for promoting the economic growth and competitiveness of the City to maintain and enhance the City's fiscal sustainability, job base, and business environment. EDD seeks to foster prosperity and ensure it is broadly shared. The Division administers the City's economic development plan; manages and coordinates the tools to redevelop and revitalize the City's older neighborhoods and commercial areas; performs real estate services for the City including property acquisition and disposition, management, leases, and relocation; promotes healthy neighborhoods and a viable urban community by administering community-oriented programs which provide affordable housing, expand economic opportunities, enhance suitable living environments, and support thriving neighborhoods, particularly for persons of low and moderate income; and provides advice and connections to help start, attract, retain, and grow businesses. EDD consists of three offices: the Office of Business Resources, the Office of Economic Revitalization, and the Office of Real Estate Services.

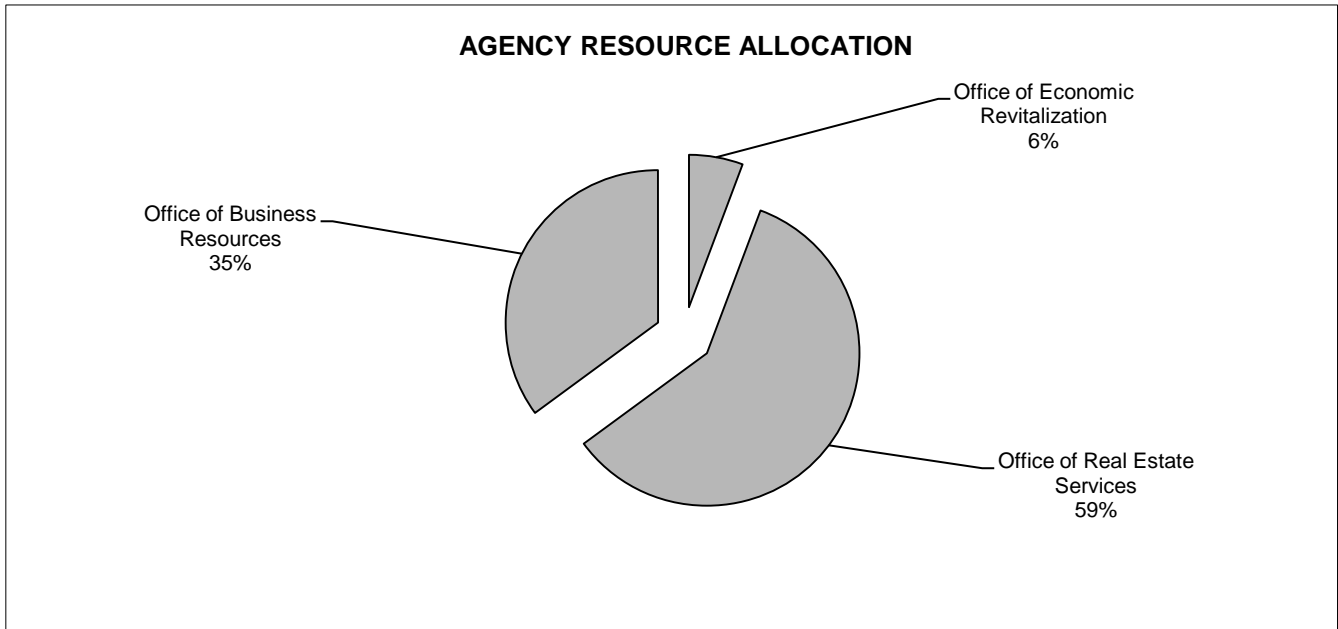
<u>Major Service</u>	<u>2013 Actual</u>	<u>2014 Adopted</u>	<u>2014 Projected</u>	<u>2015 Request</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
Office of Economic Revitalization	\$ 236,171	\$ 163,009	\$ 161,479	\$ 157,538	\$ 65,087	\$ 0
Office of Real Estate Services	615,752	521,906	516,243	673,731	674,319	0
Office of Business Resources	<u>485,748</u>	<u>525,421</u>	<u>554,593</u>	<u>399,066</u>	<u>399,428</u>	<u>0</u>
<b>Agency Total</b>	<u>\$ 1,337,670</u>	<u>\$ 1,210,335</u>	<u>\$ 1,232,315</u>	<u>\$ 1,230,335</u>	<u>\$ 1,138,834</u>	<u>\$ 0</u>

### Executive Budget Highlights

The Budget includes:

1. Increased funding of \$20,000 to annualize the wage and benefit expense for a 1.0 Real Estate Agent 4 position.
2. The transfer of 2.0 FTE Housing Rehabilitation Specialist positions to the Community Development Block Grant Office to create a consolidated lending unit to allow for more efficient administration of the City's several housing assistance programs.

**Economic Development Division**



**Budget Service Descriptions:**

**Office of Economic Revitalization**

The Office of Economic Revitalization (OER) promotes redevelopment, neighborhood revitalization and economic development. OER administers loans, grants, bonds and other tools to acquire, redevelop, rehabilitate and construct residential housing and commercial projects, including owner-occupied and rental rehabilitation loans, downpayment assistance loans, homebuyer’s assistance loans, work force housing loans, small cap TIF loans, capital revolving fund loans, commercial facade improvement grants, loans, and tax-exempt revenue bonds. OER provides the staff services necessary for the CDA to manage, operate and implement its programs and redevelopment initiatives.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 372,693	\$ 262,909	\$ 65,087
Less Inter-Agency Billings	136,522	99,900	0
<b>Net Total</b>	<b>\$ 236,171</b>	<b>\$ 163,009</b>	<b>\$ 65,087</b>

### Office of Real Estate Services

The Office of Real Estate Services acquires all real estate needed by City agencies for expansion of their programs (e.g., street rights-of-way and park land); expedites the implementation of redevelopment activities; administers the City's Tax Increment Financing and Capital Revolving Fund loan programs and analysis; provides relocation assistance to protect any persons displaced by City acquisitions; leases and manages City buildings and land held for future projects to citizens through leases and permits; inventories City lands and sells surplus properties in concert with neighborhood sale criteria committees; and investigates, evaluates and protects the title to City lands through numerous permitting, appraisal and authorization procedures.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 935,261	\$ 1,017,365	\$ 1,040,419
Less Inter-Agency Billings	319,509	495,459	366,100
Net Total	\$ 615,752	\$ 521,906	\$ 674,319

### Office of Business Resources

The Office of Business Resources (OBR) helps businesses locate, open, or expand within the City of Madison by directing businesses toward financial and technical assistance programs available through the City and other sources; guiding businesses through City permitting and approval processes; facilitating appropriate space for business development through participation in City land use planning efforts; and maintaining and providing demographic/community information to businesses. OBR also manages economic development projects, such as planning for a Madison Public Market and preparation of the City's economic development strategy. In addition, OBR staff serves as City liaisons to local business and economic development organizations, including the Madison Central Business Improvement District, Downtown Madison Inc., Greater Madison Chamber of Commerce, Madison Region Economic Development Partnership (MadREP), and neighborhood business/merchant associations. OBR staffs the Economic Development Committee, Madison Local Food Committee, Vending Oversight Committee, and oversees the City's vending and sidewalk cafe programs.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 548,940	\$ 665,671	\$ 666,795
Less Inter-Agency Billings	63,192	140,250	267,367
Net Total	\$ 485,748	\$ 525,421	\$ 399,428



