



CITY OF MADISON

2023

Executive Operating Budget



Satya Rhodes-Conway, Mayor

CITY OF MADISON, WISCONSIN

Satya Rhodes-Conway, Mayor

FINANCE DEPARTMENT

David Schmiedicke, Finance Director

FINANCE COMMITTEE

Satya Rhodes-Conway, Mayor

Keith Furman, Common Council President

Sheri Carter, Common Council Member

Tag Evers, Common Council Member

Yannette Figueroa Cole, Common Council Member

Michael E. Verveer, Common Council Member

Regina M. Vidaver, Common Council Member

COMMON COUNCIL

Barbara Harrington-McKinney, District 1

Patrick W. Heck, District 2

Erik Paulson, District 3

Michael E. Verveer, District 4

Regina M. Vidaver, District 5

Brian Benford, District 6

Nasra Wehelie, District 7

Juliana R. Bennett, District 8

Nikki Conklin, District 9

Yannette Figueroa Cole, District 10

William Tishler, District 11

Syed Abbas, District 12

Tag Evers, District 13

Sheri Carter, District 14

Grant Foster, District 15

Jael Currie, District 16, Vice President

Vacant, District 17

Charles Myadze, District 18

Keith Furman, District 19, President

Matthew J. Phair, District 20



Table of Contents

Section 1. Overview and Summaries

Vision	4
Operating Budget Overview and Policies	5
City Tax Rate Computation	10
General Fund Revenue Summaries	11
Expenditure Summaries	14
General Obligation Debt Service Summary	16
Statement of Indebtedness and Debt Service	17

Section 2. Special Fund Statements

Room Tax Fund	20
Special Assessment Revolving Fund	23
Insurance Fund	24
Workers Compensation Fund	26

Section 3. Agency Operating Budgets

Assessor	29
Attorney	35
Building Inspection	43
CDA Housing Operations	53
CDA Redevelopment	62
Civil Rights	69
Clerk	75
Common Council	81
Community Development Division	87
Debt Service	99
Direct Appropriations	105
Economic Development Division	113
Employee Assistance Program	121
Engineering Division	127
Finance	140
Fire Department	151
Fleet Service	160
Golf	168
Human Resources	175
Information Technology	183
Insurance	190
Landfill	196
Library	203
Mayor	215
Metro Transit	222
Monona Terrace	232
Municipal Court	240
Office of Independent Monitor	246
Parking Division	251
Parks Division	263
PCED Office of the Director	277
Planning Division	282

Section 3. Agency Operating Budgets (continued)

Police Department.....290
Public Health300
Room Tax Commission316
Sewer Utility320
Stormwater Utility.....329
Streets Division.....339
Traffic Engineering.....353
Transportation Department.....367
Water Utility372
Workers Compensation.....386

Glossary

Glossary.....391



Introduction & Summaries

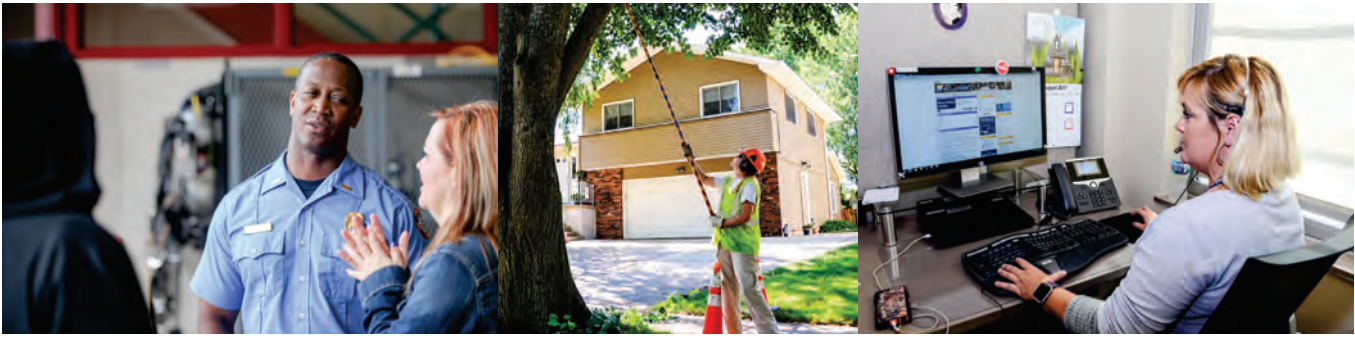
2023 Operating Budget:
Executive Budget



OUR MADISON

INCLUSIVE, INNOVATIVE & THRIVING

OUR MISSION is to provide the highest quality service for the common good of our residents and visitors.



OUR VALUES



Equity

We are committed to fairness, justice, and equal outcomes for all.



Shared Prosperity

We are dedicated to creating a community where all are able to achieve economic success and social mobility.



Civic Engagement

We believe in transparency, openness, and inclusivity. We will protect freedom of expression and engagement.



Stewardship

We will care for our natural, economic, fiscal, and social resources.



Well-Being

We are committed to creating a community where all can thrive and feel safe.



OUR SERVICE PROMISE

I have the highest expectations for myself and my fellow employees. Every day, I will:

- Serve coworkers and members of the public in a kind and friendly manner.
- Listen actively and communicate clearly.
- Involve those who are impacted before making decisions.
- Collaborate with others to learn, improve, and solve problems.
- Treat everyone as they would like to be treated.



CITY OF MADISON

Operating Budget Overview and Policies

What is included in the Operating Budget?

The City of Madison's Operating Budget is a planning and financial document that pays for daily services for City residents. The Operating Budget appropriates funding to City Agencies to pay for expenses, including but not limited to staff salaries, funding community-based organizations that delivery services on behalf of the City, and other costs such as supplies and equipment. Services included in the operating budget include library and park programs, job training and childcare services, garbage and recycling collection, and public health and public safety.

Financial and Budget Management Policies

To maintain a long-term balanced budget, the City of Madison will avoid using one-time revenue sources to fund ongoing operating expenses.

Consistent with recommended financial and budget management practices, the City of Madison has a goal of maintaining an unassigned general fund balance on December 31st equal to or greater than 15 percent of subsequent year's budgeted general fund appropriations. Excess balances will be used for one-time expenditures and actions will be taken to increase the balance if it falls below the 15 percent goal.

The city will also seek to avoid appropriations outside of its regular budget process other than to respond to emergency situations (as expressed by the Mayor and Common Council through resolution) or to address mid-year and year-end budget sufficiency and expenditure restraint program requirements.

The expenditures within each department for the various major objects of expenditure and capital projects shall not exceed the amounts specified in the budget. The Finance Director is authorized to approve all intradepartmental transfers of unencumbered balances of up to \$50,000, and the Mayor is authorized to approve interdepartmental transfers of up to \$50,000.

Guidelines for Agency Operating Budgets

Base Budget: Agency operating budgets start with a "cost to continue" projection, which is the cost to provide the same level of services in the upcoming year. This projection accounts for factors such as planned salary adjustments (step and longevity increases), changes to interdepartmental billings and cost allocations, updated insurance and workers' compensation expenses, and other agency specific adjustments. From this base budget, agencies were allowed to reallocate funding across services so long as the overall amount was consistent with the budget target.

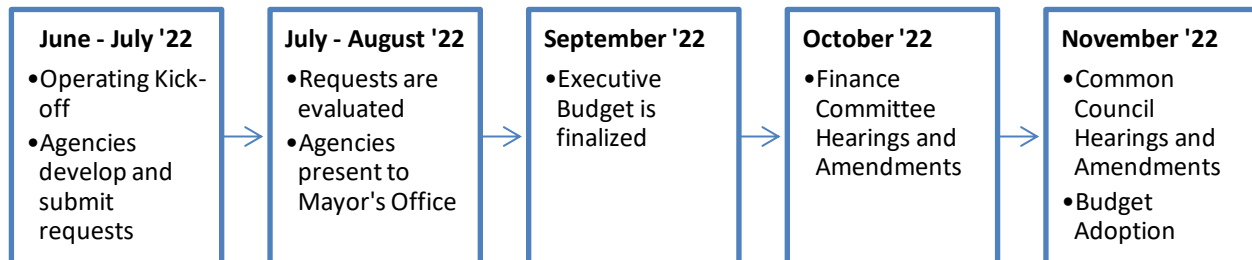
Reduction Scenarios: As part of the budget request process, General and Library Fund agencies (with the exception of Public Health), were asked to develop 1% reduction scenarios to identify permanent cost savings. The 2023 Executive Budget includes reductions in general fund expenses by adjusting agency revenues and shifting costs to the capital budget (\$1.1 million) and reducing the general fund subsidy for Metro Transit (\$7.7 million) to leverage federal funding. These adjustments are detailed in the agency overview pages for each impacted agency.

Supplemental Requests: Agencies were permitted to submit up to one supplemental request for additional funding to address key priorities and service needs. Agencies were instructed to 1) consider reallocating funds within their base budget before requesting additional funding and 2) include ways to phase in or scale up programs over time, and 3) describe the implications for ongoing increases in the next five years. As with reduction scenarios, supplemental proposals were carefully considered for impact. Proposed supplemental requests are described in the summaries for each impacted agency, and additional details are available in the Executive Summary.

Operating Budget Overview and Policies

Racial Equity and Social Justice: As part of their operating request, agencies were required to articulate how their services impact marginalized population and address the greatest needs to advance racial equity and social justice (RESJ) goals. Agency requests were submitted to the Finance Department on July 22, 2022, and can be found here: <https://www.cityofmadison.com/finance/budget/2023/operating>

Operating Budget Development Timeline



How to Read Agency Budgets

The “Agency Operating Budgets” section includes all agency budgets, organized in alphabetical order by Agency name. The presentation of each agency’s budget includes 2022 actuals, 2022 adopted budget and projected amounts (based on the 2nd quarter projections), and 2023 agency request and executive budget.

Each agency section includes the following components:

1. **Agency Overview:** High level summary of the agency including mission, overview, and highlights/ major changes for the 2023 budget.
2. **Budget Overview:** A summary of the agency’s budget by fund, service, and major category of expenditure. Revenues presented for General Fund agencies only include revenue budgeted within the General Fund; expenditure amounts represent all funds.
3. **Service Overview:** Presentation of the agency’s budget by service. Each service includes the following:
 - a. **Service Description:** High level overview of the service and its objectives
 - b. **Activities Performed by Service:** Description of activities that make of the service’s body of work
 - c. **Service Budget:** Presentation of the service’s budget by fund and expenditure type. In cases where services are funded by multiple sources, only revenues from the General Fund are presented.
4. **Position Detail:** Includes the count and salary of full-time equivalent (FTE) positions funded in the Executive Budget.
 - a. The 2023 Executive Operating Budget includes a 2% cost of living adjustment and a 1% additional pay increase for general municipal employees. This increase is currently budgeted in Direct Appropriations and is not reflected in positions at the agency level.
5. **Line Item Detail**
 - a. Outlines line item expenditures within the agency’s primary fund.

TIP: Refer to the Glossary at the end of the budget book for definitions of key budget terms. Common words like “fund,” “major,” and “service” have specific meanings in the budget book.

Operating Budget Overview and Policies

Internal Service Funds

The Executive Budget includes three Internal Service Funds: Fleet Service, Insurance, and Workers Compensation. An Internal Service Fund is used to account for enterprise-like operations that provide services, on a user fee basis, primarily or exclusively to City agencies. Budgets for the internal service funds are presented in the Agency Operating Budgets section, and fund statements for Insurance and Workers Compensation are included in the Special Fund Statement section.

Enterprise Funds

The operating budget includes revenue and expenditure information pertaining to Madison’s enterprise funds including:

- Golf Enterprise
- Monona Terrace
- Parking Utility
- Transit Utility (Metro Transit)
- Sewer Utility
- Stormwater Utility
- Water Utility

With the exception of Monona Terrace and Transit Utility, enterprise funds do not receive a subsidy from local sources. Monona Terrace receives a subsidy through the Room Tax Fund as authorized by the Room Tax Commission. The Transit Utility also receives a General Fund subsidy outlined in the proposed budget for Metro Transit. Savings resulting from lower than anticipated expenses and revenues generated in excess of budgeted levels are maintained in the individual enterprise operating funds. This policy affords enterprise managers the opportunity to utilize positive budget variances to benefit future year operations. It also builds capacity to respond to future budget shortfalls from enterprise resources, without affecting General Fund expenditure levels.

Town of Madison Final Attachment Operating Costs

On October 31, 2022, the City of Madison will absorb 90% of the remaining Town of Madison land and 79% of the population, and the rest of the Town will be attached to the City of Fitchburg. The 2022 Adopted Operating Budget included \$1.4 million to support key costs associated with providing services to the Town of Madison following the Final Attachment. These investments included adding full time staff in the Assessor’s office, Police Department, and Streets division to ensure accurate property assessments and equitable access to public safety and public works services. The 2023 Executive Operating Budget annualizes these ongoing staff costs added in 2022. In addition, the 2023 Executive Budget proposes an additional 2.25 FTE positions, totaling \$191,617, to serve the Town. The following table outlines the costs proposed in 2023.

Agency	Description	Amount
2023 Executive Operating Budget		
ATTORNEY	Increase 0.75 FTE Assistant City Attorney to full time to help address increased workload	\$ 10,000
FIRE	Add 1.0 FTE Fire Protection Engineer to meet expanded number of buildings and geographic extent of new area added to the city.	\$ 108,000
POLICE	Add 1.0 FTE Program Assistant for public records processing (includes \$3,000 for supplies costs)	\$ 73,617

Operating Budget Overview and Policies

American Rescue Plan Act (ARPA)

The City of Madison received \$47.2 million of federal funding through the State and Local Recovery Funds component of the American Rescue Plan Act (ARPA) to recover from the negative public health and economic impacts caused by the COVID-19 pandemic. The City adopted a plan in July 2021 ([Legistar 65935](#)) to use ARPA funds to address critical community issues, support an equitable recovery, and continue to provide government services. Funding for projects was appropriated in 2021 and 2022. Information on the original allocations and proposed changes for the 2023 budget are detailed below.

ORIGINAL ARPA ALLOCATIONS – OPERATING BUDGET (RES-21-00487)

Agency	Project	Amount
2021 Appropriations		
COMMUNITY DEVELOPMENT	Connection to Basic Needs	\$ 150,000
COMMUNITY DEVELOPMENT	Emergency Rental Assistance program operations	\$ 400,000
COMMUNITY DEVELOPMENT	Services to Residents who are Undocumented	\$ 700,000
COMMUNITY DEVELOPMENT	Summer Youth Employment - 2021 Youth Reengagement	\$ 120,000
COMMUNITY DEVELOPMENT	Summer Youth Employment - Summer 2021/ Fall Expansion	\$ 465,000
COMMUNITY DEVELOPMENT	Unsheltered Homeless Support	\$ 2,000,000
ECONOMIC DEVELOPMENT	Public Market Foundation Operating Support	\$ 400,000
ECONOMIC DEVELOPMENT	Downtown Vacant Storefront Art Program	\$ 100,000
ECONOMIC DEVELOPMENT	Neighborhood Business District Support	\$ 300,000
PUBLIC HEALTH	PFAS Education, Outreach and Coordination	\$ 50,000
PUBLIC HEALTH	PHMDC Violence Prevention Initiatives	\$ 160,000
PUBLIC HEALTH	CARES Support and Evaluation	\$ 150,000
2022 Appropriations		
COMMUNITY DEVELOPMENT	Healthy Aging Education and Engagement	\$ 50,000
COMMUNITY DEVELOPMENT	Endowment for Homelessness Operating Funds	\$ 2,000,000
COMMUNITY DEVELOPMENT	Renter's Choice	\$ 1,000,000
COMMUNITY DEVELOPMENT	Summer Youth Employment - Summer 2022	\$ 650,000
COMMUNITY DEVELOPMENT	Unsheltered Homeless Support	\$ 1,500,000
PUBLIC HEALTH	PFAS Education, Outreach and Coordination	\$ 50,000
PUBLIC HEALTH	Violence Prevention Initiatives	\$ 1,040,000

2022 ADOPTED BUDGET

The 2022 Adopted Budget transferred funding across two projects:

- Hotels Converted to Housing (Capital): Reduced by \$1.5 million, bringing the total to \$1 million. This change is reflected in the capital budget.
- Unsheltered Homeless Support (Operating): Increased by \$1.5 million, bringing the total budget to \$3.5 million.

Operating Budget Overview and Policies

2023 EXECUTIVE BUDGET

Many projects are ongoing, multi-year efforts that have not fully expended their original ARPA allocation. The 2023 Executive Budget proposes carrying forward unspent funding, with the following changes:

- Reallocates \$2 million originally designated for an Endowment for Homelessness Operating Funds to Unsheltered Homeless Support. In the past year, the City has received additional information on eligible uses of ARPA funds that suggest an endowment is not an allowable expense. As such, the 2023 executive budget proposes shifting funds to continue funding Unsheltered Homeless Support, and funds the endowment through a one-time allocation from the general fund.
- The City's original local ARPA allocation included 3 projects for expanding youth employment and engagement opportunities: 1) Summer 2021 Youth Reengagement, 2) Summer 2021 Youth Employment/ Fall Expansion, and 3) Summer 2022 Youth Employment. These projects total \$1.2 million. The Executive Budget proposes extending the Summer 2022 project to include 2023 (and 2024 if funds are remaining), and transferring unspent funds from the 2021 projects to continue programs that support youth employment and reengagement.

Additional information on ARPA projects in the Capital Budget can be found at:

<https://www.cityofmadison.com/finance/budget/2023/capital>

For more information on ARPA, go to www.cityofmadison.com/arpa.

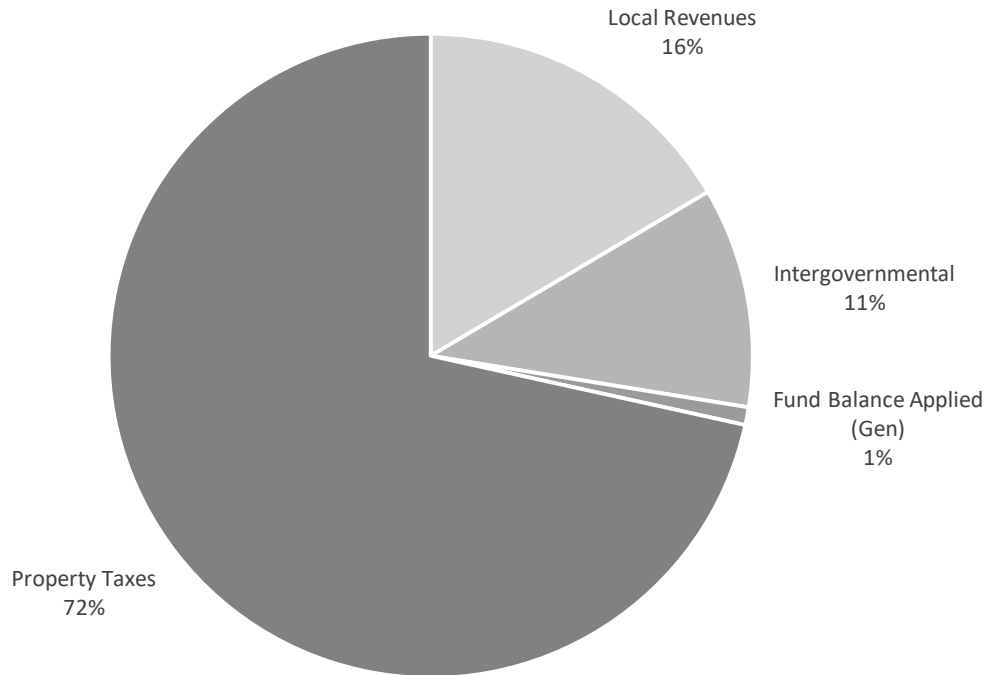
CITY TAX RATE COMPUTATION

	2022 Adopted	2023 Executive	2023 Adopted	\$ Change	Percent Change
ASSESSED VALUE (Preliminary)					
Real Property:					
Residential	20,126,192,900	22,688,815,400	-	2,562,622,500	12.73%
Commercial	11,544,661,700	13,258,567,800	-	1,713,906,100	14.85%
Agricultural	9,631,900	20,521,100	-	10,889,200	113.05%
Manufacturing	385,137,500	398,568,400	-	13,430,900	3.49%
Total Real Property	\$ 32,065,624,000	\$ 36,366,472,700	\$ -	\$ 4,300,848,700	13.41%
Personal Property:					
Locally Assessed	591,509,600	583,672,600	-	(7,837,000)	-1.32%
Manufacturing	73,536,900	75,322,100	-	1,785,200	2.43%
	665,046,500	658,994,700	-	(6,051,800)	-0.91%
Town of Madison Estimated Assessed Value	-	390,909,031	-	390,909,031	n/a
Manufacturing Adjustments	-	-	-	-	n/a
Board of Review Adjustments	-	-	-	-	n/a
Total Assessable Property	32,730,670,500	37,416,376,431	-	4,685,705,931	14.32%
Less TIF Increment Value	(1,589,496,600)	(1,894,740,800)	-	(305,244,200)	19.20%
Net Taxable Property	\$ 31,141,173,900	\$ 35,521,635,631	\$ -	\$ 4,380,461,731	14.07%
BUDGETED REVENUES AND EXPENDITURES					
General Fund Expenditures	341,254,123	362,455,570	-	21,201,447	6.21%
Net Library Fund Expenditures	19,066,904	19,443,211	-	376,307	1.97%
Total Budgeted Expenditures	360,321,027	381,898,781	-	21,577,754	5.99%
Net Expenditures	\$ 360,321,027	\$ 381,898,781	\$ -	\$ 21,577,754	5.99%
Total Revenues	101,276,986	105,250,580	-	3,973,594	3.92%
Fund Balance Applied	-	3,400,000	-	3,400,000	n/a
Total Revenues and Fund Balance	101,276,986	108,650,580	-	7,373,594	7.28%
PROPERTY TAX LEVY	\$ 259,044,041	\$ 273,248,201	\$ -	\$ 14,204,160	5.48%
MILL RATE					
	<u>8.3184</u>	<u>7.6925</u>		<u>-0.6259</u>	-7.52%
General Fund Portion	7.7061	7.1451		-0.5610	-7.28%
Library Portion	0.6123	0.5474		-0.0649	-10.60%
Average Home Value	335,200	376,900		41,700	12.44%
Taxes on Average Home	2,788.33	2,899.30		110.97	3.98%

GENERAL FUND FUNDING SOURCE BY MAJOR CATEGORY

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Payments in Lieu of Tax/Transfer In	17,395,476	26,963,200	26,963,200	15,390,200	24,557,600
Other Local Taxes	2,100,015	1,566,200	1,798,633	1,590,200	1,762,000
Fines And Forfeitures	4,843,905	5,650,000	5,580,000	5,650,000	5,650,000
Licenses And Permits	8,270,861	8,039,120	8,859,470	7,939,120	8,664,120
Ungrouped Revenues	2,338,827	2,010,000	(2,594,500)	2,010,000	5,100,000
Charges for Services	15,344,839	16,062,015	17,737,788	15,712,560	17,286,455
<i>Local Revenues</i>	\$ 50,293,923	\$ 60,290,535	\$ 58,344,591	\$ 48,292,080	\$ 63,020,175
Intergovernmental	40,452,543	40,986,451	41,104,085	41,643,509	42,230,406
Total Revenues	\$ 90,746,466	\$ 101,276,986	\$ 99,448,676	\$ 89,935,589	\$ 105,250,580
Fund Balance Applied (Gen)	(6,412,235)		1,828,309	-	3,400,000
Total Revenue & Fund Bal	84,334,231	101,276,986	101,276,986	89,935,589	108,650,580
Property Taxes	255,807,861	259,044,042	259,044,043	270,806,892	273,248,201
Total Sources	\$ 340,142,092	\$ 360,321,028	\$ 360,321,028	\$ 360,742,481	\$ 381,898,781

General Fund Budget by Funding Source



GENERAL FUND REVENUES

Payments in Lieu of Tax/Transfer In

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Room Tax	2,400,000	4,275,000	4,275,000	5,700,000	5,700,000
CDA	212,264	225,000	225,000	225,000	219,400
Water Utility	7,625,394	7,700,000	7,700,000	7,777,000	7,900,000
Parking Utility	1,330,284	1,150,000	1,150,000	1,150,000	1,300,000
Monona Terrace	338,200	338,200	338,200	338,200	338,200
Capital (Finance)	400,000	-	-	-	-
Grants Fund (ARPA)	4,900,000	13,075,000	13,075,000	-	2,000,000
Tax Increment Districts	-	-	-	-	6,900,000
Golf Enterprise	189,334	200,000	200,000	200,000	200,000
Total	\$ 17,395,476	\$ 26,963,200	\$ 26,963,200	\$ 15,390,200	\$ 24,557,600

Other Local Taxes

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Penalties on Delinquent Taxes	756,971	450,000	561,289	450,000	500,000
Prior Year Taxes	78,124	80,000	54,540	80,000	80,000
Payment in Lieu of Taxes	1,108,920	890,200	1,000,000	890,200	1,000,000
Mobile Home Tax	142,804	106,000	142,804	150,000	142,000
Muni Svc Fee	13,196	40,000	40,000	20,000	40,000
Other	-	-	-	-	-
Total	\$ 2,100,015	\$ 1,566,200	\$ 1,798,633	\$ 1,590,200	\$ 1,762,000

Fines And Forfeitures

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Moving Violations	413,749	500,000	465,000	500,000	500,000
Uniform Citations	829,735	900,000	865,000	900,000	900,000
Parking Violations	3,598,602	4,250,000	4,250,000	4,250,000	4,250,000
Other	1,819	-	-	-	-
Total	\$ 4,843,905	\$ 5,650,000	\$ 5,580,000	\$ 5,650,000	\$ 5,650,000

Licenses And Permits

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Animal Licenses	130,020	125,000	125,000	125,000	130,000
Bicycle Licenses	1,320	-	350	-	-
Clerks Licenses	674,220	1,000,000	1,000,000	900,000	1,000,000
Other Licenses	(4,429)	29,000	29,000	29,000	29,000
Building Permits	6,261,390	5,800,000	6,400,000	5,800,000	6,200,000
Street Occupancy Permits	482,880	380,000	600,000	380,000	600,000
Weights and Measures Permits	228,723	225,000	225,000	225,000	225,000
Street Opening Permit	425,655	420,000	420,000	420,000	420,000
Fire Permit	17,805	21,000	21,000	21,000	21,000
Other Permits	53,277	39,120	39,120	39,120	39,120
Total	\$ 8,270,861	\$ 8,039,120	\$ 8,859,470	\$ 7,939,120	\$ 8,664,120

Ungrouped Revenues

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Interest on Investments	543,183	1,000,000	3,000,000	1,000,000	4,000,000
Other Interest	(824,211)	-	(9,000,000)	-	-
P-Card Rebates	324,781	325,000	325,000	325,000	325,000
Encroachment Revenue	460,900	370,000	460,000	370,000	460,000
Easement Revenue	12,850	15,000	15,000	15,000	15,000
Sale of Surplus Property	12,378	50,000	605,500	50,000	50,000
TIF Reimbursements	1,543,548	-	1,553,000	-	-
Miscellaneous Revenues	265,398	250,000	447,000	250,000	250,000
Total	\$ 2,338,827	\$ 2,010,000	\$ (2,594,500)	\$ 2,010,000	\$ 5,100,000

Intergovernmental Revenues

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
St Municipal Aid Program	4,763,269	5,118,269	5,123,063	5,258,449	5,013,149
St Utility Aid Payment	1,446,980	1,412,200	1,412,200	1,412,200	1,397,615
St Video Service Provider Aid	492,901	492,901	492,901	492,901	492,901
St Expenditure Restraint	6,707,774	6,568,366	6,568,366	6,600,000	7,468,562
St Pmt for Municipal Services	7,805,984	7,891,257	7,932,549	8,078,703	7,950,257
St Gen Transportation Aid	11,960,315	12,024,875	12,024,875	12,318,373	12,318,373
St Connecting Highway Aid	566,868	567,806	567,806	567,806	567,806
St Recycling Aid	809,300	805,000	806,834	809,300	805,000
St Exempt Computer Reimb	3,725,756	3,725,756	3,729,459	3,725,756	3,729,459
St Personal Property Exempt Aid	794,092	987,284	1,093,295	987,284	987,284
Fire Insurance Dues Pmt	1,379,304	1,392,737	1,352,737	1,392,737	1,500,000
Other	-	-	-	-	-
Total	\$ 40,452,543	\$ 40,986,451	\$ 41,104,085	\$ 41,643,509	\$ 42,230,406

Charges for Services

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Court Fees	(8,107)	-	-	-	-
Misc Charges	59,111	50,000	50,000	50,000	50,000
Fire Service	1,862,887	1,568,184	1,568,184	1,568,184	900,000
Ambulance Conveyance Fees	8,572,680	9,745,000	11,500,000	9,745,000	11,745,000
Police Service Fees	8,819	25,000	25,000	25,000	25,000
Engineering Service Charges	962,554	1,000,000	1,000,000	962,000	1,000,000
Inspection Fees	10,650	45,000	10,000	45,000	10,000
Cemetery Fees	319,635	300,000	300,000	300,000	300,000
Parks Use Charges	509,935	632,376	540,000	632,376	600,000
Program Principal/Appreciation	7,954	-	87,541	-	-
Reimbursement of Expenses	412,128	20,000	20,000	20,000	20,000
Application Fees	118,210	135,000	135,000	135,000	120,000
Cable Franchise Fees	1,787,064	2,001,455	1,787,063	1,690,000	1,801,455
Broadband Franchise Fees	104,414	90,000	90,000	90,000	90,000
Rental of City Property	616,905	450,000	625,000	450,000	625,000
Total	\$ 15,344,839	\$ 16,062,015	\$ 17,737,788	\$ 15,712,560	\$ 17,286,455

Operating Budget by Function

General & Library Funds

Budget by Function-General & Library Funds

	2022 Adopted	2023 Executive	Change	% Change
Administration	27,338,575	27,138,124	(200,451)	-0.73%
Debt Service	56,108,323	61,587,222	5,478,899	9.76%
General Government	2,356,537	2,546,535	189,998	8.06%
Misc & Dir Approp to Cap	9,155,216	19,888,622	10,733,406	117.24%
Planning & Development	25,750,553	30,077,387	4,326,834	16.80%
Public Facilities	19,066,904	19,443,211	376,307	1.97%
Public Safety & Health	155,688,887	163,042,108	7,353,221	4.72%
Public Works	46,767,068	46,986,436	219,368	0.47%
Transportation	18,088,965	11,189,135	(6,899,830)	-38.14%
TOTAL	360,321,028	381,898,781	21,577,753	5.99%

Operating Budget by Function

General & Library Funds

Budget by Function & Agency-General & Library Funds

	2022 Adopted	2023 Agency Request			2023 Executive			Overall Change	
	Amount	Amount	Δ from Adopted	% Δ	Amount	Δ from Request	% Δ	Δ (Adopted to Exec)	% Δ
Administration	27,338,575	26,447,064	(891,511)	-3%	27,138,124	691,059	3%	(200,451)	-1%
Assessor	2,867,419	2,970,868	103,449	4%	3,004,901	34,033	1%	137,483	5%
Attorney	2,979,123	3,039,635	60,512	2%	3,128,602	88,966	3%	149,478	5%
Civil Rights	2,171,235	2,320,181	148,946	7%	2,336,734	16,553	1%	165,499	8%
Clerk	3,541,911	2,210,038	(1,331,873)	-38%	2,255,276	45,238	2%	(1,286,635)	-36%
Employee Assistance	473,019	462,140	(10,879)	-2%	466,848	4,709	1%	(6,171)	-1%
Finance	4,159,134	4,307,118	147,984	4%	4,515,132	208,013	5%	355,998	9%
Human Resources	1,707,959	1,868,660	160,701	9%	2,021,128	152,467	8%	313,169	18%
Information Technology	9,438,775	9,268,424	(170,351)	-2%	9,409,503	141,079	2%	(29,272)	0%
Debt Service	56,108,323	61,108,323	5,000,000	9%	61,587,222	478,899	1%	5,478,899	10%
Gen Fund Debt Service	56,108,323	61,108,323	5,000,000	9%	61,587,222	478,899	1%	5,478,899	10%
General Government	2,356,537	2,502,235	145,698	6%	2,546,535	44,300	2%	189,998	8%
Common Council	984,187	1,049,128	64,941	7%	1,082,050	32,922	3%	97,863	10%
Mayor	1,142,239	1,210,971	68,732	6%	1,216,019	5,048	0%	73,780	6%
Municipal Court	230,111	242,136	12,025	5%	248,466	6,330	3%	18,355	8%
Misc & Dir Approp to Cap	9,155,216	15,951,451	6,796,235	74%	19,888,622	3,937,171	25%	10,733,406	117%
Capital Projects	840,000	840,000	-	0%	1,110,000	270,000	32%	270,000	32%
Citywide Miscellaneous	8,315,216	15,111,451	6,796,235	82%	18,778,622	3,667,171	24%	10,463,406	126%
Planning & Development	25,750,553	25,693,632	(56,921)	0%	30,077,387	4,383,756	17%	4,326,834	17%
Building Inspection	4,935,448	4,967,199	31,751	1%	4,969,967	2,768	0%	34,519	1%
Community Development	14,532,182	14,474,238	(57,944)	0%	18,761,490	4,287,252	30%	4,229,308	29%
Economic Development	2,182,679	2,230,630	47,951	2%	2,259,218	28,589	1%	76,539	4%
PCED Office of Director	622,820	602,620	(20,200)	-3%	606,736	4,117	1%	(16,084)	-3%
Planning	3,477,424	3,418,945	(58,479)	-2%	3,479,976	61,031	2%	2,552	0%
Public Facilities	19,066,904	19,430,821	363,917	2%	19,443,211	12,390	0%	376,307	2%
Library	19,066,904	19,430,821	363,917	2%	19,443,211	12,390	0%	376,307	2%
Public Safety & Health	155,688,887	157,865,535	2,176,648	1%	163,042,108	5,176,573	3%	7,353,221	5%
Fire	63,742,785	64,963,342	1,220,557	2%	67,974,148	3,010,806	5%	4,231,363	7%
Police	83,995,148	84,240,066	244,918	0%	85,079,872	839,806	1%	1,084,724	1%
Independent Monitor	461,884	462,573	689	0%	464,899	2,326	1%	3,015	1%
Public Health	7,489,070	8,199,554	710,484	9%	9,523,189	1,323,635	16%	2,034,119	27%
Public Works	46,767,068	46,872,214	105,146	0%	46,986,436	114,222	0%	219,368	0%
Engineering	4,528,690	5,004,624	475,934	11%	5,029,713	25,089	1%	501,023	11%
Parks	15,535,002	15,933,797	398,794	3%	15,598,689	(335,108)	-2%	63,687	0%
Streets	26,703,376	25,933,794	(769,582)	-3%	26,358,034	424,240	2%	(345,342)	-1%
Transportation	18,088,965	18,061,798	(27,167)	0%	11,189,135	(6,872,662)	-38%	(6,899,830)	-38%
Metro Transit	9,126,564	9,126,564	-	0%	2,009,664	(7,116,900)	-78%	(7,116,900)	-78%
Traffic Engineering	8,429,177	8,380,105	(49,072)	-1%	8,625,421	245,316	3%	196,244	2%
Transportation	533,224	555,129	21,905	4%	554,051	(1,078)	0%	20,827	4%

GENERAL OBLIGATION DEBT SERVICE SUMMARY

	2022 ADOPTED			2023 EXECUTIVE		
	Principal	Interest	Total	Principal	Interest	Total
TYPE OF DEBT						
Promissory Notes	63,292,500	12,137,149	75,429,649	67,705,000	14,192,318	81,897,318
General Obligation Bonds	20,725,000	3,152,090	23,877,090	22,215,000	3,864,295	26,079,295
Paying Agent Fees	-	10,000	10,000	-	10,000	10,000
TOTAL	84,017,500	15,299,239	99,316,739	89,920,000	18,066,613	107,986,613

SOURCE OF FUNDS

Transit Utility	3,137,297	685,777	3,823,073	3,170,503	655,022	3,825,525
Golf Courses	39,797	4,653	44,451	40,727	3,633	44,361
TIF Districts	7,423,630	801,170	8,224,800	7,074,266	993,454	8,067,720
Impact Fee Funds	118,906	890	119,796	114,528	617	115,144
Madison Public Library	2,184,152	620,267	2,804,419	2,275,805	391,509	2,667,314
Room Tax	113,489	22,983	136,472	163,966	43,755	207,721
CDBG	12,277	129	12,406	12,938	100	13,038
Fleet Service	8,160,216	1,769,677	9,929,892	8,706,643	2,009,696	10,716,340
Stormwater Utility	6,540,645	1,095,368	7,636,013	7,169,599	1,319,086	8,488,685
Water Utility	142,101	1,522	143,623	1,843,138	1,048,635	2,891,773
Monona Terrace	52,265	562	52,826	56,503	438	56,941
**Affordable Housing	-	-	-	504,972	46,100	551,072
CDA Housing Operations	57,131	612	57,742	61,519	477	61,997
*CDA Redevelopment	656,728	114,822	771,550	527,486	97,283	624,769
Madison/Dane Co Health	271,551	55,899	327,450	257,073	45,749	302,822
Special Revenue Fund	100,000	-	100,000	200,000	-	200,000
Special Assessment Fund	207,987	1,946	209,933	200,448	1,468	201,916
*Debt Service Fund Reserves	168,202	(44,948)	123,254	162,000	(50,744)	111,256
General Debt Reserves	7,033,198	1,257,518	8,290,716	5,210,223	940,774	6,150,997
Interest Earnings	-	400,000	400,000	-	1,100,000	1,100,000
TOTAL NON-GENERAL FUND	36,419,569	6,788,846	43,208,415	37,752,338	8,647,053	46,399,391
General Fund Portion	47,597,931	8,510,393	56,108,324	52,167,662	9,419,560	61,587,222

* The Debt Service Fund is paying the Villager debt on the 10 year amortization schedule and CDA Redevelopment is reimbursing the Debt Service Fund on a 20 year amortization schedule.

** The General Fund is paying the debt for the Affordable Housing Fund.

STATEMENT OF INDEBTEDNESS AND DEBT SERVICE

SUMMARY BY PURPOSE OF ISSUE

Purpose	Principal, 2023		Interest	
	Outstanding January 1	Payable	Outstanding December 31	Payable 2023
General Fund G.O. Promissory Notes, G.O. Bonds & G.O. Refunding Bonds				
Streets	\$ 199,442,838	\$ 30,640,391	\$ 168,802,447	\$ 6,116,742
Parks Improvements	35,939,264	6,295,297	29,643,967	1,054,467
Land Acquisition	4,760	2,317	2,443	18
Public Buildings	26,967,855	5,446,369	21,521,486	843,521
Equipment Purchase	41,737,366	4,564,029	37,173,337	1,202,696
Planning & Development	29,237,505	3,838,232	25,399,273	1,028,771
Refuse Reduction & Landfill	2,382,639	397,107	1,985,532	83,392
Transportation	11,567,928	1,200,534	10,367,394	470,304
Police	11,410,619	2,168,278	9,242,341	352,931
Fire	10,836,597	2,825,333	8,011,264	297,492
Total General Purposes	\$ 369,527,371	\$ 57,377,887	\$ 312,149,484	\$ 11,450,334
Other Funds G.O. Promissory Notes				
TIF Districts	32,369,997	6,080,546	26,289,451	987,237
Library	4,643,045	874,218	3,768,827	144,149
Golf Enterprise	123,106	24,621	98,485	3,509
Fleet Service	40,221,471	6,156,291	34,065,180	1,345,984
Transit Utility	10,490,279	1,798,615	8,691,665	338,907
Stormwater Utility	39,930,971	5,834,350	34,096,621	1,313,235
Public Health of Madison and Dane County	1,383,791	238,903	1,144,888	45,660
Affordable Housing	3,904,917	504,972	3,399,945	46,100
CDA Redevelopment	599,880	94,986	504,894	20,152
Room Tax	1,152,282	143,921	1,008,361	43,608
Brownfield Remediation Revolving Fund	800,000	200,000	600,000	-
Debt Service Reserves	838,330	408,234	430,096	25,546
General Debt Reserves	-	5,518,238	-	996,391
Interest Earnings	-	-	-	1,100,000
Total Other Funds G.O. Promissory Notes	\$ 136,458,069	\$ 27,877,895	\$ 114,098,412	\$ 6,410,477
Other Funds G.O. Bonds				
Library	5,799,304	341,136	5,458,168	173,979
Fleet Service	25,435,723	1,454,748	23,980,975	657,322
Transit Utility	11,734,973	674,116	11,060,857	310,799
Water Utility	22,035,000	1,690,000	20,345,000	1,047,447
Total Other Funds G.O. Bonds	\$ 65,005,000	\$ 4,160,000	\$ 60,845,000	\$ 2,189,547

STATEMENT OF INDEBTEDNESS AND DEBT SERVICE

SUMMARY BY PURPOSE OF ISSUE

Purpose	Principal, 2023		Interest	
	Outstanding January 1	Payable	Outstanding December 31	Payable 2023
Other Funds G.O. Refunding Bonds				
TIF Districts	1,724,584	993,720	730,864	6,217
Impact Fees	177,484	114,528	62,956	617
Library	8,084,278	1,060,452	7,023,826	73,381
Monona Terrace	116,103	56,503	59,600	438
Golf Enterprise	33,095	16,106	16,989	125
Fleet Service	1,802,656	1,095,604	707,052	6,391
Transit Utility	1,412,986	697,772	715,213	5,315
Stormwater Utility	1,784,689	1,335,248	449,440	5,851
Water Utility	314,671	153,138	161,533	1,188
Public Health of Madison and Dane County	26,298	18,170	8,128	89
CDBG	26,584	12,938	13,647	100
CDA Housing Operations	126,411	61,519	64,892	477
Room Tax	39,336	20,045	19,291	147
Debt Service Reserve	254,027	186,265	67,761	840
Special Assessments	393,357	200,448	192,909	1,468
Total Other Funds G.O. Refunding Bonds	<u>\$ 16,316,559</u>	<u>\$ 6,022,457</u>	<u>\$ 10,294,102</u>	<u>\$ 102,645</u>
Total Non-General Purposes	<u>\$ 217,779,628</u>	<u>\$ 38,060,352</u>	<u>\$ 185,237,514</u>	<u>\$ 8,702,670</u>
TOTAL G.O. Debt	<u>\$ 587,306,999</u>	<u>\$ 95,438,239</u>	<u>\$ 497,386,998</u>	<u>\$ 20,153,004</u>
Paying Agent Fees	-	-	-	10,000
	<u>\$ 587,306,999</u>	<u>\$ 95,438,239</u>	<u>\$ 497,386,998</u>	<u>\$ 20,163,004</u>
Revenue Debt	<u>214,985,000</u>	<u>31,755,000</u>	<u>183,230,000</u>	<u>6,934,513</u>
TOTAL	<u>\$ 802,291,999</u>	<u>\$ 127,193,239</u>	<u>\$ 680,616,998</u>	<u>\$ 27,097,516</u>



Special Fund Statements

2023 Operating Budget:
Executive Budget

ROOM TAX FUND

	<u>2021 Actual</u>	<u>2022 Budget</u>	<u>2022 Projected</u>	<u>2023 Executive</u>
Fund Balance, January 1	(1,417,686)	556,811	1,520,479	3,464,569
Restricted for Bond Requirements	-	-	-	-
Reserved for Monona Terrace Capital Projects	-	(100,000)	(165,490)	(165,490)
Committed for Event Booking Assistance	(379,905)	(379,905)	(398,025)	(398,025)
Balance of Unassigned Funds, January 1	<u>\$ (1,797,591)</u>	<u>\$ 76,906</u>	<u>\$ 956,964</u>	<u>\$ 2,901,054</u>

SOURCES

Estimated Total Room Tax Receipts	12,088,276	14,250,000	17,000,000	19,000,000
Interest Revenue	2,062	2,850	17,663	40,247
TOTAL SOURCES	<u>\$ 12,090,338</u>	<u>\$ 14,252,850</u>	<u>\$ 17,017,663</u>	<u>\$ 19,040,247</u>

USES

Tangible Municipal Development (s. 66.0615 (1) (fm) 3., Wis. Stats.)

Monona Terrace:

Debt Service Payment-Revenue Bond Issue (a)	-	-	-	-
Debt Service Payment-Gen'l Obligation Bond Issue (a)	112,883	137,900	136,472	207,721
Capital Purchases	8,793	-	-	1,655,000
Operating Subsidy	3,559,302	3,962,100	3,962,100	4,825,725
Reserves (b)	-	-	-	-
Net Operating Subsidy	3,559,302	3,962,100	3,962,100	4,825,725
Subtotal Monona Terrace	<u>\$ 3,680,978</u>	<u>\$ 4,100,000</u>	<u>\$ 4,098,572</u>	<u>\$ 6,688,446</u>
Monona Terrace Share of Room Tax Revenues	30%	29%	24%	35%

<u>Alliant Energy Center, Henry Vilas Zoo and Olbrich Gardens (j)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 738,152</u>
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<u>Overture Center Subsidy from Room Tax (j)</u>	<u>\$ 1,500,000</u>	<u>\$ 1,600,000</u>	<u>\$ 1,600,000</u>	<u>\$ 2,095,000</u>
Subtotal Tangible Municipal Development	<u>\$ 5,180,978</u>	<u>\$ 5,700,000</u>	<u>\$ 5,698,572</u>	<u>\$ 9,521,598</u>
Tangible Municipal Development Share of Room Tax Revenues	43%	40%	34%	50%

ROOM TAX FUND

	<u>2021 Actual</u>	<u>2022 Budget</u>	<u>2022 Projected</u>	<u>2023 Executive</u>
Tourism Marketing (s. 66.0615 (1) (fm) 1., Wis. Stats.)				
<u>Greater Madison Convention and Visitors Bureau:</u>				
Destination Marketing (c)	3,750,000	3,900,000	3,900,000	5,264,037
Estimated Event Booking Assistance Subsidy	86,559	200,000	200,000	275,000
Subtotal GMCVB	<u>\$ 3,836,559</u>	<u>\$ 4,100,000</u>	<u>\$ 4,100,000</u>	<u>\$ 5,539,037</u>
<u>City Tourism Marketing Activities</u>				
Support for Fireworks Events (d)	-	-		
Sister Cities Program	16,200	20,000	20,000	30,000
Civic Conferences / Fairs / Festivals / Summer Concerts	97,340	110,000	110,000	177,500
Civic Conferences (e)	-	5,000	5,000	35,000
Civic Promotion (e)	3,490	15,000	15,000	15,000
Dane Dances (g)	15,000	15,000	15,000	25,000
Make Music Madison (g)	10,000	15,000	15,000	30,000
Songwriting Conference (g)	-	-	-	-
Music Tourism Study	45,000	25,000	25,000	25,000
Fairs / Festivals / Summer Concerts (f)	13,800	15,000	15,000	17,500
Downtown Temporary Art Installations (g)	10,050	20,000	20,000	30,000
WIAA Basketball Tournament (h)	-	15,000	15,000	15,000
Subtotal City Tourism Marketing	<u>\$ 113,540</u>	<u>\$ 145,000</u>	<u>\$ 145,000</u>	<u>\$ 222,500</u>
Subtotal Tourism Marketing	<u>\$ 3,950,099</u>	<u>\$ 4,245,000</u>	<u>\$ 4,245,000</u>	<u>\$ 5,761,537</u>
Share of Room Tax Revenues	33%	30%	25%	30%
Room Tax Commission Administration	<u>\$ -</u>	<u>\$ 15,000</u>	<u>\$ 15,000</u>	<u>\$ 20,000</u>
Room Tax Commission Enforcement of Transient Tourist Rooming Hou	<u>\$ 21,096</u>	<u>\$ 15,000</u>	<u>\$ 15,000</u>	<u>\$ 15,000</u>
Share of Room Tax Revenues	0.2%	0.2%	0.2%	0.2%
Reserves				
Share of Room Tax Revenues				
Room Tax Commission	<u>\$ 9,152,173</u>	<u>\$ 9,975,000</u>	<u>\$ 9,973,572</u>	<u>\$ 15,318,135</u>
Tourism-Related Share of Room Tax	76%	70%	58%	80%
Room Tax Retained for General Purposes				
General Purposes (b)	-	4,196,000	5,021,000	5,621,000
Arts Grants	-	79,000	79,000	79,000
Subtotal Retained for Other Purposes	<u>\$ -</u>	<u>\$ 4,275,000</u>	<u>\$ 5,100,000</u>	<u>\$ 5,700,000</u>
Share of Room Tax Revenues	0%	30%	30%	30%
TOTAL USES	<u>\$ 9,152,173</u>	<u>\$ 14,250,000</u>	<u>\$ 15,073,572</u>	<u>\$ 21,018,135</u>
Fund Balance, December 31	<u>\$ 1,520,479</u>	<u>\$ 559,661</u>	<u>\$ 3,464,569</u>	<u>\$ 1,486,682</u>
Transfer to Monona Terrace Operations	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Committed for Monona Terrace Capital Projects	(165,490)	(100,000)	(165,490)	(165,490)
Committed for Event Booking Assistance	(398,025)	(400,000)	(398,025)	(398,025)
Balance of Unassigned Funds, December 31 (b)	<u>\$ 956,964</u>	<u>\$ 59,661</u>	<u>\$ 2,901,054</u>	<u>\$ 923,167</u>

The presentation of the Room Tax Fund has been modified from prior years to reflect changes to state law and to reflect the requirement, first effective in 2017, that 70 percent of room tax revenues be transferred for allocation by a Room Tax Commission created by the City.

(a) The CDA lease revenue bonds issued to finance the construction of Monona Terrace were retired in 2020. The General Obligation bonds initially issued as part of the original Monona Terrace financing were retired in 2014. New GO bonds have been issued for renovation projects at Monona Terrace.

(b) Under state law, 70% of room taxes are distributed by the Room Tax Commission and 30% are retained by the City. The Room Tax Commission anticipates allocating sufficient room tax revenues on a permanent basis to eliminate the reliance on Monona Terrace reserves, as well as providing additional room tax subsidy to Monona Terrace to help reach the goal that reserves are at least 20% of expenditures. The Monona Terrace Board has stated that the Monona Terrace Reserve Fund is to be used to cover Monona Terrace's unexpected operating and capital shortfalls as well as to help support a future renovation. Due to economic impacts brought on by the global pandemic, Monona Terrace reserves were exhausted by the end of 2020. In July 2020, the Room Tax Commission amended its 2020 adopted budget to reduce allocations by 50% in response to the impact of the global pandemic on City room tax collections. The Room Tax Fund has retained 100% of room tax revenues that were budgeted for general purposes in 2020 and 2021, resulting in \$0 transferred to the City's General Fund for 2020 and 2021. The "Balance of Unassigned Funds" represent the unspent portion of the 70% of room taxes allocated to the Room Tax Commission. As room tax revenues recover from the impacts of the global pandemic, the Room Tax Commission will continue to review and seek to set-aside reserves.

(c) In 2020, the contract with Destination Madison, Inc., was amended to provide a fixed amount of funding based on much lower room tax revenues brought on by the impacts of the global pandemic.

(d) In 2023, no funding is provided to help support fireworks events.

(e) These funds will be used to promote conferences and/or enterprises that the City helps host or sponsor that are designed to provide education and training for Madisonians and also to promote Madison as a city of distinction and place of topical interest.

(f) This includes funds for events as determined by the Arts Commission that result in tourism and hotel room nights in the City. In 2023, \$25,000 is allocated for implementing recommendations from a study to support and expand the diversity of music tourism in Madison.

(g) This includes funding for Dane Dances (\$25,000); Make Music Madison, a summer solstice festival (\$30,000); and Downtown Temporary Art Installations (\$30,000).

(h) In 2023, \$15,000 is continued to support the WIAA Tournament.

(i) Allocation of funding for enforcement of state laws and City ordinances related to tourism rooming houses is subject to approval by the Room Tax Commission.

(j) Allocation of funding to support an operating subsidy to the Overture Center (\$2,095,000) is authorized by the Room Tax Commission, consistent with state law. In 2023, funding of \$642,352, was provided for city costs related to the Henry Vilas Zoo and Olbrich Gardens. In 2023, \$95,800 is provided to the Alliant Energy Center (AEC) to reflect an agreement between AEC and the Town of Madison regarding sharing of room taxes; the AEC will be attached to the City of Madison on October 31, 2022, pursuant to the final attachment agreement dissolving the Town of Madison.

By the adoption of this budget, the City Council hereby incorporates the decisions of the Room Tax Commission into the 2023 operating budget in accordance with state law. An increase in the room tax rate from 9% to 10% for the Room Tax Fund was first adopted in the 2018 budget.

SPECIAL ASSESSMENT REVOLVING FUND

	2021 Actual	2022 Budget	2022 Projected	2023 Executive
Fund Balance, January 1	\$ 6,760,714	\$ 6,840,015	\$ 6,274,125	\$ 5,624,192
SOURCES				
Special Assessment Repayment				
Principal Repayment	3,445,058	5,000,000	4,000,000	5,000,000
General Obligation Borrowing	-	-	-	-
Interest on Repayments	209,997	450,000	300,000	550,000
Investment Income	-	50,000	100,000	250,000
Other	35,500	-	-	-
TOTAL SOURCES	\$ 3,690,555	\$ 5,500,000	\$ 4,400,000	\$ 5,800,000
USES				
Transfer to Capital Projects	3,839,668	6,379,000	4,750,000	6,808,000
Transfer out to Debt Service	231,978	220,000	209,933	201,916
Other	105,498	100,000	90,000	125,000
TOTAL USES	\$ 4,177,144	\$ 6,699,000	\$ 5,049,933	\$ 7,134,916
Annual Net Cash Flow	\$ (486,589)	\$ (1,199,000)	\$ (649,933)	\$ (1,334,916)
Fund Balance, December 31	\$ 6,274,125	\$ 5,641,015	\$ 5,624,192	\$ 4,289,276

The Special Assessment Revolving Fund is used as a financing source for the assessable portion of various capital projects included in the Capital Budget. Agencies that have projects partially financed by this fund include Engineering, Traffic Engineering, Parks, Sewer Utility, Stormwater Utility, and Water Utility. The primary source of revenue for the Special Assessment Revolving Fund is the repayment of past assessments. These assessments can be paid either in full or on an installment basis collected in conjunction with the annual property tax bill.

In 2014, the Council authorized \$2 million in funds from General Obligation borrowing to provide additional working capital for the Fund, as recent economic conditions have deferred principal repayments to the Fund. The funding will be recovered over time, but borrowing is required in the short term.

INSURANCE FUND

	2021 Actual	2022 Budget	2022 Projected	2023 Executive
Cash and Other Assets	5,462,071	5,468,840	5,462,071	4,651,063
Claims Payable and Other Liabilities	(3,529,838)	(3,529,838)	(3,618,360)	(3,618,360)
Net Assets: January 1	<u>\$ 1,932,232</u>	<u>\$ 1,939,002</u>	<u>\$ 1,843,710</u>	<u>\$ 1,032,702</u>
REVENUES				
Billings to Departments	2,850,002	2,750,000	2,750,000	2,750,000
Interest Income	7,282	12,000	12,000	8,000
Appropriation from Other Funds	-	-	-	1,500,000
Insurance Recoveries	111,482	200,000	200,000	200,000
Miscellaneous Revenue	846	-	-	-
WMMIC Dividend	120,998	120,000	142,120	120,000
Total Revenues	<u>\$ 3,090,610</u>	<u>\$ 3,082,000</u>	<u>\$ 3,104,120</u>	<u>\$ 4,578,000</u>
EXPENSES				
Liability Premium	791,955	885,000	922,722	1,150,000
Property Premium	734,809	803,000	803,000	850,000
Other Premiums	82,362	98,000	98,000	120,000
Claims	1,007,564	800,000	1,600,000	950,000
Reserve Adjustment	-	-	-	-
Interest Expense	-	-	-	-
Loss Payments to Departments	319,807	200,000	200,000	200,000
Emergency Management	-	-	-	16,000
Driver Simulator	-	-	-	-
Administrative Expense	242,635	291,406	291,406	297,560
Total Expenses	<u>\$ 3,179,132</u>	<u>\$ 3,077,406</u>	<u>\$ 3,915,128</u>	<u>\$ 3,583,560</u>
Net Assets: December 31	1,843,710	1,943,596	1,032,702	2,027,142
Net Asset Goal	1,550,000	1,550,000	1,550,000	1,550,000
Surplus (Deficiency)	<u>\$ 293,710</u>	<u>\$ 393,596</u>	<u>\$ (517,298)</u>	<u>\$ 477,142</u>

Note on Reserve Policy:

The City's Insurance Fund reserve policy is to maintain a net asset balance equal to or greater than the current year aggregate self-insured retention (SIR) contained in the City's liability insurance coverage as established by Wisconsin Municipal Mutual Insurance Company (WMMIC) policy.

On December 3, 2013, the Common Council authorized an additional appropriation of \$1,000,000 to the Insurance Fund from the City General Fund (Legistar #32182, RES-13-00882).

On December 2, 2014, the Common Council authorized an additional appropriation of \$150,000 to the Insurance Fund from the City General Fund (Legistar #36230, RES-14-00873).

On January 5, 2016, the Common Council authorized an additional 2015 appropriation of \$500,000 to the Insurance Fund from the City General Fund (Legistar #40817, RES-16-00012).

The City of Madison aggregate SIR for 2015 is \$1.55 million. Based on the reserve policy, the Insurance Fund is expected to be above its net asset goal by \$278,430 at the end of 2015. Claims are reserved at a 95% confidence level.

In 2016, premiums in the Insurance Fund are increasing for two primary reasons. First, significant rate increases were expected in the Local Government Property Insurance Fund (LGPIF) due to past changes by the Legislature and incurred losses. As an alternative, the City sought a proposal from the newly formed Municipal Property Insurance Corporation (MPIC). This proposal was \$100,000 less than the LGPIF, but still represents an increase of \$50,000. However, MPIC does not cover auto physical damage. The City also worked with the Transit Mutual Insurance to secure that coverage. On the liability side, the City is facing a liability premium increase of approximately \$45,000 for 2016. Second, the fund is also in the midst of defending a larger number of litigated files than in past years resulting in increases in the reserve adjustment. Administrative costs are also increasing due to additional staff support for the program and other salary and benefit adjustments.

also increasing due to additional staff support for the program and other salary and benefit adjustments.

In 2017, the confidence level at which claims are reserved is changed to 85%. This means in 85 out of 100 cases, the amount reserved will be sufficient to pay outstanding claims.

In 2017, billings to agencies are increased by \$650,000.

In 2017, \$16,000 was added for Emergency Management. These funds include money for training, plan development, active shooter exercises and supplies. Madison Police Department will supply Risk Management with a report detailing goals and progress of active shooter training and a plan for cost recovery of training to outside entities.

In 2018, WMMIC dividend was reduced by \$300,000 based on projections; billings to agencies increased by \$250,000.

In 2019, premiums and insurance claims increased by \$291,000; billings to agencies increased by \$150,000.

In 2020, billings to agencies for Workers Compensation decreased by \$900,000 and increased by \$950,000 for Insurance in order to improve the Insurance fund balance without affecting agency budgets. Budgeted Insurance premiums increased by \$129,000.

In 2021, billings to agencies for the Insurance Fund decreased by \$500,000, and increased by \$500,000 in the Worker's Compensation Fund. This modification restores a portion of a change in billings between the two funds in the 2020 budget that addressed a deficit in the Insurance Fund.

In 2022, billings to agencies for the Insurance Fund decreased by \$100,000 and increased by \$100,000 in the Worker's Compensation Fund. This modification restores a portion of a change in billings between the two funds in the 2020 budget that addressed a deficit in the Insurance Fund.

In 2023, billings to agencies for the Insurance Fund did not change from 2022. The 2023 budget increases funding added \$1.5 million to reserves from a transfer from the General Fund. The City is experiencing high levels of claim payouts in 2022 due primarily to various legal settlements and associated legal counsel costs; this supplement will help address the cash balance in the fund.

WORKERS COMPENSATION FUND

	2021 Actual	2022 Budget	2022 Projected	2023 Executive
Cash and Other Assets	16,104,567	15,693,008	16,104,567	15,858,240
Claims Payable and Other Liabilities	(11,260,261)	(11,260,261)	(11,442,663)	(11,442,663)
Net Assets: January 1	<u>\$ 4,844,306</u>	<u>\$ 4,432,747</u>	<u>\$ 4,661,904</u>	<u>\$ 4,415,577</u>
REVENUES				
Billings to Departments	3,650,000	3,750,000	3,750,000	3,750,000
Appropriation from Other Funds	-	-	-	-
Misc. Revenue (3rd Party Subrogation)	18,450	75,000	75,000	40,000
Total Revenue	<u>\$ 3,668,450</u>	<u>\$ 3,825,000</u>	<u>\$ 3,825,000</u>	<u>\$ 3,790,000</u>
EXPENSES				
Workers' Compensation Losses Paid	3,152,734	3,250,000	3,250,000	3,500,000
Actuarial Reserve Adjustment	-	-	-	-
Debt and Other Financing	-	-	-	-
Legal Services	49,395	110,000	110,000	115,500
Outside Services	171,742	180,000	180,000	187,200
Administrative Expense	118,911	156,327	156,327	160,515
Insurance	358,070	375,000	375,000	400,000
Total Expenses	<u>\$ 3,850,852</u>	<u>\$ 4,071,327</u>	<u>\$ 4,071,327</u>	<u>\$ 4,363,215</u>
Net Assets: December 31	4,661,904	4,186,420	4,415,577	3,842,362
Net Asset Goal	650,000	650,000	650,000	650,000
Surplus (Deficiency)	<u>\$ 4,011,904</u>	<u>\$ 3,536,420</u>	<u>\$ 3,765,577</u>	<u>\$ 3,192,362</u>

Notes on Workers Compensation Fund Policy:

The City's Workers Compensation Fund policy is to maintain a net asset balance equal to or greater than the current self-insured retention (SIR) contained in the City's excess Workers Compensation insurance policy. In 2015, the SIR is increased to \$650,000. Claims are reserved at a 95% confidence level.

In 2017, the confidence level at which claims are reserved was changed to 85%. This means in 85 out of 100 cases, the amount reserved will be sufficient to pay outstanding claims.

On December 3, 2013, the Common Council authorized an appropriation of \$750,000 to the Workers Compensation Fund from the City General Fund (Legistar #32182, RES-13-00882). In 2015, billings to agencies were increased by \$125,000. Additional appropriations from the General Fund, as well as increased billings to agencies, may be required in the future if fund expenses continue to exceed revenues. Much of these increased expenses can be attributed to the actuarial reserve adjustment associated with medical cost inflation and increases in average claim amounts.

In 2017, billings to agencies increased by \$150,000.

In 2018, billings to agencies increased by \$250,000 to meet budgeted increase in losses paid.

In 2019, billings to agencies decreased by \$200,000 to meet budgeted decrease in losses paid.

In 2020, billings to agencies for Workers Compensation decreased by \$900,000 and increased by \$950,000 for Insurance in order to improve the Insurance fund balance without affecting agency budgets. Budgeted Workers Compensation losses increased by \$50,000.

In 2021, billings to agencies for the Insurance Fund decreased by \$500,000, and increased by \$500,000 in the Worker's Compensation Fund. This modification restores a portion of a change in billings between the two funds in the 2020 budget that addressed a deficit in the Insurance Fund.

In 2022, billings to agencies for the Insurance Fund decreased by \$100,000, and increased by \$100,000 in the Worker's Compensation Fund. This modification restores a portion of a change in billings between the two funds in the 2020 budget that addressed a deficit in the Insurance Fund.

In 2023, billings to agencies for the Workers Compensation Fund did not change from 2022. The Executive Budget assumes using \$573,2015 in fund balance in 2023.



Agency Operating Budgets

2023 Operating Budget:
Executive Budget

Assessor

Agency Overview

Agency Mission

The mission of the Assessor is to establish fair and equitable assessments for all taxable real and personal property and to maintain complete and accurate assessment rolls and property records.

Agency Overview

The Agency assesses all taxable real and personal property and maintains complete and accurate assessment rolls and property information/ownership records. The goal of the Assessor's Office is to determine the most accurate and up-to-date property assessments as possible to ensure the fair and equitable distribution of property taxes. The Assessor's Office advances this goal by maintaining maps with accurate parcel and improvement data, maintaining accurate ownership records, and valuing all taxable property on an annual basis.

2023 Budget Highlights

Service: Assessor

- o Reclassifies a vacant Admin Clerk position to an Admin Analyst to support implementation of a new property assessment system. (Increase: \$15,862)

Assessor**Function:****Administration***Budget Overview*

Agency Budget by Fund

Fund	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	2,816,168	2,867,419	2,623,013	2,970,868	3,004,901
Total	\$ 2,816,168	\$ 2,867,419	\$ 2,623,013	\$ 2,970,868	\$ 3,004,901

Agency Budget by Service

Service	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Assessor	2,816,168	2,867,419	2,623,013	2,970,868	3,004,901
	\$ 2,816,168	\$ 2,867,419	\$ 2,623,013	\$ 2,970,868	\$ 3,004,901

Agency Budget by Major-Expense

Major Expense	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries	1,836,017	1,976,916	1,700,135	2,027,463	2,043,325
Benefits	739,875	611,435	612,342	640,393	661,723
Supplies	44,957	51,000	45,171	52,000	52,000
Purchased Services	167,618	200,366	237,663	216,355	216,355
Inter Depart Charges	27,702	27,702	27,702	34,657	31,499
Total	\$ 2,816,168	\$ 2,867,419	\$ 2,623,013	\$ 2,970,868	\$ 3,004,901

Service Overview

Service: Assessor

Service Description

This service discovers, lists, and values all taxable property within the City of Madison. Activities performed by the service include (1) assessing residential, personal, and commercial properties, (2) listing real property and preparing tax rolls, (3) conducting Boards of Review and Boards of Assessment, and (4) property tax litigation. The goal of this service is to provide accurate, up-to-date property assessments to ensure the fair and equitable distribution of property taxes.

Activities Performed by this Service

- **Discover Property:** Maintain accurate maps identifying each parcel of land in the city, ensure that the data is accurate and up-to-date, and monitor businesses that sell, move, or are created in the City to ensure all property receives an equitable assessment.
- **List Property:** Maintain accurate records of ownership, including contact information, property description, legal description, and the correct classification—Residential, Commercial, Agricultural, Agricultural Forest, Undeveloped, Forest, and Other.
- **Value Property:** Value all taxable property in the City on an annual basis including personal property (e.g., office equipment and fixtures). There are over 75,000 parcels in the City that require accurate valuation each year.
- **Communications and Required Reporting:** Provide effective communications to the public and through required state reporting that includes the Municipal Assessment Report and the Statement of Assessment.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	2,816,168	2,867,419	2,623,013	2,970,868	3,004,901
Other-Expenditures	-	-	-	-	-
Total	\$ 2,816,168	\$ 2,867,419	\$ 2,623,013	\$ 2,970,868	\$ 3,004,901

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	-	-	-	-	-
Personnel	2,575,892	2,588,351	2,312,477	2,667,856	2,705,047
Non-Personnel	212,574	251,366	282,834	268,355	268,355
Agency Charges	27,702	27,702	27,702	34,657	31,499
Total	\$ 2,816,168	\$ 2,867,419	\$ 2,623,013	\$ 2,970,868	\$ 3,004,901

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries					
Permanent Wages	1,799,818	1,913,388	1,676,262	2,050,203	2,050,203
Salary Savings	-	(37,889)	-	(37,889)	(37,889)
Pending Personnel	-	86,268	-	-	15,862
Premium Pay	4,239	-	1,645	-	-
Compensated Absence	26,613	15,149	15,149	15,149	15,149
Hourly Wages	-	-	6,315	-	-
Overtime Wages Permanent	4,788	-	-	-	-
Election Officials Wages	559	-	764	-	-
Salaries Total	\$ 1,836,017	\$ 1,976,916	\$ 1,700,135	\$ 2,027,463	\$ 2,043,325
Benefits					
Comp Absence Escrow	156,133	-	-	-	-
Health Insurance Benefit	298,120	321,728	363,711	325,903	341,535
Wage Insurance Benefit	8,016	7,822	7,826	8,696	8,696
WRS	123,008	124,370	103,926	133,264	139,414
FICA Medicare Benefits	135,431	140,819	118,401	153,776	153,323
Post Employment Health Plans	19,167	16,696	18,478	18,755	18,755
Benefits Total	\$ 739,875	\$ 611,435	\$ 612,342	\$ 640,393	\$ 661,723
Supplies					
Office Supplies	1,025	6,000	4,500	6,000	6,000
Copy Printing Supplies	3,211	5,000	2,500	5,000	5,000
Furniture	180	-	500	-	-
Hardware Supplies	2,726	-	3,171	-	-
Postage	35,476	30,000	30,000	31,000	31,000
Books & Subscriptions	295	1,000	500	1,000	1,000
Work Supplies	1,646	9,000	4,000	9,000	9,000
Equipment Supplies	398	-	-	-	-
Supplies Total	\$ 44,957	\$ 51,000	\$ 45,171	\$ 52,000	\$ 52,000
Purchased Services					
Telephone	1,639	2,148	760	1,415	1,415
Cellular Telephone	3,464	-	3,292	-	-
Systems Comm Internet	2,174	-	970	-	-
Custodial Bldg Use Charges	46,561	55,842	55,842	55,842	55,842
Equipment Mntc	2,322	100	-	100	100
System & Software Mntc	39,200	5,000	37,881	74,108	74,108
Recruitment	421	-	200	-	-
Mileage	4,546	20,000	13,845	20,000	20,000
Conferences & Training	8,424	10,000	11,874	20,000	20,000
Memberships	3,528	400	3,026	400	400
Legal Services	13,337	-	61,469	-	-
Storage Services	1,483	1,000	1,449	1,000	1,000
Consulting Services	2,118	36,000	-	-	-
Transcription Services	404	500	970	500	500
Other Services & Expenses	10,069	44,990	18,127	14,990	14,990
Taxes & Special Assessments	27,927	24,386	27,958	28,000	28,000
Purchased Services Total	\$ 167,618	\$ 200,366	\$ 237,663	\$ 216,355	\$ 216,355

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Inter Depart Charges					
ID Charge From Insurance	16,429	16,429	16,429	21,852	18,694
ID Charge From Workers Comp	11,273	11,273	11,273	12,805	12,805
Inter Depart Charges Total	\$ 27,702	\$ 27,702	\$ 27,702	\$ 34,657	\$ 31,499

Position Summary

Classification	CG	2022 Budget		2023 Budget			
		Adopted		Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ADMIN CLK 1-20	20	2.00	111,018	2.00	113,268	1.00	61,477
ADMIN ANAL 1-18	18	-	-	-	-	1.00	61,752
ASSESS TECH 2-16	16	2.00	128,394	1.00	65,114	1.00	65,114
ASSESSMENT BUSINESS SYS MGR-18	18	1.00	101,879	1.00	107,310	1.00	107,310
ASSESSMENT OPERATIONS MGR-18	18	1.00	119,590	1.00	120,188	1.00	120,188
CITY ASSESSOR-21	21	1.00	131,804	1.00	132,463	1.00	132,463
DATA ANALYST 2	18	-	-	2.00	143,674	2.00	143,674
PROGRAM ASST 1-20	20	1.00	59,415	-	-	-	-
PROPERTY APPRAISER 2-16	16	1.00	61,224	2.00	114,574	2.00	114,574
PROPERTY APPRAISER 3-16	16	9.00	728,238	9.00	695,848	9.00	695,848
PROPERTY APPRAISER 4-16	16	6.00	491,552	5.00	430,124	5.00	430,124
PROPERTY LISTER 2-20	20	1.00	60,625	1.00	60,928	1.00	60,928
PROPERTY LISTER 3-20	20	1.00	65,771	1.00	66,712	1.00	66,712
TOTAL		26.00	2,059,510	26.00	2,050,203	26.00	2,060,163

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Attorney

Agency Overview

Agency Mission

The mission of the Attorney's Office is to provide legal services and representation to the City of Madison, including ordinance enforcement, legislative counsel services, and general counsel services.

Agency Overview

The Agency is responsible for drafting, revising, and enforcing City ordinances; providing legislative counsel to the City, Common Council, City Boards, Committees and Commissions; and providing representation to the City in legal matters. The goal of the Attorney's Office is to increase City-wide efficiency through its legal services. The Attorney's Office will advance this goal through the application of the City's Performance Excellence and Results Madison initiatives.

2023 Budget Highlights

Agency-Wide Changes

- Increase a .75 FTE Assistant City Attorney position to a 1.0 FTE position to help with increased workload including increased volume from the Town of Madison attachment. (Increase: \$10,000)
- Create a new 1.0 FTE Assistant City Attorney position. The position will be located in the Attorney's office, but half of the new position's time and salary will be allocated to Metro Transit to support a variety of legal matters for Metro including contracts, personnel, public records, and advising Metro management. (Increase: Attorney's portion \$54,500)

Service: Counsel and Representation

- Budget maintains current level of service.

Service: Legislative Services

- Budget maintains current level of service.

Service: Ordinance Enforcement

- Budget maintains current level of service.

Attorney

Function: Administration

Budget Overview

Agency Budget by Fund

Fund	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	2,905,472	2,979,123	3,004,074	3,039,635	3,128,602
Total	\$ 2,905,472	\$ 2,979,123	\$ 3,004,074	\$ 3,039,635	\$ 3,128,602

Agency Budget by Service

Service	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Counsel And Representation	1,919,086	1,899,438	1,933,079	1,937,682	2,016,803
Legislative Services	121,628	143,709	178,492	121,404	123,374
Ordinance Enforcement	864,757	935,976	892,503	980,549	988,425
Total	\$ 2,905,472	\$ 2,979,123	\$ 3,004,074	\$ 3,039,635	\$ 3,128,602

Agency Budget by Major-Revenue

Major Revenue	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Misc Revenue	(3,097)	-	(8,383)	-	-
Total	\$ (3,097)	\$ -	\$ (8,383)	\$ -	\$ -

Agency Budget by Major-Expense

Major Expense	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries	2,315,773	2,286,981	2,298,142	2,297,679	2,362,179
Benefits	620,684	621,846	686,955	641,692	662,126
Supplies	12,775	18,539	8,925	18,539	18,539
Purchased Services	132,028	178,685	145,363	177,896	177,896
Inter Depart Charges	6,690	6,690	6,690	2,049	6,082
Inter Depart Billing	(179,380)	(133,618)	(133,618)	(98,221)	(98,221)
Total	\$ 2,908,569	\$ 2,979,123	\$ 3,012,457	\$ 3,039,635	\$ 3,128,602

Service Overview

Service: Counsel And Representation

Service Description

This service assists City officials and agencies with implementing their policies in compliance with legal requirements by preparing, publishing, and distributing formal opinions and reports on legal issues affecting City policy. Specific functions of the service include (1) informing officials and agencies of current legal developments, (2) preparing and presenting formal and informal training sessions for City officials and staff, (3) answering informal legal questions from City officials, staff, and committees, (4) attending meetings of staff teams and public bodies to provide legal advice, and (5) assuring courts uphold the decisions of the Mayor and the Council and of authorized policy decisions made by City agencies that may result in potential liability. The goal of this service is to reduce the City’s risk of legal liabilities.

Activities Performed by this Service

- Legal Advice: Provide legal advice to City staff regarding service delivery.
- City Training: Provide training to employees on various topics such as public records, open meetings, and how to conduct employee investigations.
- Contract Development and Review: Assist agencies in drafting of contracts and continuous review of City contracting.
- Labor Law/Equal Employment Opportunity/Affirmative Action: Attend to all aspects of any complaint filed against the City with the Equal Opportunities Commission, Equal Rights Division or Affirmative Action and advise departments regarding the discipline process.
- Public Records: Work with agency records coordinators regarding open records requests.
- Common Council and Mayor’s Office Liaison: Attend Common Council, Board, committee and subcommittee meetings as needed
- City Litigator: Attend to all aspects of lawsuits involving the City of Madison.
- Oversee Outside Counsel: Review documents filed by outside counsel, attend meetings and depositions regarding litigation matters, and assist with strategy.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	1,919,086	1,899,438	1,933,079	1,937,682	2,016,803
Other-Expenditures	-	-	-	-	-
Total	\$ 1,919,086	\$ 1,899,438	\$ 1,933,079	\$ 1,937,682	\$ 2,016,803

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	-	-	-	-	-
Personnel	2,012,108	1,923,813	1,978,630	1,928,213	2,005,988
Non-Personnel	84,129	107,013	85,838	107,013	107,013
Agency Charges	(177,151)	(131,388)	(131,388)	(97,545)	(96,199)
Total	\$ 1,919,086	\$ 1,899,438	\$ 1,933,079	\$ 1,937,682	\$ 2,016,803

*Service Overview***Service:** Legislative Services*Service Description*

This service ensures that Madison ordinances accurately express Mayoral and Common Council policies, ensures public access to ordinances, advises City officials on legal issues with existing or proposed legislation, and provides parliamentary and procedural advice to the Common Council and other City bodies. The goal of this service is to reduce the City's risk of legal liabilities and improve accessibility to online ordinances.

Activities Performed by this Service

- Write and Review Ordinances: Assist City departments with drafting ordinances.
- Maintain the Code of Ordinances: Provide ordinances for the online tracking system service.
- Legistar Data Entry: Enter legislative data in Legistar for committee and Common Council approval.
- Procedures: Train and advise City staff on proper procedures.
- Research and Analysis: Research ordinance history and provide drafter's analysis on proposed ordinance changes.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	121,628	143,709	178,492	121,404	123,374
Other-Expenditures	-	-	-	-	-
Total	\$ 121,628	\$ 143,709	\$ 178,492	\$ 121,404	\$ 123,374

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Personnel	100,833	114,273	154,148	93,522	94,146
Non-Personnel	18,565	27,206	22,114	27,206	27,206
Agency Charges	2,230	2,230	2,230	676	2,022
Total	\$ 121,628	\$ 143,709	\$ 178,492	\$ 121,404	\$ 123,374

Service Overview

Service: Ordinance Enforcement

Service Description

This service seeks to improve the quality of life for residents by helping enforcement agencies deter conduct that is dangerous or interferes with public health and welfare. Specific functions of this service include (1) prosecuting civil enforcement actions, including nuisance and injunctive actions, (2) providing advice and training to enforcement staff, (3) researching legal issues raised by new enforcement techniques, (4) reviewing recent case law developments and changes in state law, (5) identifying legal solutions to enforcement problems and drafting appropriate ordinance amendments, and (6) conducting appellate proceedings. The goal of this service is to reduce the City’s risk of legal liabilities and to maintain City services.

Activities Performed by this Service

- Alcohol Enforcement: Advise Alcohol License Review Committee and appear in Municipal and Circuit Court on alcohol related matters.
- Prosecution of Ordinance Violations: Attend to all aspects of prosecuting City of Madison ordinance violations in Municipal and Circuit Court.
- Diversion Programs: Appear in Homeless and Juvenile Courts and attend diversion program meetings.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	864,757	935,976	892,503	980,549	988,425
Other-Expenditures	-	-	-	-	-
Total	\$ 864,757	\$ 935,976	\$ 892,503	\$ 980,549	\$ 988,425

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(3,097)	-	(8,383)	-	-
Personnel	823,516	870,741	852,320	917,636	924,171
Non-Personnel	42,109	63,005	46,336	62,216	62,216
Agency Charges	2,230	2,230	2,230	697	2,038
Total	\$ 864,757	\$ 935,976	\$ 892,503	\$ 980,549	\$ 988,425

Attorney

Function: Administration

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Misc Revenue					
Miscellaneous Revenue	(3,097)	-	(8,383)	-	-
Misc Revenue Total	\$ (3,097)	\$ -	\$ (8,383)	\$ -	\$ -

Salaries					
Permanent Wages	2,257,574	2,292,300	2,240,142	2,299,071	2,299,071
Salary Savings	-	(45,392)	-	(45,392)	(45,392)
Pending Personnel	-	-	-	-	64,500
Furlough Savings	(3,254)	-	-	-	-
Compensated Absence	36,913	16,073	34,000	20,000	20,000
Hourly Wages	24,540	24,000	24,000	24,000	24,000
Salaries Total	\$ 2,315,773	\$ 2,286,981	\$ 2,298,142	\$ 2,297,679	\$ 2,362,179

Benefits					
Comp Absence Escrow	-	-	49,187	-	-
Health Insurance Benefit	263,207	280,133	287,706	289,645	303,606
Wage Insurance Benefit	7,413	6,131	10,168	10,054	10,054
WRS	155,450	145,566	145,685	149,440	156,338
FICA Medicare Benefits	165,271	163,490	167,765	165,713	165,286
Moving Expenses	5,202	-	-	-	-
Post Employment Health Plans	24,142	26,526	26,444	26,841	26,841
Benefits Total	\$ 620,684	\$ 621,846	\$ 686,955	\$ 641,692	\$ 662,126

Supplies					
Purchasing Card Unallocated	-	-	219	-	-
Office Supplies	1,381	3,611	1,045	3,611	3,611
Copy Printing Supplies	3,740	5,611	3,740	5,611	5,611
Furniture	370	2,317	-	2,317	2,317
Hardware Supplies	2,286	3,000	1,660	3,000	3,000
Postage	3,035	3,000	1,860	3,000	3,000
Books & Subscriptions	1,963	1,000	401	1,000	1,000
Supplies Total	\$ 12,775	\$ 18,539	\$ 8,925	\$ 18,539	\$ 18,539

Attorney

Function: Administration

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Purchased Services					
Telephone	1,958	1,964	1,036	1,175	1,175
Cellular Telephone	3,064	-	2,174	-	-
Systems Comm Internet	22,732	28,350	20,054	28,350	28,350
Custodial Bldg Use Charges	47,171	56,573	56,573	56,573	56,573
Comm Device Mntc	-	200	-	200	200
System & Software Mntc	26,929	38,000	26,251	38,000	38,000
Conferences & Training	6,494	16,528	16,528	16,528	16,528
Memberships	11,037	14,226	11,037	14,226	14,226
Legal Services	2,865	8,300	2,865	8,300	8,300
Delivery Freight Charges	180	500	-	500	500
Storage Services	2,904	4,200	2,503	4,200	4,200
Advertising Services	852	500	500	500	500
Printing Services	-	1,344	-	1,344	1,344
Transcription Services	3,322	3,000	3,322	3,000	3,000
Other Services & Expenses	2,520	5,000	2,520	5,000	5,000
Purchased Services Total	\$ 132,028	\$ 178,685	\$ 145,363	\$ 177,896	\$ 177,896
Inter Depart Charges					
ID Charge From Insurance	5,223	5,223	5,223	455	4,488
ID Charge From Workers Comp	1,467	1,467	1,467	1,594	1,594
Inter Depart Charges Total	\$ 6,690	\$ 6,690	\$ 6,690	\$ 2,049	\$ 6,082
Inter Depart Billing					
ID Billing To Monona Terrace	(60,656)	(64,192)	(64,192)	(48,256)	(48,256)
ID Billing to Golf Courses	-	-	-	(10,804)	(10,804)
ID Billing To Parking	(48,614)	(16,541)	(16,541)	(10,669)	(10,669)
ID Billing To Sewer	(6,088)	(4,193)	(4,193)	-	-
ID Billing To Stormwater	(7,610)	(4,892)	(4,892)	(341)	(341)
ID Billing To Transit	(42,645)	(32,671)	(32,671)	(23,710)	(23,710)
ID Billing To Water	(13,767)	(11,129)	(11,129)	(4,441)	(4,441)
Inter Depart Billing Total	\$ (179,380)	\$ (133,618)	\$ (133,618)	\$ (98,221)	\$ (98,221)

Position Summary

Classification	CG	2022 Budget		2023 Budget			
		Adopted		Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ADMIN SUPV-18	18	1.00	72,263	1.00	72,624	1.00	72,624
ASST CITY ATTY-23	23	13.75	1,752,297	13.00	1,729,045	15.00	1,881,561
ASST CITY ATTY-23 PT	23	-	-	0.75	53,087	-	-
ATTY CITY-21	21	1.00	159,697	1.00	160,495	1.00	160,495
CLERK-TYP 2-20	20	1.00	55,328	1.00	56,105	1.00	56,105
DEPUTY CITY ATTY-18	18	1.00	163,228	1.00	164,044	1.00	164,044
LEGAL ADMIN ASST 2-20	20	3.00	168,452	3.00	181,071	3.00	181,071
LEGAL OFFICE ASST-20	20	1.00	55,972	1.00	47,402	1.00	47,402
LITIGATION ASST 1-17	17	1.00	76,075	-	-	-	-
ORD REVISIONS SPEC-20	20	1.00	66,018	1.00	56,430	1.00	56,430
PARALEGAL-18	18	-	-	1.00	78,190	1.00	78,190
TOTAL		23.75	2,569,330	23.75	2,598,492	25.00	2,697,922

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Building Inspection

Agency Overview

Agency Mission

The mission of Building Inspection is to ensure the wellbeing of people through ensuring the safety of property. The agency seeks to maintain public trust and confidence by improving the construction and maintenance of structures and property, administering codes and ordinances, continually improving codes, procedures, and regulations, providing information to its customers, and providing high quality services.

Agency Overview

The Agency is responsible for inspection, zoning and code enforcement, and consumer protection. The goal of Building Inspection is to ensure services are efficiently delivered and accessible to residents. Building Inspection will advance this goal by reviewing and updating Madison General Ordinances, proactively completing field observations of blighted areas, maximizing capacity by utilizing inspectors for less traditional roles, and standardizing processes.

2023 Budget Highlights

Service: Consumer Protection

- Budget maintains current level of service.

Service: Health and Welfare

- Budget maintains current level of service.

Service: Inspection

- Restores 2.0 FTE Code Enforcement Officer positions held vacant in the 2022 adopted budget. (Increase: \$174,000)

Service: Systematic Code Enforcement

- Budget maintains current level of service.

Service: Zoning and Signs

- Budget maintains current level of service.

Building InspectionFunction: **Planning & Development***Budget Overview*

Agency Budget by Fund

Fund	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	4,876,646	4,935,448	4,841,458	4,967,199	4,969,967
Total	\$ 4,876,646	\$ 4,935,448	\$ 4,841,458	\$ 4,967,199	\$ 4,969,967

Agency Budget by Service

Service	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Consumer Protection	233,886	275,594	265,448	250,270	244,931
Health And Welfare	418,618	489,313	436,005	453,102	436,931
Inspection	2,644,312	2,502,192	2,451,788	2,447,766	2,517,252
Systematic Code Enforcement	918,945	890,600	1,014,474	1,080,986	1,038,183
Zoning And Signs	660,886	777,749	673,743	735,076	732,671
Total	\$ 4,876,646	\$ 4,935,448	\$ 4,841,458	\$ 4,967,199	\$ 4,969,967

Agency Budget by Major-Revenue

Major Revenue	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Charges For Services	(25,688)	(76,000)	(74,378)	(76,000)	(76,000)
Licenses And Permits	(10,396)	(10,000)	(7,841)	(10,000)	(10,000)
Transfer In	-	-	-	(18,000)	(18,000)
Total	\$ (36,084)	\$ (86,000)	\$ (82,219)	\$ (104,000)	\$ (104,000)

Agency Budget by Major-Expense

Major Expense	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries	3,192,924	3,242,371	3,256,556	3,453,248	3,453,248
Benefits	1,142,040	1,128,437	1,105,517	1,100,355	1,136,463
Supplies	44,616	71,273	27,077	71,273	71,273
Purchased Services	149,882	204,798	159,957	203,502	203,502
Inter Depart Charges	383,269	380,569	380,569	242,822	209,481
Inter Depart Billing	-	(6,000)	(6,000)	-	-
Total	\$ 4,912,730	\$ 5,021,448	\$ 4,923,677	\$ 5,071,199	\$ 5,073,967

Service Overview

Service: Consumer Protection

Service Description

This service is responsible for inspecting packaging, weighing, and measuring devices in gas stations, grocery stores, pharmacies, bakeries, taxis, fuel trucks, etc. The goal of this service is to complete full inspection and licensure of every business and commerce operation under the City’s authority in order to ensure Madison consumers receive the correct amount of product for which they pay.

Activities Performed by this Service

- Scanner Inspection: Annual review of scanners at the point of sale throughout Madison to ensure products are billed at the advertised price and totals calculated represent the correct amount.
- Gas Pump Inspection: Annual review of gas pumps throughout Madison to ensure pumps are delivering correct quantity of fuel and operating in a proper and secure manner.
- Weighing Scale Inspection: Annual review of scales for trade throughout Madison to ensure products weighed for sale are functioning correctly and within appropriate tolerance to be used for trade.
- Packaging Inspection: Continual review of packaging methods throughout establishments in Madison verifying store packaged products on site conform to the appropriate labeling and distribution standards.
- Miscellaneous: Respond to consumer complaints regarding products purchased and method of sale business operations. Interact with

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	233,886	275,594	265,448	250,270	244,931
Other-Expenditures	-	-	-	-	-
Total	\$ 233,886	\$ 275,594	\$ 265,448	\$ 250,270	\$ 244,931

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	-	-	-	-	-
Personnel	203,771	209,985	205,568	210,275	211,634
Non-Personnel	3,543	8,486	2,757	8,162	8,162
Agency Charges	26,571	57,123	57,123	31,833	25,135
Total	\$ 233,886	\$ 275,594	\$ 265,448	\$ 250,270	\$ 244,931

Service Overview

Service: Health And Welfare

Service Description

This service addresses community standards in regard to property maintenance, to ensure a pleasant and safe setting for City residents and visitors. Responsibilities include enforcement and education efforts regarding sidewalk snow removal, trash, junk, and debris removal, tall grass and weed mitigation, and graffiti removal. This service provides property maintenance inspections for all buildings, including owner-occupied residential properties, rental residential properties, and commercial properties. The goal of this service is to enhance the public and private benefits resulting from safe and sanitary maintenance of properties.

Activities Performed by this Service

- **Snow Enforcement:** Inspect and issue tickets for violations of the snow removal ordinance, MGO 10.28. Coordinate snow and ice removal when the violation persists, resulting in the billing of the property owner.
- **Tall Grass and Weeds Enforcement:** Inspect and issue an official notice for violations of tall grass and noxious weeds ordinances, MGOs 27.05 (2)(f) and 23.29. Coordinate grass cutting on vacant properties when the violation persists, resulting in the billing of the property owner.
- **Erosion Control Enforcement:** Ensure compliance with MGO Chapter 37 and SPS 321.125 to prevent disturbed soils from leaving a construction site.
- **Junk, Trash, and Debris Enforcement:** Inspect and issue an official notice for violations of junk, trash, and debris ordinance, MGO's 27.05 (2)(c). Continue with enforcement actions until the violation is corrected.
- **Miscellaneous:** Enforce vision clearance issues, tree concerns, graffiti, inoperable cars, and the abatement of public nuisances.
- Respond to complaints from residents and referrals from the Mayor's office, Alders, and other agencies regarding inspection and enforcement of the violations listed above; answer questions regarding violations and ordinance enforcement.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	418,618	489,313	436,005	453,102	436,931
Other-Expenditures	-	-	-	-	-
Total	\$ 418,618	\$ 489,313	\$ 436,005	\$ 453,102	\$ 436,931

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(2,900)	(1,000)	(1,920)	(1,000)	(1,000)
Personnel	348,403	380,301	339,493	372,529	363,133
Non-Personnel	12,957	29,230	17,650	28,906	28,906
Agency Charges	60,158	80,782	80,782	52,667	45,892
Total	\$ 418,618	\$ 489,313	\$ 436,005	\$ 453,102	\$ 436,931

Building Inspection

Function:

Planning & Development*Service Overview***Service:** Inspection*Service Description*

This service ensures compliance with Madison's building and mechanical system ordinances by reviewing and inspecting construction projects, contractor licensing, permit records, preoccupancy inspections, and underground utilities. The process ensures buildings are constructed according to all applicable codes (zoning, building, plumbing, heating, and electrical) and the building is safe to occupy when the project is completed. This service also ensures copies of all building floor and elevation plans are attached to the building archives and provides access to plans for external customers, including home and building owners, builders, and realtors.

Activities Performed by this Service

- Plan Review and Approval: Review proposed construction projects for compliance with building code and issue permits for work to be completed.
- Building, Electrical, Plumbing, and HVAC Component Inspection: Inspect permitted work to verify construction is in accordance with the approved plans and conforms to applicable codes.
- Contractor Training: Provide contractors the ability to obtain continuing education credits required for maintaining state issued licenses and create a forum for educating individuals about developing industry practices.
- Complaint and Public Inquiry Response: Investigate and answer public questions regarding applicable code and construction practices.

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	2,644,312	2,502,192	2,451,788	2,447,766	2,517,252
Other-Expenditures	-	-	-	-	-
Total	\$ 2,644,312	\$ 2,502,192	\$ 2,451,788	\$ 2,447,766	\$ 2,517,252

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(33,184)	(85,000)	(80,299)	(103,000)	(103,000)
Personnel	2,379,408	2,374,647	2,320,264	2,360,337	2,436,297
Non-Personnel	153,435	137,552	136,829	137,552	137,552
Agency Charges	144,654	74,993	74,993	52,877	46,403
Total	\$ 2,644,312	\$ 2,502,192	\$ 2,451,788	\$ 2,447,766	\$ 2,517,252

Service Overview

Service: Systematic Code Enforcement

Service Description

This service inspects commercial and residential properties and provides routine building services, ensuring properties and buildings are in compliance with the City's Minimum Housing and Property Maintenance Code (MGO Chapter 27). Inspection activities are scheduled through the Community Development Authority (CDA) using data gathered by Building Inspection staff and input from the Neighborhood Resource Teams. This service is also responsible for heating and water leakage corrections, infestation eradication, repair of broken railings, windows, and doors, and dozens of other problems associated with keeping the City's housing stock habitable. The goal of this service is to preserve public health, safety, and general welfare of all residents and to help maintain property values by eliminating blighting influences.

Activities Performed by this Service

- Tenant Complaint Response: Inspect and issue official notice after verifying violations in tenant's apartment. Follow-up after due date to ensure compliance. Process rent abatement documents when appropriate.
- General Building Condition Complaint Response: Inspect and issue official notice after verifying violations. Follow-up after due date to ensure compliance.
- Systematic Inspection: Perform systematic inspections in a specified blighted area approved by Common Council in compliance with state requirements. Issue official notices when appropriate and follow-up to ensure compliance.
- Community Team and Committee Staffing: Serve as members and leaders on various teams including Neighborhood Resource Teams.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	918,945	890,600	1,014,474	1,080,986	1,038,183
Other-Expenditures	-	-	-	-	-
Total	\$ 918,945	\$ 890,600	\$ 1,014,474	\$ 1,080,986	\$ 1,038,183

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	-	-	-	-	-
Personnel	807,497	731,726	908,645	950,548	914,270
Non-Personnel	19,722	77,919	24,875	77,595	77,595
Agency Charges	91,726	80,955	80,955	52,843	46,318
Total	\$ 918,945	\$ 890,600	\$ 1,014,474	\$ 1,080,986	\$ 1,038,183

Service Overview

Service: Zoning And Signs

Service Description

This service reviews and regulates Madison's Zoning and Sign Control ordinances. The goal of the service is to provide timely resolution of land use issues for developers, property owners and the general public. This service provides approvals, inspections, investigation, and maintenance of records, zoning changes, and street sign ordinance administration. The service provides review and approvals prior to issuance of a permit as well as post-construction inspection services to ensure the project was completed in accordance with the approvals.

Activities Performed by this Service

- Zoning Code Review for Proposed Projects: Serve as intake point for Plan Commission and Zoning Board of Appeals requests. Review minor alteration requests for zoning compliance and process director approvals. Review commercial and residential building permit requests along with minor improvements not requiring permits but requiring zoning compliance.
- Citywide Site Plan Review Management: Intake requests, copies, and digital plans for site plan review and process fees. Coordinate plan distribution and approval to other City agencies.
- Zoning and Sign Complaint Response: Investigate complaints, prepare and send notices of violation. Facilitate the process to resolve violations, including re-inspection, citations, and legal intervention when necessary.
- Sign Application Review: Intake and process sign permit requests and review for compliance with sign code. Collect fees, issue permits, and inspect for installation compliance.
- Requests for Information Response, Records Research, and Zoning Letters: Records research for open records and similar requests, prepare zoning letters, process requests, and collect fees.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	660,886	777,749	673,743	735,076	732,671
Other-Expenditures	-	-	-	-	-
Total	\$ 660,886	\$ 777,749	\$ 673,743	\$ 735,076	\$ 732,671

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Personnel	595,885	674,149	588,104	659,914	664,378
Non-Personnel	4,841	22,884	4,923	22,560	22,560
Agency Charges	60,160	80,716	80,716	52,602	45,733
Total	\$ 660,886	\$ 777,749	\$ 673,743	\$ 735,076	\$ 732,671

Building Inspection

Function: **Planning & Development**

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Charges For Services					
Miscellaneous Chrgs For Servic	(22,788)	(75,000)	(72,458)	(75,000)	(75,000)
Graffiti Removal	(2,900)	(1,000)	(1,920)	(1,000)	(1,000)
Charges For Services Total	\$ (25,688)	\$ (76,000)	\$ (74,378)	\$ (76,000)	\$ (76,000)
Licenses And Permits					
Other Permits	(10,396)	(10,000)	(7,841)	(10,000)	(10,000)
Licenses And Permits Total	\$ (10,396)	\$ (10,000)	\$ (7,841)	\$ (10,000)	\$ (10,000)
Transfer In					
Transfer In From CDBG	-	-	-	(18,000)	(18,000)
Transfer In Total	\$ -	\$ -	\$ -	\$ (18,000)	\$ (18,000)
Salaries					
Permanent Wages	3,152,155	3,504,728	3,229,986	3,491,786	3,491,786
Salary Savings	-	(292,008)	-	(68,189)	(68,189)
Pending Personnel	-	-	-	6,300	6,300
Furlough Savings	(875)	-	-	-	-
Premium Pay	445	23,096	2,382	16,796	16,796
Compensated Absence	27,454	-	14,658	-	-
Overtime Wages Permanent	12,712	6,555	7,675	6,555	6,555
Election Officials Wages	1,033	-	1,855	-	-
Salaries Total	\$ 3,192,924	\$ 3,242,371	\$ 3,256,556	\$ 3,453,248	\$ 3,453,248
Benefits					
Comp Absence Escrow	86,369	-	65,426	-	-
Health Insurance Benefit	552,845	590,978	537,232	561,310	588,302
Wage Insurance Benefit	16,875	16,834	16,949	16,868	16,868
WRS	215,525	227,804	210,870	226,966	237,442
FICA Medicare Benefits	236,684	258,174	240,360	260,009	258,650
Post Employment Health Plans	33,741	34,647	34,680	35,201	35,201
Benefits Total	\$ 1,142,040	\$ 1,128,437	\$ 1,105,517	\$ 1,100,355	\$ 1,136,463
Supplies					
Office Supplies	4,206	13,363	4,129	13,363	13,363
Copy Printing Supplies	7,641	13,960	6,335	13,960	13,960
Furniture	695	2,500	-	2,500	2,500
Hardware Supplies	4,715	4,500	-	4,500	4,500
Postage	12,120	20,000	8,309	20,000	20,000
Books & Subscriptions	1,216	1,450	2,566	1,450	1,450
Work Supplies	-	3,500	5,194	3,500	3,500
Safety Supplies	-	2,000	543	2,000	2,000
Inventory	14,023	10,000	-	10,000	10,000
Supplies Total	\$ 44,616	\$ 71,273	\$ 27,077	\$ 71,273	\$ 71,273

Building Inspection

Function: **Planning & Development**

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Purchased Services					
Telephone	8,129	5,152	1,102	3,856	3,856
Cellular Telephone	12,724	7,362	6,851	7,362	7,362
Graffiti Removal	11,270	6,500	6,319	6,500	6,500
Comm Device Mntc	-	3,400	-	3,400	3,400
System & Software Mntc	1,699	7,183	350	7,183	7,183
Recruitment	2,289	-	17	-	-
Mileage	94,483	128,860	96,171	128,860	128,860
Conferences & Training	855	6,750	5,523	6,750	6,750
Memberships	1,723	1,200	1,974	1,200	1,200
Legal Services	3,752	6,500	6,520	6,500	6,500
Storage Services	2,843	1,500	2,569	1,500	1,500
Consulting Services	-	1,221	-	1,221	1,221
Advertising Services	4,588	7,808	2,956	7,808	7,808
Interpreters Signing Services	-	500	-	500	500
Other Services & Expenses	5,526	19,912	29,605	19,912	19,912
Permits & Licenses	-	950	-	950	950
Purchased Services Total	\$ 149,882	\$ 204,798	\$ 159,957	\$ 203,502	\$ 203,502
Inter Depart Charges					
ID Charge From Engineering	113,620	113,620	113,620	113,620	113,620
ID Charge From Fleet Services	6,449	4,851	4,851	7,675	7,901
ID Charge From Traffic Eng	2,016	914	914	914	2,216
ID Charge From Insurance	233,446	233,446	233,446	96,180	61,311
ID Charge From Workers Comp	27,738	27,738	27,738	24,433	24,433
Inter Depart Charges Total	\$ 383,269	\$ 380,569	\$ 380,569	\$ 242,822	\$ 209,481
Inter Depart Billing					
ID Billing To Community Dev	-	(6,000)	(6,000)	-	-
Inter Depart Billing Total	\$ -	\$ (6,000)	\$ (6,000)	\$ -	\$ -

Position Summary

Classification	CG	2022 Budget		2023 Budget			
		Adopted		Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ADMIN CLK 1-20	20	5.00	276,208	5.00	270,188	5.00	270,188
ADMIN SUPV-18	18	1.00	62,681	1.00	67,390	1.00	67,390
BLDG INSPECT DIV DIR-21	21	1.00	144,140	1.00	132,020	1.00	132,020
CODE ENFORCE OFF 3-16	16	12.00	943,364	12.00	913,539	12.00	913,539
CODE ENFORCE OFF 4-16	16	1.00	82,805	1.00	83,218	1.00	83,218
ELEC/HEAT INSPECTOR-16	16	4.00	326,597	4.00	331,979	4.00	331,979
HSG INSPECTION SUPV-18	18	1.00	95,720	1.00	103,760	1.00	103,760
INFORMATION CLERK-20	20	1.00	54,629	1.00	54,902	1.00	54,902
PLAN REV & INSP SUPV-18	18	1.00	115,249	1.00	119,198	1.00	119,198
PLAN REVIEW SPEC 2-16	16	1.00	70,972	1.00	71,326	1.00	71,326
PLAN REVIEW SPEC 3-16	16	1.00	89,237	1.00	89,682	1.00	89,682
PLAN REVIEW SPEC 4-16	16	1.00	93,732	1.00	94,200	1.00	94,200
PLUMB/HEAT INSPECTOR-16	16	3.00	248,415	3.00	252,079	3.00	252,079
PROPERTY CODE INSP 1-16	16	2.00	126,609	2.00	127,241	2.00	127,241
PROPERTY CODE INSP 3-16	16	1.00	64,524	1.00	66,791	1.00	66,791
WGTS MEASURES INSP 3-16	16	2.00	161,121	2.00	161,926	2.00	161,926
ZONING ADMIN ASST-16	16	2.00	170,434	2.00	173,709	2.00	173,709
ZONING ADMINISTRATOR-18	18	1.00	116,387	1.00	97,887	1.00	97,887
ZONING CODE OFF 1-16	16	1.00	62,522	-	-	-	-
ZONING CODE OFF 2-16	16	3.00	199,377	4.00	280,750	4.00	280,750
TOTAL		45.00	3,504,723	45.00	3,491,786	45.00	3,491,786

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

CDA Housing Operations

Agency Overview

Agency Mission

The mission of the Community Development Authority (CDA) Housing Operations is to provide affordable and well-maintained housing for eligible families and individuals in an environment that promotes personal safety, independence, and a sense of community.

Agency Overview

The Agency provides property management, maintenance, and resident supportive services to CDA Public Housing units. The CDA also administers the Section 8 Housing Choice Voucher program. The goal of Housing Operations is to provide stable and safe housing to low-income families throughout the city. This goal is accomplished by increasing the Section 8 Housing Choice Voucher participation to the maximum level as supported by HUD funding and maintaining high public housing occupancy.

2023 Budget Highlights

Service: Housing Vouchers

- Decreases Section 8 Housing Assistance Payments based on HUD's funding formula. (\$2.57 million)
- Continues Mainstream and American Rescue Plan Act Vouchers. (\$1.3 million)

Service: Public Housing

- Decreases operating revenue from the federal government based on the Department of Housing and Urban Development's (HUD) funding formula. (\$132,700)
- Increases rent revenue based on projected occupancy and income levels. (\$215,300)
- Includes a new Property Operations Manager position to support redevelopment of the properties. (\$110,000)
- Includes a new Tenant Service Coordinator position at the Triangle with an emphasis on safety in place of two 0.6 FTE CDA Security Monitor positions that were vacant. (Net Reduction: \$70,000)
- Increases reserves applied as part of a strategy to maximize future HUD operating subsidies. (\$721,000)
- Includes capital improvements to CDA sites funded through the HUD capital fund grant (\$1.91 million). Planned projects in 2023 include: in-unit flooring replacements, heating equipment replacements, accessibility improvements as needed, and parking lot improvements and sidewalk repairs as needed for all public housing sites.

CDA Housing OperationsFunction: **Planning & Development***Budget Overview*

Agency Budget by Fund

Fund	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
CDA	26,021,099	31,932,415	32,339,078	29,896,498	30,108,241
Total	\$ 26,021,099	\$ 31,932,415	\$ 32,339,078	\$ 29,896,498	\$ 30,108,241

Agency Budget by Service

Service	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Housing Vouchers	17,332,387	22,485,437	21,560,577	19,694,835	19,752,301
Public Housing	8,688,712	9,446,978	10,778,501	10,201,663	10,355,940
Total	\$ 26,021,099	\$ 31,932,415	\$ 32,339,078	\$ 29,896,498	\$ 30,108,241

Agency Budget by Major-Revenue

Major Revenue	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Intergov Revenues	(20,481,988)	(26,670,821)	(25,423,814)	(23,808,081)	(23,808,081)
Charges For Services	(3,814,704)	(3,998,282)	(3,534,455)	(4,198,677)	(4,198,677)
Invest Other Contrib	(20,051)	-	(2,531)	(39,531)	(39,531)
Misc Revenue	(126,784)	(93,911)	(118,849)	(46,853)	(46,853)
Other Finance Source	(974,768)	(464,998)	(2,485,025)	(1,157,619)	(1,369,362)
Transfer In	(602,805)	(704,404)	(774,404)	(645,737)	(645,737)
Total	\$ (26,021,099)	\$ (31,932,415)	\$ (32,339,078)	\$ (29,896,498)	\$ (30,108,241)

Agency Budget by Major-Expense

Major Expense	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries	3,171,820	3,696,625	3,293,233	3,905,447	3,942,684
Benefits	751,718	1,113,215	1,262,696	1,248,014	1,288,421
Supplies	511,365	639,202	589,960	698,798	698,798
Purchased Services	18,864,347	24,807,712	24,875,647	22,486,412	22,486,412
Debt Othr Financing	1,836,207	430,526	1,303,282	450,092	499,600
Inter Depart Charges	765,314	828,825	820,225	918,527	1,003,118
Inter Depart Billing	(482,476)	(625,333)	(625,333)	(704,216)	(704,216)
Transfer Out	602,805	1,041,644	819,369	893,424	893,424
Total	\$ 26,021,099	\$ 31,932,415	\$ 32,339,078	\$ 29,896,498	\$ 30,108,241

Service Overview

Service: Housing Vouchers

Service Description

This service provides Section 8 housing vouchers across the City of Madison. The housing vouchers provide rental assistance to fill the gap between what low-income tenants can afford to pay and the actual cost of decent, safe, and sanitary housing. The voucher program serves households with incomes below 50 percent of area median income: priority is given to the elderly, disabled, families with minor children, chronically homeless veterans, and other targeted groups. The number of households receiving Section 8 housing assistance each month is approximately 1,700. This service also administers Port Housing Assistance Payments, which cover the billing for voucher recipients who are new to Madison or move to another housing authority. The goal of this service is to help chronically homeless individuals and families to become housed in permanently supported housing.

Activities Performed by this Service

- Housing Assistance Payments: Direct Payments made to landlords to subsidize the market rent to an affordable level based on the participant's income.
- Voucher Administration: Expenses incurred to administer the Section 8 program.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	-	-	-	-	-
Other-Expenditures	17,332,387	22,485,437	21,560,577	19,694,835	19,752,301
Total	\$ 17,332,387	\$ 22,485,437	\$ 21,560,577	\$ 19,694,835	\$ 19,752,301

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(17,354,140)	(22,485,437)	(21,560,577)	(19,694,835)	(19,752,301)
Personnel	1,007,436	1,283,633	1,386,692	1,340,136	1,389,959
Non-Personnel	16,264,435	21,139,471	20,113,170	18,295,484	18,294,384
Agency Charges	60,517	62,333	60,715	59,215	67,958
Total	\$ (21,753)	\$ -	\$ 1	\$ -	\$ -

Service Overview

Service: Public Housing

Service Description

This service provides public housing assistance across the City of Madison through Community Development Authority (CDA) owned and operated developments. The CDA owns, manages, and maintains 742 units of Low Rent Public Housing with funding from the Federal Department of Housing and Urban Development (HUD). It also owns, manages, and maintains 114 multi-family units with funding from Wisconsin Housing and Economic Development Authority (WHEDA) & 24 Project-Based Voucher Units. This service is available to residents with income below 80 percent of area median income, with priority given to the elderly, disabled, and families with minor children and operates within strict compliance of the Fair Housing Act. Residents in CDA housing pay 30 percent of adjusted gross income for rent and utilities.

Activities Performed by this Service

- Central Operating Cost Center (COCC): Provides administrative support to the Public Housing program. The COCC collects and screens all program applications and provides policy, procurement, and financial oversight.
- The East AMP is comprised of 163 units at 4 different physical locations. This activity includes all expenses to manage and maintain the physical property in accordance with federal regulations.
- The West AMP is comprised of 269 units in 15 different physical locations. This activity includes all expenses to manage and maintain these properties in accordance with federal regulations.
- The Triangle AMP is comprised of 224 units in 7 buildings at 1 physical location. This activity includes all expenses to manage and maintain these properties in accordance with federal regulations.
- Karabis Apartments is comprised of 20 units in 1 building located at the Triangle Site. All of the units in this building are handicapped accessible. This activity includes all expenses needed to manage and maintain this building in accordance with the contract agreement with the Wisconsin Housing and Economic Development Authority (WHEDA).
- Parkside Apartments is comprised of 94 units and 1 commercial space in 5 buildings at the Triangle Site. The commercial space is currently leased to Asian Foods. This activity includes all expenses needed to manage and maintain these buildings in accordance with our contracts agreement with WHEDA.
- The Truax Phase 1 AMP is comprised of 71 units in 6 buildings located on the East site and bordering Wright and Straubel Streets. This property includes 47 public housing units and 24 Project Based Section 8 voucher units, all of which are managed by the East Site Manager. This activity includes all tax credit compliance activities as well as all expenses needed to manage and maintain these properties in accordance with federal regulations.
- The Truax Phase 2 AMP is comprised of 48 units in 3 buildings located on the East Site. This property includes 40 public housing units and 8 Project Based Section 8 Voucher units. The CDA manages 40 units and Porchlight manages 8 units. This activity includes all tax credit compliance activities as well as all expenses needed to manage and maintain these properties in accordance with federal regulations.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	-	-	-	-	-
Other-Expenditures	8,688,712	9,446,978	10,778,501	10,201,663	10,355,940
Total	\$ 8,688,712	\$ 9,446,978	\$ 10,778,501	\$ 10,201,663	\$ 10,355,940

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(8,666,959)	(9,446,978)	(10,778,501)	(10,201,663)	(10,355,940)
Personnel	2,916,102	3,526,206	3,169,237	3,813,325	3,841,146
Non-Personnel	5,550,289	5,779,613	7,475,087	6,233,242	6,283,850
Agency Charges	222,320	141,159	134,177	155,096	230,944
Total	\$ 21,753	\$ 0	\$ (0)	\$ (0)	\$ 0

CDA Housing Operations

Function: Planning & Development

Line Item Detail

Agency Primary Fund: CDA

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Intergov Revenues					
Federal Revenues Operating	(18,407,754)	(23,226,956)	(22,985,272)	(20,524,216)	(20,524,216)
Federal Revenues Capital	(1,186,047)	(1,913,865)	(1,913,865)	(2,713,865)	(2,713,865)
State Revenues Operating	(435,056)	-	(503,676)	(570,000)	(570,000)
Local Revenues Operating	(23,332)	(30,000)	(1,000)	-	-
Other Unit Of Gov Revenues OI	(429,799)	(1,500,000)	(20,000)	-	-
Intergov Revenues Total	\$ (20,481,988)	\$ (26,670,821)	\$ (25,423,814)	\$ (23,808,081)	\$ (23,808,081)
Charges For Services					
Miscellaneous Chrgs For Servic	(107,960)	(94,633)	(39,485)	(70,170)	(70,170)
Reimbursement Of Expense	(2,725)	(1,000)	-	(1,000)	(1,000)
Dwelling Rent	(3,563,223)	(3,761,852)	(3,396,465)	(3,977,151)	(3,977,151)
Non Dwelling Rent	(140,795)	(140,796)	(98,504)	(150,356)	(150,356)
Charges For Services Total	\$ (3,814,704)	\$ (3,998,282)	\$ (3,534,455)	\$ (4,198,677)	\$ (4,198,677)
Invest Other Contrib					
Interest	(17,551)	-	(2,531)	(39,531)	(39,531)
Contributions & Donations	(2,500)	-	-	-	-
Invest Other Contrib Total	\$ (20,051)	\$ -	\$ (2,531)	\$ (39,531)	\$ (39,531)
Misc Revenue					
Miscellaneous Revenue	(126,784)	(93,911)	(118,849)	(46,853)	(46,853)
Misc Revenue Total	\$ (126,784)	\$ (93,911)	\$ (118,849)	\$ (46,853)	\$ (46,853)
Other Finance Source					
Tax Credit Funding	(25,394)	-	-	(25,394)	(25,394)
Fund Balance Applied	(949,374)	(464,998)	(2,485,025)	(1,132,225)	(1,343,968)
Other Finance Source Total	\$ (974,768)	\$ (464,998)	\$ (2,485,025)	\$ (1,157,619)	\$ (1,369,362)
Transfer In					
Transfer In From Other Restric	-	-	(70,000)	-	-
Transfer In From CDA	(602,805)	(704,404)	(704,404)	(645,737)	(645,737)
Transfer In Total	\$ (602,805)	\$ (704,404)	\$ (774,404)	\$ (645,737)	\$ (645,737)
Salaries					
Permanent Wages	3,013,989	3,266,852	2,983,143	3,583,046	3,584,525
Salary Savings	-	(33,200)	-	(26,000)	(114,432)
Pending Personnel	-	295,892	36,308	233,838	358,028
Premium Pay	12,794	12,408	14,187	14,184	14,184
Workers Compensation Wages	16,207	5,700	589	700	700
Compensated Absence	(19,991)	-	96,956	20,000	20,000
Hourly Wages	21,296	73,922	85,219	20,413	20,413
Overtime Wages Permanent	127,526	75,000	75,877	59,215	59,215
Overtime Wages Hourly	-	-	954	-	-
Election Officials Wages	-	50	-	50	50
Salaries Total	\$ 3,171,820	\$ 3,696,625	\$ 3,293,233	\$ 3,905,447	\$ 3,942,684

CDA Housing Operations

Function: Planning & Development

Line Item Detail

Agency Primary Fund: CDA

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Benefits					
Comp Absence Escrow	6,650	-	160,000	-	-
Health Insurance Benefit	553,460	562,033	581,777	651,902	683,192
Wage Insurance Benefit	11,005	10,271	12,573	11,697	11,707
WRS	213,833	209,143	198,863	232,897	243,748
FICA Medicare Benefits	237,424	236,984	239,745	265,654	263,910
Post Employment Health Plans	25,164	19,784	69,738	25,864	25,864
Other Post Emplmnt Benefit	56,892	75,000	-	60,000	60,000
Pension Expense	(352,710)	-	-	-	-
Benefits Total	\$ 751,718	\$ 1,113,215	\$ 1,262,696	\$ 1,248,014	\$ 1,288,421

Supplies					
Office Supplies	14,196	18,478	11,493	22,832	22,832
Copy Printing Supplies	19,121	14,717	7,720	21,255	21,255
Furniture	18,490	915	6,000	3,915	3,915
Hardware Supplies	31,639	26,155	33,873	66,799	66,799
Software Lic & Supplies	17,139	75,495	72,983	30,984	30,984
Postage	40,560	46,849	30,624	58,415	58,415
Program Supplies	953	-	638	750	750
Books & Subscriptions	148	30	-	100	100
Work Supplies	19,664	23,741	18,304	22,868	22,868
Asphalt Repair Materials	28	600	41	100	100
Janitorial Supplies	20,462	27,750	24,369	31,500	31,500
Safety Supplies	14,268	14,950	8,555	16,450	16,450
Snow Removal Supplies	7,803	14,000	13,995	12,850	12,850
Uniform Clothing Supplies	5,596	9,090	8,695	6,400	6,400
Food And Beverage	265	200	1,500	1,485	1,485
Building Supplies	60,462	77,500	66,149	74,000	74,000
Electrical Supplies	26,235	22,530	21,639	26,490	26,490
HVAC Supplies	26,426	24,440	26,334	27,750	27,750
Plumbing Supplies	108,150	67,855	62,083	82,600	82,600
Landscaping Supplies	2,069	6,100	5,476	4,585	4,585
Machinery And Equipment	24,273	123,800	128,900	127,270	127,270
Equipment Supplies	53,418	44,008	40,588	59,400	59,400
Supplies Total	\$ 511,365	\$ 639,202	\$ 589,960	\$ 698,798	\$ 698,798

CDA Housing Operations

Function: Planning & Development

Line Item Detail

Agency Primary Fund: CDA

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Purchased Services					
Natural Gas	202,254	220,373	322,878	253,584	253,584
Electricity	364,127	373,769	331,108	375,930	375,930
Water	241,546	226,917	223,057	244,760	244,760
Sewer	218,431	194,754	192,899	207,675	207,675
Stormwater	74,778	66,165	65,152	72,124	72,124
Telephone	45,236	45,196	28,398	47,217	47,217
Cellular Telephone	29,721	28,910	29,016	37,146	37,146
Systems Comm Internet	1,691	1,720	1,192	2,220	2,220
Building Improv Repair Maint	336,157	1,544,205	1,554,181	1,571,905	1,571,905
Waste Disposal	183,340	148,423	109,919	143,900	143,900
Fire Protection	31,802	49,650	43,515	42,700	42,700
Pest Control	90,239	74,975	64,340	102,500	102,500
Elevator Repair	53,099	42,000	76,985	45,000	45,000
Grounds Improv Repair Maint	43,190	15,000	49,170	9,500	9,500
Landscaping	113,081	78,372	10,000	85,940	85,940
Snow Removal	875	-	-	-	-
Equipment Mntc	12,206	16,500	28,894	24,000	24,000
System & Software Mntc	48,917	56,800	84,925	81,192	81,192
Rental Of Equipment	-	-	114	-	-
Recruitment	337	900	645	750	750
Mileage	1,501	999	1,384	1,502	1,502
Conferences & Training	13,622	64,222	34,173	63,462	63,462
Memberships	15,077	13,365	13,993	14,433	14,433
Audit Services	37,336	42,228	51,426	41,042	41,042
Bank Services	51	60	60	60	60
Legal Services	767	4,800	1,764	5,500	5,500
Collection Services	13	100	50	100	100
Storage Services	3,488	2,528	2,422	7,020	7,020
Consulting Services	12,173	8,363	965,087	307,970	307,970
Advertising Services	-	600	600	550	550
Inspection Services	1,140	7,800	12,770	4,565	4,565
Investigative Services	32,124	20,402	17,006	16,350	16,350
Security Services	148,316	197,200	94,649	229,830	229,830
Interpreters Signing Services	180	350	350	650	650
Program Services	-	-	-	870	870
Other Services & Expenses	61,405	34,530	201,247	43,420	43,420
Grants	-	-	6,000	-	-
Comm Agency Contracts	476,119	-	468,284	525,000	525,000
Port Housing Assistance Pmts	693,320	1,339,341	1,339,341	-	-
Housing Assistance Payments	14,947,202	19,620,850	18,120,850	17,600,000	17,600,000
Portable Voucher Adm Fees	43,800	40,000	32,657	24,000	24,000
Bad Debt Expense	52,770	30,350	57,932	47,250	47,250
Property Insurance	161,055	193,996	206,370	203,945	203,945
Taxes & Special Assessments	70,989	-	29,335	-	-
Permits & Licenses	870	1,000	1,510	850	850
Purchased Services Total	\$ 18,864,347	\$ 24,807,712	\$ 24,875,647	\$ 22,486,412	\$ 22,486,412

CDA Housing Operations

Function: **Planning & Development**

Line Item Detail

Agency Primary Fund: CDA

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Debt Othr Financing					
Principal	-	-	-	-	61,519
Interest	162,967	174,768	173,802	174,488	162,477
Paying Agent Services	14,822	14,100	14,100	14,400	14,400
PILOT	212,264	-	212,264	219,400	219,400
Depreciation	1,446,154	-	745,564	-	-
Contingent Reserve	-	241,658	157,552	41,804	41,804
Debt Othr Financing Total	\$ 1,836,207	\$ 430,526	\$ 1,303,282	\$ 450,092	\$ 499,600
Inter Depart Charges					
ID Charge From Engineering	80,430	80,430	80,430	80,430	80,430
ID Charge From Fleet Services	109,592	62,980	61,362	62,983	106,059
ID Charge From Insurance	56,022	48,000	48,000	48,000	87,183
ID Charge From Workers Comp	36,793	52,000	52,000	50,000	25,230
ID Charge From CDA Managem	414,879	518,905	511,923	609,782	636,655
ID Charge From CDA Bookkeep	67,598	66,510	66,510	67,332	67,561
Inter Depart Charges Total	\$ 765,314	\$ 828,825	\$ 820,225	\$ 918,527	\$ 1,003,118
Inter Depart Billing					
ID Billing To CDA Management	(414,879)	(555,101)	(555,101)	(636,655)	(636,655)
ID Billing To CDA Bookkeeping	(67,598)	(70,232)	(70,232)	(67,561)	(67,561)
Inter Depart Billing Total	\$ (482,476)	\$ (625,333)	\$ (625,333)	\$ (704,216)	\$ (704,216)
Transfer Out					
Transfer Out To General	-	222,275	-	-	-
Transfer Out To Debt Service	-	57,742	57,742	-	-
Transfer Out To CDA	602,805	761,627	761,627	893,424	893,424
Transfer Out Total	\$ 602,805	\$ 1,041,644	\$ 819,369	\$ 893,424	\$ 893,424

Position Summary

Classification	CG	2022 Budget Adopted		2023 Budget			
				Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ADMIN ANAL 2-18	18	1.00	77,120	1.00	81,082	1.00	81,082
ADMIN SUPV-18	18	4.00	240,199	4.00	243,454	4.00	243,454
BUILDING MAINT COORD-16	16	3.00	215,708	3.00	219,902	3.00	219,902
CDA SECURITY MONITOR-16 PT	16	1.20	62,654	-	-	-	-
CLERK-TYP 2-20	20	1.00	43,648	1.00	47,402	1.00	47,402
CUSTODIAL WKR 2-16	16	4.00	220,063	4.00	228,025	4.00	228,025
HEARINGS/ACCOM SPEC2-18	18	1.00	62,681	1.00	71,082	1.00	71,082
HSG ASST PROGRAM SUPV-18	18	1.00	76,147	1.00	87,569	1.00	87,569
HSG MAINT WKR-16	16	5.00	286,487	5.00	296,081	5.00	296,081
HSG MOD GRTS MGR-18	18	1.00	73,802	1.00	77,505	1.00	77,505
HSG OPER ANALYST-18	18	1.00	87,940	1.00	89,190	1.00	89,190
HSG OPER PROG MGR-18	18	1.00	120,843	1.00	112,451	1.00	112,451
HSG SITE MGR-18	18	3.00	240,160	3.00	250,597	3.00	250,597
HSG SPEC 1-20	20	1.00	62,768	-	-	-	-
HSG SPEC 2-20	20	5.00	253,463	6.00	354,323	6.00	354,323
HSG SPEC 3-20	20	1.00	56,150	1.00	56,537	1.00	56,537
HSG SPEC OUTREACH COORD-20	20	0.50	33,538	0.50	34,011	0.50	34,011
INFORMATION CLERK-20	20	3.00	96,028	3.00	139,239	3.00	139,239
MAINT MECH 1-16	16	1.00	53,106	1.00	55,096	1.00	55,096
MAINT MECH 2-16	16	3.00	183,520	3.00	181,517	3.00	181,517
NEW POSITION	xx	-	-	2.00	179,921	2.00	179,921
PAINTER-71	71	1.00	64,904	1.00	67,127	1.00	67,127
PROGRAM ASST 1-20	20	5.00	237,014	5.00	295,579	5.00	295,579
SECTION 8 INSPECTOR-16	16	2.00	127,378	2.00	128,013	2.00	128,013
TENANT SVS AIDE-20	20	4.00	222,750	4.00	232,129	4.00	232,129
TOTAL		53.70	3,198,071	54.50	3,527,832	54.50	3,527,832

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

CDA Redevelopment

Agency Overview

Agency Mission

The mission of Community Development Authority (CDA) Redevelopment is to carry out various housing and redevelopment initiatives on behalf of the City, with powers and duties provided by State Statutes.

Agency Overview

The Agency provides housing development, management, financing, redevelopment, and rehabilitation as well as neighborhood revitalization. As the City's Housing Authority the CDA is charged with redeveloping areas of unsafe housing to provide appropriate dwelling accommodations for people of various income levels.

2023 Budget Highlights

Service: Redevelopment

- Reduces federal revenue and related expenses to reflect transferring the Madison Revitalization and Community Development Corporation (MRCDC) units to a third party. (Net neutral: \$391,000)
- Final sales at Mosaic Ridge will occur in 2022. Reflects lower revenue (\$650,000) than the 2022 Adopted Budget due to the end of sales.

CDA RedevelopmentFunction: **Planning & Development***Budget Overview*

Agency Budget by Fund

Fund	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
CDA	446,137	1,590,594	983,593	597,468	1,232,193
Total	\$ 446,137	\$ 1,590,594	\$ 983,593	\$ 597,468	\$ 1,232,193

Agency Budget by Service

Service	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Redevelopment	446,137	1,590,594	983,593	597,468	1,232,193
	\$ 446,137	\$ 1,590,594	\$ 983,593	\$ 597,468	\$ 1,232,193

Agency Budget by Major-Revenue

Major Revenue	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Intergov Revenues	-	(391,188)	-	-	-
Charges For Services	(23,300)	(252,600)	(42,192)	(116,317)	(116,317)
Invest Other Contrib	(96,527)	(73,566)	(73,188)	(100,218)	(100,218)
Misc Revenue	(27,650)	(35,650)	(47,200)	(164,933)	(164,933)
Other Finance Source	(298,659)	(681,590)	(665,014)	-	(634,725)
Transfer In	-	(156,000)	(156,000)	(216,000)	(216,000)
Total	\$ (446,137)	\$ (1,590,594)	\$ (983,593)	\$ (597,468)	\$ (1,232,193)

Agency Budget by Major-Expense

Major Expense	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries	222,776	230,823	231,280	321,412	329,760
Benefits	25,251	82,652	44,518	71,165	72,772
Supplies	1,121	26,840	1,065	1,300	1,300
Purchased Services	115,896	127,050	63,093	72,859	72,859
Debt Othr Financing	81,094	276,679	588,638	130,732	755,501
Inter Depart Charges	-	-	(20,000)	-	-
Transfer Out	-	846,550	75,000	-	-
Total	\$ 446,137	\$ 1,590,594	\$ 983,593	\$ 597,468	\$ 1,232,193

CDA Redevelopment

Function:

Planning & Development

*Service Overview***Service:** Redevelopment*Service Description*

This service is responsible for the Community Development Authority's (CDA) housing, economic, and redevelopment initiatives in the City of Madison. CDA Redevelopment manages Monona Shores Apartments, Burr Oaks Senior Housing, Revival Ridge Apartments, Reservoir Apartments, and commercial space at the Village on Park. Active CDA Redevelopment projects include single-family home construction in the Allied Drive neighborhood and redevelopment of aging public housing units. The goals of this service are to provide high-quality housing for low-income households and to undertake redevelopment activities that strengthen low and moderate-income neighborhoods.

Activities Performed by this Service

- Housing Asset Management: Oversee contracts with property managers to administer housing projects.
- Commercial Asset Management: Oversee operations at The Village on Park by managing a contract with a property management company.
- Staffing the CDA Board: As a separate public entity, the CDA is governed by a Board of Commissioners. CDA staff and assigned City staff support the operation of the Board and its committees.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General					
Other-Expenditures	446,137	1,590,594	983,593	597,468	1,232,193
Total	\$ 446,137	\$ 1,590,594	\$ 983,593	\$ 597,468	\$ 1,232,193

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(446,137)	(1,590,594)	(983,593)	(597,468)	(1,232,193)
Personnel	248,027	313,475	275,798	392,577	402,533
Non-Personnel	198,110	1,277,119	727,796	204,891	829,660
Agency Charges	-	-	(20,000)	-	-
Total	\$ 0	\$ -	\$ 0	\$ (0)	\$ 0

CDA Redevelopment

Function: Planning & Development

Line Item Detail

Agency Primary Fund: CDA

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Intergov Revenues					
Federal Revenues Operating	-	(391,188)	-	-	-
Intergov Revenues Total	\$ -	\$ (391,188)	\$ -	\$ -	\$ -
Charges For Services					
Miscellaneous Chrgs For Servic	(13,759)	(32,400)	(32,400)	(39,317)	(39,317)
Development Fees	(9,515)	-	(9,792)	-	-
Reimbursement Of Expense	(26)	(77,000)	-	(77,000)	(77,000)
Dwelling Rent	-	(143,200)	-	-	-
Charges For Services Total	\$ (23,300)	\$ (252,600)	\$ (42,192)	\$ (116,317)	\$ (116,317)
Invest Other Contrib					
Interest	(96,527)	(73,566)	(73,188)	(100,218)	(100,218)
Invest Other Contrib Total	\$ (96,527)	\$ (73,566)	\$ (73,188)	\$ (100,218)	\$ (100,218)
Misc Revenue					
Miscellaneous Revenue	(27,650)	(35,650)	(47,200)	(164,933)	(164,933)
Misc Revenue Total	\$ (27,650)	\$ (35,650)	\$ (47,200)	\$ (164,933)	\$ (164,933)
Other Finance Source					
Sale Of Assets	(2,043,534)	(2,100,000)	(2,100,000)	(100,000)	(100,000)
(Gain) Loss On Sale Of Asset	2,394,658	1,450,000	1,450,000	100,000	100,000
General Obligation Bond Issue	-	(2,066)	(2,066)	(2,066)	(2,066)
General Obligation Bond Alloc	-	2,066	2,066	2,066	2,066
Capital Contributions	(76,076)	-	(15,014)	-	-
Fund Balance Applied	(573,708)	(31,590)	-	-	(634,725)
Other Finance Source Total	\$ (298,659)	\$ (681,590)	\$ (665,014)	\$ -	\$ (634,725)
Transfer In					
Transfer In From CDA	-	(156,000)	(156,000)	(216,000)	(216,000)
Transfer In Total	\$ -	\$ (156,000)	\$ (156,000)	\$ (216,000)	\$ (216,000)
Salaries					
Permanent Wages	206,187	322,818	211,209	285,812	284,333
Salary Savings	-	(112,565)	-	-	-
Pending Personnel	-	20,070	20,070	35,000	44,827
Premium Pay	32	-	0	-	-
Compensated Absence	16,190	-	-	-	-
Overtime Wages Permanent	367	500	-	600	600
Salaries Total	\$ 222,776	\$ 230,823	\$ 231,280	\$ 321,412	\$ 329,760

CDA Redevelopment

Function: Planning & Development

Line Item Detail

Agency Primary Fund: CDA

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Benefits					
Health Insurance Benefit	19,185	37,508	21,539	29,791	30,802
Wage Insurance Benefit	1,078	850	1,289	1,235	1,224
WRS	13,919	20,586	10,091	18,578	19,335
FICA Medicare Benefits	15,564	23,708	11,598	21,562	21,411
Pension Expense	(24,495)	-	-	-	-
Benefits Total	\$ 25,251	\$ 82,652	\$ 44,518	\$ 71,165	\$ 72,772

Supplies					
Office Supplies	-	500	5	-	-
Copy Printing Supplies	456	700	37	100	100
Hardware Supplies	-	500	-	1,000	1,000
Software Lic & Supplies	-	100	-	-	-
Postage	-	250	23	-	-
Work Supplies	665	1,100	1,000	200	200
Asphalt Repair Materials	-	100	-	-	-
Janitorial Supplies	-	1,000	-	-	-
Safety Supplies	-	500	-	-	-
Snow Removal Supplies	-	250	-	-	-
Uniform Clothing Supplies	-	140	-	-	-
Building Supplies	-	1,000	-	-	-
Electrical Supplies	-	200	-	-	-
HVAC Supplies	-	10,000	-	-	-
Plumbing Supplies	-	5,000	-	-	-
Machinery And Equipment	-	500	-	-	-
Equipment Supplies	-	5,000	-	-	-
Supplies Total	\$ 1,121	\$ 26,840	\$ 1,065	\$ 1,300	\$ 1,300

Purchased Services					
Natural Gas	-	2,500	-	-	-
Electricity	-	3,500	-	-	-
Water	4,479	10,200	5,200	-	-
Sewer	-	5,000	-	-	-
Stormwater	-	3,400	2,084	400	400
Telephone	-	200	-	-	-
Cellular Telephone	45	255	34	55	55
Building Improv Repair Maint	-	1,250	-	4	4
Fire Protection	-	250	-	-	-
Pest Control	-	775	-	-	-
Grounds Improv Repair Maint	-	2,000	-	-	-
Landscaping	9,047	23,220	5,000	-	-
Equipment Mntc	-	500	-	-	-
System & Software Mntc	1,720	-	1,760	1,800	1,800
Conferences & Training	542	3,000	3,000	3,000	3,000
Appraisal Services	500	1,000	1,000	2,000	2,000
Audit Services	15,247	23,000	14,000	14,000	14,000
Other Services & Expenses	20,421	5,500	29,555	25,000	25,000
Grants	59,055	35,000	960	11,600	11,600
Property Insurance	4,738	6,500	500	15,000	15,000
Taxes & Special Assessments	102	-	-	-	-
Purchased Services Total	\$ 115,896	\$ 127,050	\$ 63,093	\$ 72,859	\$ 72,859

CDA Redevelopment

Function: **Planning & Development**

Line Item Detail

Agency Primary Fund: CDA

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Debt Othr Financing					
Principal	-	-	-	-	527,486
Interest	80,594	33,458	33,458	33,458	130,741
Paying Agent Services	500	28,500	1,500	1,500	1,500
PILOT	-	-	-	62,000	62,000
Fund Balance Generated	-	214,721	553,680	33,774	33,774
Debt Othr Financing Total	\$ 81,094	\$ 276,679	\$ 588,638	\$ 130,732	\$ 755,501

Inter Depart Charges					
ID Charge From CDA Managem	-	-	(20,000)	-	-
Inter Depart Charges Total	\$ -	\$ -	\$ (20,000)	\$ -	\$ -

Transfer Out					
Transfer Out To General	-	75,000	75,000	-	-
Transfer Out To Debt Service	-	771,550	-	-	-
Transfer Out Total	\$ -	\$ 846,550	\$ 75,000	\$ -	\$ -

Position Summary

Classification	CG	2022 Budget Adopted		2023 Budget			
				Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
CDA EXECUTIVE DIR-21	21	1.00	92,932	1.00	93,396	1.00	93,396
REAL ESTATE DEV SPEC 4-18	18	1.00	84,690	1.00	89,139	1.00	89,139
TOTAL		2.00	177,622	2.00	182,535	2.00	182,535

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Civil Rights

Agency Overview

Agency Mission

The Department of Civil Rights is responsible for ensuring that the rights of all people are respected and that all persons are given equal opportunities to succeed based upon their personal merits. To this end, the Department of Civil Rights vigorously pursues the policies and principles of affirmative action, equal opportunities, disability rights, racial equity, social justice, and environmental justice as an employer and as a community of people who respect the rights and the contributions of every community member.

Agency Overview

The goals of the Department of Civil Rights are to assist City agencies and contractors to further diversify their workforces and reduce underrepresentation among women, people of color, and individuals with disabilities; provide additional training venues, subjects, and opportunities for City employees, community members, contractors and their employees; provide more direct contact with under-served segments of the community; and reduce case processing time and increase the number of contracted cases from the Equal Employment Opportunity Commission (EEOC). The department will advance these goals by creating inclusion and meaningful access to resources for all; addressing discrimination by education, investigating, and taking corrective action; and advancing shared prosperity by leveraging resources equitably.

2023 Budget Highlights

Service: Civil Rights

- Includes \$85,000 to support a contract and other costs related to the Associates in Commercial Real Estate program. This program seeks to expand diversity and inclusion in the commercial real estate industry. These costs will be funded by payments Civil Rights receives from contractors who have failed to meet affirmative action plan requirements.

Civil Rights

Function: Administration

Budget Overview

Agency Budget by Fund

Fund	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	1,642,610	2,171,235	2,040,166	2,320,181	2,336,734
Other Grants	24,428	17,400	34,800	28,760	28,760
Total	\$ 1,667,038	\$ 2,188,635	\$ 2,074,966	\$ 2,348,941	\$ 2,365,494

Agency Budget by Service

Service	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Civil Rights	1,667,038	2,188,635	2,074,966	2,348,941	2,365,494
Total	\$ 1,667,038	\$ 2,188,635	\$ 2,074,966	\$ 2,348,941	\$ 2,365,494

Agency Budget by Major-Revenue

Major Revenue	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Intergov Revenues	-	(4,000)	(4,000)	-	-
Invest Other Contrib	(337,000)	-	(500)	-	(85,000)
Total	\$ (337,000)	\$ (4,000)	\$ (4,500)	\$ -	\$ (85,000)

Agency Budget by Major-Expense

Major Expense	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries	1,560,472	1,687,277	1,610,182	1,775,301	1,775,301
Benefits	440,766	432,678	439,088	466,847	481,927
Supplies	8,163	12,552	8,598	12,552	12,552
Purchased Services	176,361	267,375	228,845	294,789	379,789
Inter Depart Charges	6,631	6,631	6,631	6,736	8,209
Inter Depart Billing	(188,355)	(213,878)	(213,878)	(207,284)	(207,284)
Total	\$ 2,004,038	\$ 2,192,635	\$ 2,079,466	\$ 2,348,941	\$ 2,450,494

Service Overview

Service: Civil Rights

Service Description

This service is responsible for Affirmative Action, Disability Rights, and Equal Opportunities. The goals of this service are to (1) assist City agencies to further diversify workforce and reduce under-representation among women, people of color, and individuals with disabilities, (2) assist City contractors to further diversify workforce and reduce under-representation among women, people of color, and individuals with disabilities, (3) provide additional training venues, subjects and opportunities, (4) provide more direct contact with under-served segments of the community, and (5) reduce case processing time and increase the number of contracted cases from the Equal Employment Opportunities Commission.

Activities Performed by this Service

- Administration: Manage Civil Rights personnel, initiatives, and budget.
- Language Access: Implement city-wide language access program and coordinate all language requests.
- Disability Rights Compliance: Ensure Americans with Disabilities Act compliance for City assets including playgrounds, polling places, and Metro Transit.
- Employment Opportunities: Operate internship programs and Job Skills Bank, and report on City employee demographics.
- Contractor Responsibilities: Review Affirmative Action Plans, audit contractor affirmative action compliance, and provide technical assistance on affirmative action contract requirements.
- Racial Equity and Social Justice: Provide equity training to City employees, and develop and maintain tools and policy to advance equity in the City.
- Discrimination Complaints: Investigate and process complaints and appeals, and conduct mediation and hearings.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	1,642,610	2,171,235	2,040,166	2,320,181	2,336,734
Other-Expenditures	24,428	17,400	34,800	28,760	28,760
Total	\$ 1,667,038	\$ 2,188,635	\$ 2,074,966	\$ 2,348,941	\$ 2,365,494

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(337,000)	(4,000)	(4,500)	-	(85,000)
Personnel	2,001,238	2,119,955	2,049,270	2,242,148	2,257,228
Non-Personnel	184,524	279,927	237,443	307,341	392,341
Agency Charges	(181,724)	(207,247)	(207,247)	(200,548)	(199,075)
Total	\$ 1,667,038	\$ 2,188,635	\$ 2,074,966	\$ 2,348,941	\$ 2,365,494

Civil Rights

Function: Administration

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Intergov Revenues					
State Revenues Operating	-	(4,000)	(4,000)	-	-
Intergov Revenues Total	\$ -	\$ (4,000)	\$ (4,000)	\$ -	\$ -
Invest Other Contrib					
Contributions & Donations	(337,000)	-	(500)	-	(85,000)
Invest Other Contrib Total	\$ (337,000)	\$ -	\$ (500)	\$ -	\$ (85,000)
Salaries					
Permanent Wages	1,489,672	1,559,038	1,528,732	1,760,151	1,760,151
Salary Savings	-	(30,872)	-	(30,872)	(30,872)
Pending Personnel	-	103,551	-	-	-
Furlough Savings	(2,562)	-	-	-	-
Premium Pay	235	-	2,148	-	-
Compensated Absence	15,882	7,533	6,012	7,533	7,533
Hourly Wages	34,004	38,489	38,489	38,489	38,489
Overtime Wages Permanent	228	-	-	-	-
Overtime Wages Hourly	87	-	-	-	-
Salaries Total	\$ 1,537,546	\$ 1,677,739	\$ 1,575,382	\$ 1,775,301	\$ 1,775,301
Benefits					
Health Insurance Benefit	209,434	208,545	216,480	220,324	230,808
Wage Insurance Benefit	5,514	4,511	7,511	7,446	7,446
WRS	102,819	101,339	97,942	109,589	114,646
FICA Medicare Benefits	115,485	114,650	113,082	125,354	124,893
Moving Expenses	3,500	-	-	-	-
Post Employment Health Plans	4,014	3,633	4,073	4,134	4,134
Benefits Total	\$ 440,766	\$ 432,678	\$ 439,088	\$ 466,847	\$ 481,927
Supplies					
Purchasing Card Unallocated	-	-	(9)	-	-
Office Supplies	602	1,700	542	1,700	1,700
Copy Printing Supplies	994	2,157	994	2,157	2,157
Hardware Supplies	554	600	554	600	600
Software Lic & Supplies	-	400	-	400	400
Postage	5,003	3,800	5,003	3,800	3,800
Books & Subscriptions	-	308	-	308	308
Work Supplies	348	500	853	500	500
Food And Beverage	662	-	662	-	-
Supplies Total	\$ 8,163	\$ 9,465	\$ 8,598	\$ 9,465	\$ 9,465

Civil Rights

Function: Administration

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Purchased Services					
Telephone	1,695	1,496	1,695	820	820
Cellular Telephone	242	-	1,300	-	-
Custodial Bldg Use Charges	32,004	38,383	38,383	38,383	38,383
Comm Device Mntc	-	2,070	-	2,070	2,070
System & Software Mntc	6,548	7,000	3,100	7,000	7,000
Mileage	-	50	-	50	50
Conferences & Training	12,773	51,000	20,000	51,000	51,000
Memberships	6,552	1,758	6,552	4,450	4,450
Legal Services	-	-	5,000	-	-
Storage Services	14	150	5	150	150
Advertising Services	673	1,193	810	1,193	1,193
Interpreters Signing Services	111,822	132,000	132,000	132,000	132,000
Program Services	-	-	-	-	85,000
Other Services & Expenses	2,538	27,500	20,000	32,000	32,000
Purchased Services Total	\$ 174,859	\$ 262,600	\$ 228,845	\$ 269,116	\$ 354,116
Inter Depart Charges					
ID Charge From Insurance	5,708	5,708	5,708	5,634	7,107
ID Charge From Workers Comp	923	923	923	1,102	1,102
Inter Depart Charges Total	\$ 6,631	\$ 6,631	\$ 6,631	\$ 6,736	\$ 8,209
Inter Depart Billing					
ID Billing To Landfill	(736)	(757)	(757)	(754)	(754)
ID Billing To Monona Terrace	(16,122)	(16,589)	(16,589)	(16,527)	(16,527)
ID Billing To Golf Courses	(2,207)	(2,271)	(2,271)	(2,262)	(2,262)
ID Billing To Parking	(19,530)	(20,096)	(20,096)	(27,851)	(27,851)
ID Billing To Sewer	(13,976)	(14,381)	(14,381)	(4,273)	(4,273)
ID Billing To Stormwater	(7,356)	(7,569)	(7,569)	(3,016)	(3,016)
ID Billing To Transit	(94,346)	(117,145)	(117,145)	(117,662)	(117,662)
ID Billing To Water	(34,082)	(35,070)	(35,070)	(34,939)	(34,939)
Inter Depart Billing Total	\$ (188,355)	\$ (213,878)	\$ (213,878)	\$ (207,284)	\$ (207,284)

Civil Rights

Function: Administration

Position Summary

Classification	CG	2022 Budget Adopted		2023 Budget			
		FTEs	Amount	Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
AA MGR-18	18	1.00	118,606	1.00	119,198	1.00	119,198
ADMIN CLK 1-20	20	1.00	49,846	1.00	51,791	1.00	51,791
ADMIN SUPV-18	18	1.00	62,681	1.00	67,390	1.00	67,390
AFF ACTION SPEC-18	18	1.00	84,690	1.00	89,139	1.00	89,139
CIVIL RIGHTS DIR-21	21	1.00	131,898	1.00	144,446	1.00	144,446
CONTRACT COMP SPEC 3	18	3.00	214,920	3.00	215,208	3.00	215,208
DIS RGTS & SVS PRG COORD-18	18	1.00	91,357	1.00	74,170	1.00	74,170
EO INVESTIGATOR 3	18	3.00	223,977	3.00	227,893	3.00	227,893
EQT SOC JUSTICE MGR-18	18	1.00	97,400	1.00	102,387	1.00	102,387
EQUAL OPPT MGR-18	18	1.00	114,130	1.00	115,825	1.00	115,825
EQUITY COORD-18	18	1.00	91,357	1.00	94,487	1.00	94,487
HEARING EXAM-EOC-23	23	1.00	165,473	1.00	166,301	1.00	166,301
MKTG/COMMUN SPEC PT-18	18	1.80	102,999	1.80	177,754	1.80	177,754
PARALEGAL-MEDIATOR 2-18	18	1.00	77,120	1.00	77,505	1.00	77,505
PROGRAM ASST 1-20	20	2.00	107,593	2.00	109,670	2.00	109,670
TOTAL		20.80	1,734,047	20.80	1,833,164	20.80	1,833,164

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Clerk

Agency Overview

Agency Mission

The mission of the Clerk's Office is to provide equitable access to open government by promoting inclusion and full participation of all residents in the democratic process.

Agency Overview

The Agency facilitates the right to vote, provides access to open meetings and open records, offers impartial license administration, and supports the legislative process. The goal of the Clerk's Office is to increase access to open government. The Clerk's Office will advance this goal by remaining engaged in the Racial Equity and Social Justice Initiative (RESJI) and Neighborhood Resource Teams; streamlining City agency approvals of license applications; continuing computer-free voter registration at community centers, food pantries, and community events; developing informative materials to increase compliance with the city's lobbying ordinance; and posting committee meeting agendas more than 48 hours in advance.

2023 Budget Highlights

Service: Clerk

- Removes \$1.4 million in costs associated with administering two fewer scheduled elections in 2023 compared to 2022.
- Creates a 1.0 FTE Bilingual (Spanish) Municipal Clerk position. Funding assumes hiring the position mid-year in 2023. (Increase: \$35,000)
- Adds \$20,000 to rent moving trucks from a third-party to transport election equipment. This funding was removed in the 2022 Adopted Budget with the expectation that Fleet Services would transport the equipment; however, the types of vehicles needed for moving the election equipment are not available within the City fleet.

Clerk

Function: Administration

Budget Overview

Agency Budget by Fund

Fund	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	1,983,759	3,541,911	3,281,418	2,210,038	2,255,276
Total	\$ 1,983,759	\$ 3,541,911	\$ 3,281,418	\$ 2,210,038	\$ 2,255,276

Agency Budget by Service

Service	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Clerk	1,983,759	3,541,911	3,281,418	2,210,038	2,255,276
Total	\$ 1,983,759	\$ 3,541,911	\$ 3,281,418	\$ 2,210,038	\$ 2,255,276

Agency Budget by Major-Revenue

Major Revenue	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Charges For Services	(480)	-	-	-	-
Invest Other Contrib	(20,100)	-	-	-	-
Total	\$ (20,580)	\$ -	\$ -	\$ -	\$ -

Agency Budget by Major-Expense

Major Expense	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries	1,243,419	2,332,984	2,021,862	1,297,151	1,332,155
Benefits	247,639	226,236	274,533	233,469	241,282
Supplies	325,142	734,998	731,498	404,000	404,000
Purchased Services	181,017	240,400	246,197	265,755	265,755
Inter Depart Charges	7,122	7,293	7,330	9,662	12,083
Total	\$ 2,004,339	\$ 3,541,911	\$ 3,281,418	\$ 2,210,038	\$ 2,255,276

Clerk**Function:****Administration***Service Overview***Service:** Clerk*Service Description*

This service administers elections for the City of Madison and processes license applications for alcohol sales, bartenders, health licenses, and other City licenses. Campaign finance reports, lobbyist filings, and any claims or lawsuits filed against the City are filed with the Clerk's Office. The goal of this service is to improve access to the democratic process, open government, and licensed business establishments.

Activities Performed by this Service

- Election Administration: Administer elections for the City of Madison, including voter registration, issuing absentee ballots, hiring and training poll workers, setting up polling locations, testing election equipment to ensure accurate vote counts, certifying local nomination papers, auditing campaign finance reports, certifying local election results, and managing the quality of data within the state's voter registration system.
- Council and Committee Support: Provide impartial staff support to the Common Council, Alcohol License Review Committee, and Police & Fire Commission; posts City meeting agendas to comply with the open meetings law; and train committee staff on how use the legislative software.
- Licensing Administration: Act as the filing officer for many types of city licenses, including alcohol sales, secondhand stores, door-to-door salespersons, taxicab companies, theaters, tobacco sales, and transient merchants; and process license applications for Public Health for Madison and Dane County, including restaurants, hotels, swimming pools, campground sites, temporary food establishments, and tattoo and body piercing establishments.
- Public Records Retention: Act as records custodian for City records, including contracts, Council proceedings, and the minutes of committee, board, and commission meetings.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	1,983,759	3,541,911	3,281,418	2,210,038	2,255,276
Other-Expenditures	-	-	-	-	-
Total	\$ 1,983,759	\$ 3,541,911	\$ 3,281,418	\$ 2,210,038	\$ 2,255,276

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(20,580)	-	-	-	-
Personnel	1,491,058	2,559,220	2,296,394	1,530,621	1,573,438
Non-Personnel	506,159	975,398	977,695	669,755	669,755
Agency Charges	7,122	7,293	7,330	9,662	12,083
Total	\$ 1,983,759	\$ 3,541,911	\$ 3,281,418	\$ 2,210,038	\$ 2,255,276

Clerk

Function:

Administration

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Charges For Services					
Reimbursement Of Expense	(480)	-	-	-	-
Charges For Services Total	\$ (480)	\$ -	\$ -	\$ -	\$ -
Invest Other Contrib					
Contributions & Donations	(20,100)	-	-	-	-
Invest Other Contrib Total	\$ (20,100)	\$ -	\$ -	\$ -	\$ -
Salaries					
Permanent Wages	634,811	647,112	689,862	674,965	674,965
Salary Savings	-	(12,814)	-	(12,814)	(12,814)
Pending Personnel	-	-	-	-	35,004
Premium Pay	662	-	1,000	-	-
Compensated Absence	12,858	-	-	-	-
Hourly Wages	123,552	260,000	260,000	100,000	100,000
Overtime Wages Permanent	62,748	65,000	65,000	30,000	30,000
Overtime Wages Hourly	5,272	6,000	6,000	5,000	5,000
Election Officials Wages	403,516	1,367,686	1,000,000	500,000	500,000
Salaries Total	\$ 1,243,419	\$ 2,332,984	\$ 2,021,862	\$ 1,297,151	\$ 1,332,155
Benefits					
Health Insurance Benefit	120,312	123,592	148,325	123,593	129,524
Wage Insurance Benefit	3,432	3,285	3,329	3,693	3,693
IATSE Health Benefit	2,544	5,000	5,389	5,000	5,000
WRS	48,901	42,062	46,419	43,873	45,898
FICA Medicare Benefits	64,464	47,791	64,211	50,348	50,205
Post Employment Health Plans	7,986	4,506	6,859	6,962	6,962
Benefits Total	\$ 247,639	\$ 226,236	\$ 274,533	\$ 233,469	\$ 241,282
Supplies					
Office Supplies	2,658	2,500	2,500	2,500	2,500
Copy Printing Supplies	29,155	177,498	177,498	50,000	50,000
Election Supplies	98,958	300,000	300,000	200,000	200,000
Hardware Supplies	3,611	5,000	1,500	1,500	1,500
Software Lic & Supplies	348	-	-	-	-
Postage	190,162	250,000	250,000	150,000	150,000
Work Supplies	250	-	-	-	-
Supplies Total	\$ 325,142	\$ 734,998	\$ 731,498	\$ 404,000	\$ 404,000

Clerk

Function:

Administration

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Purchased Services					
Telephone	1,102	1,429	1,429	978	978
Cellular Telephone	7,351	13,310	13,310	13,310	13,310
Facility Rental	39,887	39,024	39,347	41,775	41,775
Custodial Bldg Use Charges	40,840	48,981	48,981	48,981	48,981
Equipment Mntc	16,015	13,882	15,885	19,566	19,566
System & Software Mntc	22,246	32,074	32,945	32,945	32,945
Rental Of Equipment	101	-	-	30,000	30,000
Mileage	891	-	2,000	-	-
Conferences & Training	7,891	7,500	7,500	8,500	8,500
Memberships	818	1,200	1,300	1,700	1,700
Delivery Freight Charges	19,026	10,000	10,000	-	-
Storage Services	4,312	3,000	3,500	3,000	3,000
Advertising Services	20,450	50,000	50,000	45,000	45,000
Other Services & Expenses	87	20,000	20,000	20,000	20,000
Purchased Services Total	\$ 181,017	\$ 240,400	\$ 246,197	\$ 265,755	\$ 265,755
Inter Depart Charges					
ID Charge From Traffic Eng	1,029	1,200	1,237	1,200	1,000
ID Charge From Insurance	5,373	5,373	5,373	7,616	10,237
ID Charge From Workers Comp	720	720	720	846	846
Inter Depart Charges Total	\$ 7,122	\$ 7,293	\$ 7,330	\$ 9,662	\$ 12,083

Clerk

Function: Administration

Position Summary

Classification	CG	2022 Budget Adopted		2023 Budget			
		FTEs	Amount	Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ADMIN SUPV-18	18	1.00	65,102	-	-	-	-
CERT MUNI CLK-20	20	8.00	456,552	4.00	244,064	4.00	244,064
CITY CLERK-21	21	1.00	125,458	1.00	132,149	1.00	132,149
DEPUTY CITY CLERK-18	18	-	-	1.00	76,395	1.00	76,395
MUNI CLK 1-20	20	-	-	-	-	1.00	47,857
MUNI CLK 2-20	20	-	-	4.00	222,358	4.00	222,358
TOTAL		10.00	647,112	10.00	674,965	11.00	722,822

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Common Council

Agency Overview

Agency Mission

The mission of the Common Council is to represent the residents of Madison by promoting the safety, health, and general well-being of the community by incorporating the City's core values into their work with currently available resources. The Council Office staff supports the alders in these efforts.

Agency Overview

Alders represent the City's 20 aldermanic districts and are led by a Council President and Council Vice President that are elected annually in the spring.

2023 Budget Highlights

Service: Common Council

- Decreases hourly wages (\$4,000) to partially fund an increase in conferences and training (\$5,000) and memberships (\$250) for Council Office staff. (Ongoing increase: net \$1,250)
- Increases individual alder expense account budgets by \$250 per alder to be used as stipends for alder interns. This funding is prioritized for intern stipends but can be used for other allowed alder expenses. (Ongoing increase: \$5,000)
- Adds funding for consulting services to fund alder training on topics including communication, respectful interaction, and racial equity, as well as to fund a professional conflict mediator to be used if there are conflicts that require additional resources. (Ongoing increase: \$25,000)

Common Council

Function: General Government

Budget Overview

Agency Budget by Fund

Fund	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	717,402	984,187	824,078	1,049,128	1,082,050
Total	\$ 717,402	\$ 984,187	\$ 824,078	\$ 1,049,128	\$ 1,082,050

Agency Budget by Service

Service	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Common Council	717,402	984,187	824,078	1,049,128	1,082,050
	\$ 717,402	\$ 984,187	\$ 824,078	\$ 1,049,128	\$ 1,082,050

Agency Budget by Major-Revenue

Major Revenue	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Misc Revenue	(11,615)	(14,000)	(14,000)	(14,000)	(14,000)
Total	\$ (11,615)	\$ (14,000)	\$ (14,000)	\$ (14,000)	\$ (14,000)

Agency Budget by Major-Expense

Major Expense	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries	506,597	704,536	598,532	783,614	783,614
Benefits	167,831	200,718	134,580	136,526	144,874
Supplies	28,556	62,065	68,800	62,065	62,065
Purchased Services	24,268	29,102	34,400	32,902	59,152
Inter Depart Charges	1,766	1,766	1,766	48,022	46,345
Total	\$ 729,017	\$ 998,187	\$ 838,078	\$ 1,063,128	\$ 1,096,050

Service Overview

Service: Common Council

Service Description

This service, established by State Statute, is responsible for policy determination for the City of Madison. The Council is comprised of 20 elected members, meets generally on the first and third Tuesdays of each month, and acts on proposed legislation, policy matters, and other City business. Council members also meet many times throughout the month in board, commission, and committee meetings. Information is received from and disseminated to constituents through meetings, newsletters, correspondence, phone calls, surveys, and questionnaires. The Council Office includes administrative staff who perform various administrative, management, and clerical functions for Council members.

Activities Performed by this Service

- Policy and Budget Authorization: Adopt policies and budgets that support the Imagine Madison - Comprehensive Plan.
- Staff Committee and Work Group Meetings: Disseminate agendas and meeting information, schedule and mail notices for neighborhood meetings.
- Legislative Research and Analysis: Conducted by Council Chief of Staff and Council Legislative Analyst per the request of Council Members.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	717,402	984,187	824,078	1,049,128	1,082,050
Other-Expenditures	-	-	-	-	-
Total	\$ 717,402	\$ 984,187	\$ 824,078	\$ 1,049,128	\$ 1,082,050

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(11,615)	(14,000)	(14,000)	(14,000)	(14,000)
Personnel	674,428	905,254	733,112	920,139	928,488
Non-Personnel	52,823	91,167	103,200	94,967	121,217
Agency Charges	1,766	1,766	1,766	48,022	46,345
Total	\$ 717,402	\$ 984,187	\$ 824,078	\$ 1,049,128	\$ 1,082,050

Common Council

Function:

General Government

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Misc Revenue					
Miscellaneous Revenue	(11,615)	(14,000)	(14,000)	(14,000)	(14,000)
Misc Revenue Total	\$ (11,615)	\$ (14,000)	\$ (14,000)	\$ (14,000)	\$ (14,000)
Salaries					
Permanent Wages	207,462	339,488	280,670	392,595	392,595
Salary Savings	-	(35,423)	-	(6,723)	(6,723)
Pending Personnel	-	83,110	-	81,600	81,600
Premium Pay	-	25	-	25	25
Workers Compensation Wages	-	232	-	232	232
Compensated Absence	4,148	5,700	5,285	5,700	5,700
Hourly Wages	291,800	310,204	309,454	308,985	308,985
Overtime Wages Permanent	3,188	1,200	3,123	1,200	1,200
Salaries Total	\$ 506,597	\$ 704,536	\$ 598,532	\$ 783,614	\$ 783,614
Benefits					
Comp Absence Escrow	46,295	-	-	-	-
Health Insurance Benefit	59,962	119,750	60,000	79,050	81,362
Wage Insurance Benefit	689	721	859	907	907
WRS	22,900	32,834	26,372	25,519	26,697
FICA Medicare Benefits	36,257	47,413	45,788	29,466	29,325
Tuition	-	-	-	-	5,000
Post Employment Health Plans	1,728	-	1,561	1,584	1,584
Benefits Total	\$ 167,831	\$ 200,718	\$ 134,580	\$ 136,526	\$ 144,874
Supplies					
Office Supplies	7,659	26,500	26,500	26,500	26,500
Copy Printing Supplies	3,771	5,800	5,800	5,800	5,800
Furniture	-	-	1,000	-	-
Hardware Supplies	1,590	2,800	5,500	2,800	2,800
Software Lic & Supplies	384	-	-	-	-
Postage	14,306	26,765	30,000	26,765	26,765
Books & Subscriptions	845	200	-	200	200
Supplies Total	\$ 28,556	\$ 62,065	\$ 68,800	\$ 62,065	\$ 62,065

Common Council

Function:

General Government

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Purchased Services					
Telephone	745	1,020	1,020	820	820
Cellular Telephone	1,142	-	75	-	-
Systems Comm Internet	262	-	-	-	-
Custodial Bldg Use Charges	10,616	12,732	12,732	12,732	12,732
System & Software Mntc	-	-	2,320	-	-
Recruitment	349	-	2,776	-	-
Conferences & Training	999	14,500	14,500	18,500	19,500
Memberships	58	500	256	500	750
Delivery Freight Charges	714	250	579	250	250
Storage Services	46	100	100	100	100
Consulting Services	-	-	-	-	25,000
Advertising Services	524	-	-	-	-
Other Services & Expenses	8,812	-	42	-	-
Purchased Services Total	\$ 24,268	\$ 29,102	\$ 34,400	\$ 32,902	\$ 59,152
Inter Depart Charges					
ID Charge From Insurance	1,417	1,417	1,417	47,735	46,058
ID Charge From Workers Comp	349	349	349	287	287
Inter Depart Charges Total	\$ 1,766	\$ 1,766	\$ 1,766	\$ 48,022	\$ 46,345

Position Summary

Classification	CG	2022 Budget Adopted		2023 Budget			
				Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
CC CHIEF OF STAFF-21	21	1.00	117,005	1.00	125,000	1.00	125,000
COMM CO LEG ANAL-18	18	1.00	80,679	1.00	81,082	1.00	81,082
LEGIS MGMT SYSTEM SPEC-20	20	1.00	76,075	1.00	61,203	1.00	61,203
MKTG/COMMUN SPEC-18	18	1.00	66,000	-	-	-	-
PROGRAM ASST 2-20	20	1.00	65,729	1.00	66,057	1.00	66,057
PUBLIC INFORMATION OFFICER 1	18	-	-	1.00	59,252	1.00	59,252
TOTAL		5.00	405,488	5.00	392,595	5.00	392,595

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Community Development Division

Agency Overview

Agency Mission

The mission of the Community Development Division (CDD) is to collaborate with residents, neighborhoods, and other community stakeholders to remove barriers to opportunity in order to support a more vibrant community, shared prosperity, and resident and community wellbeing.

Agency Overview

The Agency accomplishes this mission by helping to expand access to affordable housing, improving economic opportunities, promoting and supporting healthy, thriving neighborhoods, expanding access to quality childcare for all children, supporting programming designed to enhance the quality of life for children and families, and promoting successful aging of Madison's older adults.

2023 Budget Highlights

Service: Affordable Housing

- Adds \$2 million from the general fund to seed an endowment to continuously fund operational costs relating to services for unsheltered individuals. This endowment was originally included in the 2022 Adopted Budget, funded from an allocation of local ARPA funds. In the past year, the City has received additional information on eligible uses of ARPA funds that suggest an endowment is not an allowable expense. As such, the 2023 executive budget proposes to continue funding the endowment by using a one-time allocation from the general fund.
- Reallocates \$2 million of local ARPA funds originally designated for an endowment for unsheltered operating funds to directly fund unsheltered homeless support and operating costs for the temporary men's shelter. Funds would be used to continue operations of the City's temporary homeless shelters, including the urban campground at 3202 Dairy Drive and temporary men's shelter.
- Includes \$100,000 for homeownership classes in south Madison. Classes are funded through a transfer in from the capital fund, using proceeds from Owl Creek lot sales that have been deposited in the General Land Acquisition Fund. Proceeds for homeownership classes will be available for 2023 and 2024.
- Recognizes a \$40,000 donation from MG&E for operating costs at the Dairy Drive campground.
- Recognizes \$363,377 in CDBG-CV2 revenues, previously awarded through the State, and commensurate expenses for unsheltered homeless operating costs.

Service: Community Support Services

- Increases contributions and miscellaneous revenue from the Senior Center Foundation by \$30,000. Funding will be used for various supplies and purchased services supporting the Senior Center.
- Reallocates \$30,000 from childcare tuition assistance, which has been historically underspent, to a contract for services that will support family-based childcare providers.
- The City's original local ARPA allocation included 3 projects for expanding youth employment and engagement opportunities: 1) Summer 2021 Youth Reengagement (Project 13974), 2) Summer 2021/ Fall Expansion (Project 13972) and 3) Summer 2022 (Project 13985), totaling \$1.2 million. These projects have not fully expended their allocations as of September 2022. The Executive Budget proposes extending the Summer 2022 project to include 2023 (and 2024 if funds are remaining), and transfer unspent funds from the 2021 projects to continue programs that support youth employment and reengagement.

Service: Economic Development & Employment Opportunities

- Adds \$250,000 in funding to expand employment programming to young adults, ages 18-26. This population has historically been underserved by existing program structures. Funding would be administered through purchase of service contracts with community providers. An RFP to identify providers serving this age group, as well as providers for ongoing youth and adult employment programs, is currently underway.

Service: Overall Program Administration

- Budget maintains current level of service.

Service: Strong Healthy Neighborhoods

- Budget maintains current level of service.

Community DevelopmentFunction: **Planning & Development***Budget Overview*

Agency Budget by Fund

Fund	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	14,400,409	14,532,182	14,141,995	14,474,238	18,761,490
Community Development Grants	9,760,881	5,134,341	8,516,982	8,687,479	9,097,605
Other Grants	18,277,287	5,621,042	51,645,762	272,568	281,995
Total	\$ 42,438,578	\$ 25,287,565	\$ 74,304,739	\$ 23,434,286	\$ 28,141,090

Agency Budget by Service

Service	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Affordable Housing	27,835,455	10,231,946	59,485,623	9,360,386	13,671,897
Community Support Services	7,885,087	8,544,511	8,108,479	8,190,092	8,204,692
Econ Dev And Emp Opportunitie:	2,371,505	3,407,875	3,634,318	2,770,870	3,022,297
Overall Program Administration	2,580,086	1,112,846	1,124,615	1,063,268	1,123,029
Strong Healthy Neighborhoods	1,766,446	1,990,387	1,951,704	2,049,670	2,119,175
	\$ 42,438,578	\$ 25,287,565	\$ 74,304,739	\$ 23,434,286	\$ 28,141,090

Agency Budget by Major-Revenue

Major Revenue	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Intergov Revenues	-	(80,131)	(155,131)	(80,131)	(80,131)
Charges For Services	(10,088)	(21,000)	(13,710)	(21,000)	(21,000)
Invest Other Contrib	(80,729)	(74,030)	(224,030)	(160,280)	(196,280)
Misc Revenue	(77,804)	(79,000)	(116,641)	(79,000)	(113,000)
Transfer In	-	-	-	-	(100,000)
Total	\$ (168,621)	\$ (254,161)	\$ (509,512)	\$ (340,411)	\$ (510,411)

Agency Budget by Major-Expense

Major Expense	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries	2,870,551	3,175,076	3,060,790	3,381,197	3,412,625
Benefits	894,201	965,198	935,665	1,017,213	1,053,644
Supplies	556,730	43,391	5,292,301	40,400	40,400
Purchased Services	37,501,330	21,273,000	65,485,434	19,275,144	24,054,730
Debt Othr Financing	681,746	45,000	-	35,248	48,286
Inter Depart Charges	243,353	265,782	265,782	274,821	291,142
Inter Depart Billing	(177,448)	(238,127)	(238,127)	(279,732)	(279,732)
Transfer Out	36,736	12,406	12,406	30,406	30,406
Total	\$ 42,607,199	\$ 25,541,726	\$ 74,814,251	\$ 23,774,697	\$ 28,651,501

Community Development

Function:

Planning & Development

*Service Overview***Service:** Affordable Housing*Service Description*

This service supports partnerships with non-profit partners to preserve, improve, and expand the supply of affordable housing for homeowners and renters by supporting the rehabilitation of existing owner-occupied housing and development of new owner-occupied and rental housing. These funds are also used to help improve housing stability for homebuyers, renters, homeless, and special needs populations through the provision of homebuyer assistance, homeless services, and other housing resources. The goal of this service is to provide decent, safe, sanitary, and affordable housing opportunities for low and moderate-income households in order to enhance the stability of households, neighborhoods, and communities.

Activities Performed by this Service

- **Housing Supply:** Offering loans to help finance the development of new rental and owner-occupied housing and the rehabilitation of existing housing stock.
- **Housing Assistance:** Home-buying assistance, homebuyer education, tenant services, overseeing fair housing practices, and other services that assist tenants, homeless, and special needs populations.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	2,073,666	2,440,923	2,497,012	2,425,955	6,391,018
Other-Expenditures	25,761,788	7,791,023	56,988,610	6,934,431	7,280,879
Total	\$ 27,835,455	\$ 10,231,946	\$ 59,485,623	\$ 9,360,386	\$ 13,671,897

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(28,027)	(85,131)	(160,841)	(85,131)	(225,131)
Personnel	861,130	775,674	912,592	1,126,763	1,074,898
Non-Personnel	27,002,351	9,541,403	58,733,871	8,318,754	12,822,131
Agency Charges	-	-	-	-	-
Total	\$ 27,835,455	\$ 10,231,946	\$ 59,485,623	\$ 9,360,386	\$ 13,671,897

Service Overview

Service: Community Support Services

Service Description

This service supports the network of community services providers in Madison and, primarily through them, seeks to improve residents' access to resources and opportunities that can help them reach their full potential. The service includes multiple program areas: (1) Child Care Services and Support, (2) Child and Youth Programming, (3) Madison Senior Center and Older Adult Services, (4) Crisis Intervention and Prevention Services, and (5) Community Engagement Activities such as those initiated by a targeted grant awarded by the Department of Justice's Bureau of Justice Assistance (BJA) to support data-driven, comprehensive, and community-oriented strategies to reduce crime in a specified part of the City. Agencies funded under this service also receive technical assistance, collaborative planning, and consultative support from CDD staff. Through this service, CDD seeks to foster and support a continuum of services that promote positive youth development, enhance individual and household stability, and ensure equitable access to resources.

Activities Performed by this Service

- Crisis Intervention & Prevention: Administer contracts with community-based organizations that provide services and resources supporting persons affected by domestic violence, childhood trauma, sexual assault, youth homelessness, prison re-entry, and community violence prevention and intervention.
- Child Care: Provision of child care accreditation, support and training to improve the quality and capacity of child care programs, and subsidies to help low-income households pay for quality child care.
- Children and Families: Contracts with community-based organizations to provide early childhood and elementary school aged programming, childcare accreditation, support and training to improve the quality and capacity of childcare programs; and offers subsidies to help low-income households pay for childcare.
- Youth Services: Administer contracts with community partners to provide out-of-school time programming for middle and high school youth and coordinate the Madison-Area Out-of-School Time (MOST) initiative.
- Older Adults and Aging: Administer and monitor social service grants to non-profit agencies that provide essential services to older adults.
- Madison Senior Center: Support activities, events, and services that promote successful aging to adults, aged 55 and older, in the community.
- Byrne Criminal Justice Initiative: Administer a U.S. Department of Justice grant to develop a multi-stakeholder, cross-sector plan to improve public safety in Downtown Madison and to implement evidence-based programming & activities to achieve project goals.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	7,832,485	8,073,469	7,921,864	8,090,374	8,101,556
Other-Expenditures	52,602	471,042	186,615	99,719	103,136
Total	\$ 7,885,087	\$ 8,544,511	\$ 8,108,479	\$ 8,190,092	\$ 8,204,692

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(18,189)	(108,030)	(84,171)	(108,030)	(138,030)
Personnel	1,728,878	2,122,138	1,900,616	2,055,328	2,073,718
Non-Personnel	6,166,521	6,522,526	6,284,157	6,234,917	6,261,127
Agency Charges	7,877	7,877	7,877	7,877	7,877
Total	\$ 7,885,087	\$ 8,544,511	\$ 8,108,479	\$ 8,190,092	\$ 8,204,692

Service Overview

Service: Econ Dev And Emp Opportunities

Service Description

This service supports small businesses and entrepreneurs through technical assistance and loans. It also assists youth and adults facing barriers to employment by supporting a network of local partners offering job and career training, skill development, and other related services. The goal of this service is to improve economic opportunities for job seekers, entrepreneurs, and small business owners.

Activities Performed by this Service

- Job Creation and Community Business Development: Provide loans to small businesses for projects that result in the creation of new jobs.
- Small Business (Micro-enterprise) Development: Provide technical assistance and small loans to entrepreneurs seeking to start new businesses.
- Adult Workforce Preparedness: Support community partners that offer a range of employment training, job readiness and career development services to persons who face obstacles to gainful employment.
- Youth Employment Opportunities and training: Support community partners providing age appropriate youth employment training, youth employment, and job coaching support.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	1,902,479	1,975,443	1,793,030	1,965,063	2,216,208
Other-Expenditures	469,025	1,432,432	1,841,288	805,806	806,090
Total	\$ 2,371,505	\$ 3,407,875	\$ 3,634,318	\$ 2,770,870	\$ 3,022,297

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(50,000)	(40,000)	(190,000)	(126,250)	(126,250)
Personnel	149,844	197,564	165,730	187,807	189,234
Non-Personnel	2,386,411	3,403,311	3,811,588	2,873,023	3,123,023
Agency Charges	(114,750)	(153,000)	(153,000)	(163,710)	(163,710)
Total	\$ 2,371,505	\$ 3,407,875	\$ 3,634,318	\$ 2,770,870	\$ 3,022,297

Community Development

Function:

Planning & Development

*Service Overview***Service:** Overall Program Administration*Service Description*

This service supports general management and administrative functions for the Community Development Division, including staff's participation in citywide efforts and initiatives not specifically tied to one of the other services. The goal of this service is to respond to community needs by strengthening collaboration among community partners and providing effective and efficient coordination of City funding and resources.

Activities Performed by this Service

- Direct Administration and Support Services: Provide overall staffing, budgeting, and operational support to the division within the Community Development Block Grant (CDBG), childcare, community resources, and administration units.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	1,427,832	807,121	702,348	756,769	777,612
Other-Expenditures	1,152,254	305,725	422,267	306,499	345,417
Total	\$ 2,580,086	\$ 1,112,846	\$ 1,124,615	\$ 1,063,268	\$ 1,123,029

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(51,662)	-	(53,500)	-	-
Personnel	857,308	823,313	820,282	815,533	845,935
Non-Personnel	1,643,162	158,255	226,555	143,313	156,351
Agency Charges	131,278	131,278	131,278	104,422	120,743
Total	\$ 2,580,086	\$ 1,112,846	\$ 1,124,615	\$ 1,063,268	\$ 1,123,029

Service Overview

Service: Strong Healthy Neighborhoods

Service Description

This service focuses on strengthening neighborhoods through strategic investments in physical assets and amenities, including neighborhood centers and other facilities that provide public benefit. This service also assists other neighborhood-based planning and revitalization efforts. The goal of this service is to strengthen neighborhoods and build communities that bring people of diverse backgrounds together.

Activities Performed by this Service

- Neighborhood Centers: provide non-program specific support to neighborhood centers and for other community focal points.
- Capital Improvements for Community Organizations: offer loans to non-profit community partners to help finance capital projects that develop or improve community facilities that benefit public users.
- Neighborhood Revitalization Plans and Projects: work with neighborhood residents to develop specialized neighborhood plans that contribute to revitalization efforts and/or community improvements.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	1,163,946	1,235,226	1,227,740	1,236,077	1,275,096
Other-Expenditures	602,500	755,161	723,964	813,593	844,078
Total	\$ 1,766,446	\$ 1,990,387	\$ 1,951,704	\$ 2,049,670	\$ 2,119,175

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(20,743)	(21,000)	(21,000)	(21,000)	(21,000)
Personnel	167,592	221,585	197,235	212,979	282,484
Non-Personnel	1,578,098	1,748,302	1,733,969	1,811,191	1,811,191
Agency Charges	41,500	41,500	41,500	46,500	46,500
Total	\$ 1,766,446	\$ 1,990,387	\$ 1,951,704	\$ 2,049,670	\$ 2,119,175

Community Development

Function: **Planning & Development**

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Intergov Revenues					
Other Unit Of Gov Revenues Of	-	(80,131)	(155,131)	(80,131)	(80,131)
Intergov Revenues Total	\$ -	\$ (80,131)	\$ (155,131)	\$ (80,131)	\$ (80,131)
Charges For Services					
Facility Rental	(488)	(16,000)	(8,000)	(16,000)	(16,000)
Application Service Fees	(9,600)	(5,000)	(5,710)	(5,000)	(5,000)
Charges For Services Total	\$ (10,088)	\$ (21,000)	\$ (13,710)	\$ (21,000)	\$ (21,000)
Invest Other Contrib					
Contributions & Donations	(80,729)	(74,030)	(224,030)	(160,280)	(196,280)
Invest Other Contrib Total	\$ (80,729)	\$ (74,030)	\$ (224,030)	\$ (160,280)	\$ (196,280)
Misc Revenue					
Miscellaneous Revenue	(77,804)	(79,000)	(116,641)	(79,000)	(113,000)
Misc Revenue Total	\$ (77,804)	\$ (79,000)	\$ (116,641)	\$ (79,000)	\$ (113,000)
Transfer In					
Transfer In From Capital Proj	-	-	-	-	(100,000)
Transfer In Total	\$ -	\$ -	\$ -	\$ -	\$ (100,000)
Salaries					
Permanent Wages	2,098,534	2,487,125	2,260,843	2,472,891	2,472,891
Salary Savings	-	(144,545)	-	(63,589)	(63,589)
Furlough Savings	(1,094)	-	-	-	-
Premium Pay	137	-	2,293	-	-
Compensated Absence	42,774	-	9,074	-	-
Hourly Wages	21,608	54,500	29,884	55,000	55,000
Overtime Wages Permanent	199	7,618	-	7,618	7,618
Salaries Total	\$ 2,162,158	\$ 2,404,698	\$ 2,302,094	\$ 2,471,920	\$ 2,471,920
Benefits					
Comp Absence Escrow	15,188	-	-	-	-
Health Insurance Benefit	361,956	404,963	370,448	378,272	396,427
Wage Insurance Benefit	8,799	8,636	10,776	10,681	10,681
WRS	142,375	161,670	146,972	160,738	168,156
FICA Medicare Benefits	159,624	182,595	170,804	184,754	183,902
Post Employment Health Plans	4,800	7,985	7,385	7,495	7,495
Benefits Total	\$ 692,742	\$ 765,849	\$ 706,385	\$ 741,939	\$ 766,660

Community Development

Function: **Planning & Development**

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Supplies					
Office Supplies	4,624	4,650	4,650	3,000	2,650
Copy Printing Supplies	3,576	2,900	2,900	2,600	2,700
Furniture	214	250	250	250	250
Hardware Supplies	17,168	14,500	14,500	14,500	14,500
Software Lic & Supplies	448	100	100	100	100
Postage	4,435	3,391	3,391	3,350	3,400
Program Supplies	330	2,000	2,000	2,000	2,200
Books & Subscriptions	556	1,000	1,000	1,000	1,000
Work Supplies	1,205	900	900	900	1,100
Janitorial Supplies	2,698	3,200	3,200	3,200	3,200
Food And Beverage	261	1,800	1,800	1,800	1,200
Building Supplies	433	150	150	150	550
Equipment Supplies	111	-	-	-	-
Supplies Total	\$ 36,057	\$ 34,841	\$ 34,841	\$ 32,850	\$ 32,850
Purchased Services					
Natural Gas	2,523	1,800	5,012	2,660	2,660
Electricity	25,444	26,500	19,520	27,825	27,825
Water	3,575	3,000	2,596	3,000	3,000
Telephone	2,085	3,622	2,355	1,500	1,500
Cellular Telephone	1,948	-	1,728	-	-
Building Improv Repair Maint	16,701	20,500	25,667	15,500	15,500
Waste Disposal	-	-	-	1,596	1,596
Pest Control	285	270	288	360	360
Elevator Repair	1,750	1,750	1,750	1,920	1,920
Facility Rental	60,748	80,872	80,872	82,957	82,957
Custodial Bldg Use Charges	11,880	12,780	13,200	14,688	14,688
Equipment Mntc	3,888	3,500	3,796	3,500	4,000
System & Software Mntc	6,871	6,400	6,400	5,400	1,780
Rental Of Equipment	46	-	48	-	50
Recruitment	963	2,972	1,000	4,000	4,100
Mileage	-	175	-	50	50
Conferences & Training	15,664	22,727	22,688	23,144	23,394
Memberships	2,440	2,065	1,997	1,450	1,650
Medical Services	3,370	-	-	-	-
Credit Card Services	180	180	259	180	180
Storage Services	1,015	285	830	285	285
Consulting Services	3,384	1,785	285	1,860	360
Advertising Services	1,975	7,350	1,400	6,950	7,000
Printing Services	1,718	1,000	2,274	1,000	1,600
Parking Towing Services	-	-	-	-	500
Transportation Services	13	-	675	-	3,000
Catering Vending Services	-	2,350	1,253	2,350	2,000
Program Services	603,382	583,000	575,515	551,000	549,500
Other Services & Expenses	33,042	88,700	164,410	13,000	2,050,900
Grants	100,377	178,007	178,007	178,007	2,208,007
Comm Agency Contracts	10,728,893	10,497,670	10,497,670	10,634,382	10,884,382
Loans	-	-	-	-	100,000
Taxes & Special Assessments	11,220	-	9,994	-	-
Permits & Licenses	487	540	542	540	570
Purchased Services Total	\$ 11,645,869	\$ 11,549,800	\$ 11,622,032	\$ 11,579,104	\$ 15,995,314

Community Development

Function: **Planning & Development**

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Debt Othr Financing					
Interest	7,800	45,000	-	35,248	35,248
Debt Othr Financing Total	\$ 7,800	\$ 45,000	\$ -	\$ 35,248	\$ 35,248
Inter Depart Charges					
ID Charge From Engineering	97,677	97,677	97,677	102,677	102,677
ID Charge From Insurance	38,384	38,384	38,384	11,620	27,941
ID Charge From Workers Comp	3,094	3,094	3,094	3,002	3,002
Inter Depart Charges Total	\$ 139,155	\$ 139,155	\$ 139,155	\$ 117,299	\$ 133,620
Inter Depart Billing					
ID Billing To Stormwater	(114,750)	(153,000)	(153,000)	(163,710)	(163,710)
Inter Depart Billing Total	\$ (114,750)	\$ (153,000)	\$ (153,000)	\$ (163,710)	\$ (163,710)

Position Summary

Classification	CG	2022 Budget		2023 Budget			
		Adopted		Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ACCT TECH 3-20	20	1.00	74,874	1.00	75,248	1.00	75,248
ADMIN SUPV-18	18	1.00	68,949	1.00	72,624	1.00	72,624
CHILD CARE PROG SPEC 2-18	18	4.00	326,162	4.00	333,787	4.00	333,787
CHILD CARE PROG SPEC 3-18	18	2.00	160,220	2.00	164,596	2.00	164,596
CLERK 1-20	20	-	-	2.00	79,832	2.00	79,832
CLERK-TYP 2-20	20	1.00	53,833	1.00	54,102	1.00	54,102
COM DEV TECH 2-20	20	3.00	216,600	3.00	218,354	3.00	218,354
COMM DEV DIV DIR-21	21	1.00	139,123	1.00	139,818	1.00	139,818
COMM DEV GRTS SUPV-18	18	1.00	118,606	1.00	119,198	1.00	119,198
COMM DEV PROG MGR-18	18	2.00	201,844	2.00	191,283	2.00	191,283
COMM DEV SPEC 1-18	18	1.00	62,681	2.00	125,986	2.00	125,986
COMM DEV SPEC 2-18	18	11.00	834,217	10.00	728,542	10.00	728,542
COMM DEV SPEC 3-18	18	2.00	152,335	3.00	233,070	3.00	233,070
COMM DEV SPEC 4-18	18	1.00	109,089	1.00	109,634	1.00	109,634
CUSTODIAL WKR 2-16	16	1.00	60,853	1.00	49,104	1.00	49,104
HSG REHAB SPEC-18	18	2.00	158,349	2.00	159,140	2.00	159,140
MENTAL HEALTH SPECIALIST	18	1.00	73,071	1.00	74,170	1.00	74,170
PLANNER 2-18	18	1.00	77,120	1.00	81,082	1.00	81,082
PROGRAM ASST 1-20	20	2.00	116,834	3.00	171,031	3.00	171,031
S.C. VOLUNTEER COORD-20	20	1.00	60,992	1.00	61,297	1.00	61,297
SENIOR CTR DIR-18	18	1.00	108,114	1.00	108,655	1.00	108,655
SR CTR PROG COORD-18	18	1.00	70,028	1.00	70,377	1.00	70,377
TOTAL		41.00	3,243,894	45.00	3,420,931	45.00	3,420,931

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Debt Service

Agency Overview

Agency Overview

The agency accounts for citywide appropriations that support general obligation loan authorization principal and interest payments for the City other than Tax Increment District (TID) or enterprise debt. All general obligation notes and bonds payable are backed by the full faith and credit of the City. Notes and bonds in the governmental funds will be retired by future property tax levies or tax increments accumulated by the debt service fund. General obligation long-term debt comprises the largest share of outstanding debt to the City.