**Economic Development Division  
Summary by Major Object of Expenditure**

	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2014 Projected</b>	<b>2015 Request</b>	<b>2015 Executive</b>	<b>2015 Adopted</b>
Permanent Salaries	\$ 1,308,990	\$ 1,355,760	\$ 1,355,760	\$ 1,371,192	\$ 1,226,548	\$ 0
Hourly Employee Pay	633	606	606	0	0	0
Overtime Pay	1,445	275	275	2,075	2,075	0
Fringe Benefits	410,565	447,510	447,510	452,799	406,042	0
Purchased Services	54,193	61,515	86,595	60,500	60,500	0
Supplies	15,693	22,250	19,150	19,320	19,320	0
Inter-Departmental Charges	65,374	58,028	58,028	57,816	57,816	0
Debt/Other Financing Uses	0	0	0	0	0	0
Capital Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ 1,856,893	\$ 1,945,944	\$ 1,967,924	\$ 1,963,702	\$ 1,772,301	\$ 0
Inter-Agency Billings	<u>519,223</u>	<u>735,609</u>	<u>735,609</u>	<u>733,367</u>	<u>633,467</u>	<u>0</u>
Net Budget	<u>\$ 1,337,670</u>	<u>\$ 1,210,335</u>	<u>\$ 1,232,315</u>	<u>\$ 1,230,335</u>	<u>\$ 1,138,834</u>	<u>\$ 0</u>

## CDA Housing Operations

Agency Number:     **49**  
Budget Function:     **CDA**

The mission of the Housing Operations Unit is to provide affordable and well-maintained housing for eligible families and individuals in an environment that promotes personal safety, independence, and a sense of community. The Agency's goal is to provide, as a team, efficient, effective, and fair management, maintenance, and other resident services within the financial resources and priorities of the Community Development Authority (CDA), and in accordance with applicable Department of Housing and Urban Development (HUD) regulations and CDA policy. The Agency's philosophy promotes the integrity of the relationships between residents, staff, and the CDA to achieve the organizational mission.

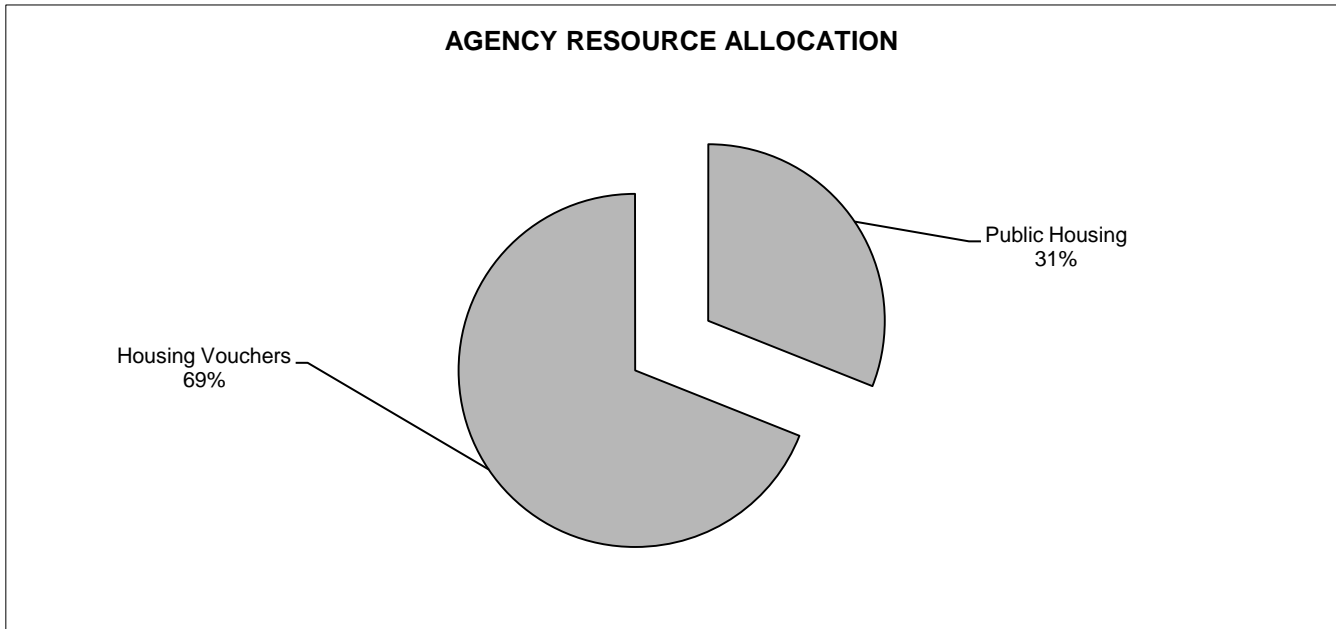
<u>Major Service</u>	<u>2013 Actual</u>	<u>2014 Adopted</u>	<u>2014 Projected</u>	<u>2015 Request</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
Public Housing	\$ 80,412	\$ 80,386	\$ 80,386	\$ 74,506	\$ 60,867	\$ 0
Housing Vouchers	115,832	115,858	115,858	121,738	135,377	0
<b>Agency Total</b>	<u>\$ 196,244</u>	<u>\$ 196,244</u>	<u>\$ 196,244</u>	<u>\$ 196,244</u>	<u>\$ 196,244</u>	<u>\$ 0</u>

### **Executive Budget Highlights**

The Budget includes:

1. Funding for the continuation of services.

## CDA Housing Operations



### **Budget Service Descriptions:**

#### **Public Housing**

The CDA owns, manages, and maintains 766 units of Low Rent Public Housing on 37 sites throughout the City, with funding from HUD. It also owns, manages, and maintains 114 units with funding from Wisconsin Housing and Economic Development Authority (WHEDA). In addition, it administers the Housing Choice Voucher Program (Section 8). These apartment units/vouchers are allotted to eligible low-income families and individuals who pay approximately 30 percent of their income as rent. The Central Costs Center provides administrative services and oversight for the operation of these programs.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 6,902,041	\$ 6,258,191	\$ 6,452,994
Less Inter-Agency Billings	6,821,629	6,177,805	6,392,127
Net Total	<u>\$ 80,412</u>	<u>\$ 80,386</u>	<u>\$ 60,867</u>

## Housing Vouchers

Section 8 New Construction projects are owned and operated by the CDA. In these projects, the tenants' rents are based upon the ability to pay up to a maximum of 30 percent of their adjusted monthly income. The Department of Housing and Urban Development enters into contracts with the CDA to pay the difference between the fair market rent and the amount the tenant pays.

<b>Service Summary</b>			
	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2015 Executive</b>
Total Expenditures	\$ 12,677,093	\$ 13,541,138	\$ 12,744,377
Less Inter-Agency Billings	<u>12,561,261</u>	<u>13,425,280</u>	<u>12,609,000</u>
Net Total	<u>\$ 115,832</u>	<u>\$ 115,858</u>	<u>\$ 135,377</u>

### CDA Housing Operations Summary by Major Object of Expenditure

	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2014 Projected</b>	<b>2015 Request</b>	<b>2015 Executive</b>	<b>2015 Adopted</b>
Permanent Salaries	\$ 2,004,271	\$ 2,071,436	\$ 2,071,436	\$ 2,026,320	\$ 2,026,320	\$ 0
Hourly Employee Pay	64,099	91,584	91,584	67,500	67,500	0
Overtime Pay	100,650	133,342	133,342	100,000	100,000	0
Fringe Benefits	765,205	837,901	837,901	812,659	846,823	0
Purchased Services	14,552,384	14,709,447	14,709,447	13,964,051	13,964,051	0
Supplies	428,238	416,250	416,250	520,850	520,850	0
Inter-Departmental Charges	951,913	994,634	994,634	1,085,033	1,085,033	0
Debt/Other Financing Uses	712,373	544,735	544,735	477,695	586,794	0
Capital Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ 19,579,134	\$ 19,799,329	\$ 19,799,329	\$ 19,054,108	\$ 19,197,371	\$ 0
Inter-Agency Billings	<u>19,382,890</u>	<u>19,603,085</u>	<u>19,603,085</u>	<u>18,857,864</u>	<u>19,001,127</u>	<u>0</u>
Net Budget	<u>\$ 196,244</u>	<u>\$ 196,244</u>	<u>\$ 196,244</u>	<u>\$ 196,244</u>	<u>\$ 196,244</u>	<u>\$ 0</u>

## CDA Redevelopment

Agency Number: **25**  
 Budget Function: **CDA**

The Community Development Authority of the City of Madison (CDA) is a community development authority organized by the City of Madison to carry out various housing and redevelopment initiatives of the City, with powers and duties provided for under State Statutes. The CDA is involved in the following areas: assisted housing development and management, neighborhood revitalization, housing finance and rehabilitation, and urban renewal and redevelopment. As the City's housing authority, the CDA is charged with the planning the redevelopment of areas where unsafe housing exists and with providing safe and sanitary dwelling accommodations for persons of low income. Acting as the redevelopment authority the CDA provides for the elimination and prevention of substandard, deteriorated and blighted areas through redevelopment activities. In addition, by ordinance the Common Council has designated the CDA as the administrative entity for the City's various housing rehabilitation and home buyers' assistance loan programs.

<u>Major Service</u>	<u>2013 Actual</u>	<u>2014 Adopted</u>	<u>2014 Projected</u>	<u>2015 Request</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
Redevelopment	(0)	0	0	0	0	0
<b>Agency Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

### **Requested Budget Highlights**

1. Funding for a potential reclassification of the Housing Initiatives Specialist position.

**CDA Redevelopment**

**Budget Service Descriptions:**

**Redevelopment**

Redevelopment services encompass the Community Development Authority's efforts to carry out various economic and redevelopment initiatives of the City. Active CDA redevelopment work includes: The Village on Park, public housing redevelopment at Truax Park and the Allied Drive Neighborhood Redevelopment. The CDA also operates more than 200 affordable apartments with long term rent restrictions but no federally funded operating subsidy.

During 2015, the CDA will construct 48 apartments at Truax Park including 40 units to replace aging public housing and 8 units of permanent supportive housing for formerly homeless adults. In addition, the CDA will continue with Phase III of the Truax Park Redevelopment including the development of additional affordable housing. The CDA will also continue to market and build affordable single family homes on Allied Drive. The CDA's work plan also includes planning for additional redevelopment of aging public housing.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 4,952,327	\$ 3,429,879	\$ 2,638,211
Less Inter-Agency Billings	<u>4,952,328</u>	<u>3,429,879</u>	<u>2,638,211</u>
Net Total	\$ (0)	\$ 0	\$ 0

**CDA Redevelopment  
Summary by Major Object of Expenditure**

	<b>2013</b>	<b>2014</b>	<b>2014</b>	<b>2015</b>	<b>2015</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Projected</b>	<b>Request</b>	<b>Executive</b>	<b>Adopted</b>
Permanent Salaries	\$ 153,351	\$ 168,368	\$ 168,368	\$ 174,249	\$ 174,249	\$ 0
Hourly Employee Pay	0	0	0	0	0	0
Overtime Pay	275	0	0	0	0	0
Fringe Benefits	56,978	53,878	53,878	55,760	53,913	0
Purchased Services	1,174,615	851,300	783,149	725,250	725,250	0
Supplies	1,670	1,500	660	1,060	1,060	0
Inter-Departmental Charges	87,109	80,000	87,000	87,000	87,000	0
Debt/Other Financing Uses	3,478,330	2,274,833	1,652,010	1,594,892	1,596,739	0
Capital Assets	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ 4,952,327	\$ 3,429,879	\$ 2,745,065	\$ 2,638,211	\$ 2,638,211	\$ 0
Inter-Agency Billings	<u>4,952,328</u>	<u>3,429,879</u>	<u>2,745,065</u>	<u>2,638,211</u>	<u>2,638,211</u>	<u>0</u>
Net Budget	\$ (0)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

## Community Development Division

Agency Number: **27**  
 Budget Function: **Planning and Development**

The mission of the Community Development Division (CDD) is to support and collaborate with residents, neighborhoods and other community stakeholders in efforts to identify and address needs, and to help overcome barriers to opportunity. Strategies used by the Division to accomplish this mission include providing affordable housing; expanding economic opportunities; promoting and supporting healthy, thriving neighborhoods; improving the quality of child care for all children; providing services that enhance the quality of life for youth and families; and promoting successful aging by supporting Madison's older adults. The CDD's resources and the strategies listed above are focused on, but not limited to, persons of low- and moderate-income, and the Division purchases several services from area non-profit agencies to address these strategies. In addition, the CDD closely aligns itself with the larger goals of the City of Madison and works cooperatively with other governmental units and community partners in efforts to further these goals. Organizationally, the CD Division is comprised of four teams, including Child Care, Community Resources, the Community Development Block Grant (CDBG) Office, and the Madison Senior Center.

The Agency 27 (CDD) & Agency 26 (CDBG) budgets are both presented using the 5 major services designated below.