The 2023 Executive Budget appropriation for general obligation borrowing for new projects is \$182.1 million, \$38.2 million more than the 2022 appropriation. The General Fund general obligation debt service for 2023 is \$52,167,662 in principal and \$9,419,560 in interest for a total of \$61,587,222, a \$5,478,898 increase from 2022, or 9.8%. The General Fund general obligation debt service for 2022 was \$47,597,931 in principal and \$8,510,393 in interest for a total of \$56,108,324.

As a result of the annual debt review by rating agencies, the City has a Aaa bond rating, the highest quality rating available with Moody's Investors Services.

The debt service fund has advanced amounts to various enterprise funds and component units to fund the repayment of long-term liabilities. Repayment schedules have been established and interest is being charged based on the repayment schedules.

The City of Madison has established a policy to remove from the Capital Budget those items with a useful life of less than the repayment term of General Obligation debt (usually ten years). Those items should be considered in the Operating Budget under MGO 4.02(6)(c)(3).

In December 2012, the Common Council created MGO 4.17 to prohibit the use of unused balances in the debt service fund for operating expenses. The Ordinance states: "In any year when general debt reserves are applied to reduce general fund debt service, an amount at least equal to the general debt reserves applied must be directly appropriated from the general fund for capital projects, unless the Common Council, by a separate vote of two-thirds (2/3) of all members during approval of the budget, votes to do otherwise."

Under Wisconsin State Statutes, the outstanding general obligation long-term debt of a municipality may not exceed 5% of the equalized property value of all taxable property within the city's jurisdiction. At the end of 2021, applicable debt of the City totaled \$564.4 million or 34% of the maximum legal limit of \$1.6 billion.

Revenue bonds are payable only from revenues derived from the operation of the responsible fund. This agency does not include revenue obligations for the enterprise operations of the Water Utility or the Sewer Utility. Revenue obligations of the City's enterprise operations are provided in the respective budgets for these funds.

2023 Budget Highlights

Service: Debt Service

- Includes General Fund general obligation debt service of \$52,167,662 in principal and \$9,419,560 in interest for a total of \$61,587,222.
- Under the General Obligation Debt Service Schedule, general debt reserves reflect \$6.1 million of reoffering premium received from the 2022 debt issuance. Under Wisconsin Statutes, reoffering premium amounts must be used to pay debt service. The \$6.1 million of 2022 premium is allocated in the Debt Service Schedule to pay General Fund debt service in 2023.
- Under MGO 4.17, whenever an amount is applied in general debt reserves to reduce general fund debt service, an equal amount must be directly appropriated in the general fund for capital projects, unless the Common Council, by a separate vote of two-thirds of all members during approval of the budget, votes to do otherwise. The 2023 Executive Operating Budget appropriates \$1,110,000 from the general fund for capital projects (see Direct Appropriations). This is \$5.04 million less than the amount applied in general debt reserves to reduce general fund debt service. As such, approval of the lower direct appropriation amount for capital projects will need to be adopted by a separate two-thirds vote of the Council during adoption of the 2023 operating budget.

Debt Service

Function: Debt Service

Budget Overview

Agency Budget by Fund

Fund	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Debt Service	101,737,675	99,316,739	99,316,739	104,316,739	107,986,613
Total	\$ 101,737,675	\$ 99,316,739	\$ 99,316,739	\$ 104,316,739	\$ 107,986,613

Agency Budget by Service

Service	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Debt Service	101,737,675	99,316,739	99,316,739	104,316,739	107,986,613
	\$ 101,737,675	\$ 99,316,739	\$ 99,316,739	\$ 104,316,739	\$ 107,986,613

Agency Budget by Major-Revenue

Major Revenue	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Intergov Revenues	(147)	-	-	-	-
Invest Other Contrib	(165,055)	(400,000)	(400,000)	(400,000)	(1,100,000)
Other Finance Source	(27,896,079)	(8,413,971)	(4,413,971)	(8,413,971)	(6,262,253)
Transfer In	(73,676,395)	(90,502,768)	(94,502,768)	(95,502,768)	(100,624,360)
Total	\$ (101,737,675)	\$ (99,316,739)	\$ (99,316,739)	\$ (104,316,739)	\$ (107,986,613)

Agency Budget by Major-Expense

Major Expense	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Purchased Services	150,049	-	-	-	-
Debt Othr Financing	98,840,949	99,316,739	99,316,739	104,316,739	107,986,613
Transfer Out	2,746,677	-	-	-	-
Total	\$ 101,737,675	\$ 99,316,739	\$ 99,316,739	\$ 104,316,739	\$ 107,986,613

Debt Service

Function:

Debt Service*Service Overview***Service:** Debt Service

Service Description

This service accounts for the interest and principal costs and payments of the general obligation notes and bonds issued by the City to fund capital projects other than TID or enterprise debt.

Activities Performed by this Service

- Details of the projects funded by the Debt Service Fund are included in the 2023 Executive Capital Budget.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	-	-	-	-	-
Other-Expenditures	101,737,675	99,316,739	99,316,739	104,316,739	107,986,613
Total	\$ 101,737,675	\$ 99,316,739	\$ 99,316,739	\$ 104,316,739	\$ 107,986,613

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(101,737,675)	(99,316,739)	(99,316,739)	(104,316,739)	(107,986,613)
Non-Personnel	101,737,675	99,316,739	99,316,739	104,316,739	107,986,613
Total	\$ 0	\$ -	\$ -	\$ -	\$ -

Debt Service

Function:

Debt Service

Line Item Detail

Agency Primary Fund: Debt Service

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Intergov Revenues					
Federal Revenues Operating	(147)	-	-	-	-
Intergov Revenues Total	\$ (147)	\$ -	\$ -	\$ -	\$ -
Invest Other Contrib					
Interest	(165,055)	(400,000)	(400,000)	(400,000)	(1,100,000)
Invest Other Contrib Total	\$ (165,055)	\$ (400,000)	\$ (400,000)	\$ (400,000)	\$ (1,100,000)
Other Finance Source					
General Obligation Bond Alloc	(188,644)	-	-	-	-
Premium On Bonds Sold	(8,647,860)	-	-	-	-
Fund Balance Applied	(19,059,575)	(8,413,971)	(4,413,971)	(8,413,971)	(6,262,253)
Other Finance Source Total	\$ (27,896,079)	\$ (8,413,971)	\$ (4,413,971)	\$ (8,413,971)	\$ (6,262,253)
Transfer In					
Transfer In From General	(55,912,824)	(56,108,323)	(56,108,323)	(61,108,323)	(61,587,222)
Transfer In From Library	(2,885,756)	(2,804,419)	(2,804,419)	(2,804,419)	(2,667,314)
Transfer In From CDBG	(11,736)	(12,406)	(12,406)	(12,406)	(13,038)
Transfer In From Loans	(100,000)	(100,000)	(100,000)	(100,000)	(200,000)
Transfer In From Other Restric	(120,718)	(136,472)	(136,472)	(136,472)	(758,793)
Transfer In From Impact Fees	(237,583)	(119,796)	(119,796)	(119,796)	(115,144)
Transfer In From Capital Proj	(2,432,882)	-	-	-	-
Transfer In From Special Asses	(231,978)	(209,932)	(209,932)	(209,932)	(201,916)
Transfer In From Tax Incremen	(11,742,918)	(8,224,800)	(12,224,800)	(8,224,800)	(8,067,720)
Transfer In From Water Utility	-	(143,623)	(143,623)	(143,623)	(2,891,773)
Transfer In From Stormwater	-	(7,636,013)	(7,636,013)	(7,636,013)	(8,488,685)
Transfer In From Cnvt Center	-	(52,826)	(52,826)	(52,826)	(56,941)
Transfer In From Transit	-	(3,823,073)	(3,823,073)	(3,823,073)	(3,825,525)
Transfer In From Golf Courses	-	(44,451)	(44,451)	(44,451)	(44,361)
Transfer In From Fleet Service	-	(9,929,892)	(9,929,892)	(9,929,892)	(10,716,340)
Transfer In From CDA	-	(829,292)	(829,292)	(829,292)	(686,766)
Transfer In From Public Health	-	(327,450)	(327,450)	(327,450)	(302,822)
Transfer In Total	\$ (73,676,395)	\$ (90,502,768)	\$ (94,502,768)	\$ (95,502,768)	\$ (100,624,360)
Purchased Services					
Financial Actuary Services	82,500	-	-	-	-
Audit Services	4,000	-	-	-	-
Legal Services	63,549	-	-	-	-
Purchased Services Total	\$ 150,049	\$ -	\$ -	\$ -	\$ -

Debt Service

Function:

Debt Service

Line Item Detail

Agency Primary Fund: Debt Service

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Debt Othr Financing					
Principal	85,834,779	84,017,500	84,017,500	89,017,500	89,920,000
Interest	12,600,726	15,289,239	15,289,239	15,289,239	18,056,613
Bond Notes Issuance Services	392,144	-	-	-	-
Paying Agent Services	13,300	10,000	10,000	10,000	10,000
Debt Othr Financing Total	\$ 98,840,949	\$ 99,316,739	\$ 99,316,739	\$ 104,316,739	\$ 107,986,613
Transfer Out					
Transfer Out to Tax Increment	2,746,677	-	-	-	-
Transfer Out Total	\$ 2,746,677	\$ -	\$ -	\$ -	\$ -

Transfer In 2021 Actual Note: Enterprise fund general obligation debt is charged directly to the enterprise agencies in the city's financial statements. The offset for these charges is shown in Fund Balance Applied.

Direct Appropriations

Agency Overview

Agency Overview

This Agency includes funding for various benefits that are not included in the individual agency budgets. These include Compensated Absence Escrow (sick leave payouts), Flexible Spending, Unemployment Insurance, Life Insurance, and the Bus Pass Subsidy. The Agency also includes funding for various costs that are not readily identifiable with a single agency, including the Contingent Reserve.

2023 Budget Highlights

Service: Direct Appropriations

- Increases the General Fund debt service payment to reflect actual 2023 debt service payments (Increase: \$5.5 million).
- Increases the Contingent Reserve to maintain 0.5% of budgeted expenditures in accordance with City policy. Funding budgeted here may be reallocated to various agencies throughout the year to fund unanticipated expenses or revenue shortfalls. Use of this funds requires Common Council approval. (Increase: \$85,000)
- Includes a 3% cost of living adjustment (COLA) for general municipal employees. RES-21-00638 adopted on September 21, 2021, requires that general municipal employees receive an increase equal to increases received by Police and Fire commissioned staff through collective bargaining. In 2022, a 2% COLA was adopted for Police and Fire commissioned staff. The Executive Budget includes a 2% COLA for general municipal employees to equal that of the protective service employees (General Fund: \$1.7 million; Other Funds: \$1.2 million). General municipal employees are 6% behind protective service employees when comparing the total percentage of wage increases over the past several years. An additional 1% COLA is included in the Executive Budget to begin to address this disparity. (General Fund: \$850,000; Other Funds: \$589,900)
- Includes a \$1,000 bonus per employee anticipated to be paid by the end of February 2023. The payment is funded from a surplus in the Premium Stabilization Fund (PSF) for the city's life insurance and long- / short-term disability insurance programs. The balance in the PSF has increased nearly three-fold since 2018 due to premiums exceeding claims. The proposed withdrawal to pay for the \$1,000 payment to permanent full- and part-time employees will reduce the balance by about 50%. The remaining balance will slightly exceed the recommended level of 75% of annual premiums. Premiums are guaranteed to remain at the current level for at least the next two years. (Increase: \$3.4 million)
- Increases Compensated Absence Escrow to reflect current trends. (Increase: \$750,000)
- Adds one-time funding for a compensation study to evaluate the city's compensation policies and procedures, including market and peer government comparisons, position reclassification, benefit structure, and administrative review processes. The study will be conducted with input and consultation with labor unions and associations. (Increase: \$350,000)
- Adds a transfer to Affordable Housing fund for debt service payments in 2022 and 2023. GO debt issued for the Affordable Housing fund in 2021 does not have an on-going revenue source to support the debt service. This transfer will cover the first two years of debt service payments. Debt service for GO debt issued after 2021 has been General Fund-supported. (Increase: \$1.1 million)
- Includes \$1.1 million for capital projects funded by a Direct Appropriation from the General Fund. These projects are outlined in the Executive Capital Budget. (Increase \$270,000)
- Adds a transfer from the General Fund to the Insurance Fund which is experiencing high levels of claim payouts in 2022 due primarily to various legal settlements and associated legal counsel costs; this supplement will help address the cash balance in the fund. (Increase \$1.5 million)

- Makes a one-time reduction of \$7.7 million in Metro's General Fund subsidy (from \$9.7 million to \$2.0 million) with Metro utilizing its remaining federal economic recovery funds in 2023. This reduction will be restored in the 2024 budget, along with the first year of a three year repayment of the one-time reduction. Estimated 2024 subsidy is \$14 million. (Decrease: \$7.7m)
- Increases the transfer to the Public Health to fund the expansion of Sexual and Reproductive Health Services. The expansion, which has been requested through resolutions at both the city and the county, is in the legislative process at the time of the Executive Budget publication (Legistar file #73481). Seven full-time positions will be created to support this expansion including a Public Health Supervisor, a Nurse Practitioner, three Public Health Nurses, a Public Health Aide, and a Clerk. The expansion will be initially funded in 2022 by Dane County at a total of \$230,833. The annual costs of this expansion are approximately \$1.1 million and beginning in 2023, will be shared by the City of Madison and Dane County according to equalized value as defined within the Public Health Intragovernmental Agreement. (Increase: City Share \$475,600)

Direct Appropriations

Function: Administration

Budget Overview

Agency Budget by Fund

Fund	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	58,256,934	65,263,539	60,744,073	75,559,774	81,475,844
Total	\$ 58,256,934	\$ 65,263,539	\$ 60,744,073	\$ 75,559,774	\$ 81,475,844

Agency Budget by Service

Service	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Direct Appropriations	58,256,934	65,263,539	60,744,073	75,559,774	81,475,844
Total	\$ 58,256,934	\$ 65,263,539	\$ 60,744,073	\$ 75,559,774	\$ 81,475,844

Agency Budget by Major-Revenue

Major Revenue	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Total	\$ -	\$ -	\$ -	\$ -	\$ -

Agency Budget by Major-Expense

Major Expense	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries	27,511	727,126	912,125	3,922,300	8,172,300
Benefits	407,152	3,631,226	446,488	6,131,226	4,381,226
Supplies	(3,659)	-	9,878	-	-
Purchased Services	1,097,966	2,215,895	2,501,290	1,813,425	1,793,596
Debt Othr Financing	-	1,815,000	-	1,815,000	1,900,000
Inter Depart Billing	(119,860)	(124,031)	(124,031)	(120,500)	(120,500)
Transfer Out	56,847,824	56,998,323	56,998,323	61,998,323	65,349,222
Total	\$ 58,256,934	\$ 65,263,539	\$ 60,744,073	\$ 75,559,774	\$ 81,475,844

Direct Appropriations**Function:****Administration***Service Overview***Service:** Direct Appropriations*Service Description*

This service provides funding for activities that do not relate to any specific agency or service. Highlights of what is included here are outlined below.

	2022 Adopted	2023 Executive	\$ Change
Misc Employee Compensation			
Compensation	727,126	8,172,300	7,445,174
Compensated Absence Escrow	3,250,000	4,000,000	750,000
Flexible Spending	35,600	35,600	-
Unemployment	150,000	150,000	-
Life Insurance	45,626	45,626	-
Bus Pass Subsidy	150,000	150,000	-
Citywide Expenses			
City Memberships	103,157	103,157	-
Compensation Study	-	350,000	350,000
Cost Allocation Charges	(124,031)	(120,500)	3,531
Federal Liaison	40,000	37,000	(3,000)
Henry Vilas Zoo	840,000	588,548	(251,452)
Legal Services	100,000	100,000	-
License Suspension	55,000	55,000	-
Martin Luther King Awards	600	600	-
Martin Luther King Holiday	7,100	7,100	-
Prior Year Encumbrances	233,568	233,568	-
Revenue Sharing Payments	303,470	222,623	(80,847)
Special Assessments	50,000	50,000	-
State Liaison	33,000	36,000	3,000
Town of Madison Final Attachment	500,000	60,000	(440,000)
Debt Service, Capital, & Contingent Reserve			
Debt Service	56,108,324	61,587,222	5,478,898
Transfer to Affordable Housing	-	1,102,000	1,102,000
Transfer to Capital	840,000	1,110,000	270,000
Transfer to Insurance	-	1,500,000	1,500,000
Contingent Reserve	1,815,000	1,900,000	85,000
TOTAL	\$ 65,263,540	\$ 81,475,844	\$ 16,212,304

Employee Benefits & Compensation

- **Compensation:** The 2023 Executive Budget includes a 3% cost of living adjustment (COLA) for general municipal employees in Direct Appropriations.
- **Compensated Absence Escrow:** These funds are for the City's contribution for retiree health insurance when employees retire converting sick leave into health insurance coverage. General Fund costs associated with this expense are budgeted centrally and distributed to agencies in the mid-year and year-end appropriation adjustments based on actual expenditures. Actual expenditures for this benefit appear in agency budgets. This amount was increased to reflect current trends.
- **Bus Pass Subsidy:** This funding represents the City share of providing bus passes for City employees.
- **Miscellaneous Benefits:** Flexible Spending, Unemployment and Life Insurance. This amount represents miscellaneous benefit charges that are budgeted centrally. This amount was increased to reflect current trends.

Citywide Expenses

- City Memberships: Specific memberships include: Dane County Cities and Villages Association, League of Wisconsin Municipalities, LWM Urban Alliance, Mayor's Innovation Project, National League of Cities, US Conference of Mayors, Wheeler Report, WI Coalition Against Homelessness, and the WI Diversity Procurement Network.
- Compensation Study: The 2023 Executive Budget includes \$350,000 for a compensation study to evaluate the city's compensation policies and procedures, including market and peer government comparisons, position reclassification, benefit structure, and administrative review processes. The study will be conducted with input and consultation with labor unions and associations.
- Cost Allocation: This represents interdepartmental billings charged to enterprise agencies for building and equipment depreciation. The 2023 amounts are based on the update to the cost allocation plan that was performed in 2022.
- Federal & State Liaisons: These funds support contracts with firms that represent City's legislative interests at the state and federal levels.
- Henry Vilas Zoo: These funds are for the City's share of costs at the Henry Vilas Zoo. The annual amount is driven by a formula that shares costs between the City and Dane County. The change in 2023 is driven by an increase in 2023 operating costs (\$65,900) and a reduction in City cost due to Room Tax funding (\$317,352).
- Legal Services: These funds are for legal services for the Police and Fire Commission and for appraisal consulting services for the Assessor's Office.
- License Suspension: The City pays fees to the Wisconsin Department of Transportation to suspend licenses as a method to collect on delinquent accounts.
- Martin Luther King Awards: The Rev. Dr. Martin Luther King Jr. Humanitarian Award is presented annually to the person or persons who have demonstrated leadership and volunteerism while making significant contributions in the areas of: promoting peace, understanding, and improving communication and cooperation between diverse populations in Dane County. The award process is overseen by the Department of Civil Rights.
- Martin Luther King Holiday: These funds provide transportation services and child care for the Martin Luther King Jr Holiday celebration.
- Prior Year Encumbrances: Financial reporting standards require that annual budget comparison reports include a carry-over budget to recognize the expenditure of funds encumbered at the end of the previous year but spent in the current year. To achieve conformance with this requirement, the budget includes an appropriation of funds for the payment of prior year encumbrances. This spending authority is later reallocated to the various agencies with prior year encumbrances through a Common Council resolution, and the corresponding expenditures are recorded in the appropriate agencies.
- Revenue Sharing Payments: When municipalities are annexed to the City the agreements include revenue sharing for a period of time (usually five years) during which the City pays a portion of the city taxes to the annexed municipality. The amount was decreased based on estimates for 2023 including the end of Town of Madison revenue sharing agreements due to its dissolution and attachment to the City of Madison.
- Special Assessments: Funding is for assessments levied on city-owned property. Funding is consistent with the 2022 Adopted Budget.
- Town of Madison Final Attachment: The City of Madison will attach portions of the Town of Madison effective October 31, 2022. This amount represents one-time costs for accounting and payroll transition activities.

Debt Service, Contingent Reserve, & Capital

- Debt Service: This amount represents the General Fund portion of debt service payments for 2023.
- Transfer to Affordable Housing: Funding for the Affordable Housing fund's 2022 and 2023 debt service.
- Transfer to Capital: The 2023 Executive Budget includes \$1,110,000 for projects funded by a Direct Appropriation from the General Fund. These projects are outlined in the Executive Capital Budget.
- Transfer to Insurance Fund: Funding to address higher than budgeted claim payouts and legal counsel costs in 2022.
- Contingent Reserve: It is the City's policy to appropriate 0.5% of budget expenditures in the Contingent Reserve. Funding budgeted here may be reallocated to various agencies throughout the year to fund unanticipated expenses or revenue shortfalls. Use of this funds requires Common Council approval.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	58,256,934	65,263,539	60,744,073	75,559,774	81,475,844
Other-Expenditures	-	-	-	-	-
Total	\$ 58,256,934	\$ 65,263,539	\$ 60,744,073	\$ 75,559,774	\$ 81,475,844

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	-	-	-	-	-
Personnel	434,663	4,358,352	1,358,613	10,053,526	12,553,526
Non-Personnel	57,942,131	61,029,218	59,509,491	65,626,748	69,042,818
Agency Charges	(119,860)	(124,031)	(124,031)	(120,500)	(120,500)
Total	\$ 58,256,934	\$ 65,263,539	\$ 60,744,073	\$ 75,559,774	\$ 81,475,844

Direct Appropriations

Function: Administration

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries					
Permanent Wages	24,985	-	125	-	-
Pending Personnel	-	727,126	912,000	3,922,300	8,172,300
Furlough Savings	(1,857)	-	-	-	-
Hourly Wages	4,384	-	-	-	-
Salaries Total	\$ 27,511	\$ 727,126	\$ 912,125	\$ 3,922,300	\$ 8,172,300
Benefits					
Comp Absence Escrow	-	3,250,000	-	3,250,000	4,000,000
Flexible Spending Benefits	(61,435)	35,600	35,229	35,600	35,600
Unemployment Benefits	289,762	150,000	150,000	150,000	150,000
Health Insurance Benefit	26,958	-	-	2,500,000	-
Life Insurance Benefit	42,674	45,626	40,313	45,626	45,626
Wage Insurance Benefit	19,256	-	43,682	-	-
WRS	1,879	-	8	-	-
FICA Medicare Benefits	11,698	-	27,256	-	-
Bus Pass Subsidy	76,699	150,000	150,000	150,000	150,000
Death Benefits	(340)	-	-	-	-
Benefits Total	\$ 407,152	\$ 3,631,226	\$ 446,488	\$ 6,131,226	\$ 4,381,226
Supplies					
Work Supplies	(3,882)	-	9,878	-	-
Medical Supplies	222	-	-	-	-
Supplies Total	\$ (3,659)	\$ -	\$ 9,878	\$ -	\$ -
Purchased Services					
Conferences & Training	138	-	-	-	-
Memberships	103,466	103,157	90,671	103,157	103,157
Legal Services	69,925	100,000	100,000	100,000	100,000
Collection Services	28,063	55,000	41,818	55,000	55,000
Consulting Services	68,141	73,000	85,000	73,000	423,000
Other Services & Expenses	(87,109)	733,568	1,035,331	413,568	293,568
Grants	722,742	847,700	845,000	847,700	596,248
Taxes & Special Assessments	7,068	-	-	-	-
Tax Revenue Sharing	185,533	303,470	303,470	221,000	222,623
Purchased Services Total	\$ 1,097,966	\$ 2,215,895	\$ 2,501,290	\$ 1,813,425	\$ 1,793,596
Debt Othr Financing					
Contingent Reserve	-	1,815,000	-	1,815,000	1,900,000
Debt Othr Financing Total	\$ -	\$ 1,815,000	\$ -	\$ 1,815,000	\$ 1,900,000

Direct Appropriations

Function: Administration

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Inter Depart Billing					
ID Billing To Landfill	(26,771)	(25,104)	(25,104)	(14,086)	(14,086)
ID Billing To Golf Courses	(10,054)	(10,724)	(10,724)	(10,724)	(10,724)
ID Billing To Parking	(50,813)	(53,833)	(53,833)	(53,836)	(53,836)
ID Billing To Sewer	(28,739)	(30,655)	(30,655)	(38,138)	(38,138)
ID Billing To Stormwater	(387)	(413)	(413)	(413)	(413)
ID Billing To Water	(3,096)	(3,302)	(3,302)	(3,303)	(3,303)
Inter Depart Billing Total	\$ (119,860)	\$ (124,031)	\$ (124,031)	\$ (120,500)	\$ (120,500)
Transfer Out					
Transfer Out To Other Restrict	-	-	-	-	1,102,000
Transfer Out To Debt Service	55,912,824	56,108,323	56,108,323	61,108,323	61,587,222
Transfer Out To Capital	905,000	840,000	840,000	840,000	1,110,000
Transfer Out To Special Assess	30,000	50,000	50,000	50,000	50,000
Transfer Out To Insurance	-	-	-	-	1,500,000
Transfer Out Total	\$ 56,847,824	\$ 56,998,323	\$ 56,998,323	\$ 61,998,323	\$ 65,349,222

Economic Development Division

Agency Overview

Agency Mission

The mission of the Economic Development Division is to promote the economic growth and competitiveness of the City of Madison to maintain and enhance the City's fiscal sustainability, job base, and business environment. This work aims to foster prosperity and ensure it is broadly shared.

Agency Overview

The Agency is responsible for overseeing all City real estate transactions and providing financial and technical assistance to businesses. The goal of the Economic Development Division is to manage City real estate projects and the expansion of economic development initiatives. The Economic Development Division will advance this goal by improving business assistance programs, particularly in response to economic effects of COVID-19, and supporting an increasing number of real estate projects.

2023 Budget Highlights

Service: Food Policy & Programming

- Increases funding for the Double Dollars program by \$12,500, bringing total program funding to \$50,000
- Continues funding for the Summer Meals Program (\$15,000), Community Gardens (\$35,000), Madison Food Policy Council (\$3,000), and SEED Grants (\$50,000)

Service: Office of Business Resources

- Budget maintains current level of service.

Service: Office of Real Estate Services

- Reorganizes the Office of Real Estate Services into two offices: Office of Real Estate Services (ORES) and Office of Real Estate Development (ORED). ORES has historically housed two distinct functions. The first includes real estate acquisition, disposal, and asset management, often for City purposes. This body of work requires expertise in negotiation in the context of condemnation law and right-of-way best practices. The second function includes real estate development project management and finance, including Tax Increment Finance (TIF). This body of work requires knowledge of private real estate trends, with a heavy emphasis on development finance. The goals of reorganizing ORES into two offices include 1) improving recruitment and retention of staff, 2) meeting the growing demands of the office as infrastructure and land use projects become more complex, 3) adjusting the manager to staff ratio of the office to better support staff, and 4) being more competitive with the private sector to fill these positions.
 - The ORES will be managed by the existing Office of Real Estate Services Manager position.
 - A new Office of Real Estate Development Manager position is created to manage the ORED. This position is funded by eliminating a vacant Real Estate Development Specialist position and charging a portion of the new position's time to the Community Development Authority, tax increment finance districts, and capital projects. No additional General Fund appropriation is required for the new position.

Economic DevelopmentFunction: **Planning & Development***Budget Overview*

Agency Budget by Fund

Fund	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	2,005,281	2,182,679	1,990,438	2,230,630	2,259,218
Other Grants	-	-	153,750	-	-
Total	\$ 2,005,281	\$ 2,182,679	\$ 2,144,188	\$ 2,230,630	\$ 2,259,218

Agency Budget by Service

Service	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Food Policy & Programming	247,361	297,342	291,099	299,699	313,480
Office Of Business Resources	850,429	911,364	1,033,689	933,436	938,772
Office Of Real Estate Services	907,491	973,973	819,400	997,495	1,006,967
Total	\$ 2,005,281	\$ 2,182,679	\$ 2,144,188	\$ 2,230,630	\$ 2,259,218

Agency Budget by Major-Expense

Major Expense	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries	1,281,036	1,414,669	1,265,847	1,456,802	1,456,802
Benefits	369,305	405,381	375,077	413,830	427,351
Supplies	6,581	18,025	6,732	17,100	17,100
Purchased Services	287,755	284,000	435,928	284,250	296,750
Inter Depart Charges	60,604	60,604	60,604	58,648	61,216
Total	\$ 2,005,281	\$ 2,182,679	\$ 2,144,188	\$ 2,230,630	\$ 2,259,218

Service Overview

Service: Food Policy & Programming

Service Description

This service oversees food policy and programming for the City, including the Summer Meals program, Community Gardens Partnership, the Madison Food Policy Council, MadMarket, and the SEED Grants. The goal of the service is to improve food access and the food system in the City.

Activities Performed by this Service

- Summer Meals Program: Provide support for summer food programming offered through the Parks system.
- Community Gardens Partnership: Work with Community GroundWorks and Dane County UW-Extension to provide operations and support of community gardens programming.
- Double Dollar Program: Oversee the contract to administer Electronic Benefits Transfer (EBT) programming for Supplemental Nutritional Assistance Program (SNAP) participants at farmers’ markets and the MadMarket Double Dollars program at participating markets. This service is carried out through a partnership with Dane County. Community Action Coalition is the current vendor.
- SEED Grants: Coordinate with the Madison Food Policy Council’s grant program providing funding for projects geared towards improving Madison’s regional food system through improving food access.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	247,361	297,342	291,099	299,699	313,480
Other-Expenditures	-	-	-	-	-
Total	\$ 247,361	\$ 297,342	\$ 291,099	\$ 299,699	\$ 313,480

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	-	-	-	-	-
Personnel	116,357	150,842	150,428	152,924	154,205
Non-Personnel	131,004	146,500	140,671	146,775	159,275
Agency Charges	-	-	-	-	-
Total	\$ 247,361	\$ 297,342	\$ 291,099	\$ 299,699	\$ 313,480

Service Overview

Service: Office Of Business Resources

Service Description

This service helps businesses locate, open, or expand within the City of Madison by directing businesses toward financial and technical assistance programs available through the City and other sources. This service also guides businesses through City permitting and approval processes, facilitates appropriate space for business development through participation in City land-use planning efforts, and maintains and provides demographic/community information to businesses. The goal of this service is to be a point of contact for all businesses, assist in economic development programs and initiatives, and grow the local economy.

Activities Performed by this Service

- Vending: Management of the City's Street Vending and Sidewalk Cafe programs.
- Economic Development Assistance: Direct work with entrepreneurs and businesses interested in investing in Madison, as well as managing economic development programs and projects.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	850,429	911,364	879,939	933,436	938,772
Other-Expenditures	-	-	153,750	-	-
Total	\$ 850,429	\$ 911,364	\$ 1,033,689	\$ 933,436	\$ 938,772

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	-	-	-	-	-
Personnel	695,696	764,265	739,459	791,262	796,598
Non-Personnel	130,359	122,725	269,857	117,800	117,800
Agency Charges	24,374	24,374	24,374	24,374	24,374
Total	\$ 850,429	\$ 911,364	\$ 1,033,689	\$ 933,436	\$ 938,772

Service Overview

Service: Office Of Real Estate Services

Service Description

This service acquires all real estate needed by City agencies, including real estate for road construction projects. This service also leases property needed for City services, provides relocation assistance to individuals and businesses displaced by acquisitions, manages private use of public property (often street right of way) through leases, easements, and encroachment agreements, maintains and sells property within City business parks, manages and sells surplus City property, and administers the City’s Tax Increment Financing (TIF) program. The goals of this service are transparent and efficient acquisition and management of property for City purposes, maximizing return on investment of public dollars (e.g., tax base, jobs, and infrastructure), and balancing the needs and wants of businesses, developers, residents, and policy makers.

Activities Performed by this Service

- Real Estate Acquisition and Disposal: Acquire all real estate needed by City agencies; expedite the implementation of redevelopment activities; lease and manage City buildings and land held for future projects; inventory City lands and sell surplus properties in concert with neighborhood sale criteria committees; investigate, evaluate, and protect the titles to City lands through numerous permitting, appraisal, and authorization procedures.
- Tax Incremental Financing (TIF) Administration: Coordinate the City’s TIF program and the financial assistance towards public infrastructure construction and development opportunities.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	907,491	973,973	819,400	997,495	1,006,967
Other-Expenditures	-	-	-	-	-
Total	\$ 907,491	\$ 973,973	\$ 819,400	\$ 997,495	\$ 1,006,967

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	-	-	-	-	-
Personnel	838,288	904,943	751,037	926,446	933,350
Non-Personnel	32,973	32,800	32,133	36,775	36,775
Agency Charges	36,230	36,230	36,230	34,274	36,842
Total	\$ 907,491	\$ 973,973	\$ 819,400	\$ 997,495	\$ 1,006,967

Economic Development

Function: **Planning & Development**

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries					
Permanent Wages	1,260,791	1,425,212	1,255,535	1,467,345	1,467,345
Salary Savings	-	(29,741)	-	(29,741)	(29,741)
Furlough Savings	(867)	-	-	-	-
Premium Pay	32	17,090	55	17,090	17,090
Compensated Absence	10,197	-	-	-	-
Overtime Wages Permanent	9,977	2,108	9,500	2,108	2,108
Election Officials Wages	907	-	757	-	-
Salaries Total	\$ 1,281,036	\$ 1,414,669	\$ 1,265,847	\$ 1,456,802	\$ 1,456,802
Benefits					
Health Insurance Benefit	180,156	200,367	186,610	200,367	209,977
Wage Insurance Benefit	4,525	4,545	4,649	5,064	5,064
WRS	86,377	92,636	81,712	95,378	99,779
FICA Medicare Benefits	95,156	105,825	93,152	109,700	109,210
Post Employment Health Plans	3,090	2,008	8,955	3,321	3,321
Benefits Total	\$ 369,305	\$ 405,381	\$ 375,077	\$ 413,830	\$ 427,351
Supplies					
Office Supplies	1,288	2,625	800	2,750	2,750
Copy Printing Supplies	30	3,700	-	1,350	1,350
Furniture	-	1,000	1,000	1,500	1,500
Hardware Supplies	899	850	500	1,100	1,100
Software Lic & Supplies	-	300	1,100	700	700
Postage	4,113	3,550	3,332	3,700	3,700
Work Supplies	250	6,000	-	6,000	6,000
Supplies Total	\$ 6,581	\$ 18,025	\$ 6,732	\$ 17,100	\$ 17,100
Purchased Services					
Electricity	298	-	173	-	-
Telephone	2,441	675	1,689	-	-
Cellular Telephone	484	-	360	480	480
System & Software Mntc	5,241	3,500	5,680	6,300	6,300
Recruitment	1,446	-	750	1,000	1,000
Mileage	39	325	75	325	325
Conferences & Training	5,956	17,425	10,768	17,425	17,425
Memberships	33,211	23,500	24,036	24,400	24,400
Storage Services	2,949	3,000	2,755	3,000	3,000
Mortgage & Title Services	3,765	6,000	6,500	6,000	6,000
Management Services	4,483	1,275	1,818	1,275	1,275
Advertising Services	2,939	9,075	8,350	7,820	7,820
Printing Services	-	-	-	1,500	1,500
Other Services & Expenses	134,004	169,225	169,225	164,725	177,225
Grants	90,500	50,000	50,000	50,000	50,000
Purchased Services Total	\$ 287,755	\$ 284,000	\$ 282,178	\$ 284,250	\$ 296,750

Economic Development

Function:

Planning & Development*Line Item Detail*

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Inter Depart Charges					
ID Charge From Engineering	55,395	55,395	55,395	55,395	55,395
ID Charge From Insurance	3,746	3,746	3,746	1,687	4,255
ID Charge From Workers Comp	1,463	1,463	1,463	1,566	1,566
Inter Depart Charges Total	\$ 60,604	\$ 60,604	\$ 60,604	\$ 58,648	\$ 61,216

Position Summary

Classification	CG	2022 Budget Adopted		2023 Budget			
				Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ACCT TECH 3-20	20	1.00	72,200	1.00	73,233	1.00	73,233
BUSINESS DEV SPEC 3-18	18	1.00	94,018	1.00	94,487	1.00	94,487
BUSINESS DEV SPEC 4-18	18	1.00	100,322	1.00	103,760	1.00	103,760
CLERK-TYP 2-20	20	1.00	48,576	1.00	51,597	1.00	51,597
ECON DEV DIV DIR-21	21	1.00	139,091	1.00	139,786	1.00	139,786
ECON DEV SPEC-18	18	1.00	100,322	1.00	100,824	1.00	100,824
ECONOMIC DEVELOPMENT PROG COOR	16	1.00	73,576	1.00	76,769	1.00	76,769
FOOD POLICY ADMIN-18	18	1.00	91,357	1.00	91,813	1.00	91,813
NEW POSITION	18	-	-	-	-	1.00	93,396
PRINCIPAL PLANNER-18	18	1.00	92,932	1.00	107,310	1.00	107,310
REAL ESTATE DEV SPEC 3-18	18	2.00	165,159	2.00	165,983	1.00	91,813
REAL ESTATE DEV SPEC 4-18	18	2.00	214,281	2.00	216,331	2.00	216,331
REAL ESTATE SPECIALIST 2-18	18	4.00	299,124	4.00	312,861	4.00	312,861
REAL ESTATE SPECIALIST 4-18	18	1.00	102,271	1.00	103,760	1.00	103,760
REAL ESTATE SUPERV-18	18	1.00	92,932	1.00	93,396	1.00	93,396
STREET VENDING MONITOR-16	16	1.00	61,373	1.00	61,679	1.00	61,679
TOTAL		20.00	1,747,534	20.00	1,793,590	20.00	1,812,815

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Employee Assistance Program

Agency Overview

Agency Mission

The mission of the Employee Assistance Program is to provide free, confidential services to help prevent or resolve personal, family, and workplace problems affecting employee wellbeing and job performance.

Agency Overview

The Agency offers confidential assistance through external and internal staff to provide coverage and resources for current and retired City of Madison employees, families of employees, and significant others of employees at no charge for use of services. Services provided by the agency include, but are not limited to, critical incident stress management services, consultation services for managers and union stewards, and ongoing education and training. The goal of the agency is to collaborate with other City agencies, insurance providers, and the external EAP provider to improve service delivery. The Employee Assistance Program will advance this goal by improving technological tools and data, continuing support of First Responder Peer Support Teams, and expanding training.

2023 Budget Highlights

Service: EAP Services

- No change from 2022 Adopted. Budget maintains current level of service.

Employee Assistance Program

Function: Administration

Budget Overview

Agency Budget by Fund

Fund	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	396,380	473,019	474,966	462,140	466,848
Total	\$ 396,380	\$ 473,019	\$ 474,966	\$ 462,140	\$ 466,848

Agency Budget by Service

Service	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
EAP Services	396,380	473,019	474,966	462,140	466,848
	\$ 396,380	\$ 473,019	\$ 474,966	\$ 462,140	\$ 466,848

Agency Budget by Major-Expense

Major Expense	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries	288,585	332,960	334,497	342,050	342,050
Benefits	96,838	110,549	111,939	113,420	117,448
Supplies	4,742	3,250	3,344	3,250	3,250
Purchased Services	50,286	69,271	68,198	66,445	66,445
Inter Depart Charges	826	825	825	252	932
Inter Depart Billing	(44,896)	(43,836)	(43,836)	(63,277)	(63,277)
Total	\$ 396,380	\$ 473,019	\$ 474,966	\$ 462,140	\$ 466,848

Employee Assistance Program

Function:

Administration

*Service Overview***Service:** EAP Services*Service Description*

This service provides 24-hour professional and confidential assistance, information, resource referral, and support. Key activities performed by the service include, but are not limited to, critical incident stress management services (CISM), consultation services for supervisors and union stewards, ongoing education and training, and supervision of Madison Police and Fire Peer Support Teams and the EAP Facilitator Network. The goals of this service are to increase employee productivity, attendance, and overall well-being, encourage a culture of wellness and prevention among Madison's First Responders, and provide equitable access to EAP service for city staff.

Activities Performed by this Service

- Employee Assistance Program (EAP): Provides 24-hour professional and confidential assistance, information, resource referral, and support to employees and their families. The purpose is to ensure a productive workforce that can do their best work for stakeholders and community members.
- Critical Incident Stress Management (CISM): Helps employees prepare for, and recover from, traumatic events at work. Activities include pre-incident education and training, defusing, debriefing, follow up, management consultation, and policy and procedure development.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	396,380	473,019	474,966	462,140	466,848
Other-Expenditures	-	-	-	-	-
Total	\$ 396,380	\$ 473,019	\$ 474,966	\$ 462,140	\$ 466,848

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	-	-	-	-	-
Personnel	385,423	443,509	446,436	455,470	459,498
Non-Personnel	55,027	72,521	71,542	69,695	69,695
Agency Charges	(44,070)	(43,011)	(43,011)	(63,025)	(62,345)
Total	\$ 396,380	\$ 473,019	\$ 474,966	\$ 462,140	\$ 466,848

Employee Assistance Program

Function: Administration

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries					
Permanent Wages	284,917	332,960	331,061	339,050	339,050
Compensated Absence	3,435	-	3,435	3,000	3,000
Election Officials Wages	233	-	-	-	-
Salaries Total	\$ 288,585	\$ 332,960	\$ 334,497	\$ 342,050	\$ 342,050
Benefits					
Health Insurance Benefit	54,202	63,511	63,511	63,511	66,577
Wage Insurance Benefit	1,616	1,186	1,182	1,182	1,182
WRS	19,324	21,643	21,567	22,038	23,056
FICA Medicare Benefits	20,937	24,209	24,055	25,040	24,985
Post Employment Health Plans	759	-	1,625	1,649	1,649
Benefits Total	\$ 96,838	\$ 110,549	\$ 111,939	\$ 113,420	\$ 117,448
Supplies					
Office Supplies	1,555	350	350	350	350
Copy Printing Supplies	102	500	102	500	500
Furniture	118	-	-	-	-
Postage	2,400	2,400	2,400	2,400	2,400
Program Supplies	558	-	-	-	-
Work Supplies	9	-	492	-	-
Supplies Total	\$ 4,742	\$ 3,250	\$ 3,344	\$ 3,250	\$ 3,250
Purchased Services					
Telephone	266	141	176	-	-
Cellular Telephone	626	720	720	720	720
Systems Comm Internet	408	-	-	-	-
Facility Rental	6,369	8,800	6,557	6,757	6,757
Custodial Bldg Use Charges	2,100	2,100	2,104	2,280	2,280
System & Software Mntc	-	7,800	7,840	-	-
Mileage	-	-	-	250	250
Conferences & Training	915	5,710	2,392	8,335	8,335
Memberships	649	700	727	1,365	1,365
Storage Services	16	-	-	-	-
Consulting Services	38,488	43,000	46,000	46,000	46,000
Security Services	224	300	1,682	558	558
Permits & Licenses	225	-	-	180	180
Purchased Services Total	\$ 50,286	\$ 69,271	\$ 68,198	\$ 66,445	\$ 66,445
Inter Depart Charges					
ID Charge From Insurance	684	684	684	77	757
ID Charge From Workers Comp	142	141	141	175	175
Inter Depart Charges Total	\$ 826	\$ 825	\$ 825	\$ 252	\$ 932

Employee Assistance Program

Function: Administration

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Inter Depart Billing					
ID Billing To Landfill	(116)	(159)	(159)	(190)	(190)
ID Billing To Monona Terrace	(13,810)	(6,121)	(6,121)	(11,391)	(11,391)
ID Billing To Golf Courses	-	(476)	(476)	(571)	(571)
ID Billing To Parking	(3,775)	(3,680)	(3,680)	(7,744)	(7,744)
ID Billing To Sewer	-	(3,013)	(3,013)	(1,079)	(1,079)
ID Billing To Stormwater	(693)	(1,586)	(1,586)	(762)	(762)
ID Billing To Transit	(18,875)	(21,453)	(21,453)	(32,715)	(32,715)
ID Billing To Water	(7,627)	(7,348)	(7,348)	(8,825)	(8,825)
Inter Depart Billing Total	\$ (44,896)	\$ (43,836)	\$ (43,836)	\$ (63,277)	\$ (63,277)

Employee Assistance Program

Function: Administration

Position Summary

Classification	CG	2022 Budget Adopted		2023 Budget			
		FTEs	Amount	Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
EAP PROG MGR-18	18	1.00	120,843	1.00	123,696	1.00	123,696
EMP ASST SPEC 2-18	18	2.00	149,817	2.00	152,164	2.00	152,164
PROGRAM ASST 1-20	20	1.00	62,300	1.00	63,190	1.00	63,190
TOTAL		4.00	332,960	4.00	339,050	4.00	339,050

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Engineering Division

Agency Overview

Agency Mission

The mission of the Engineering Division is to provide Public Works services to the City's residents and visitors in a fair and consistent manner that encourages public input.

Agency Overview

The Agency is responsible for: (1) design, supervision, inspection, and construction of the City's transportation system infrastructure; (2) construction, maintenance, repair, and energy efficient retrofits to City-owned facilities; and (3) City surveying and mapping operations. The goal of the Engineering Division is to ensure the effective delivery of Public Works services to the City. The Engineering Division will advance this goal by investing in critical transportation infrastructure, public buildings, and records management to ensure consistent provision of Public Works services to City residents and visitors.

2023 Budget Highlights

Agency-Wide Changes

- Includes a package of position changes, including new positions and reclassifications of existing positions, that are cost-neutral to the general fund. These changes are general-fund neutral by charging time to the capital budget, sewer utility, stormwater utility, reducing hourly wages, and making other allocation changes. The list of all Engineering position changes, including changes to Sewer and Stormwater, are listed below.

Positions with a General Fund Allocation

- Recreate Principal Engineer 1 as 2.0 FTE Engineer 1s
- Convert hourly funds to create 2.0 FTE Engineer 1s
- Recreate 1.0 Maintenance Mechanic 1 as Maintenance Mechanic 2
- Create a new 1.0 FTE Maintenance mechanic
- Reclassify the Engineering Financial Manager
- Recreate a Program Assistant 1 as a HR Analyst Trainee
- Recreate an IT specialist 3 as a Comp Mapping/ GIS Coordinator

Positions with no General Fund Allocation

- Create 2.0 FTE Leadworker 1s and 1.0 FTE Operator 2 position. (50% capital; 25% stormwater; 25% sewer)
 - Reduce hourly wages in Sewer and Stormwater utilities to create 1.0 FTE GIS Specialist (20% capital, 40% sewer, 40% stormwater)
 - Recreates 3.0 Engineer 3s as Engineer 4s
 - Recreate an Operations Clerk to an Account Technician or Accountant Trainee
 - Recreates a 1.0 IT Specialist 3 as a Landscape Architect 4
- Reallocates \$181,000 in funding for a joint Public Works staffing pool. Streets, Parks, and Engineering are pooling funding to hire 10 additional laborers and recreate 2 existing positions as leadworkers to provide year-round staffing for work that was historically performed by hourly staff. The new positions will be located in the Streets division. The executive budget includes a placeholder for the Engineering allocation by reducing hourly wages and increasing pending personnel. However, the final allocation for the positions is to be determined. The Finance Director, in collaboration with the Streets Superintendent, Parks Superintendent, and City Engineer, will determine the final allocation for the positions in the adopted budget. The allocations will be net neutral to the general fund.

Service: Engineering & Administration

- Transfers \$50,000 in funding for PFAS investigation from the operating budget to the Engineering Capital budget (project # 14352, PFAS Testing and Planning).
- Includes funding and positions transferred from the Mapping & Records service, which is being phased out.

Service: Facilities Management

- Budget maintains current level of service.

Service: Facilities Operations & Maintenance

- Budget maintains current level of service.

Service: Mapping & Records

- Eliminates the service and reallocates budget and positions to Engineering and Administration. This change was requested by the agency to have the budget align more closely with the organizational structure. The Mapping & Records service is shown in the budget book to show historic budget and actuals but will be phased out.

EngineeringFunction: **Public Works***Budget Overview*

Agency Budget by Fund

Fund	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	4,398,998	4,528,690	4,442,567	5,004,624	5,029,713
Total	\$ 4,398,998	\$ 4,528,690	\$ 4,442,567	\$ 5,004,624	\$ 5,029,713

Agency Budget by Service

Service	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Engineering And Administration	3,541,619	3,386,431	3,306,569	4,111,392	4,124,100
Facilities Management	485,448	523,764	403,058	501,717	505,376
Facilities Operations & Mainte	(63,696)	138,535	302,820	391,514	400,237
Mapping And Records	435,627	479,960	430,119	-	-
	\$ 4,398,998	\$ 4,528,690	\$ 4,442,567	\$ 5,004,624	\$ 5,029,713

Agency Budget by Major-Revenue

Major Revenue	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Charges For Services	(51,109)	(202,000)	(137,175)	(52,500)	(52,500)
Invest Other Contrib	(12,000)	-	-	-	-
Misc Revenue	(251,176)	(244,990)	(250,000)	(244,990)	(244,990)
Transfer In	(4,980)	-	(3,359)	-	-
Total	\$ (319,264)	\$ (446,990)	\$ (390,534)	\$ (297,490)	\$ (297,490)

Agency Budget by Major-Expense

Major Expense	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries	3,846,374	4,043,245	3,836,055	4,015,714	4,268,380
Benefits	1,293,700	1,331,224	1,367,194	1,537,439	1,403,800
Supplies	202,187	232,300	249,065	208,800	208,800
Purchased Services	761,174	749,754	763,036	749,739	699,739
Inter Depart Charges	451,467	473,338	471,932	611,605	572,667
Inter Depart Billing	(1,836,641)	(1,854,181)	(1,854,181)	(1,821,183)	(1,826,183)
Total	\$ 4,718,262	\$ 4,975,680	\$ 4,833,101	\$ 5,302,114	\$ 5,327,203

Service Overview

Service: Engineering And Administration

Service Description

This service is responsible for design, management, contract administration, and administrative support to the Engineering Division's transportation and pedestrian infrastructure projects. This service oversees projects pertaining to: 1) streets and bridges, 2) sidewalks, 3) bike paths, and 4) environmental improvements for remediating soil and groundwater contamination.

Beginning in 2023, the Engineering and Administration service will also include activities that were previously budgeted under the "Mapping & Records" service. These services are being combined to better reflect the organizational structure of the agency. The goal of Mapping & Records is to protect the land interests of the City of Madison and to accurately maintain the City's official maps. This service provides land management support services, maintain's the City's official map and agency maps (e.g. Assessor's parcel maps, Fire Department and Police Department maps, utility records), assigns street names and addresses, and conducts aerial imagery and electronic mapping projects.

Activities Performed by this Service

- Division Management & Administration: Plan, direct, and implement the City public works design, construction, operations, and maintenance.
- Design, Project Management & Construction Inspection: Plan, design, and manage new and reconstructed transportation infrastructure. Oversee the annual process to inspect and rate infrastructure. Coordinate and manage projects including on-site construction inspection activities.
- Private Development: Review and coordinate plans for private development.
- Public Works Construction Inspection: Manage construction of Public Works projects ensuring construction complies with plans and specifications.
- Operations and Maintenance: Support the Streets Division in snow and ice control during winter weather events, and site work and construction for in-house facilities projects.
- Environmental Remediation: Perform site inspections, provide technical assistance in clean-up negotiations, and apply for and manage Environmental Protection Agency and Department of Natural Resources grants.
- Land Management: Provide land management support services to City agencies and private developers including plan review, address validation, and Public Land Survey System.
- GIS: Create and maintain the City's map data, including land base, parcels, easements, and assets, and fulfill requests for data, analysis, and maps.
- Official Map: Maintain the official City map per requirements of Madison General Ordinance 16.25.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	3,541,619	3,386,431	3,306,569	4,111,392	4,124,100
Other-Expenditures	-	-	-	-	-
Total	\$ 3,541,619	\$ 3,386,431	\$ 3,306,569	\$ 4,111,392	\$ 4,124,100

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(264,444)	(244,990)	(253,525)	(244,990)	(244,990)
Personnel	2,956,788	2,774,513	2,857,949	3,330,802	3,430,609
Non-Personnel	553,578	554,663	400,880	553,895	503,895
Agency Charges	295,696	302,245	301,265	471,685	434,586
Total	\$ 3,541,619	\$ 3,386,431	\$ 3,306,569	\$ 4,111,392	\$ 4,124,100

Engineering

Function:

Public Works

*Service Overview***Service:** Facilities Management

Service Description

This service is responsible for the design and project management of City-owned facilities, including supervision of remodeling and construction projects. The goal of this service is to implement projects that decrease energy use, conserve water, use renewable sources of energy, and provide high quality facilities.

Activities Performed by this Service

- Project Management and Design: Project planning, site selection, design, budget, procurement, and construction.
- Construction Management: Manage the construction portion of projects to assure they are constructed per plans and specifications.
- Energy Analysis: Identify opportunities for energy savings and renewable energy utilization, perform site assessments and design for energy efficiency projects, and oversee energy efficiency activities for new and existing buildings.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	485,448	523,764	403,058	501,717	505,376
Other-Expenditures	-	-	-	-	-
Total	\$ 485,448	\$ 523,764	\$ 403,058	\$ 501,717	\$ 505,376

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	-	-	(87,611)	-	-
Personnel	458,552	485,862	453,517	477,460	481,119
Non-Personnel	16,684	14,430	13,681	14,015	14,015
Agency Charges	10,211	23,472	23,472	10,242	10,242
Total	\$ 485,448	\$ 523,764	\$ 403,058	\$ 501,717	\$ 505,376

Service Overview

Service: Facilities Operations & Maintenance

Service Description

This service is responsible for the maintenance and operational oversight of City-owned facilities including: the Madison Municipal Building (MMB), the Fairchild Building, six district police stations, the police training center, 14 fire stations, seven Public Works facilities, the Madison Senior Center, six parking ramps, three leased facilities, and various storage buildings. The goals of this service are to 1) improve the operational efficiency of the facilities by implementing energy savings components to the scheduled facility improvements and 2) optimize municipal investment by increasing the useful life of the City's facilities.

Activities Performed by this Service

- Custodial Services: Provide green cleaning services for the Engineering Operations Facility, Madison Municipal Building, six police stations, Police Training Facility, and Fire Administration.
- Preventative Maintenance & Repairs: Perform scheduled preventative maintenance and repair of building systems and components to assure reliable operation, maximize energy efficiency, and maximize useful life.
- GreenPower Solar Installer Training Program: Install solar power systems on City facilities while providing employment training.
- Service Requests: Respond to customer service requests for repairs at City-owned buildings.
- Systems Administration and Maintenance: Manage and administer the system used to track maintenance activities, including providing training and assistance to users.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	(63,696)	138,535	302,820	391,514	400,237
Other-Expenditures	-	-	-	-	-
Total	\$ (63,696)	\$ 138,535	\$ 302,820	\$ 391,514	\$ 400,237

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(54,820)	(202,000)	(49,398)	(52,500)	(52,500)
Personnel	1,310,547	1,653,034	1,482,063	1,744,890	1,760,452
Non-Personnel	373,302	398,211	581,292	390,629	390,629
Agency Charges	(1,692,725)	(1,710,710)	(1,711,136)	(1,691,505)	(1,698,344)
Total	\$ (63,696)	\$ 138,535	\$ 302,820	\$ 391,514	\$ 400,237

Engineering

Function:

Public Works

*Service Overview***Service:** Mapping And Records

Service Description

Beginning in 2023, the activities and budget for this service are being consolidated with "Engineering and Administration." This service is included in the 2023 budget to show historic actuals and budget amounts and will be phased out of future budget presentations.

Activities Performed by this Service

- See "Engineering and Administration."

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	435,627	479,960	430,119	-	-
Other-Expenditures	-	-	-	-	-
Total	\$ 435,627	\$ 479,960	\$ 430,119	\$ -	\$ -

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	-	-	-	-	-
Personnel	414,187	461,060	409,721	-	-
Non-Personnel	19,796	14,750	16,248	-	-
Agency Charges	1,644	4,150	4,150	-	-
Total	\$ 435,627	\$ 479,960	\$ 430,119	\$ -	\$ -

Engineering

Function: **Public Works**

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Charges For Services					
Sale Of Recyclables	(2,785)	(2,000)	(4,398)	(2,500)	(2,500)
Reimbursement Of Expense	(48,324)	(200,000)	(132,777)	(50,000)	(50,000)
Charges For Services Total	\$ (51,109)	\$ (202,000)	\$ (137,175)	\$ (52,500)	\$ (52,500)
Invest Other Contrib					
Contributions & Donations	(12,000)	-	-	-	-
Invest Other Contrib Total	\$ (12,000)	\$ -	\$ -	\$ -	\$ -
Misc Revenue					
Miscellaneous Revenue	(251,176)	(244,990)	(250,000)	(244,990)	(244,990)
Misc Revenue Total	\$ (251,176)	\$ (244,990)	\$ (250,000)	\$ (244,990)	\$ (244,990)
Transfer In					
Transfer In From Insurance	(4,980)	-	(3,359)	-	-
Transfer In Total	\$ (4,980)	\$ -	\$ (3,359)	\$ -	\$ -
Salaries					
Permanent Wages	3,435,986	3,639,061	3,488,901	4,416,837	3,851,496
Salary Savings	-	(74,546)	-	(73,814)	(73,814)
Salary Reimbursed	-	-	-	(726,145)	-
Pending Personnel	-	-	-	46,941	319,803
Furlough Savings	(54)	-	-	-	-
Premium Pay	20,395	20,000	26,322	20,000	20,000
Workers Compensation Wages	13,365	-	372	-	-
Compensated Absence	80,344	60,000	124,432	80,000	80,000
Hourly Wages	170,638	214,330	107,101	118,695	28,195
Overtime Wages Permanent	115,427	176,200	86,612	125,000	34,500
Overtime Wages Hourly	8,756	8,200	100	8,200	8,200
Election Officials Wages	1,517	-	2,215	-	-
Salaries Total	\$ 3,846,374	\$ 4,043,245	\$ 3,836,055	\$ 4,015,714	\$ 4,268,380
Benefits					
Comp Absence Escrow	64,833	65,000	106,313	65,000	65,000
Benefit Savings	-	-	-	-	-
Health Insurance Benefit	618,204	661,196	653,989	737,404	675,305
Wage Insurance Benefit	14,911	15,365	16,291	18,449	15,651
WRS	251,318	248,950	237,524	296,151	270,959
FICA Medicare Benefits	282,504	297,073	282,490	350,432	306,881
Licenses & Certifications	166	1,000	96	500	500
Post Employment Health Plans	61,765	42,640	70,493	69,503	69,503
Benefits Total	\$ 1,293,700	\$ 1,331,224	\$ 1,367,194	\$ 1,537,439	\$ 1,403,800

Engineering

Function:

Public Works*Line Item Detail***Agency Primary Fund:** General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Supplies					
Office Supplies	3,412	7,000	2,462	3,500	3,500
Copy Printing Supplies	3,262	8,000	4,298	4,000	4,000
Furniture	1,047	2,000	2,000	1,500	1,500
Hardware Supplies	7,162	7,500	6,119	7,500	7,500
Software Lic & Supplies	374	2,500	2,289	5,000	5,000
Postage	11,479	15,000	16,822	15,000	15,000
Books & Subscriptions	167	1,000	70	500	500
Work Supplies	34,852	38,300	32,777	38,300	38,300
Janitorial Supplies	35,408	40,000	37,007	35,000	35,000
Safety Supplies	5,960	5,000	10,485	6,000	6,000
Snow Removal Supplies	68	1,000	2,000	1,000	1,000
Uniform Clothing Supplies	2,635	2,000	3,187	3,000	3,000
Food And Beverage	31	-	156	-	-
Building Supplies	7,695	15,000	13,842	10,000	10,000
Electrical Supplies	15,906	20,000	21,139	15,000	15,000
HVAC Supplies	38,464	30,000	51,586	30,000	30,000
Plumbing Supplies	17,824	15,000	20,314	12,500	12,500
Landscaping Supplies	3,276	4,000	3,396	4,000	4,000
Machinery And Equipment	760	5,000	14,118	3,000	3,000
Equipment Supplies	12,403	14,000	4,997	14,000	14,000
Supplies Total	\$ 202,187	\$ 232,300	\$ 249,065	\$ 208,800	\$ 208,800

Engineering

Function: **Public Works**

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Purchased Services					
Natural Gas	32,102	33,740	47,773	47,020	47,020
Electricity	78,008	85,310	85,800	81,040	81,040
Water	13,531	9,740	13,310	6,240	6,240
Sewer	1,660	1,990	1,808	2,010	2,010
Stormwater	24,892	26,650	25,522	27,690	27,690
Telephone	2,737	2,516	2,146	2,230	2,230
Cellular Telephone	11,937	11,360	10,533	12,650	12,650
Building Improv Repair Maint	27,370	31,900	65,665	30,000	30,000
Waste Disposal	3,344	4,000	5,225	4,000	4,000
Pest Control	7,006	7,000	8,000	7,000	7,000
Elevator Repair	5,719	5,250	6,000	6,830	6,830
Custodial Bldg Use Charges	37,310	44,747	44,747	44,747	44,747
Process Fees Recyclables	277	700	-	500	500
Grounds Improv Repair Maint	5,638	2,900	2,880	2,900	2,900
Landscaping	124,475	86,422	-	86,422	86,422
Equipment Mntc	18,428	5,000	11,409	7,000	7,000
System & Software Mntc	102,395	44,788	48,207	49,940	49,940
Vehicle Repair & Mntc	386	2,000	-	-	-
Rental Of Equipment	89	3,000	2,016	3,000	3,000
Street Mntc	(5,683)	-	-	-	-
Bridge Mntc	(276)	-	-	-	-
Traffic Signal Mntc	(1,218)	-	-	-	-
Street Light Mntc	(1,030)	-	-	-	-
Bike Path Mntc	28	-	-	-	-
Plant In Service Mntc	(11)	-	-	-	-
Recruitment	-	500	119	500	500
Mileage	7,454	9,500	2,514	7,500	7,500
Conferences & Training	6,217	10,000	10,000	10,000	10,000
Memberships	7,611	8,051	8,146	7,590	7,590
Medical Services	-	450	-	-	-
Delivery Freight Charges	466	1,000	546	750	750
Storage Services	1,150	900	1,071	1,320	1,320
Consulting Services	63,625	117,600	62,897	114,300	64,300
Advertising Services	3,789	3,800	4,405	3,800	3,800
Inspection Services	6,580	11,360	-	6,590	6,590
Parking Towing Services	10	50	-	50	50
Security Services	1,767	2,020	116,750	1,750	1,750
Other Services & Expenses	142,158	140,900	140,895	138,900	138,900
Taxes & Special Assessments	29,172	32,110	31,704	33,420	33,420
Permits & Licenses	2,058	2,500	2,946	2,050	2,050
Purchased Services Total	\$ 761,174	\$ 749,754	\$ 763,036	\$ 749,739	\$ 699,739

Engineering

Function: **Public Works**

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Inter Depart Charges					
ID Charge From Engineering	18,079	18,079	18,079	18,079	18,079
ID Charge From Fleet Services	46,713	39,095	38,753	69,050	70,345
ID Charge From Landfill	9,318	8,500	8,500	9,300	9,300
ID Charge From Traffic Eng	2,752	6,936	5,873	6,221	6,221
ID Charge From Insurance	71,579	71,579	71,579	163,261	123,719
ID Charge From Workers Comp	137,109	137,110	137,110	170,694	170,003
ID Charge From Parking	-	17,039	17,039	-	-
ID Charge From Sewer	99,844	100,000	100,000	100,000	100,000
ID Charge From Stormwater	66,074	75,000	75,000	75,000	75,000
Inter Depart Charges Total	\$ 451,467	\$ 473,338	\$ 471,932	\$ 611,605	\$ 572,667
Inter Depart Billing					
ID Billing To Human Resources	(66,104)	(66,104)	(66,104)	(66,104)	(66,104)
ID Billing To Information Tec	(969)	(969)	(969)	(969)	(969)
ID Billing To Fire	(290,883)	(290,883)	(290,883)	(290,883)	(290,883)
ID Billing To Police	(579,674)	(579,674)	(579,674)	(579,674)	(579,674)
ID Billing To Public Health	(13,130)	(13,130)	(13,130)	(13,130)	(13,130)
ID Billing To Engineering	(18,079)	(18,079)	(18,079)	(18,079)	(18,079)
ID Billing To Fleet Services	(66,942)	(66,942)	(66,942)	(66,942)	(66,942)
ID Billing To Landfill	(19,556)	(16,383)	(16,383)	(17,220)	(17,220)
ID Billing To Public Works	(10,236)	(10,236)	(10,236)	(10,236)	(10,236)
ID Billing To Streets	(55,153)	(55,153)	(55,153)	(55,153)	(55,153)
ID Billing To Traffic Eng	(62,060)	(62,060)	(62,060)	(62,060)	(62,060)
ID Billing To Library	(3,537)	(3,537)	(3,537)	(3,537)	(3,537)
ID Billing To Parks	(14,111)	(14,111)	(14,111)	(14,111)	(14,111)
ID Billing To Bldg Inspection	(113,620)	(113,620)	(113,620)	(113,620)	(113,620)
ID Billing To Community Dev	(97,677)	(97,677)	(97,677)	(97,677)	(102,677)
ID Billing To Economic Dev	(55,395)	(55,395)	(55,395)	(55,395)	(55,395)
ID Billing To Office Of Dir Pl	(15,388)	(15,388)	(15,388)	(15,388)	(15,388)
ID Billing To Planning	(80,304)	(80,304)	(80,304)	(80,304)	(80,304)
ID Billing To Parking	(55,570)	(55,570)	(55,570)	(55,570)	(55,570)
ID Billing To Sewer	(87,360)	(95,531)	(95,531)	(76,504)	(76,504)
ID Billing To Stormwater	(50,463)	(63,005)	(63,005)	(48,197)	(48,197)
ID Billing To CDA	(80,430)	(80,430)	(80,430)	(80,430)	(80,430)
Inter Depart Billing Total	\$ (1,836,641)	\$ (1,854,181)	\$ (1,854,181)	\$ (1,821,183)	\$ (1,826,183)

Position Summary

Classification	CG	2022 Budget		2023 Budget			
		Adopted		Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ACCOUNTANT 2-18	18	1.00	77,120	1.00	83,515	1.00	83,515
ACCOUNTANT 3-18	18	1.00	90,470	1.00	94,487	1.00	94,487
ADMIN ASST-20	20	1.00	69,132	1.00	69,477	1.00	69,477
ARCHITECT 1-18	18	-	-	1.00	67,390	1.00	67,390
ARCHITECT 3-18	18	3.00	291,810	2.00	199,671	2.00	199,671
ARCHITECT 4-18	18	1.00	107,526	2.00	203,142	2.00	203,142
ARCHITECT AIDE 1-16	16	1.00	62,969	-	-	-	-
ASST CITY ENGINEER-18	18	2.00	272,762	4.00	530,219	4.00	530,219
BUILDING & TRADES FOREPERS-71	71	2.00	167,950	2.00	169,616	2.00	169,616
CCTV INSPEC TECH	15	3.00	205,164	3.00	208,654	3.00	208,654
CITY ENGINEER-21	21	1.00	181,323	1.00	120,445	1.00	120,445
CIVIL TECH 2-16	16	1.00	70,922	1.00	71,277	1.00	71,277
COMP MAP/GIS COORD-18	18	1.00	114,104	2.00	179,599	2.00	179,599
CONSTRUCT INSP 1-15	15	5.00	347,683	5.00	319,280	5.00	319,280
CONSTRUCT INSP 2-15	15	7.00	511,017	7.00	538,666	7.00	538,666
CONSTRUCTION MGR 2-18	18	2.00	199,671	2.00	174,994	2.00	174,994
CONSTRUCTION SUPV-18	18	1.00	93,158	1.00	94,475	1.00	94,475
CUSTODIAL SERV COORD-16	16	1.00	54,822	-	-	-	-
CUSTODIAL WKR 1-16	16	0.50	21,671	0.50	43,557	0.50	43,557
CUSTODIAL WKR 2-16	16	10.00	491,980	10.00	499,953	10.00	499,953
ELECTRICIAN-71	71	3.00	208,557	3.00	209,949	3.00	209,949
ENGINEER 1-18	18	-	-	4.00	247,008	4.00	247,008
ENGINEER 2-18	18	5.00	400,883	5.00	401,108	5.00	401,108
ENGINEER 3-18	18	7.00	615,735	6.00	507,075	6.00	507,075
ENGINEER 4-18	18	11.00	1,053,095	13.00	1,283,275	13.00	1,283,275
ENGR FIELD AIDE-15	15	3.00	195,583	3.00	197,181	3.00	197,181
ENGR FINANCIAL MGR	18	1.00	116,387	-	-	-	-
ENGR FINANCIAL MGR 18-15	18	-	-	1.00	118,042	1.00	118,042
ENGR OPR LDWKR 1-15	15	1.00	62,816	3.00	169,570	3.00	169,570
ENGR OPR LDWKR 2-15	15	1.00	68,929	1.00	69,273	1.00	69,273
ENGR OPR LDWKR 3-15	15	2.00	146,898	2.00	150,430	2.00	150,430
ENGR PROG SPEC 1-16	16	2.00	147,820	1.00	76,768	1.00	76,768
ENGR PROG SPEC 2-16	16	1.00	89,237	1.00	90,490	1.00	90,490
FACILITY MAINT WKR-15+	15	-	-	1.00	51,224	1.00	51,224
FACILITY MAINT WKR-16	16	1.00	53,106	3.00	130,671	3.00	130,671
HRA 1	16	-	-	1.00	61,752	1.00	61,752
HYDROGEOLOGIST 3-18 PT	18	0.60	56,411	0.60	56,692	0.60	56,692
IT SPEC 1	18	-	-	1.00	61,752	1.00	61,752
IT SPEC 3-18	18	3.00	274,071	1.00	89,139	1.00	89,139
IT SPEC 4	18	-	-	1.00	94,487	1.00	94,487
LANDSCAPE ARCHITECT 2-18	18	1.00	76,016	1.00	83,515	1.00	83,515
MAINT MECH 1-15	15	1.00	71,128	1.00	57,041	1.00	57,041
MAINT MECH 1-16	16	1.00	68,395	-	-	-	-
MAINT MECH 2-16	16	3.00	192,734	5.00	339,501	5.00	339,501
NEW POSITION	18	2.00	147,604	-	-	-	-
PRINCIPAL ARCHITECT 2-18	18	1.00	124,421	-	-	-	-
PRINCIPAL ENGR 1-18	18	3.00	370,364	3.00	374,463	3.00	374,463
PRINCIPAL ENGR 2-18	18	3.00	386,175	2.00	263,061	2.00	263,061
PROGRAM ASST 1-20	20	3.00	160,226	1.00	54,890	1.00	54,890
PROGRAM ASST 2-20	20	1.00	58,850	2.00	118,080	2.00	118,080
PROGRAM ASST 3-20	20	1.00	67,598	1.00	67,936	1.00	67,936
PUB WKS DEV MGR 2-18	18	2.00	204,542	2.00	206,542	2.00	206,542
PUB WKS FORE-18**	18	2.00	125,668	4.00	281,588	4.00	281,588
PUB WKS GEN FORE-18	18	2.00	158,566	2.00	165,085	2.00	165,085
PUB WKS GEN SUPV-18	18	1.00	97,565	1.00	98,944	1.00	98,944
PUBLIC INFORMATION OFF 2-18	18	1.00	88,696	1.00	89,139	1.00	89,139
S/D MAINT TECH 2	15	5.00	323,443	5.00	324,262	5.00	324,262
SIDEWALK PROG SUPERV-18	18	1.00	90,617	1.00	92,772	1.00	92,772

Position Summary

Classification	CG	2022 Budget Adopted		2023 Budget			
				Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
SSMO 1-15	15	16.00	884,715	16.00	904,920	16.00	904,920
SSMO 2-15	15	4.00	229,264	5.00	324,390	5.00	324,390
SSMO 3-15	15	3.00	185,627	3.00	192,797	3.00	192,797
SURVEYOR 2-18	18	3.00	251,387	3.00	257,030	3.00	257,030
TOTAL		146.10	11,284,383	157.10	12,030,256	157.10	12,030,256

* Facility Maintenance Worker-15 (Green Power Trainee position) was approved in the 2022 adopted budget but was not reflected in the published budget.

** One Public Works Foreperson position was added via resolution (File 70585) mid-year in 2022.

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Finance

Agency Overview

Agency Mission

The Agency's mission is to enhance the financial health of Madison and serve as the steward of the City's resources through financial information, advice and support to the public, employees, City agencies and policymakers.

Agency Overview

The Agency is responsible for citywide financial services including general accounting, financial reporting, budgeting, internal audit, risk management, purchasing, payroll, treasury services, investment management, and debt management. The goal of the Finance Department is to provide quality services to City agencies and facilitate processes that contribute to the quality of financial information for internal and external stakeholders. The Finance Department will advance this goal by continuing to support full implementation of enterprise resources planning system modules, fulfilling the reporting requirements of updated Governmental Accounting Standards Board (GASB) standards, continuing transition to more transparency and equity in budget decision-making and resource allocation, strengthening internal audit and grants management procedures, mitigating citywide risk and ensuring employee safety, and assisting agencies with administrative support and document services needs.

2023 Budget Highlights

Service: Accounting

- Increases the ambulance billing provider's transaction fee based on estimated ambulance revenues. (Increase: \$19,700)
- Adds funding for an Accounting Technician 2 position added in June 2022 in the Payroll section. (Increase: \$58,000)

Service: Administrative Support

- Budget maintains current level of service.

Service: Budget & Program Management

- Budget maintains current level of service.

Service: Internal Audit

- Moves the Grant Manager position from the Accounting Service and the Internal Audit Manager position from the Administrative Support service to the Internal Audit Service. (No net general fund impact)
- Adds a new Grant Writer position (\$84,100), a new Grant Accountant position (\$84,100) and related supplies (\$10,000). The Grant Writer will assist city agencies with identifying and applying for federal, state and private grants. The Accountant will assist with grant accounting, reporting, single audit responsibilities and help perform internal audits consistent with the city's internal audit work plan. The positions will be funded by the Grants Special Revenue Fund. (No net general fund impact)

Service: Risk Management

- Budget maintains current level of service.

Service: Treasury

- Budget maintains current level of service.

Finance

Function: Administration

Budget Overview

Agency Budget by Fund

Fund	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	3,733,504	4,159,134	4,170,540	4,307,118	4,515,132
Other Grants	-	-	-	-	178,200
Total	\$ 3,733,504	\$ 4,159,134	\$ 4,170,540	\$ 4,307,118	\$ 4,693,332

Agency Budget by Service

Service	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Accounting	2,084,260	2,296,856	2,423,629	2,267,993	2,385,458
Administrative Support	431,008	421,810	333,119	393,703	403,508
Budget & Prgm Mgmt	494,532	639,044	570,209	714,782	693,743
Internal Audit	-	58,400	30,644	231,292	417,845
Risk Mgmt	2,382	-	2,646	-	0
Treasury	721,322	743,024	810,293	699,348	792,777
Total	\$ 3,733,504	\$ 4,159,134	\$ 4,170,540	\$ 4,307,118	\$ 4,693,332

Agency Budget by Major-Revenue

Major Revenue	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Misc Revenue	(16,500)	(31,500)	(31,500)	(33,000)	(38,000)
Transfer In	(370,000)	(370,000)	(370,000)	(370,000)	(178,200)
Total	\$ (386,500)	\$ (401,500)	\$ (401,500)	\$ (403,000)	\$ (216,200)

Agency Budget by Major-Expense

Major Expense	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries	3,219,175	3,359,387	3,273,346	3,481,268	3,776,064
Benefits	1,039,414	1,001,673	1,052,667	1,001,468	1,060,792
Supplies	120,584	123,675	130,444	131,610	141,610
Purchased Services	886,654	1,095,903	1,135,587	1,159,318	1,178,996
Inter Depart Charges	9,511	9,511	9,511	2,795	10,211
Inter Depart Billing	(1,155,334)	(1,029,515)	(1,029,515)	(1,066,341)	(1,436,341)
Transfer Out	-	-	-	-	178,200
Total	\$ 4,120,004	\$ 4,560,634	\$ 4,572,040	\$ 4,710,118	\$ 4,909,532

Service Overview

Service: Accounting

Service Description

This service is responsible for the accounting, payroll, and procurement operations of the City of Madison. The service develops and maintains accounting-related internal controls, oversees the annual financial statement and audit preparation, and develops, coordinates and implements the City's accounting and financial reporting systems. The goal of the service is to mitigate risk for financial losses and to ensure adherence to Generally Accepted Accounting Principles (GAAP) and Governmental Accounting Standards Board Statements (GASB).

Activities Performed by this Service

- **Accounting:** Responsible for overseeing, approving, and processing financial transactions according to GAAP and GASB reporting standards. Prepares the Annual Comprehensive Financial Report and liaisons to external audit teams. Ensure debit and arbitrage compliance for the governmental funds including payments for debt service principal and interest. Administer Tyler MUNIS city-wide.
- **Payroll Accounting:** Process bi-weekly payroll, approve time entry batches for agency staff. Assist HR staff to administer benefits and annual enrollments. Administer the Tyler MUNIS Employee Self Service portal.
- **Procurement and Contracting:** Assist city staff to procure and contract for goods and services. Administer the Vendor Self Service portal of the financial system.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	2,084,260	2,296,856	2,423,629	2,267,993	2,385,458
Other-Expenditures	-	-	-	-	-
Total	\$ 2,084,260	\$ 2,296,856	\$ 2,423,629	\$ 2,267,993	\$ 2,385,458

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(129,365)	(144,365)	(144,365)	(145,865)	(38,000)
Personnel	2,267,236	2,258,807	2,390,131	2,252,292	2,347,663
Non-Personnel	538,006	734,578	730,027	752,766	772,444
Agency Charges	(591,617)	(552,164)	(552,164)	(591,200)	(696,649)
Total	\$ 2,084,260	\$ 2,296,856	\$ 2,423,629	\$ 2,267,993	\$ 2,385,458

Service Overview

Service: Administrative Support

Service Description

This service provides clerical and office services to City agencies. In addition to the Administrative Support Team staff who are assigned to various City agencies to assist with both special projects and day-to-day operations, a centralized Document Services Unit provides confidential word processing services, as well as software support to City agencies, application conversion, website administration, and assistance with agency budget preparation. This Unit develops and prepares newsletters and brochures, complex financial schedules, database management, routine documents, and can provide Braille output of a variety of documents upon request.

Activities Performed by this Service

- Administrative Support Team: Centralized team that provides administrative support to City agencies upon request.
- Document Services: Provides assistance to City agencies in document presentation, database management, and website administration.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	431,008	421,810	333,119	393,703	403,508
Other-Expenditures	-	-	-	-	-
Total	\$ 431,008	\$ 421,810	\$ 333,119	\$ 393,703	\$ 403,508

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	-	-	-	-	-
Personnel	412,638	398,032	318,955	392,254	402,059
Non-Personnel	31,141	27,367	17,754	23,367	23,367
Agency Charges	(12,771)	(3,589)	(3,589)	(21,918)	(21,918)
Total	\$ 431,008	\$ 421,810	\$ 333,119	\$ 393,703	\$ 403,508

Service Overview

Service: Budget & Prgm Mgmt

Service Description

This service is responsible for preparing the City's annual capital and operating budgets, as well as providing assistance to City agencies with budget development and analysis. The service performs financial, compliance and performance reviews of City agencies, and supports city-wide efforts to coordinate, manage and use data effectively in support of racial equity, social justice, and performance goals. The goal of the service is to continue to expand data visualization tools allowing policymakers and residents to interact with the budget, implement a new service structure for budget development, execute projects as part of the Data Management work plan, and execute data projects as part of an annual research agenda.

Activities Performed by this Service

- **Operating & Capital Budget Development:** Facilitate all phases of the budget planning and development process including: forecasting budget trends for the upcoming year, establishing processes for agency proposals, analyzing budget data to develop finance recommendations, and facilitating the legislative amendment process.
- **Budget Monitoring:** Conduct mid-year and year-end projections to monitor actual expenditures and revenues against the adopted budget. This work effort allows City policymakers and Managers to make necessary adjustments throughout the year based on actual budgetary trends. In addition to projections, review and approve budget amendments and transfers throughout the year to ensure agency compliance with the adopted budget and the State Expenditure Restraint program.
- **Fiscal Analysis:** Perform fiscal analysis on all legislation introduced to the Common Council.
- **Data Governance:** Serve as staff to the City's data governance team, lead efforts around citywide data visualization and collection, and convene data users from City departments.
- **Ad Hoc Data Projects:** Perform ad hoc research at the request of policy makers and agencies. Examples of projects include analyzing the City CARES program, eviction trends, and housing data.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	494,532	639,044	570,209	714,782	693,743
Other-Expenditures	-	-	-	-	-
Total	\$ 494,532	\$ 639,044	\$ 570,209	\$ 714,782	\$ 693,743

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(257,135)	(257,135)	(257,135)	(257,135)	-
Personnel	894,826	1,000,431	925,375	1,044,393	1,023,354
Non-Personnel	48,220	55,459	61,680	59,459	59,459
Agency Charges	(191,380)	(159,711)	(159,711)	(131,935)	(389,070)
Total	\$ 494,532	\$ 639,044	\$ 570,209	\$ 714,782	\$ 693,743

Service Overview

Service: Internal Audit

Service Description

This service is responsible for developing and administering the City’s comprehensive internal audit program including internal control systems, program, performance accomplishments of city agencies, determining if agencies carried out policies directed or approved by the Common Council, and grant facilitation, oversight, accounting, auditing, reporting, and single audit preparation activities.

Activities Performed by this Service

- Internal Audit: Plan, supervise and perform internal audits to assess the effectiveness of the city’s internal controls. Perform the internal audits in accordance with an annual audit work plan presented to and approved by the Finance Committee. Prepare audit risk assessment plans to ensure legal and procedural requirements are met to ensure the financial accountability of city departments, manage grants that support City operations, and confirm that programs are functioning as intended by the Common Council.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	-	58,400	30,644	231,292	239,645
Other-Expenditures	-	-	-	-	178,200
Total	\$ -	\$ 58,400	\$ 30,644	\$ 231,292	\$ 417,845

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	-	-	-	-	(178,200)
Personnel	-	58,400	30,644	226,292	402,845
Non-Personnel	-	-	-	5,000	193,200
Total	\$ -	\$ 58,400	\$ 30,644	\$ 231,292	\$ 417,845

Service Overview

Service: Risk Mgmt

Service Description

This service is responsible for administration of the City's general liability, auto liability, property and other miscellaneous insurance programs, and acts as the liaison between the City and the Wisconsin Municipal Mutual Insurance Company (WMMIC). Risk Management also monitors the insurance requirements of City contracts and investigates the appropriateness of claims against the City. Risk Management is also responsible for the implementation, administration and continued enhancement of the City Safety and Worker's Compensation programs.

Activities Performed by this Service

- Claim payment: Payment of City liability property and subrogation claims.
- Safety Program: Administer the City's Safety program focused on ensuring the City is providing a safe workspace for all employees.
- Workers Compensation & Insurance Fund Administration: Administer funds including setting annual rates billed to agencies, and coordinate with insurers, agents, and outside providers.
- Risk Management Services: Contract review, employee trainings, policy development and other risk services.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	2,382	-	2,646	-	-
Other-Expenditures	-	-	-	-	-
Total	\$ 2,382	\$ -	\$ 2,646	\$ -	\$ -

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	-	-	-	-	-
Personnel	243	-	-	-	-
Non-Personnel	2,139	-	2,646	-	-
Total	\$ 2,382	\$ -	\$ 2,646	\$ -	\$ -

Service Overview

Service: Treasury

Service Description

This service processes over one million payments per year with an increasing number of payments received through electronic payment channels which requires the development of new processes and procedures. The primary customers of this service are the general public and City agencies that rely on the service. The goals of this service are to enhance the ability of the taxpayer to avoid delinquency, while at the same time maximizing the collection of delinquent taxes by July 31st; and to meet or exceed the budget goal for interest earnings. The major initiatives planned for this service include the continued development and expansion of electronic payments.

Activities Performed by this Service

- Revenue Processing: Calculate and receipt all revenue including personal and real estate tax bills.
- Citywide Investments and Reconciliation: Oversee citywide investments, reconciliation of bank accounts and report of investment holdings and revenue earnings.
- Parking Revenue Processing: Receive and count all Parking Utility receipts.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	721,322	743,024	810,293	699,348	792,777
Other-Expenditures	-	-	-	-	-
Total	\$ 721,322	\$ 743,024	\$ 810,293	\$ 699,348	\$ 792,777

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	-	-	-	-	-
Personnel	683,645	645,390	660,908	567,505	660,934
Non-Personnel	387,732	402,174	453,925	450,336	450,336
Agency Charges	(350,055)	(304,540)	(304,540)	(318,493)	(318,493)
Total	\$ 721,322	\$ 743,024	\$ 810,293	\$ 699,348	\$ 792,777

Finance

Function: Administration

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Misc Revenue					
Miscellaneous Revenue	(16,500)	(31,500)	(31,500)	(33,000)	(38,000)
Misc Revenue Total	\$ (16,500)	\$ (31,500)	\$ (31,500)	\$ (33,000)	\$ (38,000)
Transfer In					
Transfer In From Grants	-	-	-	-	(178,200)
Transfer In From Capital Proj	(370,000)	(370,000)	(370,000)	(370,000)	-
Transfer In Total	\$ (370,000)	\$ (370,000)	\$ (370,000)	\$ (370,000)	\$ (178,200)
Salaries					
Permanent Wages	3,140,780	3,435,928	3,207,000	3,484,591	3,611,187
Salary Savings	-	(173,574)	-	(294,192)	(71,260)
Pending Personnel	-	58,400	-	234,869	180,137
Premium Pay	6	5,133	85	-	-
Compensated Absence	36,694	-	37,000	22,500	22,500
Hourly Wages	32,037	25,000	22,261	25,000	25,000
Overtime Wages Permanent	9,474	8,500	7,000	8,500	8,500
Election Officials Wages	184	-	-	-	-
Salaries Total	\$ 3,219,175	\$ 3,359,387	\$ 3,273,346	\$ 3,481,268	\$ 3,776,064
Benefits					
Comp Absence Escrow	85,018	-	87,301	-	-
Health Insurance Benefit	471,321	500,113	476,606	488,339	519,764
Wage Insurance Benefit	13,760	12,732	15,000	14,835	15,163
IATSE Health Benefit	219	-	-	-	-
WRS	214,096	223,336	211,322	226,499	245,560
FICA Medicare Benefits	237,084	252,141	250,411	259,589	268,099
Moving Expenses	4,909	-	-	-	-
Post Employment Health Plans	13,008	13,351	12,026	12,207	12,207
Benefits Total	\$ 1,039,414	\$ 1,001,673	\$ 1,052,667	\$ 1,001,468	\$ 1,060,792
Supplies					
Office Supplies	3,769	7,580	7,351	7,400	7,400
Copy Printing Supplies	15,503	12,375	16,117	19,375	19,375
Furniture	3,116	5,300	13,468	5,300	5,300
Hardware Supplies	3,172	3,745	633	6,845	16,845
Software Lic & Supplies	725	600	452	1,100	1,100
Postage	93,014	86,105	86,105	86,105	86,105
Books & Subscriptions	727	3,225	1,400	1,950	1,950
Work Supplies	558	4,745	4,918	3,535	3,535
Supplies Total	\$ 120,584	\$ 123,675	\$ 130,444	\$ 131,610	\$ 141,610

Finance

Function:

Administration

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Purchased Services					
Telephone	4,126	3,150	3,150	1,600	1,600
Custodial Bldg Use Charges	98,539	118,180	118,180	118,180	118,180
Comm Device Mntc	-	1,221	1,221	555	555
Equipment Mntc	-	1,200	1,200	1,200	1,200
System & Software Mntc	31,842	81,210	85,210	85,210	85,210
Recruitment	1,511	1,550	1,550	1,500	1,500
Mileage	278	300	200	100	100
Conferences & Training	9,246	35,790	29,300	33,621	33,621
Memberships	8,768	5,133	3,826	3,533	3,533
Financial Actuary Services	9,250	5,000	4,150	10,000	10,000
Audit Services	77,755	104,570	94,570	104,570	104,570
Bank Services	89,992	85,000	85,000	95,000	95,000
Credit Card Services	147,616	120,000	120,000	155,000	155,000
Collection Services	79,109	90,000	97,000	90,000	90,000
Armored Car Services	9,360	8,000	12,992	8,000	8,000
Delivery Freight Charges	-	150	-	-	-
Storage Services	5,213	10,135	6,700	6,135	6,135
Management Services	269,143	364,000	364,000	385,000	404,678
Consulting Services	17,250	20,000	66,589	20,000	20,000
Advertising Services	-	200	-	200	200
Printing Services	21,398	38,520	38,400	38,520	38,520
Other Services & Expenses	6,248	2,444	2,200	1,244	1,244
Permits & Licenses	10	150	150	150	150
Purchased Services Total	\$ 886,654	\$ 1,095,903	\$ 1,135,587	\$ 1,159,318	\$ 1,178,996
Inter Depart Charges					
ID Charge From Insurance	7,384	7,384	7,384	644	8,060
ID Charge From Workers Comp	2,127	2,127	2,127	2,151	2,151
Inter Depart Charges Total	\$ 9,511	\$ 9,511	\$ 9,511	\$ 2,795	\$ 10,211
Inter Depart Billing					
ID Billing to Capital	-	-	-	-	(370,000)
ID Billing To Landfill	(13,738)	(10,240)	(10,240)	(9,994)	(9,994)
ID Billing To Monona Terrace	(71,753)	(59,417)	(59,417)	(63,664)	(63,664)
ID Billing To Golf Courses	(35,403)	(42,994)	(42,994)	(40,676)	(40,676)
ID Billing To Parking	(265,252)	(215,903)	(215,903)	(257,150)	(257,150)
ID Billing To Sewer	(148,315)	(136,686)	(136,686)	(116,633)	(116,633)
ID Billing To Stormwater	(146,762)	(128,296)	(128,296)	(99,533)	(99,533)
ID Billing To Transit	(237,027)	(210,024)	(210,024)	(248,889)	(248,889)
ID Billing To Water	(237,084)	(225,955)	(225,955)	(229,802)	(229,802)
Inter Depart Billing Total	\$ (1,155,334)	\$ (1,029,515)	\$ (1,029,515)	\$ (1,066,341)	\$ (1,436,341)

Position Summary

Classification	CG	2022 Budget Adopted		2023 Budget			
				Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ACCOUNTANT 2-18	18	2.00	147,395	2.00	151,842	3.00	218,823
ACCOUNTANT 3-18	18	5.00	375,938	5.00	403,462	5.00	403,462
ACCOUNTANT 4-18	18	6.00	529,187	6.00	555,253	6.00	555,253
ACCT CLERK 3-20	20	3.00	182,018	2.00	107,957	2.00	107,957
ACCT SERVICES MGR-18	18	1.00	133,924	1.00	137,062	1.00	137,062
ACCT TECH 3-20	20	3.00	206,682	5.00	326,541	5.00	326,541
ADMIN ANAL 3-18	18	1.00	77,120	1.00	81,082	1.00	81,082
ADMIN ANAL 4-18	18	2.00	192,915	2.00	194,857	2.00	194,857
ADMIN ASST-20	20	1.00	66,018	1.00	67,599	1.00	67,599
ADMIN CLK 1-20	20	2.00	98,422	2.00	100,610	2.00	100,610
ADMIN SUPPORT CLK 2-20	20	2.00	110,521	2.00	105,694	2.00	105,694
BUDGET/PROG EVAL MGR-18	18	1.00	101,879	1.00	117,965	1.00	117,965
BUYER 2-16	16	3.00	213,673	2.00	139,361	2.00	139,361
BUYER 3-16	16	-	-	1.00	83,218	1.00	83,218
DATA ANALYST 3	18	2.00	147,604	2.00	132,390	2.00	132,390
DATA ANALYST 4	18	1.00	97,400	1.00	97,887	1.00	97,887
DOC SERVS LDWKR-20	20	1.00	68,207	1.00	68,548	1.00	68,548
DOC SERVS SPEC 2-20	20	1.00	62,326	1.00	53,348	1.00	53,348
FIN OPER LDWKR-20	20	1.00	66,322	1.00	66,653	1.00	66,653
FINANCE DIR-21	21	1.00	180,226	1.00	182,079	1.00	182,079
GRANT WRITER	18	-	-	-	-	1.00	66,981
INTERNAL AUDIT MANAGER	18	1.00	99,050	1.00	93,396	1.00	93,396
PRINCIPAL ACCOUNTANT-18	18	3.00	312,068	3.00	334,178	3.00	334,178
PROGRAM ASST 1-20	20	2.00	116,918	2.00	114,402	2.00	114,402
RISK MANAGER-18	18	1.00	119,725	1.00	121,448	1.00	121,448
SAFETY COORDINATOR-18	18	1.00	70,728	1.00	74,170	1.00	74,170
TREASURY REV MGR-18	18	1.00	130,290	1.00	132,121	1.00	132,121
TOTAL		48.00	3,906,556	49.00	4,043,121	51.00	4,177,083

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Fire Department

Agency Overview

Agency Mission

The mission of the Madison Fire Department is to protect life and property from the dangers of fire and major disaster through education, prevention, and emergency service delivery to all members of the community.