<u>Major Service</u>	<u>2013 Actual</u>	<u>2014 Adopted</u>	<u>2014 Projected</u>	<u>2015 Request</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
Affordable Housing	Detail not available.			\$ 0	\$ 0	\$ 0
Econ. Dev. & Empl. Opportunities				30,695	30,754	0
Strong & Healthy Neighborhoods				249,640	249,931	0
Community Support Services				4,507,659	4,593,576	0
Overall Program Administration				685,803	671,205	0
<b>Agency Total</b>	<u>\$ 6,328,861</u>	<u>\$ 6,711,120</u>	<u>\$ 6,685,191</u>	<u>\$ 5,473,797</u>	<u>\$ 5,545,466</u>	<u>\$ 0</u>

### Executive Budget Highlights

The Budget includes:

1. A modification to presentation of the CDD and CDBG services in the Operating Budget. No changes have been made to CDD/CDBG goals or objectives. This was done partly in preparation for the City's anticipated transition to the new MUNIS ERP system in January 2015, and partly to better align CDD/CDBG services with how the City's goals and objectives have been articulated in its Consolidated (Five-Year) Plan for 2015-2019, which CDBG will submit to HUD in November 2014.
2. A shift of \$1,147,166 in neighborhood center related contract expenditures and commensurate revenue from Agency 27 (CDD) to Agency 26 (CDBG), in order to better present these items as residing in the appropriate agency's budget.
3. An increase of \$75,000 for the City's Emerging Opportunities Program, bringing the total funding to \$275,000, which provides supportive funding for critical community needs. Individual program allocations are determined via a twice per year Request for Proposals (RFP) process, which is separate from the City's larger, biennial process for the allocation of funding to non-profit service providers.
4. Funding of \$50,000 to continue (and make permanent) a program that began in 2014 as a pilot, to provide youth support services for the Municipal Court. Revenue for this program is provided by an interdepartmental transfer of fee revenues from Municipal Court.

## Community Development Division

5. Funding to support Madison Out-of-School Time (MOST) programs, including \$12,500 for consultant services to help increase access to MOST programs, and \$25,000 for a web-based software program to further enhance access by families to MOST programming opportunities.

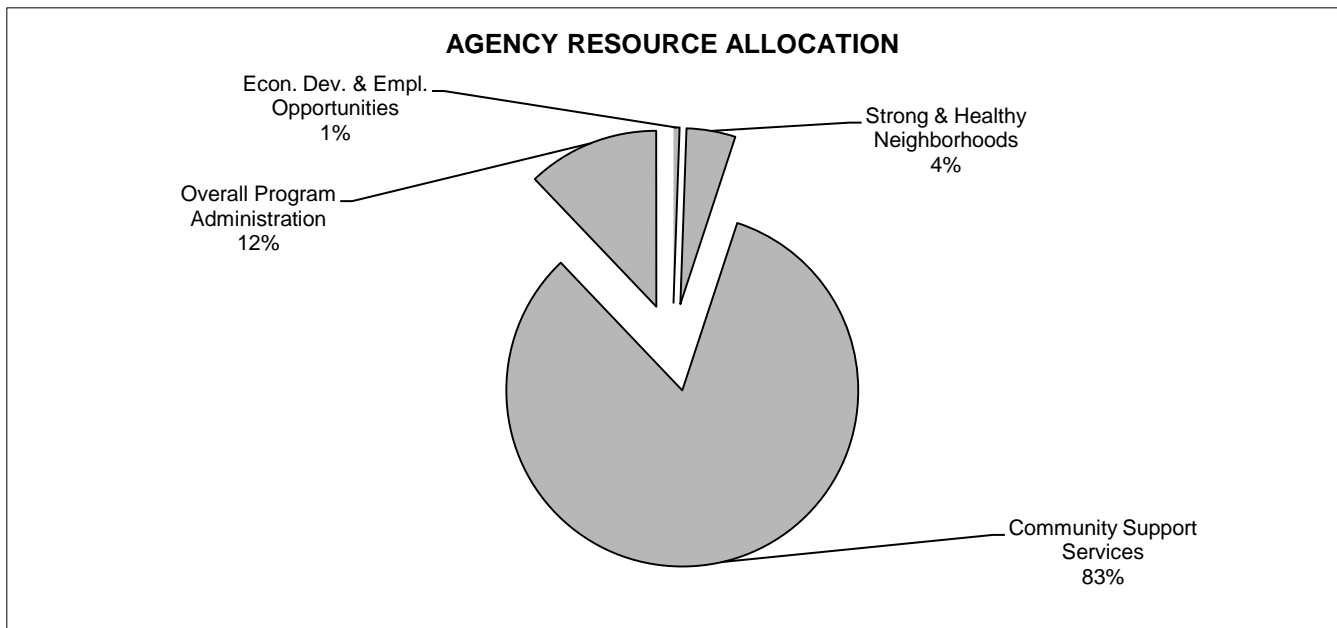
6. Funding of \$30,000 for a new 1.0 FTE Senior Center Clerk-Typist 1 position to ensure full-time reception and information desk coverage and Center support. Part of the additional expense is offset by a reduction in hourly wage expense.

7. Additional funding of \$20,000 for increased youth internship opportunities under the Wanda Fullmore Internship program. Agency base budgets include \$50,000 for a new program funding total of \$70,000.

8. Detailed 2015 program allocations as recommended by CD Division-staffed committees are available by request to the CDD Office, as well as on the published list of 2015 CDD Contracts, viewable and downloadable as a .PDF file at a link to be provided at the time of Adopted Budget printing.

9. Adoption of this Operating Budget authorizes the submission of proposals to HUD and other funding bodies, acceptance of the grant funds for the specific projects and agencies on the 2015 CDD Contracts listing linked above, allocation of funds within the limits specified, and signing of agreements and implementation contracts by the Mayor and the City Clerk with the specific agencies listed on the PDF.

The listed 2015 program allocations are based upon the estimated sources and levels of funding detailed in the "Inter-Agency Billings" section of this budget. CD Division staff are directed to enter into contracts at the levels indicated, contingent upon the City's receipt of sufficient funds. Events may occur after adoption of this budget that would increase the amount of the grants or the level of (re)programming, or that would prevent a project from being funded. Because of these possibilities, the list of 2015 CDD Contracts also establishes a "B" list of projects by major funding source. Should additional funds become available, eligible projects on the "B" list would be funded in the designated priority order.





**Budget Service Descriptions:**

**Affordable Housing**

**Affordable Housing**

This service focuses on providing decent, safe, sanitary and affordable housing opportunities for low- and moderate-income households in order to enhance household, neighborhood and community stability. Through its CDBG Office, CDD contracts with non-profit partners to address the following objectives:

**Housing Supply**

Preserve, improve and expand the supply of affordable housing for homeowners and renters through owner-occupied housing rehab activities and the development of owner-occupied and rental housing.

**Housing Assistance**

Improve housing stability for homebuyers, renters, homeless and special needs populations through the provision of homebuyer assistance, homeless services and other housing resources.

***This service is presented entirely within the budget for Agency 26 (CDBG).***

Service Summary			
	2013 Actual	2014 Adopted	2015 Executive
Total Expenditures	Detail not available.		\$ 0
Less Inter-Agency Billings			0
Net Total	\$ 519,568	\$ 61,352	\$ 0

**Econ. Dev. & Empl. Opportunities**

This service focuses on expanding employment opportunities and enhancing neighborhood vitality by supporting new and existing businesses. CDD contracts with non-profit partners to address the following objective:

**Youth Employment Initiatives**

Pursue internship programs and other opportunities to provide skills development, job training and work experience to area youth.

Through its CDBG Office, CDD also contracts with non-profit partners to address the following objectives:

**Job Creation and Community Business Development**

Create jobs, particularly for under-represented individuals, by supporting new or expanding businesses.

**Small Business Development**

Assist entrepreneurs, particularly those from populations that are under-represented, seeking to start or grow small businesses and micro-enterprises (as defined by HUD) that create jobs.

**Adult Workforce Preparedness**

Provide needed support and opportunities to help individuals overcome barriers to gainful employment and achieve economic stability.

***Presentation of this service is shared across the budgets for Agency 27 (CDD) and Agency 26 (CDBG).***

Service Summary			
	2013 Actual	2014 Adopted	2015 Executive
Total Expenditures	Detail not available.		\$ 80,754
Less Inter-Agency Billings			50,000
Net Total	\$ 241,313	\$ 16,101	\$ 30,754

## Strong & Healthy Neighborhoods

This service focuses on strengthening neighborhoods through strategic investments in physical assets and amenities like neighborhood centers, community gardens or other community facilities, as well as other planning and revitalization efforts. CDD contracts with non-profit partners to address the following objective:

### Planning Councils & Capacity Building

Assist residents in becoming engaged in decisions affecting their neighborhood, including increasing leadership capacity, problem identification and problem solving, and advocacy.

Through its CDBG Office, CDD also contracts with non-profit partners and other units of City government to address the following objectives:

### Neighborhood Centers & Community Gardens

Create, enhance, or sustain the development and operation of physical assets, such as neighborhood centers, community gardens or other physical amenities that help bring people of diverse backgrounds together, serve as neighborhood focal points, or help residents develop skills or take advantage of opportunities that will strengthen neighborhoods.

### Capital Improvements for Community Organizations

Create or improve safe, accessible, energy-efficient & well-maintained community and neighborhood facilities.

### Neighborhood Revitalization Plans & Projects

Help residents within designated neighborhoods identify, plan for and implement projects and activities that promise to enhance the quality of life for neighborhood residents.

***Presentation of this service is shared across the budgets for Agency 27 (CDD) and Agency 26 (CDBG).***

<b>Service Summary</b>			
	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2015 Executive</b>
Total Expenditures	Detail not available.		\$ 249,931
Less Inter-Agency Billings			0
Net Total	\$ 221,257	\$ 104,453	\$ 249,931

## Community Support Services

This service is comprised of several discrete program areas, including:

### Child Care Services and Support

*Provides City of Madison Accreditation services, as well as child care tuition assistance and grants. MMSD (4K and itinerant services requirements) and Wisconsin's YoungStar Quality Rating System are tied directly to City of Madison Accreditation.*

### Madison Senior Center

*Promotes "successful aging" through the planning, development, coordination and implementation of senior adult programs, activities and services at this centrally located City facility. Program and activity expenses are raised by the Center's Board of Directors.*

### Family Support and Services for Children and Youth

*Supports children, youth and families for optimal growth, development and community engagement through access to quality early childhood and afterschool programming, and family support programming. This program area includes the Madison Out-of-School Time (MOST) initiative.*

### Services for Older Adults

*Helps seniors live as independently as possible, maintain and improve their health and well-being, and reduce seniors' isolation.*

### Safety and Support Services

*Provides crisis intervention and supportive services for victims of sexual assault and domestic violence, vulnerable children, runaway and homeless youth, and families in crisis.*

CDD contracts with non-profit partners to provide many of the direct services associated with the above program areas. In addition, agencies funded by the Division are provided with contract administration, technical assistance, grant writing, and collaborative planning and consultation by CDD staff, as needed.

***This service is presented entirely within the budget for Agency 27 (CDD).***

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 1,310,628	\$ 1,238,330	\$ 4,793,219
Less Inter-Agency Billings	<u>0</u>	<u>0</u>	<u>199,643</u>
Net Total	<u>\$ 1,310,628</u>	<u>\$ 1,238,330</u>	<u>\$ 4,593,576</u>

## Overall Program Administration

This service reflects the general day-to-day management and administrative aspects of the Community Development Division, and includes staff's participation in citywide efforts and initiatives not specifically tied to one of the four other major service areas. CDD/CDBG staff participate in Neighborhood Resource Teams, along with a variety of other City and community networks and committees that identify strategies to respond to emerging issues in our community.

**Presentation of this service is shared across the budgets for Agency 27 (CDD) and Agency 26 (CDBG).**

<b>Service Summary</b>			
	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2015 Executive</b>
Total Expenditures	Detail not available.		\$ 671,205
Less Inter-Agency Billings			0
Net Total	\$ 4,036,094	\$ 5,290,884	\$ 671,205

### Community Development Division Summary by Major Object of Expenditure

	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2014 Projected</b>	<b>2015 Request</b>	<b>2015 Executive</b>	<b>2015 Adopted</b>
Permanent Salaries	\$ 2,157,602	\$ 1,357,672	\$ 1,357,672	\$ 1,390,741	\$ 1,411,646	\$ 0
Hourly Employee Pay	74,309	49,063	49,063	74,376	60,836	0
Overtime Pay	11,878	3,057	3,057	7,500	7,500	0
Fringe Benefits	719,895	494,805	494,805	510,248	519,852	0
Purchased Services	4,576,523	4,796,945	4,793,785	3,411,761	3,487,104	0
Supplies	33,870	24,800	41,790	30,800	51,800	0
Inter-Departmental Charges	137,433	240,621	248,017	256,371	256,371	0
Debt/Other Financing Uses	34,000	0	0	0	0	0
Capital Assets	0	0	0	0	0	0
Total Expenditures	\$ 7,745,510	\$ 6,966,963	\$ 6,988,189	\$ 5,681,797	\$ 5,795,109	\$ 0
Inter-Agency Billings	1,416,649	255,843	302,998	208,000	249,643	0
Net Budget	\$ 6,328,861	\$ 6,711,120	\$ 6,685,191	\$ 5,473,797	\$ 5,545,466	\$ 0

## Community Development Block Grant

Agency Number: **26**  
 Budget Function: **Planning and Development**

The Community Development Block Grant (CDBG) Office is one of four teams (along with Child Care, Community Resources, and the Madison Senior Center) that comprise the Community Development Division (CDD), the mission of which is to support and collaborate with residents, neighborhoods and other community stakeholders in efforts to identify and address needs, and to help overcome barriers to opportunity. Strategies used by the CDBG Office that assist CDD in accomplishing its mission include providing affordable housing; expanding economic opportunities; and promoting and supporting healthy, thriving neighborhoods. The CDBG Office's resources and strategies are particularly focused on persons of low- and moderate-income, and the Office purchases several services from area non-profit agencies to address these strategies. In addition, along with the three other CDD teams, the CDBG Office closely aligns itself with the larger goals of the City of Madison and works cooperatively with other governmental units and community partners in efforts to further these goals.

The Agency 26 (CDBG) & Agency 27 (CDD) budgets are both presented using the 5 major services designated below.