Agency Overview

The Agency is responsible for emergency responses to fires and other disasters, emergency medical services, fire safety education, fire and elevator inspection, and fire investigation. The goal of the Department is to ensure quality emergency response services across the City of Madison. The department will advance this goal by seeking to: (1) meet the standards established by the National Fire Protection Association Standard 1710, “For Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations”; (2) ensure buildings comply with local and state regulations to confine fires, reduce losses, ensure proper exiting, and provide early warning for occupants; and (3) change unsafe behaviors through education and by providing individuals with the information to make safe decisions.

2023 Budget Highlights

Agency-Wide Changes

- Includes funding for provisions adopted in the labor agreement between the City of Madison and the International Association of Fire Fighters Local 311 in May 2022.
 - A 2% cost of living wage adjustment in 2023 (\$945,000)
 - Premium pay for Juneteenth (\$55,000)
 - A 1% longevity pay increase for employees with 25 or more years of service giving Local 311 employees the same longevity schedule as other City employees (\$51,000)
 - Peer support training (\$10,000)
 - Changes to tiller pay (\$9,000)

Service: Fire Operations

- Funds one Firefighter recruit class of ten recruits in 2023. The class will include additional recruits for commissioned positions vacant at the time the class begins. (\$167,500)
- Increases funding for Overtime to continue to address issues due to increased unplanned daily absences (sick leave, parental leave, military leave, injury on duty, etc.). The 2022 Adopted Budget funded a second recruit class in 2022 to address overtime. Given the timing of the classes and annual turnover, it will be 2024 before the Department realizes the full benefit of the additional positions. (Increase: \$1.6 million)
- Adds funding to expand the Community Alternative Response Emergency Services (CARES) program. The budget adds funding for an additional community paramedic position (\$77,800), one contracted crisis worker (\$82,000) and one-time supplies (\$3,700) in order to provide the same level of service on weekends that is currently provided during the week, transforming the program into a 12 hours a day, 7 days a week service. (Increase: \$163,500)

Service: Fire Prevention

- Adds a new Emergency Management Coordinator position. The position will be responsible for researching best practices, developing thorough plans, and implementing effective strategies to assure that the City can manage and mitigate issues (including flooding, extended power outages, heat warnings, winter weather warnings, environmental threats, and active shooter incidents) threatening the safety and security of the community. The position will collaborate with and serve multiple City agencies. (Increase: \$102,000)

- Adds a new Fire Protection Engineer position to allow the department to reduce plan review turn-around time, reallocate Code Enforcement Officers to field inspections, and address the ongoing needs of code enforcement for the former Town of Madison properties. (Increase: \$108,000)

Grants: The Executive Budget includes \$227,400 in anticipated grant and restricted revenues and expenditures.

- HAZMAT Team: The Dane County and the State of Wisconsin Emergency Management Division HAZMAT Team that provides specialized response to incidents involving hazardous materials. (\$160,100)
- Metropolitan Medical Response System: This federal grant from the Department of Homeland Security supports and enhances the integration of local emergency management, health, and medical systems into a coordinated, sustained local capability to respond effectively to a mass casualty incident. (\$26,000)
- Comprehensive Opioid Abuse Program: This three-year federal grant from the US Department of Justice was authorized in 2020 and will continue through 2023. Specifically, the grant funds an Addiction Resource Team to facilitate the delivery of harm reduction messaging, distribution of naloxone, and a direct link to assessment and treatment referrals. The Fire Operations service budget includes grant funding for an LTE Community Paramedic position through September 2023 (\$41,300). The Madison Police Department and Public Health of Madison Dane County are also participants in the grant.

FireFunction: **Public Safety & Health***Budget Overview*

Agency Budget by Fund

Fund	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	62,971,170	63,742,785	65,403,416	64,963,342	67,974,148
Other Grants	351,127	240,022	2,928,016	227,256	227,401
Total	\$ 63,322,297	\$ 63,982,807	\$ 68,331,432	\$ 65,190,598	\$ 68,201,549

Agency Budget by Service

Service	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Fire Operations	62,430,267	62,870,825	67,381,935	64,101,685	66,884,659
Fire Prevention	892,029	1,111,982	949,497	1,088,912	1,316,890
Total	\$ 63,322,297	\$ 63,982,807	\$ 68,331,432	\$ 65,190,598	\$ 68,201,549

Agency Budget by Major-Revenue

Major Revenue	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Intergov Revenues	(210,364)	(242,408)	(216,534)	(223,408)	(223,408)
Charges For Services	(153,293)	(344,100)	(265,041)	(344,100)	(344,100)
Licenses And Permits	(1,237,220)	(1,335,543)	(1,264,920)	(1,329,843)	(1,329,843)
Invest Other Contrib	(6,415)	(5,250)	(4,350)	(5,250)	(5,250)
Misc Revenue	(160,184)	(113,100)	(125,457)	(113,100)	(113,100)
Total	\$ (1,767,477)	\$ (2,040,401)	\$ (1,876,302)	\$ (2,015,701)	\$ (2,015,701)

Agency Budget by Major-Expense

Major Expense	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries	42,539,267	43,789,754	43,369,821	44,675,615	46,528,006
Benefits	15,602,265	13,907,401	16,066,615	14,692,110	15,632,614
Supplies	953,529	1,172,397	1,084,738	1,151,341	1,157,741
Purchased Services	1,360,522	1,872,440	1,770,319	1,917,356	1,999,356
Debt Othr Financing	36,388	116	2,635,142	-	-
Inter Depart Charges	4,487,936	5,179,100	5,179,100	4,667,877	4,797,533
Transfer Out	109,865	102,000	102,000	102,000	102,000
Total	\$ 65,089,773	\$ 66,023,208	\$ 70,207,734	\$ 67,206,299	\$ 70,217,250

Service Overview

Service: Fire Operations

Service Description

This service is responsible for emergency responses to: fires, emergency medical care, lake rescue, hazardous materials, technical rescue, fire investigation, and other disaster responses. Specific non-emergency functions include: semi-annual fire inspections of commercial properties, fire safety education, participating in community events, community paramedicine, and the CARES program. The goal of this service to ensure quality emergency response services across the City of Madison.

Activities Performed by this Service

- Fire Suppression and Emergency Medical Service: Respond to emergency Fire and EMS incidents including field operations for Fire and EMS service, 14 fire stations, and fire maintenance.
- Fire Administration: Provide overall leadership (Fire Chiefs) and manage budget and fiscal services, including payroll, purchasing, billing, receipts, information technology, and grant management.
- Training and Recruitment: Provide ongoing fire and EMS education, drills, and competencies to ensure professional excellence and firefighter safety; recruit and hire new employees, oversee fitness and wellness of personnel, provide Fire and EMS training for recruits and personnel.
- Specialized Operations: Provide specialty services including Lake Rescue, Heavy Urban Rescue, Hazardous Materials, fire investigation, special event staffing for emergency response, and Tactical EMS.
- Community Alternative Response Emergency Services (CARES) and Community Paramedicine: Provide an additional resource for behavioral health emergencies that occur in the community by ensuring that behavioral healthcare is addressed primarily as a medical situation, by medical personnel, increasing patient satisfaction, and diverting patients away from emergency rooms and jails.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	62,079,140	62,630,803	64,453,918	63,874,430	66,657,258
Other-Expenditures	351,127	240,022	2,928,016	227,256	227,401
Total	\$ 62,430,267	\$ 62,870,825	\$ 67,381,935	\$ 64,101,685	\$ 66,884,659

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(348,799)	(570,608)	(464,278)	(570,608)	(570,608)
Personnel	55,933,599	55,228,290	57,218,004	56,967,029	59,534,647
Non-Personnel	2,357,532	3,034,043	5,449,109	3,037,387	3,123,087
Agency Charges	4,487,936	5,179,100	5,179,100	4,667,877	4,797,533
Total	\$ 62,430,267	\$ 62,870,825	\$ 67,381,935	\$ 64,101,685	\$ 66,884,659

Service Overview

Service: Fire Prevention

Service Description

This service is responsible for fire prevention operations. Specific functions of the service include providing: (1) fire safety education, (2) fire inspections, (3) fire protection engineering, (4) public information, (5) elevator inspections, and (6) fire/arson investigation services. The goal of this service is to proactively prevent fires through education and inspections.

Activities Performed by this Service

- Fire Safety and Community Education: Provide presentations, community events, scheduled programs, and information seminars focused on fire safety to reduce fires and related injuries through education.
- Fire Inspection: Verify all commercial buildings in the City are operated and maintained safely through fire safety inspections in all multi-residential and commercial properties.
- Code Enforcement: Mitigate code violations through the issuance of orders, referrals to the City Attorney, and citations.
- Fire Protection Engineering: Ensure site development, new construction, and alteration projects comply with building and fire codes and Madison General Ordinances, work with owners, developers, and contractors during design to review construction documents, and inspect and test installation of site access, fire suppression, fire alarm, smoke control, and fire command centers.
- Public Information: Disseminate information through news releases, public reports, and social media, connect affected individuals with resources through the occupant services unit.
- Elevator Inspections: Ensure safe installation, alteration, and operation of conveyances including elevators, escalators, chair lifts, and dumbwaiters through timely plan review, annual inspections, and permitting.
- Fire/Arson Investigation: Investigate and determine the origin, cause, and circumstances of structure fires, vehicles fires, outside fires, and unknown cause fires; train field personnel on fire investigation aspects of a fire scene and conduct pre-employment background investigations.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	892,029	1,111,982	949,497	1,088,912	1,316,890
Other-Expenditures	-	-	-	-	-
Total	\$ 892,029	\$ 1,111,982	\$ 949,497	\$ 1,088,912	\$ 1,316,890

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(1,418,677)	(1,469,793)	(1,412,024)	(1,445,093)	(1,445,093)
Personnel	2,207,933	2,468,865	2,218,432	2,400,695	2,625,973
Non-Personnel	102,773	112,910	143,089	133,310	136,010
Agency Charges	-	-	-	-	-
Total	\$ 892,029	\$ 1,111,982	\$ 949,497	\$ 1,088,912	\$ 1,316,890

Fire

Function:

Public Safety & Health

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Intergov Revenues					
Federal Revenues Operating	(40,857)	(55,308)	(55,308)	(55,308)	(55,308)
State Revenues Operating	(18,430)	(49,000)	(23,126)	(30,000)	(30,000)
Payment For Municipal Service	(20,000)	(20,600)	(20,600)	(20,600)	(20,600)
Local Revenues Operating	(83,577)	(70,000)	(70,000)	(70,000)	(70,000)
Other Unit Of Gov Revenues OI	(47,500)	(47,500)	(47,500)	(47,500)	(47,500)
Intergov Revenues Total	\$ (210,364)	\$ (242,408)	\$ (216,534)	\$ (223,408)	\$ (223,408)
Charges For Services					
Reproduction Services	(123)	(2,100)	(26)	(2,100)	(2,100)
Special Duty	(43,100)	(170,500)	(128,320)	(170,500)	(170,500)
Inspect & Reinspect Fees	(12,200)	(10,000)	(12,200)	(10,000)	(10,000)
Reimbursement Of Expense	(97,870)	(161,500)	(124,496)	(161,500)	(161,500)
Charges For Services Total	\$ (153,293)	\$ (344,100)	\$ (265,041)	\$ (344,100)	\$ (344,100)
Licenses And Permits					
Elevator Permits And Inspects	(668,550)	(819,828)	(700,000)	(819,828)	(819,828)
Fire Permits	(568,670)	(515,715)	(564,920)	(510,015)	(510,015)
Licenses And Permits Total	\$ (1,237,220)	\$ (1,335,543)	\$ (1,264,920)	\$ (1,329,843)	\$ (1,329,843)
Invest Other Contrib					
Contributions & Donations	(6,415)	(5,250)	(4,350)	(5,250)	(5,250)
Invest Other Contrib Total	\$ (6,415)	\$ (5,250)	\$ (4,350)	\$ (5,250)	\$ (5,250)
Misc Revenue					
Miscellaneous Revenue	(160,184)	(113,100)	(125,457)	(113,100)	(113,100)
Misc Revenue Total	\$ (160,184)	\$ (113,100)	\$ (125,457)	\$ (113,100)	\$ (113,100)
Salaries					
Permanent Wages	35,408,093	36,960,459	36,174,732	39,588,272	39,698,763
Salary Savings	-	(400,000)	-	(400,000)	(400,000)
Pending Personnel	-	3,030,422	-	1,137,030	1,278,930
Furlough Savings	(3,475)	-	-	-	-
Premium Pay	1,182,681	1,359,911	1,182,681	1,429,911	1,429,911
Workers Compensation Wages	138,612	-	136,083	-	-
Compensated Absence	1,362,397	1,148,522	1,240,010	1,189,065	1,189,065
Hourly Wages	-	3,010	27,240	3,010	3,010
Overtime Wages Permanent	4,304,564	1,554,093	4,468,213	1,608,952	3,208,952
Election Officials Wages	339	-	499	-	-
Salaries Total	\$ 42,393,210	\$ 43,656,417	\$ 43,229,458	\$ 44,556,240	\$ 46,408,631

Fire

Function:

Public Safety & Health

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Benefits					
Comp Absence Escrow	736,575	-	899,115	-	-
Health Insurance Benefit	5,995,120	6,103,421	6,217,199	6,322,412	6,635,027
Wage Insurance Benefit	179,762	166,149	175,908	168,493	169,041
Health Insurance Retiree	471,386	419,960	477,727	453,947	455,184
Health Ins Police Fire Retiree	36,772	90,000	71,303	90,000	90,000
Accident Death Dismember Ins	474,289	435,331	482,716	490,000	490,000
WRS	6,815,409	5,872,993	6,839,816	6,301,229	6,928,720
WRS-Prior Service	10,563	16,000	6,589	10,000	10,000
FICA Medicare Benefits	718,217	665,319	745,671	714,836	713,305
Tuition	69,562	80,000	94,849	80,000	80,000
Post Employment Health Plans	17,395	18,536	20,087	20,388	20,388
Benefits Total	\$ 15,525,050	\$ 13,867,709	\$ 16,030,980	\$ 14,651,306	\$ 15,591,665

Supplies					
Office Supplies	2,750	8,400	2,750	8,400	8,400
Copy Printing Supplies	6,130	9,950	6,130	9,950	9,950
Furniture	2,541	19,000	27,950	19,000	19,000
Hardware Supplies	20,949	17,656	29,782	20,000	25,200
Software Lic & Supplies	15,172	9,700	10,126	9,700	9,700
Postage	14,076	11,500	14,076	11,500	11,500
Books & Subscriptions	6,624	16,200	10,763	16,200	16,200
Work Supplies	111,044	145,264	111,044	147,764	147,764
Medical Supplies	346,725	350,500	391,114	350,500	350,500
Safety Supplies	66,902	196,545	101,776	168,145	168,145
Uniform Clothing Supplies	228,182	242,691	254,675	242,691	243,891
Food And Beverage	12,157	14,070	12,157	14,070	14,070
Equipment Supplies	82,611	120,044	82,611	122,544	122,544
Supplies Total	\$ 915,862	\$ 1,161,520	\$ 1,054,954	\$ 1,140,464	\$ 1,146,864

Fire

Function:

Public Safety & Health

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Purchased Services					
Natural Gas	55,918	67,000	55,918	77,050	77,050
Electricity	180,915	180,000	180,915	189,000	189,000
Water	62,683	61,903	62,683	61,903	61,903
Telephone	15,197	22,083	22,083	14,893	14,893
Cellular Telephone	44,084	63,091	44,084	63,547	63,547
Building Improv Repair Maint	71,629	126,434	100,057	126,434	126,434
Facility Rental	7,413	18,200	18,200	18,200	18,200
Comm Device Mntc	54,173	60,000	55,000	60,000	60,000
Equipment Mntc	84,715	74,000	77,520	96,000	96,000
System & Software Mntc	64,488	127,838	113,620	127,838	127,838
Recruitment	7	-	-	-	-
Mileage	25,381	32,260	25,381	32,260	32,260
Conferences & Training	12,259	42,151	21,674	42,151	42,151
In Service Training	80,216	105,118	95,228	128,118	128,118
Memberships	7,596	6,160	7,596	6,160	6,160
Uniform Laundry	60,335	60,000	60,335	60,000	60,000
Medical Services	106,915	103,000	120,650	103,000	103,000
Armored Car Services	3,243	-	535	-	-
Storage Services	1,981	1,500	1,680	1,500	1,500
Consulting Services	207,979	276,260	241,607	276,260	276,260
Advertising Services	1,958	3,102	2,855	3,102	3,102
Parking Towing Services	-	5,200	827	5,200	5,200
Other Services & Expenses	157,638	380,040	374,778	367,040	449,040
Permits & Licenses	-	1,100	-	1,500	1,500
Purchased Services Total	\$ 1,306,722	\$ 1,816,440	\$ 1,683,226	\$ 1,861,156	\$ 1,943,156
Inter Depart Charges					
ID Charge From Engineering	290,883	290,883	290,883	290,883	290,883
ID Charge From Fleet Services	3,089,581	3,757,684	3,757,684	3,176,250	3,268,140
ID Charge From Traffic Eng	80,843	103,904	103,904	103,904	101,552
ID Charge From Insurance	178,853	178,853	178,853	157,704	197,822
ID Charge From Workers Comp	847,776	847,776	847,776	939,136	939,136
Inter Depart Charges Total	\$ 4,487,936	\$ 5,179,100	\$ 5,179,100	\$ 4,667,877	\$ 4,797,533
Transfer Out					
Transfer Out To Grants	58,865	-	-	-	-
Transfer Out To Public Health	51,000	102,000	102,000	102,000	102,000
Transfer Out Total	\$ 109,865	\$ 102,000	\$ 102,000	\$ 102,000	\$ 102,000

Fleet Service

Agency Overview

Agency Mission

The mission of the Fleet Service Division is to provide a safe and reliable fleet of diverse equipment for all user agencies and to provide a concentrated effort toward a comprehensive preventative maintenance program at a competitive cost.

Agency Overview

The Agency manages and administers the municipal fleet through maintenance, inspection, repair, and replacement of vehicles for City agencies. The goal of the Fleet Service Division is to purchase and maintain the most reliable, efficient, safest, and environmentally sustainable vehicles and equipment for all City agencies. Fleet will advance this goal with state of the art systems analysis.

2023 Budget Highlights

Service: Fleet Maintenance and Procurement

- Increases the Fleet agency billings by \$2.37 million. The increased rate is primarily driven by increased supply and services costs, including fuel, due to inflation (\$1.7 million) and increased debt service (\$528,600).

Fleet Services

Function:

Internal Services

Budget Overview

Agency Budget by Major-Revenue

Major Revenue	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Intergov Revenues	-	(35,500)	-	(35,500)	(35,500)
Charges For Services	(12,325)	(25,000)	(8,363)	(25,000)	(25,000)
Invest Other Contrib	(45,000)	-	-	-	-
Misc Revenue	(89,055)	(155,000)	(21,298)	(155,000)	(155,000)
Other Finance Source	(1,460,672)	(968,312)	(2,771,791)	(958,273)	(958,273)
Transfer In	(382,413)	-	(1,272)	-	-
Total	\$ (1,989,466)	\$ (1,183,812)	\$ (2,802,724)	\$ (1,173,773)	\$ (1,173,773)

Agency Budget by Major-Expense

Major Expense	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries	2,495,576	2,727,712	2,543,229	2,663,740	2,754,463
Benefits	822,143	1,019,346	896,457	985,150	1,015,752
Supplies	5,873,031	5,109,305	5,702,208	6,566,245	6,566,245
Purchased Services	1,134,570	1,106,949	1,942,355	1,323,224	1,323,224
Debt Othr Financing	10,740,620	-	879,173	10,025,837	10,458,473
Inter Depart Charges	189,791	111,482	168,664	193,076	247,248
Transfer Out	-	9,929,892	9,929,892	-	-
Total	\$ 21,255,730	\$ 20,004,686	\$ 22,061,977	\$ 21,757,272	\$ 22,365,404

Agency Billings

Major Expense	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Inter Depart Billing	(19,266,265)	(18,820,874)	(19,259,252)	(20,583,499)	(21,191,632)
Total	\$ (19,266,265)	\$ (18,820,874)	\$ (19,259,252)	\$ (20,583,499)	\$ (21,191,632)

NET BUDGET \$ (0) \$ - \$ 0 \$ - \$ (0)

Fleet Services

Function:

Internal Services

*Service Overview***Service:** Fleet Maintenance Procurement

Service Description

This service is responsible for fueling the city fleet along with the development of a comprehensive maintenance and repair program. This service includes 21 using agencies with an active asset count of 1,400 vehicles and equipment.

Activities Performed by this Service

- City Fleet Fueling Operations: Fuel procurement, fleet fueling operations and fuel site maintenance.
- Fleet Asset Maintenance and Repair: Maintain and repair the city fleet including procurement of replacement parts and vendor repairs.

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(1,989,466)	(1,183,812)	(2,802,724)	(1,173,773)	(1,173,773)
Personnel	3,317,718	3,747,058	3,439,686	3,648,890	3,770,214
Non-Personnel	17,748,221	16,146,146	18,453,628	17,915,306	18,347,942
Total	\$ 19,076,474	\$ 18,709,392	\$ 19,090,589	\$ 20,390,423	\$ 20,944,384

Agency Billings

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Agency Charges	(19,076,474)	(18,709,392)	(19,090,589)	(20,390,423)	(20,944,384)
Total	\$ (19,076,474)	\$ (18,709,392)	\$ (19,090,589)	\$ (20,390,423)	\$ (20,944,384)

Fleet Services

Function:

Internal Services

Line Item Detail

Agency Primary Fund: Fleet Services

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Intergov Revenues					
Federal Revenues Operating	-	(35,500)	-	(35,500)	(35,500)
Intergov Revenues Total	\$ -	\$ (35,500)	\$ -	\$ (35,500)	\$ (35,500)
Charges For Services					
Reimbursement Of Expense	(12,325)	(25,000)	(8,363)	(25,000)	(25,000)
Charges For Services Total	\$ (12,325)	\$ (25,000)	\$ (8,363)	\$ (25,000)	\$ (25,000)
Invest Other Contrib					
Contributions & Donations	(45,000)	-	-	-	-
Invest Other Contrib Total	\$ (45,000)	\$ -	\$ -	\$ -	\$ -
Misc Revenue					
Fuel Tax Refund	(63,732)	(70,000)	-	(70,000)	(70,000)
Miscellaneous Revenue	(25,324)	(85,000)	(21,298)	(85,000)	(85,000)
Misc Revenue Total	\$ (89,055)	\$ (155,000)	\$ (21,298)	\$ (155,000)	\$ (155,000)
Other Finance Source					
Sale Of Assets	(1,576,697)	(520,000)	(1,042,311)	(520,000)	(520,000)
Trade In Allowance	(287,275)	(435,780)	(435,780)	(435,780)	(435,780)
(Gain) Loss On Sale Of Asset	403,301	-	-	-	-
Capital Contributions	(0)	-	-	-	-
Fund Balance Applied	-	(12,532)	(1,293,700)	(2,493)	(2,493)
Other Finance Source Total	\$ (1,460,672)	\$ (968,312)	\$ (2,771,791)	\$ (958,273)	\$ (958,273)
Transfer In					
Transfer In From General	(255,961)	-	-	-	-
Transfer In From Insurance	(126,452)	-	(1,272)	-	-
Transfer In Total	\$ (382,413)	\$ -	\$ (1,272)	\$ -	\$ -
Salaries					
Permanent Wages	2,388,844	2,705,364	2,434,425	2,609,267	2,609,267
Salary Savings	-	(199,232)	-	(53,572)	(53,572)
Pending Personnel	-	13,535	-	-	90,723
Premium Pay	12,676	11,690	15,667	11,690	11,690
Compensated Absence	17,579	125,400	1,027	25,400	25,400
Hourly Wages	49,744	45,955	61,448	45,955	45,955
Overtime Wages Permanent	26,401	25,000	30,662	25,000	25,000
Election Officials Wages	331	-	-	-	-
Salaries Total	\$ 2,495,576	\$ 2,727,712	\$ 2,543,229	\$ 2,663,740	\$ 2,754,463

Fleet Services

Function:

Internal Services

Line Item Detail

Agency Primary Fund: Fleet Services

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Benefits					
Comp Absence Escrow	39,623	100,000	-	100,000	100,000
Benefit Savings	-	(50,000)	-	(50,000)	(50,000)
Health Insurance Benefit	475,171	519,864	481,275	504,657	528,984
Wage Insurance Benefit	12,185	12,116	12,090	11,962	11,962
WRS	166,689	175,843	162,389	169,602	177,430
FICA Medicare Benefits	187,452	198,259	188,188	193,341	191,788
Licenses & Certifications	-	-	165	-	-
Post Employment Health Plans	34,232	42,144	33,958	34,467	34,467
Tool Allowance	21,405	21,120	18,392	21,120	21,120
Other Post Emplmnt Benefit	81,234	-	-	-	-
Pension Expense	(195,848)	-	-	-	-
Benefits Total	\$ 822,143	\$ 1,019,346	\$ 896,457	\$ 985,150	\$ 1,015,752
Supplies					
Office Supplies	3,902	2,000	1,628	2,000	2,000
Copy Printing Supplies	770	2,000	144	2,000	2,000
Hardware Supplies	12	-	1,571	-	-
Software Lic & Supplies	5,347	14,388	-	14,388	14,388
Postage	2,447	1,550	1,486	1,550	1,550
Books & Subscriptions	-	3,000	3,427	3,000	3,000
Work Supplies	84,790	92,000	40,678	92,000	92,000
Safety Supplies	11,340	5,000	1,856	5,000	5,000
Building Supplies	20,418	5,900	3,745	5,900	5,900
Machinery And Equipment	427,551	-	-	-	-
Equipment Supplies	1,949,209	1,529,968	1,637,959	1,829,968	1,829,968
Tires	384,332	285,689	652,057	335,689	335,689
Gasoline	1,067,998	1,038,060	1,080,000	1,389,750	1,389,750
Diesel	1,749,532	1,835,050	1,835,320	2,307,500	2,307,500
Oil	41,669	124,700	205,223	382,500	382,500
Lubricants	123,715	170,000	237,114	195,000	195,000
Supplies Total	\$ 5,873,031	\$ 5,109,305	\$ 5,702,208	\$ 6,566,245	\$ 6,566,245

Fleet Services

Function:

Internal Services

Line Item Detail

Agency Primary Fund: Fleet Services

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Purchased Services					
Natural Gas	17,016	61,500	132,009	78,200	78,200
Electricity	73,388	80,000	158,871	120,750	120,750
Water	25,165	38,760	33,095	25,000	25,000
Telephone	1,599	1,150	551	535	535
Cellular Telephone	3,563	3,300	2,112	3,300	3,300
Building Improv Repair Maint	11,012	10,000	32,339	10,000	10,000
Process Fees Recyclables	4,439	4,320	4,914	4,320	4,320
Comm Device Mntc	23,200	24,500	-	24,500	24,500
Equipment Mntc	29,333	52,500	11,820	25,000	25,000
System & Software Mntc	-	168,840	890	168,840	168,840
Vehicle Repair & Mntc	848,976	575,204	1,453,425	775,204	775,204
Rental Of Equipment	4	5,000	15	5,000	5,000
Recruitment	21	-	34	-	-
Conferences & Training	7,659	10,000	12,182	10,000	10,000
Memberships	1,962	2,500	4,891	2,500	2,500
Uniform Laundry	15,498	11,600	7,407	11,600	11,600
Medical Services	-	-	293	-	-
Arbitrator	-	200	-	200	200
Audit Services	2,000	1,300	4,800	2,000	2,000
Delivery Freight Charges	30	3,000	-	3,000	3,000
Consulting Services	1,409	1,375	3,300	1,375	1,375
Advertising Services	100	400	374	400	400
Inspection Services	-	3,500	1,980	3,500	3,500
Parking Towing Services	43,038	45,000	60,402	45,000	45,000
Other Services & Expenses	19,307	-	7,241	-	-
Permits & Licenses	5,848	3,000	9,409	3,000	3,000
Purchased Services Total	\$ 1,134,570	\$ 1,106,949	\$ 1,942,355	\$ 1,323,224	\$ 1,323,224
Debt Othr Financing					
Interest	1,762,677	-	879,173	1,577,060	2,009,696
Depreciation	8,302,331	-	-	8,448,777	8,448,777
Fund Balance Generated	675,612	-	-	-	-
Debt Othr Financing Total	\$ 10,740,620	\$ -	\$ 879,173	\$ 10,025,837	\$ 10,458,473
Inter Depart Charges					
ID Charge From Engineering	66,942	27,065	66,942	27,065	66,942
ID Charge From Fleet Services	38,349	-	16,048	80,551	80,551
ID Charge From Traffic Eng	3,682	3,599	4,855	3,599	4,999
ID Charge From Insurance	46,050	46,050	46,050	51,873	64,768
ID Charge From Workers Comp	34,768	34,768	34,768	29,988	29,988
Inter Depart Charges Total	\$ 189,791	\$ 111,482	\$ 168,664	\$ 193,076	\$ 247,248

Fleet Services

Function:

Internal Services

Line Item Detail

Agency Primary Fund: Fleet Services

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Inter Depart Billing					
ID Billing To Fire	-	-	(3,089,581)	-	-
ID Billing To Police	-	-	(2,651,107)	-	-
ID Billing To Public Health	-	-	(71,804)	-	-
ID Billing To Engineering	-	-	(46,713)	-	-
ID Billing To Fleet Services	(19,266,265)	(18,820,874)	(38,349)	(20,583,499)	(21,191,632)
ID Billing To Landfill	-	-	(27,300)	-	-
ID Billing To Streets	-	-	(9,948,419)	-	-
ID Billing To Traffic Eng	-	-	(461,753)	-	-
ID Billing To Library	-	-	(30,423)	-	-
ID Billing To Parks	-	-	(2,096,238)	-	-
ID Billing To Bldg Inspection	-	-	(6,449)	-	-
ID Billing To Monona Terrace	-	-	(2,059)	-	-
ID Billing To Golf Courses	-	-	(185,152)	-	-
ID Billing To Parking	-	-	(49,940)	-	-
ID Billing To Sewer	-	-	(281,111)	-	-
ID Billing To Stormwater	-	-	(153,199)	-	-
ID Billing To Water	-	-	(10,064)	-	-
ID Billing To CDA Management	-	-	(109,592)	-	-
Inter Depart Billing Total	\$ (19,266,265)	\$ (18,820,874)	\$ (19,259,252)	\$ (20,583,499)	\$ (21,191,632)
Transfer Out					
Transfer Out To Debt Service	-	9,929,892	9,929,892	-	-
Transfer Out Total	\$ -	\$ 9,929,892	\$ 9,929,892	\$ -	\$ -

Position Summary

Classification	CG	2022 Budget Adopted		2023 Budget			
				Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
AUTO MAINT WKR 1-15	15	-	-	-	-	-	-
AUTO MAINT WKR 2-15	15	1.00	49,665	1.00	49,912	1.00	49,912
FACILITY MAINT WKR-15	15	1.00	61,732	1.00	62,040	1.00	62,040
FLEET PARTS TECH-15	15	3.00	193,951	3.00	195,525	3.00	195,525
FLEET SERVICE PARTS LDWKR-15	15	1.00	66,001	1.00	66,331	1.00	66,331
FLEET TECH-15	15	21.00	1,378,930	21.00	1,383,284	21.00	1,383,284
MASTER AUTO BODY TEC-15	15	1.00	72,944	1.00	73,309	1.00	73,309
OPERATIONS CLERK-15	15	1.00	53,646	1.00	52,095	1.00	52,095
FLEET MAINT PROG ADMIN-15	15	1.00	74,817	1.00	75,190	1.00	75,190
FLEET OPER MGR-18	18	1.00	108,114	1.00	109,634	1.00	109,634
FLEET PROG MGR-18	18	1.00	105,193	1.00	107,676	1.00	107,676
PUB WKS GEN FORE-18	18	2.00	154,240	2.00	157,334	2.00	157,334
DATA ANALYST 2	18	1.00	73,802	1.00	77,505	1.00	77,505
ADMIN ASST-20	20	1.00	59,215	1.00	61,203	1.00	61,203
FLEET SERVS SUPT-21	21	1.00	137,541	1.00	138,228	1.00	138,228
TOTAL		37.00	2,589,791	37.00	2,609,267	37.00	2,609,267

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Golf Enterprise

Agency Overview

Agency Mission

The mission of the Golf Enterprise is to provide the Madison area golfing public with the finest possible golfing conditions at reasonable prices and for all levels of play.

Agency Overview

The Agency is responsible for golf course maintenance and operations at Madison's four golf courses. The goal of the agency is to operate a golf system that is fully self-sustaining and provides affordable, accessible, and quality golfing opportunities while maintaining a high level of customer service. The Golf Enterprise will advance this goal by working with The First Tee to improve the lives and opportunities for Madison's youth who participate in their programming and stakeholders to develop an actionable plan to ensure the mission of the Golf Enterprise is met.

2023 Budget Highlights

Service: Golf Enterprise

- Budget maintains current level of service and operating model for Golf Enterprise.

Golf CoursesFunction: **Public Works***Budget Overview*

Agency Budget by Fund

Fund	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Golf Courses	4,294,299	3,559,688	4,005,371	3,730,586	3,764,729
Total	\$ 4,294,299	\$ 3,559,688	\$ 4,005,371	\$ 3,730,586	\$ 3,764,729

Agency Budget by Service

Service	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Golf Operations	4,294,299	3,559,688	4,005,371	3,730,586	3,764,729
Total	\$ 4,294,299	\$ 3,559,688	\$ 4,005,371	\$ 3,730,586	\$ 3,764,729

Agency Budget by Major-Revenue

Major Revenue	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Charges For Services	(4,283,640)	(3,481,792)	(3,770,231)	(3,653,091)	(3,653,091)
Invest Other Contrib	-	(20,000)	(20,000)	-	-
Misc Revenue	(10,659)	(48,000)	7,415	(48,000)	(48,000)
Other Finance Source	-	(9,896)	(222,554)	(29,495)	(63,638)
Total	\$ (4,294,299)	\$ (3,559,688)	\$ (4,005,371)	\$ (3,730,586)	\$ (3,764,729)

Agency Budget by Major-Expense

Major Expense	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Charges For Services	-	-	(89,040)	-	-
Salaries	1,328,206	1,508,677	1,594,502	1,510,432	1,529,771
Benefits	297,727	276,588	299,030	280,085	287,099
Supplies	559,269	621,179	829,494	629,329	629,329
Purchased Services	723,730	687,810	818,134	767,840	767,840
Debt Othr Financing	887,012	1	87,818	-	44,360
Inter Depart Charges	309,021	220,983	220,983	298,450	306,331
Transfer Out	189,334	244,451	244,451	244,451	200,000
Total	\$ 4,294,299	\$ 3,559,688	\$ 4,005,371	\$ 3,730,586	\$ 3,764,729

Golf Courses

Function:

Public Works

*Service Overview***Service:** Golf Operations*Service Description*

This service oversees the operation and maintenance of the Yahara Hills, Odana Hills, Monona and Glenway Golf Courses, which provide a total of 72 holes of play. The goal of the service is a golf enterprise fund that is fully self-sustaining and provides affordable, accessible, and quality golfing opportunities.

Activities Performed by this Service

- **Golf Course Maintenance:** Maintain the four golf courses by irrigating and mowing the greens and fairways, repairing and caring for mowing equipment and vehicles, and providing tee and green supplies.
- **Golf Clubhouses:** Provide clubhouses and staff to set up tee times, check in, rent golf carts, accept payment of greens fees, purchase concessions at the snack bars, and purchase golf accessories at the pro shops.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	-	-	-	-	-
Other-Expenditures	4,294,299	3,559,688	4,005,371	3,730,586	3,764,729
Total	\$ 4,294,299	\$ 3,559,688	\$ 4,005,371	\$ 3,730,586	\$ 3,764,729

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(4,294,299)	(3,559,688)	(4,094,411)	(3,730,586)	(3,764,729)
Personnel	1,625,933	1,785,264	1,893,532	1,790,517	1,816,870
Non-Personnel	2,359,345	1,553,440	1,979,896	1,641,619	1,641,529
Agency Charges	309,021	220,983	220,983	298,450	306,331
Total	\$ 0	\$ -	\$ (0)	\$ (0)	\$ 0

Golf Courses

Function:

Public Works

Line Item Detail

Agency Primary Fund: Golf Courses

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Charges For Services					
Catering Concessions	(487,081)	(480,000)	(431,468)	(504,000)	(504,000)
Facility Rental	(875,170)	(670,000)	(798,807)	(675,000)	(675,000)
Memberships	(328,135)	(320,000)	(334,673)	(327,600)	(327,600)
Reimbursement Of Expense	(90,393)	(2,000)	(89,323)	(2,000)	(2,000)
Golf Courses	(2,502,862)	(2,009,792)	(2,205,000)	(2,144,491)	(2,144,491)
Charges For Services Total	\$ (4,283,640)	\$ (3,481,792)	\$ (3,859,272)	\$ (3,653,091)	\$ (3,653,091)
Invest Other Contrib					
Contributions & Donations	-	(20,000)	(20,000)	-	-
Invest Other Contrib Total	\$ -	\$ (20,000)	\$ (20,000)	\$ -	\$ -
Misc Revenue					
Miscellaneous Revenue	(10,659)	(48,000)	7,415	(48,000)	(48,000)
Misc Revenue Total	\$ (10,659)	\$ (48,000)	\$ 7,415	\$ (48,000)	\$ (48,000)
Other Finance Source					
Fund Balance Applied	-	(9,896)	(222,554)	(29,495)	(63,638)
Other Finance Source Total	\$ -	\$ (9,896)	\$ (222,554)	\$ (29,495)	\$ (63,638)
Salaries					
Permanent Wages	453,195	556,029	561,486	559,515	559,515
Salary Savings	-	(6,314)	-	(11,190)	(11,190)
Pending Personnel	-	64,017	-	67,017	86,356
Premium Pay	24,696	2,564	22,740	2,709	2,709
Workers Compensation Wages	19,597	-	-	-	-
Compensated Absence	(49,790)	16,467	1,455	16,467	16,467
Hourly Wages	781,196	836,809	896,189	836,809	836,809
Overtime Wages Permanent	60,621	14,375	72,193	14,375	14,375
Overtime Wages Hourly	38,691	24,730	40,438	24,730	24,730
Salaries Total	\$ 1,328,206	\$ 1,508,677	\$ 1,594,502	\$ 1,510,432	\$ 1,529,771
Benefits					
Unemployment Benefits	80,136	71,184	-	71,183	71,183
Health Insurance Benefit	97,375	108,386	155,705	115,989	121,568
Wage Insurance Benefit	2,414	2,392	2,393	2,387	2,387
WRS	58,172	36,141	49,800	36,369	38,047
FICA Medicare Benefits	106,784	41,091	78,576	41,409	41,166
Licenses & Certifications	95	-	-	-	-
Post Employment Health Plans	13,687	17,394	12,557	12,747	12,747
Other Post Emplymnt Benefit	5,712	-	-	-	-
Pension Expense	(66,647)	-	-	-	-
Benefits Total	\$ 297,727	\$ 276,588	\$ 299,030	\$ 280,085	\$ 287,099

Golf Courses

Function:

Public Works

Line Item Detail

Agency Primary Fund: Golf Courses

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Supplies					
Office Supplies	2,502	10,350	5,497	10,500	10,500
Copy Printing Supplies	186	400	300	400	400
Hardware Supplies	280	1,929	9,601	1,929	1,929
Work Supplies	62,175	43,900	34,816	45,900	45,900
Janitorial Supplies	7,044	7,300	6,103	7,300	7,300
Safety Supplies	1,331	3,500	5,209	3,500	3,500
Building	-	300	-	300	300
Building Supplies	3,060	11,650	4,232	11,650	11,650
Landscaping Supplies	11,488	16,150	17,656	16,150	16,150
Trees Shrubs Plants	563	500	-	500	500
Fertilizers And Chemicals	138,871	136,000	144,796	140,500	140,500
Machinery And Equipment	57,536	72,000	168,656	72,000	72,000
Equipment Supplies	82,861	91,600	177,839	91,600	91,600
Oil	-	100	-	100	100
Inventory	191,371	225,500	254,789	227,000	227,000
Supplies Total	\$ 559,269	\$ 621,179	\$ 829,494	\$ 629,329	\$ 629,329
Purchased Services					
Natural Gas	13,363	12,000	39,321	13,800	13,800
Electricity	70,717	68,000	79,637	71,401	71,401
Water	219,782	149,000	219,782	164,000	164,000
Stormwater	78,663	90,500	87,897	98,000	98,000
Telephone	1,851	2,000	2,208	2,515	2,515
Cellular Telephone	453	220	400	470	470
Systems Comm Internet	5,064	2,000	4,838	2,000	2,000
Building Improv Repair Maint	1,649	5,100	1,591	5,100	5,100
Pest Control	1,340	2,280	1,290	2,280	2,280
Comm Device Mntc	-	2,000	-	2,000	2,000
Equipment Mntc	6,363	25,120	12,261	18,620	18,620
System & Software Mntc	75	16,078	2,128	16,078	16,078
Rental Of Equipment	128,219	145,000	147,668	182,064	182,064
Memberships	29	-	67	-	-
Uniform Laundry	197	700	429	700	700
Audit Services	1,525	1,525	1,525	1,525	1,525
Credit Card Services	123,215	117,000	144,757	140,000	140,000
Management Services	2,233	9,850	2,790	9,850	9,850
Consulting Services	13,963	-	16,325	-	-
Advertising Services	697	17,000	7,146	17,000	17,000
Security Services	2,676	1,670	2,600	1,670	1,670
Other Services & Expenses	49,502	18,000	40,905	16,000	16,000
Permits & Licenses	2,152	2,767	2,568	2,767	2,767
Purchased Services Total	\$ 723,730	\$ 687,810	\$ 818,134	\$ 767,840	\$ 767,840
Debt Othr Financing					
Principal	-	-	-	-	40,727
Interest	6,928	-	5,584	-	3,633
Depreciation	102,792	-	82,234	-	-
Fund Balance Generated	777,292	1	-	-	-
Debt Othr Financing Total	\$ 887,012	\$ 1	\$ 87,818	\$ -	\$ 44,360

Golf Courses

Function:

Public Works

Line Item Detail

Agency Primary Fund: Golf Courses

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Inter Depart Charges					
ID Charge From GF	10,054	20,778	20,778	10,724	10,724
ID Charge From Attorney	-	-	-	10,804	10,804
ID Charge From Civil Rights	2,207	2,271	2,271	2,262	2,262
ID Charge From Finance	35,403	42,995	42,995	40,677	40,677
ID Charge From Human Resour	18,299	20,485	20,485	4,286	4,286
ID Charge From Information Te	30,508	14,419	14,419	18,328	18,328
ID Charge From Mayor	4,276	3,941	3,941	4,086	4,086
ID Charge from EAP	-	476	476	571	571
ID Charge From Fleet Services	184,359	92,259	92,259	175,219	180,368
ID Charge From Traffic Eng	555	-	-	-	-
ID Charge From Insurance	9,430	9,430	9,430	7,140	9,872
ID Charge From Workers Comp	13,929	13,929	13,929	24,351	24,351
Inter Depart Charges Total	\$ 309,021	\$ 220,983	\$ 220,983	\$ 298,450	\$ 306,331
Transfer Out					
Transfer Out To General	189,334	200,000	200,000	200,000	200,000
Transfer Out To Debt Service	-	44,451	44,451	44,451	-
Transfer Out Total	\$ 189,334	\$ 244,451	\$ 244,451	\$ 244,451	\$ 200,000

Golf Courses

Function: Public Works

Position Summary

Classification	CG	2022 Budget Adopted		2023 Budget			
				Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
GREENSKEEPER 1-16	16	2.00	122,633	2.00	123,245	2.00	123,245
GREENSKEEPER 2-16	16	1.00	71,621	1.00	71,979	1.00	71,979
GREENSKEEPER 3-16	16	1.00	73,599	1.00	73,966	1.00	73,966
MAINT MECH 1-16	16	1.00	71,621	1.00	71,979	1.00	71,979
PKS EQUIP MECH 1-16	16	1.00	68,395	1.00	68,737	1.00	68,737
GOLF PROGRAM SUPV-18	18	1.00	72,143	1.00	73,214	1.00	73,214
GOLF CLUB OPER SUPV 2-18	18	1.00	76,016	1.00	76,395	1.00	76,395
TOTAL		8.00	556,028	8.00	559,515	8.00	559,515

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Human Resources

Agency Overview

Agency Mission

The mission of Human Resources is to move Our Madison forward by hiring, developing, and sustaining a diverse and engaged workforce.

Agency Overview

The Agency supports other City agencies in recruiting, hiring, training, and retaining the City's active workforce. Human Resources' goal is to support agencies in organizational development to ensure quality City services, oversee compliance with Madison's personnel rules, and support agencies in recruitment efforts. Human Resources works to advance this goal by continuing to build programs and cultivate relationships in order to develop city staff as well as make investments to reward and retain personnel.

2023 Budget Highlights

Service: Employee & Labor Relations

- Budget maintains current level of service.

Service: HR Services

- Creates a 1.0 FTE Talent Acquisition Specialist position to design and innovate strategies to improve hiring outcomes and to further equity work by strengthening outreach efforts to marginalized communities. (Increase: \$75,959)
- Create a 1.0 FTE Program Assistant 1 position to perform administrative work currently performed by HR Analysts allowing HR Analysts to focus efforts on higher level responsibilities related to hiring, equity analyses, development of trainee positions, and career pathways. (Increase: \$70,041)

Service: Organizational and Health Development

- Removes \$4,000 in agency revenues as staff focus on meeting the training needs of City staff rather than developing educational sessions for outside organizations.

Human ResourcesFunction: **Administration***Budget Overview*

Agency Budget by Fund

Fund	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	1,615,348	1,707,959	1,715,689	1,868,660	2,021,128
Total	\$ 1,615,348	\$ 1,707,959	\$ 1,715,689	\$ 1,868,660	\$ 2,021,128

Agency Budget by Service

Service	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Employee & Labor Relations	445,547	654,911	699,285	673,008	678,709
HR Services	552,515	411,480	483,323	517,981	660,781
Organizational & Health Devel	617,285	641,568	533,081	677,672	681,638
Total	\$ 1,615,348	\$ 1,707,959	\$ 1,715,689	\$ 1,868,660	\$ 2,021,128

Agency Budget by Major-Revenue

Major Revenue	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Charges For Services	(3,250)	-	-	-	-
Misc Revenue	(10)	(4,000)	-	(4,000)	-
Total	\$ (3,260)	\$ (4,000)	\$ -	\$ (4,000)	\$ -

Agency Budget by Major-Expense

Major Expense	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries	1,554,733	1,615,056	1,629,833	1,675,685	1,821,685
Benefits	442,486	460,942	461,609	480,577	496,544
Supplies	11,940	18,950	21,672	18,950	18,950
Purchased Services	128,926	210,411	195,975	246,951	242,951
Inter Depart Charges	84,625	84,625	84,625	80,753	71,253
Inter Depart Billing	(604,103)	(678,025)	(678,025)	(630,255)	(630,255)
Total	\$ 1,618,608	\$ 1,711,959	\$ 1,715,689	\$ 1,872,660	\$ 2,021,128

Service Overview

Service: Employee & Labor Relations

Service Description

This service fulfills the City’s obligations for contract negotiation and management; works with Employee Associations in developing and implementing employee handbooks; administers the Family and Medical Leave Act (FMLA), disability leave, layoffs, and occupational accommodations; and develops and implements the employee benefits program. The goals of this service are effective use of the Meet and Confer process with employee associations, successful negotiation of all outstanding labor contracts, and effective implementation of employee benefits programs.

Activities Performed by this Service

- Employee Benefits Planning and Implementation: Research, develop, and maintain the employee benefits package for City staff, including insurance, retirement, and wellness programs.
- Occupational Accommodations and Disability Leave: Administration of the occupational accommodations program and tracking employee leave and layoff processes due to disabilities.
- Administration of Family Medical Leave Act (FMLA) Requests: Consult with employees on the FMLA process, review FMLA requests for eligibility, contact medical providers for required information, and coordinate with employees and departments as staff resume their duties.
- Meet and Confer with Employee Groups: Negotiate with employee unions and work with employee associations to develop and implement employee handbooks and contracts.
- Coordinating Grievance Investigations: Review complaints and coordinate investigation of grievances filed against City employees and work with Attorney’s Office to negotiate separation agreements, when necessary.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	445,547	654,911	699,285	673,008	678,709
Other-Expenditures	-	-	-	-	-
Total	\$ 445,547	\$ 654,911	\$ 699,285	\$ 673,008	\$ 678,709

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Personnel	725,862	792,557	817,779	787,704	793,405
Non-Personnel	41,316	91,096	110,248	104,616	104,616
Agency Charges	(321,630)	(228,742)	(228,742)	(219,312)	(219,312)
Total	\$ 445,547	\$ 654,911	\$ 699,285	\$ 673,008	\$ 678,709

Human Resources**Function:****Administration***Service Overview***Service:** HR Services*Service Description*

This service provides Human Resources support to all City departments, helping them achieve their goals by developing and implementing recruitment and selection strategies; assisting in the implementation of organizational changes, including the classification and reclassification of employees and positions; working with the Personnel Board; and providing general human resources support. The goals of this service are to increase diversity of applicants for City jobs across all classifications, identify positions struggling to attract qualified applicants, and implement strategies to increase the number of qualified applicants.

Activities Performed by this Service

- **Workforce Recruitment:** Developing and implementing strategies to recruit and select diverse and appropriately skilled new staff members.
- **Workforce Modification:** Assist City departments with modifications to their staffing structure through reclassifications, internal promotions, and development of new employment exams and position descriptions.
- **Maintain Position Control:** Assist the Personnel Board and Finance Committee with answers to inquiries and maintain control of positions allocated throughout the year, ensuring departments do not recruit for positions which have not been approved by the Personnel Board and Finance Committee.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	552,515	411,480	483,323	517,981	660,781
Other-Expenditures	-	-	-	-	-
Total	\$ 552,515	\$ 411,480	\$ 483,323	\$ 517,981	\$ 660,781

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	-	-	-	-	-
Personnel	707,132	632,890	709,977	715,706	868,006
Non-Personnel	38,610	53,989	48,744	54,835	54,835
Agency Charges	(193,227)	(275,399)	(275,399)	(252,560)	(262,060)
Total	\$ 552,515	\$ 411,480	\$ 483,323	\$ 517,981	\$ 660,781

Service Overview

Service: Organizational & Health Devel

Service Description

This service works with key stakeholders to develop a healthy, high-performing, self-renewing organization that successfully manages change by integrating results oriented capacity building. This includes: systems decision making, continuous improvement, employee learning and development and growth and asset based best practices.

Activities Performed by this Service

- **Organizational Capacity:** Build and support organizational capacity through a focus on the organization's: health; effectiveness; ability to create a positive employee experience; ability to adapt, change and self-renew; and capacity to solve problems.
- **Employee & Leadership Development:** Build leadership through five key components: communicating and sharing a vision and framework for what good leadership (and followership) looks like within the City; build key management and supervisory skills; orienting and connecting leaders to the City's vision, mission, values, and service promise; cultivating leader identity and capacity; and creating support and growth networks for current and emerging leaders.
- **Employee Learning & Development:** Help employees become better at their job and improve confidence and performance throughout the entire employee lifecycle.
- **Performance Excellence:** Support Performance Excellence to collaboratively design the City of Madison's integrated approach to organizational performance management to deliver standardized processes that lead to organizational sustainability, improvement of overall organizational effectiveness, and improved organizational capacity for meeting its vision.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	617,285	641,568	533,081	677,672	681,638
Other-Expenditures	-	-	-	-	-
Total	\$ 617,285	\$ 641,568	\$ 533,081	\$ 677,672	\$ 681,638

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(3,260)	(4,000)	-	(4,000)	-
Personnel	564,226	650,551	563,686	652,852	656,818
Non-Personnel	60,940	84,276	58,654	106,450	102,450
Agency Charges	(4,621)	(89,259)	(89,259)	(77,630)	(77,630)
Total	\$ 617,285	\$ 641,568	\$ 533,081	\$ 677,672	\$ 681,638

Human Resources

Function: Administration

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Charges For Services					
Miscellaneous Chrgs For Servic	(3,250)	-	-	-	-
Charges For Services Total	\$ (3,250)	\$ -	\$ -	\$ -	\$ -
Misc Revenue					
Miscellaneous Revenue	(10)	(4,000)	-	(4,000)	-
Misc Revenue Total	\$ (10)	\$ (4,000)	\$ -	\$ (4,000)	\$ -
Salaries					
Permanent Wages	1,513,939	1,619,967	1,562,886	1,667,596	1,667,596
Salary Savings	-	(32,088)	-	(32,088)	(32,088)
Pending Personnel	-	-	-	-	146,000
Premium Pay	49	8,661	-	8,661	8,661
Compensated Absence	19,148	-	19,000	13,000	13,000
Hourly Wages	13,061	18,516	40,000	18,516	18,516
Overtime Wages Permanent	7,741	-	7,593	-	-
Overtime Wages Hourly	460	-	-	-	-
Election Officials Wages	335	-	354	-	-
Salaries Total	\$ 1,554,733	\$ 1,615,056	\$ 1,629,833	\$ 1,675,685	\$ 1,821,685
Benefits					
Health Insurance Benefit	213,814	228,548	229,215	236,153	247,463
Wage Insurance Benefit	8,114	6,620	8,810	9,079	9,079
WRS	103,749	105,297	102,096	108,394	113,396
FICA Medicare Benefits	114,867	119,577	119,404	124,836	124,492
Post Employment Health Plans	1,943	900	2,084	2,115	2,115
Benefits Total	\$ 442,486	\$ 460,942	\$ 461,609	\$ 480,577	\$ 496,544
Supplies					
Purchasing Card Unallocated	-	-	(417)	-	-
Office Supplies	4,019	5,200	2,751	5,200	5,200
Copy Printing Supplies	2,999	5,500	2,999	5,500	5,500
Hardware Supplies	1,137	-	1,393	-	-
Software Lic & Supplies	1,303	-	1,644	-	-
Postage	2,235	1,000	1,564	1,000	1,000
Books & Subscriptions	190	1,750	262	1,750	1,750
Work Supplies	58	5,500	11,476	5,500	5,500
Supplies Total	\$ 11,940	\$ 18,950	\$ 21,672	\$ 18,950	\$ 18,950

Human Resources

Function:

Administration

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Purchased Services					
Telephone	2,595	3,376	2,595	2,700	2,700
Facility Rental	7,002	10,240	7,813	10,456	10,456
Custodial Bldg Use Charges	66	-	-	-	-
Comm Device Mntc	-	6,500	1,074	6,500	6,500
System & Software Mntc	15,622	64,100	65,622	64,100	64,100
Recruitment	445	1,000	938	1,000	1,000
Conferences & Training	47,845	50,212	45,000	64,160	60,160
Memberships	5,753	4,200	4,810	4,200	4,200
Medical Services	24,159	24,000	43,063	36,000	36,000
Arbitrator	-	1,000	-	1,000	1,000
Storage Services	1,248	2,500	1,550	2,500	2,500
Consulting Services	21,489	39,783	20,808	50,835	50,835
Advertising Services	2,703	3,500	2,703	3,500	3,500
Purchased Services Total	\$ 128,926	\$ 210,411	\$ 195,975	\$ 246,951	\$ 242,951
Inter Depart Charges					
ID Charge From Engineering	66,104	66,104	66,104	66,104	66,104
ID Charge From Insurance	17,560	17,560	17,560	13,618	4,118
ID Charge From Workers Comp	961	961	961	1,031	1,031
Inter Depart Charges Total	\$ 84,625	\$ 84,625	\$ 84,625	\$ 80,753	\$ 71,253
Inter Depart Billing					
ID Billing To Landfill	(1,098)	(1,335)	(1,335)	(904)	(904)
ID Billing To Monona Terrace	(86,516)	(93,770)	(93,770)	(98,265)	(98,265)
ID Billing To Golf Courses	(18,299)	(20,485)	(20,485)	(4,287)	(4,287)
ID Billing To Parking	(60,652)	(63,936)	(63,936)	(62,373)	(62,373)
ID Billing To Sewer	(19,523)	(26,623)	(26,623)	(5,124)	(5,124)
ID Billing To Stormwater	(9,296)	(12,544)	(12,544)	(3,617)	(3,617)
ID Billing To Transit	(328,490)	(376,982)	(376,982)	(374,019)	(374,019)
ID Billing To Water	(80,229)	(82,350)	(82,350)	(81,666)	(81,666)
Inter Depart Billing Total	\$ (604,103)	\$ (678,025)	\$ (678,025)	\$ (630,255)	\$ (630,255)

Human Resources

Function: Administration

Position Summary

Classification	CG	2022 Budget Adopted		2023 Budget			
				Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ADMIN CLK 1-20	20	1.00	49,352	1.00	48,818	1.00	48,818
DATA ANALYST 2	18	1.00	73,802	1.00	77,505	1.00	77,505
EE & LABOR MGR-18	18	1.00	130,237	1.00	130,889	1.00	130,889
HR SERVS MGR-18	18	1.00	107,991	1.00	119,198	1.00	119,198
HRA 2-18	18	1.00	84,713	1.00	80,104	1.00	80,104
HRA 3-18	18	4.00	309,259	4.00	347,463	4.00	347,463
HUMAN RESOURCE DIR-21	21	1.00	150,476	1.00	151,228	1.00	151,228
LABOR RELATIONS SPEC-18	18	1.00	103,245	1.00	109,634	1.00	109,634
NEW POSITION		-	-	-	-	2.00	112,523
OCC/ACC SPEC 3-18	18	1.00	99,340	1.00	99,836	1.00	99,836
ORG HEALTH/DEV MGR-18	18	1.00	111,892	1.00	107,310	1.00	107,310
ORGAN DEV/TRAIN OFF-18	18	3.00	277,944	3.00	288,930	3.00	288,930
PROGRAM ASST 1-20	20	2.00	121,715	2.00	106,681	2.00	106,681
TOTAL		18.00	1,619,966	18.00	1,667,596	20.00	1,780,119

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Information Technology

Agency Overview

Agency Mission

The mission of the Information Technology (IT) Department is to provide IT services to all City agencies and connect the public to City of Madison services and information through people-focused technology solutions.

Agency Overview

The Agency supports the City's hardware, software, and telecommunications network. The goal of the agency is to provide a forum for residents and IT customers to engage with the City in an efficient, equitable manner with positive outcomes. Information Technology will advance this goal by supporting the City's network operations, security, risk and compliance, fiber and wireless, workstation equipment, and database infrastructure and provide more opportunities for digital engagement and access to City services, creating a more connected, equitable Madison.

2023 Budget Highlights

Service: Application Development and Support

- Centralizes the costs of CiscoFlex telephone maintenance (\$58k) and RecTrac (\$8k) which were previously included in user agency budgets.

Service: Technical Services

- Increases budget for system and software maintenance costs. Increased costs were partially offset by reducing various purchased service accounts for services and products that are no longer utilized. (Net increase of \$69k)
- Reduces revenues for Media Team services; IT anticipates providing fewer Media Team services to Monona Terrace and Dane County, based on recent trends. (Agency Revenue Reduction: \$37,000)

Information Technology

Function: Administration

Budget Overview

Agency Budget by Fund

Fund	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	7,076,217	9,438,775	9,482,865	9,268,424	9,409,503
Total	\$ 7,076,217	\$ 9,438,775	\$ 9,482,865	\$ 9,268,424	\$ 9,409,503

Agency Budget by Service

Service	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Application Dev And Support	4,050,309	4,248,122	4,369,146	4,301,154	4,318,022
Technical Services	3,025,908	5,190,653	5,113,720	4,967,270	5,091,481
Total	\$ 7,076,217	\$ 9,438,775	\$ 9,482,865	\$ 9,268,424	\$ 9,409,503

Agency Budget by Major-Revenue

Major Revenue	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Intergov Revenues	(11,350)	(17,000)	(4,800)	(17,000)	(5,000)
Charges For Services	(3,050)	(30,000)	-	(30,000)	(5,000)
Other Finance Source	(8,000)	(8,000)	(8,000)	(8,000)	(8,000)
Total	\$ (22,400)	\$ (55,000)	\$ (12,800)	\$ (55,000)	\$ (18,000)

Agency Budget by Major-Expense

Major Expense	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries	4,194,438	4,492,326	4,533,331	4,606,436	4,606,436
Benefits	1,247,993	1,250,901	1,232,554	1,251,316	1,292,005
Supplies	22,552	23,850	23,850	23,850	23,850
Purchased Services	2,379,357	4,676,050	4,655,283	4,677,283	4,727,290
Inter Depart Charges	25,377	26,814	26,814	14,571	27,954
Inter Depart Billing	(771,100)	(976,166)	(976,166)	(1,250,032)	(1,250,032)
Total	\$ 7,098,617	\$ 9,493,775	\$ 9,495,665	\$ 9,323,424	\$ 9,427,503

Service Overview

Service: Application Dev And Support

Service Description

This service provides management, support and maintenance of critical enterprise and department software application systems. These range from large enterprise-wide systems such as City’s financial system (MUNIS), property management system (CAMA), the centralized Geographic Information System (GIS), licensing, asset management, and land/planning system (Accela), workforce management (Kronos and Telestaff), to the City’s website and ePayment system, and collaboration tools such as Microsoft 365, Sharepoint and Zoom. The goal of this service is increase focus on the use of new application and data analysis to integrate systems and provide new, online services and digital information for residents and customers to engage with the City in an efficient, equitable manner with positive outcomes.

Activities Performed by this Service

- **Application Development and Support:** This service is responsible for maintaining database management, developing and supporting enterprise applications, and maintaining enterprise web application infrastructure.
- **Project Management:** This service provides the project management and process and business analysis for Information Technology related projects.
- **Security:** This service protects the City’s information technology assets and systems by training employees, establishing secure practices and processes, and overseeing technologies to detect, analyze, respond, report, and prevent Cyber security incidents.
- **Administration:** This service provides all administrative functions to the Information Technology department, such as legal and contract compliance, purchasing, payroll, budget, records management, and implementation of Racial Equity and Social Justice Initiative (RESJI) analysis.
- **IT Infrastructure:** This service delivers, maintains, and supports the City’s network infrastructure, servers, backup, recovery, storage, firewalls, data center operations, user directory and Exchange, domain name system (DNS), fiber and wireless, telephony, upgrades/patching, and system administration & configuration.
- **Customer Service and Communication:** This service manages the IT Help Desk that provides onsite and remote support for staff, oversees the Workstation Lifecycle Management Program, supports hybrid and virtual meetings, camera management program, Madison City Channel, and the AV lifecycle management program.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	4,050,309	4,248,122	4,369,146	4,301,154	4,318,022
Other-Expenditures	-	-	-	-	-
Total	\$ 4,050,309	\$ 4,248,122	\$ 4,369,146	\$ 4,301,154	\$ 4,318,022

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	-	-	-	-	-
Personnel	2,740,147	2,876,743	2,974,580	2,875,485	2,895,825
Non-Personnel	1,441,741	1,747,581	1,770,768	1,853,908	1,843,825
Agency Charges	(131,579)	(376,202)	(376,202)	(428,239)	(421,628)
Total	\$ 4,050,309	\$ 4,248,122	\$ 4,369,146	\$ 4,301,154	\$ 4,318,022

Service Overview

Service: Technical Services

Service Description

This service delivers, maintains and supports the City’s network and fiber and wireless network infrastructure, provides the overall architecture and standards for network security, manages data center operations, system administration & configuration, and is responsible for managing the Help Desk that provides both onsite and remote support and oversees the Workstation Lifecycle Management Program. These funds also support the delivery of hybrid and virtual meetings, the camera management program, Madison City Channel, and the management of the AV Lifecycle Management Program. The goal of this service is to provide a secure digital workplace, for continual improvement of processes, tools, and operational efficiencies to meet our employees’ and residents needs, as well as, support the City’s strategic priorities through technology.

Activities Performed by this Service

- **IT Infrastructure:** This service delivers, maintains, and supports the City's network infrastructure, servers, backup, recovery, storage, firewalls, data center operations, user directory and Exchange, domain name system (DNS), fiber and wireless, telephony, upgrades/patching, and system administration & configuration.
- **Customer Service and Communication:** This service manages the IT Help Desk that provides onsite and remote support for staff, oversees the Workstation Lifecycle Management Program, supports hybrid and virtual meetings, camera management program, Madison City Channel, and the AV lifecycle management program.
- **Security:** This service protects the City’s information technology assets and systems by training employees, establishing secure practices and processes, and overseeing technologies to detect, analyze, respond, report, and prevent Cyber security incidents.
- **Administration:** This service provides all administrative functions to the Information Technology department, such as legal and contract compliance, purchasing, payroll, budget, records management, and implementation of Racial Equity and Social Justice Initiative (RESJI) analysis.
- **Application Development and Support:** This service is responsible for maintaining database management, developing and supporting enterprise applications, and maintaining enterprise web application infrastructure.
- **Project Management:** This service provides the project management and process and business analysis for Information Technology related projects.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	3,025,908	5,190,653	5,113,720	4,967,270	5,091,481
Other-Expenditures	-	-	-	-	-
Total	\$ 3,025,908	\$ 5,190,653	\$ 5,113,720	\$ 4,967,270	\$ 5,091,481

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(22,400)	(55,000)	(12,800)	(55,000)	(18,000)
Personnel	2,702,284	2,866,484	2,791,305	2,982,267	3,002,616
Non-Personnel	960,168	2,952,319	2,908,365	2,847,225	2,907,315
Agency Charges	(614,144)	(573,150)	(573,150)	(807,222)	(800,450)
Total	\$ 3,025,908	\$ 5,190,653	\$ 5,113,720	\$ 4,967,270	\$ 5,091,481

Information Technology

Function: Administration

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Intergov Revenues					
Other Unit Of Gov Revenues Of	(11,350)	(17,000)	(4,800)	(17,000)	(5,000)
Intergov Revenues Total	\$ (11,350)	\$ (17,000)	\$ (4,800)	\$ (17,000)	\$ (5,000)
Charges For Services					
Miscellaneous Chrgs For Servic	(3,050)	(30,000)	-	(30,000)	(5,000)
Charges For Services Total	\$ (3,050)	\$ (30,000)	\$ -	\$ (30,000)	\$ (5,000)
Other Finance Source					
Sale Of Assets	(8,000)	(8,000)	(8,000)	(8,000)	(8,000)
Other Finance Source Total	\$ (8,000)	\$ (8,000)	\$ (8,000)	\$ (8,000)	\$ (8,000)
Salaries					
Permanent Wages	4,077,072	4,407,783	4,293,275	4,428,933	4,428,933
Salary Savings	-	(152,650)	-	(88,579)	(88,579)
Pending Personnel	-	114,793	114,793	143,681	143,681
Furlough Savings	(12,509)	-	-	-	-
Premium Pay	13,146	14,000	14,000	14,000	14,000
Compensated Absence	41,471	43,400	45,100	43,400	43,400
Hourly Wages	31,673	30,000	30,000	30,000	30,000
Overtime Wages Permanent	43,134	35,000	35,000	35,000	35,000
Election Officials Wages	451	-	1,162	-	-
Salaries Total	\$ 4,194,438	\$ 4,492,326	\$ 4,533,331	\$ 4,606,436	\$ 4,606,436
Benefits					
Comp Absence Escrow	55,908	-	21,915	-	-
Health Insurance Benefit	584,865	617,063	604,006	614,068	643,390
Wage Insurance Benefit	15,158	14,188	17,712	17,400	17,400
WRS	277,713	286,502	271,681	283,997	297,105
FICA Medicare Benefits	309,723	326,841	313,062	331,610	329,870
Post Employment Health Plans	4,626	6,307	4,178	4,241	4,241
Benefits Total	\$ 1,247,993	\$ 1,250,901	\$ 1,232,554	\$ 1,251,316	\$ 1,292,005
Supplies					
Office Supplies	4,438	10,000	1,089	10,000	10,000
Copy Printing Supplies	182	1,050	50	1,050	1,050
Furniture	1,094	-	-	-	-
Hardware Supplies	9,258	4,500	9,500	4,500	4,500
Software Lic & Supplies	4,790	2,700	8,089	2,700	2,700
Postage	2,438	900	1,422	900	900
Books & Subscriptions	-	500	-	500	500
Work Supplies	351	4,200	3,700	4,200	4,200
Supplies Total	\$ 22,552	\$ 23,850	\$ 23,850	\$ 23,850	\$ 23,850

Information Technology

Function:

Administration

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Purchased Services					
Telephone	(43,461)	12,818	21,650	15,625	15,625
Cellular Telephone	4,289	5,000	6,425	5,100	5,100
Television	964	1,000	1,150	1,500	1,500
Systems Comm Internet	6,600	6,000	7,225	7,500	7,500
Facility Rental	20,404	20,965	20,965	21,600	-
Custodial Bldg Use Charges	136,913	164,203	164,203	164,203	164,203
System & Software Mntc	2,217,254	4,416,481	4,375,000	4,414,650	4,485,507
Recruitment	21	1,000	450	1,000	1,000
Conferences & Training	22,483	30,000	30,000	30,000	30,000
Memberships	1,419	7,783	6,167	4,455	2,955
Storage Services	70	500	48	500	500
Consulting Services	4,367	-	-	-	-
Other Services & Expenses	8,034	10,300	22,000	11,150	13,400
Purchased Services Total	\$ 2,379,357	\$ 4,676,050	\$ 4,655,283	\$ 4,677,283	\$ 4,727,290
Inter Depart Charges					
ID Charge From Engineering	969	969	969	969	969
ID Charge From Fleet Services	7,013	8,450	8,450	6,969	7,173
ID Charge From Insurance	12,797	12,797	12,797	2,082	15,261
ID Charge From Workers Comp	4,598	4,598	4,598	4,551	4,551
Inter Depart Charges Total	\$ 25,377	\$ 26,814	\$ 26,814	\$ 14,571	\$ 27,954
Inter Depart Billing					
ID Billing To Landfill	(8,645)	(1,460)	(1,460)	(2,514)	(2,514)
ID Billing To Monona Terrace	(80,291)	(65,215)	(65,215)	(92,449)	(92,449)
ID Billing To Golf Courses	(30,508)	(14,420)	(14,420)	(18,328)	(18,328)
ID Billing To Parking	(157,532)	(193,249)	(193,249)	(227,229)	(227,229)
ID Billing To Sewer	(18,186)	(39,156)	(39,156)	(28,374)	(28,374)
ID Billing To Stormwater	(18,011)	(28,423)	(28,423)	(25,796)	(25,796)
ID Billing To Transit	(237,369)	(347,279)	(347,279)	(534,871)	(534,871)
ID Billing To Water	(220,558)	(286,964)	(286,964)	(320,471)	(320,471)
Inter Depart Billing Total	\$ (771,100)	\$ (976,166)	\$ (976,166)	\$ (1,250,032)	\$ (1,250,032)

Position Summary

Classification	CG	2022 Budget Adopted		2023 Budget			
				Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
CC ENGR-16	16	1.00	64,524	1.00	67,242	1.00	67,242
DIGITAL EQUITY COORDINATOR*	18	1.00	72,347	-	-	-	-
DIGITAL MEDIA SPECIALIST-16	16	4.00	261,612	4.00	272,223	4.00	272,223
DIGITAL MEDIA SPECIALIST-16 PT	16	0.70	51,098	1.00	59,738	1.00	59,738
DIGITAL MEDIA SUPERVISOR-18	18	1.00	98,452	1.00	98,944	1.00	98,944
IT ADMIN SERV MGR-18	18	1.00	82,293	1.00	87,666	1.00	87,666
IT APP DEV MGR-18	18	1.00	131,464	1.00	132,121	1.00	132,121
IT DIRECTOR-21	21	1.00	148,279	1.00	149,021	1.00	149,021
IT SPEC 2-18	18	9.00	668,731	9.00	694,269	9.00	694,269
IT SPEC 3-18	18	16.00	1,368,313	16.00	1,391,617	16.00	1,391,617
IT SPEC 4-18	18	14.00	1,348,500	15.00	1,395,242	15.00	1,395,242
IT TECH SERV MGR-18	18	1.00	119,726	1.00	97,887	1.00	97,887
PRINCIPAL IT SPEC-18	18	4.00	467,683	4.00	473,239	4.00	473,239
PROGRAM ASST 2-20	20	1.00	56,150	1.00	57,972	1.00	57,972
RECORDS MGT COORD 2-18	18	1.00	81,919	1.00	82,329	1.00	82,329
TOTAL		56.70	5,021,091	57.00	5,059,509	57.00	5,059,509

*The 1.0 FTE Digital Equity Coordinator position is classified as an IT Specialist 3. The position and salary have been added to the line labeled "IT SPEC 3-18."

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Insurance

Agency Overview

Agency Mission

The mission of the Insurance Fund is to protect the assets of the City through the purchase of insurance and the utilization of other risk management techniques such as loss control, risk transfer, and avoidance.

Agency Overview

The Insurance Fund is one of the City's three Internal Service Funds and is overseen by Risk Management in the Finance Department. Through this fund the City purchases insurance and implements other risk management techniques to protect the assets of the City. The goal of the Insurance Fund is to provide a cost-effective manner of protecting the assets of the City. The Insurance Fund advances this goal through risk transfer, where the City shifts exposure/risk to another entity either through purchase of insurance or in a contract. If neither of those techniques are possible or reasonable, risk avoidance or loss control techniques (i.e., training and other programs designed to mitigate risk) may be used.

2023 Budget Highlights

Service: Insurance

- Increases funding for general liability insurance, property, and other insurance premiums. (Increase: \$334,000)
- Increases funding added to reserves from a transfer from the General Fund. The City is experiencing high levels of claim payouts in 2022 due primarily to various legal settlements and associated legal counsel costs; this supplement will help address the cash balance in the fund. (Increase: \$1.5 million)
- Maintains the rates charged to agencies based on anticipated claims. (\$2.75 million)

Insurance

Function:

Internal Services

Budget Overview

Agency Budget by Major-Revenue

Major Revenue	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Invest Other Contrib	(128,280)	(132,000)	(154,120)	(128,000)	(128,000)
Misc Revenue	(112,328)	(200,000)	(200,000)	(200,000)	(200,000)
Other Finance Source	(88,523)	-	(811,008)	(503,284)	-
Transfer In	-	-	-	-	(1,500,000)
Total	\$ (329,131)	\$ (332,000)	\$ (1,165,128)	\$ (831,284)	\$ (1,828,000)

Agency Budget by Major-Expense

Major Expense	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries	183,218	195,045	195,045	214,785	214,785
Benefits	50,719	264,231	264,231	264,369	266,645
Supplies	1,697	10,250	10,250	10,250	10,250
Purchased Services	2,623,691	2,607,880	3,445,602	3,091,880	3,091,880
Debt Othr Financing	-	4,594	-	-	994,440
Transfer Out	319,807	-	-	-	-
Total	\$ 3,179,133	\$ 3,082,000	\$ 3,915,128	\$ 3,581,284	\$ 4,578,000

Agency Billings

Major Expense	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Inter Depart Billing	(2,850,002)	(2,750,000)	(2,750,000)	(2,750,000)	(2,750,000)
Total	\$ (2,850,002)	\$ (2,750,000)	\$ (2,750,000)	\$ (2,750,000)	\$ (2,750,000)

NET BUDGET \$ - \$ - \$ - \$ - \$ (0)

Insurance

Function:

Internal Services

Service Overview

Service: Insurance

Service Description

This service purchases insurance and implements other risk management techniques to protect the assets of the City. Protection of City assets is accomplished by minimizing the City's exposure/risk by purchasing insurance or through a contract. If neither option is possible or reasonable, risk avoidance and loss control techniques (i.e., training and other programs designed to mitigate risk) may be used.

Activities Performed by this Service

- Insurance premiums: Payment of City property and liability premiums.

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(329,131)	(332,000)	(1,165,128)	(831,284)	(1,828,000)
Personnel	233,937	459,276	459,276	479,154	481,430
Non-Personnel	2,945,195	2,622,724	3,455,852	3,102,130	4,096,570
Total	\$ 2,850,002	\$ 2,750,000	\$ 2,750,000	\$ 2,750,000	\$ 2,750,000

Agency Billings

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Agency Charges	(2,850,002)	(2,750,000)	(2,750,000)	(2,750,000)	(2,750,000)
Total	\$ (2,850,002)	\$ (2,750,000)	\$ (2,750,000)	\$ (2,750,000)	\$ (2,750,000)

Insurance

Function: Internal Services

Line Item Detail

Agency Primary Fund: Insurance

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Invest Other Contrib					
Interest	(7,282)	(12,000)	(12,000)	(8,000)	(8,000)
Dividend	(120,998)	(120,000)	(142,120)	(120,000)	(120,000)
Invest Other Contrib Total	\$ (128,280)	\$ (132,000)	\$ (154,120)	\$ (128,000)	\$ (128,000)
Misc Revenue					
Insurance Recoveries	(111,482)	(200,000)	(200,000)	(200,000)	(200,000)
Miscellaneous Revenue	(846)	-	-	-	-
Misc Revenue Total	\$ (112,328)	\$ (200,000)	\$ (200,000)	\$ (200,000)	\$ (200,000)
Other Finance Source					
Fund Balance Applied	(88,523)	-	(811,008)	(503,284)	-
Other Finance Source Total	\$ (88,523)	\$ -	\$ (811,008)	\$ (503,284)	\$ -
Transfer In					
Transfer In From General	-	-	-	-	(1,500,000)
Transfer In Total	\$ -	\$ -	\$ -	\$ -	\$ (1,500,000)
Salaries					
Permanent Wages	180,111	184,955	184,955	188,695	188,695
Pending Personnel	-	10,090	10,090	16,000	16,000
Compensated Absence	(1,067)	-	-	-	-
Hourly Wages	4,062	-	-	10,090	10,090
Overtime Wages Hourly	112	-	-	-	-
Salaries Total	\$ 183,218	\$ 195,045	\$ 195,045	\$ 214,785	\$ 214,785
Benefits					
Health Insurance Benefit	36,602	37,652	37,652	37,652	39,479
Wage Insurance Benefit	568	535	535	632	632
WRS	12,162	12,022	12,022	12,265	12,831
FICA Medicare Benefits	13,376	13,297	13,297	13,820	13,703
Post Employment Health Plans	804	725	725	-	-
Other Post Emplmnt Benefit	5,543	-	-	-	-
Loss Runs	-	200,000	200,000	200,000	200,000
Pension Expense	(18,336)	-	-	-	-
Benefits Total	\$ 50,719	\$ 264,231	\$ 264,231	\$ 264,369	\$ 266,645

Insurance

Function:

Internal Services

Line Item Detail

Agency Primary Fund: Insurance

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Supplies					
Office Supplies	171	2,250	2,250	2,250	2,250
Hardware Supplies	1,283	-	-	-	-
Work Supplies	244	8,000	8,000	8,000	8,000
Supplies Total	\$ 1,697	\$ 10,250	\$ 10,250	\$ 10,250	\$ 10,250
Purchased Services					
Telephone	1,041	250	250	250	250
Cellular Telephone	116	130	130	130	130
Conferences & Training	-	1,000	1,000	1,000	1,000
Memberships	696	1,000	1,000	1,000	1,000
Medical Services	-	7,500	7,500	7,500	7,500
Audit Services	1,000	-	-	-	-
Consulting Services	245	8,000	8,000	8,000	8,000
Other Services & Expenses	3,902	4,000	4,000	4,000	4,000
General Liability Insurance	791,955	885,000	922,722	1,150,000	1,150,000
Property Insurance	734,809	803,000	803,000	850,000	850,000
Other Insurance	82,362	98,000	98,000	120,000	120,000
Insurance Claims	1,007,564	800,000	1,600,000	950,000	950,000
Purchased Services Total	\$ 2,623,691	\$ 2,607,880	\$ 3,445,602	\$ 3,091,880	\$ 3,091,880

Insurance

Function:

Internal Services

Line Item Detail

Agency Primary Fund: Insurance

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Debt Othr Financing					
Fund Balance Generated	-	4,594	-	-	994,440
Debt Othr Financing Total	\$ -	\$ 4,594	\$ -	\$ -	\$ 994,440

Inter Depart Billing

ID Billing To Assessor	(16,429)	(24,307)	(24,307)	(24,307)	(18,694)
ID Billing To Attorney	(5,223)	(1,519)	(1,519)	(1,519)	(4,488)
ID Billing To Civil Rights	(5,708)	(6,572)	(6,572)	(6,572)	(7,107)
ID Billing To Clerk	(5,373)	(8,284)	(8,284)	(8,284)	(10,237)
ID Billing To Common Council	(1,417)	(10,387)	(10,387)	(10,387)	(46,058)
ID Billing To Finance	(7,384)	(2,148)	(2,148)	(2,148)	(8,060)
ID Billing To Human Resources	(17,560)	(43,150)	(43,150)	(43,150)	(4,118)
ID Billing To Information Tec	(12,797)	(6,386)	(6,386)	(6,386)	(15,261)
ID Billing To Mayor	(2,435)	(708)	(708)	(708)	(29,355)
ID Billing To Municipal Court	(1,051)	(306)	(306)	(306)	(952)
ID Billing To EAP	(684)	(217)	(217)	(217)	(757)
ID Billing To Fire	(178,853)	(182,428)	(182,428)	(182,428)	(197,822)
ID Billing To Police	(1,064,887)	(796,531)	(796,531)	(796,531)	(859,703)
ID Billing to OIM	-	-	-	-	(666)
ID Billing To Engineering	(71,579)	(152,905)	(152,905)	(152,905)	(123,719)
ID Billing To Fleet Services	(46,050)	(53,160)	(53,160)	(53,160)	(64,768)
ID Billing To Landfill	-	(756)	(756)	(756)	(5,284)
ID Billing To Public Works	(834)	(242)	(242)	(242)	(769)
ID Billing To Streets	(170,181)	(305,569)	(305,569)	(305,569)	(272,245)
ID Billing To Traffic Eng	(38,902)	(39,514)	(39,514)	(39,514)	(33,140)
ID Billing To Library	(102,996)	(97,932)	(97,932)	(97,932)	(95,900)
ID Billing To Parks	(144,675)	(208,391)	(208,391)	(208,391)	(120,775)
ID Billing To Bldg Inspection	(233,446)	(140,392)	(140,392)	(140,392)	(61,311)
ID Billing To Community Dev	(38,384)	(17,396)	(17,396)	(17,396)	(27,941)
ID Billing To Economic Dev	(3,746)	(1,930)	(1,930)	(1,930)	(4,255)
ID Billing To Office Of Dir Pl	(1,403)	(408)	(408)	(408)	(898)
ID Billing To Planning	(7,788)	(2,430)	(2,430)	(2,430)	(6,208)
ID Billing To Monona Terrace	(112,874)	(115,622)	(115,622)	(115,622)	(95,813)
ID Billing To Golf Courses	(9,430)	(8,000)	(8,000)	(8,000)	(9,872)
ID Billing To Parking	(100,979)	(119,040)	(119,040)	(119,040)	(101,073)
ID Billing To Sewer	(81,292)	(28,080)	(28,080)	(28,080)	(75,859)
ID Billing To Stormwater	(5,836)	(12,332)	(12,332)	(12,332)	(35,493)
ID Billing To Transit	(144,915)	(116,966)	(116,966)	(116,966)	(162,476)
ID Billing To Water	(158,869)	(135,789)	(135,789)	(135,789)	(161,740)
ID Billing To CDA Management	(56,022)	(110,203)	(110,203)	(110,203)	(87,183)
Inter Depart Billing Total	\$ (2,850,002)	\$ (2,750,000)	\$ (2,750,000)	\$ (2,750,000)	\$ (2,750,000)

Transfer Out

Transfer Out To General	124,052	-	-	-	-
Transfer Out To Library	2,000	-	-	-	-
Transfer Out To Capital	9,475	-	-	-	-
Transfer Out To Stormwater	2,753	-	-	-	-
Transfer Out To Parking	40,023	-	-	-	-
Transfer Out To Cnvt Center	9,227	-	-	-	-
Transfer Out To Transit	5,825	-	-	-	-
Transfer Out To Fleet Services	126,452	-	-	-	-
Transfer Out Total	\$ 319,807	\$ -	\$ -	\$ -	\$ -

Landfill

Agency Overview

Agency Mission

The mission of the Landfill is to protect the City's public health and the environment by monitoring the operation and maintenance of Madison's five closed landfills.

Agency Overview

The Agency is responsible for the maintenance of the City's five closed landfill sites at Mineral Point, Greentree, Demetral, Sycamore, and Olin. The Agency's goal is to control and eliminate gas and groundwater contamination to maintain a clean environment in the City.

2023 Budget Highlights

Service: Landfill Management and Maintenance

- Includes funding for the current level of service with no anticipated change to the Landfill Remediation Fee.

LandfillFunction: **Public Works***Budget Overview*

Agency Budget by Fund

Fund	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Other Restricted	1,018,330	1,280,062	1,283,587	933,569	960,598
Total	\$ 1,018,330	\$ 1,280,062	\$ 1,283,587	\$ 933,569	\$ 960,598

Agency Budget by Service

Service	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Landfill Management Maintenan	1,018,330	1,280,062	1,283,587	933,569	960,598
	\$ 1,018,330	\$ 1,280,062	\$ 1,283,587	\$ 933,569	\$ 960,598

Agency Budget by Major-Revenue

Major Revenue	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Charges For Services	(731,780)	(650,000)	(654,796)	(650,000)	(650,000)
Fine Forfeiture Asmt	(2,697)	(3,000)	(1,729)	(3,000)	(3,000)
Invest Other Contrib	(14,141)	(37,300)	(37,300)	(12,400)	(12,400)
Other Finance Source	(269,712)	(589,762)	(589,762)	(268,169)	(295,198)
Total	\$ (1,018,330)	\$ (1,280,062)	\$ (1,283,587)	\$ (933,569)	\$ (960,598)

Agency Budget by Major-Expense

Major Expense	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries	314,049	317,643	313,972	325,629	341,845
Benefits	97,655	100,542	97,448	100,639	104,406
Supplies	61,758	108,500	78,312	88,500	88,500
Purchased Services	403,659	604,812	543,063	305,245	305,245
Debt Othr Financing	-	-	102,227	-	-
Inter Depart Charges	137,913	153,565	153,565	121,856	128,903
Inter Depart Billing	(106,687)	(102,000)	(102,000)	(109,300)	(109,300)
Transfer Out	109,982	97,000	97,000	101,000	101,000
Total	\$ 1,018,330	\$ 1,280,062	\$ 1,283,587	\$ 933,569	\$ 960,598

Landfill**Function:****Public Works***Service Overview***Service:** Landfill Management Maintenance*Service Description*

This service manages the five closed landfills overseen by the City. The goal of this service is to eliminate the migration of landfill contamination and gas to protect the health and safety of our residents and environment.