<u>Major Service</u>	<u>2013 Actual</u>	<u>2014 Adopted</u>	<u>2014 Projected</u>	<u>2015 Request</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
Affordable Housing	Detail not available.			\$ 450,000	\$ 626,011	\$ 0
Econ. Dev. & Empl. Opportunities				612,126	674,380	0
Strong & Healthy Neighborhoods				1,774,372	1,970,472	0
Community Support Services				0	0	0
Overall Program Administration				0	(711)	0
<b>Agency Total</b>	<u>\$ 1,751,993</u>	<u>\$ 1,717,432</u>	<u>\$ 1,702,159</u>	<u>\$ 2,836,498</u>	<u>\$ 3,270,152</u>	<u>\$ 0</u>

### Executive Budget Highlights

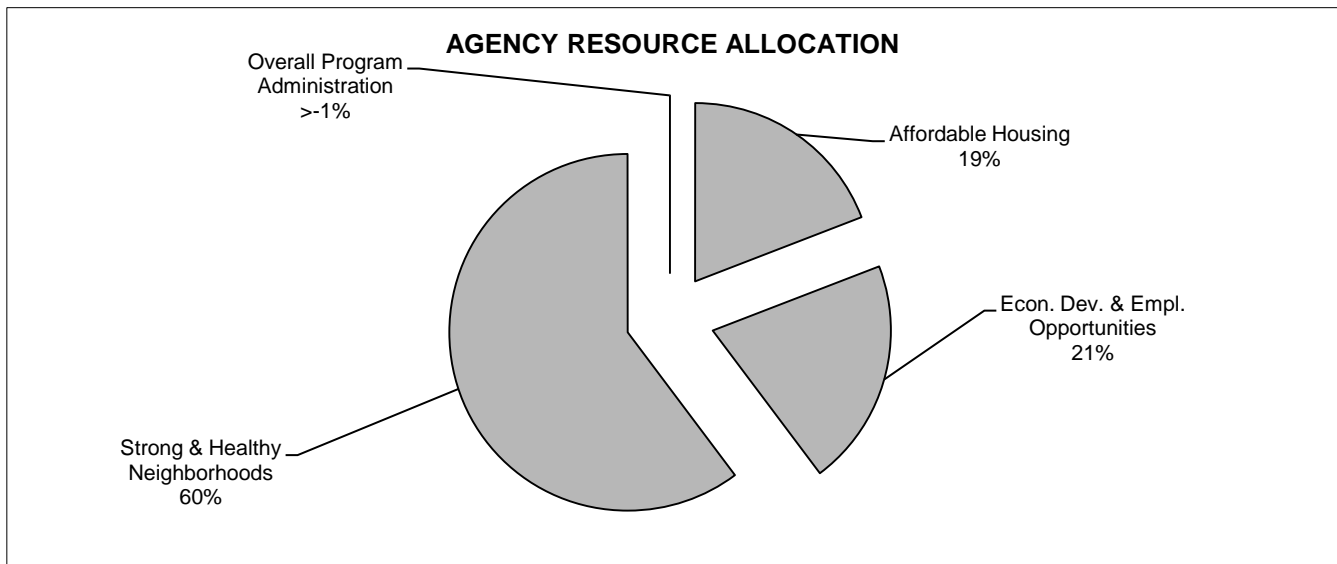
The Budget includes:

1. A modification to presentation of the CDD and CDBG services in the Operating Budget. No changes have been made to CDD/CDBG goals or objectives. This was done partly in preparation for the City's anticipated transition to the new MUNIS ERP system in January 2015, and partly to better align CDD/CDBG services with how the City's goals and objectives have been articulated in its Consolidated (Five-Year) Plan for 2015-2019, which CDBG will submit to HUD in November 2014.
2. A shift of \$1,147,166 in neighborhood center related contract expenditures and commensurate revenue from Agency 27 (CDD) to Agency 26 (CDBG), in order to better present these items as residing in the appropriate agency's budget.
3. Detailed 2015 program allocations as recommended by CD Division-staffed committees are available by request to the CDD Office, as well as on the published list of 2015 CDD Contracts, viewable and downloadable as a .PDF file at a link to be provided at the time of Adopted Budget printing.
4. The transfer of 2.0 FTE Housing Rehabilitation Specialist positions from the Economic Development Division to the Community Development Block Grant Office to create a consolidated lending unit to allow for more efficient administration of the City's several housing assistance programs.
5. Increased funding of \$40,540 to support operations of a Theresa Terrace Neighborhood Center.

## Community Development Block Grant

6. Funding of \$82,023 for a new 1.0 FTE Program and Policy - Housing Specialist position to help implement the Affordable Housing Initiative.
7. Funding of \$62,500 for a Construction Employment Initiative, modeled after Milwaukee's Big Step Program and in collaboration with Construction Training, Inc.
8. Funding of \$156,000 to support operations of a Park Edge/Park Ridge Community Center.
9. Adoption of this Operating Budget authorizes the submission of proposals to HUD and other funding bodies, acceptance of the grant funds for the specific projects and agencies on the 2015 CDD Contracts listing linked above, allocation of funds within the limits specified, and signing of agreements and implementation contracts by the Mayor and the City Clerk with the specific agencies listed on the PDF.

The listed 2015 program allocations are based upon the estimated sources and levels of funding detailed in the "Inter-Agency Billings" section of this budget. CD Division staff are directed to enter into contracts at the levels indicated, contingent upon the City's receipt of sufficient funds. Events may occur after adoption of this budget that would increase the amount of the grants or the level of (re)programming, or that would prevent a project from being funded. Because of these possibilities, the list of 2015 CDD Contracts also establishes a "B" list of projects by major funding source. Should additional funds become available, eligible projects on the "B" list would be funded in the designated priority order.



**Budget Service Descriptions:**

**Affordable Housing**

**Affordable Housing**

This service focuses on providing decent, safe, sanitary and affordable housing opportunities for low- and moderate-income households in order to enhance household, neighborhood and community stability. Through its CDBG Office, CDD contracts with non-profit partners to address the following objectives:

**Housing Supply**

Preserve, improve and expand the supply of affordable housing for homeowners and renters through owner-occupied housing rehab activities and the development of owner-occupied and rental housing.

**Housing Assistance**

Improve housing stability for homebuyers, renters, homeless and special needs populations through the provision of homebuyer assistance, homeless services and other housing resources.

**This service is presented entirely within the budget for Agency 26 (CDBG).**

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	Detail not available.		\$ 5,336,639
Less Inter-Agency Billings			4,710,628
Net Total	\$ 1,294,423	\$ (34,556)	\$ 626,011

## Econ. Dev. & Empl. Opportunities

This service focuses on expanding employment opportunities and enhancing neighborhood vitality by supporting new and existing businesses. Through its CDBG Office, CDD contracts with non-profit partners to address the following objectives:

### Job Creation and Community Business Development

Create jobs, particularly for under-represented individuals, by supporting new or expanding businesses.

### Small Business Development

Assist entrepreneurs, particularly those from populations that are under-represented, seeking to start or grow small businesses and micro-enterprises (as defined by HUD) that create jobs.

### Adult Workforce Preparedness

Provide needed support and opportunities to help individuals overcome barriers to gainful employment and achieve economic stability.

CDD also contracts with non-profit partners to address the following objective:

### Youth Employment Initiatives

Pursue internship programs and other opportunities to provide skills development, job training and work experience to area youth.