Activities Performed by this Service

- **Monitoring & Sampling:** Monitor landfill gas extraction and migration control systems and perform sampling.
- **Maintenance & Repair:** Perform scheduled maintenance and repair to Landfill systems to assure reliable operation, maximize energy efficiency, and protect taxpayers investment by maximizing useful life.
- **Landfill Management and Regulatory Compliance:** Plan, direct, and implement landfill management programs per the WI-DNR-approved plan, and prepare and submit reports demonstrating regulatory compliance.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	-	-	-	-	-
Other-Expenditures	1,018,330	1,280,062	1,283,587	933,569	960,598
Total	\$ 1,018,330	\$ 1,280,062	\$ 1,283,587	\$ 933,569	\$ 960,598

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(1,018,330)	(1,280,062)	(1,283,587)	(933,569)	(960,598)
Personnel	411,704	418,185	411,421	426,268	446,250
Non-Personnel	575,399	810,312	820,601	494,745	494,745
Agency Charges	31,227	51,565	51,565	12,556	19,603
Total	\$ 0	\$ -	\$ 0	\$ -	\$ -

Landfill

Function: **Public Works**

Line Item Detail

Agency Primary Fund: Other Restricted

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Charges For Services					
Landfill Remediation	(727,028)	(650,000)	(654,761)	(650,000)	(650,000)
Reimbursement Of Expense	(4,752)	-	(35)	-	-
Charges For Services Total	\$ (731,780)	\$ (650,000)	\$ (654,796)	\$ (650,000)	\$ (650,000)
Fine Forfeiture Asmt					
Late Fees	(2,697)	(3,000)	(1,729)	(3,000)	(3,000)
Fine Forfeiture Asmt Total	\$ (2,697)	\$ (3,000)	\$ (1,729)	\$ (3,000)	\$ (3,000)
Invest Other Contrib					
Interest	(14,141)	(37,300)	(37,300)	(12,400)	(12,400)
Invest Other Contrib Total	\$ (14,141)	\$ (37,300)	\$ (37,300)	\$ (12,400)	\$ (12,400)
Other Finance Source					
Sale Of Assets	(21,160)	-	-	-	-
Fund Balance Applied	(248,552)	(589,762)	(589,762)	(268,169)	(295,198)
Other Finance Source Total	\$ (269,712)	\$ (589,762)	\$ (589,762)	\$ (268,169)	\$ (295,198)
Salaries					
Permanent Wages	297,491	301,343	302,839	302,966	308,373
Salary Reimbursed	-	-	-	3,618	3,618
Pending Personnel	-	-	-	1,235	12,044
Premium Pay	864	800	984	860	860
Workers Compensation Wages	4	-	-	-	-
Compensated Absence	1,631	3,000	3,185	3,000	3,000
Hourly Wages	2,989	2,500	130	2,850	2,850
Overtime Wages Permanent	11,071	10,000	6,833	11,100	11,100
Salaries Total	\$ 314,049	\$ 317,643	\$ 313,972	\$ 325,629	\$ 341,845
Benefits					
Health Insurance Benefit	50,825	54,524	51,955	54,859	57,096
Wage Insurance Benefit	881	914	545	556	516
WRS	21,096	20,271	20,227	20,415	21,691
FICA Medicare Benefits	23,342	23,283	23,604	23,675	23,968
Post Employment Health Plans	1,511	1,550	1,117	1,134	1,134
Benefits Total	\$ 97,655	\$ 100,542	\$ 97,448	\$ 100,639	\$ 104,406

Landfill

Function: **Public Works**

Line Item Detail

Agency Primary Fund: Other Restricted

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Supplies					
Office Supplies	212	500	170	500	500
Copy Printing Supplies	202	500	239	500	500
Furniture	1	50	5	50	50
Hardware Supplies	8	500	528	500	500
Software Lic & Supplies	-	500	116	500	500
Postage	712	1,000	1,045	1,000	1,000
Books & Subscriptions	3	-	-	-	-
Work Supplies	48,397	10,000	1,695	10,000	10,000
Safety Supplies	414	1,500	1,517	1,500	1,500
Uniform Clothing Supplies	118	100	-	100	100
Food And Beverage	2	-	13	-	-
Building Supplies	-	3,850	-	3,850	3,850
Electrical Supplies	-	-	-	20,000	20,000
Landscaping Supplies	-	20,000	-	-	-
Machinery And Equipment	-	25,000	25,173	5,000	5,000
Equipment Supplies	11,689	45,000	47,810	45,000	45,000
Supplies Total	\$ 61,758	\$ 108,500	\$ 78,312	\$ 88,500	\$ 88,500
Purchased Services					
Natural Gas	1,687	2,120	2,800	3,250	3,250
Electricity	61,900	64,510	56,000	74,020	74,020
Water	280	350	280	350	350
Sewer	80,118	128,960	120,000	74,040	74,040
Stormwater	12,853	13,820	13,250	14,390	14,390
Telephone	157	156	72	95	95
Cellular Telephone	1,119	1,390	720	1,266	1,266
Building Improv Repair Maint	286	2,350	212	52,350	52,350
Custodial Bldg Use Charges	2,315	2,776	3,332	2,776	2,776
Grounds Improv Repair Maint	176,790	300,000	300,000	-	-
Landscaping	-	2,000	-	-	-
Equipment Mntc	6,636	10,000	3,761	10,000	10,000
System & Software Mntc	116	105	-	1,530	1,530
Vehicle Repair & Mntc	19	1,000	-	500	500
Rental Of Equipment	6	500	91	500	500
Recruitment	-	250	6	250	250
Conferences & Training	430	500	633	500	500
Memberships	210	215	37	223	223
Uniform Laundry	703	780	1,098	780	780
Medical Services	55	1,250	1,238	1,000	1,000
Delivery Freight Charges	30	50	-	50	50
Storage Services	71	60	66	85	85
Consulting Services	-	1,000	-	1,000	1,000
Inspection Services	40	40	-	40	40
Lab Services	47,814	50,000	32,796	50,000	50,000
Parking Towing Services	25	100	-	50	50
Program Services	-	-	-	2,400	2,400
Other Services & Expenses	4,313	10,000	62	5,000	5,000
Grants	3,406	7,500	1,771	5,000	5,000
Bad Debt Expense	139	400	44	400	400
Taxes & Special Assessments	2,008	2,230	2,152	3,000	3,000
Permits & Licenses	133	400	2,640	400	400
Purchased Services Total	\$ 403,659	\$ 604,812	\$ 543,063	\$ 305,245	\$ 305,245

Landfill

Function: **Public Works**

Line Item Detail

Agency Primary Fund: Other Restricted

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Debt Othr Financing					
Fund Balance Generated	-	-	102,227	-	-
Debt Othr Financing Total	\$ -	\$ -	\$ 102,227	\$ -	\$ -
Inter Depart Charges					
ID Charge From GF	26,771	26,771	26,771	14,086	14,086
ID Charge From Civil Rights	736	757	757	754	754
ID Charge From Finance	13,738	35,344	35,344	9,994	9,994
ID Charge From Human Resour	1,098	1,335	1,335	904	904
ID Charge From Information Te	8,645	1,460	1,460	2,514	2,514
ID Charge From Mayor	1,425	1,314	1,314	1,362	1,362
ID Charge from EAP	116	159	159	190	190
ID Charge From Engineering	19,556	17,383	17,383	17,220	17,220
ID Charge From Fleet Services	27,300	28,675	28,675	36,472	37,544
ID Charge From Traffic Eng	241	367	367	360	360
ID Charge From Insurance	-	-	-	-	5,284
ID Charge From Workers Comp	-	-	-	-	691
ID Charge From Sewer	18,732	20,000	20,000	20,000	20,000
ID Charge From Stormwater	10,284	10,000	10,000	10,000	10,000
ID Charge From Water	9,272	10,000	10,000	8,000	8,000
Inter Depart Charges Total	\$ 137,913	\$ 153,565	\$ 153,565	\$ 121,856	\$ 128,903
Inter Depart Billing					
ID Billing To Engineering	(9,318)	(8,500)	(8,500)	(9,300)	(9,300)
ID Billing To Sewer	(67,576)	(65,000)	(65,000)	(70,000)	(70,000)
ID Billing To Stormwater	(29,793)	(28,500)	(28,500)	(30,000)	(30,000)
Inter Depart Billing Total	\$ (106,687)	\$ (102,000)	\$ (102,000)	\$ (109,300)	\$ (109,300)

Landfill

Function: Public Works

Position Summary

Classification	CG	2022 Budget Adopted		2023 Budget			
		FTEs	Amount	Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ENGR OPER MAINT WKR-15	15	2.00	120,858	2.00	123,277	2.00	123,277
TOTAL		2.00	120,858	2.00	123,277	2.00	123,277

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Library

Agency Overview

Agency Mission

The mission of the Madison Public Library is to provide free and equitable access to cultural and educational experiences.

Agency Overview

The Agency is responsible for the operation of Madison's nine library branches and the Library Maintenance Support Center. The Agency's goal is to support literacy and community engagement opportunities. The Library will advance this goal by providing programming, including maintaining book collections and reference services, access to technology and training, online branch services, and literacy programming.

2023 Budget Highlights

Service: Admin & Marketing

- Includes a reduction in debt service for 2023. (Reduction: \$137,100)
- Librarian's Toolkit: This three year federal grant from the Institute for Museum and Library Services funds the development, testing, and iterative design process of the Librarian's Toolkit for Digital Observation, Assessment and Analysis of Library program participation, for which there currently is no digital observation solution. The resulting application will be available for use by librarians nation-wide. (\$20,334)

Service: Collection Resources & Access

- Budget maintains current level of service.

Service: Community Engagement

- Budget maintains current level of service.

Service: Facilities:

- Budget maintains current level of service.

Service: Public Service

- Adds funding for two hourly security monitors at Hawthorne Library. (Increase: \$30,000)

LibraryFunction: **Public Facilities***Budget Overview*

Agency Budget by Fund

Fund	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Library	18,372,081	19,066,904	19,455,752	19,430,821	19,443,211
Permanent	15,223	15,000	15,000	9,000	9,000
Total	\$ 18,387,304	\$ 19,081,904	\$ 19,470,752	\$ 19,439,821	\$ 19,452,211

Agency Budget by Service

Service	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Admin & Marketing	4,443,125	4,298,190	4,311,886	4,338,633	4,213,587
Col Res & Access	2,894,581	2,765,236	3,014,904	2,978,958	2,995,023
Community Engagement	1,532,330	1,727,054	1,925,547	1,855,794	1,964,453
Facilities	2,312,422	2,381,492	2,692,721	2,453,435	2,462,204
Public Service	7,204,846	7,909,932	7,525,694	7,813,000	7,816,944
Total	\$ 18,387,304	\$ 19,081,904	\$ 19,470,752	\$ 19,439,821	\$ 19,452,211

Agency Budget by Major-Revenue

Major Revenue	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Intergov Revenues	(1,424,912)	(1,331,460)	(1,335,007)	(1,331,460)	(1,331,460)
Charges For Services	(840,531)	(803,768)	(761,680)	(743,939)	(743,939)
Fine Forfeiture Asmt	(28,057)	(23,700)	(9,542)	(30,000)	(30,000)
Invest Other Contrib	(455,475)	(299,513)	(492,437)	(347,646)	(347,646)
Misc Revenue	(250)	-	(86)	(250)	(250)
Other Finance Source	(111)	(70,000)	(70,000)	(70,000)	(70,000)
Transfer In	(21,000)	(16,000)	(157,334)	(150,034)	(29,034)
Total	\$ (2,770,337)	\$ (2,544,441)	\$ (2,826,085)	\$ (2,673,329)	\$ (2,552,329)

Agency Budget by Major-Expense

Major Expense	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries	10,041,372	10,911,602	10,575,538	10,985,821	10,944,200
Benefits	3,217,371	3,020,964	3,359,871	3,089,961	3,223,412
Supplies	952,308	817,220	1,058,207	889,849	884,103
Purchased Services	3,888,540	3,925,930	4,299,006	4,201,039	4,141,175
Inter Depart Charges	157,294	131,210	157,386	133,361	135,636
Transfer Out	2,900,756	2,819,419	2,846,829	2,813,119	2,676,014
Total	\$ 21,157,640	\$ 21,626,345	\$ 22,296,837	\$ 22,113,150	\$ 22,004,540

Library**Function:****Public Facilities***Service Overview***Service:** Admin & Marketing*Service Description*

This service provides for the system-wide leadership of the library across all departments, along with marketing and web services promoting the library's nine locations. The goal of this service is to provide strategic direction, fiscal responsibility, and general leadership and management to all areas of library operations.

Activities Performed by this Service

- **Budget and Fiscal Management:** Prepare and monitor the capital and operating budgets for the Library; prepare financial reports for the Library Board, management staff, and the MPL Foundation; process billing, receipts, and payroll; and review and maintain Library projects.
- **System-wide Management:** Oversee system-wide services; participate in City programs and committees; oversee Library policies and procedures; oversee personnel, including hiring, training, and performance management; and represent Madison in the South Central Library System and Statewide projects and services.
- **Marketing and Web Services:** Prepare print and online marketing of Library services, programs, and events; maintain Library public and internal websites and social media outlets; and perform in-house printing for advertising and marketing purposes.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	4,443,125	4,298,190	4,311,886	4,338,633	4,213,587
Other-Expenditures	-	-	-	-	-
Total	\$ 4,443,125	\$ 4,298,190	\$ 4,311,886	\$ 4,338,633	\$ 4,213,587

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(19,115)	(54,400)	(175,731)	(164,334)	(43,334)
Personnel	1,363,426	1,332,976	1,318,500	1,421,798	1,376,687
Non-Personnel	2,979,285	2,900,086	3,049,589	2,971,947	2,769,232
Agency Charges	119,528	119,528	119,528	109,222	111,002
Total	\$ 4,443,125	\$ 4,298,190	\$ 4,311,886	\$ 4,338,633	\$ 4,213,587

Library**Function:****Public Facilities***Service Overview***Service:** Col Res & Access*Service Description*

This service is responsible for the acquisition, cataloging, and processing of all materials in all formats in the library collection. The Madison Public Library is the resource library and largest member of the South Central Library System (SCLS). SCLS libraries share their collection resources through an integrated library system that provides access to the public through the LINKcat online library catalog.

Activities Performed by this Service

- Collection Ordering: Select materials using data from a variety of sources and place orders with vendors.
- Collection Cataloging: Provide access to the collection through cataloging and classification according to national and local standards.
- Collection Processing: Perform online receipt, linking and invoicing of collection items and prepare the items for lending by applying jackets, cases, labels, etc.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	2,894,581	2,765,236	3,014,904	2,978,958	2,995,023
Other-Expenditures	-	-	-	-	-
Total	\$ 2,894,581	\$ 2,765,236	\$ 3,014,904	\$ 2,978,958	\$ 2,995,023

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(1,986,603)	(1,960,130)	(1,999,354)	(1,986,051)	(1,986,051)
Personnel	1,873,922	1,892,759	2,082,198	1,933,513	1,949,578
Non-Personnel	3,007,262	2,832,607	2,932,060	3,031,496	3,031,496
Total	\$ 2,894,581	\$ 2,765,236	\$ 3,014,904	\$ 2,978,958	\$ 2,995,023

Service Overview

Service: Community Engagement

Service Description

This service is responsible for program providers and performers associated with community engagement activities and collaborative projects for all ages. The goal of the service is to foster a diverse patron and partner base and programs and services that are based directly on residents' needs and wants.

Activities Performed by this Service

- Programming: Manage contracts with local artists, entrepreneurs, experts, and organizations to provide classes and procure supplies for programs. The Bubbler program is part of this service.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	1,532,330	1,727,054	1,925,547	1,855,794	1,964,453
Other-Expenditures	-	-	-	-	-
Total	\$ 1,532,330	\$ 1,727,054	\$ 1,925,547	\$ 1,855,794	\$ 1,964,453

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(223,275)	(169,675)	(324,508)	(185,469)	(185,469)
Personnel	1,474,165	1,604,913	1,720,409	1,726,308	1,834,967
Non-Personnel	281,440	291,816	529,646	314,955	314,955
Total	\$ 1,532,330	\$ 1,727,054	\$ 1,925,547	\$ 1,855,794	\$ 1,964,453

Library**Function:****Public Facilities***Service Overview***Service:** Facilities*Service Description*

This service is responsible for all activities and services associated with the operation of Madison Public Library's nine public libraries and the Library Maintenance Support Center. The goal of this service is to provide a safe, pleasant, and welcoming environment at the Central and neighborhood libraries.

Activities Performed by this Service

- Building Maintenance: Perform repairs, respond to user requests, coordinate preventative maintenance, and coordinate vendor assistance.
- Custodial Tasks: Clean Central Library, maintain janitorial supplies, and respond to custodial emergencies at Central and neighborhood libraries.
- Building Projects: Schedule, coordinate, and complete major building projects such as renovations, refurbishments, and new construction.
- Planning: Plan and design new facilities and engage the public and staff on future library facility needs.
- Library Technology Infrastructure: Maintain and replace library technology infrastructure and systems.
- Central Library Events Management and Planning: Manage paid and unpaid events at Central Library.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	2,312,422	2,381,492	2,692,721	2,453,435	2,462,204
Other-Expenditures	-	-	-	-	-
Total	\$ 2,312,422	\$ 2,381,492	\$ 2,692,721	\$ 2,453,435	\$ 2,462,204

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(170,972)	(51,412)	(38,851)	(15,500)	(15,500)
Personnel	1,140,753	1,122,429	1,272,445	1,108,188	1,116,462
Non-Personnel	1,304,874	1,298,793	1,421,269	1,336,608	1,336,608
Agency Charges	37,766	11,682	37,858	24,139	24,634
Total	\$ 2,312,422	\$ 2,381,492	\$ 2,692,721	\$ 2,453,435	\$ 2,462,204

Service Overview

Service: Public Service

Service Description

This service is responsible for the delivery of services to the Library's patrons and members of the community both in and outside of library facilities. Public Service focuses on direct provision of reference and research assistance, reader's advisory, literacy support, technology training, collection management, and participatory learning and creation. The goal of the service is to provide individualized library services to meet patrons' needs.

Activities Performed by this Service

- Reference and User Services: Provide reference services, reader's advisory services, and program planning for adults.
- Circulation: Check materials in and out, help customers with library cards and problem items, and handle other library material procedures.
- Neighborhood Library Management: Supervise nine Library locations.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	7,189,623	7,894,932	7,510,694	7,804,000	7,807,944
Other-Expenditures	15,223	15,000	15,000	9,000	9,000
Total	\$ 7,204,846	\$ 7,909,932	\$ 7,525,694	\$ 7,813,000	\$ 7,816,944

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(370,372)	(308,824)	(287,641)	(321,975)	(321,975)
Personnel	7,406,476	7,979,489	7,541,858	7,885,974	7,889,918
Non-Personnel	168,741	239,267	271,477	249,001	249,001
Agency Charges	-	-	-	-	-
Total	\$ 7,204,846	\$ 7,909,932	\$ 7,525,694	\$ 7,813,000	\$ 7,816,944

Library

Function:

Public Facilities

Line Item Detail

Agency Primary Fund: Library

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Intergov Revenues					
Federal Revenues Operating	(88,873)	-	(2,947)	-	-
Other Unit Of Gov Revenues Oj	(1,336,039)	(1,331,460)	(1,332,060)	(1,331,460)	(1,331,460)
Intergov Revenues Total	\$ (1,424,912)	\$ (1,331,460)	\$ (1,335,007)	\$ (1,331,460)	\$ (1,331,460)
Charges For Services					
Reproduction Services	(32,253)	(85,829)	(58,249)	(58,000)	(58,000)
Appliance Collection	(6,821)	-	(3)	-	-
Catering Concessions	-	(9,500)	(3,957)	(500)	(500)
Facility Rental	(5,000)	(35,000)	(27,982)	(15,000)	(15,000)
Southcentral Library Services	(266,184)	(266,184)	(266,184)	(266,184)	(266,184)
AV & Book Rentals	(98)	-	-	-	-
Cataloging Services	(404,255)	(404,255)	(404,255)	(404,255)	(404,255)
Reimbursement Of Expense	(125,920)	(3,000)	(1,050)	-	-
Charges For Services Total	\$ (840,531)	\$ (803,768)	\$ (761,680)	\$ (743,939)	\$ (743,939)
Fine Forfeiture Asmt					
Library Lost And Damaged Fees:	(28,057)	(23,700)	(9,542)	(30,000)	(30,000)
Fine Forfeiture Asmt Total	\$ (28,057)	\$ (23,700)	\$ (9,542)	\$ (30,000)	\$ (30,000)
Invest Other Contrib					
Contributions & Donations	(455,475)	(299,513)	(492,437)	(347,646)	(347,646)
Invest Other Contrib Total	\$ (455,475)	\$ (299,513)	\$ (492,437)	\$ (347,646)	\$ (347,646)
Misc Revenue					
Miscellaneous Revenue	(250)	-	(86)	(250)	(250)
Misc Revenue Total	\$ (250)	\$ -	\$ (86)	\$ (250)	\$ (250)
Other Finance Source					
Sale Of Assets	(111)	-	-	-	-
Fund Balance Applied	-	(70,000)	(70,000)	(70,000)	(70,000)
Other Finance Source Total	\$ (111)	\$ (70,000)	\$ (70,000)	\$ (70,000)	\$ (70,000)
Transfer In					
Transfer In From Grants	(4,000)	-	(141,334)	(141,334)	(20,334)
Transfer In From Permanent	(15,000)	(16,000)	(16,000)	(8,700)	(8,700)
Transfer In From Insurance	(2,000)	-	-	-	-
Transfer In Total	\$ (21,000)	\$ (16,000)	\$ (157,334)	\$ (150,034)	\$ (29,034)

Library

Function:

Public Facilities

Line Item Detail

Agency Primary Fund: Library

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries					
Permanent Wages	8,521,684	9,100,393	8,834,423	9,122,085	9,183,354
Salary Savings	-	(272,990)	-	(182,500)	(224,944)
Pending Personnel	-	335,718	-	297,755	207,309
Furlough Savings	(3,929)	-	-	-	-
Premium Pay	36,886	48,589	46,881	48,589	48,589
Compensated Absence	79,917	70,000	68,122	70,000	70,000
Hourly Wages	1,362,182	1,542,948	1,449,551	1,542,948	1,572,948
Overtime Wages Permanent	44,401	86,944	89,110	86,944	86,944
Overtime Wages Hourly	-	-	87,451	-	-
Election Officials Wages	233	-	-	-	-
Salaries Total	\$ 10,041,372	\$ 10,911,602	\$ 10,575,538	\$ 10,985,821	\$ 10,944,200
Benefits					
Comp Absence Escrow	195,606	101,338	226,528	101,338	101,338
Unemployment Benefits	28,430	-	-	-	-
Health Insurance Benefit	1,504,297	1,537,811	1,597,301	1,593,733	1,685,898
Wage Insurance Benefit	24,424	22,123	28,855	26,141	26,358
Health Insurance Retiree	-	7,330	7,330	7,330	7,330
WRS	618,838	586,489	619,579	582,319	617,526
FICA Medicare Benefits	743,494	665,552	776,015	673,272	679,134
Post Employment Health Plans	102,281	100,321	104,262	105,828	105,828
Benefits Total	\$ 3,217,371	\$ 3,020,964	\$ 3,359,871	\$ 3,089,961	\$ 3,223,412
Supplies					
Office Supplies	9,885	13,275	6,132	13,275	13,275
Copy Printing Supplies	25,522	44,330	24,281	44,330	44,330
Furniture	57,486	6,612	37,252	-	-
Hardware Supplies	55,361	114,900	118,423	134,856	129,110
Software Lic & Supplies	12,619	20,573	16,259	16,205	16,205
Postage	27,394	34,496	26,671	31,605	31,605
Program Supplies	124,216	117,500	202,385	107,137	107,137
Work Supplies	71,011	78,925	52,275	86,358	86,358
Janitorial Supplies	18,530	44,000	20,124	39,720	39,720
Library Materials	445,934	261,036	385,302	315,136	315,136
Safety Supplies	35,603	34,200	66,222	36,255	36,255
Uniform Clothing Supplies	-	317	317	317	317
Food And Beverage	967	2,000	5,065	7,080	7,080
Building Supplies	10,787	6,600	7,542	10,355	10,355
Electrical Supplies	19,382	21,656	19,875	20,385	20,385
HVAC Supplies	8,588	2,600	3,545	13,810	13,810
Plumbing Supplies	5,875	4,700	9,509	4,825	4,825
Machinery And Equipment	14,351	3,500	50,297	3,500	3,500
Equipment Supplies	8,796	6,000	6,731	4,700	4,700
Supplies Total	\$ 952,308	\$ 817,220	\$ 1,058,207	\$ 889,849	\$ 884,103

Library

Function:

Public Facilities

Line Item Detail

Agency Primary Fund: Library

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Purchased Services					
Natural Gas	43,334	46,900	58,214	53,935	53,935
Electricity	241,151	298,500	310,648	313,425	313,425
Water	10,382	13,525	12,314	14,760	14,760
Sewer	9,317	10,690	10,869	10,690	10,690
Stormwater	6,416	5,470	7,152	5,470	5,470
Telephone	16,803	19,800	6,065	17,294	17,294
Cellular Telephone	12,619	12,228	12,175	11,432	11,432
Systems Comm Internet	621,611	620,120	620,261	631,222	631,222
Building Improv Repair Maint	281,290	231,500	261,583	227,680	227,680
Waste Disposal	10,431	9,630	10,946	13,670	13,670
Fire Protection	18,990	7,390	14,057	11,410	11,410
Pest Control	2,933	3,640	2,800	2,576	2,576
Elevator Repair	4,425	8,000	4,066	4,500	4,500
Facility Rental	217,283	225,172	222,730	260,792	260,792
Custodial Bldg Use Charges	152,572	156,397	154,293	157,034	157,034
Process Fees Recyclables	8,658	11,456	11,534	11,390	11,390
Office Equipment Repair	75	170	170	170	170
Comm Device Mntc	20,246	36,086	31,284	22,805	22,805
Equipment Mntc	143,543	101,576	152,597	102,044	102,044
System & Software Mntc	4,080	-	1,600	-	-
Rental Of Equipment	458	510	474	510	510
Recruitment	1,220	2,000	2,000	2,000	2,000
Mileage	1,859	3,000	3,000	3,000	3,000
Conferences & Training	16,392	54,000	75,174	74,350	54,000
Memberships	13,247	14,154	14,973	14,498	14,498
Uniform Laundry	7,268	6,995	7,087	7,700	7,700
Audit Services	2,000	2,000	2,000	2,000	2,000
Credit Card Services	1,671	4,000	1,882	3,000	3,000
Armored Car Services	11,179	-	-	-	-
Management Services	-	-	540	-	-
Consulting Services	15,613	-	134,944	39,514	-
Advertising Services	25,257	8,000	15,218	8,000	8,000
Printing Services	225	-	-	-	-
Parking Towing Services	-	500	500	500	500
Security Services	4,781	6,595	7,471	6,595	6,595
Interpreters Signing Services	178	-	-	-	-
Transportation Services	5,559	5,000	11,228	4,800	4,800
Program Services	128,422	157,450	270,151	189,450	189,450
Other Services & Expenses	4,200	-	6,937	8,000	8,000
Comm Agency Contracts	1,799,213	1,803,076	1,803,076	1,937,523	1,937,523
Taxes & Special Assessments	23,404	39,800	36,390	26,400	26,400
Permits & Licenses	12	600	600	600	600
Purchased Services Total	\$ 3,888,317	\$ 3,925,930	\$ 4,299,006	\$ 4,200,739	\$ 4,140,875

Library

Function:

Public Facilities

Line Item Detail

Agency Primary Fund: Library

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Inter Depart Charges					
ID Charge From Engineering	3,537	3,537	3,537	3,537	3,537
ID Charge From Fleet Services	30,423	4,379	30,555	16,836	17,331
ID Charge From Traffic Eng	3,806	3,766	3,766	3,766	3,766
ID Charge From Insurance	102,996	102,996	102,996	94,120	95,900
ID Charge From Workers Comp	16,532	16,532	16,532	15,102	15,102
Inter Depart Charges Total	\$ 157,294	\$ 131,210	\$ 157,386	\$ 133,361	\$ 135,636
Transfer Out					
Transfer Out To Debt Service	2,885,756	2,804,419	2,804,419	2,804,419	2,667,314
Transfer Out To Capital	-	-	27,410	-	-
Transfer Out Total	\$ 2,885,756	\$ 2,804,419	\$ 2,831,829	\$ 2,804,419	\$ 2,667,314

Position Summary

Classification	CG	2022 Budget		2023 Budget			
		Adopted		Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ACCOUNTANT 2-18	18	1.00	78,230	1.00	85,947	1.00	85,947
ACCT TECH 1-32	32	1.00	68,221	1.00	59,725	1.00	59,725
ADMIN CLK 1-32	32	4.00	229,501	4.00	228,718	4.00	228,718
ADMIN CLK 1-32 PT	32	0.70	42,198	0.70	42,408	0.70	42,408
CLERK 2-32	32	14.00	701,573	12.00	518,167	12.00	518,167
CLERK 2-32 PT	32	5.05	261,909	7.05	429,732	7.05	429,732
CUSTODIAL WORKER 2-15	15	3.00	106,611	3.00	157,940	3.00	157,940
CUSTODIAL WORKER 3-15	15	1.00	60,589	1.00	60,891	1.00	60,891
FACILITY MAINT WKR-15	15	1.00	62,875	1.00	63,189	1.00	63,189
LIB COMP TECH-32	32	2.00	115,069	2.00	110,452	2.00	110,452
LIB COMPT SPEC 2-33	33	2.00	154,674	2.00	135,559	2.00	135,559
LIB FAC AND MAINT COORD-15	15	-	-	1.00	75,190	1.00	75,190
LIB MAINT COORD-15	15	1.00	70,760	-	-	-	-
LIB MEDIA COORD-18	18	1.00	98,452	1.00	99,836	1.00	99,836
LIBRARIAN 1-33	33	1.00	58,918	1.00	59,212	1.00	59,212
LIBRARIAN 2-33	33	31.00	2,246,530	31.00	2,271,396	31.00	2,271,396
LIBRARIAN 2-33 PT	33	5.30	395,339	5.45	414,387	5.45	414,387
LIBRARIAN 3-18	18	6.00	505,651	6.00	515,859	6.00	515,859
LIBRARIAN 3-33	33	2.00	144,382	2.00	147,160	2.00	147,160
LIBRARIAN SUPV-18	18	3.00	289,149	3.00	290,592	3.00	290,592
LIBRARY ASSOC DIR-18	18	1.00	125,595	1.00	128,582	1.00	128,582
LIBRARY ASST 1-32	32	26.00	1,491,486	28.00	1,566,889	28.00	1,566,889
LIBRARY ASST 1-32 PT	32	8.70	485,977	7.95	465,497	7.95	465,497
LIBRARY BUS OPER MGR-18	18	1.00	119,590	1.00	120,188	1.00	120,188
LIBRARY DIRECTOR-21	21	1.00	155,357	1.00	156,134	1.00	156,134
LIBRARY FACILITIES MGR-18	18	1.00	106,167	1.00	107,676	1.00	107,676
LIBRARY PRESS OPR-32	32	1.00	60,770	1.00	61,072	1.00	61,072
LIBRARY PROGRAM SUPV-18	18	2.00	194,243	2.00	196,105	2.00	196,105
MAINT MECH 1-15	15	1.00	60,881	1.00	55,734	1.00	55,734
MAINT MECH 2-15	15	1.00	59,252	1.00	61,185	1.00	61,185
MKTG/COMMUN SPEC-18	18	1.00	61,004	1.00	62,993	1.00	62,993
NEW POSITION	xx	0.70	33,526	-	-	-	-
PLANNER 2-18	18	1.00	67,988	1.00	77,505	1.00	77,505
PROG ASST 1-32	32	5.00	295,670	5.00	297,721	5.00	297,721
PROGRAM ASST 1-20	20	1.00	56,150	1.00	59,712	1.00	59,712
TOTAL		137.45	9,064,287	138.15	9,183,354	138.15	9,183,354

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Mayor

Agency Overview

Agency Mission

The mission of the Mayor's Office is to provide leadership for the organization to deliver the highest quality services and provide a fair and orderly system of governance for residents and visitors.

Agency Overview

The Agency ensures and directs the provision of municipal services by proposing, promoting, and reviewing policies to be adopted by the City, establishing administrative procedures, and providing direction for existing City procedures and policies.

2023 Budget Highlights

Service: Mayor

- Includes a pay raise for the Mayor in accordance with Madison General Ordinances Subchapter 3C, Section 3.50. (Increase: \$5,100)

Service: Sustainability

- Includes reductions of \$12,230 (or 1%) from the Mayor's Office cost to continue budget to the executive budget. These reductions reflect personnel costs charged to the capital budget for administering the Sustainability Improvements project and various supply and service reductions. (Ongoing reduction: \$12,230)

Mayor

Function: General Government

Budget Overview

Agency Budget by Fund

Fund	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	1,070,876	1,142,239	1,189,836	1,210,971	1,216,019
Total	\$ 1,070,876	\$ 1,142,239	\$ 1,189,836	\$ 1,210,971	\$ 1,216,019

Agency Budget by Service

Service	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Mayor	937,574	975,905	1,018,992	1,039,887	1,050,451
Sustainability	133,302	166,334	170,844	171,084	165,568
Total	\$ 1,070,876	\$ 1,142,239	\$ 1,189,836	\$ 1,210,971	\$ 1,216,019

Agency Budget by Major-Revenue

Major Revenue	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Charges For Services	(90)	-	-	-	-
Total	\$ (90)	\$ -	\$ -	\$ -	\$ -

Agency Budget by Major-Expense

Major Expense	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries	1,134,537	1,137,518	1,180,845	1,172,392	1,167,027
Benefits	286,165	281,400	297,168	300,202	308,647
Supplies	5,561	14,322	6,060	8,818	8,818
Purchased Services	44,308	77,074	73,838	75,892	75,892
Inter Depart Charges	3,123	3,123	3,123	28,069	30,038
Inter Depart Billing	(402,727)	(371,198)	(371,198)	(374,402)	(374,402)
Total	\$ 1,070,966	\$ 1,142,239	\$ 1,189,836	\$ 1,210,971	\$ 1,216,019

Service Overview

Service: Mayor

Service Description

This service provides overall administrative guidance for City officers and agencies. The service submits an annual Executive Budget to the Common Council, encourages citizen participation in City government, monitors State and national issues that affect the welfare of City residents, and provides public information for various organizations and individuals.

Activities Performed by this Service

- **Administration:** Specific functions of this service include: (1) direct City officers in the performance of their duties and responsibilities, (2) supervise the development and implementation of operational goals, (3) appoint and evaluate agency heads as provided by ordinance, (4) review agency plans, policies and procedures for soundness and proper coordination, and (5) provide direct guidance to agencies experiencing significant policy or organizational difficulties.
- **Inter-Agency Staff Teams:** Direct inter-agency staff teams in the identification and resolution of management problems that affect more than one City agency.
- **Budget Development:** Submit an annual Executive Budget to the Common Council after establishing guidelines and considering the capital and operating budget requests of City agencies.
- **Resident Participation:** Specific functions include: (1) encouraging resident participation in City government by making resident appointments to City committees, (2) training committee members on "open meetings" requirements, parliamentary procedure, and ethics requirements, (3) maintaining a database of resident candidates interested in appointment to City committees, and (4) responding to concerns and initiatives presented by residents and assisting them in their relations with City agencies.
- **State and Federal Monitoring:** Monitor State and national issues that affect the welfare of City residents including representing the City's interests in the State budget process, legislation, and administration, acting as liaison with the City's State legislative delegation, and maintaining contact with State and Federal legislators and administrators.
- **Public Information:** Provide public information through the preparation and distribution of press releases, position papers and correspondence, scheduling and conducting press conferences and interviews, representing the City at civic meetings and official functions and responding to inquiries from the press, organizations, and individuals.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	937,574	975,905	1,018,992	1,039,887	1,050,451
Other-Expenditures	-	-	-	-	-
Total	\$ 937,574	\$ 975,905	\$ 1,018,992	\$ 1,039,887	\$ 1,050,451

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(90)	-	-	-	-
Personnel	1,290,150	1,258,834	1,313,419	1,311,916	1,320,511
Non-Personnel	47,119	85,146	73,648	74,304	74,304
Agency Charges	(399,604)	(368,075)	(368,075)	(346,333)	(344,364)
Total	\$ 937,574	\$ 975,905	\$ 1,018,992	\$ 1,039,887	\$ 1,050,451

Service Overview

Service: Sustainability

Service Description

This service is for implementation of the City of Madison's sustainability and climate resilience projects. This program's goals include: (1) reaching the City's goal of 100% renewable energy and net zero carbon emissions for City operations by 2030 and communitywide by 2050; (2) improving the City's resilience to the direct and indirect impacts of climate change; (3) and reducing the City's overall environmental impact, all while centering equity and environmental justice. Projects funded in this program are included in the City's Sustainability Plan, recommendations of the 100% Renewable Madison Report, and the Climate Forward agenda.

Activities Performed by this Service

- Sustainability Policy and Plan Development and Implementation: Plan and direct the programs, services, and staff to implement City sustainability, climate, and resilience goals. Oversee implementation of the Sustainability Plan and the 100% Renewable Energy Plan.
- Outreach, Engagement, and Citywide Programs: Coordinate with City staff and community partners to develop sustainability initiatives.
- Sustainable Madison Committee Administration: Provide staff support, including meeting minutes and agendas, for this Committee.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	133,302	166,334	170,844	171,084	165,568
Other-Expenditures	-	-	-	-	-
Total	\$ 133,302	\$ 166,334	\$ 170,844	\$ 171,084	\$ 165,568

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	-	-	-	-	-
Personnel	130,552	160,084	164,594	160,678	155,162
Non-Personnel	2,750	6,250	6,250	10,406	10,406
Total	\$ 133,302	\$ 166,334	\$ 170,844	\$ 171,084	\$ 165,568

Mayor

Function: General Government

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Charges For Services					
Reimbursement Of Expense	(90)	-	-	-	-
Charges For Services Total	\$ (90)	\$ -	\$ -	\$ -	\$ -
Salaries					
Permanent Wages	1,131,886	1,161,493	1,180,845	1,202,251	1,196,886
Salary Savings	-	(23,975)	-	(23,975)	(23,975)
Furlough Savings	-	-	-	(5,884)	(5,884)
Compensated Absence	2,520	-	-	-	-
Overtime Wages Permanent	130	-	-	-	-
Salaries Total	\$ 1,134,537	\$ 1,137,518	\$ 1,180,845	\$ 1,172,392	\$ 1,167,027
Benefits					
Health Insurance Benefit	119,853	115,981	125,104	125,106	131,065
Wage Insurance Benefit	4,801	3,609	6,856	6,856	6,847
WRS	76,231	75,497	76,755	78,146	81,387
FICA Medicare Benefits	84,652	86,313	87,793	89,425	88,678
Post Employment Health Plans	628	-	660	669	669
Benefits Total	\$ 286,165	\$ 281,400	\$ 297,168	\$ 300,202	\$ 308,647
Supplies					
Office Supplies	535	3,240	1,000	1,736	1,736
Copy Printing Supplies	633	4,082	1,000	3,082	3,082
Furniture	-	3,000	-	-	-
Hardware Supplies	87	-	-	-	-
Postage	3,055	3,000	3,000	3,000	3,000
Books & Subscriptions	928	1,000	1,000	1,000	1,000
Work Supplies	324	-	-	-	-
Food And Beverage	-	-	60	-	-
Supplies Total	\$ 5,561	\$ 14,322	\$ 6,060	\$ 8,818	\$ 8,818
Purchased Services					
Telephone	1,005	1,638	1,638	1,300	1,300
Cellular Telephone	-	1,000	-	-	-
Facility Rental	95	-	-	-	-
Custodial Bldg Use Charges	31,031	37,216	37,216	37,216	37,216
Office Equipment Repair	-	144	144	144	144
Comm Device Mntc	-	226	226	226	226
Mileage	82	-	-	-	-
Conferences & Training	2,464	24,000	20,000	24,156	24,156
Memberships	4,550	6,250	6,750	6,250	6,250
Storage Services	63	500	500	500	500
Advertising Services	795	-	1,264	-	-
Security Services	-	600	600	600	600
Other Services & Expenses	4,223	5,500	5,500	5,500	5,500
Purchased Services Total	\$ 44,308	\$ 77,074	\$ 73,838	\$ 75,892	\$ 75,892

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Inter Depart Charges					
ID Charge From Insurance	2,435	2,435	2,435	27,386	29,355
ID Charge From Workers Comp	688	688	688	683	683
Inter Depart Charges Total	\$ 3,123	\$ 3,123	\$ 3,123	\$ 28,069	\$ 30,038
Inter Depart Billing					
ID Billing To Landfill	(1,425)	(1,314)	(1,314)	(1,362)	(1,362)
ID Billing To Monona Terrace	(31,237)	(28,791)	(28,791)	(29,851)	(29,851)
ID Billing To Golf Courses	(4,276)	(3,941)	(3,941)	(4,086)	(4,086)
ID Billing To Parking	(37,841)	(34,878)	(34,878)	(50,305)	(50,305)
ID Billing To Sewer	(27,080)	(24,960)	(24,960)	(7,718)	(7,718)
ID Billing To Stormwater	(14,252)	(13,137)	(13,137)	(5,448)	(5,448)
ID Billing To Transit	(220,580)	(203,311)	(203,311)	(212,524)	(212,524)
ID Billing To Water	(66,036)	(60,866)	(60,866)	(63,108)	(63,108)
Inter Depart Billing Total	\$ (402,727)	\$ (371,198)	\$ (371,198)	\$ (374,402)	\$ (374,402)

Position Summary

Classification	CG	2022 Budget Adopted		2023 Budget			
				Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
DEPUTY MAYOR 2-19	19	5.00	615,951	5.00	640,797	5.00	640,797
FAC/SUS MGR-18	18	1.00	97,400	1.00	107,310	1.00	107,310
MAYOR-19	19	1.00	157,158	1.00	162,669	1.00	162,669
MAYORAL OFF CLK-17	17	1.00	57,817	1.00	58,106	1.00	58,106
MAYORAL OFF CLK-20	20	1.00	51,534	1.00	50,094	1.00	50,094
MAYOR'S OFF ADMIN COORD-18	18	1.00	85,520	1.00	85,947	1.00	85,947
SECY TO MAYOR-19	19	1.00	63,152	1.00	63,468	1.00	63,468
SUSTAIN PROG COORD-18	18	1.00	80,679	1.00	85,112	1.00	85,112
TOTAL		12.00	1,209,211	12.00	1,253,503	12.00	1,253,503

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Metro Transit

Agency Overview

Agency Mission

The mission of Metro Transit is to provide safe, reliable, convenient, and efficient public transportation to the residents and visitors of the Metro service area.

Agency Overview

The Agency is responsible for the operation, planning, development, and coordination of the public transit system in the Madison metropolitan area.

2023 Budget Highlights

Agency-Wide Changes

- Creates 21.0 FTE positions and 3.0 LTE positions within Metro Transit at a 2023 cost of \$1.5 million and an annualized cost of \$2.1 million.
 - 3.0 FTE High Voltage Tech positions to support the implementation and maintenance of new electric buses and charging infrastructure.
 - 1.0 FTE Maintenance Supervisor to support the maintenance of electrical equipment.
 - 1.0 FTE Information Systems Specialist to maintain IT assets across new BRT stations and Metro's satellite facility.
 - 1.0 FTE Capital Program Manager to develop major capital projects including future phases of BRT, bus stops, and other capital expenditures intended to reduce Metro's operating budget.
 - 1.0 FTE Capital Project Manager to provide support in developing major capital projects including future phases of BRT, bus stops, and other capital expenditures intended to reduce Metro's operating budget.
 - 9.0 FTE Bus Operator positions to provide additional service requested by partners.
 - 1.0 FTE Operations Supervisor to support the new operator positions across multiple shifts and dispatch from a second location.
 - 1.0 FTE Administrative Support position to offload much of the day-to-day paperwork tracking from other staff that must currently work overtime to complete.
 - 1.0 FTE Training Coordinator to provide broad training for the organization.
 - 2.0 FTE Data Analyst positions.
 - 1.0 LTE Outreach Specialist to perform outreach around major capital projects.
 - 2.0 LTE Call Center Reps to provide customer support for significant project rollouts planned for the next several years.
- A new 1.0 FTE Assistant City Attorney position created within the Attorney's office will allocate half of its costs to Metro and will support a variety of legal matters for Metro. (Increase: \$54,500)
- Makes a one-time reduction of \$7.7 million in Metro's General Fund subsidy (from \$9.7 million to \$2.0 million) with Metro utilizing its remaining federal economic recovery funds in 2023. This reduction will be restored in the 2024 budget, along with the first year of a three year repayment of the one-time reduction. Estimated 2024 subsidy is \$14 million.

Service: Fixed Route

- Service changes are included in agency-wide changes listed above.
- Increases fuel costs due to price increases and Metro's favorable 2022 fuel contracts expiring. (Increase: \$1.7 million)

Service: Paratransit

- Increases contracted paratransit services anticipating higher per hour contractor prices and increased hours from the Network Redesign and additional service requested from partners. (Increase: \$100,000)

Metro TransitFunction: **Transportation***Budget Overview*

Agency Budget by Fund

Fund	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Metro Transit	56,320,261	63,875,096	62,265,557	72,523,542	68,014,237
Total	\$ 56,320,261	\$ 63,875,096	\$ 62,265,557	\$ 72,523,542	\$ 68,014,237

Agency Budget by Service

Service	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Fixed Route	52,937,670	59,117,759	58,790,305	67,565,741	63,411,639
Paratransit	3,382,591	4,757,337	3,475,252	4,957,801	4,602,598
Total	\$ 56,320,261	\$ 63,875,096	\$ 62,265,557	\$ 72,523,542	\$ 68,014,237

Agency Budget by Major-Revenue

Major Revenue	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General Revenues	(6,902,604)	(6,000,000)	(6,764,552)	(6,000,000)	(6,833,578)
Intergov Revenues	(31,020,055)	(31,302,945)	(31,116,875)	(45,406,730)	(47,814,239)
Charges For Services	(9,462,864)	(12,045,587)	(9,672,557)	(12,045,587)	(10,716,334)
Misc Revenue	(51,888)	(200,000)	(387,801)	(200,000)	(640,422)
Other Finance Source	(5,800)	(5,200,000)	(5,197,208)	-	-
Transfer In	(8,877,050)	(9,126,564)	(9,126,564)	(8,871,225)	(2,009,664)
Total	\$ (56,320,261)	\$ (63,875,096)	\$ (62,265,557)	\$ (72,523,542)	\$ (68,014,237)

Agency Budget by Major-Expense

Major Expense	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries	28,389,786	31,490,209	30,948,316	37,018,796	34,350,176
Benefits	11,967,777	12,274,011	12,300,951	12,814,596	13,136,436
Supplies	4,151,740	4,817,183	4,447,204	6,819,200	5,864,000
Purchased Services	5,981,196	8,693,678	7,116,173	9,119,664	7,810,000
Debt Othr Financing	3,740,521	360,025	1,182,756	360,025	359,910
Inter Depart Charges	2,089,240	2,416,917	2,447,085	2,568,188	2,668,190
Transfer Out	-	3,823,073	3,823,073	3,823,073	3,825,525
Total	\$ 56,320,261	\$ 63,875,096	\$ 62,265,557	\$ 72,523,542	\$ 68,014,237

Service Overview

Service: Fixed Route

Service Description

This service is responsible for: (1) planning and coordinating all fixed route transit improvements and programs and (2) the repair and maintenance of the Metro transit bus fleet. The goal of this service is to provide transportation for customers to a comprehensive network of destinations throughout the City.

Activities Performed by this Service

- Transit Service: Provide transit services to Metro’s routes on a daily basis.
- Marketing, Advertising, & Community Outreach: Staff the customer support call center and Metro front counter, manage advertising campaigns, and oversee Metro’s branding campaign.
- Planning & Scheduling: Schedule Metro’s routes, oversee shelter maintenance and improvements, coordinate route detours when necessary, and analyze feasibility of route adjustments.
- Bus & Facilities Maintenance: Service, clean, and repair Metro’s fleet of transit coaches.
- Administration & Finance: Oversee general management of the Department and coordinate finances including management of federal and state grant awards.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	-	-	-	-	-
Other-Expenditures	52,937,670	59,117,759	58,790,305	67,565,741	63,411,639
Total	\$ 52,937,670	\$ 59,117,759	\$ 58,790,305	\$ 67,565,741	\$ 63,411,639

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(51,224,549)	(59,032,790)	(57,184,630)	(67,565,741)	(66,254,309)
Personnel	39,890,204	43,194,645	42,820,101	49,267,446	46,923,966
Non-Personnel	10,969,763	13,577,734	13,594,657	15,802,327	13,896,264
Agency Charges	2,077,703	2,345,380	2,375,548	2,495,968	2,591,409
Total	\$ 1,713,121	\$ 84,969	\$ 1,605,676	\$ -	\$ (2,842,670)

Service Overview

Service: Paratransit

Service Description

This service provides paratransit services for customers with disabilities in need of transportation services for work, post-secondary education, medical needs, sheltered workshops, and other personal purposes.

Activities Performed by this Service

- Transportation of Individuals with Disabilities: Through contracted service, provide transit services to individuals with disabilities.
- Planning and Scheduling: Schedule and coordinate rides for clients, perform eligibility assessment for potential clients, and oversee contracted service.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	-	-	-	-	-
Other-Expenditures	3,382,591	4,757,337	3,475,252	4,957,801	4,602,598
Total	\$ 3,382,591	\$ 4,757,337	\$ 3,475,252	\$ 4,957,801	\$ 4,602,598

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(5,095,713)	(4,842,306)	(5,080,928)	(4,957,801)	(1,759,928)
Personnel	467,359	569,575	429,166	565,946	562,646
Non-Personnel	2,903,695	4,116,225	2,974,549	4,319,635	3,963,171
Agency Charges	11,537	71,537	71,537	72,220	76,781
Total	\$ (1,713,121)	\$ (84,969)	\$ (1,605,676)	\$ -	\$ 2,842,670

Metro Transit

Function: **Transportation**

Line Item Detail

Agency Primary Fund: Metro Transit

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General Revenues					
Vehicle Registration	(6,902,604)	(6,000,000)	(6,764,552)	(6,000,000)	(6,833,578)
General Revenues Total	\$ (6,902,604)	\$ (6,000,000)	\$ (6,764,552)	\$ (6,000,000)	\$ (6,833,578)
Intergov Revenues					
Federal Revenues Operating	(6,676,311)	(15,480,245)	(15,571,901)	(19,979,530)	(22,407,033)
State Revenues Operating	(17,721,470)	(8,922,700)	(8,922,700)	(18,027,200)	(17,721,470)
Local Revenues Operating	(6,622,274)	(6,900,000)	(6,622,274)	(7,400,000)	(7,685,736)
Intergov Revenues Total	\$ (31,020,055)	\$ (31,302,945)	\$ (31,116,875)	\$ (45,406,730)	\$ (47,814,239)
Charges For Services					
Reimbursement Of Expense	(71,375)	-	-	-	-
Advertising	(469,581)	(675,000)	(620,178)	(675,000)	(675,000)
Transit Farebox	(861,898)	(954,284)	(923,269)	(954,284)	(1,104,721)
Adult Passes	(898,954)	(1,240,355)	(1,087,786)	(1,240,355)	(1,216,661)
Senior/Disabled Passes	(841,812)	(1,097,901)	(805,131)	(1,097,901)	(1,013,837)
Youth Passes	(929,795)	(1,231,422)	(1,231,422)	(1,231,422)	(1,843,736)
Unlimited Ride Pass	(5,389,449)	(6,846,625)	(5,004,771)	(6,846,625)	(4,862,379)
Charges For Services Total	\$ (9,462,864)	\$ (12,045,587)	\$ (9,672,557)	\$ (12,045,587)	\$ (10,716,334)
Misc Revenue					
Insurance Recoveries	(3,096)	-	-	-	-
Miscellaneous Revenue	(48,791)	(200,000)	(387,801)	(200,000)	(640,422)
Misc Revenue Total	\$ (51,888)	\$ (200,000)	\$ (387,801)	\$ (200,000)	\$ (640,422)
Other Finance Source					
Sale Of Assets	(5,800)	-	-	-	-
General Obligation Bond Issue	-	-	2,792	-	-
Fund Balance Applied	-	(5,200,000)	(5,200,000)	-	-
Other Finance Source Total	\$ (5,800)	\$ (5,200,000)	\$ (5,197,208)	\$ -	\$ -
Transfer In					
Transfer In From General	(8,871,225)	(9,126,564)	(9,126,564)	(8,871,225)	(2,009,664)
Transfer In From Insurance	(5,825)	-	-	-	-
Transfer In Total	\$ (8,877,050)	\$ (9,126,564)	\$ (9,126,564)	\$ (8,871,225)	\$ (2,009,664)
Salaries					
Permanent Wages	25,285,024	29,209,751	26,969,882	32,870,316	32,870,316
Salary Savings	-	(1,300,000)	-	(1,300,000)	(3,411,015)
Pending Personnel	-	441,103	-	2,309,125	2,000,875
Furlough Savings	(1,258)	-	-	-	-
Premium Pay	504,655	526,507	672,226	526,507	595,000
Workers Compensation Wages	265,305	200,000	202,971	200,000	190,999
Compensated Absence	(170,109)	465,116	271,667	465,116	194,967
Hourly Wages	11	-	-	-	-
Overtime Wages Permanent	2,505,814	1,947,732	2,831,569	1,947,732	1,909,034
Election Officials Wages	344	-	-	-	-
Salaries Total	\$ 28,389,786	\$ 31,490,209	\$ 30,948,316	\$ 37,018,796	\$ 34,350,176

Metro Transit

Function: Transportation

Line Item Detail

Agency Primary Fund: Metro Transit

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Benefits					
Comp Absence Escrow	440,109	400,000	400,000	400,000	400,000
Unemployment Benefits	43,743	25,000	43,743	25,000	25,000
Health Insurance Benefit	6,056,984	6,522,830	6,209,067	6,529,159	6,770,017
Wage Insurance Benefit	864,665	827,065	907,559	844,834	844,834
Health Insurance Retiree	471,909	463,000	463,000	463,000	463,000
WRS	1,940,358	1,879,298	1,994,928	2,085,569	2,181,823
FICA Medicare Benefits	2,147,228	2,156,818	2,281,679	2,467,035	2,451,762
Moving Expenses	2,000	-	-	-	-
Licenses & Certifications	781	-	974	-	-
Benefits Total	\$ 11,967,777	\$ 12,274,011	\$ 12,300,951	\$ 12,814,596	\$ 13,136,436
Supplies					
Office Supplies	1,016	25,000	19,789	25,000	15,000
Copy Printing Supplies	15,078	14,983	14,000	16,000	15,000
Hardware Supplies	66,746	222,000	14,037	222,000	75,000
Software Lic & Supplies	30,434	25,000	29,178	40,000	35,000
Postage	11,508	14,000	11,192	14,000	14,000
Work Supplies	175,978	350,000	209,680	350,000	235,000
Janitorial Supplies	2,630	3,200	2,630	3,200	-
Safety Supplies	150	-	-	-	-
Snow Removal Supplies	2,728	-	-	-	-
Uniform Clothing Supplies	17,291	90,000	90,000	90,000	135,000
Building Supplies	43,764	200,000	43,764	200,000	15,000
Machinery And Equipment	641	75,000	905	75,000	-
Equipment Supplies	158,064	10,000	220,689	10,000	180,000
Tires	58,989	264,000	107,678	100,000	100,000
Gasoline	26,566	24,000	35,425	24,000	35,000
Diesel	2,000,875	1,860,000	1,965,864	4,000,000	3,600,000
Lubricants	179,442	140,000	157,177	150,000	160,000
Inventory	1,359,841	1,500,000	1,525,195	1,500,000	1,250,000
Supplies Total	\$ 4,151,740	\$ 4,817,183	\$ 4,447,204	\$ 6,819,200	\$ 5,864,000

Metro Transit

Function: Transportation

Line Item Detail

Agency Primary Fund: Metro Transit

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Purchased Services					
Natural Gas	137,516	385,000	302,299	442,750	250,000
Electricity	175,100	523,200	369,181	549,360	360,000
Water	23,215	15,000	29,076	26,000	33,000
Sewer	8,599	10,000	8,764	10,000	7,500
Stormwater	29,773	20,000	20,178	31,600	23,000
Telephone	6,259	10,788	8,214	8,364	10,000
Cellular Telephone	14,219	11,000	10,806	15,900	10,000
Building Improv Repair Maint	8,081	11,000	6,885	11,000	9,000
Waste Disposal	16,371	14,800	12,222	17,800	16,000
Pest Control	7,064	8,000	7,000	8,000	4,000
Elevator Repair	2,118	-	3,248	-	2,000
Facility Rental	449,155	465,000	465,000	510,000	400,000
Grounds Improv Repair Maint	7,560	5,000	8,536	5,000	7,500
Snow Removal	50,926	75,000	50,000	75,000	65,000
Office Equipment Repair	455	-	-	-	-
Comm Device Mntc	509,517	560,000	514,223	560,000	550,000
Equipment Mntc	2,941	30,000	9,055	30,000	2,000
System & Software Mntc	954	-	-	-	-
Vehicle Repair & Mntc	80,952	100,000	50,889	100,000	135,000
Sidewalk Mntc	-	150,000	24,477	150,000	-
Recruitment	2,852	-	907	5,000	-
Conferences & Training	24,301	42,000	49,725	102,000	55,000
Memberships	62,126	65,000	62,126	65,000	65,000
Uniform Laundry	15,354	18,000	27,222	18,000	14,000
Medical Services	45,152	75,000	39,555	75,000	55,000
Audit Services	17,010	22,000	22,000	22,000	18,000
Bank Services	758	2,290	675	2,290	1,000
Credit Card Services	15,625	16,900	11,858	16,900	14,000
Armored Car Services	11,587	9,000	13,210	13,000	13,000
Delivery Freight Charges	1,067	2,500	2,514	2,500	1,500
Storage Services	2,946	2,200	1,936	2,200	1,500
Consulting Services	30,387	400,000	437,944	400,000	400,000
Advertising Services	24,311	175,000	215,769	175,000	275,000
Printing Services	65,895	100,000	62,529	100,000	55,000
Inspection Services	1,170	-	9,432	-	4,000
Parking Towing Services	8,880	10,000	19,676	10,000	24,000
Transportation Services	2,354,261	3,700,000	2,680,000	3,900,000	3,800,000
Other Services & Expenses	440,901	350,000	375,000	350,000	200,000
Comm Agency Contracts	548,672	210,000	265,714	210,000	30,000
General Liability Insurance	777,139	1,100,000	918,328	1,100,000	900,000
Permits & Licenses	26	-	-	-	-
Purchased Services Total	\$ 5,981,196	\$ 8,693,678	\$ 7,116,173	\$ 9,119,664	\$ 7,810,000
Debt Othr Financing					
Principal	-	359,910	359,910	359,910	359,910
Interest	765,437	-	822,731	-	-
Amortization	(497,488)	-	-	-	-
Fund Balance Generated	3,472,572	115	115	115	-
Debt Othr Financing Total	\$ 3,740,521	\$ 360,025	\$ 1,182,756	\$ 360,025	\$ 359,910

Metro Transit

Function: **Transportation**

Line Item Detail

Agency Primary Fund: Metro Transit

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Inter Depart Charges					
ID Charge From Attorney	42,645	32,671	32,671	23,710	23,710
ID Charge From Civil Rights	94,346	117,145	117,145	117,662	117,662
ID Charge From Finance	237,027	210,024	210,024	248,889	248,889
ID Charge From Human Resour	328,490	376,982	376,982	374,019	374,019
ID Charge From Information Te	237,369	347,279	347,279	534,871	534,871
ID Charge From Mayor	220,580	203,311	203,311	212,524	212,524
ID Charge from EAP	18,875	21,453	21,453	32,715	32,715
ID Charge From Fleet Services	11,437	-	30,168	9,501	9,780
ID Charge From Traffic Eng	33,065	244,389	244,389	165,141	207,858
ID Charge From Insurance	144,915	144,915	144,915	105,470	162,476
ID Charge From Workers Comp	688,748	688,748	688,748	708,686	708,686
ID Charge From Stormwater	31,743	30,000	30,000	35,000	35,000
Inter Depart Charges Total	\$ 2,089,240	\$ 2,416,917	\$ 2,447,085	\$ 2,568,188	\$ 2,668,190
Transfer Out					
Transfer Out To Debt Service	-	3,823,073	3,823,073	3,823,073	3,825,525
Transfer Out Total	\$ -	\$ 3,823,073	\$ 3,823,073	\$ 3,823,073	\$ 3,825,525

Position Summary

Classification	CG	2022 Budget		2023 Budget			
		Adopted		Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
NEW POSITIONS		-	-	30.00	1,294,000	21.00	939,000
DATA ANALYST 2	18	1.00	60,494	1.00	68,328	1.00	68,328
PARA PROG MGR-44	44	1.00	100,293	-	-	-	-
PARA SCHEDULING COOR-42	42	2.00	112,600	2.00	123,683	2.00	123,683
PLANNER 2-18	18	1.00	66,648	1.00	68,328	1.00	68,328
TRANS ACCT 2-44	44	1.00	67,293	1.00	62,974	1.00	62,974
TRANS ACCT 3-44	44	1.00	96,646	1.00	97,129	1.00	97,129
TRANS ACCT 4-44	44	1.00	102,239	1.00	103,729	1.00	103,729
TRANS ACCT CLK 1-42	42	2.00	90,394	-	-	-	-
TRANS ACCT CLK 2-42	42	-	-	2.00	117,235	2.00	117,235
TRANS ACCT CLK 3-42	42	3.00	174,852	2.00	127,684	2.00	127,684
TRANS ACCTG TECH 3-42	42	1.00	54,441	1.00	69,310	1.00	69,310
TRANS ADMIN SUPV-44	44	1.00	70,936	-	-	-	-
TRANS ADV/SALES ASSOC-19	19	1.00	62,997	1.00	63,311	1.00	63,311
TRANS BLD MT GEN SUPV-44	44	1.00	96,646	-	-	-	-
TRANS BUS CLEANER-41	41	5.00	223,067	5.00	329,565	5.00	329,565
TRANS CHIEF ADMIN OFFICER-21	21	-	-	1.00	104,672	1.00	104,672
TRANS CHIEF DEV OFFICER-21	21	-	-	1.00	104,672	1.00	104,672
TRANS CHIEF MAINT OFFICER-21	21	-	-	1.00	104,672	1.00	104,672
TRANS CHIEF OPERATING OFFICER	21	-	-	1.00	104,672	1.00	104,672
TRANS CLASS A MECH-41	41	13.00	878,410	13.00	1,045,378	13.00	1,045,378
TRANS CLASS B MECH-41	41	15.00	894,707	15.00	1,034,066	15.00	1,034,066
TRANS CLASS C MECH-41	41	17.00	860,112	17.00	1,035,086	17.00	1,035,086
TRANS CUS SERV SUPV-44	44	1.00	72,120	1.00	61,288	1.00	61,288
TRANS CUST SERV REPR-42	42	8.00	388,191	7.00	376,201	7.00	376,201
TRANS CUST SERV REPR-42 PT	42	1.20	50,722	1.80	106,077	1.80	106,077
TRANS EMPL REL ASST-43	43	2.00	119,488	2.00	116,159	2.00	116,159
TRANS FINANCE MGR-44	44	1.00	113,147	1.00	102,357	1.00	102,357
TRANS GARAGE DISPAT-41	41	1.00	63,280	2.00	150,115	2.00	150,115
TRANS GENERAL MGR-21	21	1.00	146,304	1.00	147,034	1.00	147,034
TRANS GRAPHICS TECH-42	42	1.00	46,197	2.00	106,252	2.00	106,252
TRANS GRAPHICS TECH-42 PT	42	0.60	27,313	-	-	-	-
TRANS HR COORDINATOR	44	-	-	1.00	71,945	1.00	71,945
TRANS INFO SYS COORD-44	44	1.00	92,904	1.00	97,858	1.00	97,858
TRANS INFO SYS SPEC 2-44	44	1.00	85,491	1.00	87,539	1.00	87,539
TRANS INFO SYS SPEC 3-44	44	2.00	171,335	2.00	166,326	2.00	166,326
TRANS JANITOR-41	41	3.00	148,926	3.00	189,830	3.00	189,830
TRANS MAINT GEN SUPV-44	44	2.00	187,972	-	-	-	-
TRANS MAINT MGR-44	44	1.00	88,666	3.00	287,819	3.00	287,819
TRANS MAINT SUPERV-44	44	8.00	622,916	8.00	631,354	8.00	631,354
TRANS MARKETING GEN SUPV-44	44	1.00	91,326	1.00	94,456	1.00	94,456
TRANS MECH LEADWKR-41	41	1.00	69,018	1.00	82,237	1.00	82,237
TRANS MK/CU SERV MGR-44	44	1.00	117,417	2.00	209,258	2.00	209,258
TRANS MKT SPEC 1-44	44	1.00	70,006	1.00	73,190	1.00	73,190
TRANS OPER GEN SUPV-44	44	3.00	248,035	-	-	-	-
TRANS OPER MGR-44	44	1.00	113,147	3.00	291,931	3.00	291,931
TRANS OPER OFF COOR-42	42	1.00	54,966	1.00	62,134	1.00	62,134
TRANS OPER SUPER-44	44	17.00	1,437,298	17.00	1,453,376	17.00	1,453,376
TRANS OPERATOR-41	41	302.00	18,271,371	302.00	20,119,491	302.00	20,119,491
TRANS OPERATOR-41 PT	41	4.80	222,628	4.80	710,908	4.80	710,908
TRANS PAINT & BODY-41	41	2.00	134,271	2.00	158,548	2.00	158,548
TRANS PARTS SPEC-42	42	2.00	107,669	2.00	99,561	2.00	99,561
TRANS PARTS SUPER-44	44	1.00	41,201	1.00	69,901	1.00	69,901
TRANS PLAN&SCH MGR-44	44	1.00	119,552	1.00	93,367	1.00	93,367
TRANS PLANNER 2-44	44	1.00	88,717	1.00	89,161	1.00	89,161
TRANS PLANNER 3-44	44	1.00	98,419	1.00	98,911	1.00	98,911
TRANS SAFETY COORD - 44	44	1.00	73,802	1.00	65,404	1.00	65,404
TRANS SCHED PLANNER-44	44	1.00	84,662	1.00	89,109	1.00	89,109
TRANS SERVICE MGR-44	44	1.00	130,248	-	-	-	-

Position Summary

Classification	CG	2022 Budget Adopted		2023 Budget			
		FTEs	Amount	Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
TRANS SERVICE WKR-41	41	13.00	707,537	12.00	725,429	12.00	725,429
TRANS SERVICE WKR-41 PT	41	0.50	30,091	0.50	35,532	0.50	35,532
TRANS UTIL WKR-41	41	8.00	466,260	8.00	560,210	8.00	560,210
TOTAL		467.10	29,215,388	497.10	33,938,763	488.10	33,583,763

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Monona Terrace

Agency Overview

Agency Mission

The mission of the Monona Terrace Community and Convention Center is to deliver exceptional and inspirational experiences for visitors and event attendees.

Agency Overview

The Agency strives to be a high quality, customer-focused convention and meeting facility that serves as a community gathering place, a tourism destination, and a catalyst for economic activity for the City of Madison, Dane County, and the State of Wisconsin. The goals for Monona Terrace include efficiency in operations, optimization of revenue, and cost management.

2023 Budget Highlights

Service: Community Convention Center

- Reduces budgeted salary savings as the agency plans to fill an Associate Director position held vacant since 2020. (Increase: \$117,260)
- Increases the Room Tax net operating subsidy as approved by the Room Tax Commission. (Increase: \$863,625)
- Assumes facility rental revenues of \$3.6 million, which is \$191,000 below the 2022 Adopted Budget.

Monona Terrace Comm Conv CtrFunction: **Public Facilities***Budget Overview*

Agency Budget by Fund

Fund	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Convention Center	10,097,373	13,311,155	12,162,766	13,723,424	13,907,638
Total	\$ 10,097,373	\$ 13,311,155	\$ 12,162,766	\$ 13,723,424	\$ 13,907,638

Agency Budget by Service

Service	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Community Convention Center	10,097,373	13,311,155	12,162,766	13,723,424	13,907,638
Total	\$ 10,097,373	\$ 13,311,155	\$ 12,162,766	\$ 13,723,424	\$ 13,907,638

Agency Budget by Major-Revenue

Major Revenue	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Charges For Services	(2,748,797)	(8,918,600)	(8,060,866)	(8,734,200)	(8,734,200)
Invest Other Contrib	(0)	(23,700)	-	(23,700)	(23,700)
Misc Revenue	(158,371)	(139,800)	(139,800)	(139,800)	(139,800)
Other Finance Source	-	(266,955)	-	(363,624)	(184,213)
Transfer In	(7,190,205)	(3,962,100)	(3,962,100)	(4,462,100)	(4,825,725)
Total	\$ (10,097,373)	\$ (13,311,155)	\$ (12,162,766)	\$ (13,723,424)	\$ (13,907,638)

Agency Budget by Major-Expense

Major Expense	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries	3,072,680	3,848,975	3,746,800	4,123,079	4,275,076
Benefits	1,112,865	1,329,464	1,194,485	1,338,918	1,382,434
Supplies	333,834	418,019	308,875	449,059	449,059
Purchased Services	2,337,606	6,838,349	5,703,273	6,911,599	6,911,599
Debt Othr Financing	2,389,532	-	332,985	-	-
Inter Depart Charges	512,655	485,322	485,322	509,743	494,328
Transfer Out	338,200	391,026	391,026	391,026	395,141
Total	\$ 10,097,373	\$ 13,311,155	\$ 12,162,766	\$ 13,723,424	\$ 13,907,638

Service Overview

Service: Community Convention Center

Service Description

This service is responsible for operating the Monona Terrace Community and Convention Center. Specific activities provided by this service include maintenance, sales and marketing, and event services. The goal of this service is to host hundreds of events annually and function as an economic catalyst for downtown Madison, the City of Madison, Dane County, and the State of Wisconsin.

Activities Performed by this Service

- Community Center: Host community based events, including rooftop concerts and educational and health related events at Monona Terrace and within Madison schools.
- Conferences and Conventions: Host conventions, conferences, consumer shows, banquets, meetings, entertainment events, and community use events.
- Tourism: Operate a Frank Lloyd Wright facility, which includes promotion of the history of the building, providing tours, and operating a themed gift shop for clients, visitors, and event attendees.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	-	-	-	-	-
Other-Expenditures	10,097,373	13,311,155	12,162,766	13,723,424	13,907,638
Total	\$ 10,097,373	\$ 13,311,155	\$ 12,162,766	\$ 13,723,424	\$ 13,907,638

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(10,097,373)	(13,311,155)	(12,162,766)	(13,723,424)	(13,907,638)
Personnel	4,185,545	5,178,439	4,941,284	5,461,997	5,657,511
Non-Personnel	5,399,172	7,647,394	6,736,160	7,751,684	7,755,799
Agency Charges	512,655	485,322	485,322	509,743	494,328
Total	\$ (0)	\$ -	\$ 0	\$ (0)	\$ 0

Monona Terrace Comm Conv Ctr

Function: Public Facilities

Line Item Detail

Agency Primary Fund: Convention Center

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Charges For Services					
Catering Concessions	(1,098,710)	(5,000,000)	(4,200,000)	(5,000,000)	(5,000,000)
Facility Rental	(1,474,233)	(3,797,600)	(3,797,600)	(3,606,200)	(3,606,200)
Reimbursement Of Expense	(130,701)	-	-	-	-
Gift Shop Sales	(43,071)	(111,000)	(53,266)	(120,000)	(120,000)
Building Tours	(2,082)	(10,000)	(10,000)	(8,000)	(8,000)
Charges For Services Total	\$ (2,748,797)	\$ (8,918,600)	\$ (8,060,866)	\$ (8,734,200)	\$ (8,734,200)
Invest Other Contrib					
Interest	(0)	-	-	-	-
Contributions & Donations	-	(23,700)	-	(23,700)	(23,700)
Invest Other Contrib Total	\$ (0)	\$ (23,700)	\$ -	\$ (23,700)	\$ (23,700)
Misc Revenue					
Miscellaneous Revenue	(158,371)	(139,800)	(139,800)	(139,800)	(139,800)
Misc Revenue Total	\$ (158,371)	\$ (139,800)	\$ (139,800)	\$ (139,800)	\$ (139,800)
Other Finance Source					
Fund Balance Applied	-	(266,955)	-	(363,624)	(184,213)
Other Finance Source Total	\$ -	\$ (266,955)	\$ -	\$ (363,624)	\$ (184,213)
Transfer In					
Transfer In From Grants	(2,000,000)	-	-	-	-
Transfer In From Other Restric	(3,680,978)	(3,962,100)	(3,962,100)	(4,462,100)	(4,825,725)
Transfer In From Tax Increment	(1,500,000)	-	-	-	-
Transfer In From Insurance	(9,227)	-	-	-	-
Transfer In Total	\$ (7,190,205)	\$ (3,962,100)	\$ (3,962,100)	\$ (4,462,100)	\$ (4,825,725)
Salaries					
Permanent Wages	2,814,704	3,638,765	3,160,269	3,735,745	3,757,856
Salary Savings	-	(376,415)	-	(259,155)	(259,155)
Pending Personnel	-	-	-	24,381	154,267
Premium Pay	12,167	28,974	16,533	25,807	25,807
Compensated Absence	(38,428)	45,201	45,201	45,201	45,201
Hourly Wages	234,491	482,350	464,495	519,500	519,500
Overtime Wages Permanent	13,395	30,100	24,101	31,600	31,600
Overtime Wages Hourly	36,351	-	36,200	-	-
Salaries Total	\$ 3,072,680	\$ 3,848,975	\$ 3,746,800	\$ 4,123,079	\$ 4,275,076

Monona Terrace Comm Conv Ctr

Function: Public Facilities

Line Item Detail

Agency Primary Fund: Convention Center

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Benefits					
Comp Absence Escrow	-	54,531	-	54,531	54,531
Unemployment Benefits	62,877	-	-	-	-
Health Insurance Benefit	557,704	711,883	641,904	711,887	746,017
Wage Insurance Benefit	12,600	11,783	13,880	13,674	13,674
IATSE Health Benefit	18,343	21,780	21,583	21,780	21,780
WRS	202,278	230,853	220,385	234,379	245,198
FICA Medicare Benefits	232,916	267,956	273,153	278,734	277,301
Moving Expenses	6,000	-	-	-	-
Post Employment Health Plans	20,148	30,678	23,580	23,933	23,933
Benefits Total	\$ 1,112,865	\$ 1,329,464	\$ 1,194,485	\$ 1,338,918	\$ 1,382,434

Supplies					
Purchasing Card Unallocated	-	-	(95)	-	-
Office Supplies	5,370	14,044	5,370	14,044	14,044
Copy Printing Supplies	1,262	3,500	897	2,500	2,500
Hardware Supplies	-	8,500	4,804	8,500	8,500
Software Lic & Supplies	16,434	11,720	12,400	11,720	11,720
Postage	4,863	7,850	2,694	7,650	7,650
Books & Subscriptions	384	650	48	650	650
Work Supplies	23,558	47,868	23,558	47,868	47,868
Janitorial Supplies	32,168	59,000	26,026	64,000	64,000
Safety Supplies	921	3,000	449	5,000	5,000
Uniform Clothing Supplies	619	6,900	-	5,900	5,900
Food And Beverage	7,678	21,855	21,955	21,895	21,895
Building Supplies	6,754	31,017	7,953	36,017	36,017
Electrical Supplies	11,019	30,103	8,145	35,103	35,103
HVAC Supplies	14,449	20,000	14,449	20,000	20,000
Plumbing Supplies	16,546	12,000	5,674	12,000	12,000
Trees Shrubs Plants	5,410	10,000	-	10,000	10,000
Equipment Supplies	161,515	54,112	168,000	59,112	59,112
Inventory	24,886	75,900	6,550	87,100	87,100
Supplies Total	\$ 333,834	\$ 418,019	\$ 308,875	\$ 449,059	\$ 449,059

Monona Terrace Comm Conv Ctr

Function: Public Facilities

Line Item Detail

Agency Primary Fund: Convention Center

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Purchased Services					
Natural Gas	4,845	7,000	3,117	8,000	8,000
Fuel Oil	1,121	1,500	1,687	4,000	4,000
Electricity	272,889	350,000	321,516	350,000	350,000
Water	40,032	50,000	36,000	50,000	50,000
Steam	188,255	200,000	179,656	200,000	200,000
Telephone	12,204	12,000	15,500	10,000	10,000
Cellular Telephone	7,464	4,800	4,976	5,000	5,000
Building Improv Repair Maint	110,080	100,000	142,812	105,000	105,000
Waste Disposal	20,624	35,000	26,518	40,000	40,000
Pest Control	2,120	2,500	3,655	2,800	2,800
Elevator Repair	79,228	100,000	82,994	100,000	100,000
Facility Rental	26,238	27,000	26,763	30,000	30,000
Landscaping	22,569	20,000	1,828	25,000	25,000
Snow Removal	242	300	-	-	-
Comm Device Mntc	66,386	40,000	71,173	80,000	80,000
Equipment Mntc	40,581	37,208	21,010	42,208	42,208
System & Software Mntc	17,344	9,250	8,783	9,450	9,450
Rental Of Equipment	34,790	66,500	32,775	68,500	68,500
Recruitment	85	500	50	500	500
Mileage	-	250	-	200	200
Conferences & Training	378	31,000	3,648	27,300	27,300
Memberships	6,888	8,715	13,509	8,715	8,715
Uniform Laundry	24,316	80,000	24,316	80,000	80,000
Audit Services	4,000	4,000	4,000	4,000	4,000
Credit Card Services	34,034	75,000	40,604	70,000	70,000
Delivery Freight Charges	272	600	-	600	600
Storage Services	311	300	291	400	400
Management Services	34,448	80,000	72,417	90,000	90,000
Consulting Services	21,854	30,500	44,860	27,500	27,500
Advertising Services	46,400	234,726	133,177	234,726	234,726
Printing Services	269	11,900	1,785	11,900	11,900
Security Services	41,989	70,000	48,072	75,000	75,000
Catering Vending Services	1,098,710	5,000,000	4,200,000	5,000,000	5,000,000
Other Services & Expenses	72,336	140,800	131,477	144,300	144,300
Permits & Licenses	4,304	7,000	4,304	6,500	6,500
Purchased Services Total	\$ 2,337,606	\$ 6,838,349	\$ 5,703,273	\$ 6,911,599	\$ 6,911,599
Debt Othr Financing					
Interest	23,786	-	-	-	-
Fund Balance Generated	2,365,747	-	332,985	-	-
Debt Othr Financing Total	\$ 2,389,532	\$ -	\$ 332,985	\$ -	\$ -

Monona Terrace Comm Conv Ctr

Function: Public Facilities

Line Item Detail

Agency Primary Fund: Convention Center

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Inter Depart Charges					
ID Charge From Attorney	60,656	64,192	64,192	48,256	48,256
ID Charge From Civil Rights	16,122	16,589	16,589	16,527	16,527
ID Charge From Finance	71,753	59,417	59,417	63,664	63,664
ID Charge From Human Resources	86,516	93,770	93,770	98,265	98,265
ID Charge From Information Tec	80,291	65,215	65,215	92,449	92,449
ID Charge From Mayor	31,237	28,791	28,791	29,851	29,851
ID Charge from EAP	13,810	6,121	6,121	11,391	11,391
ID Charge From Fleet Services	2,059	1,016	1,016	2,670	2,749
ID Charge From Streets	-	-	-	-	10,000
ID Charge From Traffic Eng	-	-	-	10,000	-
ID Charge From Insurance	112,874	112,874	112,874	111,307	95,813
ID Charge From Workers Comp	37,337	37,337	37,337	25,363	25,363
Inter Depart Charges Total	\$ 512,655	\$ 485,322	\$ 485,322	\$ 509,743	\$ 494,328
Transfer Out					
Transfer Out To General	338,200	338,200	338,200	338,200	338,200
Transfer Out To Debt Service	-	52,826	52,826	52,826	56,941
Transfer Out Total	\$ 338,200	\$ 391,026	\$ 391,026	\$ 391,026	\$ 395,141

Position Summary

Classification	CG	2022 Budget Adopted		2023 Budget			
				Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ACCT TECH 2-20	20	2.00	112,302	2.00	114,401	2.00	114,401
ADMIN CLK 1-20	20	3.00	168,188	3.00	169,576	3.00	169,576
COMM EVENTS COORD-18	18	1.00	68,949	1.00	69,922	1.00	69,922
CUSTODIAL WKR 2-16	16	5.00	268,146	5.00	276,353	5.00	276,353
CUSTODIAL WKR 2-16 PT	16	0.50	24,430	0.50	49,104	0.50	49,104
FACILITY MAINT WKR-16	16	2.00	119,089	2.00	121,229	2.00	121,229
GARDENER-16	16	1.00	61,373	1.00	62,843	1.00	62,843
IT SPEC 2-18	18	1.00	67,988	1.00	59,738	1.00	59,738
IT SPEC 3-18	18	1.00	97,565	1.00	98,053	1.00	98,053
M.T. ASSOC DIRECTOR-18	18	2.00	217,133	2.00	219,341	2.00	219,341
M.T. ASST OPERATIONS SUPV-18	18	1.00	75,467	1.00	75,844	1.00	75,844
M.T. BLDG MAINT SUPV-18	18	1.00	80,679	1.00	81,082	1.00	81,082
M.T. BOOKING COORD-20	20	1.00	64,030	1.00	64,349	1.00	64,349
M.T. COM.REL.SUPV-18	18	1.00	80,679	1.00	81,082	1.00	81,082
M.T. COMMAND CTR OPER-16	16	4.00	241,766	4.00	244,075	4.00	244,075
M.T. DIRECTOR-21	21	1.00	139,091	1.00	139,786	1.00	139,786
M.T. EVENT COORD-20	20	3.00	186,769	3.00	187,701	3.00	187,701
M.T. EVENT SERVS MGR-18	18	1.00	81,182	1.00	82,329	1.00	82,329
M.T. GIFT SHOP MGR-18	18	1.00	71,612	1.00	75,844	1.00	75,844
M.T. OPER LDWKR-16	16	4.00	243,476	4.00	248,462	4.00	248,462
M.T. OPERATIONS MGR-18	18	1.00	89,554	1.00	90,812	1.00	90,812
M.T. OPERS WKR-16	16	6.00	300,767	6.00	326,856	6.00	326,856
M.T. SALES ASSOC-19	19	2.00	119,243	2.00	122,094	2.00	122,094
M.T. SALES MGR-19	19	1.00	91,041	1.00	91,496	1.00	91,496
M.T. TECH SERVS SPEC 1-16	16	1.00	68,915	1.00	69,259	1.00	69,259
M.T. VOL/TOUR COORD-18	18	1.00	72,263	1.00	72,624	1.00	72,624
MAINT MECH 1-16	16	2.00	143,242	2.00	130,167	2.00	130,167
MAINT MECH 1-16 PT	16	0.50	28,950	0.50	58,189	0.50	58,189
MAINT MECH 2-16	16	1.00	57,899	1.00	61,203	1.00	61,203
MKTG/COMMUN SPEC-18	18	1.00	70,028	1.00	70,377	1.00	70,377
QI & OPER MGR-18	18	1.00	93,158	1.00	98,944	1.00	98,944
SALES CLERK-20 PT	20	0.75	33,791	1.00	44,722	1.00	44,722
TOTAL		54.75	3,638,765	55.00	3,757,856	55.00	3,757,856

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Municipal Court

Agency Overview

Agency Mission

The mission of the Municipal Court is to provide an independent and neutral forum for resolution of alleged ordinance violations where the penalty includes primarily a forfeiture.

Agency Overview

The Agency represents the judicial branch of government and provides a neutral setting for resolving alleged City ordinance violations. The goal of the Court is to provide an impartial forum for hearing cases brought by the City for violations of the Madison General Ordinances. The Court will advance this goal by using restorative practices to effect positive change with the individuals charged with violations and the community as a whole.

2023 Budget Highlights

Service: Court Services

- Budget maintains current level of service.

Municipal Court

Function: General Government

Budget Overview

Agency Budget by Fund

Fund	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	230,102	230,111	239,118	242,136	248,466
Total	\$ 230,102	\$ 230,111	\$ 239,118	\$ 242,136	\$ 248,466

Agency Budget by Service

Service	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Court Services	230,102	230,111	239,118	242,136	248,466
Total	\$ 230,102	\$ 230,111	\$ 239,118	\$ 242,136	\$ 248,466

Agency Budget by Major-Revenue

Major Revenue	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Charges For Services	(377,721)	(430,000)	(403,000)	(430,000)	(430,000)
Fine Forfeiture Asmt	5,934	-	6,150	6,500	6,500
Misc Revenue	897	-	42	-	-
Total	\$ (370,890)	\$ (430,000)	\$ (396,808)	\$ (423,500)	\$ (423,500)

Agency Budget by Major-Expense

Major Expense	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries	368,764	373,935	377,902	379,261	379,261
Benefits	147,237	148,595	150,659	150,018	155,488
Supplies	23,720	23,000	23,000	23,000	23,000
Purchased Services	60,013	113,324	83,108	113,042	113,042
Inter Depart Charges	1,257	1,257	1,257	315	1,175
Total	\$ 600,991	\$ 660,111	\$ 635,926	\$ 665,636	\$ 671,966

Municipal Court

Function: General Government

*Service Overview***Service:** Court Services

Service Description

This service handles cases involving traffic, parking, first offense drunk driving, disorderly conduct, trespassing, retail theft, battery, building and health code violations, and juvenile violations. The Municipal Court may issue arrest warrants and inspection warrants if legally appropriate. The court offers payment plan options and community service options for persons who need that accommodation.

Activities Performed by this Service

- Court Appearances, Motions, and Trials: Provide a neutral forum for hearing ordinance violation cases.
- Court Administration: Respond to and manage communications relating to case dispositions and the tasks involved in the day-to-day operation of the court.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	230,102	230,111	239,118	242,136	248,466
Other-Expenditures	-	-	-	-	-
Total	\$ 230,102	\$ 230,111	\$ 239,118	\$ 242,136	\$ 248,466

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(370,890)	(430,000)	(396,808)	(423,500)	(423,500)
Personnel	516,001	522,530	528,561	529,279	534,749
Non-Personnel	83,733	136,324	106,108	136,042	136,042
Agency Charges	1,257	1,257	1,257	315	1,175
Total	\$ 230,102	\$ 230,111	\$ 239,118	\$ 242,136	\$ 248,466

Municipal Court

Function: General Government

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Charges For Services					
Court Fees	(377,721)	(430,000)	(403,000)	(430,000)	(430,000)
Charges For Services Total	\$ (377,721)	\$ (430,000)	\$ (403,000)	\$ (430,000)	\$ (430,000)
Fine Forfeiture Asmt					
Moving Violations	310	-	1,000	1,500	1,500
Uniform Citations	5,534	-	5,000	5,000	5,000
Parking Violations	91	-	150	-	-
Fine Forfeiture Asmt Total	\$ 5,934	\$ -	\$ 6,150	\$ 6,500	\$ 6,500
Misc Revenue					
Miscellaneous Revenue	897	-	42	-	-
Misc Revenue Total	\$ 897	\$ -	\$ 42	\$ -	\$ -
Salaries					
Permanent Wages	359,388	368,760	364,041	372,071	372,071
Salary Savings	-	(7,325)	-	(7,325)	(7,325)
Premium Pay	-	-	1,861	2,015	2,015
Compensated Absence	9,022	11,000	11,000	11,000	11,000
Hourly Wages	354	1,000	1,000	1,000	1,000
Overtime Wages Permanent	-	500	-	500	500
Salaries Total	\$ 368,764	\$ 373,935	\$ 377,902	\$ 379,261	\$ 379,261
Benefits					
Health Insurance Benefit	90,579	93,180	93,178	93,179	97,702
Wage Insurance Benefit	2,051	2,029	2,048	2,048	2,048
WRS	24,815	23,970	24,499	24,184	25,301
FICA Medicare Benefits	26,722	26,367	27,788	27,413	27,244
Post Employment Health Plans	3,069	3,049	3,146	3,193	3,193
Benefits Total	\$ 147,237	\$ 148,595	\$ 150,659	\$ 150,018	\$ 155,488
Supplies					
Office Supplies	1,417	4,000	4,000	4,000	4,000
Copy Printing Supplies	5,756	4,000	4,000	4,000	4,000
Furniture	-	1,000	1,000	1,000	1,000
Postage	15,883	13,000	13,000	13,000	13,000
Books & Subscriptions	664	1,000	1,000	1,000	1,000
Supplies Total	\$ 23,720	\$ 23,000	\$ 23,000	\$ 23,000	\$ 23,000

Municipal Court

Function: General Government

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Purchased Services					
Telephone	1,002	1,132	1,132	850	850
Custodial Bldg Use Charges	21,742	26,076	26,076	26,076	26,076
System & Software Mntc	24,104	27,000	25,000	27,000	27,000
Conferences & Training	700	1,500	1,500	1,500	1,500
Memberships	448	1,300	1,300	1,300	1,300
Collection Services	10,926	20,000	15,000	20,000	20,000
Storage Services	1,041	1,000	1,000	1,000	1,000
Security Services	-	33,216	10,000	33,216	33,216
Interpreters Signing Services	-	2,000	2,000	2,000	2,000
Transcription Services	-	100	100	100	100
Other Services & Expenses	50	-	-	-	-
Purchased Services Total	\$ 60,013	\$ 113,324	\$ 83,108	\$ 113,042	\$ 113,042
Inter Depart Charges					
ID Charge From Insurance	1,051	1,051	1,051	92	952
ID Charge From Workers Comp	206	206	206	223	223
Inter Depart Charges Total	\$ 1,257	\$ 1,257	\$ 1,257	\$ 315	\$ 1,175

Position Summary

Classification	CG	2022 Budget Adopted		2023 Budget			
				Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
JUD SUPPORT CLK 1-20	20	2.00	119,612	2.00	120,209	2.00	120,209
JUD SUPPORT CLK 2-20	20	1.00	64,030	1.00	64,349	1.00	64,349
JUD SUPPORT CLK 3-20	20	1.00	68,207	1.00	68,548	1.00	68,548
MUNI JUDGE-19	19	1.00	116,911	1.00	118,965	1.00	118,965
TOTAL		5.00	368,760	5.00	372,071	5.00	372,071

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Office of the Independent Monitor

Agency Overview

Agency Mission

The mission of the Office of the Independent Monitor (OIM) is to provide oversight on behalf of the community to the Madison Police Department.

Agency Overview

This Office will work to ensure the Madison Police Department is accountable and responsive to the needs and concerns of all segments of the community, thereby building and strengthening trust in the MPD throughout the community. This Office also includes the Police Oversight Board to serve as an independent body authorized to hire and supervise the Independent Police Monitor. The Board also works collaboratively with the OIM and the community to review and make recommendations regarding police discipline, use of force, and other policies and activities, including related to rules, hiring, training, community relations, and complaint processes.

2023 Budget Highlights

Service: Independent Monitor

- Funding for the Office's three positions, including non-personnel costs (\$377,300).
- Funding for the Police Civilian Oversight Board (\$37,600).
- Funding for legal services to provide representation to aggrieved individuals in presenting and litigating complaints against Madison Police Department personnel with the Police and Fire Commission (\$50,000).

Office Of Independent Monitor

Function: Public Safety and Health

Budget Overview

Agency Budget by Fund

Fund	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	39,941	461,884	228,814	462,573	464,899
Total	\$ 39,941	\$ 461,884	\$ 228,814	\$ 462,573	\$ 464,899

Agency Budget by Service

Service	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Independent Monitor	39,941	461,884	228,814	462,573	464,899
	\$ 39,941	\$ 461,884	\$ 228,814	\$ 462,573	\$ 464,899

Agency Budget by Major-Revenue

Major Revenue	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Total	\$ -	\$ -	\$ -	\$ -	\$ -

Agency Budget by Major-Expense

Major Expense	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries	-	223,430	63,996	224,033	224,033
Benefits	-	54,854	11,398	54,941	56,601
Supplies	-	30,000	30,000	30,000	30,000
Purchased Services	39,941	153,600	123,420	153,600	153,600
Inter Depart Charges	-	-	-	-	666
Total	\$ 39,941	\$ 461,884	\$ 228,814	\$ 462,573	\$ 464,899

Service Overview

Service: Independent Monitor

Service Description

This service is responsible for providing oversight to the Madison Police Department. Creation of this new Office was approved by the Common Council in September 2020.

Activities Performed by this Service

- Office of the Independent Police Monitor: Provide civilian oversight of the Madison Police Department and provide support to the Civilian Oversight Board.
- Police Civilian Oversight Board: The mission of the Civilian Oversight Board is to provide support to the Office of the Independent Monitor, facilitate community input into the operations of the Madison Police Department, and provide oversight on behalf of the community.
- Legal Representation: Provide funding for legal costs of individuals that bring complaints before the Police and Fire Commission, if the claims are deemed to have merit by the Independent Police Monitor.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	39,941	461,884	228,814	462,573	464,899
Other-Expenditures	-	-	-	-	-
Total	\$ 39,941	\$ 461,884	\$ 228,814	\$ 462,573	\$ 464,899

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Personnel	-	278,284	75,394	278,973	280,633
Non-Personnel	39,941	183,600	153,420	183,600	183,600
Agency Charges	-	-	-	-	666
Total	\$ 39,941	\$ 461,884	\$ 228,814	\$ 462,573	\$ 464,899

Office Of Independent Monitor

Function: Public Safety and Health

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries					
Permanent Wages	-	227,944	51,300	228,547	228,547
Salary Savings	-	(4,514)	-	(4,514)	(4,514)
Hourly Wages	-	-	12,696	-	-
Salaries Total	\$ -	\$ 223,430	\$ 63,996	\$ 224,033	\$ 224,033
Benefits					
Health Insurance Benefit	-	22,809	3,167	22,810	23,866
WRS	-	14,816	3,335	14,856	15,541
FICA Medicare Benefits	-	17,229	4,896	17,275	17,194
Benefits Total	\$ -	\$ 54,854	\$ 11,398	\$ 54,941	\$ 56,601
Supplies					
Program Supplies	-	30,000	30,000	30,000	30,000
Supplies Total	\$ -	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
Purchased Services					
Memberships	400	-	-	-	-
Legal Services	-	50,000	50,000	50,000	50,000
Consulting Services	10,743	-	5,820	-	-
Advertising Services	824	-	-	-	-
Program Services	17,475	37,600	37,600	37,600	37,600
Other Services & Expenses	10,500	66,000	30,000	66,000	66,000
Purchased Services Total	\$ 39,941	\$ 153,600	\$ 123,420	\$ 153,600	\$ 153,600
Inter Depart Charges					
ID Charge From Insurance	-	-	-	-	666
Inter Depart Charges Total	\$ -	\$ -	\$ -	\$ -	\$ 666

Position Summary

Classification	CG	2022 Budget Adopted		2023 Budget			
		FTEs	Amount	Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
DATA ANALYST 2	18	1.00	67,988	1.00	68,328	1.00	68,328
INDEPENDENT POLICE AUDITOR	21	1.00	107,152	1.00	107,152	1.00	107,152
PROGRAM ASST 2-20	20	1.00	52,804	1.00	53,067	1.00	53,067
TOTAL		3.00	227,944	3.00	228,547	3.00	228,547

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Parking

Agency Overview

Agency Mission

The Parking division manages Madison's on- and off-street parking supply to support sustainable transportation choices while providing equitable access to Madison businesses, events, and residents.

Agency Overview

The Agency is responsible for providing services across garage parking, lot parking, on street parking, parking operations, and parking enforcement. The goal of the Agency is to provide continuous improvement for the customer experience and to improve the City's parking infrastructure. The Parking Utility will advance this goal through system efficiencies, expanding cross-training for continuity of operations, and completion of an on-street meter replacement project.

2023 Budget Highlights

Agency-Wide Changes

- Increases charge revenues by \$4.7 million compared to the 2022 Adopted Budget anticipating recovery to 85% of pre-pandemic levels.
- Increases permit revenues by \$652,000 compared to the 2022 Adopted Budget anticipating revenues to be at 100% of pre-pandemic levels.
- Utilizes \$2.6 million in Parking reserves to offset continued revenue losses.
- Lowers hourly funding by reducing the number of hourly cashiers, not filling 11 hourly Parking Enforcement Officers, and reducing the number of seasonal hourly laborers in the maintenance section. (Reduction: \$192,000)

Service: Garage Parking

- Similar to the 2022 Adopted Budget, maintains authorization but removes funding for three vacant part-time cashier positions. (Reduction: \$163,267)

Service: Lot Parking

- Budget maintains current level of service.

Service: On Street Parking

- Budget maintains current level of service.

Service: Parking Enforcement

- Creates 2.0 FTE Enforcement Officer positions, a 1.0 Lead Worker position, and funds associated equipment for the positions. (Increase: \$236,611)
- Includes increased budget for towing services to reflect increased contract costs. (Increase: \$357,000)

Service: Parking Operations

- Creates a 1.0 FTE Code Enforcement Officer to administer the proposed Traffic Demand Management program. (Increase: \$85,000)

Parking

Function:

Transportation

Budget Overview

Agency Budget by Fund

Fund	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Parking Utility	12,692,565	14,950,429	12,755,564	16,384,505	16,692,102
Total	\$ 12,692,565	\$ 14,950,429	\$ 12,755,564	\$ 16,384,505	\$ 16,692,102

Agency Budget by Service

Service	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Garage Parking	5,492,421	8,833,910	6,902,360	9,840,872	10,117,709
Lot Parking	225,002	236,084	180,753	243,594	244,496
On Street Parking	1,019,327	430,891	1,058,225	435,857	414,301
Parking Enforcement	2,901,121	3,391,490	3,051,403	3,919,032	3,943,725
Parking Operations	3,054,693	2,058,054	1,562,824	1,945,150	1,971,872
Total	\$ 12,692,565	\$ 14,950,429	\$ 12,755,564	\$ 16,384,505	\$ 16,692,102

Agency Budget by Major-Revenue

Major Revenue	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Charges For Services	(6,571,243)	(6,758,000)	(8,501,034)	(11,469,235)	(11,469,235)
Licenses And Permits	(2,222,841)	(1,953,000)	(3,073,878)	(2,605,114)	(2,605,114)
Invest Other Contrib	(42,454)	(40,000)	(4,756)	(40,000)	(40,000)
Misc Revenue	(9,275)	(10,000)	(51,872)	(10,000)	(10,000)
Other Finance Source	(3,806,728)	(6,189,429)	(1,123,943)	(2,260,156)	(2,567,753)
Transfer In	(40,023)	-	(80)	-	-
Total	\$ (12,692,565)	\$ (14,950,429)	\$ (12,755,564)	\$ (16,384,505)	\$ (16,692,102)

Agency Budget by Major-Expense

Major Expense	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries	5,389,284	6,673,016	5,398,115	7,184,641	7,413,747
Benefits	2,063,746	2,168,918	1,980,444	2,341,116	2,415,455
Supplies	248,585	368,750	178,440	447,825	452,825
Purchased Services	2,728,166	3,634,374	3,093,194	4,054,550	4,054,550
Inter Depart Charges	932,500	972,410	972,410	1,089,890	1,055,525
Inter Depart Billing	-	(17,039)	(17,039)	(33,517)	-
Transfer Out	1,330,284	1,150,000	1,150,000	1,300,000	1,300,000
Total	\$ 12,692,565	\$ 14,950,429	\$ 12,755,564	\$ 16,384,505	\$ 16,692,102

Parking

Function:

Transportation

*Service Overview***Service:** Garage Parking*Service Description*

This service operates six city garages: Capitol Square North Garage, Wilson Street Garage, Overture Center Garage, South Livingston Street (Capitol East) Garage, State Street Campus Garage, and State Street Capitol Garage. The goals of the service are to provide a high quality user experience; serve and balance the parking needs of residents, visitors, businesses, and events; and continuously improve operations and efficiency.

Activities Performed by this Service

- Facility Operations: Manage six public parking garages.
- Monthly and Long-term Leases: Manage monthly parking permits at the garages.
- Structural Maintenance and Repair: Oversee the structural repairs and engineering consulting services at the garages.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	-	-	-	-	-
Other-Expenditures	5,492,421	8,833,910	6,902,360	9,840,872	10,117,709
Total	\$ 5,492,421	\$ 8,833,910	\$ 6,902,360	\$ 9,840,872	\$ 10,117,709

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(6,484,881)	(6,393,000)	(8,800,547)	(10,061,974)	(10,061,974)
Personnel	3,588,378	5,384,251	3,848,249	6,048,312	6,324,227
Non-Personnel	1,887,064	3,410,421	3,014,874	3,747,562	3,747,562
Agency Charges	16,980	39,238	39,238	44,998	45,920
Total	\$ (992,460)	\$ 2,440,910	\$ (1,898,187)	\$ (221,102)	\$ 55,735

Parking

Function:

Transportation

*Service Overview***Service:** Lot Parking*Service Description*

This service operates six parking lots: Blair Lot, Brayton Lot, Buckeye Lot, Evergreen Lot, Wilson Lot, and Wingra Lot. The goals of the service are to continue to meet the unique parking demands that each surface lot serves, increase utilization during off-peak timeframes, and encourage the use of surface lots before using on-street parking to accommodate special event parking needs.

Activities Performed by this Service

- Monthly Permits: Manage monthly parking permits at the parking lots.
- Facility Operations: Oversee the operation and maintenance of six parking lots.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	-	-	-	-	-
Other-Expenditures	225,002	236,084	180,753	243,594	244,496
Total	\$ 225,002	\$ 236,084	\$ 180,753	\$ 243,594	\$ 244,496

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(509,373)	(620,000)	(570,411)	(839,596)	(839,596)
Personnel	92,244	1,500	74,371	1,500	1,500
Non-Personnel	115,761	209,700	81,498	211,422	211,422
Agency Charges	16,997	24,884	24,884	30,672	31,574
Total	\$ (284,371)	\$ (383,916)	\$ (389,659)	\$ (596,002)	\$ (595,100)

Parking

Function:

Transportation

*Service Overview***Service:** On Street Parking*Service Description*

This service operates on-street parking through meters in the downtown area and through a residential permit process in the nearby neighborhoods. The goals of the service are to manage on-street parking restrictions, rates, and programs to address the needs of the location and to provide convenient and available parking in accordance with transportation policies.

Activities Performed by this Service

- On-Street Meters: Manage approximately 1,300 on-street metered spaces.
- Residential Parking Permit Program (RP3): Administer the program.
- Other On-Street Restrictions: Administer loading zone, ADA, time limit restrictions (non-RP3), and temporary no-parking restrictions.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	-	-	-	-	-
Other-Expenditures	1,019,327	430,891	1,058,225	435,857	414,301
Total	\$ 1,019,327	\$ 430,891	\$ 1,058,225	\$ 435,857	\$ 414,301

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(1,879,849)	(1,738,000)	(2,208,952)	(3,212,779)	(3,212,779)
Personnel	457,267	16,000	436,784	96,733	97,260
Non-Personnel	545,580	353,179	559,729	271,821	271,821
Agency Charges	16,480	61,712	61,712	67,302	45,220
Total	\$ (860,522)	\$ (1,307,109)	\$ (1,150,727)	\$ (2,776,922)	\$ (2,798,478)

Parking**Function:****Transportation***Service Overview***Service:** Parking Enforcement*Service Description*

This service ensures safe and efficient movement of vehicular and pedestrian traffic related to public and private parking along the City's streets and highways. Beginning in 2020 the full cost of this service began to be funded by the Parking Utility, while remaining operationally within the Police Department. The 2021 Adopted Budget moved the Parking Enforcement service from the Police Department to the Parking Utility. The Parking Enforcement section is to be fully merged into the Parking Division by the end of 2023.

Activities Performed by this Service

- **Enforcement:** Monitor and enforcement for on-street parking meters and Residential Parking Permit Program time-limit restrictions.
- **Other Enforcement:** Monitor and enforcement activities related to peak-hour, loading zones, time-limits, private lots, and abandonments.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	-	-	-	-	-
Other-Expenditures	2,901,121	3,391,490	3,051,403	3,919,032	3,943,725
Total	\$ 2,901,121	\$ 3,391,490	\$ 3,051,403	\$ 3,919,032	\$ 3,943,725

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	-	-	(1,034)	-	-
Personnel	2,530,908	2,785,690	2,516,474	2,989,532	3,014,225
Non-Personnel	370,213	605,800	534,928	929,500	929,500
Total	\$ 2,901,121	\$ 3,391,490	\$ 3,050,369	\$ 3,919,032	\$ 3,943,725

Parking

Function:

Transportation

*Service Overview***Service:** Parking Operations*Service Description*

This service includes administrative staff in the Parking Division, the overall management and supervision of maintenance and revenue staff, and all areas of parking not included above. The goals of the service are continuous improvement and flexibility to adapt to changes in transportation demand and behavior, changing technology, and user expectations; maintaining financial sustainability, while balancing strategies to provide affordable access; encourage the use of other forms of transportation; balance parking demand across the system to provide reliable availability; and generate sufficient revenue to fund operating and capital costs.

Activities Performed by this Service

- Management: General management and administrative support for the Parking Division.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	-	-	-	-	-
Other-Expenditures	3,054,693	2,058,054	1,562,824	1,945,150	1,971,872
Total	\$ 3,054,693	\$ 2,058,054	\$ 1,562,824	\$ 1,945,150	\$ 1,971,872

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(3,818,461)	(6,199,429)	(1,174,620)	(2,270,156)	(2,577,753)
Personnel	784,233	654,493	502,682	389,679	391,991
Non-Personnel	1,388,418	574,024	230,605	642,070	647,070
Agency Charges	882,043	829,537	829,537	913,401	932,811
Total	\$ (763,768)	\$ (4,141,375)	\$ 388,204	\$ (325,006)	\$ (605,881)

Parking

Function:

Transportation

Line Item Detail

Agency Primary Fund: Parking Utility

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Charges For Services					
Reimbursement Of Expense	(83,755)	-	(1,034)	-	-
Cashiered Revenue	(4,563,705)	(4,988,000)	(6,505,700)	(8,068,193)	(8,068,193)
Metered Revenue	(1,923,783)	(1,770,000)	(1,994,300)	(3,401,042)	(3,401,042)
Charges For Services Total	\$ (6,571,243)	\$ (6,758,000)	\$ (8,501,034)	\$ (11,469,235)	\$ (11,469,235)
Licenses And Permits					
Parking Permits	(2,217,551)	(1,938,000)	(3,073,878)	(2,598,914)	(2,598,914)
Other Permits	(5,290)	(15,000)	-	(6,200)	(6,200)
Licenses And Permits Total	\$ (2,222,841)	\$ (1,953,000)	\$ (3,073,878)	\$ (2,605,114)	\$ (2,605,114)
Invest Other Contrib					
Interest	(42,454)	(40,000)	(4,756)	(40,000)	(40,000)
Invest Other Contrib Total	\$ (42,454)	\$ (40,000)	\$ (4,756)	\$ (40,000)	\$ (40,000)
Misc Revenue					
Easements	(439)	-	-	-	-
Miscellaneous Revenue	(8,836)	(10,000)	(51,872)	(10,000)	(10,000)
Misc Revenue Total	\$ (9,275)	\$ (10,000)	\$ (51,872)	\$ (10,000)	\$ (10,000)
Other Finance Source					
Sale Of Assets	(3,627,813)	-	(675)	-	-
Fund Balance Applied	(178,914)	(6,189,429)	(1,123,268)	(2,260,156)	(2,567,753)
Other Finance Source Total	\$ (3,806,728)	\$ (6,189,429)	\$ (1,123,943)	\$ (2,260,156)	\$ (2,567,753)
Transfer In					
Transfer In From Insurance	(40,023)	-	(80)	-	-
Transfer In Total	\$ (40,023)	\$ -	\$ (80)	\$ -	\$ -
Salaries					
Permanent Wages	5,395,814	6,137,934	5,151,574	6,628,467	6,628,467
Salary Savings	-	(205,718)	-	(295,837)	(295,837)
Pending Personnel	-	-	-	293,211	522,317
Furlough Savings	(6,568)	-	-	-	-
Premium Pay	27,328	60,000	25,899	60,000	60,000
Workers Compensation Wages	3,271	9,000	827	9,000	9,000
Compensated Absence	(118,716)	238,500	47,151	238,500	238,500
Hourly Wages	56,436	392,000	144,276	200,000	200,000
Overtime Wages Permanent	31,153	40,000	27,693	50,000	50,000
Overtime Wages Hourly	67	500	-	500	500
Election Officials Wages	498	800	694	800	800
Salaries Total	\$ 5,389,284	\$ 6,673,016	\$ 5,398,115	\$ 7,184,641	\$ 7,413,747

Parking

Function:

Transportation

Line Item Detail

Agency Primary Fund: Parking Utility

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Benefits					
Comp Absence Escrow	66,033	100,000	139,511	100,000	100,000
Unemployment Benefits	85,885	10,000	-	40,000	40,000
Health Insurance Benefit	1,057,166	1,135,051	1,022,427	1,239,878	1,298,970
Wage Insurance Benefit	19,971	19,231	20,349	20,260	20,260
WRS	372,325	398,970	343,388	388,261	406,184
FICA Medicare Benefits	408,709	450,666	395,553	492,613	489,937
Post Employment Health Plans	53,657	55,000	59,217	60,105	60,105
Benefits Total	\$ 2,063,746	\$ 2,168,918	\$ 1,980,444	\$ 2,341,116	\$ 2,415,455
Supplies					
Office Supplies	8,590	10,500	8,590	11,550	11,550
Copy Printing Supplies	23,840	25,000	23,840	27,500	27,500
Furniture	3,720	6,000	106	6,600	6,600
Hardware Supplies	25,244	60,000	23,338	87,300	87,300
Software Lic & Supplies	2,313	5,000	6,400	5,500	5,500
Postage	3,714	6,500	3,714	7,150	7,150
Books & Subscriptions	-	750	-	825	825
Work Supplies	25,934	60,000	25,934	75,600	80,600
Janitorial Supplies	15,454	18,000	5,709	19,800	19,800
Medical Supplies	60	500	-	550	550
Safety Supplies	3,603	5,500	2,617	6,050	6,050
Snow Removal Supplies	2,485	5,000	3,334	5,500	5,500
Uniform Clothing Supplies	1,082	7,500	870	19,550	19,550
Building	2,002	500	500	550	550
Building Supplies	13,749	15,000	6,728	16,500	16,500
Electrical Supplies	52,798	12,000	2,659	13,200	13,200
HVAC Supplies	1,219	4,000	240	4,400	4,400
Plumbing Supplies	1,788	2,000	87	2,200	2,200
Machinery And Equipment	23,166	15,000	15,000	16,500	16,500
Equipment Supplies	37,823	110,000	48,773	121,000	121,000
Supplies Total	\$ 248,585	\$ 368,750	\$ 178,440	\$ 447,825	\$ 452,825

Parking

Function:

Transportation

Line Item Detail

Agency Primary Fund: Parking Utility

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Purchased Services					
Natural Gas	31,376	57,000	24,245	70,580	70,580
Electricity	227,122	390,000	227,122	440,924	440,924
Water	21,196	26,000	17,350	27,995	27,995
Stormwater	20,728	20,200	20,728	21,751	21,751
Telephone	7,734	11,374	7,734	10,500	10,500
Cellular Telephone	8,348	24,000	8,348	24,000	24,000
Systems Comm Internet	61,303	46,500	88,300	46,500	46,500
Building Improv Repair Maint	696,569	800,000	696,569	800,000	800,000
Waste Disposal	968	-	-	-	-
Elevator Repair	38,485	36,000	95,789	36,000	36,000
Facility Rental	-	125,000	-	5,000	5,000
Landfill	60	500	-	500	500
Snow Removal	130,340	345,000	345,000	345,000	345,000
Comm Device Mntc	5,775	20,000	-	20,000	20,000
Equipment Mntc	161,608	84,000	99,881	100,000	100,000
System & Software Mntc	149,984	147,800	147,800	147,800	147,800
Rental Of Equipment	4,170	5,000	-	5,000	5,000
Sidewalk Mntc	2,534	30,000	2,534	30,000	30,000
Recruitment	28	500	101	500	500
Mileage	2,861	10,000	1,533	10,000	10,000
Conferences & Training	259	10,000	360	10,000	10,000
Memberships	-	2,000	-	2,000	2,000
Uniform Laundry	42,485	40,000	40,000	40,000	40,000
Arbitrator	1,800	-	750	-	-
Audit Services	8,000	8,000	8,000	8,000	8,000
Bank Services	4,638	10,000	4,132	10,000	10,000
Credit Card Services	490,463	500,000	512,733	550,000	550,000
Delivery Freight Charges	2,100	500	-	500	500
Storage Services	122	-	118	-	-
Consulting Services	62,211	200,000	58,326	250,000	250,000
Advertising Services	-	6,000	-	6,000	6,000
Inspection Services	3,957	-	2,105	-	-
Architectural Services	640	-	-	-	-
Parking Towing Services	265,691	343,000	420,929	700,000	700,000
Security Services	216,962	290,000	260,360	290,000	290,000
Other Services & Expenses	17,759	15,000	2,347	15,000	15,000
Taxes & Special Assessments	39,888	30,000	-	30,000	30,000
Permits & Licenses	3	1,000	-	1,000	1,000
Purchased Services Total	\$ 2,728,166	\$ 3,634,374	\$ 3,093,194	\$ 4,054,550	\$ 4,054,550

Parking

Function:

Transportation

Line Item Detail

Agency Primary Fund: Parking Utility

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Inter Depart Charges					
ID Charge From GF	50,813	53,833	53,833	53,836	53,836
ID Charge From Attorney	48,614	16,541	16,541	10,669	10,669
ID Charge From Civil Rights	19,530	20,096	20,096	27,851	27,851
ID Charge From Finance	265,252	215,903	215,903	257,150	257,150
ID Charge From Human Resour	60,652	63,936	63,936	62,373	62,373
ID Charge From Information Te	157,532	193,249	193,249	227,229	227,229
ID Charge From Mayor	37,841	34,878	34,878	50,305	50,305
ID Charge from EAP	3,775	3,680	3,680	7,744	7,744
ID Charge From Engineering	55,570	55,570	55,570	55,570	55,570
ID Charge From Fleet Services	52,435	75,508	75,508	93,357	96,101
ID Charge From Traffic Eng	11,828	70,559	70,559	81,924	58,946
ID Charge From Insurance	100,979	100,979	100,979	115,204	101,073
ID Charge From Workers Comp	67,678	67,678	67,678	46,678	46,678
Inter Depart Charges Total	\$ 932,500	\$ 972,410	\$ 972,410	\$ 1,089,890	\$ 1,055,525
Inter Depart Billing					
ID Billing To Engineering	-	(17,039)	(17,039)	(33,517)	-
Inter Depart Billing Total	\$ -	\$ (17,039)	\$ (17,039)	\$ (33,517)	\$ -
Transfer Out					
Transfer Out To General	1,330,284	1,150,000	1,150,000	1,300,000	1,300,000
Transfer Out Total	\$ 1,330,284	\$ 1,150,000	\$ 1,150,000	\$ 1,300,000	\$ 1,300,000

Parking Utility

Function: Transportation

Position Summary

Classification	CG	2022 Budget		2023 Budget			
		Adopted		Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
NEW POSITION		-	-	4.00	229,346	4.00	229,346
ACCOUNTANT 2-18	18	1.00	60,836	1.00	68,328	1.00	68,328
ADMIN CLK 1-20	20	3.00	168,397	3.00	170,674	3.00	170,674
ADMIN SUPV-18	18	1.00	66,404	1.00	67,390	1.00	67,390
ASST PKG UTIL MGR-18	18	1.00	130,237	1.00	125,946	1.00	125,946
CIVIL TECH 2-16	16	1.00	57,899	1.00	56,640	1.00	56,640
CUSTODIAL WKR 2-16	16	1.00	61,401	1.00	49,104	1.00	49,104
CUSTOMER SERVICE AMBASSADOR	16	1.00	52,964	1.00	53,228	1.00	53,228
CUSTOMER SVC AMBASSADOR-16 PT	16	4.50	226,247	4.50	248,044	4.50	248,044
ENGINEER 4-18	18	1.00	108,114	1.00	108,655	1.00	108,655
INFORMATION CLERK-20	20	1.00	53,084	2.00	111,357	2.00	111,357
INFORMATION CLERK-20 PT	20	1.55	83,420	0.80	42,679	0.80	42,679
MAINT ELECTR 1-16	16	1.00	73,576	1.00	76,097	1.00	76,097
PKG ANALYST-18	18	1.00	83,100	1.00	83,515	1.00	83,515
PKG ASSET GIS COOR-18	18	1.00	84,690	1.00	89,139	1.00	89,139
PKG CASHIER-16	16	8.00	348,909	8.00	395,774	8.00	395,774
PKG CASHIER-16 PT	16	13.05	201,118	13.05	693,710	13.05	693,710
PKG COMM OUTREACH SPEC-18	18	1.00	69,348	1.00	70,377	1.00	70,377
PKG ENFC FIELD SUPV-18	18	-	-	1.00	71,082	1.00	71,082
PKG ENFC LDWKR-16	16	-	-	1.00	68,737	1.00	68,737
PKG ENFC OFF-16	16	-	-	28.00	1,795,083	28.00	1,795,083
PKG ENFC SUPV-18	18	-	-	1.00	90,001	1.00	90,001
PKG EQUIP MECH-16	16	3.00	193,777	3.00	194,745	3.00	194,745
PKG EQUIP TECH 1-16	16	2.00	129,963	2.00	134,170	2.00	134,170
PKG MAINT SUPV-18	18	1.00	82,657	-	-	-	-
PKG MAINT SUPV-18	18	-	-	1.00	65,427	1.00	65,427
PKG MAINT WKR 1-16	16	9.00	523,442	9.00	508,577	9.00	508,577
PKG MAINT WKR 2-16	16	1.00	71,621	1.00	71,979	1.00	71,979
PKG OPER ASST-20	20	1.00	71,983	1.00	75,248	1.00	75,248
PKG OPER SUPV-18	18	1.00	94,852	1.00	71,082	1.00	71,082
PKG REVENUE CLK-20	20	1.00	46,182	1.00	46,413	1.00	46,413
PKG REVENUE LDWKR-16	16	4.00	267,160	4.00	269,722	4.00	269,722
PKG REVENUE LDWKR-16 PT	16	0.90	60,523	0.80	44,076	0.80	44,076
PKG REVENUE SUPV-18	18	1.00	72,263	1.00	75,844	1.00	75,844
PKG SERVICE WKR-16	16	4.00	239,873	4.00	243,397	4.00	243,397
PKG TECH AIDE-16	16	1.00	68,471	1.00	68,813	1.00	68,813
PROGRAM ASST 1-20	20	3.00	160,871	3.00	169,134	3.00	169,134
TOTAL		75.00	4,013,382	110.15	6,803,533	110.15	6,803,533

Note: The 2021 Adopted Budget moved the Parking Enforcement service from the Police Department to the Parking Utility. The Parking Enforcement section is to be fully merged into the Parking Division by the end of 2023. The 2021 and 2022 Adopted Budgets continued to present Parking Enforcement positions operationally within the Police Department but funded by the Parking Utility. The 2023 Budget presentation updates the positions to show a Parking Utility location.

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Parks Division

Agency Overview

Agency Mission

The mission of the Parks Division is to provide a quality system of parks, natural resources, and recreational opportunities, improving connectivity and ensuring equitable access to quality park amenities while investing in our natural environment.

Agency Overview

The Agency is responsible for managing 5,600 acres of parkland and 50 facilities that make up Madison's park system. The goal of the Division is a safe, accessible, affordable and equitable park system. The Parks Division will advance this goal by managing and maintaining park-owned facilities and planning for future park investment.

2023 Budget Highlights

Agency-Wide Changes

- Reallocates \$220,000 in funding for a joint Public Works staffing pool. Streets, Parks, and Engineering are pooling funding to hire 10 additional laborers and recreate 2 existing positions as leadworkers to provide year-round staffing for work that was historically performed by hourly staff. The new positions will be located in the Streets division. The executive budget includes a placeholder for the Parks allocation by reducing hourly wages and increasing pending personnel. However, the final allocation for the positions is to be determined. The Finance Director, in collaboration with the Streets Superintendent, Parks Superintendent, and City Engineer, will determine the final allocation for the positions in the adopted budget. The allocations will be net neutral to the general fund.
- Includes a package of position changes, including new positions and reclassifications of existing positions that are cost-neutral to the general fund. These changes are general-fund neutral by charging time to the capital budget, reducing hourly wages, increasing revenues, and making other allocation changes. The list of all Parks position changes are listed below.
 - Recreate a 0.75 FTE Parks Worker as a 1.0 FTE Parks Worker
 - Recreate a 1.0 FTE Parks Maintenance Worker to a 1.0 FTE Parks Worker
 - Increase an Admin Clerk from 0.6 FTE to 1.0 FTE
 - Create a new 1.0 FTE GIS Specialist
 - Create a new 1.0 FTE Facility Maintenance Worker

Service: Community Recreation

- Adds funding for Parks Alive! including a 1.0 FTE Program Coordinator (\$74,500), hourly wages for an AASPIRE intern (\$5,500), supplies (\$30,000) and services (\$50,000). (Ongoing Increase: \$160,000)

Service: Olbrich Botanical Gardens

- Restores Room Tax funding (Revenue Increase: \$325,000)

Service: Park Maintenance

- Service changes are included in agency-wide changes listed above.

Service: Planning and Development

- Budget maintains current level of service.

Service: Warner Park & Community Center

- Budget maintains current level of service.

Restricted Funds: The Executive Budget includes \$443,477 in anticipated restricted revenues and expenditures.

- The continuation of the Dog Park (\$262,400) and Disc Golf (\$135,877) programs funded through user fees and reserves.
- The Madison Ultimate Frisbee Association program fully funded through user fees and reserves (\$45,200).

ParksFunction: **Public Works***Budget Overview*

Agency Budget by Fund

Fund	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	15,076,272	15,535,002	15,540,090	15,933,797	15,598,687
Other Restricted	425,434	395,988	361,724	443,145	443,477
Permanent	379,656	279,200	300,259	279,200	279,200
Total	\$ 15,881,362	\$ 16,210,190	\$ 16,202,073	\$ 16,656,142	\$ 16,321,364

Agency Budget by Service

Service	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Community Recreation Services	1,022,077	1,267,087	1,456,446	1,222,188	1,389,385
Olbrich Botanical Gardens	1,362,197	1,463,016	1,506,125	1,471,194	1,154,384
Park Maintenance	12,242,083	12,239,518	11,974,729	12,704,156	12,541,978
Planning And Development	748,859	772,730	816,973	793,400	845,965
Warner Park & Community Cen	506,146	467,839	447,800	465,204	389,651
Total	\$ 15,881,362	\$ 16,210,190	\$ 16,202,073	\$ 16,656,142	\$ 16,321,364

Agency Budget by Major-Revenue

Major Revenue	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Intergov Revenues	(92,473)	(93,000)	(93,000)	(96,000)	(96,000)
Charges For Services	(1,232,724)	(1,490,670)	(1,230,797)	(1,607,820)	(1,607,820)
Licenses And Permits	(83,810)	(48,000)	(73,462)	(66,000)	(66,000)
Fine Forfeiture Asmt	(691,335)	(773,000)	(691,335)	(773,000)	(773,000)
Invest Other Contrib	(13,162)	(115,000)	(49,662)	(115,000)	(115,000)
Misc Revenue	(55,556)	(52,500)	(52,267)	(52,500)	(52,500)
Other Finance Source	(47,900)	(45,800)	(45,800)	(52,400)	(52,400)
Transfer In	(248,674)	(201,500)	(201,500)	(201,500)	(526,500)
Total	\$ (2,465,634)	\$ (2,819,470)	\$ (2,437,823)	\$ (2,964,220)	\$ (3,289,220)

Agency Budget by Major-Expense

Major Expense	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries	9,197,724	10,470,635	9,914,092	10,753,438	10,588,310
Benefits	3,236,299	2,965,183	2,937,854	2,959,797	3,010,879
Supplies	979,015	1,020,282	1,105,825	1,088,212	1,118,212
Purchased Services	2,056,078	1,930,172	2,029,939	2,032,852	2,078,725
Debt Othr Financing	310,500	84,004	33,899	74,376	73,127
Inter Depart Charges	2,288,755	2,232,884	2,232,884	2,330,187	2,359,831
Transfer Out	278,625	326,500	385,402	381,500	381,500
Total	\$ 18,346,997	\$ 19,029,660	\$ 18,639,897	\$ 19,620,362	\$ 19,610,584

Parks**Function:****Public Works***Service Overview***Service:** Community Recreation Services*Service Description*

This service is responsible for programming, volunteers, aquatics, rangers, permits, and community events. This service includes City-provided services as well as regulating private and non-profit services and events. The goal of the service is a safe, accessible, affordable, and equitable park system.

Activities Performed by this Service

- Facility Rental: Manage Park reservations, permits and usage for athletic, recreational, cultural, musical, culinary, and other event purposes.
- Pool and Beaches: Manage beach, pool, and splash park usage for the community.
- Programs: Oversee recreational programming for all residents.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	1,022,077	1,267,087	1,456,446	1,222,188	1,389,385
Other-Expenditures	-	-	-	-	-
Total	\$ 1,022,077	\$ 1,267,087	\$ 1,456,446	\$ 1,222,188	\$ 1,389,385

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(862,059)	(1,022,620)	(784,137)	(1,107,470)	(1,107,470)
Personnel	1,584,677	1,941,403	1,916,901	1,964,810	2,054,532
Non-Personnel	213,899	266,602	241,980	276,813	355,703
Agency Charges	85,560	81,702	81,702	88,035	86,620
Total	\$ 1,022,077	\$ 1,267,087	\$ 1,456,446	\$ 1,222,188	\$ 1,389,385

Parks**Function:****Public Works***Service Overview***Service:** Olbrich Botanical Gardens*Service Description*

This service oversees all operations at Olbrich Botanical Gardens. The City works in partnership with the Olbrich Botanical Society to provide a well maintained facility that includes 16 acres of gardens and a diverse array of educational programming. The goal of the service is to provide a quality and well-maintained public garden, learning center and conservatory.

Activities Performed by this Service

- Native Plant Conservation: Maintain sustainable design and plant collections hardy to the American Midwest for study, enjoyment, and public benefit.
- Community Programs: Provide enrichment, cultural and interpretive opportunities centered around the gardens in clean, safe, and accessible public spaces provided for visitors.
- Exotic Plant Conservation: Maintain plant collections native to the world's tropical forests for study, enjoyment, and public benefit.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	1,362,197	1,463,016	1,506,125	1,471,194	1,154,384
Other-Expenditures	-	-	-	-	-
Total	\$ 1,362,197	\$ 1,463,016	\$ 1,506,125	\$ 1,471,194	\$ 1,154,384

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(347,519)	(349,500)	(345,515)	(368,500)	(693,500)
Personnel	1,338,360	1,398,024	1,346,379	1,403,364	1,415,321
Non-Personnel	323,293	368,378	459,147	387,363	385,816
Agency Charges	48,063	46,114	46,114	48,967	46,747
Total	\$ 1,362,197	\$ 1,463,016	\$ 1,506,125	\$ 1,471,194	\$ 1,154,384

Parks**Function:****Public Works***Service Overview***Service:** Park Maintenance*Service Description*

This service is responsible for the maintenance of all park facilities, open spaces and parkland, dog parks, and disc golf courses. Specific functions of this service include (1) general park maintenance, (2) facilities maintenance, (3) conservation park maintenance, (4) Mall/Concourse park maintenance, (5) park construction, and (6) the operation of the Forest Hill Cemetery. The goal of the service is a well-maintained and well-used park system.

Activities Performed by this Service

- **Maintain Parks Infrastructure:** Maintain parks buildings, pool, splash pads, refuse/recycling management, amenities, electrical and plumbing needs throughout the systems. Amenities include playgrounds, sport courts, athletic fields, drinking fountains, beaches, field lighting, irrigation, and ice rinks as well as snow removal from streets, bike paths, bus stops, sidewalks and parking lots. Other infrastructure includes year-round maintenance of Mall Concourse Maintenance Service area.
- **Land Stewardship:** Maintain general parkland and conservation areas and other city-owned property and manage turf on medians and other city-owned property.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	11,436,993	11,564,330	11,312,746	11,981,811	11,819,302
Other-Expenditures	805,091	675,188	661,983	722,345	722,677
Total	\$ 12,242,083	\$ 12,239,518	\$ 11,974,729	\$ 12,704,156	\$ 12,541,978

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(1,168,750)	(1,194,550)	(1,109,581)	(1,235,450)	(1,235,450)
Personnel	8,306,419	8,820,533	8,291,365	9,055,424	8,857,927
Non-Personnel	2,971,520	2,535,398	2,714,807	2,717,398	2,716,149
Agency Charges	2,132,894	2,078,137	2,078,137	2,166,783	2,203,352
Total	\$ 12,242,083	\$ 12,239,518	\$ 11,974,729	\$ 12,704,156	\$ 12,541,978

Parks

Function:

Public Works

*Service Overview***Service:** Planning And Development*Service Description*

This service is responsible for all park planning, design, and construction of park improvements for over 6,000 acres of parks and open space in the City's park system. Specific functions of this service include (1) developing the Capital Improvement Plan for the parks system, (2) assessing and managing park impact fees on new residential development, (3) maintaining data on park inventory, and (4) preparing the five-year Park and Open Space Plan that is required by the Wisconsin Department of Natural Resources. The goal of the service is a quality, equitably planned and developed park system.

Activities Performed by this Service

- Capital Improvement Program: Prepare the capital improvement program for Parks and complete projects in the capital budget each year.
- Planning: Develop park master plans and park policies; participate in City Planning efforts such as neighborhood plan updates and Planning grants; update the Capital Improvement Program as part of the capital budget process; manage and coordinate requests for use of parkland including Temporary Land Use permits; and participation on Neighborhood Resource Teams.
- Development Review: Review development designs and plans to assess park impact fees, including evaluating potential parkland dedication and coordinating with developers regarding phasing and potential park development.
- Land Records Management: Maintain accurate records for city land administered by Parks and coordinate and maintain Diggers Hotline information and utility marking in parks.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	748,859	772,730	816,973	793,400	845,965
Other-Expenditures	-	-	-	-	-
Total	\$ 748,859	\$ 772,730	\$ 816,973	\$ 793,400	\$ 845,965

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(3,825)	(1,500)	(2,538)	(1,500)	(1,500)
Personnel	712,311	713,712	783,790	732,913	785,977
Non-Personnel	29,913	49,277	24,480	51,277	51,277
Agency Charges	10,459	11,241	11,241	10,710	10,211
Total	\$ 748,859	\$ 772,730	\$ 816,973	\$ 793,400	\$ 845,965

Service Overview

Service: Warner Park & Community Center

Service Description

This service oversees operations at Warner Park Community Recreation Center (WPCRC), a 31,750 square foot community recreational facility serving youth, families and senior citizens through a variety of recreation and social services. The goal of the service is to provide an indoor facility for the Northside and provide multi-generational programming to support all members of the community.

Activities Performed by this Service

- **Facility Maintenance and Rental:** Maintain and make various spaces within WPCRC available for use and rent to the community for meetings, classes, parties, weddings, and various other uses.
- **Programming:** Provide programming for individuals of all ages and abilities through private, public and other partnerships including teen activities, after-school, family fun night, and various recreational, social, and cultural programs that reach some of the community's most vulnerable populations.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	506,146	467,839	447,800	465,204	389,651
Other-Expenditures	-	-	-	-	-
Total	\$ 506,146	\$ 467,839	\$ 447,800	\$ 465,204	\$ 389,651

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(83,481)	(251,300)	(196,052)	(251,300)	(251,300)
Personnel	492,255	562,147	513,510	556,724	485,432
Non-Personnel	85,593	141,302	114,652	144,088	142,618
Agency Charges	11,779	15,690	15,690	15,692	12,901
Total	\$ 506,146	\$ 467,839	\$ 447,800	\$ 465,204	\$ 389,651

Parks

Function:

Public Works

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Intergov Revenues					
Local Revenues Operating	(92,473)	(93,000)	(93,000)	(96,000)	(96,000)
Intergov Revenues Total	\$ (92,473)	\$ (93,000)	\$ (93,000)	\$ (96,000)	\$ (96,000)
Charges For Services					
Parks Use Charges	(67,249)	(60,000)	(68,958)	(77,000)	(77,000)
Boat Launch	(269,295)	(225,000)	(224,736)	(245,000)	(245,000)
Catering Concessions	(124,016)	(194,650)	(108,159)	(194,650)	(194,650)
Facility Rental	(361,035)	(471,670)	(398,185)	(525,420)	(525,420)
Admissions	(236,960)	(312,100)	(247,383)	(322,100)	(322,100)
Lessons	(64,279)	(72,600)	(50,000)	(68,600)	(68,600)
Program Revenue	2,494	-	(80)	-	-
Memberships	(33,912)	(45,000)	(33,912)	(45,000)	(45,000)
Reimbursement Of Expense	(78,471)	(108,800)	(99,383)	(129,200)	(129,200)
Service Charges Commissions	-	(850)	-	(850)	(850)
Charges For Services Total	\$ (1,232,724)	\$ (1,490,670)	\$ (1,230,797)	\$ (1,607,820)	\$ (1,607,820)
Licenses And Permits					
Other Permits	(83,810)	(48,000)	(73,462)	(66,000)	(66,000)
Licenses And Permits Total	\$ (83,810)	\$ (48,000)	\$ (73,462)	\$ (66,000)	\$ (66,000)
Fine Forfeiture Asmt					
Spec Assessments Service	(691,335)	(773,000)	(691,335)	(773,000)	(773,000)
Fine Forfeiture Asmt Total	\$ (691,335)	\$ (773,000)	\$ (691,335)	\$ (773,000)	\$ (773,000)
Invest Other Contrib					
Contributions & Donations	(13,162)	(115,000)	(49,662)	(115,000)	(115,000)
Invest Other Contrib Total	\$ (13,162)	\$ (115,000)	\$ (49,662)	\$ (115,000)	\$ (115,000)
Misc Revenue					
Miscellaneous Revenue	(55,556)	(52,500)	(52,267)	(52,500)	(52,500)
Misc Revenue Total	\$ (55,556)	\$ (52,500)	\$ (52,267)	\$ (52,500)	\$ (52,500)
Other Finance Source					
Trade In Allowance	(47,900)	(45,800)	(45,800)	(52,400)	(52,400)
Other Finance Source Total	\$ (47,900)	\$ (45,800)	\$ (45,800)	\$ (52,400)	\$ (52,400)
Transfer In					
Transfer In From Other Restrict	-	-	-	-	(325,000)
Transfer In From Permanent	(199,383)	(201,500)	(201,500)	(201,500)	(201,500)
Transfer In From Insurance	(49,291)	-	-	-	-
Transfer In Total	\$ (248,674)	\$ (201,500)	\$ (201,500)	\$ (201,500)	\$ (526,500)

Parks

Function:

Public Works

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries					
Permanent Wages	7,723,937	8,529,339	8,153,099	8,921,641	8,692,431
Salary Savings	-	(186,851)	-	(186,851)	(186,851)
Pending Personnel	-	346,065	-	264,640	548,723
Furlough Savings	(10,898)	-	-	-	-
Premium Pay	42,209	57,510	50,382	57,510	57,510
Workers Compensation Wages	8,883	-	4,874	-	-
Compensated Absence	113,186	82,600	124,338	82,600	82,600
Hourly Wages	1,125,992	1,363,369	1,346,176	1,335,900	1,115,899
Overtime Wages Permanent	74,891	141,900	102,665	141,900	141,900
Overtime Wages Hourly	10,942	5,000	14,145	5,000	5,000
Election Officials Wages	929	600	1,267	600	600
Salaries Total	\$ 9,090,071	\$ 10,339,532	\$ 9,796,946	\$ 10,622,939	\$ 10,457,812
Benefits					
Comp Absence Escrow	369,833	-	183,347	-	-
Benefit Savings	-	(6,127)	-	(6,127)	(6,127)
Health Insurance Benefit	1,495,670	1,623,492	1,478,322	1,579,227	1,633,538
Wage Insurance Benefit	31,133	31,647	29,479	29,413	28,247
Health Insurance Retiree	39	-	-	-	-
WRS	546,641	554,409	502,793	577,626	583,885
FICA Medicare Benefits	670,955	625,414	612,457	654,777	644,876
Moving Expenses	2,377	-	3,755	-	-
Licenses & Certifications	71	-	40	-	-
Post Employment Health Plans	80,661	89,467	80,207	81,409	81,409
Benefits Total	\$ 3,197,379	\$ 2,918,302	\$ 2,890,401	\$ 2,916,326	\$ 2,965,828

Parks

Function:

Public Works

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Supplies					
Office Supplies	10,746	15,250	11,716	15,250	15,250
Copy Printing Supplies	27,943	33,993	37,184	38,093	38,093
Furniture	12,845	3,200	29	3,200	3,200
Hardware Supplies	20,132	7,500	31,256	7,500	7,500
Software Lic & Supplies	4,105	1,000	5,015	700	700
Postage	41,328	33,000	28,751	37,458	37,458
Program Supplies	15,995	33,800	32,596	26,300	26,300
Books & Subscriptions	153	-	295	-	-
Work Supplies	168,469	124,443	155,781	127,475	127,475
Janitorial Supplies	47,893	58,500	46,919	62,000	62,000
Medical Supplies	1,116	1,500	482	1,500	1,500
Safety Supplies	23,972	24,380	22,633	23,080	23,080
Snow Removal Supplies	19,655	13,000	18,818	17,000	17,000
Uniform Clothing Supplies	18,889	24,720	30,080	21,190	21,190
Food And Beverage	994	6,400	1,741	5,900	35,900
Building	81	-	-	-	-
Building Supplies	60,358	66,600	67,578	70,300	70,300
HVAC Supplies	5,695	11,000	6,392	13,000	13,000
Plumbing Supplies	6,755	6,000	7,281	7,500	7,500
Landscaping Supplies	81,944	73,850	96,224	85,550	85,550
Trees Shrubs Plants	59,175	77,283	58,837	73,983	73,983
Fertilizers And Chemicals	45,140	45,260	56,298	45,260	45,260
Machinery And Equipment	117,039	86,430	131,973	94,230	94,230
Equipment Supplies	144,810	167,800	173,009	199,070	199,070
Tires	3,477	6,000	3,737	6,000	6,000
Gasoline	-	600	-	600	600
Diesel	-	500	639	500	500
Propane Gas	7,029	15,100	12,029	16,600	16,600
Oil	4,648	4,900	3,520	4,900	4,900
Inventory	7,949	43,423	35,677	43,423	43,423
Supplies Total	\$ 958,332	\$ 985,432	\$ 1,076,492	\$ 1,047,562	\$ 1,077,562

Parks

Function:

Public Works

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Purchased Services					
Natural Gas	138,727	112,700	333,058	141,680	141,680
Electricity	447,983	439,095	401,795	488,925	488,925
Water	505,196	469,247	521,072	500,730	500,730
Stormwater	356,213	287,000	360,000	350,000	350,000
Telephone	17,237	17,641	13,763	14,965	14,965
Cellular Telephone	10,547	4,430	13,195	10,363	10,363
Systems Comm Internet	4,980	4,400	6,477	6,000	6,000
Building Improv Repair Maint	21,261	25,000	6,311	23,747	23,747
Pest Control	3,682	4,770	1,977	4,770	4,770
Elevator Repair	7,312	5,000	18,019	6,800	6,800
Facility Rental	432	6,000	-	5,500	5,500
Custodial Bldg Use Charges	64,598	77,474	77,474	-	-
Landfill	28,708	44,500	43,917	29,000	29,000
Grounds Improv Repair Maint	35,917	-	-	-	-
Landscaping	-	500	-	9,922	9,922
Equipment Mntc	18,601	32,660	4,106	28,320	28,320
System & Software Mntc	31,235	45,877	25,492	50,707	46,580
Rental Of Equipment	104,191	104,050	59,605	106,100	106,100
Recruitment	2,318	4,000	1,358	2,420	2,420
Mileage	1,610	2,200	1,006	2,200	2,200
Conferences & Training	2,650	18,180	16,022	20,420	20,420
Memberships	10,129	9,450	12,824	9,950	9,950
Uniform Laundry	1,893	2,150	1,563	2,150	2,150
Bank Services	64	30	57	30	30
Credit Card Services	1,241	910	1,792	910	910
Storage Services	507	630	539	630	630
Consulting Services	1,556	1,800	774	1,800	1,800
Advertising Services	3,769	3,600	180	3,600	3,600
Printing Services	-	1,180	-	680	680
Engineering Services	18,647	32,907	9,284	34,277	34,277
Security Services	5,035	7,108	11,456	7,703	7,703
Program Services	701	9,800	9,278	9,800	9,800
Other Services & Expenses	103,620	82,983	28,392	85,353	135,353
Comm Agency Contracts	-	17,000	-	17,000	17,000
Taxes & Special Assessments	52,564	-	-	-	-
Permits & Licenses	4,244	4,050	407	4,550	4,550
Purchased Services Total	\$ 2,007,369	\$ 1,878,322	\$ 1,981,191	\$ 1,981,002	\$ 2,026,875
Inter Depart Charges					
ID Charge From Engineering	14,111	14,111	14,111	14,111	14,111
ID Charge From Fleet Services	1,865,107	1,798,051	1,798,051	1,941,917	1,998,996
ID Charge From Traffic Eng	26,750	22,424	22,424	22,424	31,043
ID Charge From Insurance	129,164	144,675	144,675	156,829	120,775
ID Charge From Workers Comp	253,623	253,623	253,623	194,906	194,906
Inter Depart Charges Total	\$ 2,288,755	\$ 2,232,884	\$ 2,232,884	\$ 2,330,187	\$ 2,359,831

Parks Division

Function: Public Works

Position Summary

Classification	CG	2022 Budget Adopted		2023 Budget			
				Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ACCOUNTANT 3-18	18	1.00	90,470	-	-	-	-
ACCT CLERK 3-20	20	1.00	52,804	1.00	53,067	1.00	53,067
ADMIN ASST-20	20	1.00	69,755	1.00	70,103	1.00	70,103
ADMIN CLK 1-20	20	4.00	224,794	4.00	221,721	4.00	221,721
ADMIN CLK 1-20 PT	20	0.60	32,770	-	-	-	-
ADMIN SUPV-18	18	1.00	69,008	1.00	57,378	1.00	57,378
ARBORIST 1-16	16	2.00	122,448	2.00	123,060	2.00	123,060
ARBORIST 2-16	16	1.00	69,400	1.00	69,746	1.00	69,746
ASST PKS SUPERINTENDENT-18	18	2.00	217,126	2.00	237,494	2.00	237,494
BOTANICAL CENTER DIR-18	18	1.00	110,028	1.00	93,396	1.00	93,396
BUILDING & TRADES FOREPERS-71	71	-	-	1.00	86,025	1.00	86,025
CARPENTER-71	71	2.00	145,273	2.00	130,054	2.00	130,054
CEMETERY OPRS LDWKR-16	16	1.00	68,915	1.00	69,259	1.00	69,259
CONS CURATOR ASST-16	16	1.00	59,635	1.00	59,933	1.00	59,933
CONS RESOURCE SUPV-18	18	1.00	83,100	1.00	83,515	1.00	83,515
CONSERVATION TECH-16	16	3.00	193,197	3.00	189,850	3.00	189,850
CUSTODIAL WKR 1-16	16	1.00	44,333	1.00	45,546	1.00	45,546
ENGINEER 3-18	18	1.00	95,791	1.00	97,161	1.00	97,161
EQPT OPR 2-16	16	3.00	189,024	3.00	191,758	3.00	191,758
EQPT OPR 3-16	16	4.00	273,224	4.00	277,101	4.00	277,101
FACILITY MAINT WKR-16	16	2.00	103,662	3.00	156,524	3.00	156,524
GARDENER-16	16	6.00	300,314	6.00	296,561	6.00	296,561
GARDENER-LEAD-16	16	1.00	69,400	1.00	69,746	1.00	69,746
GIS SPECIALIST	18	-	-	1.00	69,681	1.00	69,681
HORTICULTURE SUPV-18	18	1.00	90,361	1.00	90,812	1.00	90,812
HORTICULTURIST-16	16	1.00	66,656	1.00	71,326	1.00	71,326
LANDSCAPE ARCHITECT 2-18	18	1.00	77,120	1.00	83,515	1.00	83,515
LANDSCAPE ARCHITECT 3-18	18	1.00	91,357	1.00	91,813	1.00	91,813
LANDSCAPE ARCHITECT 4-18	18	2.00	181,001	2.00	184,842	2.00	184,842
LANDSCAPE CONSTR SUP-18	18	1.00	84,713	1.00	87,569	1.00	87,569
MAINT MECH 2-16	16	3.00	199,795	3.00	204,662	3.00	204,662
MAINT PAINTER-16	16	1.00	66,459	1.00	66,791	1.00	66,791
OLBR FAC/VOL COORD-18	18	1.00	72,263	1.00	72,624	1.00	72,624
PARKS PROG COORD-18	18	2.00	117,916	2.00	118,504	3.00	176,588
PARKS SUPT-21	21	1.00	153,657	1.00	154,426	1.00	154,426
PARKS WORKER-16	16	-	-	2.00	146,814	2.00	146,814
PARKS WORKER16-PT	16	4.00	190,516	2.25	112,207	2.25	112,207
PKS COMM SERVS MGR-18	18	1.00	80,679	1.00	91,813	1.00	91,813
PKS EQUIP MECH 1-16	16	2.00	140,016	2.00	140,068	2.00	140,068
PKS EQUIP MECH 2-16	16	1.00	77,173	1.00	77,558	1.00	77,558
PKS FAC/MAINT SUPV-18	18	1.00	88,696	1.00	89,139	1.00	89,139
PKS FIN/ADMIN MGR-18	18	-	-	1.00	100,824	1.00	100,824
PKS GEN SUPV-18	18	3.00	241,922	3.00	227,489	3.00	227,489
PKS MAINT MECHANIC-16	16	4.00	293,726	4.00	270,098	4.00	270,098
PKS MAINT WKR-16	16	40.00	2,434,405	39.00	2,357,554	39.00	2,357,554
PKS OPER MGR-18	18	1.00	106,777	1.00	107,310	1.00	107,310
PKS OPR LDWKR-16	16	3.00	203,294	3.00	207,007	3.00	207,007
PKS PLAN/DEV MGR-18	18	1.00	106,777	1.00	107,310	1.00	107,310
PKS RANGER LDWKR-16	16	1.00	64,399	1.00	61,440	1.00	61,440
PKS RANGER-16	16	3.00	136,091	3.00	160,113	3.00	160,113
PLAYGROUND TECH-16	16	1.00	68,915	1.00	69,259	1.00	69,259
PLUMBER-71	71	1.00	67,307	1.00	69,990	1.00	69,990
PROGRAM ASST 1-20	20	1.00	59,415	2.00	116,249	2.00	116,249
PROGRAM ASST 1-20 PT	20	1.60	81,593	1.60	94,622	1.60	94,622
PROGRAM ASST 2-20	20	2.00	129,090	2.00	129,735	2.00	129,735

Position Summary

Classification	CG	2022 Budget Adopted		2023 Budget			
				Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
PUB WKS FORE-18	18	1.00	75,679	1.00	77,479	1.00	77,479
PUB WKS LEADWKR-16	16	4.00	272,920	4.00	273,668	4.00	273,668
PUBLIC INFORMATION OFF 2-18	18	1.00	91,357	1.00	91,813	1.00	91,813
RECR SERVS COORD-18	18	2.00	167,813	2.00	163,618	2.00	163,618
STS USE STAFF TEAM COORD-18	18	1.00	75,467	1.00	61,030	1.00	61,030
SURVEYOR 2-18	18	1.00	87,134	1.00	87,569	1.00	87,569
WARNER PK FACILTY MGR-18	18	1.00	77,120	1.00	68,328	1.00	68,328
WELDER-16	16	1.00	74,937	1.00	67,242	1.00	67,242
TOTAL		139.20	9,378,987	141.85	9,602,906	142.85	9,660,990

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

PCED Office of the Director

Agency Overview

Agency Mission

The mission of the Office of the Director (OOD) is to provide leadership to the Department of Planning, Community, and Economic Development (PCED).

Agency Overview

The Agency is responsible for the overall leadership and management of PCED divisions (Building Inspection, CDA Housing Operations, CDA Redevelopment, Community Development, Economic Development, and Planning). The PCED Director also serves as the Executive Director of the Community Development Authority (CDA). The Office supports the Director and department initiatives. The goal of PCED Office of the Director is to enhance the efficient, effective, and equitable operation of the department. The agency will advance this goal by assisting divisions with implementing the City's Performance Excellence system, advancing the community priorities defined in the Comprehensive Plan, supporting racial equity initiatives, and leading the City's response to COVID-19 with colleagues across the department and City.

2023 Budget Highlights

Service: PCED Administration

- Budget maintains current level of service.

PCED Office Of DirectorFunction: **Planning & Development***Budget Overview*

Agency Budget by Fund

Fund	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	357,800	622,820	461,533	602,620	606,736
Total	\$ 357,800	\$ 622,820	\$ 461,533	\$ 602,620	\$ 606,736

Agency Budget by Service

Service	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
PCED Administration	357,800	622,820	461,533	602,620	606,736
Total	\$ 357,800	\$ 622,820	\$ 461,533	\$ 602,620	\$ 606,736

Agency Budget by Major-Revenue

Major Revenue	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Total	\$ -	\$ -	\$ -	\$ -	\$ -

Agency Budget by Major-Expense

Major Expense	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries	242,418	418,554	294,969	411,885	411,885
Benefits	72,387	113,637	76,701	101,766	105,107
Supplies	313	7,800	4,520	5,504	5,504
Purchased Services	25,566	65,712	68,226	67,783	67,783
Inter Depart Charges	17,117	17,117	17,117	15,681	16,457
Total	\$ 357,800	\$ 622,820	\$ 461,533	\$ 602,620	\$ 606,736

Service Overview

Service: PCED Administration

Service Description

This service supports the overall administration of the Department of Planning, Community, and Economic Development (DPCED). The DPCED Director also serves as the Executive Director of the Community Development Authority (CDA), which includes both Housing Operations and Redevelopment. The office provides centralized services to DPCED divisions, advances department-wide initiatives, and aligns agency activities with City priorities. The goal is to reduce the time that department heads and professional staff spend on administrative functions such as communications support, document management, budgeting, and financial management.

Activities Performed by this Service

- **Communications and Marketing Support:** Support the communication and design needs for DPCED divisions, prioritizing projects that engage residents, improve access to City services, and increase transparency.
- **Department Leadership:** The DPCED Director leads, facilitates, and coordinates the strategic direction and vision of the five divisions. This activity includes staff administrative support for the director.
- **Supporting DPCED Projects and Activities:** As needed, Office of the Director (OOD) staff provide additional administrative support for projects led by DPCED divisions. This may include meeting scheduling, clerical responsibilities, communication, and meeting logistics.
- **Operations and Development:** This category includes efforts invested in professional development, new employee on boarding, processing financial transactions, and other professional activities.
- **Supporting Citywide Initiatives:** The OOD provides coordination, leadership, and staff to support citywide initiatives like the annual budget process, Results Madison, Performance Excellence, Data Governance, and Recovery efforts.
- **Racial Equity and Social Justice Initiative (RESJI) Team and Civil Rights Coordinators:** OOD will continue its work on this initiative and look to further incorporate equity into the work it performs.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	357,800	622,820	461,533	602,620	606,736
Other-Expenditures	-	-	-	-	-
Total	\$ 357,800	\$ 622,820	\$ 461,533	\$ 602,620	\$ 606,736

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	-	-	-	-	-
Personnel	314,804	532,191	371,670	513,652	516,992
Non-Personnel	25,879	73,512	72,746	73,287	73,287
Agency Charges	17,117	17,117	17,117	15,681	16,457
Total	\$ 357,800	\$ 622,820	\$ 461,533	\$ 602,620	\$ 606,736

PCED Office Of Director

Function: Planning & Development

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries					
Permanent Wages	234,668	369,600	294,969	383,420	383,420
Salary Savings	-	(7,318)	-	(7,318)	(7,318)
Pending Personnel	-	20,489	-	-	-
Compensated Absence	7,750	2,935	-	2,935	2,935
Hourly Wages	-	31,848	-	31,848	31,848
Overtime Wages Permanent	-	1,000	-	1,000	1,000
Salaries Total	\$ 242,418	\$ 418,554	\$ 294,969	\$ 411,885	\$ 411,885
Benefits					
Health Insurance Benefit	38,006	57,920	32,671	46,888	49,130
Wage Insurance Benefit	1,174	1,669	1,483	1,188	1,188
WRS	14,842	24,024	19,660	24,922	26,073
FICA Medicare Benefits	18,000	26,720	22,500	28,377	28,325
Post Employment Health Plans	364	3,304	386	392	392
Benefits Total	\$ 72,387	\$ 113,637	\$ 76,701	\$ 101,766	\$ 105,107
Supplies					
Office Supplies	-	3,000	500	1,704	1,704
Copy Printing Supplies	298	1,000	250	500	500
Furniture	-	1,000	500	500	500
Hardware Supplies	-	2,250	3,270	2,250	2,250
Software Lic & Supplies	-	400	-	400	400
Postage	15	150	-	150	150
Supplies Total	\$ 313	\$ 7,800	\$ 4,520	\$ 5,504	\$ 5,504
Purchased Services					
Telephone	426	225	184	-	-
Cellular Telephone	771	-	900	765	765
System & Software Mntc	735	900	2,264	2,300	2,300
Recruitment	7	2,000	2,000	2,000	2,000
Conferences & Training	-	5,000	5,000	5,000	5,000
Memberships	29	50	165	165	165
Storage Services	76	60	76	76	76
Consulting Services	20,840	47,477	51,637	47,477	47,477
Other Services & Expenses	2,682	10,000	6,000	10,000	10,000
Purchased Services Total	\$ 25,566	\$ 65,712	\$ 68,226	\$ 67,783	\$ 67,783
Inter Depart Charges					
ID Charge From Engineering	15,388	15,388	15,388	15,388	15,388
ID Charge From Insurance	1,403	1,403	1,403	122	898
ID Charge From Workers Comp	326	326	326	171	171
Inter Depart Charges Total	\$ 17,117	\$ 17,117	\$ 17,117	\$ 15,681	\$ 16,457

Position Summary

Classification	CG	2022 Budget Adopted		2023 Budget			
		FTEs	Amount	Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ADMIN SUPV-18	18	1.00	61,004	1.00	57,378	1.00	57,378
DIRECTOR PLAN COMM ECON DEV-21	21	1.00	157,637	1.00	158,424	1.00	158,424
DPCED ADMIN SERVS MGR-18	18	1.00	111,893	1.00	107,310	1.00	107,310
GRAPHICS TECH-20 PT	20	0.60	30,920	0.60	31,840	0.60	31,840
PUBLIC INFORMATION OFF 2-18	18	1.00	66,648	1.00	68,328	1.00	68,328
TOTAL		4.60	428,102	4.60	423,281	4.60	423,281

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Planning Division

Agency Overview

Agency Mission

The mission of the Planning Division is to develop and recommend urban development policies, improve the quality of the downtown and existing neighborhoods, and plan for new neighborhoods and peripheral growth management.

Agency Overview

The Agency compiles and analyzes statistical data relating to urban planning and management and implements adopted City land-use and development policies through maintaining development regulations and reviewing specific development proposals. The goal of the Planning Division is to prepare and maintain plan elements as guidance and management for City growth and development and to manage long-range transportation planning and programming for the City and metropolitan area. Planning will advance this goal by monitoring progress on Comprehensive Plan recommendations and continuing a Citywide long-range facilities plan.

2023 Budget Highlights

Service: Comprehensive Planning and Development Review

- Budget maintains current level of service.

Service: Metropolitan Planning Organization

- Provides additional General Fund support of \$40,380 to the Metropolitan Planning Organization (MPO) to leverage an additional \$161,523 in newly available federal funds. The City's additional contribution will be reduced if the MPO receives additional support from other municipalities. Additional funds will be used to:
 - Create a new 1.0 FTE MPO Communications position to support outreach to local units of government and the public
 - Support a consultant to complete a regional safety action plan
 - Provide continued access to mobility and employment data services
 - Prepare an annual vehicle miles traveled estimate for the City and region

Service: Neighborhood Planning, Preservation and Design

- Includes anticipated Wisconsin Arts Grants revenues and expenditures (\$10,500)
- Continues funding for the following programs:
 - Placemaking activities (\$7,000)
 - Neighborhood Grant Program (\$30,000)
 - Annual Municipal Arts Grant Program (\$80,500)
 - BLINK temporary art program (\$10,000)
 - Poet Laureate Program (\$1,500)

PlanningFunction: **Planning & Development***Budget Overview*

Agency Budget by Fund

Fund	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	3,332,833	3,477,424	3,271,548	3,418,945	3,479,976
Other Grants	1,458,739	1,138,941	1,138,941	1,200,839	1,402,742
Total	\$ 4,791,572	\$ 4,616,365	\$ 4,410,489	\$ 4,619,784	\$ 4,882,718

Agency Budget by Service

Service	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Comp Planning And Dev Review	1,933,018	1,918,273	1,891,511	1,908,251	1,921,854
Metropolitan Planning Org	1,569,157	1,281,245	1,287,589	1,343,347	1,585,630
Neigh Planning Pres And Design	1,289,397	1,416,847	1,231,389	1,368,186	1,375,234
Total	\$ 4,791,572	\$ 4,616,365	\$ 4,410,489	\$ 4,619,784	\$ 4,882,718

Agency Budget by Major-Revenue

Major Revenue	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Intergov Revenues	-	(23,323)	-	(36,748)	(36,748)
Charges For Services	(24,209)	(5,457)	(28,780)	-	-
Invest Other Contrib	(7,517)	(1,500)	(1,068)	(1,500)	(1,500)
Transfer In	(3,000)	-	-	-	-
Total	\$ (34,726)	\$ (30,280)	\$ (29,848)	\$ (38,248)	\$ (38,248)

Agency Budget by Major-Expense

Major Expense	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries	2,775,223	2,960,933	2,822,241	2,947,022	3,009,165
Benefits	881,349	863,059	824,631	856,538	884,205
Supplies	86,965	75,350	71,064	208,131	77,130
Purchased Services	608,334	517,076	446,676	396,955	673,246
Debt Othr Financing	249,494	-	45,498	13,535	-
Inter Depart Charges	90,278	90,495	90,495	88,150	89,140
Inter Depart Billing	(41,500)	(41,500)	(41,500)	(41,500)	(41,500)
Transfer Out	176,155	181,232	181,232	189,200	229,580
Total	\$ 4,826,298	\$ 4,646,645	\$ 4,440,337	\$ 4,658,032	\$ 4,920,966

Service Overview

Service: Comp Planning And Dev Review

Service Description

This service maintains the City's urban development and growth management policy through the preparation and maintenance of long-range and Comprehensive Plan elements and subarea plans, maintains the City's land development regulations (primarily zoning and subdivision regulations) through the review and evaluation of specific land development proposals, and provides data, information, and mapping services, and maintains the City's geographic database. The goal of this service is to plan for equitable and sustainable growth, efficient use of land, efficient and equitable transportation systems, and complete neighborhoods.

Activities Performed by this Service

- Plan Creation: Creation of citywide and subarea plans to guide development and manage growth and change.
- Plan Implementation and Design: Implementation of recommendations in the Comprehensive Plan and other adopted plans, including coordination with and support for the work of other City agencies.
- Development Review: Review and evaluation of development proposals, support for development teams and others interested in development review processes, and staff support for the Plan Commission and Urban Design Commission.
- Data and Mapping: Maintenance of GIS data for the Planning Division and provision of maps, data, and data analysis to internal and external partners.
- Community Connections and Partnerships: Coordination of planning efforts with surrounding cities, villages, and towns, Dane County, the Capital Area Regional Planning Commission (CARPC), UW-Madison, area school districts, and other regional partners.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	1,925,444	1,918,273	1,891,511	1,908,251	1,921,854
Other-Expenditures	7,574	-	-	-	-
Total	\$ 1,933,018	\$ 1,918,273	\$ 1,891,511	\$ 1,908,251	\$ 1,921,854

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	-	-	-	-	-
Personnel	1,752,444	1,789,779	1,786,669	1,784,100	1,797,734
Non-Personnel	136,926	84,945	61,293	81,775	81,775
Agency Charges	43,648	43,549	43,549	42,376	42,345
Total	\$ 1,933,018	\$ 1,918,273	\$ 1,891,511	\$ 1,908,251	\$ 1,921,854

Service Overview

Service: Metropolitan Planning Org

Service Description

This service provides staff for the Metropolitan Planning Organization (MPO), which is the designated policy body responsible for cooperative and comprehensive regional transportation planning and decision making for the Madison Metropolitan Planning Area. The responsibilities of the MPO include conducting a planning process for making transportation investment decisions in the metropolitan area, preparing and maintaining a long-range multi-modal transportation plan, and preparing a five-year transportation improvement program to provide transportation investments that meet metropolitan transportation needs. The role of the MPO is to facilitate coordinated and comprehensive regional transportation planning and decision-making that is fair and impartial.

Activities Performed by this Service

- Long-range Multimodal System Wide Planning: Maintain and refine the Regional Transportation Plan through more detailed studies, including sub-elements of the plan such as the Bicycle Transportation Plan, as part of the continuing, comprehensive, multimodal transportation process for the metro area in accordance with federal rules.
- Data Collection and Analysis: Collect, monitor, and analyze data related to land use development, socioeconomic characteristics of the population, travel patterns, and other factors affecting travel, as well as environmental indicators and issues.
- Transportation System/Congestion Management Planning: Monitor transportation system performance and plan and prioritize investments to improve overall system efficiency and safety with an emphasis on use of technology and lower cost strategies.
- Short-range Transit and Specialized Transportation Planning: Plan near term (5-10 years) improvements to the public transit system as well as specialized transportation services designed to meet the needs of the elderly and persons with disabilities. Assist in coordinating transit and specialized transportation services provided by Metro Transit, Dane County, and other public and private providers.
- Transportation Improvement Program: Approve use of federal funding for transportation projects and services in the metro area through the TIP, which is updated annually. Monitor other major transportation projects and assist in coordinating projects where needed.
- Roadway and Transit Corridor and Special Studies: Lead or assist in planning for roadway and transit investments in major corridors or undertaking special studies that result in more detailed, project specific recommendations that refine the Regional Transportation Plan.
- Ridesharing/Travel Demand Management: Coordinate and implement programs and services designed to promote and encourage increased use of transit, car/vanpooling, bicycling, and walking.
- Administration: Manage the transportation planning program, including program development, administration, and reporting, staffing the MPO Board and committees, and involving policymakers and the public in the planning process.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	154,072	152,814	159,158	153,018	193,398
Other-Expenditures	1,415,085	1,128,431	1,128,431	1,190,329	1,392,232
Total	\$ 1,569,157	\$ 1,281,245	\$ 1,287,589	\$ 1,343,347	\$ 1,585,630

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(24,209)	(28,780)	(28,780)	(36,748)	(36,748)
Personnel	851,277	872,157	868,211	886,012	955,107
Non-Personnel	739,110	434,471	444,761	490,686	662,821
Agency Charges	2,980	3,397	3,397	3,397	4,450
Total	\$ 1,569,157	\$ 1,281,245	\$ 1,287,589	\$ 1,343,347	\$ 1,585,630

Service Overview

Service: Neigh Planning Pres And Design

Service Description

This service maintains and strengthens existing residential and commercial neighborhoods focusing on the downtown, isthmus, and central city, as well as protecting and enhancing the City's natural, cultural, aesthetic, and historic resources. This service provides neighborhood planning services and technical services to neighborhoods, carries out the City's preservation planning program, administers the Madison Arts program, develops and maintains urban design guidelines, prepares development concept plans, and monitors and recommends changes to the City's land development regulations. The goal of this service is planning for efficient and equitable land use and complete neighborhoods in developed, mature parts of the City, balancing the growth and change in Madison with integration of art and cultural/historic preservation, and building leadership and capacity in neighborhoods.

Activities Performed by this Service

- **Plan Creation:** Creation of citywide topic area plans and subarea plans to guide development and manage growth and change, particularly in existing neighborhoods.
- **Plan Implementation and Design:** Implementation of recommendations in adopted plans, including coordination with and support for the work of other city agencies.
- **Development Review:** Review and evaluation of proposals for development and modifications, particularly to historic properties. Support for property owners, developers, and others interested in development review processes, and staff support for the Landmarks Commission.
- **Support for the Arts:** Administration of the Municipal Art Fund, Art Grant Program, Percent for the Arts, and staff support for the Madison Arts Commission.
- **Community Connections and Partnerships:** Support for and coordination of planning efforts with community organizations such as neighborhood associations, non-profit organizations, and other groups of residents and business owners across the city.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	1,253,317	1,406,337	1,220,879	1,357,676	1,364,724
Other-Expenditures	36,080	10,510	10,510	10,510	10,510
Total	\$ 1,289,397	\$ 1,416,847	\$ 1,231,389	\$ 1,368,186	\$ 1,375,234

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(10,517)	(1,500)	(1,068)	(1,500)	(1,500)
Personnel	1,052,852	1,162,056	991,992	1,133,449	1,140,529
Non-Personnel	244,912	254,242	238,416	235,360	235,360
Agency Charges	2,149	2,049	2,049	877	845
Total	\$ 1,289,397	\$ 1,416,847	\$ 1,231,389	\$ 1,368,186	\$ 1,375,234

Planning

Function: **Planning & Development**

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Intergov Revenues					
Local Revenues Operating	-	(23,323)	-	(36,748)	(36,748)
Intergov Revenues Total	\$ -	\$ (23,323)	\$ -	\$ (36,748)	\$ (36,748)
Charges For Services					
Reimbursement Of Expense	(24,209)	(5,457)	(28,780)	-	-
Charges For Services Total	\$ (24,209)	\$ (5,457)	\$ (28,780)	\$ -	\$ -
Invest Other Contrib					
Contributions & Donations	(7,517)	(1,500)	(1,068)	(1,500)	(1,500)
Invest Other Contrib Total	\$ (7,517)	\$ (1,500)	\$ (1,068)	\$ (1,500)	\$ (1,500)
Transfer In					
Transfer In From Grants	(3,000)	-	-	-	-
Transfer In Total	\$ (3,000)	\$ -	\$ -	\$ -	\$ -
Salaries					
Permanent Wages	2,069,161	2,285,330	2,111,571	2,301,954	2,268,269
Salary Savings	-	(62,465)	-	(94,925)	(53,465)
Pending Personnel	-	15,964	-	15,964	15,964
Furlough Savings	(3,137)	-	-	-	-
Premium Pay	4	-	1,233	-	-
Compensated Absence	31,054	24,001	31,633	24,001	24,001
Hourly Wages	1,877	17,000	7,767	14,000	14,000
Overtime Wages Permanent	5,992	-	1,761	-	-
Election Officials Wages	301	-	330	-	-
Salaries Total	\$ 2,105,252	\$ 2,279,830	\$ 2,154,294	\$ 2,260,994	\$ 2,268,769
Benefits					
Comp Absence Escrow	65,664	-	-	-	-
Health Insurance Benefit	316,329	333,939	323,415	317,120	326,852
Wage Insurance Benefit	11,363	12,310	10,919	11,404	11,404
WRS	141,701	148,549	137,461	147,438	154,242
FICA Medicare Benefits	156,221	175,488	156,744	178,264	174,665
Post Employment Health Plans	3,103	1,719	2,424	2,460	2,460
Benefits Total	\$ 694,380	\$ 672,005	\$ 630,964	\$ 656,686	\$ 669,624

Planning

Function: **Planning & Development**

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Supplies					
Office Supplies	1,262	4,000	1,262	2,500	2,500
Copy Printing Supplies	6,639	16,000	2,731	7,500	7,500
Furniture	-	500	-	500	500
Hardware Supplies	1,704	3,500	108	3,500	3,500
Software Lic & Supplies	659	1,000	990	1,000	1,000
Postage	23,232	16,000	20,000	24,000	24,000
Program Supplies	19,134	-	-	-	-
Books & Subscriptions	-	250	-	250	250
Food And Beverage	-	1,500	156	500	500
Building Supplies	-	1,000	-	1,500	1,500
Supplies Total	\$ 52,630	\$ 43,750	\$ 25,247	\$ 41,250	\$ 41,250
Purchased Services					
Telephone	2,078	3,464	3,464	2,450	2,450
Cellular Telephone	471	600	407	500	500
Facility Rental	95	3,000	-	3,000	3,000
System & Software Mntc	10,747	15,000	10,000	12,000	12,000
Recruitment	1,783	500	-	1,200	1,200
Conferences & Training	2,381	17,000	10,808	15,500	15,500
Memberships	6,544	8,000	6,358	6,435	6,435
Storage Services	555	725	517	725	725
Consulting Services	44,691	105,000	95,840	90,000	90,000
Advertising Services	5,371	5,000	5,000	5,000	5,000
Other Services & Expenses	110,544	5,000	23,580	7,000	7,000
Grants	108,086	122,000	108,086	122,000	122,000
Purchased Services Total	\$ 293,344	\$ 285,289	\$ 264,061	\$ 265,810	\$ 265,810
Inter Depart Charges					
ID Charge From Engineering	80,304	80,304	80,304	80,304	80,304
ID Charge From Insurance	5,192	5,192	5,192	1,820	2,558
ID Charge From Workers Comp	1,802	1,602	1,602	2,629	1,828
Inter Depart Charges Total	\$ 87,298	\$ 87,098	\$ 87,098	\$ 84,753	\$ 84,690
Inter Depart Billing					
ID Billing To Community Dev	(41,500)	(41,500)	(41,500)	(41,500)	(41,500)
Inter Depart Billing Total	\$ (41,500)	\$ (41,500)	\$ (41,500)	\$ (41,500)	\$ (41,500)
Transfer Out					
Transfer Out To Grants	176,155	181,232	181,232	189,200	229,580
Transfer Out Total	\$ 176,155	\$ 181,232	\$ 181,232	\$ 189,200	\$ 229,580

Position Summary

Classification	CG	2022 Budget Adopted		2023 Budget			
		FTEs	Amount	Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ADMIN CLK 1-20	20	2.00	117,428	2.00	118,014	2.00	118,014
ADMIN CLK 1-20 PT	20	0.50	24,288	0.50	48,819	0.50	48,819
MAD ARTS PROG ADMIN-18	18	1.00	94,905	1.00	97,161	1.00	97,161
NEW POSITION		-	-	-	-	1.00	60,000
PLAN GIS SPECIALIST-18	18	2.00	180,388	2.00	182,140	2.00	182,140
PLANNER 1-18	18	1.00	81,919	1.00	82,329	1.00	82,329
PLANNER 2-18	18	9.00	713,907	9.00	731,110	9.00	731,110
PLANNER 3-18	18	9.00	801,468	8.00	691,527	8.00	691,527
PLANNER 4-18	18	3.00	299,330	4.00	369,948	4.00	369,948
PLANNING DIV DIR-21	21	1.00	130,163	1.00	139,786	1.00	139,786
PRINCIPAL PLANNER-18	18	3.00	364,769	3.00	369,965	3.00	369,965
PROGRAM ASST 2-20	20	1.00	66,322	1.00	66,653	1.00	66,653
TRANSP PLANNING MGR-18	18	1.00	130,290	1.00	130,941	1.00	130,941
TOTAL		33.50	3,005,177	33.50	3,028,393	34.50	3,088,393

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Police Department

Agency Overview

Agency Mission

The mission of the Madison Police Department is to provide high-quality police services that are responsive to and accessible by all members of the community.

Agency Overview

The Agency believes in the dignity of all people and respects individual and constitutional rights in fulfilling this mission. The department is committed to the core values of integrity, human dignity, service, community partnerships, proficiency and continuous improvement, diversity and leadership.

2023 Budget Highlights

Service: Police Field

- The 2023 Preservice Academy. Each year the Academy includes recruits hired to fill all commissioned positions vacant at that time, as well as an estimated overhire for anticipated vacancies based on an average three-year attrition, which is 39 for 2023 (Increase: \$60,000).
- Funding for six additional police officer positions which will start in the 2023 Preservice Academy. The Department was awarded a Community Oriented Policing Services (COPS) 2021 Cops Hiring Program grant in November 2021 to hire six new police officers to help the Department enhance and improve upon the existing legitimacy and trust building efforts in the community. The Common Council authorized the acceptance of the grant in February 2022 (RES-22-00149) with the contingency that the required local match is provided for in the 2023 Operating Budget. The Executive Budget includes funding for the match (\$60,722) and other City costs related to the grant (\$34,180).
- Grant revenue from the 2022 Wisconsin Department of Administration Law Enforcement Agencies Safer Communities grant which will fund a portion of the 2023 recruit class payroll expenses. The Department is allocating this grant revenue to the General Fund to offset the City's cost of the COPS grant in 2023. (Increased Revenue: \$125,000)

Service: Police Support

- A new Program Assistant position to respond more promptly to requests made for Town of Madison records and to address a growing backlog of records requests. (Ongoing Increase: \$73,617).

Grants: The Executive Budget includes \$2,303,200 in anticipated grant and restricted revenues and expenditures. The Police Department is authorized to spend the grant funds in accordance with the grant application, with modifications upon appropriate approvals from the funder.

- The 2023 Beat Patrol grant (\$126,714). The Executive Budget includes \$104,463 as the General Fund match for non-grant eligible expenses.
- Dane County Narcotics Task Force (\$290,000).
- Federal equitable sharing funds as part of the asset forfeiture program (\$250,057).
- The Department of Justice Officer Recertification program (\$211,945).
- US Department of Transportation traffic enforcement grants (\$375,000).

- Comprehensive Opioid, Stimulant and Substances Abuse Program (formerly named the Comprehensive Opioid Abuse Program): This four-year federal grant from the US Department of Justice was authorized in 2020 and will continue through 2023. Specifically, the grant funds an Addiction Resource Team to facilitate the delivery of harm reduction messaging, distribution of naloxone, and a direct link to assessment and treatment referrals. The Police Field service budget includes grant funding for a Police Officer, a Data Analyst position, and grant related supplies and services (\$281,335). In 2023, the grant will fund the positions through September 30, 2023 and then positions will be funded by the general fund (\$43,000). The Madison Fire Department and Public Health of Madison Dane County are also participants in the grant.
- Community Oriented Policing Services (COPS) De-escalation Training for Law Enforcement Agencies: This two-year grant will fund a US Department of Justice approved, nationally certified de-escalation train-the-trainer course, upgrades to virtual reality equipment to improve officer safety, and personnel overtime and fringe benefits to allow all sworn officers to receive this advanced training (\$126,420).
- Community Oriented Policing Services (COPS) Community Violence Intervention — Breaking the Cycle of Youth Violence Microgrant: The grant funds a two-year youth services pilot project to offer creative ideas to advance crime fighting, community engagement, problem solving or organizational changes to support community policing. This is a partnership with RISE Wisconsin, Inc. (local community based organization) and will occur in the South District (\$125,000).
- Community Oriented Policing Services (COPS) 2021 Cops Hiring Program: This three-year grant will fund six new police officer positions to help the Department enhance and improve upon the existing legitimacy and trust building efforts in the community. The grant will pay \$750,000 toward the officers' salaries and benefits over a 36 month period and requires a 25% match of City funds. After the grant period, the full cost of the six positions would be borne by the City (\$574,100). In 2023, the grant will fund \$207,802 with the City match of \$60,722 and other City costs of \$34,180.
- 2022 Wisconsin Department of Administration Law Enforcement Agencies Safer Communities: This grant will reimburse expenditures from March 15, 2022 through June 30, 2023 for certain costs associated with Madison Police Department (MPD) hiring, training, testing, and equipping law enforcement officers; updating technology and policies; and implementing new crime-reduction initiatives (\$833,338). The grant does not require any city matching funds and there is no impact on the levy. In 2022, RES-22-00633 identified a variety of uses for the funding including providing recruitment bonuses, officer training in a stratified policing supervisory and operational model, the purchase of ShotSpotter Connect patrol management software, electric bicycles, ballistic helmets, and some officer initial issue supplies, equipment and uniform costs. The recruitment bonuses were authorized in RES-22-00633, so that the Department could offer the bonus during the recruitment process and will be paid in 2023 when the new recruits begin employment. In 2023, the remaining \$163,400 will be used to cover portions of the 2023 recruit class payroll (\$125,000) and initial issue for the recruits (\$34,800).
- Other Federal and State grants (\$135,066).

PoliceFunction: **Public Safety and Health***Budget Overview*

Agency Budget by Fund

Fund	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	80,737,991	83,995,148	82,508,252	84,240,066	85,079,872
Other Grants	2,039,452	2,476,034	2,578,018	2,578,018	2,466,588
Other Restricted	245,209	159,500	215,600	168,500	168,500
Total	\$ 83,022,652	\$ 86,630,682	\$ 85,301,870	\$ 86,986,584	\$ 87,714,960

Agency Budget by Service

Service	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Police Field	73,764,514	76,893,354	75,868,991	77,216,654	77,816,357
Police Support	9,258,138	9,737,328	9,432,879	9,769,930	9,898,603
	\$ 83,022,652	\$ 86,630,682	\$ 85,301,870	\$ 86,986,584	\$ 87,714,960

Agency Budget by Major-Revenue

Major Revenue	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Intergov Revenues	(312,308)	(333,099)	(333,099)	(337,617)	(337,617)
Charges For Services	(524,411)	(833,350)	(590,250)	(833,350)	(833,350)
Invest Other Contrib	(61,128)	(197,900)	(47,900)	(202,700)	(202,700)
Misc Revenue	(11,900)	(21,700)	(16,700)	(21,700)	(21,700)
Transfer In	(21,202)	-	-	-	(125,000)
Total	\$ (930,950)	\$ (1,386,049)	\$ (987,949)	\$ (1,395,367)	\$ (1,520,367)

Agency Budget by Major-Expense

Major Expense	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries	52,967,803	59,272,186	55,209,243	59,329,268	59,332,092
Benefits	20,980,121	18,275,763	20,630,219	18,234,971	19,141,061
Supplies	1,495,132	1,697,788	1,705,469	1,684,122	1,725,522
Purchased Services	2,750,851	3,184,538	3,152,432	3,186,108	3,186,108
Debt Othr Financing	417,558	-	-	-	-
Inter Depart Charges	5,299,898	5,255,923	5,261,923	5,547,681	5,526,179
Transfer Out	42,238	330,533	330,533	399,800	324,365
Total	\$ 83,953,602	\$ 88,016,731	\$ 86,289,819	\$ 88,381,951	\$ 89,235,327

Police**Function:****Public Safety and Health***Service Overview***Service:** Police Field*Service Description*

This service is responsible for patrol and specialty operations within the Police Department. Specific functions of the service include: (1) patrol operations across Madison’s six districts, (2) investigative operations and forensics, (3) community policing including Neighborhood Officers, (4) crime prevention and gang units, and (5) traffic enforcement. The goals of the service are timely and efficient response to crime and calls for service and unallocated time for officers to engage in problem-solving efforts and to be involved in various community engagement efforts.

Activities Performed by this Service

- Patrol Operations and Traffic Services: Respond to public safety concerns and emergencies, including general field operations, community engagement, traffic safety and enforcement, and pedestrian safety and enforcement.
- Criminal Investigative Services: Apply a broad range of professional investigative and analytical skills toward examining criminal activities with the goal of holding offenders accountable to promote public safety and prevent further harm to victims.
- Special Operations: Deploy specialized resources and/or teams during significant or special events, emergencies or disasters, including providing crowd management and control, special event staffing, and safe resolution to high-risk situations.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	71,479,852	74,257,820	73,075,373	74,470,136	75,181,269
Other-Expenditures	2,284,661	2,635,534	2,793,618	2,746,518	2,635,088
Total	\$ 73,764,514	\$ 76,893,354	\$ 75,868,991	\$ 77,216,654	\$ 77,816,357

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(756,796)	(1,180,605)	(788,205)	(1,185,405)	(1,310,405)
Personnel	65,793,983	68,866,717	67,435,283	68,768,087	69,533,949
Non-Personnel	3,806,117	4,258,498	4,267,169	4,391,205	4,354,170
Agency Charges	4,921,210	4,948,744	4,954,744	5,242,767	5,238,643
Total	\$ 73,764,514	\$ 76,893,354	\$ 75,868,991	\$ 77,216,654	\$ 77,816,357

Police**Function:****Public Safety and Health***Service Overview***Service:** Police Support*Service Description*

This service provides planning, financial and grants management, recordkeeping, information access, property processing and storage, transcription of reports, services to municipal courts, technology services, and continuing education and skill development.

Activities Performed by this Service

- **Training:** Provide training to, and continuously improve, all internal personnel as well as external customers in law enforcement and the community at large, including improving and maintaining the Forward Police Training Center, recruiting a diverse officer pool, developing leadership skills at all levels, keeping personnel proficient across a host of topics, such as de-escalation, use of force, and trust-based community policing, problem solving, quality improvement, and innovation and leadership.
- **Administrative Services and Facilities Management:** Provide administrative support including Records, Technology, Public Records, Property, Professional Standards and Internal Affairs, Finance and Personnel, and facilities management.
- **Community Support Services:** Provide district- specific complaint and incident response, mental health support and response, individual neighborhood service and support, community outreach initiatives and trust building, restorative justice coordination and criminal justice diversion, crime prevention, and use of force documentation. In emergent situations, these units supplement patrol resources, special operations services, and investigative services.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	9,258,138	9,737,328	9,432,879	9,769,930	9,898,603
Other-Expenditures	-	-	-	-	-
Total	\$ 9,258,138	\$ 9,737,328	\$ 9,432,879	\$ 9,769,930	\$ 9,898,603

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(174,153)	(205,444)	(199,744)	(209,962)	(209,962)
Personnel	8,153,941	8,681,232	8,404,179	8,796,152	8,939,203
Non-Personnel	899,662	954,361	921,265	878,825	881,825
Agency Charges	378,688	307,179	307,179	304,914	287,536
Total	\$ 9,258,138	\$ 9,737,328	\$ 9,432,879	\$ 9,769,930	\$ 9,898,603

Police

Function: Public Safety and Health

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Intergov Revenues					
State Revenues Operating	(150,055)	(150,055)	(150,055)	(150,055)	(150,055)
Local Revenues Operating	(162,253)	(183,044)	(183,044)	(187,562)	(187,562)
Intergov Revenues Total	\$ (312,308)	\$ (333,099)	\$ (333,099)	\$ (337,617)	\$ (337,617)
Charges For Services					
Police Services	(264,377)	(321,100)	(280,000)	(321,100)	(321,100)
Special Duty	(194,529)	(442,000)	(250,000)	(442,000)	(442,000)
Background Checks	-	(250)	(250)	(250)	(250)
Facility Rental	(41,432)	(65,000)	(55,000)	(65,000)	(65,000)
Reimbursement Of Expense	(24,073)	(5,000)	(5,000)	(5,000)	(5,000)
Charges For Services Total	\$ (524,411)	\$ (833,350)	\$ (590,250)	\$ (833,350)	\$ (833,350)
Invest Other Contrib					
Contributions & Donations	(61,128)	(197,900)	(47,900)	(202,700)	(202,700)
Invest Other Contrib Total	\$ (61,128)	\$ (197,900)	\$ (47,900)	\$ (202,700)	\$ (202,700)
Misc Revenue					
Miscellaneous Revenue	(11,900)	(21,700)	(16,700)	(21,700)	(21,700)
Misc Revenue Total	\$ (11,900)	\$ (21,700)	\$ (16,700)	\$ (21,700)	\$ (21,700)
Transfer In					
Transfer In From Grants	-	-	-	-	(125,000)
Transfer In From Insurance	(21,202)	-	-	-	-
Transfer In Total	\$ (21,202)	\$ -	\$ -	\$ -	\$ (125,000)
Salaries					
Permanent Wages	45,609,252	48,439,435	46,540,528	48,684,232	49,108,561
Salary Savings	-	(1,141,944)	-	(967,644)	(967,644)
Pending Personnel	-	3,057,549	-	2,700,693	2,485,510
Furlough Savings	(491,360)	-	-	-	-
Premium Pay	1,254,839	1,239,688	1,178,895	1,239,688	1,239,688
Workers Compensation Wages	54,208	-	55,000	-	-
Compensated Absence	1,674,094	1,968,500	1,650,000	1,968,500	1,968,500
Hourly Wages	30,119	51,182	24,610	51,182	51,182
Overtime Wages Permanent	4,172,134	4,141,099	4,232,302	4,125,209	4,125,209
Election Officials Wages	-	-	500	-	-
Salaries Total	\$ 52,303,286	\$ 57,755,509	\$ 53,681,835	\$ 57,801,860	\$ 58,011,006

Police

Function:

Public Safety and Health

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Benefits					
Comp Absence Escrow	1,235,320	-	1,100,000	-	-
Health Insurance Benefit	7,634,815	7,258,911	7,254,603	7,091,957	7,491,481
Wage Insurance Benefit	201,719	197,531	203,752	200,463	201,904
Health Insurance Retiree	580,895	574,635	556,460	572,000	576,225
Health Ins Police Fire Retiree	330,186	300,000	306,150	300,000	300,000
Accident Death Dismember Ins	671,136	625,000	660,300	662,300	662,300
WRS	6,118,850	5,571,810	6,175,246	5,590,689	6,143,299
WRS-Prior Service	12,911	20,000	12,000	12,000	12,000
FICA Medicare Benefits	3,940,980	3,476,041	4,111,361	3,554,568	3,571,485
Moving Expenses	14,139	-	-	-	-
Tuition	18,729	51,290	51,290	51,290	51,290
Post Employment Health Plans	52,178	62,933	43,158	43,805	43,805
Benefits Total	\$ 20,811,858	\$ 18,138,151	\$ 20,474,320	\$ 18,079,072	\$ 19,053,789
Supplies					
Office Supplies	27,498	50,000	40,000	45,000	45,000
Copy Printing Supplies	34,969	59,000	42,000	57,000	57,000
Hardware Supplies	31,450	65,500	66,140	26,500	29,500
Software Lic & Supplies	46	-	-	-	-
Postage	59,468	65,000	59,000	64,000	64,000
Books & Subscriptions	724	1,100	600	560	560
Work Supplies	189,829	262,063	232,543	266,287	266,287
Gun Ammunition Supplies	135,409	168,050	210,246	168,050	168,050
Lab And Photo Supplies	19,403	24,775	22,000	24,775	24,775
Medical Supplies	9,975	10,000	10,000	10,000	10,000
Uniform Clothing Supplies	441,798	527,320	541,000	530,520	530,520
Food And Beverage	8,102	9,060	8,000	9,060	9,060
Building Supplies	19	800	710	800	800
Trees Shrubs Plants	-	800	250	800	800
Machinery And Equipment	46,044	60,600	16,600	44,000	44,000
Equipment Supplies	167,076	198,425	221,835	202,225	202,225
Gasoline	5,851	7,000	7,000	7,000	7,000
Supplies Total	\$ 1,177,660	\$ 1,509,493	\$ 1,477,924	\$ 1,456,577	\$ 1,459,577

Police

Function: Public Safety and Health

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Purchased Services					
Natural Gas	29,151	30,765	40,000	35,380	35,380
Electricity	123,135	128,370	120,000	134,789	134,789
Water	33,931	31,760	34,000	31,760	31,760
Stormwater	250	-	-	-	-
Telephone	34,176	39,055	30,000	26,430	26,430
Cellular Telephone	125,812	138,880	135,000	138,880	138,880
Systems Comm Internet	74,184	79,706	73,000	80,080	80,080
Building Improv Repair Maint	55,818	51,095	43,750	45,595	45,595
Pest Control	881	1,125	795	1,125	1,125
Elevator Repair	1,327	-	-	-	-
Facility Rental	113,699	135,486	125,000	138,786	138,786
Custodial Bldg Use Charges	462,712	554,943	554,943	554,943	554,943
Comm Device Mntc	19,023	18,700	1,000	-	-
Equipment Mntc	6,768	19,667	7,445	19,167	19,167
System & Software Mntc	369,193	398,583	66,852	411,855	411,855
Vehicle Repair & Mntc	2,268	2,300	346,276	2,300	2,300
Rental Of Equipment	21,901	25,850	22,000	24,650	24,650
Conferences & Training	70,056	133,090	93,090	133,090	133,090
Memberships	8,569	7,995	8,175	8,224	8,224
Medical Services	35,914	55,338	78,000	57,138	57,138
Arbitrator	-	500	-	-	-
Delivery Freight Charges	230	1,000	280	1,000	1,000
Storage Services	2,318	1,800	2,310	1,800	1,800
Consulting Services	17,300	3,615	14,000	4,637	4,637
Advertising Services	13,157	13,000	13,000	13,000	13,000
Printing Services	6,578	20,500	9,000	19,000	19,000
Prisoner Holding Services	10,861	20,500	17,000	20,500	20,500
Investigative Services	10,742	17,000	13,000	17,000	17,000
Security Services	14,980	36,750	36,750	36,750	36,750
Interpreters Signing Services	-	500	-	500	500
Transcription Services	1,967	500	-	500	500
Other Services & Expenses	283,320	337,215	305,000	311,563	311,563
Comm Agency Contracts	60,000	60,000	60,000	60,000	60,000
Taxes & Special Assessments	17,328	19,500	19,500	19,500	19,500
Permits & Licenses	12,237	7,500	7,500	7,500	7,500
Purchased Services Total	\$ 2,039,786	\$ 2,392,588	\$ 2,276,666	\$ 2,357,442	\$ 2,357,442
Inter Depart Charges					
ID Charge From Engineering	579,674	579,674	579,674	579,674	579,674
ID Charge From Fleet Services	2,647,731	2,669,493	2,669,493	2,970,343	3,064,575
ID Charge From Traffic Eng	285,790	224,839	224,839	224,839	224,839
ID Charge From Insurance	1,064,887	1,064,887	1,064,887	975,556	859,702
ID Charge From Workers Comp	716,030	716,030	716,030	790,269	790,269
Inter Depart Charges Total	\$ 5,294,112	\$ 5,254,923	\$ 5,254,923	\$ 5,540,681	\$ 5,519,059
Transfer Out					
Transfer Out To Grants	42,238	330,533	330,533	399,800	199,365
Transfer Out Total	\$ 42,238	\$ 330,533	\$ 330,533	\$ 399,800	\$ 199,365

Position Summary

Civilian Positions

Classification	CG	2022 Budget		2023 Budget			
		Adopted		Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ACCOUNTANT 2-18	18	1.00	78,230	1.00	80,104	1.00	80,104
ACCT TECH 2-20	20	1.00	57,684	1.00	61,203	1.00	61,203
ADMIN ASST-17	17	1.00	64,739	1.00	65,062	1.00	65,062
ADMIN CLK 1-20	20	2.00	116,881	4.00	199,987	4.00	199,987
ADMIN CLK 1-20 PT	20	1.50	79,040	-	-	-	-
ADMIN SUPV-18	18	1.00	67,055	1.00	67,390	1.00	67,390
CRIME ANALYST 2-18	18	3.00	244,035	3.00	251,020	3.00	251,020
DATA ANALYST 2	18	1.00	62,681	1.00	65,427	1.00	65,427
POLICE DIRECTOR	18	1.00	97,610	1.00	97,887	1.00	97,887
FORENSIC VIDEO ANALYST-18	18	1.00	87,940	1.00	90,001	1.00	90,001
GRANTS ADMIN 3-18	18	1.00	94,018	-	-	-	-
GRANTS ADMIN 4-18	18	-	-	1.00	103,760	1.00	103,760
HRA 2-18	18	1.00	73,802	1.00	79,830	1.00	79,830
INFORMATION CLERK-20	20	6.00	303,743	6.00	296,121	6.00	296,121
IT SPEC 2-18	18	5.00	413,462	5.00	398,808	5.00	398,808
MKTG/COMMUN SPEC-18	18	1.00	59,085	1.00	59,252	1.00	59,252
PKG ENFC FIELD SUPV-18	18	1.00	67,988	-	-	-	-
PKG ENFC LDWKR-16	16	1.00	68,395	-	-	-	-
PKG ENFC OFF-16	16	28.00	1,779,097	-	-	-	-
PKG ENFC SUPV-18	18	1.00	88,747	-	-	-	-
PO RECORDS CUSTOD-18	18	1.00	88,696	1.00	89,139	1.00	89,139
POLICE ADMIN SERVS MGR-18	18	1.00	106,777	1.00	107,310	1.00	107,310
POLICE CASE PROCESS SUPV-18	18	1.00	82,518	1.00	84,480	1.00	84,480
POLICE CASE REPORT LEADWKR-20	20	2.00	125,175	2.00	121,313	2.00	121,313
POLICE COURT SERVS SUPV-18	18	-	-	-	-	-	-
POLICE COURT SERVS SUPV-18	18	1.00	77,120	1.00	79,830	1.00	79,830
POLICE INFO SYS COORD-18	18	1.00	105,193	1.00	106,697	1.00	106,697
POLICE PROPERTY CLK 2-16	16	5.00	266,438	5.00	277,082	5.00	277,082
POLICE PROPERTY SUPERVISOR-18	18	1.00	88,747	1.00	90,001	1.00	90,001
POLICE RCDS SVS CLK-20	20	15.00	829,012	15.00	818,067	15.00	818,067
POLICE RECORDS SEC MGR-18	18	1.00	117,487	1.00	107,310	1.00	107,310
POLICE RECORDS SVCS CLERK PT	20	0.60	27,742	0.60	28,442	0.60	28,442
POLICE RPT TYPIST 2-20	20	21.00	1,130,650	21.00	1,113,314	21.00	1,113,314
POLICE RPT TYPIST 2-20 PT	20	0.50	30,621	0.50	21,676	0.50	21,676
PROGRAM ASST 1-20	20	9.00	559,937	9.00	567,701	10.00	618,472
PUBLIC INFORMATION OFF 2-18	18	1.00	85,520	1.00	81,082	1.00	81,082
TRAINING CTR COORD-18	18	1.00	67,988	1.00	71,082	1.00	71,082
TOTAL		120.60	7,693,853	90.10	5,680,378	91.10	5,731,149

The 2021 Adopted Budget moved the Parking Enforcement service from the Police Department to the Parking Utility. The Parking Enforcement section is to be fully merged into the Parking Division by the end of 2023. The 2021 and 2022 Adopted Budgets continued to present Parking Enforcement positions operationally within the Police Department but funded by the Parking Utility. The 2023 Budget presentation updates the positions to show a Parking Utility location.