**Presentation of this service is shared across the budgets for Agency 26 (CDBG) and Agency 27 (CDD).**

<b>Service Summary</b>			
	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2015 Executive</b>
Total Expenditures	Detail not available.		\$ 2,602,612
Less Inter-Agency Billings			1,928,232
Net Total	\$ (12,681)	\$ (4,242)	\$ 674,380



## Strong & Healthy Neighborhoods

This service focuses on strengthening neighborhoods through strategic investments in physical assets and amenities like neighborhood centers, community gardens or other community facilities, as well as other planning and revitalization efforts. Through its CDBG Office, CDD contracts with non-profit partners and other units of City government to address the following objectives:

### Neighborhood Centers & Community Gardens

Create, enhance, or sustain the development and operation of physical assets, such as neighborhood centers, community gardens or other physical amenities that help bring people of diverse backgrounds together, serve as neighborhood focal points, or help residents develop skills or take advantage of opportunities that will strengthen neighborhoods.

### Capital Improvements for Community Organizations

Create or improve safe, accessible, energy-efficient & well-maintained community and neighborhood facilities.

### Neighborhood Revitalization Plans & Projects

Help residents within designated neighborhoods identify, plan for and implement projects and activities that promise to enhance the quality of life for neighborhood residents.

CDD also contracts with non-profit partners to address the following objective:

### Planning Councils & Capacity Building

Assist residents in becoming engaged in decisions affecting their neighborhood, including increasing leadership capacity, problem identification and problem solving, and advocacy.

**Presentation of this service is shared across the budgets for Agency 26 (CDBG) and Agency 27 (CDD).**

<b>Service Summary</b>			
	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2015 Executive</b>
Total Expenditures	Detail not available.		\$ 2,696,885
Less Inter-Agency Billings			726,413
Net Total	\$ 105,798	\$ 451,608	\$ 1,970,472

## Community Support Services

This service is comprised of several discrete program areas, including:

### Child Care Services and Support

Provides City of Madison Accreditation services, as well as child care tuition assistance and grants. MMSD (4K and itinerant services requirements) and Wisconsin's YoungStar Quality Rating System are tied directly to City of Madison Accreditation.

### Madison Senior Center

Promotes "successful aging" through the planning, development, coordination and implementation of senior adult programs, activities and services at this centrally located City facility. Program and activity expenses are raised by the Center's Board of Directors.

### Family Support and Services for Children and Youth

Supports children, youth and families for optimal growth, development and community engagement through access to quality early childhood and afterschool programming, and family support programming. This program area includes the Madison Out-of-School Time (MOST) initiative.

### Services for Older Adults

Helps seniors live as independently as possible, maintain and improve their health and well-being, and reduce seniors' isolation.

### Safety and Support Services

Provides crisis intervention and supportive services for victims of sexual assault and domestic violence, vulnerable children, runaway and homeless youth, and families in crisis.

CDD contracts with non-profit partners to provide many of the direct services associated with the above program areas. In addition, agencies funded by the Division are provided with contract administration, technical assistance, grant writing, and collaborative planning and consultation by CDD staff, as needed.

**This service is presented entirely within the budget for Agency 27 (CDD).**

Service Summary			
	2013 Actual	2014 Adopted	2015 Executive
Total Expenditures	Detail not available.		\$ 0
Less Inter-Agency Billings			0
Net Total	\$ 780,519	\$ 1,144,519	\$ 0

## Overall Program Administration

This service reflects the general day-to-day management and administrative aspects of the CDBG Office, and includes staff's participation in citywide efforts and initiatives not specifically tied to one of the four other major service areas. CDBG/CDD staff participate in Neighborhood Resource Teams, along with a variety of other City and community networks and committees that identify strategies to respond to emerging issues in our community.

*Presentation of this service is shared across the budgets for Agency 26 (CDBG) and Agency 27 (CDD).*

<b>Service Summary</b>			
	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2015 Executive</b>
Total Expenditures	Detail not available.		\$ 392,655
Less Inter-Agency Billings			393,366
Net Total	\$ (416,067)	\$ 160,103	\$ (711)

### Community Development Block Grant Summary by Major Object of Expenditure

	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2014 Projected</b>	<b>2015 Request</b>	<b>2015 Executive</b>	<b>2015 Adopted</b>
Permanent Salaries	\$ 0	\$ 883,857	\$ 709,340	\$ 768,100	\$ 970,345	\$ 0
Hourly Employee Pay	0	2,528	0	2,243	2,243	0
Overtime Pay	0	3,033	2,434	4,500	4,500	0
Fringe Benefits	0	318,922	256,096	277,434	346,542	0
Purchased Services	4,821,741	6,397,052	6,702,658	7,524,879	7,783,919	0
Supplies	19,660	21,500	21,661	20,695	20,695	0
Inter-Departmental Charges	1,888,411	145,755	145,755	145,272	121,772	0
Debt/Other Financing Uses	2,492,705	1,940,294	1,938,294	1,778,775	1,778,775	0
Capital Assets	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$ 9,222,517</b>	<b>\$ 9,712,941</b>	<b>\$ 9,776,238</b>	<b>\$ 10,521,898</b>	<b>\$ 11,028,791</b>	<b>\$ 0</b>
<b>Inter-Agency Billings</b>	<b>7,470,524</b>	<b>7,995,509</b>	<b>8,074,079</b>	<b>7,685,400</b>	<b>7,758,639</b>	<b>0</b>
<b>Net Budget</b>	<b>\$ 1,751,993</b>	<b>\$ 1,717,432</b>	<b>\$ 1,702,159</b>	<b>\$ 2,836,498</b>	<b>\$ 3,270,152</b>	<b>\$ 0</b>

# Library

Agency Number: **18**  
 Budget Function: **Information & Education**

Vision: Madison Public Library: your place to learn, share, and create.

Mission: Madison Public Library provides free and equitable access to cultural and educational experiences. We celebrate ideas, promote creativity, connect people and enrich lives.

Objective: To be an equitable advocate for literacy in the community through our operations and delivery of services. Accomplished by our leadership and the provision of superior facilities, programs and collections that support all aspects of literacy, life-long learning, out-of-school resources, digital inclusion, placemaking, and community engagement.