Position Summary

Sworn Positions

Classification	CG	2022 Budget Adopted		2023 Budget			
		FTEs	Amount	Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ASST POLICE CHIEF-12	12	3.00	437,494	3.00	438,782	3.00	438,782
DETECTIVE 1-11	11	67.00	6,301,465	67.00	6,163,621	67.00	6,163,621
DETECTIVE SERGEANT	11	5.00	408,862	5.00	491,435	5.00	491,435
POLICE CAPT-12	12	11.00	1,402,550	11.00	1,391,572	11.00	1,391,572
POLICE CHIEF-21	21	1.00	181,173	1.00	182,079	1.00	182,079
POLICE INVESTIGATOR-11	11	13.00	1,213,822	13.00	1,210,149	13.00	1,210,149
POLICE LT.-12	12	23.00	2,552,946	23.00	2,561,557	23.00	2,561,557
POLICE OFFICER-11	11	315.00	24,574,564	315.00	24,804,812	321.00	25,143,584
POLICE SGT-11	11	48.00	4,475,508	48.00	4,622,559	48.00	4,622,559
TOTAL		486.00	41,548,384	486.00	41,866,567	492.00	42,205,339
TOTAL FTEs		606.60	49,242,237	576.10	47,546,945	583.10	47,936,488

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Public Health

Agency Overview

Agency Mission

The mission of Public Health Madison and Dane County (PHMDC) is to work with the community to enhance, protect, and promote the health of the environment and the well-being of all people.

Agency Overview

The Agency is a joint venture between the City of Madison and Dane County with funding divided between the City and County based on equalized value. The Agency is responsible for promoting wellness, preventing disease and fostering a healthful environment. The goal of Public Health is to reduce the incidence and prevalence of death and disease. The Department advances this goal by providing services that focus on decreasing the transmission of disease and on engagement with clients and community members increasing their capacity to achieve optimal health and wellbeing.

2023 Budget Highlights

Agency-Wide Changes

- Jointly funds \$19.7 million net of revenues received from grants and fees. The City levy support is \$8.6 million (44%); County general purpose revenue is \$11.0 million (56%). The City has elected to fund additional priorities, described below, totaling \$876,400. The County continues to fund additional priorities totaling \$212,500 to provide Narcan spray to businesses within Dane County identified as hotspots for public overdoses, violence prevention activities, and the Healthy Communities grant.
- Assumes utilizing unassigned fund balance to fund the continuation of COVID response limited term employees (\$850,000) and to purchase lab equipment with Licensed Establishment's restricted reserves (\$125,000).
- Funds a 9% cost of living adjustment for Public Health employees, as County employees, in 2023 (\$1.698m)
- Continues funding for Covering Wisconsin, a program to match federal Medicaid funding so that as long as the Affordable Care Act Insurance Marketplace continues as per Federal Law, Navigators are available to Dane County residents to support them choosing health plans (\$50,000).
- Fully funds the continuation of City of Madison priorities:
 - Violence Prevention Team (\$215,725)
 - A Public Health Specialist position that serves as Community Alternative Response Emergency Services (CARES) program coordinator and is responsible for ongoing program planning, program evaluation and strategic management of CARES team operations. The position is funded by the Madison Fire Department (Increase: \$102,000).
 - Contracts that include:
 - Focused Interruption Coalition - violence prevention programming (\$200,000)
 - Access Community Health Center (\$188,000);
 - Safe Communities Coalition (\$20,000);
 - Safe Communities Substance Use Prevention and Injury Prevention (\$78,276);
 - Equity tools (\$10,000);
 - Wellness initiatives (\$10,000);
 - Vivent Health (\$27,394);
 - Violence Prevention (\$10,000);
 - Narcan for Businesses (\$15,000).

Service: Administration

- Budget maintains current level of service.

Service: Animal Services

- Budget maintains current level of service.

Service: Community Health

- Funds an increase in Sexual and Reproductive Health services proposed in 2022. Authorization for the increase in the 2022 program costs is currently in the legislative process in both the City and the County (Legistar file 73481). The expansion includes seven full-time positions, including a Public Health Supervisor, a Nurse Practitioner, three Public Health Nurses, a Public Health Aide, a Clerk, and supplies for a total of \$799,365 in personnel costs and \$298,072 in supplies in 2023. The 2023 costs are included in the City and County executive budgets. The City's share in 2023 is \$475,600.

Service: Emergency Response Planning

- Service changes are included in agency-wide changes listed above.

Service: Environmental Protection

- Budget maintains current level of service.

Service: Laboratory

- Budget maintains current level of service.

Service: Licensed Establishments

- Includes a 20% fee increase for Licensed Establishments (\$477,000) which will in part support the addition of a bilingual clerk for the Licensed Establishment service (\$99,500).

Service: Policy Planning and Evaluation

- Budget maintains current level of service.

State and Federal Funds: The following federal and state funded programs are included in the Executive Budget.

- American Rescue Plan Act (ARPA): The City's plan for ARPA funding focuses on five priority areas: Violence Prevention & Youth Engagement, Homelessness Support, Affordable Housing, Emerging Needs, and Economic Development. PHMDC's 2023 Adopted Budget continues funding from 2022 for PFAS Education, Outreach and Coordination which is included in the Emerging Needs priority area (\$50,000) and Violence Prevention Initiatives (\$682,500).

Public Health Madison Dane

Function: Public Safety and Health

Budget Overview

Agency Budget by Fund

Fund	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	-	7,489,070	7,489,070	8,199,554	9,523,189
Permanent	30,835	-	-	-	-
Public Health Madison Dane	33,015,007	19,138,972	27,797,678	20,609,935	22,178,593
Total	\$ 33,045,842	\$ 26,628,042	\$ 35,286,748	\$ 28,809,489	\$ 31,701,782

Agency Budget by Service

Service	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Administration	(3,585,955)	4,205,798	3,663,497	5,355,678	5,617,783
Animal Services	938,311	1,267,192	1,108,030	1,183,394	1,236,310
Community Health	10,690,493	9,780,396	10,593,514	10,400,893	12,174,960
Emergency Response Planning	17,210,184	2,055,627	11,101,295	3,079,094	3,302,515
Environmental Protection	1,362,535	1,022,688	1,042,051	1,015,136	1,078,752
Laboratory	701,329	624,701	692,058	704,403	735,807
Licensed Establishments	2,508,415	2,531,156	2,569,271	2,668,395	2,950,711
Policy Planning and Eval	3,220,529	5,140,485	4,517,032	4,402,496	4,604,944
Total	\$ 33,045,842	\$ 26,628,042	\$ 35,286,748	\$ 28,809,489	\$ 31,701,782

Agency Budget by Major-Revenue

Major Revenue	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Intergov Revenues	(22,521,821)	(13,494,596)	(21,695,422)	(14,467,740)	(15,939,342)
Charges For Services	(475,066)	(897,158)	(875,658)	(916,846)	(916,846)
Licenses And Permits	(2,783,444)	(2,718,635)	(2,661,331)	(3,195,753)	(3,195,753)
Invest Other Contrib	(275,496)	(39,000)	(84,895)	(309,596)	(309,596)
Misc Revenue	(1,385)	(12,500)	(5,000)	(12,500)	(12,500)
Other Finance Source	-	(887,083)	(1,085,373)	(975,000)	(1,072,056)
Transfer In	(6,988,630)	(8,579,070)	(8,879,070)	(8,932,054)	(10,255,689)
Total	\$ (33,045,842)	\$ (26,628,042)	\$ (35,286,748)	\$ (28,809,489)	\$ (31,701,782)

Agency Budget by Major-Expense

Major Expense	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries	14,642,496	15,603,969	17,414,419	16,094,735	18,671,169
Benefits	5,888,735	6,084,004	7,462,324	7,170,622	7,171,200
Supplies	819,192	659,137	2,160,368	1,036,802	1,355,085
Purchased Services	9,613,705	3,775,067	7,743,772	4,001,465	4,001,465
Debt Othr Financing	1,994,166	-	-	-	302,822
Inter Depart Charges	87,547	68,415	68,415	68,415	90,041
Transfer Out	-	437,450	437,450	437,450	110,000
Total	\$ 33,045,842	\$ 26,628,042	\$ 35,286,748	\$ 28,809,489	\$ 31,701,782

Service Overview

Service: Administration

Service Description

This service provides overall leadership and administrative support for Public Health. The goal of this service is clear, accessible, and efficient systems and well-documented processes for all administrative functions.

Activities Performed by this Service

- **Budget and Finance:** Manage all budgeting and accounting functions including development and monitoring of budgets, purchasing, payroll, billing, and contract monitoring.
- **Administrative and Facilities Support:** Manage operations and administrative support for all office locations.
- **Communications and Strategic Initiatives:** Develop and implement internal and external communications, lead quality improvement and performance management activities, and provide project management in pursuit of Public Health Accreditation Board accreditation for the department.
- **Epidemiology and Data Science:** Collect, analyze, and translate health-related data to assess community health status, track trends, prevent diseases, and inform policies and programs to improve health.
- **Workforce Development:** Manage all human resources and workforce development functions, including the hiring process, orientation and on boarding, professional development, and performance management.
- **Health and Racial Equity:** Develop, implement, and support a framework to build agency capacity so that (1) Public Health will be a highly effective organization that operates with health and racial equity as a guiding principle; and (2) health outcomes in Dane County will not be determined by race, class, gender, income, or other group status.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	-	-	-	-	-
Other-Expenditures	(3,585,955)	4,205,798	3,663,497	5,355,678	5,617,783
Total	\$ (3,585,955)	\$ 4,205,798	\$ 3,663,497	\$ 5,355,678	\$ 5,617,783

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(7,650,926)	(16,024,782)	(16,163,072)	(17,989,877)	(20,782,112)
Personnel	1,648,574	3,161,938	2,376,075	4,112,102	4,377,208
Non-Personnel	(5,306,333)	990,161	1,233,723	1,189,877	1,165,249
Agency Charges	71,804	53,699	53,699	53,699	75,325
Total	\$ (11,236,881)	\$ (11,818,984)	\$ (12,499,575)	\$ (12,634,199)	\$ (15,164,329)

Service Overview

Service: Animal Services

Service Description

This service is responsible for enforcing animal-related laws, educating the public about responsible animal ownership, and providing pickup services for the stray, abandoned, impounded, injured, and orphaned animals of Madison and Dane County. The goals of the service are immediate follow-up on all reported bites, mitigation and prevention of dangerous animal issues, reduced numbers of stray cats and dogs in the community, and prevention of animal neglect and cruelty.

Activities Performed by this Service

- Domestic Animal Bite Investigation and Quarantine: Respond to reports of bites to people or other domestic animals to ensure proper rabies vaccination, quarantine, and enforcement of laws related to controlling animal behavior and licensing.
- Stray animal response: Collect domestic animals found running at large and return them to their owner or deliver them to the shelter for care until they are claimed. Enforce regulations on licensing and containing domestic animals as appropriate.
- Wild Animal Bites and Rabies Exposure: Respond to calls related to bites or potential exposure to potentially rabid wild animals. Advise victims and medical providers on rabies risk. Facilitate testing of wild animals for rabies.
- Animal Welfare Complaints: Respond to complaints of mistreatment of domestic and wild animals. Response includes investigation, education of persons involved and enforcement of local and state laws as appropriate.
- Dangerous Animals: Act to eliminate the threat to public health and safety from dangerous animals by investigating potential dangerous animals and ordering restrictions or euthanasia of the animal as appropriate.
- Stray Animal Response: Collect domestic animals found running at large and return to their owner or deliver to the shelter for care until they are claimed. Enforce regulations on licensing and containing domestic animals as appropriate.
- Other Response: Respond to general complaints and requests for information from the public.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	-	-	-	-	-
Other-Expenditures	938,311	1,267,192	1,108,030	1,183,394	1,236,310
Total	\$ 938,311	\$ 1,267,192	\$ 1,108,030	\$ 1,183,394	\$ 1,236,310

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(273,018)	(515,095)	(457,791)	(485,073)	(485,651)
Personnel	706,053	837,442	765,755	755,326	808,242
Non-Personnel	229,645	428,164	340,690	426,482	426,482
Agency Charges	2,613	1,586	1,586	1,586	1,586
Total	\$ 665,293	\$ 752,097	\$ 650,240	\$ 698,321	\$ 750,659

Service Overview

Service: Community Health

Service Description

This service incorporates a variety of program areas which work collectively to positively impact and improve the health of the Madison and Dane County residents. Program areas include: (1) communicable disease monitoring, surveillance and intervention ; (2) immunizations; (3) Women, Infants, and Children Supplemental Nutrition Program (WIC); (4) Maternal and Child Health services (MCH); (5) sexual and reproductive health; (6) Fetal and Infant Mortality Review (FIMR); and (6) perinatal nurse home visiting programs.

Activities Performed by this Service

- Women Infants and Children (WIC) Supplemental Nutrition Program: Improve the health of women, infants and children who may be nutritionally at risk by providing healthy foods, health information, and referrals to health care.
- Wisconsin Well Woman Program: Coordinate programs that provide free or low cost breast and cervical cancer screenings and treatment for people with limited income and little or no health insurance.
- Immunizations: Provide immunizations to reduce the spread of disease in our community and to protect the health of current and future generations.
- Sexual and Reproductive Health: Provide testing and treatment for sexually transmitted infections in an inclusive, stigma-free environment for people of all ages, gender identities, gender expressions, and sexual orientation.
- Communicable Disease: Monitor, treat and prevent the spread of infectious disease.
- Perinatal: Provide programs for people who are pregnant living in Dane County that give support and information needed to have a healthy pregnancy and healthy baby.
- Fetal and Infant Mortality: Coordinate a Fetal and Infant Mortality Review (FIMR) process to improve understanding of the conditions that contribute to stillbirth and infant death.
- Maternal and Child Health: Address barriers women face in their decision, ability, and desire to breastfeed in order to provide equal opportunities for everyone to live the healthiest life possible.
- Community Based Public Health Nursing Team: Partnership between Dane County Human Services and Public Health that entails the placement of three public health nurses into various Joining Forces for Families (JFF) offices throughout the county to be rooted in community engagement, strengthen linkages between available services and infuse more data and evaluation into practice.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	-	-	-	-	-
Other-Expenditures	10,690,493	9,780,396	10,593,514	10,400,893	12,174,960
Total	\$ 10,690,493	\$ 9,780,396	\$ 10,593,514	\$ 10,400,893	\$ 12,174,960

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(4,229,404)	(2,534,457)	(3,218,828)	(2,885,666)	(2,885,666)
Personnel	5,987,954	8,578,884	9,040,689	8,784,620	10,253,884
Non-Personnel	4,689,410	1,188,382	1,539,695	1,603,144	1,907,947
Agency Charges	13,130	13,130	13,130	13,130	13,130
Total	\$ 6,461,090	\$ 7,245,939	\$ 7,374,687	\$ 7,515,227	\$ 9,289,294

Service Overview

Service: Emergency Response Planning

Service Description

This service plans for and implements response activities during an emergency or disaster using existing emergency operations, plans, procedures, guidelines, resources, assets and incident management systems. The service coordinates trainings and exercises and disseminates information to the public and incident management responders in the case of a public health emergency using a whole community approach. COVID response efforts, including contact tracing and community testing, are managed by this service.

Activities Performed by this Service

- **Emergency Plan and Policy Creation:** Create and update mass care, medical countermeasure dispensing and administration, medical material management and distribution, and medical surge plans.
- **Emergency Response Training and Exercises:** Participate in exercises and trainings with community partners and hold exercises for Public Health staff to test response plans.
- **Risk Communications Planning and Response:** Coordinate and disseminate information to the public regarding emergency response.
- **Coordinate with Community Agencies/Businesses:** Work with businesses and community partners to leverage their resources in an emergency response to improve overall response to the entire community and to ensure the businesses and critical infrastructure agencies are prepared for public health emergencies.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	-	-	-	-	-
Other-Expenditures	17,210,184	2,055,627	11,101,295	3,079,094	3,302,515
Total	\$ 17,210,184	\$ 2,055,627	\$ 11,101,295	\$ 3,079,094	\$ 3,302,515

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(16,450,549)	(1,993,735)	(9,306,547)	(2,824,821)	(2,824,821)
Personnel	7,789,458	1,976,247	6,551,320	2,846,733	3,070,154
Non-Personnel	9,420,726	79,380	4,549,975	232,361	232,361
Agency Charges	-	-	-	-	-
Total	\$ 759,634	\$ 61,892	\$ 1,794,747	\$ 254,272	\$ 477,693

Service Overview

Service: Environmental Protection

Service Description

This service protects environmental health. The goals of the service are the prevention of groundwater contamination by improperly installed, abandoned or neglected wells and private waste water treatment systems in Dane County and clean up and prevention of human health hazards such as household hygiene, mold, lead and radon.

Activities Performed by this Service

- Sanitary Permit Review and Inspection: Review permits and perform onsite inspections to ensure systems are built to comply with state laws.
- Onsite Soil Test: Perform onsite evaluation and review of soil test reports to confirm proper waste water disposal for the site.
- Well Location Permitting and Inspection: Review permits and perform onsite inspections to ensure wells are constructed in appropriate locations and follow-up on complaints of unused or contaminated wells that require abandonment.
- Transient Non-community Well Regulation: Inspect wells and monitor private wells that serve the community through churches, commercial establishments, and other public facilities.
- Environmental Nuisance and Hazardous Materials Investigation: Investigate childhood lead hazard investigations, household hygiene, mold, indoor air quality, etc.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	-	-	-	-	-
Other-Expenditures	1,362,535	1,022,688	1,042,051	1,015,136	1,078,752
Total	\$ 1,362,535	\$ 1,022,688	\$ 1,042,051	\$ 1,015,136	\$ 1,078,752

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(993,177)	(845,330)	(845,330)	(811,412)	(811,412)
Personnel	812,526	904,886	918,039	897,158	960,774
Non-Personnel	550,009	117,802	124,013	117,979	117,979
Agency Charges	-	-	-	-	-
Total	\$ 369,358	\$ 177,358	\$ 196,721	\$ 203,724	\$ 267,340

Service Overview

Service: Laboratory

Service Description

This service provides sample collection, analysis, interpretation and advice on environmental sample quality; responds to environmental spills and hazardous materials releases; and collaborates with other municipal, state and federal agencies on environmental projects. The goal of the service is to prevent waterborne illness from surface water contamination, prevent disease or illness by surveilling common vectors such as mosquitoes and ticks, identify sources of contamination and trends that will impact human health, and prevent illegal discharge of harmful substances.

Activities Performed by this Service

- Water Sampling: Sample and analyze private water well samples, sample public water, sample and monitor beaches.
- Illicit Discharge Detection and Elimination program: Monitor and sample outfalls, respond to illicit discharge complaints, and elimination of illicit discharges.
- Hazardous Spills/Application Follow up: Respond to complaints of hazardous spills, PAH applications, and sales/use of phosphorus containing materials.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	-	-	-	-	-
Other-Expenditures	701,329	624,701	692,058	704,403	735,807
Total	\$ 701,329	\$ 624,701	\$ 692,058	\$ 704,403	\$ 735,807

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(259,826)	(119,381)	(179,381)	(225,900)	(225,900)
Personnel	426,818	492,003	499,169	439,108	470,512
Non-Personnel	274,511	132,698	192,888	265,295	265,295
Agency Charges	-	-	-	-	-
Total	\$ 441,503	\$ 505,320	\$ 512,677	\$ 478,503	\$ 509,907

Service Overview

Service: Licensed Establishments

Service Description

This service licenses, educates, consults, regulates and inspects all restaurants, retail food stores, school food programs, public pools, hotels, motels, Bed and Breakfasts, short term rentals, recreational-educational camps, campgrounds, body art establishments, beaches and mobile home parks in Madison and Dane County. The goal of this service is prevention of foodborne and other communicable disease outbreaks.

Activities Performed by this Service

- Food Program: License, regulate, and enforce all restaurant and retail food establishments; promote health and racial equity within the program, with operators, and within the community; and administer support for licensing, complaints, and operator inquiries.
- Pool Program: License, regulate, and enforce all public pools, including sampling and testing of pool water; promote health and racial equity within program, with operators, and within community; administer support for licensing, complaints, and operator inquiries.
- Lodging Program: License, regulate, and enforce hotels, motels, bed and breakfast, and tourist rooming houses; promote health and racial equity within program, with operators, and within community; and administer support for licensing, complaints, and operator inquiries.
- Tattoo and Body Piercing: License, regulate, and enforce tattoo and body piercing establishments; promote health and racial equity within program, with operators, and within community; and administer support for licensing, complaints, and operator inquiries.
- Other Licensed Establishments: License and regulate campgrounds, recreational and educational camps, manufactured home communities and beaches; promote health and racial equity within program, with operators, and within community, and administer support for licensing, complaints, and operator inquiries.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	-	-	-	-	-
Other-Expenditures	2,508,415	2,531,156	2,569,271	2,668,395	2,950,711
Total	\$ 2,508,415	\$ 2,531,156	\$ 2,569,271	\$ 2,668,395	\$ 2,950,711

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(2,452,720)	(2,444,434)	(2,444,434)	(2,524,029)	(2,623,509)
Personnel	1,699,017	2,381,603	2,415,297	2,484,895	2,753,731
Non-Personnel	809,398	149,553	153,974	183,500	196,980
Agency Charges	-	-	-	-	-
Total	\$ 55,696	\$ 86,722	\$ 124,837	\$ 144,366	\$ 327,202

Service Overview

Service: Policy Planning and Eval

Service Description

This service provides program planning, research, and evaluation to internal and external PHMDC stakeholders. The goal of this service is to ensure that Public Health has the information and support needed to guide its work. Program areas include: (1) Substance Use Prevention; (2) Community Health Assessment and Community Health Improvement Plan (CHA/CHIP); and (3) Violence Prevention.

Activities Performed by this Service

- Policy Analysis/Planning/Evaluation: Provide policy analysis and position statement support, program planning and coordination, and evaluation services to Public Health staff, other government entities and community stakeholders.
- Community Health Assessment/Health Improvement Plan: Gather input from community on health issues, analyze health data, and prioritize health issues to guide development of a Community Health Improvement Plan (CHIP).
- Substance use Prevention: Provide Harm reduction and overdose prevention primary prevention strategies by working with partners on trainings and narcan/fentanyl test strip distribution.
- Violence Prevention: Provide strategy, planning, and prevention services to reduce and prevent violence in our community.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	-	-	-	-	-
Other-Expenditures	3,220,529	5,140,485	4,517,032	4,402,496	4,604,944
Total	\$ 3,220,529	\$ 5,140,485	\$ 4,517,032	\$ 4,402,496	\$ 4,604,944

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(736,223)	(2,150,828)	(2,671,366)	(1,062,711)	(1,062,711)
Personnel	1,460,830	3,354,971	2,310,399	2,945,417	3,147,865
Non-Personnel	1,759,699	1,785,513	2,206,633	1,457,079	1,457,079
Agency Charges	-	-	-	-	-
Total	\$ 2,484,306	\$ 2,989,657	\$ 1,845,666	\$ 3,339,785	\$ 3,542,233

Line Item Detail

Agency Primary Fund: Public Health Madison Dane

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Intergov Revenues					
Federal Revenues Operating	(14,111,067)	(2,050,007)	(9,690,250)	(2,200,248)	(2,200,248)
State Revenues Operating	(336,491)	(2,583,058)	(3,143,641)	(2,470,169)	(2,470,169)
Payment For Municipal Service	(7,995)	(11,500)	(11,500)	(11,500)	(11,500)
Local Revenues Operating	(46,575)	-	-	-	-
Other Unit Of Gov Revenues OI	(8,019,693)	(8,850,031)	(8,850,031)	(9,785,823)	(11,257,425)
Intergov Revenues Total	\$ (22,521,821)	\$ (13,494,596)	\$ (21,695,422)	\$ (14,467,740)	\$ (15,939,342)
Charges For Services					
Reproduction Services	(26)	-	-	-	-
Lab Fees	(93,791)	(112,150)	(112,150)	(112,150)	(112,150)
Clinic Fees	(145,105)	(267,000)	(247,000)	(267,000)	(267,000)
Inspect & Reinspect Fees	(23,800)	(129,031)	(129,031)	(137,349)	(137,349)
Reimbursement Of Expense	(10,526)	(3,000)	(1,500)	(14,370)	(14,370)
Application Service Fees	(201,818)	(385,977)	(385,977)	(385,977)	(385,977)
Charges For Services Total	\$ (475,066)	\$ (897,158)	\$ (875,658)	\$ (916,846)	\$ (916,846)
Licenses And Permits					
Animal Licenses	(427,769)	(485,073)	(427,769)	(485,073)	(485,073)
Clerks Licenses	(1,863,351)	(1,909,562)	(1,909,562)	(2,386,680)	(2,386,680)
Other Licenses	(19,834)	(21,000)	(21,000)	(21,000)	(21,000)
Other Permits	(472,491)	(303,000)	(303,000)	(303,000)	(303,000)
Licenses And Permits Total	\$ (2,783,444)	\$ (2,718,635)	\$ (2,661,331)	\$ (3,195,753)	\$ (3,195,753)
Invest Other Contrib					
Contributions & Donations	(210,930)	(39,000)	(84,895)	(309,596)	(309,596)
Invest Other Contrib Total	\$ (210,930)	\$ (39,000)	\$ (84,895)	\$ (309,596)	\$ (309,596)
Misc Revenue					
Miscellaneous Revenue	(1,385)	(12,500)	(5,000)	(12,500)	(12,500)
Misc Revenue Total	\$ (1,385)	\$ (12,500)	\$ (5,000)	\$ (12,500)	\$ (12,500)
Other Finance Source					
Fund Balance Applied	-	(887,083)	(1,085,373)	(975,000)	(1,072,056)
Other Finance Source Total	\$ -	\$ (887,083)	\$ (1,085,373)	\$ (975,000)	\$ (1,072,056)
Transfer In					
Transfer In From General	(6,988,630)	(7,489,070)	(7,489,070)	(8,199,554)	(9,523,189)
Transfer In From Grants	-	(1,090,000)	(1,390,000)	(732,500)	(732,500)
Transfer In Total	\$ (6,988,630)	\$ (8,579,070)	\$ (8,879,070)	\$ (8,932,054)	\$ (10,255,689)

Line Item Detail

Agency Primary Fund: Public Health Madison Dane

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries					
Permanent Wages	11,840,077	12,687,765	15,950,463	15,581,695	15,581,695
Salary Savings	-	(253,668)	-	(309,981)	(309,981)
Pending Personnel	-	3,131,826	(200,000)	-	2,576,434
Hourly Wages	2,561,966	38,046	1,638,814	823,021	823,021
Overtime Wages Permanent	240,453	-	24,748	-	-
Overtime Wages Hourly	-	-	393	-	-
Salaries Total	\$ 14,642,496	\$ 15,603,969	\$ 17,414,419	\$ 16,094,735	\$ 18,671,169
Benefits					
Unemployment Benefits	(448)	1,000	1,003	1,000	1,000
Health Insurance Benefit	3,257,630	3,465,850	4,531,135	4,242,613	4,242,983
Dental Insurance Benefit	199,894	245,121	267,667	260,260	260,260
Life Insurance Benefit	3,247	3,306	4,720	3,613	3,613
Wage Insurance Benefit	3,944	3,531	5,204	7,559	7,559
Health Insurance Retiree	219,072	271,600	245,273	271,600	271,600
WRS	981,187	1,008,614	1,107,282	1,012,810	1,013,046
FICA Medicare Benefits	1,108,810	969,582	1,184,641	1,255,768	1,255,740
Workers Compensation	115,400	115,400	115,400	115,400	115,400
Benefits Total	\$ 5,888,735	\$ 6,084,004	\$ 7,462,324	\$ 7,170,622	\$ 7,171,200
Supplies					
Office Supplies	9,701	19,791	20,486	24,191	24,191
Copy Printing Supplies	24,229	9,733	9,993	38,991	38,991
Furniture	2,694	8,300	8,300	9,440	9,440
Hardware Supplies	62,036	61,991	70,020	65,393	78,873
Software Lic & Supplies	170,470	93,210	227,603	143,734	143,734
Postage	31,120	27,076	21,358	32,407	32,407
Program Supplies	96,288	41,828	74,384	287,518	287,518
Books & Subscriptions	205	1,900	1,602	1,500	1,500
Work Supplies	104,096	99,776	153,189	95,870	95,870
Janitorial Supplies	672	2,770	2,170	2,740	2,740
Lab And Photo Supplies	45,397	84,800	144,800	70,000	70,000
Medical Supplies	230,335	196,512	1,417,992	253,519	509,576
Uniform Clothing Supplies	643	500	500	500	500
Food And Beverage	8,404	10,950	7,970	11,000	11,000
Equipment Supplies	32,902	-	-	-	48,746
Supplies Total	\$ 819,192	\$ 659,137	\$ 2,160,368	\$ 1,036,802	\$ 1,355,085

Line Item Detail

Agency Primary Fund: Public Health Madison Dane

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Purchased Services					
Natural Gas	4,753	2,122	11,246	4,295	4,295
Electricity	37,485	39,185	93,236	40,479	40,479
Water	596	750	1,764	436	436
Sewer	753	875	2,081	511	511
Telephone	13,453	6,807	6,740	22,536	22,536
Cellular Telephone	114,169	57,838	81,661	103,195	103,195
Building Improv Repair Maint	16,955	13,000	56,129	21,035	21,035
Waste Disposal	5,457	1,683	1,683	4,033	4,033
Fire Protection	481	2,000	2,000	2,000	2,000
Facility Rental	4,381,882	393,067	624,604	531,900	531,900
Custodial Bldg Use Charges	189,925	227,873	236,272	238,508	238,508
Comm Device Mntc	912	-	-	-	-
Equipment Mntc	1,745	6,350	6,350	127,150	127,150
System & Software Mntc	11,911	78,567	101,132	91,994	91,994
Vehicle Repair & Mntc	146	-	-	500	500
Recruitment	1,004	515	515	515	515
Mileage	56,225	106,917	117,607	117,100	117,100
Conferences & Training	44,387	134,186	152,404	226,452	226,452
Memberships	9,731	14,620	15,251	29,999	29,999
Medical Services	12,656	8,200	8,377	8,200	8,200
Audit Services	7,700	9,600	9,600	7,800	7,800
Delivery Freight Charges	-	1,620	-	500	500
Storage Services	1,066	1,400	900	1,066	1,066
Consulting Services	3,000,646	201,424	918,212	230,007	230,007
Advertising Services	7,742	4,500	7,128	4,500	4,500
Printing Services	445	3,250	3,823	2,250	2,250
Lab Services	4,533	4,725	5,939	6,725	6,725
Parking Towing Services	696	-	-	-	-
Interpreters Signing Services	84,805	52,450	54,182	68,605	68,605
Transcription Services	11,310	8,700	24,870	15,900	15,900
Transportation Services	28,962	7,820	762	7,820	7,820
Catering Vending Services	-	4,600	4,600	14,600	14,600
Program Services	823,112	-	188,354	75,000	75,000
Other Services & Expenses	802	1,112,728	1,324,728	104,800	104,800
Comm Agency Contracts	674,532	1,241,670	3,655,596	1,864,398	1,864,398
Housing Assistance Payments	-	5,000	5,000	5,000	5,000
General Liability Insurance	20,600	20,600	20,600	20,600	20,600
Permits & Licenses	11,296	425	425	1,055	1,055
Purchased Services Total	\$ 9,582,870	\$ 3,775,067	\$ 7,743,772	\$ 4,001,465	\$ 4,001,465

Public Health Madison Dane

Function: Public Health and Safety

Line Item Detail

Agency Primary Fund: Public Health Madison Dane

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Debt Othr Financing					
Principal	322,978	-	-	-	257,073
Interest	67,782	-	-	-	45,749
Fund Balance Generated	1,603,406	-	-	-	-
Debt Othr Financing Total	\$ 1,994,166	\$ -	\$ -	\$ -	\$ 302,822
Inter Depart Charges					
ID Charge From Engineering	13,130	13,130	13,130	13,130	13,130
ID Charge From Fleet Services	71,804	53,699	53,699	53,699	75,325
ID Charge From Traffic Eng	2,613	1,586	1,586	1,586	1,586
Inter Depart Charges Total	\$ 87,547	\$ 68,415	\$ 68,415	\$ 68,415	\$ 90,041
Transfer Out					
Transfer Out To General	-	110,000	110,000	110,000	110,000
Transfer Out To Debt Service	-	327,450	327,450	327,450	-
Transfer Out Total	\$ -	\$ 437,450	\$ 437,450	\$ 437,450	\$ 110,000

Position Summary

Classification	CG	2022 Budget		2023 Budget			
		Adopted		Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ACCOUNT CLERK	-	1.00	52,794	-	-	-	-
CHEMICAL ANALYST	-	1.00	97,393	1.00	98,208	1.00	98,208
CHRONIC DISEASE SPECIALIST	-	1.00	69,255	1.00	70,034	1.00	70,034
CLERK	-	8.25	508,649	8.50	521,754	8.50	521,754
COMMUNICABLE DISEASE OUTREACH SPECIAL	-	1.00	85,086	1.00	85,782	1.00	85,782
COMMUNITY HEALTH ED SPEC	-	2.00	175,481	2.00	167,776	2.00	167,776
DIETETIC SPECIALIST	-	5.80	343,628	5.80	350,574	5.80	350,574
DISEASE INTRVN SPEC	-	8.00	460,550	9.00	533,678	9.00	533,678
ENV HEALTH SERVICES SUPER	-	2.00	226,045	3.00	328,502	3.00	328,502
ENV HEALTH TECHNICIAN	-	2.00	137,171	2.00	134,717	2.00	134,717
GRANTS MANAGER	-	-	-	1.00	73,043	1.00	73,043
GRANTS & BILLING SPECIALIST	-	2.00	130,151	3.00	189,174	3.00	189,174
HEALTH EDUCATION COOR	-	3.85	329,434	4.85	425,580	4.85	425,580
HEALTH EQUITY COOR	-	2.00	181,256	2.00	190,251	2.00	190,251
HUMANE OFFICER	-	6.00	398,070	6.00	398,733	6.00	398,733
LEADWORKER	-	7.00	643,981	11.00	972,015	11.00	972,015
MEDICAL INTERPRETER	-	2.00	138,924	2.00	141,500	2.00	141,500
MICROBIOLOGIST	-	1.00	91,704	1.00	93,438	1.00	93,438
NEW POSITIONS	-	21.00	1,503,335	8.00	582,100	8.00	582,100
NURSE FAMILY PRTRNSP COOR	-	1.00	104,009	1.00	93,828	1.00	93,828
OUTREACH AND RESPONSE SPECIALIST	-	-	-	1.50	91,822	1.50	91,822
PUBLIC HEALTH AIDE	-	7.50	480,774	8.50	533,261	8.50	533,261
PUBLIC HEALTH ANALYST	-	2.00	176,642	2.00	167,776	2.00	167,776
PH COMMUNICATIONS COOR	-	1.00	77,940	-	-	-	-
PH DEPUTY DIRECTOR	-	1.00	103,371	1.00	104,234	1.00	104,234
PUBLIC HEALTH DIRECTOR	-	1.00	172,339	1.00	175,055	1.00	175,055
PUBLIC HEALTH DIRECTOR OF COVID RESPONSE	-	-	-	1.00	104,234	1.00	104,234
PUBLIC HEALTH DIV DIRECTOR	-	4.00	487,592	4.00	477,648	4.00	477,648
PH EPIDEMIOLOGIST	-	4.00	408,872	4.00	393,694	4.00	393,694
PH INFECTION PREVENTIONIST	-	2.00	156,823	2.00	163,000	2.00	163,000
PUBLIC HEALTH NURSE	-	30.55	2,623,758	29.75	2,551,164	29.75	2,551,164
PUBLIC HEALTH PLANNER	-	7.00	659,653	7.00	668,727	7.00	668,727
PH PREPAREDNESS COOR	-	1.00	97,393	3.00	263,800	3.00	263,800
PH PROGRAM COORDINATOR	-	2.00	174,766	2.00	176,238	2.00	176,238
PUBLIC HEALTH SPECIALIST	-	6.00	417,837	12.00	796,285	12.00	796,285
PUBLIC HEALTH SUPERVISOR	-	12.00	1,232,716	16.00	1,636,827	16.00	1,636,827
QUALITY IMP/PERF MGMT	-	1.00	86,846	1.00	91,622	1.00	91,622
SANITARIAN	-	18.00	1,642,556	20.00	1,812,408	20.00	1,812,408
SENIOR ACCOUNTANT	-	-	-	1.00	78,030	1.00	78,030
VIOLENCE INTERVENTION AND OUTREACH COORDINATOR	-	-	-	1.00	84,395	1.00	84,395
VIOLENCE PREVENTION GRANT PROGRAM SPECIALIST	-	-	-	1.00	78,030	1.00	78,030
VIOLENCE PREVENTION SUPERVISOR	-	1.00	90,786	1.00	104,356	1.00	104,356
WELL WOMAN PRG SPEC	-	1.00	77,611	1.00	77,855	1.00	77,855
TOTAL		179.95	14,845,192	193.90	16,081,147	193.90	16,081,147

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Room Tax Commission

Agency Overview

Agency Mission

The agency's mission is to promote Madison as a destination through marketing and promotional efforts.

Agency Overview

Starting in 2017, Room Tax revenues are allocated through the Room Tax Commission. Under Wisconsin state law, 70% of total revenue must be utilized for tourism and marketing efforts and tangible municipal development. The budget outlined in the Adopted Budget reflects the budget adopted by the Room Tax Commission.

2023 Budget Highlights

The 2023 Executive Budget reflects funding allocations adopted by the Room Tax Commission. These adjustments reflect an overall \$4.8m increase in Room Tax revenues when compared to the 2022 Adopted Budget. Budget increases will be implemented by:

- Budgeting \$19.0 million in Room Tax receipts, a \$4.8 million increase from the 2022 Adopted Budget
- Allocating \$5.5 million to the Greater Madison Convention and Visitors Bureau, a \$1.4 million increase from the 2022 Adopted Budget
- Allocating \$222,500 for City Tourism Marketing Activities, a \$77,500 increase from the 2022 Adopted Budget
- Allocating \$4.8 million to fund operating costs at Monona Terrace, a \$863,625 increase from the 2022 Adopted Budget
- Allocating \$2.1 million to the Overture Center, a \$495,000 increase from the 2022 Adopted Budget
- Allocating \$738,152 to the Alliant Energy Center, Henry Vilas Zoo and Olbrich Gardens. No amounts were allocated to these entities in the 2022 Adopted Budget
- Budgeting \$5.6 million of Room Tax revenue to be retained by the General Fund, a \$1.4 million increase from the 2022 Adopted Budget
- See the Room Tax Fund in the Cash Flow section for a full breakout of 2023 expenditures authorized by the Room Tax Commission

Room Tax CommissionFunction: **Planning & Development***Budget Overview*

Agency Budget by Fund

Fund	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Other Restricted	14,490,338	14,252,850	14,252,850	14,252,850	21,018,135
Total	\$ 14,490,338	\$ 14,252,850	\$ 14,252,850	\$ 14,252,850	\$ 21,018,135

Agency Budget by Service

Service	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Room Tax Commission	14,490,338	14,252,850	14,252,850	14,252,850	21,018,135
	\$ 14,490,338	\$ 14,252,850	\$ 14,252,850	\$ 14,252,850	\$ 21,018,135

Agency Budget by Major-Revenue

Major Revenue	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General Revenues	(12,088,390)	(14,250,000)	(14,250,000)	(14,250,000)	(19,000,000)
Invest Other Contrib	(1,948)	(2,850)	(2,850)	(2,850)	(40,247)
Other Finance Source	-	-	-	-	(1,977,888)
Transfer In	(2,400,000)	-	-	-	-
Total	\$ (14,490,338)	\$ (14,252,850)	\$ (14,252,850)	\$ (14,252,850)	\$ (21,018,135)

Agency Budget by Major-Expense

Major Expense	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Purchased Services	5,471,195	5,875,000	5,875,000	5,875,000	8,629,689
Debt Othr Financing	2,938,165	4,278	4,278	4,278	-
Transfer Out	6,080,978	8,373,572	8,373,572	8,373,572	12,388,446
Total	\$ 14,490,338	\$ 14,252,850	\$ 14,252,850	\$ 14,252,850	\$ 21,018,135

Room Tax Commission

Function:

Planning & Development

*Service Overview***Service:** Room Tax Commission*Service Description*

This service is responsible for administering the Room Tax fund as prescribed by the Room Tax Commission, which is fully supported by revenues from Room Tax receipts. The goal of the service is to promote Madison as a destination through marketing and tourism related activities and tangible municipal development.

Activities Performed by this Service

- Support operations for Monona Terrace.
- Continue current contract with the Greater Madison Visitors Bureau, which was amended in 2020 in wake of reduced Room Tax revenue.
- Provide funding for tourism related efforts, including Sister Cities, firework events, civic conferences and fairs, and arts events.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	-	-	-	-	-
Other-Expenditures	14,490,338	14,252,850	14,252,850	14,252,850	21,018,135
Total	\$ 14,490,338	\$ 14,252,850	\$ 14,252,850	\$ 14,252,850	\$ 21,018,135

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(14,490,338)	(14,252,850)	(14,252,850)	(14,252,850)	(21,018,135)
Personnel	-	-	-	-	-
Non-Personnel	14,490,338	14,252,850	14,252,850	14,252,850	21,018,135
Agency Charges	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ -

Room Tax Commission

Function: **Planning & Development**

Line Item Detail

Agency Primary Fund: Other Restricted

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General Revenues					
Room Tax	(12,088,276)	(14,250,000)	(14,250,000)	(14,250,000)	(19,000,000)
Pen Int Delinq Other Tax	(114)	-	-	-	-
General Revenues Total	\$ (12,088,390)	\$ (14,250,000)	\$ (14,250,000)	\$ (14,250,000)	\$ (19,000,000)
Invest Other Contrib					
Interest	(1,948)	(2,850)	(2,850)	(2,850)	(40,247)
Invest Other Contrib Total	\$ (1,948)	\$ (2,850)	\$ (2,850)	\$ (2,850)	\$ (40,247)
Other Finance Source					
Fund Balance Applied	-	-	-	-	(1,977,888)
Other Finance Source Total	\$ -	\$ -	\$ -	\$ -	\$ (1,977,888)
Transfer In					
Transfer In From Tax Incremen	(2,400,000)	-	-	-	-
Transfer In Total	\$ (2,400,000)	\$ -	\$ -	\$ -	\$ -
Purchased Services					
Conferences & Training	-	-	-	-	35,000
Memberships	-	-	-	-	15,000
Consulting Services	21,096	-	-	-	-
Advertising Services	490	-	-	-	-
Program Services	-	15,000	15,000	15,000	20,000
Other Services & Expenses	3,000	15,000	15,000	15,000	15,000
Grants	5,446,609	5,845,000	5,845,000	5,845,000	8,544,689
Purchased Services Total	\$ 5,471,195	\$ 5,875,000	\$ 5,875,000	\$ 5,875,000	\$ 8,629,689
Debt Othr Financing					
Interest	-	1,428	1,428	1,428	-
Fund Balance Generated	2,938,165	2,850	2,850	2,850	-
Debt Othr Financing Total	\$ 2,938,165	\$ 4,278	\$ 4,278	\$ 4,278	\$ -
Transfer Out					
Transfer Out To General	2,400,000	4,275,000	4,275,000	4,275,000	5,700,000
Transfer Out To Debt Service	-	136,472	136,472	136,472	207,721
Transfer Out To Capital	-	-	-	-	1,655,000
Transfer Out To Cnvt Center	3,680,978	3,962,100	3,962,100	3,962,100	4,825,725
Transfer Out Total	\$ 6,080,978	\$ 8,373,572	\$ 8,373,572	\$ 8,373,572	\$ 12,388,446

Sewer Utility

Agency Overview

Agency Mission

The mission of the Sewer Utility is to provide waste water collection for the City of Madison.

Agency Overview

The Agency oversees the collection, conveyance, and treatment of City wastewater. The Sewer Utility transfers the wastewater via design, construction, and maintenance of the sewer and lift station system throughout the City.

2023 Budget Highlights

Agency-Wide Changes

- Includes an anticipated 5% rate increase based on increased debt service and anticipated increases in treatment charges from the Madison Metropolitan Sewerage District. The projected rate increase translates to approximately \$1.70 more per month for the average residential customer. In 2022, the Sewer Utility rate was increased by 5%.
- Includes a package of Engineering position changes, including new positions and reclassifications of existing positions, that are cost-neutral to the general fund. The position changes that are funded in part by Sewer are listed below, by service.

Service: Sewer Engineering and Administration

- Reduces hourly wages by \$24,351 and reallocates funding to a new permanent GIS specialist position (1.0 FTE)
- Recreates an Operations Clerk to an Account Technician or Accountant Trainee

Service: Sewer Operations

- Funds a portion of the following new positions: 2.0 FTE Leadworker 1 and 1.0 FTE Operator 2. For 6 months of the year these positions work with **mi-te** (Madison Infrastructure Training – Engineering) Program trainees performing concrete flat work and sanitary and storm sewer structure repairs. The remainder of the year they will supplement existing crews. The Sewer Utility will fund sewer related work performed by these positions.
- Provides funding for the following changes to existing positions:
 - Reclassifies the Engineering Financial Manager
 - Recreates a Program Assistant 1 as a HR Analyst Trainee
 - Recreates 3.0 Engineer 3s as Engineer 4s
 - Recreates an IT Specialist 3 as a GIS Coordinator
 - Recreates a 1.0 Maintenance Mechanic 1 as a Maintenance Mechanic 2

SewerFunction: **Public Works***Budget Overview*

Agency Budget by Fund

Fund	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Sewer Utility	49,108,042	49,553,720	51,061,850	54,131,240	54,390,759
Total	\$ 49,108,042	\$ 49,553,720	\$ 51,061,850	\$ 54,131,240	\$ 54,390,759

Agency Budget by Service

Service	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Sewer Engineering And Admin	10,411,172	14,996,792	15,017,298	17,353,841	17,550,781
Sewer Operations	38,696,869	34,556,928	36,044,552	36,777,399	36,839,977
	\$ 49,108,042	\$ 49,553,720	\$ 51,061,850	\$ 54,131,240	\$ 54,390,759

Agency Budget by Major-Revenue

Major Revenue	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Charges For Services	(47,486,718)	(48,274,080)	(50,540,235)	(52,692,000)	(52,692,000)
Licenses And Permits	(12,342)	(51,600)	(10,559)	(15,200)	(15,200)
Fine Forfeiture Asmt	(1,086,362)	(920,000)	(104,970)	(920,000)	(920,000)
Invest Other Contrib	(193,587)	(170,000)	(5,006)	(188,800)	(188,800)
Misc Revenue	(1,001)	(1,390)	(1,632)	-	-
Other Finance Source	(317,147)	(136,650)	(399,448)	(315,240)	(574,759)
Transfer In	(10,885)	-	-	-	-
Total	\$ (49,108,042)	\$ (49,553,720)	\$ (51,061,850)	\$ (54,131,240)	\$ (54,390,759)

Agency Budget by Major-Expense

Major Expense	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries	2,954,214	3,264,772	3,060,999	3,211,954	3,458,786
Benefits	853,459	1,526,901	1,431,823	1,643,657	1,583,088
Supplies	274,253	506,450	390,511	512,690	512,690
Purchased Services	33,345,815	30,999,974	32,438,202	33,537,439	33,537,439
Debt Othr Financing	8,921,840	8,978,112	9,371,184	11,367,121	11,367,121
Inter Depart Charges	3,052,504	3,246,511	3,338,131	3,248,379	3,321,635
Inter Depart Billing	(483,808)	(495,000)	(495,000)	(495,000)	(495,000)
Transfer Out	189,765	1,526,000	1,526,000	1,105,000	1,105,000
Total	\$ 49,108,042	\$ 49,553,720	\$ 51,061,850	\$ 54,131,240	\$ 54,390,759

Service Overview

Service: Sewer Engineering And Admin

Service Description

This service is responsible for the inspection, planning, design, evaluation, and construction of the City's sanitary sewer collection system. The sanitary sewer collection system includes 800 miles of sewer main, 30 lift stations, and 20,000+ sanitary sewer access structures. The Sanitary Sewer Utility reviews and inspects permits related to sanitary sewer system excavation and plugging. The Sanitary Sewer Utility also collects sewer area connection fees as well as impact fees related to municipal sewer improvements. The Sanitary Sewer Utility consistently implements measures to reduce inflow and infiltration (I&I); one of these measures is lining of approximately 9 miles of sanitary sewer per year. The Sanitary Sewer Utility also completes all regulatory reporting requirements with City's CMOM (Capacity, Management, Operation and Maintenance) for the WDNR (Wisconsin Department of Natural Resources).

Activities Performed by this Service

- Construction Inspection: Ensure sanitary sewer construction complies with plans and specifications.
- Utility Management & Administration: Plan, direct, and implement sanitary sewer infrastructure design, construction, operations, and maintenance. Oversee Utility administrative and technical activities.
- Sewer Design: Planning, design, and project management for new and replacement or rehabilitation of aging sanitary sewer infrastructure.
- GIS: Create and maintain sanitary sewer infrastructure assets in GIS for asset and work order management.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	-	-	-	-	-
Other-Expenditures	10,411,172	14,996,792	15,017,298	17,353,841	17,550,781
Total	\$ 10,411,172	\$ 14,996,792	\$ 15,017,298	\$ 17,353,841	\$ 17,550,781

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(15,698,922)	(15,264,228)	(15,097,842)	(17,353,841)	(17,613,360)
Personnel	1,029,514	1,914,138	1,572,530	1,859,614	1,983,298
Non-Personnel	7,144,947	10,939,330	11,214,960	13,096,158	13,096,158
Agency Charges	2,236,711	2,143,324	2,229,808	2,398,069	2,471,325
Total	\$ (5,287,750)	\$ (267,436)	\$ (80,545)	\$ 0	\$ (62,578)

Service Overview

Service: Sewer Operations

Service Description

This service is responsible for the operation and maintenance of the City's sanitary sewer system, which consists of 800 miles of sewer main and 20,000+ sanitary sewer access structures. This system is supported by 30 lift stations and transports 262.4 million gallons of raw sewage per day from Madison homes and businesses to the Nine Springs Wastewater Treatment Plant (WWTP).

Activities Performed by this Service

- Preventative Maintenance: Scheduled sewer main cleaning to maintain existing system functionality and eliminate preventable sewer main backups.
- Repair: Pipe and structure repairs to maintain existing system functionality, reduce inflow and infiltration, and extend useful life.
- Inspection & Condition Assessment: Internal pipeline and structure inspection to assess condition and develop asset condition rating score. Provide onsite inspection of trenchless rehab projects. Perform testing and sampling to support capacity and determine billing rates.
- Utility Locating and Marking: Respond to Diggers Hotline requests to locate and mark underground sanitary sewer utilities to prevent damage during excavation.
- Contracted Services: Provide sewer cleaning and inspection services for other City agencies and external customers.
- Emergency Response: Respond to reports of sewer backups, sanitary sewer overflows, sewer gas odors, missing covers, etc.
- Public Response and Oversight: Respond to calls from residents reporting dead animals on roadsides or sinkholes, and inspect and oversee maintenance of public waste oil site.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	-	-	-	-	-
Other-Expenditures	38,696,869	34,556,928	36,044,552	36,777,399	36,839,977
Total	\$ 38,696,869	\$ 34,556,928	\$ 36,044,552	\$ 36,777,399	\$ 36,839,977

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(33,409,119)	(34,289,492)	(35,964,007)	(36,777,399)	(36,777,399)
Personnel	2,778,158	2,877,535	2,920,292	2,995,997	3,058,575
Non-Personnel	35,586,726	31,071,206	32,510,937	33,426,092	33,426,092
Agency Charges	331,985	608,187	613,323	355,310	355,310
Total	\$ 5,287,750	\$ 267,436	\$ 80,545	\$ -	\$ 62,578

Sewer

Function:

Public Works

Line Item Detail

Agency Primary Fund: Sewer Utility

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Charges For Services					
Miscellaneous Chrgs For Servic	(139,600)	(150,000)	(137,209)	(150,000)	(150,000)
Engineering Services	(111,185)	(66,500)	(30,976)	(63,100)	(63,100)
Sale Of Recyclables	(6,401)	(5,000)	(3,518)	(5,000)	(5,000)
Reimbursement Of Expense	(390,102)	(350,000)	(162,279)	(350,000)	(350,000)
Utility Fee	(9,818,742)	(9,878,940)	(10,508,795)	(10,794,600)	(10,794,600)
Residential	(21,671,635)	(22,954,850)	(22,760,496)	(25,082,400)	(25,082,400)
Commercial	(8,406,992)	(8,185,350)	(9,125,467)	(8,944,000)	(8,944,000)
Industrial	(1,729,275)	(1,555,280)	(2,013,297)	(1,699,400)	(1,699,400)
Public Authorities	(5,212,785)	(5,128,160)	(5,798,198)	(5,603,500)	(5,603,500)
Charges For Services Total	\$ (47,486,718)	\$ (48,274,080)	\$ (50,540,235)	\$ (52,692,000)	\$ (52,692,000)
Licenses And Permits					
Building Permits	(2,205)	(2,600)	(1,482)	(2,200)	(2,200)
Street Opening Permits	(2,500)	(4,000)	(1,440)	(3,000)	(3,000)
Other Permits	(7,637)	(45,000)	(7,637)	(10,000)	(10,000)
Licenses And Permits Total	\$ (12,342)	\$ (51,600)	\$ (10,559)	\$ (15,200)	\$ (15,200)
Fine Forfeiture Asmt					
Spec Assessments Capital	(959,293)	(800,000)	-	(800,000)	(800,000)
Late Fees	(127,069)	(120,000)	(104,970)	(120,000)	(120,000)
Fine Forfeiture Asmt Total	\$ (1,086,362)	\$ (920,000)	\$ (104,970)	\$ (920,000)	\$ (920,000)
Invest Other Contrib					
Interest	(193,587)	(170,000)	(5,006)	(188,800)	(188,800)
Invest Other Contrib Total	\$ (193,587)	\$ (170,000)	\$ (5,006)	\$ (188,800)	\$ (188,800)
Misc Revenue					
Miscellaneous Revenue	(1,001)	(1,390)	(1,632)	-	-
Misc Revenue Total	\$ (1,001)	\$ (1,390)	\$ (1,632)	\$ -	\$ -
Other Finance Source					
Sale Of Assets	(225,585)	(25,000)	(19,326)	(200,000)	(200,000)
Trade In Allowance	(110,500)	(111,650)	-	(115,240)	(115,240)
(Gain) Loss On Sale Of Asset	333,319	-	-	-	-
Capital Contributions	(314,382)	-	-	-	-
Fund Balance Applied	-	-	(380,122)	-	(259,519)
Other Finance Source Total	\$ (317,147)	\$ (136,650)	\$ (399,448)	\$ (315,240)	\$ (574,759)
Transfer In					
Transfer In From Impact Fees	(10,885)	-	-	-	-
Transfer In Total	\$ (10,885)	\$ -	\$ -	\$ -	\$ -

Sewer

Function: **Public Works**

Line Item Detail

Agency Primary Fund: Sewer Utility

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries					
Permanent Wages	2,703,543	2,912,032	2,811,593	3,232,039	2,937,945
Salary Savings	-	(51,180)	-	(55,868)	(55,868)
Salary Reimbursed	-	-	-	(438,619)	-
Pending Personnel	-	-	-	91,740	194,047
Furlough Savings	(8)	-	-	-	-
Premium Pay	14,059	12,320	8,947	14,060	14,060
Workers Compensation Wages	18,592	-	16,220	-	-
Compensated Absence	3,798	84,000	35,281	84,000	84,000
Hourly Wages	40,761	47,550	15,489	24,552	24,552
Overtime Wages Permanent	173,260	258,460	173,260	258,460	258,460
Overtime Wages Hourly	210	1,590	210	1,590	1,590
Salaries Total	\$ 2,954,214	\$ 3,264,772	\$ 3,060,999	\$ 3,211,954	\$ 3,458,786
Benefits					
Comp Absence Escrow	39,484	100,000	-	100,000	100,000
Health Insurance Benefit	542,011	549,223	570,655	600,353	574,240
Wage Insurance Benefit	9,571	9,271	9,185	9,422	8,490
WRS	200,171	206,842	189,032	228,478	218,176
FICA Medicare Benefits	219,706	237,611	220,267	262,319	239,097
Licenses & Certifications	50	100	261	100	100
Post Employment Health Plans	37,990	18,854	37,423	37,985	37,985
Other Post Emplmnt Benefit	75,561	155,000	155,000	155,000	155,000
Pension Expense	(271,085)	250,000	250,000	250,000	250,000
Benefits Total	\$ 853,459	\$ 1,526,901	\$ 1,431,823	\$ 1,643,657	\$ 1,583,088
Supplies					
Office Supplies	2,482	6,000	1,929	6,000	6,000
Copy Printing Supplies	2,360	6,000	3,712	6,000	6,000
Furniture	670	2,000	2,000	2,000	2,000
Hardware Supplies	244	10,000	4,912	10,000	10,000
Software Lic & Supplies	-	5,000	1,477	5,000	5,000
Postage	8,304	15,000	12,182	15,000	15,000
Books & Subscriptions	34	500	-	500	500
Work Supplies	178,344	195,000	135,335	195,000	195,000
Safety Supplies	7,836	15,000	8,816	15,000	15,000
Uniform Clothing Supplies	4,138	5,000	3,592	5,000	5,000
Food And Beverage	23	-	121	-	-
Building Supplies	-	9,950	-	9,950	9,950
Landscaping Supplies	711	2,000	95	2,000	2,000
Machinery And Equipment	118,715	135,000	130,190	141,240	141,240
Equipment Supplies	66,891	100,000	86,149	100,000	100,000
Contra Expense	(116,500)	-	-	-	-
Supplies Total	\$ 274,253	\$ 506,450	\$ 390,511	\$ 512,690	\$ 512,690

Sewer

Function:

Public Works

Line Item Detail

Agency Primary Fund: Sewer Utility

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Purchased Services					
Natural Gas	10,051	12,286	15,480	17,610	17,610
Electricity	83,626	98,200	92,000	95,000	95,000
Water	29,057	35,570	33,415	38,840	38,840
Sewer	1,482	1,610	2,626	2,660	2,660
Stormwater	5,949	6,280	5,187	6,160	6,160
Telephone	1,841	1,820	1,052	1,106	1,106
Cellular Telephone	8,793	8,740	8,754	9,392	9,392
Building Improv Repair Maint	1,218	14,950	907	14,950	14,950
Waste Disposal	30,155,326	30,031,500	31,504,372	32,402,500	32,402,500
Custodial Bldg Use Charges	26,992	32,372	32,372	32,372	32,372
Landfill	2,809	3,500	3,000	3,500	3,500
Equipment Mntc	41,681	25,000	20,502	50,000	50,000
System & Software Mntc	64,382	60,185	61,809	108,116	108,116
Vehicle Repair & Mntc	1,123	1,500	205	1,500	1,500
Rental Of Equipment	64	500	3,050	500	500
Street Mntc	143,683	175,000	167,450	175,000	175,000
Plant In Service Mntc	2,663,740	300,000	339,537	300,000	300,000
Recruitment	-	500	66	500	500
Mileage	91	100	77	100	100
Conferences & Training	11,042	10,000	10,000	10,000	10,000
Memberships	1,197	1,191	639	1,833	1,833
Uniform Laundry	3,865	5,000	4,000	5,000	5,000
Medical Services	-	1,800	2,174	1,800	1,800
Audit Services	4,000	4,200	4,100	4,200	4,200
Delivery Freight Charges	378	1,000	614	1,000	1,000
Storage Services	832	720	775	960	960
Consulting Services	182	20,000	23,175	20,000	20,000
Advertising Services	1,348	1,500	1,637	1,500	1,500
Inspection Services	407	5,620	-	410	410
Locating Marking Services	14,438	16,090	16,668	15,030	15,030
Lab Services	7,333	8,500	7,500	8,500	8,500
Parking Towing Services	387	1,500	-	1,500	1,500
Program Services	-	-	-	100,000	100,000
Other Services & Expenses	40,671	50,200	53,522	35,300	35,300
Bad Debt Expense	2,295	45,000	2,500	45,000	45,000
Taxes & Special Assessments	5,075	5,540	5,439	13,100	13,100
Permits & Licenses	10,457	12,500	13,599	12,500	12,500
Purchased Services Total	\$ 33,345,815	\$ 30,999,974	\$ 32,438,202	\$ 33,537,439	\$ 33,537,439
Debt Othr Financing					
Principal	-	4,470,000	4,470,000	5,471,000	5,471,000
Interest	1,676,297	1,540,000	1,520,920	1,640,000	1,640,000
Amortization	(313,012)	(315,000)	(313,100)	(375,400)	(375,400)
Paying Agent Services	3,150	2,350	2,350	2,850	2,850
Depreciation	2,943,355	-	-	-	-
Fund Balance Generated	4,612,050	124,536	65,579	-	-
Contingent Reserve	-	3,156,226	3,625,435	4,628,671	4,628,671
Debt Othr Financing Total	\$ 8,921,840	\$ 8,978,112	\$ 9,371,184	\$ 11,367,121	\$ 11,367,121

Sewer

Function: **Public Works**

Line Item Detail

Agency Primary Fund: Sewer Utility

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Inter Depart Charges					
ID Charge From GF	28,739	30,655	30,655	38,138	38,138
ID Charge From Attorney	6,088	4,193	4,193	-	-
ID Charge From Civil Rights	13,976	14,381	14,381	4,273	4,273
ID Charge From Finance	148,315	136,686	136,686	116,633	116,633
ID Charge From Human Resour	19,523	26,623	26,623	5,124	5,124
ID Charge From Information Te	18,186	39,156	39,156	28,374	28,374
ID Charge From Mayor	27,080	24,960	24,960	7,718	7,718
ID Charge from EAP	-	3,013	3,013	1,079	1,079
ID Charge From Engineering	87,360	12,335	76,664	76,504	76,504
ID Charge From Fleet Services	281,111	244,478	342,304	323,900	333,420
ID Charge From Landfill	67,576	65,000	65,000	70,000	70,000
ID Charge From Traffic Eng	1,885	4,392	61	4,156	4,156
ID Charge From Insurance	81,292	81,292	81,292	12,123	75,859
ID Charge From Workers Comp	36,347	36,347	36,347	35,357	35,357
ID Charge From Stormwater	278,074	300,000	300,000	300,000	300,000
ID Charge From Water	1,956,951	2,223,000	2,156,796	2,225,000	2,225,000
Inter Depart Charges Total	\$ 3,052,504	\$ 3,246,511	\$ 3,338,131	\$ 3,248,379	\$ 3,321,635
Inter Depart Billing					
ID Billing To Engineering	(99,844)	(100,000)	(100,000)	(100,000)	(100,000)
ID Billing To Landfill	(18,732)	(20,000)	(20,000)	(20,000)	(20,000)
ID Billing To Stormwater	(365,233)	(375,000)	(375,000)	(375,000)	(375,000)
Inter Depart Billing Total	\$ (483,808)	\$ (495,000)	\$ (495,000)	\$ (495,000)	\$ (495,000)
Transfer Out					
Transfer Out To Capital	428	1,526,000	1,526,000	1,105,000	1,105,000
Transfer Out To Water	189,337	-	-	-	-
Transfer Out Total	\$ 189,765	\$ 1,526,000	\$ 1,526,000	\$ 1,105,000	\$ 1,105,000

Sewer Utility

Function: Public Works

Position Summary

Classification	CG	2022 Budget Adopted		2023 Budget			
		FTEs	Amount	Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ACCT TECH 1	20	-	-	1.00	54,890	1.00	54,890
ENGR OPER CLK-15	15	1.00	52,804	-	-	-	-
PROGRAM ASST 2-20	20	1.00	60,992	1.00	61,297	1.00	61,297
S/D MAINT TECH 2	15	8.00	538,896	8.00	531,047	8.00	531,047
SSMO 1-15	15	6.00	364,176	6.00	358,353	6.00	358,353
SURVEYOR 1-15	15	1.00	82,557	1.00	82,970	1.00	82,970
TOTAL		17.00	1,099,425.00	17.00	1,088,556.79	17.00	1,088,556.79

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Stormwater Utility

Agency Overview

Agency Mission

The mission of the Stormwater Utility is to provide stormwater management services to the City of Madison with an equitable rate structure.

Agency Overview

The Agency is responsible for reducing flooding, improving the water quality of the lakes and waterways, and complying with the Wisconsin Pollutant Discharge Elimination System discharge permit. The goals of the agency include reducing the total suspended solids and total phosphorous within the City's stormwater runoff by working with neighboring municipalities, regulatory agencies, and public watershed organizations.

2022 Budget Highlights

Agency-Wide Changes

- Includes an anticipated 8% rate increase primarily due to diminishing interest gained and increased contribution to reserves to support critical projects. The projected rate increase translate to approximately \$0.88 more per month for the average residential customer. In 2022, the Stormwater Utility increased rates by 7%.
- Includes a package of Engineering position changes, including new positions and reclassifications of existing positions, that are cost-neutral to the general fund. The position changes that are funded in part by Stormwater are listed below, by service.

Service: Stormwater Engineering and Administration

- Reduces hourly wages by \$24,351 and reallocates funding to a new permanent GIS specialist position (1.0 FTE).
- Recreates a Program Assistant 1 to an Account Technician.

Service: Stormwater Operations

- Funds a portion of the following new positions: 2.0 FTE Leadworker 1 and 1.0 FTE Operator 2. For 6 months of the year these positions work with **mi-te** (Madison Infrastructure Training – Engineering) Program trainees performing concrete flat work and sanitary and storm sewer structure repairs. The remainder of the year they will supplement existing crews. The Stormwater Utility will fund sewer related work performed by these positions.
- Provides funding for the following changes to existing positions:
 - Reclassifies the Engineering Financial Manager
 - Recreates a Program Assistant 1 as a HR Analyst Trainee
 - Recreates 3.0 Engineer 3s as Engineer 4s
 - Recreates a 1.0 IT Specialist 3 as a Comp Mapping/ GIS Coordinator
 - Recreates a 1.0 IT Specialist 3 as a Landscape Architect 4
 - Recreates a 1.0 Maintenance Mechanic 1 as a Maintenance Mechanic 2

StormwaterFunction: **Public Works***Budget Overview*

Agency Budget by Fund

Fund	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Stormwater Utility	26,868,495	20,555,054	21,364,766	20,632,540	20,892,402
Total	\$ 26,868,495	\$ 20,555,054	\$ 21,364,766	\$ 20,632,540	\$ 20,892,402

Agency Budget by Service

Service	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Stormwater Engineering And Adr	23,484,529	16,253,064	17,668,853	16,304,841	16,559,456
Stormwater Operations	3,383,966	4,301,990	3,695,913	4,327,699	4,332,946
	\$ 26,868,495	\$ 20,555,054	\$ 21,364,766	\$ 20,632,540	\$ 20,892,402

Agency Budget by Major-Revenue

Major Revenue	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Intergov Revenues	(250,202)	-	-	-	-
Charges For Services	(18,164,897)	(19,759,274)	(18,758,961)	(19,749,380)	(19,749,380)
Licenses And Permits	(1,900)	(4,500)	(720)	(2,500)	(2,500)
Fine Forfeiture Asmt	(478,932)	(550,420)	(550,420)	(555,040)	(555,040)
Invest Other Contrib	(107,951)	(155,000)	(155,000)	(87,200)	(87,200)
Misc Revenue	(1,493)	(750)	-	-	-
Other Finance Source	(5,758,993)	(85,110)	(85,110)	(238,420)	(498,282)
Transfer In	(2,104,126)	-	-	-	-
Total	\$ (26,868,494)	\$ (20,555,054)	\$ (19,550,211)	\$ (20,632,540)	\$ (20,892,402)

Agency Budget by Major-Expense

Major Expense	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries	2,952,942	3,612,094	2,977,925	3,820,136	3,888,723
Benefits	450,914	1,496,856	1,338,983	1,503,135	1,571,238
Supplies	345,124	463,800	370,133	451,220	451,220
Purchased Services	2,802,248	2,654,743	3,155,249	3,344,878	3,344,878
Debt Othr Financing	19,555,236	10,732,775	11,888,127	10,162,689	10,275,003
Inter Depart Charges	1,147,778	1,133,786	1,173,350	1,165,482	1,176,340
Inter Depart Billing	(386,174)	(415,000)	(415,000)	(420,000)	(420,000)
Transfer Out	428	876,000	876,000	605,000	605,000
Total	\$ 26,868,495	\$ 20,555,054	\$ 21,364,766	\$ 20,632,540	\$ 20,892,402

Service Overview

Service: Stormwater Engineering And Adm

Service Description

The Stormwater Utility provides services for planning, design, review, construction, and maintenance of the City's storm system. The storm system includes 500+ miles of storm sewer pipe and box culverts, 26,000+ inlets, 100+ miles of open channels (both ditches and greenways), 230+ wet and dry detention ponds, 600+ biofiltration devices and raingardens, catchbasin sump cleaning, screen structures, pervious pavement, pervious sidewalks, and proprietary stormwater quality devices.

The Stormwater Utility is responsible for compliance with the Wisconsin Pollutant Discharge Elimination System discharge permit and enforcement of the technical aspects of the City's Municipal Governing Ordinance Chapter 37.

Activities Performed by this Service

- Flood Mitigation & Resiliency: Watershed study management including data collection, modeling, development, and prioritization of engineering solutions, as well as green infrastructure design and management and community engagement.
- Utility Management & Administration: Plan, direct, and implement storm water infrastructure design, construction, operations, and maintenance. Oversee Utility administrative and technical activities.
- Design – Reconstruction: Planning, design, and project management for replacement or rehabilitation of aging storm sewer infrastructure.
- Construction Inspection: Manage storm sewer construction of Public Works projects to ensure compliances with plans and specifications.
- GIS: Create and maintain stormwater infrastructure assets in GIS for asset and work order management and create and maintain a layer for billing and modeling.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	-	-	-	-	-
Other-Expenditures	23,484,529	16,253,064	17,668,853	16,304,841	16,559,456
Total	\$ 23,484,529	\$ 16,253,064	\$ 17,668,853	\$ 16,304,841	\$ 16,559,456

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(23,188,457)	(16,520,165)	(15,839,512)	(16,304,841)	(16,564,703)
Personnel	1,432,915	2,707,672	2,429,647	2,758,801	2,890,243
Non-Personnel	21,772,304	13,540,218	15,202,836	13,338,829	13,451,143
Agency Charges	279,309	5,174	36,370	207,212	218,070
Total	\$ 296,072	\$ (267,101)	\$ 1,829,342	\$ -	\$ (5,247)

Stormwater**Function:****Public Works***Service Overview***Service:** Stormwater Operations*Service Description*

This service is responsible for operating and maintaining Stormwater Utility system infrastructure of storm sewer system including 500+ miles of storm sewer pipe and box culverts, 26,000+ inlets, 100+ miles of open channels (both ditches and greenways), 230+ wet and dry detention ponds, 600+ biofiltration devices and raingardens, catchbasin sump cleaning, screen structures, pervious pavement, pervious sidewalks, proprietary stormwater quality devices, and 1,800 acres of stormwater management lands.

Activities Performed by this Service

- Storm Sewer Cleaning: Scheduled pipe and structure cleaning to maintain existing system capacity and prevent sediment from reaching surface waters.
- New Construction, Upgrades, and Retrofits: Construct new stormwater infrastructure to address local drainage issues, and upgrade and retrofit existing infrastructure to improve water quality.
- Storm Sewer Repair: Pipe and structure repair to maintain existing system functionality and extend useful life.
- Greenway & Pond Maintenance and Repair: Vegetation maintenance, including mowing, tree removal, small-scale dredging, cleaning and repair, and post-storm debris removal.
- Inspection and Condition Assessment: Internal pipe and structure inspection and condition assessment, dry weather inspections, and pond depth surveys.
- Utility Locating and Marking: Respond to Diggers Hotline requests to locate and mark underground stormwater utilities to prevent damage during excavation.
- Emergency Response: Respond to reports of flooding, spills, missing covers, and plugged inlets, and stock sandbag sites.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	-	-	-	-	-
Other-Expenditures	3,383,966	4,301,990	3,695,913	4,327,699	4,332,946
Total	\$ 3,383,966	\$ 4,301,990	\$ 3,695,913	\$ 4,327,699	\$ 4,332,946

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(3,680,037)	(4,034,889)	(3,710,699)	(4,327,699)	(4,327,699)
Personnel	1,970,940	2,401,278	1,887,261	2,564,471	2,569,718
Non-Personnel	930,732	1,187,100	1,086,672	1,224,958	1,224,958
Agency Charges	482,294	713,612	721,980	538,270	538,270
Total	\$ (296,072)	\$ 267,101	\$ (14,786)	\$ (0)	\$ 5,247

Stormwater

Function: **Public Works**

Line Item Detail

Agency Primary Fund: Stormwater Utility

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Intergov Revenues					
Federal Revenues Capital	(212,493)	-	-	-	-
State Revenues Operating	(2,294)	-	-	-	-
State Revenues Capital	(35,416)	-	-	-	-
Intergov Revenues Total	\$ (250,202)	\$ -	\$ -	\$ -	\$ -
Charges For Services					
Engineering Services	(1,096)	(3,000)	(539)	(2,000)	(2,000)
Sale Of Recyclables	(4,937)	(3,500)	(5,196)	(4,500)	(4,500)
Reimbursement Of Expense	(150,746)	(150,000)	(150,000)	(150,000)	(150,000)
Utility Fee	(1,542,443)	(1,670,822)	(1,714,968)	(1,675,132)	(1,675,132)
Erosion Control Fee	(119,950)	(150,000)	(109,333)	(150,000)	(150,000)
Stormwater Mgmt Fee	(95,510)	(120,000)	(92,151)	(120,000)	(120,000)
Stormwater Only	(3,824,362)	(4,053,264)	(3,956,117)	(4,153,293)	(4,153,293)
Residential	(5,821,740)	(6,306,852)	(5,991,348)	(6,322,434)	(6,322,434)
Commercial	(4,889,903)	(5,427,050)	(4,954,650)	(5,310,416)	(5,310,416)
Industrial	(179,354)	(194,964)	(178,068)	(194,772)	(194,772)
Public Authorities	(1,534,856)	(1,679,822)	(1,606,591)	(1,666,833)	(1,666,833)
Charges For Services Total	\$ (18,164,897)	\$ (19,759,274)	\$ (18,758,961)	\$ (19,749,380)	\$ (19,749,380)
Licenses And Permits					
Street Opening Permits	(1,900)	(4,500)	(720)	(2,500)	(2,500)
Licenses And Permits Total	\$ (1,900)	\$ (4,500)	\$ (720)	\$ (2,500)	\$ (2,500)
Fine Forfeiture Asmt					
Spec Assessments Capital	(424,641)	(500,000)	(500,000)	(500,000)	(500,000)
Late Fees	(54,291)	(50,420)	(50,420)	(55,040)	(55,040)
Fine Forfeiture Asmt Total	\$ (478,932)	\$ (550,420)	\$ (550,420)	\$ (555,040)	\$ (555,040)
Invest Other Contrib					
Interest	(84,701)	(155,000)	(155,000)	(87,200)	(87,200)
Contributions & Donations	(23,250)	-	-	-	-
Invest Other Contrib Total	\$ (107,951)	\$ (155,000)	\$ (155,000)	\$ (87,200)	\$ (87,200)
Misc Revenue					
Miscellaneous Revenue	(1,493)	(750)	-	-	-
Misc Revenue Total	\$ (1,493)	\$ (750)	\$ -	\$ -	\$ -
Other Finance Source					
Sale Of Assets	(227,248)	(50,000)	(50,000)	(200,000)	(200,000)
Trade In Allowance	(31,300)	(35,110)	(35,110)	(38,420)	(38,420)
(Gain) Loss On Sale Of Asset	860,444	-	-	-	-
Capital Contributions	(4,365,144)	-	-	-	-
Cap Contr Municipal	(1,995,745)	-	-	-	-
Fund Balance Applied	-	-	-	-	(259,862)
Other Finance Source Total	\$ (5,758,993)	\$ (85,110)	\$ (85,110)	\$ (238,420)	\$ (498,282)

Stormwater

Function: Public Works

Line Item Detail

Agency Primary Fund: Stormwater Utility

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Transfer In					
Transfer In From Grants	(304,355)	-	-	-	-
Transfer In From Impact Fees	(1,108,377)	-	-	-	-
Transfer In From Tax Increment	(688,640)	-	-	-	-
Transfer In From Insurance	(2,753)	-	-	-	-
Transfer In Total	\$ (2,104,126)	\$ -	\$ -	\$ -	\$ -

Salaries					
Permanent Wages	2,668,030	3,085,465	2,639,694	3,274,346	3,298,301
Salary Savings	-	(46,310)	-	(66,856)	(66,856)
Salary Reimbursed	-	-	-	68,446	-
Pending Personnel	-	58,269	-	72,068	185,146
Furlough Savings	(8)	-	-	-	-
Premium Pay	8,500	11,850	7,530	8,500	8,500
Workers Compensation Wages	1,525	-	-	-	-
Compensated Absence	5,152	103,000	97,839	103,000	103,000
Hourly Wages	98,230	147,320	60,636	108,132	108,132
Overtime Wages Permanent	170,783	250,000	170,783	250,000	250,000
Overtime Wages Hourly	561	2,500	561	2,500	2,500
Election Officials Wages	168	-	882	-	-
Salaries Total	\$ 2,952,942	\$ 3,612,094	\$ 2,977,925	\$ 3,820,136	\$ 3,888,723

Benefits					
Comp Absence Escrow	-	50,000	58,912	50,000	50,000
Health Insurance Benefit	468,218	542,393	467,101	525,372	582,373
Wage Insurance Benefit	10,867	11,603	10,772	11,448	11,100
WRS	197,827	217,617	181,525	236,111	247,564
FICA Medicare Benefits	220,385	261,249	212,502	271,926	271,923
Licenses & Certifications	50	250	261	250	250
Post Employment Health Plans	7,514	13,744	7,909	8,027	8,027
Other Post Employmnt Benefit	36,599	100,000	100,000	100,000	100,000
Pension Expense	(490,546)	300,000	300,000	300,000	300,000
Benefits Total	\$ 450,914	\$ 1,496,856	\$ 1,338,983	\$ 1,503,135	\$ 1,571,238

Stormwater

Function: Public Works

Line Item Detail

Agency Primary Fund: Stormwater Utility

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Supplies					
Office Supplies	1,761	5,000	2,149	5,000	5,000
Copy Printing Supplies	9,671	18,500	12,080	18,500	18,500
Furniture	351	2,500	45	2,500	2,500
Hardware Supplies	20,633	10,000	4,982	10,000	10,000
Software Lic & Supplies	777	5,000	1,407	5,000	5,000
Postage	62,810	79,500	65,627	85,500	85,500
Books & Subscriptions	24	500	-	500	500
Work Supplies	171,167	175,000	160,786	175,000	175,000
Safety Supplies	7,484	10,000	8,289	10,000	10,000
Uniform Clothing Supplies	4,361	4,500	3,592	4,500	4,500
Food And Beverage	16	2,000	118	2,000	2,000
Building Supplies	-	5,800	-	5,800	5,800
Landscaping Supplies	1,489	10,000	1,500	10,000	10,000
Trees Shrubs Plants	9,351	9,500	9,000	9,500	9,500
Fertilizers And Chemicals	-	1,000	-	-	-
Machinery And Equipment	38,919	75,000	60,460	52,420	52,420
Equipment Supplies	52,691	50,000	40,099	55,000	55,000
Contra Expense	(36,380)	-	-	-	-
Supplies Total	\$ 345,124	\$ 463,800	\$ 370,133	\$ 451,220	\$ 451,220

Stormwater

Function: Public Works

Line Item Detail

Agency Primary Fund: Stormwater Utility

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Purchased Services					
Natural Gas	4,194	5,270	7,000	8,070	8,070
Electricity	15,273	16,280	16,800	20,170	20,170
Water	11,159	11,760	11,357	13,280	13,280
Sewer	476	550	492	540	540
Stormwater	168,286	180,520	159,608	177,980	177,980
Telephone	1,283	1,268	734	770	770
Cellular Telephone	8,624	8,830	8,619	8,879	8,879
Building Improv Repair Maint	713	6,800	528	6,800	6,800
Facility Rental	300	300	300	300	300
Custodial Bldg Use Charges	18,800	22,547	22,547	22,547	22,547
Landfill	24,909	30,000	25,000	30,000	30,000
Grounds Improv Repair Maint	40,175	25,000	34,084	35,000	35,000
Landscaping	-	45,000	-	70,000	70,000
Equipment Mntc	9,372	15,000	16,570	15,000	15,000
System & Software Mntc	104,892	91,695	95,366	150,441	150,441
Vehicle Repair & Mntc	619	5,000	167	1,000	1,000
Rental Of Equipment	723	1,000	998	-	-
Plant In Service Mntc	405,791	10,000	8,968	10,000	10,000
Recruitment	-	500	64	500	500
Mileage	179	1,500	38	1,500	1,500
Conferences & Training	11,877	12,000	12,000	12,000	12,000
Memberships	22,102	30,979	31,199	24,585	24,585
Uniform Laundry	2,460	3,100	2,500	3,100	3,100
Medical Services	-	750	-	-	-
Audit Services	3,300	3,500	3,400	3,500	3,500
Delivery Freight Charges	296	550	396	550	550
Storage Services	580	480	540	660	660
Consulting Services	943,374	1,055,384	1,585,989	1,130,776	1,130,776
Advertising Services	1,330	1,500	1,620	1,500	1,500
Engineering Services	7,300	8,000	-	8,000	8,000
Inspection Services	189	190	190	190	190
Locating Marking Services	6,905	7,700	7,972	7,190	7,190
Lab Services	210	1,000	7,315	1,000	1,000
Parking Towing Services	245	1,000	-	1,000	1,000
Program Services	-	-	-	42,000	42,000
Other Services & Expenses	620,325	808,000	807,410	808,000	808,000
Grants	12,669	-	4,056	5,000	5,000
Bad Debt Expense	59,436	15,000	60,000	15,000	15,000
Taxes & Special Assessments	264,341	194,290	194,971	675,550	675,550
Permits & Licenses	29,541	32,500	26,450	32,500	32,500
Purchased Services Total	\$ 2,802,248	\$ 2,654,743	\$ 3,155,249	\$ 3,344,878	\$ 3,344,878
Debt Othr Financing					
Principal	-	6,540,645	6,540,645	7,248,070	7,169,599
Interest	1,234,687	1,095,368	1,085,567	1,128,300	1,319,086
Depreciation	4,323,861	-	-	-	-
Fund Balance Generated	13,996,689	245,873	41,541	-	-
Contingent Reserve	-	2,850,889	4,220,374	1,786,319	1,786,319
Debt Othr Financing Total	\$ 19,555,236	\$ 10,732,775	\$ 11,888,127	\$ 10,162,689	\$ 10,275,003

Stormwater

Function: **Public Works**

Line Item Detail

Agency Primary Fund: Stormwater Utility

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Inter Depart Charges					
ID Charge From GF	387	413	413	413	413
ID Charge From Attorney	7,610	4,892	4,892	341	341
ID Charge From Civil Rights	7,356	7,569	7,569	3,016	3,016
ID Charge From Finance	146,763	128,296	128,296	99,533	99,533
ID Charge From Human Resour	9,295	12,544	12,544	3,617	3,617
ID Charge From Information Te	18,011	28,423	28,423	25,796	25,796
ID Charge From Mayor	14,252	13,137	13,137	5,448	5,448
ID Charge from EAP	693	1,586	1,586	762	762
ID Charge From Engineering	50,463	7,186	48,727	48,197	48,197
ID Charge From Fleet Services	153,199	135,190	131,988	170,766	175,786
ID Charge From Landfill	29,793	28,500	28,500	30,000	30,000
ID Charge From Traffic Eng	1,583	3,288	1,833	4,246	4,246
ID Charge From Community De	114,750	153,000	153,000	163,710	163,710
ID Charge From Insurance	4,256	4,256	4,256	1,971	7,809
ID Charge From Workers Comp	15,506	15,506	15,506	14,666	14,666
ID Charge From Sewer	365,233	375,000	375,000	375,000	375,000
ID Charge From Water	208,628	215,000	217,680	218,000	218,000
Inter Depart Charges Total	\$ 1,147,778	\$ 1,133,786	\$ 1,173,350	\$ 1,165,482	\$ 1,176,340
Inter Depart Billing					
ID Billing To Engineering	(66,074)	(75,000)	(75,000)	(75,000)	(75,000)
ID Billing To Landfill	(10,284)	(10,000)	(10,000)	(10,000)	(10,000)
ID Billing To Sewer	(278,074)	(300,000)	(300,000)	(300,000)	(300,000)
ID Billing To Transit	(31,743)	(30,000)	(30,000)	(35,000)	(35,000)
Inter Depart Billing Total	\$ (386,174)	\$ (415,000)	\$ (415,000)	\$ (420,000)	\$ (420,000)
Transfer Out					
Transfer Out To Capital	428	876,000	876,000	605,000	605,000
Transfer Out Total	\$ 428	\$ 876,000	\$ 876,000	\$ 605,000	\$ 605,000

Stormwater Utility

Function: Public Works

Position Summary

Classification	CG	2022 Budget Adopted		2023 Budget			
				Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
CONSERVATION TECH-16	16	1.00	64,399	1.00	56,640	1.00	56,640
CONSTRUCT INSP 2-15	15	1.00	80,627	1.00	81,031	1.00	81,031
ENGINEER 1-18	18	2.00	130,204	1.00	62,993	1.00	62,993
ENGINEER 2-18	18	1.00	88,747	2.00	164,171	2.00	164,171
ENGINEER 3-18	18	1.00	91,357	-	-	-	-
ENGINEER 4-18	18	-	-	1.00	91,813	1.00	91,813
ENGR OPR LDWKR 1-15	15	1.00	67,251	1.00	68,207	1.00	68,207
ENGR OPR LDWKR 3-15	15	1.00	75,885	1.00	59,547	1.00	59,547
ENGR PROG SPEC 2-16	16	1.00	90,040	1.00	90,490	1.00	90,490
PUB WKS DEV MGR 2-18	18	1.00	106,167	1.00	108,655	1.00	108,655
SSMO 2-15	15	2.00	128,247	2.00	129,470	2.00	129,470
SSMO 3-15	15	1.00	63,549	1.00	63,867	1.00	63,867
TOTAL		13.00	986,473	13.00	976,883	13.00	976,883

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Streets Division

Agency Overview

Agency Mission

The mission of the Streets Division is to provide a clean, safe, welcoming atmosphere for the City of Madison residents, businesses, and guests by providing high quality, cost-effective, and essential public works services.