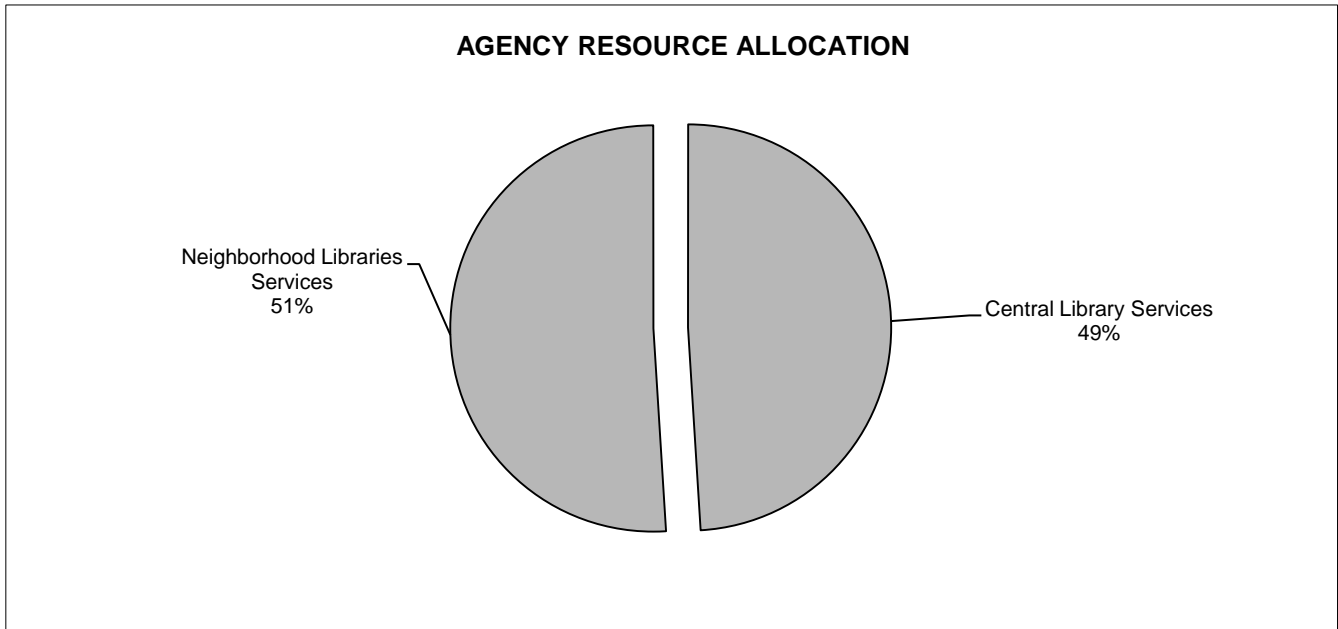
<u>Major Service</u>	<u>2013 Actual</u>	<u>2014 Adopted</u>	<u>2014 Projected</u>	<u>2015 Request</u>	<u>2015 Executive</u>	<u>2015 Adopted</u>
Central Library Services	\$ 5,711,564	\$ 7,627,240	\$ 7,625,729	\$ 7,389,210	\$ 7,407,865	\$ 0
Neighborhood Libraries Services	8,127,948	6,885,843	6,887,355	7,506,358	7,710,669	0
<b>Agency Total</b>	<b>\$ 13,839,511</b>	<b>\$ 14,513,083</b>	<b>\$ 14,513,083</b>	<b>\$ 14,895,568</b>	<b>\$ 15,118,534</b>	<b>\$ 0</b>

## Executive Budget Highlights

The Budget includes:

1. Added funding of \$350,000 to replace one-time use of reserves in the 2014 Operating Budget.
2. Additional funding of \$32,000 to annualize a Maintenance Mechanic position.
3. Restoration of \$111,800 for Sunday hours at three library locations during the school year (January through May and September through December).
4. Restoration of \$158,091 in hourly salary and benefits, representing 14 hourly positions.
5. Restoration of \$49,605 in salary savings and benefits, allowing the salary savings requirement to be reduced from 3.54% to 3.00%.

**Library**



**Budget Service Descriptions:**

**Central Library Services**

Central Library Services (CLS) is focused on the operations and delivery of services at the Central Library. This includes the promotion of literacy by staff through our facilities, programs, and collections. Patrons of all ages of Central Library will have access to equitable experiences and opportunities in using our services and resources. CLS coordinates our involvement and contributions to the MOST Initiative. With the renovation of Central Library came an expanded capacity for the engagement of our community through participatory learning and promotion of the creation and collection of community expertise. CLS will seek collaboration and partnering with schools and other agencies to supplement and improve upon our existing resources. CLS will maintain our virtual connections to the community through our website and other social media. In addition, CLS will be our liaison to the South Central Library System in support of our logistical operations.

Administrative Services will advocate and provide support for Central Library Services and our Neighborhood Libraries Services through the procurement and oversight of the necessary resources including Technical Services and Maintenance Services.

<b>Service Summary</b>			
	<b>2013</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Executive</b>
Total Expenditures	\$ 6,503,532	\$ 8,649,578	\$ 8,184,354
Less Inter-Agency Billings	791,968	1,022,338	776,489
Net Total	<u>\$ 5,711,564</u>	<u>\$ 7,627,240</u>	<u>\$ 7,407,865</u>

## Neighborhood Libraries Services

Neighborhood Libraries Services (NLS) includes eight libraries located throughout the City. Their operation and delivery of services share the same focus as Central Library Services with a priority on the advancement of literacy through the allocation of staff, facilities, programs and collections. In addition to the shared objective each location will address needs that may be unique to their location's community by customizing programs and resources. NLS will seek collaboration and partnership opportunities with their local schools and agencies. There is a strong emphasis on placemaking within their communities and providing welcoming spaces for community gatherings. In addition, community engagement is delivered directly to the community through our relationships with local organizations and agencies. NLS is an active contributor and supporter of the Neighborhood Resource Teams, MOST, and the Neighborhood and Community Centers.

<b>Service Summary</b>			
	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2015 Executive</b>
Total Expenditures	\$ 8,944,078	\$ 7,717,057	\$ 8,312,020
Less Inter-Agency Billings	<u>816,130</u>	<u>831,214</u>	<u>601,351</u>
Net Total	<u>\$ 8,127,948</u>	<u>\$ 6,885,843</u>	<u>\$ 7,710,669</u>

### Library Summary by Major Object of Expenditure

	<b>2013 Actual</b>	<b>2014 Adopted</b>	<b>2014 Projected</b>	<b>2015 Request</b>	<b>2015 Executive</b>	<b>2015 Adopted</b>
Permanent Salaries	\$ 6,153,891	\$ 6,609,201	\$ 6,609,201	\$ 6,582,908	\$ 6,639,840	\$ 0
Hourly Employee Pay	1,265,874	1,403,718	1,423,834	1,255,630	1,437,543	0
Overtime Pay	61,300	40,840	40,840	30,000	65,060	0
Fringe Benefits	2,223,797	2,452,811	2,455,104	2,425,238	2,450,691	0
Purchased Services	1,723,067	1,967,726	2,045,445	2,036,330	2,036,330	0
Supplies	392,635	297,570	345,370	345,120	345,120	0
Inter-Departmental Charges	70,188	62,918	70,418	68,565	68,565	0
Debt/Other Financing Uses	2,698,285	2,655,815	2,655,815	2,653,581	2,577,189	0
Capital Assets	<u>858,571</u>	<u>876,036</u>	<u>899,086</u>	<u>876,036</u>	<u>876,036</u>	<u>0</u>
Total Expenditures	\$ 15,447,610	\$ 16,366,635	\$ 16,545,113	\$ 16,273,408	\$ 16,496,374	\$ 0
Inter-Agency Billings	<u>1,608,098</u>	<u>1,853,552</u>	<u>2,032,030</u>	<u>1,377,840</u>	<u>1,377,840</u>	<u>0</u>
Net Budget	<u>\$ 13,839,511</u>	<u>\$ 14,513,083</u>	<u>\$ 14,513,083</u>	<u>\$ 14,895,568</u>	<u>\$ 15,118,534</u>	<u>\$ 0</u>