Agency Overview

The Agency is responsible for the City's recycling program, roadside clean up, snow and ice control, solid waste management, and street maintenance. The Agency's goal is to effectively provide these services for the City of Madison with an emphasis on customer service and reduced environmental impact.

2023 Budget Highlights

Agency-Wide Changes

- Creates a new Public Works Laborer (PWL) program by pooling funding from Streets and Urban Forestry, Parks, and Engineering. The program will recreate 2 existing Streets trainee positions into public works leadworkers and create 10 new public works laborer positions. These new positions are cost-neutral to the general fund, which is achieved by reallocating budget from hourly wages and other accounts.
- The Streets contribution to the PWL program will include recreating two existing positions, reallocating hourly wages (\$110,000), adding funding from the Urban Forestry Special Charge (\$85,000), and an inter-departmental transfer from Monona Terrace for median maintenance supplies (\$10,000). The Parks budget includes \$220,000 in funding reallocations and the Engineering budget includes \$181,000 in funding reallocations to support the program.
- The executive budget includes a placeholder for the Streets allocation by reducing hourly wages and increasing pending personnel. However, the final allocation for the positions is to be determined. The Finance Director, in collaboration with the Streets Superintendent, Parks Superintendent, and City Engineer, will determine the final allocation for the positions in the adopted budget. The allocations will be net neutral to the general fund.
- A detailed description of the vision for the PWL program is included on the following page.

Service: Forestry (Including Urban Forestry Special Charge)

- Reallocates staff time for 3 positions from the Parks Capital Budget to the Urban Forestry Special Charge (UFSC) (\$115k); this reallocation is the final phase of a multi-year plan to shift costs to the UFSC.
- Includes \$85k to support the joint Public Works Laborer program, described above.
- Anticipates a 6.1% increase in the Urban Forestry Special Charge (UFSC) due to increased costs. The projected rate increase translates to approximately \$0.40 more per month for the average residential customer. In 2022, the UFSC rate increased by 4.8%.

Service: Recycling (Including Resource Recovery Special Charge)

- Transfers costs for leaf disposal to Stormwater Utility, resulting in a general fund decrease of \$81,000.
- Resource Recovery Special Charge (RRSC) Revenues: The 2022 adopted budget included revenues for 6 months of implementation (\$1.5 million). The 2023 executive budget annualizes the RRSC and anticipates an additional \$604,000 in revenues from additional customer sign-ups and credits from a revenue sharing agreement with Pellitteri Waste Systems.
- RRSC Expenses: Transfers various expenses from the general fund to the RRSC, including advertising (\$13,000), supplies (\$25,000), Fleet charges (\$143,000), and staff time. All expenses transferred to the RRSC are allowable under the current ordinance and policy.

- RRSC Rates: There is **no proposed increase** to customer rates. The estimated monthly cost for the average residential customer will remain \$4.08.
- Includes \$30,000 in general fund funding for a proposed Municipal Services Customer Assistance Program (Mad-CAP). The Water Utility has submitted a rate case with the WI Public Service Commission (PSC) that includes a program to assist low-income individuals and families with the cost of municipal services, including the UFSC and RRSC. If the rate case is approved by the PSC, the estimated Streets share of the cost would be \$30k. Additional information on Mad-CAP can be found in the Water Utility's budget.

Service: Roadside Cleanup

- Budget maintains current level of service.

Snow and Ice Control

- Budget maintains current level of service.

Solid Waste Management

- Increases agency revenues by \$25k to reflect additional revenue for appliance sticker sales; total amount (\$270,000) is based on historic trends

Street Repair and Maintenance

- Transfers sealcoating to Engineering capital budget, resulting in a general fund decrease of \$25,000.

Street Sweeping

- Budget maintains current level of service.

Public Works Laborer (PWL) Program

Through the joint effort of Streets, Parks and Engineering, the 2023 Executive budget includes a new Public Works Laborer (PWL) program. These full-time, career-oriented positions will be housed in Streets, but will perform work for both Parks and Streets & Urban Forestry including work formerly done by Engineering, seasonal laborers, and contractors. PWL's will not only be full time but have access to full City benefits, low barrier to entry (similar to seasonal laborer requirements) and provide meaningful work to various Public Works agencies. After one year of service and optional attainment of a CDL, they will meet minimum qualifications for a number of positions in Public Works agencies. The flexibility of these staff to move from agency to agency will benefit them, as they gain valuable and varied work experience and exposure to hiring managers while benefits to the City include having full time dedicated staff who will flow where the work is regardless of agency. Unlike traditional seasonal laborers hired into agency silo's these positions are recruited, hired and trained once and perform numerous tasks across public works agencies and will grow to provide a pool of diverse and experienced staff ready to move into higher paid and more responsible positions in the City. These employees will plant trees, landscape and mow medians, remove snow and ice from alleys, carriage lanes, sidewalks, bus stops, parking lots and bike paths. Further they can assist in maintenance of cross country ski trails and ice rinks, work the public drop off sites and have opportunities to train for higher level positions. Two Leadworkers included in the program will move with the PWL's providing consistent leadership and coaching, ensuring work standards and expectations are being met and provide on task training in use of equipment and safety procedures.

StreetsFunction: **Public Works***Budget Overview*

Agency Budget by Fund

Fund	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	25,802,227	26,703,376	25,885,709	25,933,794	26,358,034
Other Restricted	5,585,931	7,521,627	6,918,837	9,743,745	9,999,778
Stormwater Utility	3,452,994	3,657,055	3,437,049	4,094,520	4,231,854
Total	\$ 34,841,153	\$ 37,882,058	\$ 36,241,596	\$ 39,772,059	\$ 40,589,666

Agency Budget by Service

Service	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Forestry	5,585,931	6,021,627	5,418,837	6,098,745	6,365,991
Recycling	7,680,577	10,285,007	9,810,041	11,152,530	11,221,654
Roadside Cleanup	568,582	408,503	308,502	601,338	610,686
Snow And Ice Control	6,223,130	6,772,938	6,313,812	7,182,159	7,509,637
Solid Waste Management	10,174,881	10,023,304	10,133,155	9,936,640	10,001,662
Street Repair And Maintenance	1,872,208	1,985,935	1,619,518	1,986,949	1,973,128
Street Sweeping	2,735,843	2,384,744	2,637,731	2,813,698	2,906,909
Total	\$ 34,841,153	\$ 37,882,058	\$ 36,241,596	\$ 39,772,059	\$ 40,589,666

Agency Budget by Major-Revenue

Major Revenue	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Intergov Revenues	-	(5,000)	(13,684)	(5,000)	(5,000)
Charges For Services	(2,474,700)	(510,000)	(514,506)	(510,000)	(535,000)
Misc Revenue	(60,122)	(25,000)	(51,051)	-	-
Transfer In	(13,700)	-	-	-	-
Total	\$ (2,548,523)	\$ (540,000)	\$ (579,241)	\$ (515,000)	\$ (540,000)

Agency Budget by Major-Expense

Major Expense	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries	13,940,953	15,754,866	14,624,380	15,894,887	16,261,167
Benefits	5,480,504	5,467,166	5,331,962	5,427,925	5,649,016
Supplies	1,791,627	2,024,025	1,294,452	2,083,025	2,083,025
Purchased Services	5,052,793	5,103,881	5,220,016	5,288,519	5,293,635
Debt Othr Financing	11,567	38,558	-	-	-
Inter Depart Charges	10,999,147	10,033,562	10,275,954	11,592,703	11,852,823
Inter Depart Billing	-	-	-	-	(10,000)
Transfer Out	113,085	-	74,073	-	-
Total	\$ 37,389,676	\$ 38,422,058	\$ 36,820,836	\$ 40,287,059	\$ 41,129,666

Streets**Function:****Public Works***Service Overview***Service:** Forestry*Service Description*

This service is responsible for all forestry activities associated with maintaining Madison’s urban forest. This service was new in 2020 and reflects transferring the Forestry team from the Parks Division to Streets and combining with the stump grubbing activities performed by Streets. The goal of the service is to maintain a vibrant and thriving urban forest.

Activities Performed by this Service

- Forestry operations: Maintain the City's urban canopy and care for street trees through activities including terrace tree planting, maintenance, storm clean-up, stump removal, and Emerald Ash Borer eradication.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	-	-	-	-	-
Other-Expenditures	5,585,931	6,021,627	5,418,837	6,098,745	6,365,991
Total	\$ 5,585,931	\$ 6,021,627	\$ 5,418,837	\$ 6,098,745	\$ 6,365,991

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Personnel	4,176,668	4,656,062	4,024,949	4,862,308	5,114,863
Non-Personnel	438,228	423,558	451,881	443,500	443,500
Agency Charges	971,036	942,007	942,007	792,937	807,628
Total	\$ 5,585,931	\$ 6,021,627	\$ 5,418,837	\$ 6,098,745	\$ 6,365,991

Service Overview

Service: Recycling

Service Description

This service is responsible for the City's recycling program. Specific functions of the service include: (1) bi-weekly curbside collection of recyclables, (2) curbside yard waste and leaf collection, (3) operating three City yard waste drop-off sites, and (4) curbside brush collection. The goal of this service is to collect recyclables and yard waste on a timely basis for City residents and promote processes that work towards achieving zero waste.

Activities Performed by this Service

- Recycling collection: Bi-weekly curbside recycling collection.
- Brush Collection: Curbside brush collection.
- Leaf/Yard Waste Collection: Spring and fall curbside collection (expense shared 50-50 with Stormwater).
- Drop Off Sites: Operation of three drop-off locations for residents to bring materials.
- Brush Processing: Brush processing at the Transfer Station.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	6,570,386	7,395,939	7,185,285	5,935,467	5,978,155
Other-Expenditures	1,110,191	2,889,068	2,624,756	5,217,063	5,243,499
Total	\$ 7,680,577	\$ 10,285,007	\$ 9,810,041	\$ 11,152,530	\$ 11,221,654

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(2,189,563)	(195,000)	(243,278)	(170,000)	(170,000)
Personnel	4,460,929	5,270,502	4,920,952	5,468,470	5,444,085
Non-Personnel	1,389,366	1,339,937	1,253,724	1,376,950	1,407,066
Agency Charges	4,019,844	3,869,568	3,878,643	4,477,111	4,540,503
Total	\$ 7,680,577	\$ 10,285,007	\$ 9,810,041	\$ 11,152,530	\$ 11,221,654

Streets**Function:****Public Works***Service Overview***Service:** Roadside Cleanup*Service Description*

This service is responsible for the removal of noxious weeds, stump removal, and the eradication of graffiti. The goal of this service is to improve aesthetics and community safety in the City.

Activities Performed by this Service

- Removal of Noxious Weeds: Remove weeds in violation of Madison General Ordinance 23.29 and Wisconsin State Statute 66.0517(3)(a).
- Eradication of Graffiti: Removal of graffiti from City, utility, and railroad property.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	568,582	408,503	308,502	601,338	610,686
Other-Expenditures	-	-	-	-	-
Total	\$ 568,582	\$ 408,503	\$ 308,502	\$ 601,338	\$ 610,686

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(7,880)	(5,000)	(3,722)	(5,000)	(5,000)
Personnel	274,938	364,924	224,095	394,500	397,718
Non-Personnel	99,960	1,100	34,317	1,100	1,100
Agency Charges	201,564	47,479	53,813	210,738	216,868
Total	\$ 568,582	\$ 408,503	\$ 308,502	\$ 601,338	\$ 610,686

Streets**Function:****Public Works***Service Overview***Service:** Snow And Ice Control*Service Description*

This service is responsible for the removal of snow and ice from all City streets and bicycle paths. The goal of the service is to maintain the desired response times for salting, sanding, and snow plowing through the Streets Division's use of 90 pieces of equipment and private contractors. This service provides community safety on the City's roadways and paths. The service budget funds staffing, contractors, supplies, and equipment costs for 5.5 general plow snow events of 3 inches or more.

Activities Performed by this Service

- Plowing & Spreading: Snow removal efforts during snow events, and salting, sanding, and brining streets.
- Crosswalks: Clearing crosswalks, sidewalks, and handicap-accessible areas.
- Sand Barrels: Placing sand strategically around the City for residents, including in piles in parks and sand barrels at intersections throughout the City.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	6,223,130	6,772,938	6,313,812	7,182,159	7,509,637
Other-Expenditures	-	-	-	-	-
Total	\$ 6,223,130	\$ 6,772,938	\$ 6,313,812	\$ 7,182,159	\$ 7,509,637

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(7,510)	-	(584)	-	-
Personnel	3,160,573	3,298,041	3,567,463	3,473,831	3,702,187
Non-Personnel	1,346,363	1,802,778	1,072,043	1,872,950	1,872,950
Agency Charges	1,723,704	1,672,119	1,674,890	1,835,378	1,934,500
Total	\$ 6,223,130	\$ 6,772,938	\$ 6,313,812	\$ 7,182,159	\$ 7,509,637

Streets**Function:****Public Works***Service Overview***Service:** Solid Waste Management*Service Description*

This service is responsible for the collection and disposal of solid waste materials. The goal of this service is to collect all City refuse in accordance with the scheduled pick-up days throughout the City.

Activities Performed by this Service

- Solid Waste Collection: Weekly refuse route service.
- Large Item Collection: Collect large items from the curbside to be disposed of properly.
- Transfer Station Operations: Sort refuse for hauling to the appropriate location.
- Transfer Station Hauling: Remove refuse from the transfer station and bring it to the appropriate final destination.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	10,174,881	10,023,304	10,133,155	9,936,640	10,001,662
Other-Expenditures	-	-	-	-	-
Total	\$ 10,174,881	\$ 10,023,304	\$ 10,133,155	\$ 9,936,640	\$ 10,001,662

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(329,870)	(340,000)	(331,657)	(340,000)	(365,000)
Personnel	4,329,232	4,596,042	4,412,122	3,997,933	4,034,679
Non-Personnel	3,326,431	3,242,836	3,513,899	3,318,961	3,318,961
Agency Charges	2,849,088	2,524,426	2,538,790	2,959,747	3,013,022
Total	\$ 10,174,881	\$ 10,023,304	\$ 10,133,155	\$ 9,936,640	\$ 10,001,662

Streets**Function:****Public Works***Service Overview***Service:** Street Repair And Maintenance*Service Description*

This service is responsible for routine street maintenance such as filling of potholes, replacing damaged pavement, and sealing cracks. The goal of this service is to provide safe roadways for commuters in the City and to extend the useful lives of the roadways.

Activities Performed by this Service

- Filling Potholes: Filling problematic potholes to maintain roadways and create safe roads for transportation.
- Sealcoating/Chip Sealing: Sealcoating unimproved streets on a rotating basis to maintain roadways and create safe roads for transportation.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	1,872,208	1,985,935	1,619,518	1,986,949	1,973,128
Other-Expenditures	-	-	-	-	-
Total	\$ 1,872,208	\$ 1,985,935	\$ 1,619,518	\$ 1,986,949	\$ 1,973,128

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(13,700)	-	-	-	-
Personnel	1,089,820	1,292,347	963,810	1,172,482	1,183,303
Non-Personnel	163,707	109,005	66,381	109,208	84,208
Agency Charges	632,381	584,583	589,328	705,259	705,617
Total	\$ 1,872,208	\$ 1,985,935	\$ 1,619,518	\$ 1,986,949	\$ 1,973,128

Streets**Function:****Public Works***Service Overview***Service:** Street Sweeping*Service Description*

This service is responsible for removing leaves, refuse, and other debris from the City's streets by using the Streets Division's ten street sweepers. The goal of this service is to maintain a healthy environment for City stakeholders by minimizing the amount of pollutants entering the lakes and waterways. The Stormwater Utility funds the majority of the equipment and personnel costs associated with this service.

Activities Performed by this Service

- Hand Sweeping: Removing excess sand, salt, debris, and leaves from medians to prevent these contaminants from entering the water supply.
- Street Sweeping & Leaf Collection: Conduct street sweeping and leaf collection.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	393,040	116,757	325,438	291,242	284,767
Other-Expenditures	2,342,803	2,267,987	2,312,293	2,522,457	2,622,142
Total	\$ 2,735,843	\$ 2,384,744	\$ 2,637,731	\$ 2,813,698	\$ 2,906,909

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Personnel	1,929,296	1,744,114	1,842,950	1,953,290	2,033,349
Non-Personnel	205,017	247,250	196,296	248,875	248,875
Agency Charges	601,530	393,380	598,484	611,533	624,685
Total	\$ 2,735,843	\$ 2,384,744	\$ 2,637,731	\$ 2,813,698	\$ 2,906,909

Streets

Function:

Public Works

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Intergov Revenues					
Other Unit Of Gov Revenues Of	-	(5,000)	(13,684)	(5,000)	(5,000)
Intergov Revenues Total	\$ -	\$ (5,000)	\$ (13,684)	\$ (5,000)	\$ (5,000)
Charges For Services					
Miscellaneous Chrgs For Servic	(3,498)	-	(584)	-	-
Appliance Collection	(281,649)	(245,000)	(230,448)	(245,000)	(270,000)
Refuse Collection	(252,498)	(260,000)	(279,752)	(260,000)	(260,000)
Sale Of Recyclables	(1,924,613)	-	-	-	-
Graffiti Removal	(12,443)	(5,000)	(3,722)	(5,000)	(5,000)
Charges For Services Total	\$ (2,474,700)	\$ (510,000)	\$ (514,506)	\$ (510,000)	\$ (535,000)
Misc Revenue					
Miscellaneous Revenue	(60,122)	(25,000)	(51,051)	-	-
Misc Revenue Total	\$ (60,122)	\$ (25,000)	\$ (51,051)	\$ -	\$ -
Transfer In					
Transfer In From Insurance	(13,700)	-	-	-	-
Transfer In Total	\$ (13,700)	\$ -	\$ -	\$ -	\$ -
Salaries					
Permanent Wages	8,358,964	9,397,746	8,235,298	8,330,141	8,386,907
Salary Savings	-	(955,213)	-	(218,000)	(218,000)
Pending Personnel	-	213,900	-	-	200,000
Furlough Savings	(10,945)	-	-	-	-
Premium Pay	24,816	30,526	32,391	27,856	27,856
Workers Compensation Wages	33,659	-	37,080	-	-
Compensated Absence	144,296	200,000	148,510	89,781	89,781
Hourly Wages	264,962	220,793	200,892	240,793	130,793
Overtime Wages Permanent	401,622	543,584	604,791	542,399	542,399
Overtime Wages Hourly	2,888	-	11,149	-	-
Election Officials Wages	705	-	1,595	-	-
Salaries Total	\$ 9,220,966	\$ 9,651,336	\$ 9,271,705	\$ 9,012,970	\$ 9,159,736
Benefits					
Comp Absence Escrow	270,208	-	146,172	-	-
Health Insurance Benefit	1,918,434	2,047,823	1,897,459	1,708,273	1,857,453
Wage Insurance Benefit	37,178	35,430	35,783	29,221	28,420
WRS	602,833	610,962	579,538	554,366	566,449
FICA Medicare Benefits	679,973	709,526	669,437	653,795	635,475
Licenses & Certifications	334	-	985	-	-
Post Employment Health Plans	173,184	198,643	171,169	165,171	165,171
Benefits Total	\$ 3,682,143	\$ 3,602,384	\$ 3,500,543	\$ 3,110,826	\$ 3,252,968

Streets

Function: **Public Works**

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Supplies					
Office Supplies	6,023	7,500	11,050	7,500	7,500
Copy Printing Supplies	27,535	15,000	5,397	15,000	15,000
Furniture	767	2,500	-	2,500	2,500
Hardware Supplies	5,076	3,000	7,545	3,000	3,000
Software Lic & Supplies	73	-	1,644	-	-
Postage	10,169	5,000	4,933	5,000	5,000
Work Supplies	371,193	283,000	285,591	249,000	249,000
Asphalt Repair Materials	69,577	55,000	12,395	55,000	55,000
Janitorial Supplies	13,402	15,000	19,324	15,000	15,000
Medical Supplies	883	1,775	64	1,775	1,775
Safety Supplies	15,321	15,000	15,315	15,000	15,000
Snow Removal Supplies	699,004	1,012,000	335,044	1,022,000	1,022,000
Uniform Clothing Supplies	17,982	25,000	26,906	25,000	25,000
Building Supplies	3,148	10,000	4,461	10,000	10,000
Machinery And Equipment	13	-	3,462	-	-
Equipment Supplies	163,431	110,000	110,000	30,000	30,000
Supplies Total	\$ 1,403,596	\$ 1,559,775	\$ 843,132	\$ 1,455,775	\$ 1,455,775
Purchased Services					
Natural Gas	54,225	71,000	200,290	81,651	81,651
Electricity	91,001	93,000	129,344	82,627	82,627
Water	65,207	56,000	61,969	56,000	56,000
Stormwater	9,652	10,000	11,280	10,000	10,000
Telephone	5,532	7,966	2,873	6,839	6,839
Cellular Telephone	12,513	10,000	10,599	10,000	10,000
Systems Comm Internet	-	5,000	-	5,000	5,000
Building Improv Repair Maint	53,695	32,000	3,081	32,000	32,000
Waste Disposal	176,748	180,000	135,960	99,000	99,000
Pest Control	2,131	2,500	1,453	2,500	2,500
Elevator Repair	1,692	-	2,933	-	-
Landfill	2,707,569	2,764,200	2,764,200	2,853,554	2,853,554
Process Fees Recyclables	954,876	-	-	-	-
Resource Recovery	233,026	256,500	543,533	267,000	267,000
Grounds Improv Repair Maint	3,861	25,000	-	25,000	-
Snow Removal	376,224	503,928	503,928	545,000	545,000
Equipment Mntc	38,422	24,100	11,093	24,100	24,100
System & Software Mntc	904	-	24,274	-	-
Rental Of Equipment	1,076	-	-	-	-
Street Mntc	5,520	-	-	-	-
Recruitment	343	-	386	-	-
Conferences & Training	3,189	6,000	2,599	6,000	6,000
Memberships	408	-	806	-	-
Uniform Laundry	7,473	7,500	4,381	7,500	7,500
Consulting Services	387	6,000	6,171	6,000	6,000
Advertising Services	19,952	25,000	22,477	5,000	5,000
Printing Services	271	-	12,902	-	-
Other Services & Expenses	21,765	35,000	39,430	35,000	65,116
Bad Debt Expense	43,347	-	5,412	-	-
Permits & Licenses	7,227	7,500	8,076	7,500	7,500
Purchased Services Total	\$ 4,898,237	\$ 4,128,194	\$ 4,509,451	\$ 4,167,270	\$ 4,172,386

Streets

Function:

Public Works

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Inter Depart Charges					
ID Charge From Engineering	55,153	55,153	62,894	55,153	55,153
ID Charge From Fleet Services	8,440,769	7,591,174	7,591,174	7,871,241	8,103,339
ID Charge From Traffic Eng	42,089	45,374	76,065	38,874	38,874
ID Charge From Insurance	170,181	170,181	170,181	319,363	252,482
ID Charge From Workers Comp	439,805	439,805	439,805	417,321	417,321
ID Charge From Water	552	-	-	-	-
Inter Depart Charges Total	\$ 9,148,550	\$ 8,301,687	\$ 8,340,119	\$ 8,701,952	\$ 8,867,169
Inter Depart Billing					
ID Billing To Monona Terrace	-	-	-	-	(10,000)
Inter Depart Billing Total	\$ -	\$ -	\$ -	\$ -	\$ (10,000)
Transfer Out					
Transfer Out To Grants	(2,742)	-	-	-	-
Transfer Out Total	\$ (2,742)	\$ -	\$ -	\$ -	\$ -

Position Summary

Classification	CG	2022 Budget		2023 Budget			
		Adopted		Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ACCT TECH 2-20	20	1.00	67,598	1.00	67,936	1.00	67,936
ADMIN CLK 1-20	20	3.00	149,820	2.00	116,773	2.00	116,773
ARBORIST 1-16	16	19.00	1,164,538	19.00	1,144,402	19.00	1,144,402
ARBORIST 2-16	16	7.00	477,673	7.00	480,056	7.00	480,056
ASST STREETS SUPER-18	18	1.00	125,320	-	-	-	-
ASST STREETS SUPER-18	18	-	-	1.00	132,121	1.00	132,121
CITY FORESTER-18	18	1.00	103,154	1.00	104,603	1.00	104,603
EQPT OPR 3-16	16	3.00	206,950	3.00	208,611	3.00	208,611
FORESTRY OPR SUPV-18	18	1.00	87,940	1.00	88,379	1.00	88,379
FORESTRY SPEC-16	16	3.00	219,117	3.00	205,933	3.00	205,933
MAINT MECH 1-15	15	2.00	136,945	2.00	129,101	2.00	129,101
MAINT/REPR COORD-18	18	2.00	178,146	2.00	172,060	2.00	172,060
OPERATING ASST-15	15	1.00	72,944	1.00	73,981	1.00	73,981
OPERATING MAINT WKR-15	15	6.00	402,273	6.00	404,902	6.00	404,902
OPERATIONS CLERK-16	16	2.00	120,666	2.00	116,626	2.00	116,626
PLANNING GIS SPEC	18	-	-	1.00	69,681	1.00	69,681
PROCESS PLANT SUPV-18	18	1.00	90,361	1.00	90,812	1.00	90,812
PROGRAM ASST 1-20	20	1.00	59,415	1.00	59,712	1.00	59,712
PUB WKS FORE-18	18	4.00	294,751	-	-	-	-
PUB WKS FORE-18	18	-	-	2.00	150,321	2.00	150,321
PUB WKS FORE-18	18	-	-	2.00	150,562	2.00	150,562
PUB WKS GEN SUPV-18	18	2.00	197,792	2.00	199,671	2.00	199,671
PUB WKS LABORER	15	-	-	10.00	481,364	10.00	481,364
PUB WKS LDWKR	15	-	-	4.00	225,665	4.00	225,665
SMO 1-15	15	93.00	5,087,583	94.00	5,312,373	94.00	5,312,373
SMO 2-15	15	28.00	1,656,052	26.00	1,604,815	26.00	1,604,815
SMO 3-15	15	31.00	2,010,082	30.00	1,967,338	30.00	1,967,338
SSMW 1-15	15	4.00	185,796	4.00	199,650	4.00	199,650
SSMW 2-15	15	6.00	367,898	6.00	360,282	6.00	360,282
STREETS GEN SUPV-18	18	6.00	507,690	6.00	511,846	6.00	511,846
STREETS SUPT-21	21	1.00	137,295	1.00	137,982	1.00	137,982
STREETS TRAINEE	15	2.00	64,397	-	-	-	-
STS OPER ANAL-18	18	1.00	94,018	1.00	94,487	1.00	94,487
STS/PW SIC-18	18	1.00	94,018	1.00	94,487	1.00	94,487
TREE TRIMMER FORE-18	18	2.00	157,724	2.00	158,512	2.00	158,512
TOTAL		235.00	14,517,956	245.00	15,315,045	245.00	15,315,045

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Traffic Engineering

Agency Overview

Agency Mission

The mission of the Traffic Engineering Division is to provide and manage the environmentally sensitive, safe, efficient, affordable, reliable and convenient movement of people and goods through communications; transportation planning; and the design, operation, and maintenance of transportation facilities.

Agency Overview

The Division is responsible for managing Madison's network of traffic and streetlight infrastructure. The Division is also responsible for coordinating pedestrian and traffic safety initiatives. The goal of the Division is to efficiently maintain city infrastructure and facilities while providing a high level of customer service and improved safety to customers.

2023 Budget Highlights

Agency-Wide Changes

- Creates a 1.0 FTE Utility Locator position including vehicle and equipment costs. Costs associated with the new position will be partially offset by eliminating a vacant 1.0 FTE Communications Tech 1 position. (Increase: \$29,820)
- Increases agency salary savings to reflect additional staff time charged to capital projects. (Reduction: \$30,000)
- Increases electricity costs to reflect rate increases, a growing number of electronic devices in the City, and delays in implementing the LED lighting project. (Increase: \$172,000)

Service: Bicycle and Pedestrian Services

- Budget maintains current level of service.

Service: Communications

- Service changes are included in agency-wide changes listed above.

Service: Pavement Markings

- Budget maintains current level of service.

Service: Services

- Creates a 1.0 FTE project manager position to oversee Vision Zero grant funded project implementation and is contingent upon receiving federal funding for safe streets programs. (Increase: \$93,068)

Service: Signals

- Budget maintains current level of service.

Service: Signing

- Budget maintains current level of service.

Service: Streetlighting

- Service changes are included in agency-wide changes listed above.

Traffic EngineeringFunction: **Transportation***Budget Overview*

Agency Budget by Fund

Fund	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	7,707,226	8,429,177	8,073,845	8,380,105	8,625,421
Other Grants	65,895	102,000	102,000	102,000	102,000
Total	\$ 7,773,122	\$ 8,531,177	\$ 8,175,845	\$ 8,482,105	\$ 8,727,421

Agency Budget by Service

Service	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Bicycle & Pedestrian Services	964,729	1,258,855	1,253,374	1,213,275	1,220,475
Communications	1,063,315	853,532	567,826	894,791	889,106
Pavement Markings	847,799	1,017,267	852,194	986,109	1,067,873
Services	1,352,962	1,464,239	1,332,301	1,459,397	1,564,579
Signals	499,236	961,034	941,205	997,670	1,015,338
Signing	1,227,304	1,146,778	1,045,115	997,193	984,517
Streetlighting	1,817,778	1,829,473	2,183,831	1,933,670	1,985,533
	\$ 7,773,122	\$ 8,531,177	\$ 8,175,845	\$ 8,482,105	\$ 8,727,421

Agency Budget by Major-Revenue

Major Revenue	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Intergov Revenues	(691,385)	(521,200)	(493,000)	(547,200)	(547,200)
Charges For Services	(237,397)	(230,253)	(202,100)	(254,242)	(254,242)
Misc Revenue	(374,462)	(370,000)	(360,000)	(380,000)	(380,000)
Other Finance Source	(2,749)	-	-	-	-
Transfer In	(34,879)	-	(8,823)	(24,138)	(24,138)
Total	\$ (1,340,872)	\$ (1,121,453)	\$ (1,063,923)	\$ (1,205,580)	\$ (1,205,580)

Agency Budget by Major-Expense

Major Expense	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries	4,823,845	5,420,545	4,916,878	5,485,934	5,635,198
Benefits	1,655,467	1,536,626	1,447,146	1,542,017	1,610,430
Supplies	273,319	328,052	259,627	314,055	314,055
Purchased Services	2,437,118	2,405,598	2,654,308	2,603,248	2,603,248
Inter Depart Charges	449,760	804,018	804,018	498,052	547,204
Inter Depart Billing	(538,689)	(862,608)	(862,608)	(776,021)	(797,534)
Transfer Out	13,173	20,400	20,400	20,400	20,400
Total	\$ 9,113,993	\$ 9,652,630	\$ 9,239,768	\$ 9,687,685	\$ 9,933,000

Traffic Engineering

Function:

Transportation

*Service Overview***Service:** Bicycle & Pedestrian Services*Service Description*

This service guides bicycle and pedestrian planning, infrastructure improvements, and safety initiatives. The program also includes education, encouragement and outreach focused on bicycle and pedestrian safety as well as the administration of the Crossing Guard Program. The goals of this service are to ensure safe, efficient, equitable and accessible walking and biking infrastructure; increase the number of people choosing to walk and bike; and increase pedestrian and bicycle safety.

Activities Performed by this Service

- Pedestrian and Bicycle Plans: Planning for pedestrian and bicycle facilities including work related to Vision Zero, Complete Green Streets, neighborhood planning and other City projects.
- Engagement and Public Input: Outreach to underserved neighborhoods to gather input on walking/biking and infrastructure changes, holding public meetings to discuss specific projects and responding to concerns.
- Safety Education: Provide education to support walking and biking safety including Safe Routes to School planning and program delivery.
- Crossing Guard Services: Providing Crossing Guards services at approved locations and reviewing locations.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	898,834	1,156,855	1,151,374	1,111,275	1,118,475
Other-Expenditures	65,895	102,000	102,000	102,000	102,000
Total	\$ 964,729	\$ 1,258,855	\$ 1,253,374	\$ 1,213,275	\$ 1,220,475

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	-	-	-	-	-
Personnel	869,758	1,113,479	1,113,982	1,123,572	1,128,499
Non-Personnel	40,435	33,845	27,861	32,600	32,600
Agency Charges	54,536	111,531	111,531	57,103	59,376
Total	\$ 964,729	\$ 1,258,855	\$ 1,253,374	\$ 1,213,275	\$ 1,220,475

Traffic Engineering

Function:

Transportation

*Service Overview***Service:** Communications*Service Description*

This service is responsible for: (1) two-way radios and associated electronic equipment, (2) municipal communications systems, and (3) communications equipment for the City and other public entities. The goal of this service is to maintain and repair the current emergency communication system and radios.

Activities Performed by this Service

- Emergency Communication System: Maintain and repair equipment at eight radio tower locations including the 911 center and maintain and repair portable and handheld radios and miscellaneous electronics.
- Interoperability with Dane County 911 Center: Ensure the Dane County and the City of Madison separate emergency radio systems are compatible to receive calls from the 911 Center.
- Emergency Radio Equipment: Install communication equipment in police, fire, and other City agency vehicles and for other agencies throughout Dane County.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	1,063,315	853,532	567,826	894,791	889,106
Other-Expenditures	-	-	-	-	-
Total	\$ 1,063,315	\$ 853,532	\$ 567,826	\$ 894,791	\$ 889,106

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(130,737)	(146,453)	(127,952)	(135,200)	(135,200)
Personnel	970,008	1,020,219	763,266	1,043,888	1,051,552
Non-Personnel	651,266	642,584	595,330	635,511	635,511
Agency Charges	(427,222)	(662,818)	(662,818)	(649,407)	(662,757)
Total	\$ 1,063,315	\$ 853,532	\$ 567,826	\$ 894,791	\$ 889,106

Traffic Engineering

Function:

Transportation

*Service Overview***Service:** Pavement Markings*Service Description*

This service performs an annual pavement marking inventory. The service is also responsible for the maintenance of the following: centerline, lane line, crosswalk, bike path, speed hump, and other similar markings. The goal of this service is to provide greater clarity and consistent guidance on, over, or adjacent to a street, pedestrian facility, or bikeway by maintaining existing and installing new traffic control pavement markings.

Activities Performed by this Service

- Pavement Marking Design: Design pavement marking needs based on condition of existing markings and public safety, including prioritizing the material, location, and type of replacement pavement markings.
- Pavement Marking Installation: Paint pavement markings throughout the city to help guide bicycles, pedestrians, and motorists.
- Epoxy Pavement Marking: Oversee the work of the contractor hired to install epoxy pavement marking in high traffic locations.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	847,799	1,017,267	852,194	986,109	1,067,873
Other-Expenditures	-	-	-	-	-
Total	\$ 847,799	\$ 1,017,267	\$ 852,194	\$ 986,109	\$ 1,067,873

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(2,283)	(5,000)	(5,000)	(5,000)	(5,000)
Personnel	540,611	599,863	428,169	560,609	637,368
Non-Personnel	225,604	291,711	298,332	342,827	342,827
Agency Charges	83,866	130,693	130,693	87,673	92,678
Total	\$ 847,799	\$ 1,017,267	\$ 852,194	\$ 986,109	\$ 1,067,873

Traffic Engineering

Function:

Transportation

*Service Overview***Service:** Services

Service Description

This service, in conjunction with the Transportation Commission, provides leadership for traffic safety programs and assists on the overall transportation and traffic planning, design, and transportation engineering for the City. Staff assist neighborhoods and other government entities in planning transportation improvements. The goal of this service is efficient development with minimal negative impacts on traffic safety and efficiency on City streets and neighborhoods.

Activities Performed by this Service

- Plan Review: Review and recommend approval of or changes to neighborhood development or transportation system plans to ensure a safe and efficient transportation system for all modes of travel.
- Project Review: Maintain prioritized list of transportation safety projects generated from public feedback, crash data or other transportation related studies.
- Right-of-Way Permits: Review plans for proposed use of the public right-of-way for public safety and pedestrian and traffic flow.
- Traffic Studies: Conduct traffic studies or counts to determine traffic by mode in order to determine appropriate traffic control devices or street geometry needs.
- Mapping System: Continuous updating of asset data using mapping software and administration of the CityWorks asset management system.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	1,352,962	1,464,239	1,332,301	1,459,397	1,564,579
Other-Expenditures	-	-	-	-	-
Total	\$ 1,352,962	\$ 1,464,239	\$ 1,332,301	\$ 1,459,397	\$ 1,564,579

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Personnel	1,225,797	1,295,919	1,160,977	1,333,632	1,437,020
Non-Personnel	9,542	11,699	14,703	17,100	17,100
Agency Charges	117,624	156,621	156,621	108,665	110,459
Total	\$ 1,352,962	\$ 1,464,239	\$ 1,332,301	\$ 1,459,397	\$ 1,564,579

Traffic Engineering

Function:

Transportation

*Service Overview***Service:** Signals*Service Description*

This service is responsible for the installation, operation, and upkeep of traffic signals. Specific activities include: (1) studies, planning, and design associated with new installations; (2) review, revision, and modernization for existing signalized intersections; and (3) installation and maintenance of fiber optics. The goal of this service is safer intersections through maintenance and repair of the City's traffic signals.

Activities Performed by this Service

- Traffic Signals: Provide routine maintenance, repairs, and emergency response to equipment failures and traffic signals knocked down.
- Fiber Conduit: Provide routine maintenance, repair, and emergency response to equipment failures and fiber breaks due to extreme weather or contractor damage.
- Traffic Signal Timing: Remotely or locally adjust traffic signals to adapt to special events, crashes, flooding, and road closures.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	499,236	961,034	941,205	997,670	1,015,338
Other-Expenditures	-	-	-	-	-
Total	\$ 499,236	\$ 961,034	\$ 941,205	\$ 997,670	\$ 1,015,338

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(981,965)	(745,000)	(380,758)	(803,000)	(803,000)
Personnel	973,129	1,225,266	1,025,076	1,306,591	1,317,387
Non-Personnel	411,216	392,286	208,405	401,305	401,305
Agency Charges	96,856	88,482	88,482	92,774	99,646
Total	\$ 499,236	\$ 961,034	\$ 941,205	\$ 997,670	\$ 1,015,338

Traffic Engineering

Function:

Transportation

*Service Overview***Service:** Signing

Service Description

This service is responsible for fabricating, installing, replacing, repairing, and maintaining street signs. Specific activities include: (1) an annual inventory of all signs to determine condition and proper location, (2) studies to determine the need for new signs, (3) upkeep and maintenance of signs and guard rails, and (4) installations and removals of barricades and signs for special events and to individuals with street-use permits. The goal of this service is to provide clear, concise, and consistent guidance on, over, or adjacent to a street, pedestrian facility, or bikeway by maintaining existing and installing new traffic control signage.

Activities Performed by this Service

- Signage Plans: Develop sign plans that are designed to improve public safety and traffic flow.
- Fabricate and Install Signs: Manufacture and install signs throughout the City.
- Facilitate Special Events: Work with special event planners and other agencies to design plans to accommodate special events in a safe manner. Place signage and barricades needed for these events.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	1,227,304	1,146,778	1,045,115	997,193	984,517
Other-Expenditures	-	-	-	-	-
Total	\$ 1,227,304	\$ 1,146,778	\$ 1,045,115	\$ 997,193	\$ 984,517

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(64,894)	(99,000)	(415,810)	(112,000)	(112,000)
Personnel	1,241,523	1,073,135	1,280,557	1,010,374	989,735
Non-Personnel	34,885	83,411	91,137	76,123	76,123
Agency Charges	15,790	89,232	89,232	22,696	30,659
Total	\$ 1,227,304	\$ 1,146,778	\$ 1,045,115	\$ 997,193	\$ 984,517

Traffic Engineering

Function:

Transportation

*Service Overview***Service:** Streetlighting

Service Description

This service manages all street lights within the City of Madison. Specific activities include: repairing and maintaining light poles, bases and luminaries, and repairing all damage resulting from crashes. This includes design of new lighting installations and evaluating the need for changes in the existing systems and lighting units for specific neighborhood needs. The goal of this service is to maintain and repair street lighting and bike path lighting infrastructure.

Activities Performed by this Service

- Streetlight Maintenance: Provide routine maintenance, repairs, and emergency response to knocked down street lights and repair malfunctioning street light equipment.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	1,817,778	1,829,473	2,183,831	1,933,670	1,985,533
Other-Expenditures	-	-	-	-	-
Total	\$ 1,817,778	\$ 1,829,473	\$ 2,183,831	\$ 1,933,670	\$ 1,985,533

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(160,993)	(126,000)	(134,404)	(150,380)	(150,380)
Personnel	658,485	629,290	591,998	649,286	684,066
Non-Personnel	1,350,663	1,298,514	1,698,568	1,432,237	1,432,237
Agency Charges	(30,378)	27,669	27,669	2,527	19,609
Total	\$ 1,817,778	\$ 1,829,473	\$ 2,183,831	\$ 1,933,670	\$ 1,985,533

Traffic Engineering

Function: **Transportation**

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Intergov Revenues					
Federal Revenues Operating	(3,572)	(1,200)	-	(1,200)	(1,200)
State Revenues Operating	(117,144)	(93,000)	(93,000)	(112,000)	(112,000)
Payment For Municipal Service	(57,813)	(35,000)	(48,000)	(35,000)	(35,000)
Local Revenues Operating	(470,462)	(307,000)	(307,000)	(324,000)	(324,000)
Other Unit Of Gov Revenues Op	(42,394)	(85,000)	(45,000)	(75,000)	(75,000)
Intergov Revenues Total	\$ (691,385)	\$ (521,200)	\$ (493,000)	\$ (547,200)	\$ (547,200)
Charges For Services					
Traffic Private Entity	(67,100)	(95,253)	(67,100)	(94,242)	(94,242)
Reimbursement Of Expense	(170,297)	(135,000)	(135,000)	(160,000)	(160,000)
Charges For Services Total	\$ (237,397)	\$ (230,253)	\$ (202,100)	\$ (254,242)	\$ (254,242)
Misc Revenue					
Miscellaneous Revenue	(374,462)	(370,000)	(360,000)	(380,000)	(380,000)
Misc Revenue Total	\$ (374,462)	\$ (370,000)	\$ (360,000)	\$ (380,000)	\$ (380,000)
Other Finance Source					
Sale Of Assets	(2,749)	-	-	-	-
Fund Balance Applied	-	-	-	-	-
Other Finance Source Total	\$ (2,749)	\$ -	\$ -	\$ -	\$ -
Transfer In					
Transfer In From Insurance	(34,879)	-	(8,823)	(24,138)	(24,138)
Transfer In Total	\$ (34,879)	\$ -	\$ (8,823)	\$ (24,138)	\$ (24,138)
Salaries					
Permanent Wages	4,242,916	4,730,395	4,093,182	4,824,814	4,881,454
Salary Savings	-	(228,209)	-	(153,118)	(183,118)
Pending Personnel	-	104,000	-	-	122,888
Furlough Savings	(2,887)	-	-	-	-
Premium Pay	23,045	18,000	27,611	18,000	18,000
Workers Compensation Wages	4,444	-	32,338	-	-
Compensated Absence	78,077	49,999	78,077	49,999	49,999
Hourly Wages	366,844	598,010	527,522	598,010	598,010
Overtime Wages Permanent	62,785	53,379	62,785	53,379	53,379
Overtime Wages Hourly	460	-	392	-	-
Election Officials Wages	559	-	-	-	-
Salaries Total	\$ 4,776,243	\$ 5,325,574	\$ 4,821,907	\$ 5,391,083	\$ 5,540,612

Traffic Engineering

Function: **Transportation**

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Benefits					
Comp Absence Escrow	188,516	-	-	-	-
Health Insurance Benefit	748,583	813,568	760,412	816,847	864,019
Wage Insurance Benefit	20,795	21,661	19,246	19,444	19,847
WRS	296,393	307,481	272,893	304,893	322,817
FICA Medicare Benefits	354,251	348,835	348,410	354,018	356,668
Licenses & Certifications	161	-	80	-	-
Post Employment Health Plans	39,609	38,052	39,077	39,665	39,665
Benefits Total	\$ 1,648,307	\$ 1,529,597	\$ 1,440,117	\$ 1,534,868	\$ 1,603,016
Supplies					
Office Supplies	3,285	4,300	3,285	3,350	3,350
Copy Printing Supplies	5,574	5,100	5,100	5,100	5,100
Furniture	769	300	-	300	300
Hardware Supplies	2,333	1,800	2,333	1,500	1,500
Software Lic & Supplies	5,989	6,300	6,300	6,000	6,000
Postage	6,552	3,100	4,975	6,100	6,100
Books & Subscriptions	1,340	100	34	100	100
Work Supplies	169,003	223,232	175,078	241,995	241,995
Janitorial Supplies	7,070	9,700	7,070	6,000	6,000
Medical Supplies	41	200	-	100	100
Safety Supplies	19,053	14,120	19,053	13,700	13,700
Snow Removal Supplies	412	-	-	-	-
Uniform Clothing Supplies	5,062	4,200	5,378	4,200	4,200
Building	72	200	-	200	200
Building Supplies	4,399	1,800	4,091	1,500	1,500
Electrical Supplies	311	300	44	500	500
Plumbing Supplies	58	200	85	200	200
Machinery And Equipment	2,825	-	63	-	-
Equipment Supplies	27,663	11,100	26,738	12,210	12,210
Street Light Supplies	-	25,000	-	5,000	5,000
Traffic Signal Supplies	3,473	17,000	-	6,000	6,000
Inventory	103	-	-	-	-
Supplies Total	\$ 265,384	\$ 328,052	\$ 259,627	\$ 314,055	\$ 314,055

Traffic Engineering

Function: **Transportation**

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Purchased Services					
Natural Gas	10,829	7,400	17,205	9,035	9,035
Electricity	1,487,142	1,440,001	1,650,217	1,611,901	1,611,901
Water	2,387	1,980	1,985	1,980	1,980
Telephone	4,379	6,735	4,379	4,900	4,900
Cellular Telephone	6,793	15,750	6,793	13,100	13,100
Systems Comm Internet	110,707	87,500	104,443	100,000	100,000
Facility Rental	-	1,600	-	1,600	1,600
Landfill	2,314	2,000	2,000	2,000	2,000
Comm Device Mntc	25,630	9,530	25,630	9,130	9,130
Equipment Mntc	36,389	33,400	46,055	32,600	32,600
System & Software Mntc	560,622	565,702	559,131	576,702	576,702
Rental Of Equipment	1,953	2,700	3,176	2,400	2,400
Street Mntc	101,016	170,000	170,000	180,000	180,000
Street Light Mntc	23,134	21,000	7,693	13,000	13,000
Recruitment	84	-	34	-	-
Conferences & Training	5,039	10,200	8,148	14,000	14,000
Memberships	2,901	3,400	3,951	3,000	3,000
Delivery Freight Charges	1,239	200	59	-	-
Storage Services	49	-	47	-	-
Consulting Services	-	-	4,438	-	-
Advertising Services	48	600	38	600	600
Locating Marking Services	20,715	17,000	23,915	17,900	17,900
Other Services & Expenses	30,255	8,400	14,971	9,100	9,100
Permits & Licenses	294	500	-	300	300
Purchased Services Total	\$ 2,433,918	\$ 2,405,598	\$ 2,654,308	\$ 2,603,248	\$ 2,603,248
Inter Depart Charges					
ID Charge From Engineering	(33,131)	54,233	54,233	27,112	62,060
ID Charge From Fleet Services	363,280	630,175	630,175	350,940	361,254
ID Charge From Insurance	38,902	38,902	38,902	35,000	33,140
ID Charge From Workers Comp	80,708	80,708	80,708	85,000	90,750
Inter Depart Charges Total	\$ 449,760	\$ 804,018	\$ 804,018	\$ 498,052	\$ 547,204
Inter Depart Billing					
ID Billing To Clerk	(1,029)	(1,000)	(1,000)	(1,000)	(1,000)
ID Billing To Fire	(80,843)	(101,552)	(101,552)	(101,552)	(101,552)
ID Billing To Police	(288,126)	(225,839)	(225,839)	(225,839)	(228,339)
ID Billing To Public Health	(2,613)	(2,975)	(2,975)	(2,975)	(1,586)
ID Billing To Engineering	(3,152)	(6,936)	(6,936)	(6,936)	(6,221)
ID Billing To Fleet Services	(3,925)	(4,999)	(4,999)	(4,999)	(4,999)
ID Billing To Landfill	(179)	(367)	(367)	(367)	(360)
ID Billing To Streets	(54,606)	(48,373)	(48,373)	(48,373)	(68,874)
ID Billing To Library	(3,806)	(3,766)	(3,766)	(3,766)	(3,766)
ID Billing To Parks	(27,892)	(31,043)	(31,043)	(31,043)	(31,043)
ID Billing To Bldg Inspection	(2,016)	(2,216)	(2,216)	(2,216)	(2,216)
ID Billing To Parking	(11,902)	(47,581)	(47,581)	(58,946)	(58,946)
ID Billing To Sewer	(1,885)	(100)	(100)	(100)	(4,156)
ID Billing To Stormwater	(8,830)	(7,680)	(7,680)	(7,680)	(4,246)
ID Billing To Transit	(33,065)	(287,106)	(287,106)	(207,858)	(207,858)
ID Billing To Water	(14,820)	(91,076)	(91,076)	(72,372)	(72,372)
Inter Depart Billing Total	\$ (538,689)	\$ (862,608)	\$ (862,608)	\$ (776,021)	\$ (797,534)

Traffic EngineeringFunction: **Transportation***Line Item Detail*

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Transfer Out					
Transfer Out To Grants	13,173	20,400	20,400	20,400	20,400
Transfer Out Total	\$ 13,173	\$ 20,400	\$ 20,400	\$ 20,400	\$ 20,400

Traffic Engineering

Function: Transportation

Position Summary

Classification	CG	2022 Budget Adopted		2023 Budget			
		FTEs	Amount	Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
NEW POSITION		-	-	-	-	2.00	126,718
ACCT TECH 2-20	20	1.00	64,149	1.00	66,347	1.00	66,347
ASST CITY TRAFFIC ENGR-18	18	1.00	135,152	1.00	138,297	1.00	138,297
BIC REGISTRATION COORD-20 PT	20	0.60	36,595	0.60	53,067	0.60	53,067
CITY TRAFFIC ENGR-21	21	1.00	153,770	1.00	154,540	1.00	154,540
CIVIL TECH 2-16	16	2.00	134,379	2.00	136,751	2.00	136,751
COM OPER LDWKR-16	16	1.00	83,690	1.00	71,790	1.00	71,790
COMMUNIC OPER SUPV-18	18	1.00	99,349	1.00	93,396	1.00	93,396
COMMUNIC TECH 1-16	16	2.00	141,844	2.00	143,226	1.00	76,434
COMMUNIC TECH 2-16	16	3.00	208,552	3.00	181,625	3.00	181,625
COMMUNIC TECH 3-16	16	1.00	66,656	1.00	69,248	1.00	69,248
COMMUNICATION WKR-16	16	2.00	134,497	2.00	135,168	2.00	135,168
COMP MAP/GIS COORD-18	18	1.00	110,028	1.00	111,602	1.00	111,602
CROSSING GUARD SUPV-18 PT	18	1.70	111,026	1.70	111,580	1.70	111,580
ELECTRICAL OPERATIONS SUPERVISOR	18	1.00	104,935	1.00	81,082	1.00	81,082
ENGR PROG SPEC 1-16	16	5.00	378,388	5.00	383,042	5.00	383,042
ENGR PROG SPEC 2-16	16	1.00	82,805	1.00	85,642	1.00	85,642
MAINT MECH 1-16	16	1.00	61,135	1.00	64,720	1.00	64,720
MAINT PAINTER-16	16	2.00	134,854	2.00	135,528	2.00	135,528
PED BICYCLE ADMIN-18	18	1.00	91,357	1.00	94,487	1.00	94,487
PED BICYCLE OUTREACH SPEC-18	18	1.00	58,958	1.00	59,252	1.00	59,252
PROGRAM ASST 1-20	20	2.00	128,060	2.00	117,416	2.00	117,416
SIGN PAINTER-16	16	2.00	120,421	2.00	124,979	2.00	124,979
STOREKEEPER-16	16	1.00	59,442	1.00	61,440	1.00	61,440
TRAFF CONT MAINT WKR-16	16	6.00	349,329	6.00	358,094	6.00	358,094
TRAFF ENGR 1-18	18	1.00	91,357	1.00	91,813	1.00	91,813
TRAFF ENGR 2-18	18	4.00	337,349	4.00	348,222	4.00	348,222
TRAFF ENGR 3-18	18	1.00	77,120	1.00	68,328	1.00	68,328
TRAFF ENGR 4-18	18	2.00	218,893	2.00	233,899	2.00	233,899
TRAFF OPER LDWKR-16	16	2.00	149,523	2.00	151,654	2.00	151,654
TRAFF OPER MGR-18	18	1.00	119,725	1.00	121,448	1.00	121,448
TRAFF SIG ELECTR 1-16	16	2.00	137,236	2.00	136,079	2.00	136,079
TRAFF SIG ELECTR 2-16	16	6.00	464,143	6.00	456,338	6.00	456,338
TRAFF SIG ELECTR 3-16	16	1.00	84,029	1.00	66,989	1.00	66,989
TRAFF SIG MAINT WKR-16	16	4.00	228,522	4.00	231,663	4.00	231,663
TRAFF SYS/NET SPEC	16	1.00	99,936	1.00	101,348	1.00	101,348
TRAFFIC OPER SUPV-18	18	1.00	88,696	1.00	91,813	1.00	91,813
TRANSP OPNS ANAL-18	18	1.00	95,791	1.00	97,161	1.00	97,161
TOTAL		68.30	5,241,691	68.30	5,229,073	69.30	5,289,001

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Transportation

Agency Overview

Agency Mission

The mission of the Department of Transportation is to develop and maintain a safe, efficient, economical, equitable, and sustainable transportation system for Madison's residents and visitors in a way that is consistent with the City's land use system and regional transportation goals.

Agency Overview

The Agency is responsible for planning and maintaining each element of the City's transportation system, including bicycle, bus, freight, automobile traffic, parking, pedestrians, street, curb and right-of-way use, and public transit.

2023 Budget Highlights

Service: Transportation Management

- o Removes hourly wages originally for a part-time Code Enforcement Officer to administer the Transportation Demand Management program. The 2023 Executive Budget instead includes a new Code Enforcement Officer position within the Parking Utility. (Reduction: \$15,000)

TransportationFunction: **Transportation***Budget Overview*

Agency Budget by Fund

Fund	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	413,507	533,224	316,655	555,129	554,051
Total	\$ 413,507	\$ 533,224	\$ 316,655	\$ 555,129	\$ 554,051

Agency Budget by Service

Service	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Transportation Management	413,507	533,224	316,655	555,129	554,051
	\$ 413,507	\$ 533,224	\$ 316,655	\$ 555,129	\$ 554,051

Agency Budget by Major-Expense

Major Expense	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries	247,470	392,628	219,879	403,129	397,428
Benefits	142,661	104,317	55,163	116,491	120,418
Supplies	1,174	4,500	3,941	3,000	3,000
Purchased Services	10,923	20,500	26,393	22,000	22,000
Inter Depart Charges	11,279	11,279	11,279	10,509	11,205
Total	\$ 413,507	\$ 533,224	\$ 316,655	\$ 555,129	\$ 554,051

Transportation

Function:

Transportation

*Service Overview***Service:** Transportation Management*Service Description*

This service is responsible for planning and maintaining each element of the City's transportation system, including bicycle, bus, freight, automobile traffic, parking, pedestrians, street, curb and right-of-way use, and public transit. Organizationally, leadership within this department is responsible for the oversight of Metro Transit, Parking Utility, and Traffic Engineering.

Activities Performed by this Service

- **Transportation Planning:** Identify transportation needs, develop and evaluate solutions, and recommend projects.
- **Project Management:** Work on key transportation initiatives, such as Transportation Demand Management, Bus Rapid Transit, Transit Network Redesign, and Intercity Bus Terminal.
- **Transportation Management:** Manage interaction between the Traffic Engineering Division, the Parking Division, and Metro Transit to develop a coordinated effort toward meeting Madison's Transportation goals.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	413,507	533,224	316,655	555,129	554,051
Other-Expenditures	-	-	-	-	-
Total	\$ 413,507	\$ 533,224	\$ 316,655	\$ 555,129	\$ 554,051

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	-	-	-	-	-
Personnel	390,131	496,945	275,041	519,620	517,846
Non-Personnel	12,097	25,000	30,334	25,000	25,000
Agency Charges	11,279	11,279	11,279	10,509	11,205
Total	\$ 413,507	\$ 533,224	\$ 316,655	\$ 555,129	\$ 554,051

Transportation

Function: **Transportation**

Line Item Detail

Agency Primary Fund: General

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries					
Permanent Wages	247,470	365,128	219,879	403,129	403,129
Salary Savings	-	-	-	-	(5,701)
Pending Personnel	-	12,500	-	-	-
Hourly Wages	-	15,000	-	-	-
Salaries Total	\$ 247,470	\$ 392,628	\$ 219,879	\$ 403,129	\$ 397,428
Benefits					
Comp Absence Escrow	71,868	-	-	-	-
Health Insurance Benefit	34,747	52,554	26,056	59,700	62,582
Wage Insurance Benefit	1,438	2,101	1,245	1,711	1,711
WRS	16,671	23,734	12,979	26,203	27,413
FICA Medicare Benefits	17,379	25,928	14,883	28,877	28,712
Licenses & Certifications	558	-	-	-	-
Benefits Total	\$ 142,661	\$ 104,317	\$ 55,163	\$ 116,491	\$ 120,418
Supplies					
Office Supplies	60	1,000	213	1,000	1,000
Hardware Supplies	387	-	3,000	-	-
Software Lic & Supplies	728	3,500	728	2,000	2,000
Supplies Total	\$ 1,174	\$ 4,500	\$ 3,941	\$ 3,000	\$ 3,000
Purchased Services					
Telephone	417	-	417	-	-
Recruitment	7	-	974	-	-
Conferences & Training	369	7,500	8,050	9,000	9,000
Memberships	10,115	13,000	11,315	13,000	13,000
Consulting Services	-	-	5,638	-	-
Other Services & Expenses	15	-	-	-	-
Purchased Services Total	\$ 10,923	\$ 20,500	\$ 26,393	\$ 22,000	\$ 22,000
Inter Depart Charges					
ID Charge From Engineering	10,236	10,236	10,236	10,236	10,236
ID Charge From Insurance	834	834	834	73	769
ID Charge From Workers Comp	209	209	209	200	200
Inter Depart Charges Total	\$ 11,279	\$ 11,279	\$ 11,279	\$ 10,509	\$ 11,205

Transportation

Function: Transportation

Position Summary

Classification	CG	2022 Budget Adopted		2023 Budget			
		FTEs	Amount	Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
DIR OF TRANSPORTATION-21	21	1.00	170,246	1.00	171,096	1.00	171,096
ENGINEER 3-18	18	1.00	84,664	1.00	74,170	1.00	74,170
PRINCIPAL PLANNER-18	18	1.00	124,201	1.00	89,139	1.00	89,139
TRANS PLANNER 3-44	44	1.00	93,987	1.00	94,456	1.00	94,456
TOTAL		4.00	473,098	4.00	428,861	4.00	428,861

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Water Utility

Agency Overview

Agency Mission

The mission of the Madison Water Utility is to provide the essential supply of water for consumption and fire protection via quality service and price, for present and future generations.

Agency Overview

The Agency seeks to maintain the City's water utility network by replacing and rehabilitating new and existing infrastructure. The goal of the Water Utility is to supply high quality water for consumption and fire protection at a reasonable cost, while conserving and protecting our ground water resources for present and future generations. The Utility operates as a business regulated by the Wisconsin Public Service Commission, which establishes rates and rules of service.

2023 Budget Highlights

Service: Water Customer Service

- Budget maintains current level of service.

Service: Water Engineering

- Increases funding to support tank painting and Olin building roof repair (\$1,500,000)

Service: Water Finance & Admin

- Does not assume a rate increase. However, the Water Utility has submitted a rate case to the Public Service Commission (PSC) which is currently under consideration. A decision is expected in November 2022.
- Includes a projected 7.75% increase in water usage revenue based on current usage rates (\$3.465m).
- Removes \$816,800 in reserves applied in 2022 due to increased revenue.
- Adds a new Administrative Assistant position to cover general administration and support for the six major divisions at the Utility (water quality, engineering, supply, operations, communications and admin). The position will also serve as an HR assistant and help all hiring managers/supervisors with recruitment and training (\$71,100).
- Includes decreased debt service costs due to a sale of general obligation refunding bonds replacing revenue bond debt (\$397,000) and a reduction in interest expense (\$564,000).
- Includes funding for the implementation of a Municipal Services Customer Assistance Program (Mad-CAP), which is included in the proposed rate case with the PSC. Mad-CAP is a program to assist low-income individuals and families with the cost of municipal services. Applicants must meet income requirements and participate in the Project Home Water Conservation Program or in the Toilet Rebate Program. If approved by the PSC, the program is estimated to cost \$257,300 in 2023 with increased participation and costs in subsequent years. The cost will be spread over the agencies charging through the municipal services bill – Water, Sewer, Stormwater, Resource Recovery Special Charge, Urban Forestry Special Charge, and the Landfill. The program will be implemented upon PSC approval. In 2023, the Water Utility's cost is estimated at \$93,950.

Service: Water Operations and Maintenance

- Budget maintains current level of service.

Service: Water Quality

- Budget maintains current level of service.

Water

Function: Public Works

Budget Overview

Agency Budget by Fund

Fund	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Water Utility	50,763,304	46,779,172	47,122,415	49,449,500	49,449,500
Total	\$ 50,763,304	\$ 46,779,172	\$ 47,122,415	\$ 49,449,500	\$ 49,449,500

Agency Budget by Service

Service	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Water Customer Service	2,683,609	3,199,006	2,662,644	2,937,420	3,040,568
Water Engineering	1,973,259	2,729,795	1,985,742	5,513,014	5,543,271
Water Finance And Admin	34,290,610	27,112,582	29,713,527	26,836,194	26,481,360
Water Operations & Maintenan	10,911,472	12,466,638	11,637,490	13,030,630	13,181,784
Water Quality	904,354	1,271,151	1,123,012	1,132,242	1,202,517
	\$ 50,763,304	\$ 46,779,172	\$ 47,122,415	\$ 49,449,500	\$ 49,449,500

Agency Budget by Major-Revenue

Major Revenue	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Charges For Services	(47,637,342)	(45,109,700)	(47,116,094)	(48,625,000)	(48,625,000)
Fine Forfeiture Asmt	(236,813)	(222,200)	(209,600)	(199,000)	(199,000)
Invest Other Contrib	50,503	(250,000)	581,975	(160,000)	(160,000)
Misc Revenue	(501,511)	(380,500)	(374,741)	(465,500)	(465,500)
Other Finance Source	(2,438,141)	(816,772)	(38)	-	-
Transfer In	-	-	(3,916)	-	-
Total	\$ (50,763,304)	\$ (46,779,172)	\$ (47,122,415)	\$ (49,449,500)	\$ (49,449,500)

Agency Budget by Major-Expense

Major Expense	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries	8,111,708	9,634,170	8,523,754	9,855,579	10,068,640
Benefits	2,421,993	3,019,814	2,915,713	3,092,071	3,158,138
Supplies	1,423,549	2,238,100	1,849,521	2,320,500	2,320,500
Purchased Services	4,423,443	5,980,476	5,012,498	7,616,050	7,616,050
Debt Othr Financing	28,176,096	19,292,500	22,257,837	18,729,200	18,532,570
Inter Depart Charges	1,012,127	1,139,389	1,047,609	1,059,019	1,145,721
Inter Depart Billing	(2,431,005)	(2,511,000)	(2,470,240)	(2,511,000)	(2,527,000)
Transfer Out	7,625,394	7,985,723	7,985,723	9,288,081	9,134,881
Total	\$ 50,763,304	\$ 46,779,172	\$ 47,122,415	\$ 49,449,500	\$ 49,449,500

Water**Function:****Public Works***Service Overview***Service:** Water Customer Service*Service Description*

This service provides customer service for billing and meter operations to ensure accurate water consumption and billing data. This service also conducts the Water Utility's communication and community outreach for conservation and sustainability education, media relations, external communication, and promotion of the utility's water conservation initiatives. Communication and Community Outreach also develops Madison Water Utility's evolving crisis communication and strategic communication plans and oversees the Home Water Conservation, Water Wagon, and Got Water programs.

Activities Performed by this Service

- **Customer Billing:** Manage meter reading and customer billing data to provide monthly billing to 78,000 active accounts.
- **Manage Customer Inquiries:** Conduct inquiries into customer accounts to address billing questions from ratepayers and support the other services of the Water Utility.
- **Meter Installation & Inspection:** Conduct on-site visits to customer properties to install, inspect, and replace customer meters to enable accurate consumption readings and provide reliable billings.
- **Public Outreach:** Inform and communicate with the community regarding current operational and promotional initiatives.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	-	-	-	-	-
Other-Expenditures	2,683,609	3,199,006	2,662,644	2,937,420	3,040,568
Total	\$ 2,683,609	\$ 3,199,006	\$ 2,662,644	\$ 2,937,420	\$ 3,040,568

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	-	-	-	-	-
Personnel	1,187,871	1,987,025	1,292,139	1,873,970	1,977,118
Non-Personnel	1,352,247	1,211,981	1,213,338	1,063,450	1,063,450
Agency Charges	143,491	-	157,166	-	-
Total	\$ 2,683,609	\$ 3,199,006	\$ 2,662,644	\$ 2,937,420	\$ 3,040,568

Water**Function:****Public Works***Service Overview***Service:** Water Engineering*Service Description*

This service provides technical support, mapping, long-term planning, and direction to the Water Utility capital improvement and infrastructure renewal program. The goal of this service is to use Asset Management and Master Plan technology to meet and maintain levels of service to customers.

Activities Performed by this Service

- Infrastructure Planning & Design: Develop infrastructure necessary to provide the Utility's desired level of service.
- Construction Project Management & Regulatory Compliance: Monitor shared construction projects to determine specification requirements associated with the Utility's infrastructure and maintain compliance with federal, state, and local regulations.
- GIS & Asset Management: Map systems infrastructure and monitor conditions of Water Utility's system assets for planning and maintenance purposes.
- Construction Inspection & Field Surveying: Monitor compliance with internal and contractor specifications to ensure facilities and systems are adequately constructed.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	-	-	-	-	-
Other-Expenditures	1,973,259	2,729,795	1,985,742	5,513,014	5,543,271
Total	\$ 1,973,259	\$ 2,729,795	\$ 1,985,742	\$ 5,513,014	\$ 5,543,271

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(217,850)	-	(62,226)	-	-
Personnel	1,307,027	1,586,495	1,325,000	1,654,633	1,684,889
Non-Personnel	544,828	1,143,300	526,356	3,858,381	3,858,381
Agency Charges	121,404	-	134,386	-	-
Total	\$ 1,755,409	\$ 2,729,795	\$ 1,923,517	\$ 5,513,014	\$ 5,543,271

Service Overview

Service: Water Finance And Admin

Service Description

This service is responsible for financial services including general accounting, financial reporting, regulatory reporting / compliance, budgeting, debt management and utility-rate management. The goal of this service is to provide accurate, reliable and transparent financial information to internal and external stakeholders while managing utility rates.

Activities Performed by this Service

- Processing Transactions: Complete daily invoice, payroll, reconciliation, approval, and other transactional processes.
- Financial Closing: Process all activity related to monthly closing activities including reconciliations, coordination with Finance, and data preparation.
- Statement & Report Preparation: Creation of monthly, quarterly, and annual financial reports for use in decision-making, analysis, and presentation to the Water Board.
- Budgeting & Finance: Manage finances of the Water Utility, including establishing and maintaining funding and spending targets, and analysis and completion of rate studies with the Public Service Commission.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	-	-	-	-	-
Other-Expenditures	34,290,610	27,112,582	29,713,527	26,836,194	26,481,360
Total	\$ 34,290,610	\$ 27,112,582	\$ 29,713,527	\$ 26,836,194	\$ 26,481,360

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(50,381,634)	(46,779,172)	(47,015,251)	(49,449,500)	(49,449,500)
Personnel	2,515,975	792,008	2,898,952	1,158,925	1,186,088
Non-Personnel	33,852,065	27,717,027	28,951,926	27,146,250	26,749,923
Agency Charges	(2,077,430)	(1,396,453)	(2,137,351)	(1,468,981)	(1,454,651)
Total	\$ (16,091,024)	\$ (19,666,590)	\$ (17,301,724)	\$ (22,613,306)	\$ (22,968,140)

Water

Function:

Public Works

*Service Overview***Service:** Water Operations & Maintenance*Service Description*

This service provides the maintenance, repair, and replacement of the water distribution system, as well as the maintenance, repair, and replacement of deep wells, booster stations, and facilities/properties. The goal of this service is to maintain and upgrade the water supply system to insure customers are provided with an adequate quantity of high quality water for consumption and fire protection.

Activities Performed by this Service

- Operation and Monitoring of Wells, Booster Stations and Reservoirs & Supplying Fire Protection: Manage infrastructure that draws water from its source and distributes it timely and efficiently throughout the distribution system.
- Water Testing & Treatment: Treat raw water from its source and test it to monitor that a quality product enters the distribution system before delivery to the community.
- Equipment & Facility Maintenance: Repair and replace operational equipment that allows supply facilities to operate efficiently and timely.
- Water Main & Pipe Maintenance: Repair and replace distribution facilities that allow the Utility to provide a high level of service with minimal service interruption.

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	-	-	-	-	-
Other-Expenditures	10,911,472	12,466,638	11,637,490	13,030,630	13,181,784
Total	\$ 10,911,472	\$ 12,466,638	\$ 11,637,490	\$ 13,030,630	\$ 13,181,784

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(163,820)	-	(44,938)	-	-
Personnel	5,011,195	7,498,296	5,331,385	7,505,180	7,599,962
Non-Personnel	5,539,753	4,943,500	5,917,107	5,508,450	5,508,450
Agency Charges	360,524	24,842	388,998	17,000	73,372
Total	\$ 10,747,651	\$ 12,466,638	\$ 11,592,552	\$ 13,030,630	\$ 13,181,784

Service Overview

Service: Water Quality

Service Description

This service provides field testing, routine and specialty water sample collection, laboratory results interpretation, and long-term trend analysis for a variety of potential chemical and biological contaminants in drinking water. The goal of the service is to ensure delivery of safe, high-quality water to customers and to comply with requirements of the Safe Drinking Water Act. This service also oversees compliance monitoring, wellhead protection, private well permitting and abandonment, and cross connection control.

Activities Performed by this Service

- Water Quality Regulation Objectives: Monitor and determine compliance with federal, state, and internal water quality requirements.
- Water Quality Scheduling: Manage sampling and monitoring techniques at all water utility infrastructure assets.
- Well Operation Permits & Private Plumbing Inspections: Manage, inspect, and maintain quality at non-utility assets connected to the Utility's distribution system.
- Long-Term Planning: Identify current and potential sources of contamination and determine resources necessary to mitigate those

Service Budget by Fund

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
General	-	-	-	-	-
Other-Expenditures	904,354	1,271,151	1,123,012	1,132,242	1,202,517
Total	\$ 904,354	\$ 1,271,151	\$ 1,123,012	\$ 1,132,242	\$ 1,202,517

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	-	-	-	-	-
Personnel	511,634	790,160	591,990	754,942	778,719
Non-Personnel	359,588	480,991	496,851	377,300	423,797
Agency Charges	33,132	-	34,170	-	-
Total	\$ 904,354	\$ 1,271,151	\$ 1,123,012	\$ 1,132,242	\$ 1,202,517

Water

Function:

Public Works

Line Item Detail

Agency Primary Fund: Water Utility

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Charges For Services					
Miscellaneous Chrgs For Servic	(181,535)	(70,000)	(94,092)	(140,000)	(140,000)
Facility Rental	(300,091)	(309,700)	(302,000)	(290,000)	(290,000)
Development Fees	(347,896)	-	(92,225)	-	-
Reimbursement Of Expense	(16,271)	-	-	-	-
Metered Revenue	(13,642,447)	(13,391,000)	(15,117,235)	(14,052,000)	(14,052,000)
Residential	(19,882,771)	(18,422,000)	(17,585,661)	(20,479,000)	(20,479,000)
Commercial	(6,767,038)	(6,000,000)	(6,015,423)	(6,970,000)	(6,970,000)
Industrial	(1,027,576)	(1,200,000)	(876,714)	(1,058,000)	(1,058,000)
Public Authorities	(4,886,481)	(5,188,000)	(6,492,744)	(5,033,000)	(5,033,000)
Fire Ems Protection	(131,167)	(135,000)	(130,000)	(135,000)	(135,000)
Wholesale Water	(454,069)	(394,000)	(410,000)	(468,000)	(468,000)
Charges For Services Total	\$ (47,637,342)	\$ (45,109,700)	\$ (47,116,094)	\$ (48,625,000)	\$ (48,625,000)
Fine Forfeiture Asmt					
Spec Assessments Service	(18,886)	(47,200)	(20,000)	(20,000)	(20,000)
Late Fees	(206,653)	(170,000)	(180,000)	(170,000)	(170,000)
NSF Fees	(11,275)	(5,000)	(9,600)	(9,000)	(9,000)
Fine Forfeiture Asmt Total	\$ (236,813)	\$ (222,200)	\$ (209,600)	\$ (199,000)	\$ (199,000)
Invest Other Contrib					
Interest	(173,039)	(250,000)	(137,000)	(160,000)	(160,000)
Net (Increase) Decr FMV Invest	223,542	-	718,975	-	-
Invest Other Contrib Total	\$ 50,503	\$ (250,000)	\$ 581,975	\$ (160,000)	\$ (160,000)
Misc Revenue					
Miscellaneous Revenue	(501,511)	(380,500)	(374,741)	(465,500)	(465,500)
Misc Revenue Total	\$ (501,511)	\$ (380,500)	\$ (374,741)	\$ (465,500)	\$ (465,500)
Other Finance Source					
Sale Of Assets	(694)	-	(38)	-	-
(Gain) Loss On Sale Of Asset	3,008	-	-	-	-
Capital Contributions	(2,440,456)	-	-	-	-
Fund Balance Applied	-	(816,772)	-	-	-
Other Finance Source Total	\$ (2,438,141)	\$ (816,772)	\$ (38)	\$ -	\$ -
Transfer In					
Transfer In From Insurance	-	-	(3,916)	-	-
Transfer In Total	\$ -	\$ -	\$ (3,916)	\$ -	\$ -

Water

Function:

Public Works

Line Item Detail

Agency Primary Fund: Water Utility

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries					
Permanent Wages	7,757,349	8,811,175	8,090,031	8,998,839	8,904,138
Salary Savings	-	(174,647)	-	(174,647)	(174,647)
Pending Personnel	-	4,942	-	71,487	379,249
Furlough Savings	(13,147)	-	-	-	-
Premium Pay	39,693	30,000	32,034	36,000	36,000
Workers Compensation Wages	24,172	30,000	23,560	30,000	30,000
Compensated Absence	(227,196)	200,000	13,771	200,000	200,000
Hourly Wages	75,237	341,600	8,252	203,000	203,000
Overtime Wages Permanent	452,458	384,000	356,104	485,000	485,000
Overtime Wages Hourly	2,722	7,100	-	5,000	5,000
Election Officials Wages	419	-	-	900	900
Salaries Total	\$ 8,111,708	\$ 9,634,170	\$ 8,523,754	\$ 9,855,579	\$ 10,068,640
Benefits					
Comp Absence Escrow	282,218	150,000	6,050	150,000	150,000
Unemployment Benefits	(1,485)	-	-	-	-
Health Insurance Benefit	1,498,659	1,503,622	1,584,784	1,552,839	1,619,440
Wage Insurance Benefit	30,577	26,882	35,938	30,923	29,970
WRS	590,232	568,934	565,188	599,762	609,583
FICA Medicare Benefits	657,605	645,376	642,832	676,751	667,350
Moving Expenses	5,670	-	-	-	-
Licenses & Certifications	245	50,000	827	500	500
Post Employment Health Plans	79,586	75,000	80,094	81,296	81,296
Other Post Emplmnt Benefit	116,916	-	-	-	-
Pension Expense	(838,231)	-	-	-	-
Benefits Total	\$ 2,421,993	\$ 3,019,814	\$ 2,915,713	\$ 3,092,071	\$ 3,158,138

Water

Function:

Public Works

Line Item Detail

Agency Primary Fund: Water Utility

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Supplies					
Office Supplies	9,267	10,300	12,445	13,050	13,050
Copy Printing Supplies	3,907	6,900	2,071	4,900	4,900
Furniture	4,511	6,500	13,451	39,500	39,500
Hardware Supplies	53,706	109,100	74,007	70,000	70,000
Software Lic & Supplies	5,090	48,100	5,520	74,000	74,000
Postage	265,673	360,700	293,950	311,300	311,300
Program Supplies	-	18,000	10,000	10,000	10,000
Books & Subscriptions	-	1,800	1,800	1,400	1,400
Work Supplies	598,614	681,500	676,645	650,000	650,000
Asphalt Repair Materials	113,187	110,000	67,515	150,000	150,000
Janitorial Supplies	20,717	26,600	19,241	26,900	26,900
Lab And Photo Supplies	25,030	30,300	29,883	41,700	41,700
Safety Supplies	30,370	50,000	39,964	41,000	41,000
Snow Removal Supplies	1,553	3,000	3,000	3,200	3,200
Uniform Clothing Supplies	9,376	12,700	12,268	13,200	13,200
Food And Beverage	367	-	2,800	4,000	4,000
Building	2,306	3,000	3,000	1,000	1,000
Building Supplies	1,145	7,200	6,589	10,700	10,700
Electrical Supplies	36,889	33,000	51,486	37,000	37,000
HVAC Supplies	25,786	16,000	24,774	27,400	27,400
Plumbing Supplies	3,004	17,000	4,757	15,300	15,300
Landscaping Supplies	4,322	5,000	6,396	6,000	6,000
Fertilizers And Chemicals	128,776	150,000	162,913	192,800	192,800
Machinery And Equipment	47,312	60,200	5,576	15,000	15,000
Equipment Supplies	231,079	244,200	318,198	261,150	261,150
Tires	22,793	35,000	44,000	28,000	28,000
Gasoline	108,697	90,000	100,617	130,000	130,000
Diesel	74,094	90,000	151,535	120,000	120,000
Oil	8,437	8,000	10,495	12,500	12,500
Lubricants	2,597	4,000	3,745	4,500	4,500
Inventory	14,067	-	889	5,000	5,000
Contra Clearing	(0)	-	0	-	-
Contra Exp All Equip	(46,861)	-	(49,699)	-	-
Contra Exp All Stores	(25,980)	-	(20,664)	-	-
Contra Expense Al Lbr Brd	(102,793)	-	(67,478)	-	-
Contra Exp All Pr Bene	(130,990)	-	(87,869)	-	-
Contra Expense All Pr Tax	(37,815)	-	(23,855)	-	-
Contra Exp All Tools	(29,888)	-	(24,439)	-	-
Contra Expense	(54,796)	-	(36,004)	-	-
Supplies Total	\$ 1,423,549	\$ 2,238,100	\$ 1,849,521	\$ 2,320,500	\$ 2,320,500

Water

Function: Public Works

Line Item Detail

Agency Primary Fund: Water Utility

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Purchased Services					
Natural Gas	57,693	64,900	146,195	101,700	101,700
Electricity	2,157,181	2,142,500	2,238,584	2,493,500	2,493,500
Sewer	26,594	35,800	21,634	32,900	32,900
Stormwater	29,019	26,300	24,736	33,300	33,300
Telephone	14,248	24,976	24,094	18,400	18,400
Cellular Telephone	19,095	22,100	14,676	22,500	22,500
Television	1,822	1,500	1,957	2,100	2,100
Building Improv Repair Maint	57,728	633,700	80,681	2,153,500	2,153,500
Waste Disposal	-	1,500	-	1,000	1,000
Fire Protection	363	6,000	-	2,000	2,000
Pest Control	1,409	1,000	1,922	1,800	1,800
Elevator Repair	4,147	7,000	3,841	5,500	5,500
Landfill	2,157	3,500	1,174	4,900	4,900
Process Fees Recyclables	362	1,000	886	500	500
Grounds Improv Repair Maint	-	2,000	41,361	5,000	5,000
Office Equipment Repair	-	500	-	500	500
Comm Device Mntc	995	1,200	-	1,000	1,000
Equipment Mntc	46,230	69,400	54,619	57,000	57,000
System & Software Mntc	390,439	523,800	418,876	495,700	495,700
Vehicle Repair & Mntc	27,381	30,000	35,609	31,000	31,000
Rental Of Equipment	14,616	20,000	56,130	18,550	18,550
Street Mntc	397,862	550,000	441,900	500,000	500,000
Sidewalk Mntc	101,262	150,000	150,000	150,000	150,000
Plant In Service Mntc	27,414	100,000	100,000	60,000	60,000
Recruitment	4,947	500	700	2,700	2,700
Mileage	590	1,000	547	1,200	1,200
Conferences & Training	30,009	59,800	62,752	63,200	63,200
Memberships	49,424	59,300	50,895	60,600	60,600
Uniform Laundry	4,042	7,000	4,338	7,000	7,000
Audit Services	11,800	12,400	12,400	12,700	12,700
Bank Services	21,294	31,500	22,789	26,500	26,500
Credit Card Services	5,696	5,000	5,165	6,000	6,000
Delivery Freight Charges	4,970	5,000	5,937	6,800	6,800
Consulting Services	82,581	282,500	204,346	235,200	235,200
Advertising Services	5,212	17,000	7,321	13,000	13,000
Printing Services	96,577	163,200	118,327	128,900	128,900
Inspection Services	7,286	20,000	30,955	20,000	20,000
Locating Marking Services	20,715	15,000	24,000	20,000	20,000
Lab Services	42,834	92,100	46,244	155,000	155,000
Parking Towing Services	2,145	1,500	2,400	2,500	2,500
Security Services	13,542	15,000	15,200	16,400	16,400
Other Services & Expenses	442,754	535,500	371,995	448,900	448,900
Grants	110,460	150,000	111,000	125,000	125,000
Bad Debt Expense	34,698	-	(1,767)	-	-
Taxes & Special Assessments	(1,350)	11,500	(89)	10,800	10,800
Permits & Licenses	55,200	77,000	58,167	61,300	61,300
Purchased Services Total	\$ 4,423,443	\$ 5,980,476	\$ 5,012,498	\$ 7,616,050	\$ 7,616,050

Water

Function:

Public Works

Line Item Detail

Agency Primary Fund: Water Utility

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Debt Othr Financing					
Principal	-	12,705,000	12,705,000	12,705,000	12,418,138
Interest	7,081,679	6,582,500	6,582,500	6,019,200	6,062,935
Amortization	(962,964)	-	-	-	-
Paying Agent Services	4,275	5,000	5,000	5,000	5,000
Depreciation	9,453,109	-	-	-	-
Fund Balance Generated	12,599,998	-	2,965,337	-	46,497
Debt Othr Financing Total	\$ 28,176,096	\$ 19,292,500	\$ 22,257,837	\$ 18,729,200	\$ 18,532,570
Inter Depart Charges					
ID Charge From GF	3,096	3,302	3,302	3,303	3,303
ID Charge From Attorney	13,767	11,129	11,129	4,441	4,441
ID Charge From Civil Rights	34,082	35,070	35,070	34,939	34,939
ID Charge From Finance	237,084	225,955	225,955	229,802	229,802
ID Charge From Human Resour	80,229	82,350	82,350	81,666	81,666
ID Charge From Information Te	220,558	286,964	286,964	320,471	320,471
ID Charge From Mayor	66,036	60,866	60,866	63,108	63,108
ID Charge from EAP	7,627	7,348	7,348	8,825	8,825
ID Charge From Fleet Services	7,229	24,842	10,000	1,000	1,000
ID Charge From Traffic Eng	14,925	74,069	20,211	16,000	72,372
ID Charge From Insurance	158,869	158,869	135,789	131,410	161,740
ID Charge From Workers Comp	168,625	168,625	168,625	164,054	164,054
Inter Depart Charges Total	\$ 1,012,127	\$ 1,139,389	\$ 1,047,609	\$ 1,059,019	\$ 1,145,721
Inter Depart Billing					
ID Billing To Landfill	(8,327)	(7,000)	(6,808)	(8,000)	(8,000)
ID Billing To Streets	(59,246)	(57,000)	(54,006)	(60,000)	(76,000)
ID Billing To Sewer	(2,147,234)	(2,226,000)	(2,199,908)	(2,225,000)	(2,225,000)
ID Billing To Stormwater	(216,199)	(221,000)	(209,517)	(218,000)	(218,000)
Inter Depart Billing Total	\$ (2,431,005)	\$ (2,511,000)	\$ (2,470,240)	\$ (2,511,000)	\$ (2,527,000)
Transfer Out					
Transfer Out To General	7,625,394	7,700,000	7,700,000	7,900,000	7,900,000
Transfer Out To Debt Service	-	142,100	142,100	153,200	-
Transfer Out To Capital	-	143,623	143,623	1,234,881	1,234,881
Transfer Out Total	\$ 7,625,394	\$ 7,985,723	\$ 7,985,723	\$ 9,288,081	\$ 9,134,881

Position Summary

Classification	CG	2022 Budget Adopted		2023 Budget			
				Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
ADMIN ASST-20	20	-	-	1.00	55,318	1.00	55,318
ACCOUNTANT 3-18	18	1.00	96,678	1.00	98,053	1.00	98,053
ACCOUNTANT 4-18	18	1.00	80,679	1.00	90,219	1.00	90,219
ACCT TECH 3-20	20	1.00	64,553	1.00	61,297	1.00	61,297
ADMIN CLK 1-20	20	5.00	283,525	5.00	277,867	5.00	277,867
ASSET MGR 2-18	18	1.00	80,679	1.00	74,170	1.00	74,170
AUTO MECH-16	16	2.00	128,981	2.00	135,528	2.00	135,528
BUILDING & TRADES FOREPERS-71	71	1.00	75,291	1.00	88,460	1.00	88,460
CIVIL TECH 2-16	16	1.00	73,599	1.00	74,639	1.00	74,639
COMP MAP/GIS COORD-18	18	1.00	106,972	1.00	108,531	1.00	108,531
CONSTRUCTION SUPV-18	18	1.00	87,230	1.00	90,219	1.00	90,219
CONTROL SYSTEMS TECH-16	16	1.00	74,162	1.00	85,642	1.00	85,642
CROSS CONNECT CTRL INSPEC-16	16	3.00	240,015	3.00	241,214	3.00	241,214
CTRL SYS PROG-18	18	1.00	99,349	1.00	100,824	1.00	100,824
CUST SERV SUPV-18	18	1.00	92,932	1.00	83,515	1.00	83,515
DISPATCHER-16	16	1.00	65,385	1.00	65,712	1.00	65,712
ENGINEER 3-18	18	1.00	67,988	2.00	144,723	2.00	144,723
ENGINEER 4-18	18	2.00	206,490	2.00	207,521	2.00	207,521
ENGR AIDE 1-16	16	1.00	54,822	1.00	56,640	1.00	56,640
ENGR PROG SPEC 1-16	16	1.00	76,387	1.00	76,769	1.00	76,769
EQPT OPR 1-16	16	10.00	581,602	10.00	594,497	10.00	594,497
EQPT OPR 2-16	16	1.00	53,106	-	-	-	-
EQPT OPR 3-16	16	7.00	479,548	7.00	477,543	7.00	477,543
FIELD SERV REP 2-16	16	4.00	237,557	4.00	234,505	4.00	234,505
FIELD SERV REP 3-16	16	1.00	68,395	1.00	70,034	1.00	70,034
FIELD SERVICE ANALYST-16	16	3.00	205,704	3.00	210,689	3.00	210,689
FIELD SERVICE LDWKR 1-16	16	1.00	74,267	1.00	74,639	1.00	74,639
FIELD SERVICE LDWKR 2-16	16	1.00	60,899	1.00	61,203	1.00	61,203
FIN OPER LDWKR-20	20	1.00	60,992	1.00	66,653	1.00	66,653
MAINT MECH 1-16	16	2.00	141,953	2.00	143,310	2.00	143,310
MAINT MECH 2-16	16	4.00	290,965	4.00	294,816	4.00	294,816
MAINT WORKER-16	16	1.00	54,822	1.00	61,440	1.00	61,440
MASTER MECHANIC-16	16	1.00	77,173	1.00	77,558	1.00	77,558
OPERATIONS CLERK-16	16	1.00	64,197	1.00	64,517	1.00	64,517
PAINTER-71	71	1.00	64,904	1.00	65,227	1.00	65,227
PRINCIPAL ENGR 1-18	18	1.00	120,843	1.00	93,396	1.00	93,396
PRINCIPAL ENGR 2-18	18	-	-	1.00	133,358	1.00	133,358
PROGRAM ASST 1-20	20	3.00	190,897	2.00	114,602	2.00	114,602
PROGRAM ASST 2-20	20	-	-	1.00	64,867	1.00	64,867
PUB WKS GEN FORE-18	18	3.00	257,580	3.00	260,415	3.00	260,415
PUB WKS GEN SUPV-18	18	1.00	98,452	1.00	99,836	1.00	99,836
PUB WKS LEADWKR-16	16	1.00	61,224	1.00	65,126	1.00	65,126
PUB WKS MAINT WKR 1-16	16	5.00	285,049	5.00	261,574	5.00	261,574
PUB WKS MAINT WKR 2-16	16	4.00	225,922	4.00	226,956	4.00	226,956
PUB WKS MAINT WKR 3-16	16	8.00	518,857	9.00	559,932	9.00	559,932
PUBLIC INFORMATION OFF 2-18	18	1.00	78,230	1.00	74,170	1.00	74,170
SURVEYOR 2-18	18	1.00	82,293	-	-	-	-
WATER CIVIL TECH 2-16	16	3.00	220,728	3.00	207,625	3.00	207,625
WATER CIVIL TECH 3-16	16	2.00	149,296	2.00	142,702	2.00	142,702
WATER COMM OUTREACH SPEC-18	18	1.00	58,958	1.00	61,308	1.00	61,308
WATER HYDRANT INSPEC-16	16	3.00	194,534	3.00	207,354	3.00	207,354
WATER ONE CALL COORD-16	16	3.00	202,357	3.00	204,595	3.00	204,595
WATER QUALITY MGR-18	18	1.00	88,696	1.00	116,968	1.00	116,968
WATER QUALITY SAMPLER 2-16	16	1.00	57,899	1.00	56,573	1.00	56,573
WATER QUALITY SAMPLER 3-16	16	1.00	66,459	1.00	68,737	1.00	68,737

Water Utility

Function: Public Works

Position Summary

Classification	CG	2022 Budget Adopted		2023 Budget			
				Request		Executive	
		FTEs	Amount	FTEs	Amount	FTEs	Amount
WATER SUPPLY MGR-18	18	1.00	119,590	1.00	120,188	1.00	120,188
WATER UTIL ACCT/COMP SPEC-20	20	1.00	68,858	1.00	69,201	1.00	69,201
WATER UTIL ASST GEN MGR-18	18	1.00	136,381	-	-	-	-
WATER UTIL FIN MGR-18	18	1.00	114,130	1.00	115,825	1.00	115,825
WATER UTIL GEN MGR-21	21	1.00	128,788	1.00	155,318	1.00	155,318
WATER UTIL MAINT SUPV-18	18	1.00	107,141	1.00	108,655	1.00	108,655
WATER UTIL OPER MGR-18	18	1.00	125,320	1.00	125,946	1.00	125,946
WATER UTIL OPR LDWKR-16	16	5.00	381,729	5.00	385,021	5.00	385,021
WATERWKS OPR 1-16	16	4.00	261,147	4.00	247,885	4.00	247,885
WATERWKS OPR 2-16	16	5.00	412,341	5.00	406,697	5.00	406,697
TOTAL		130.00	9,385,500	131.00	9,468,320	131.00	9,468,320

Salary amounts recorded on this page are for total budgeted salaries; this amount may differ from budgeted permanent wages as presented in the Line Item Detail due to payroll allocations to other funding sources (capital projects, grants, etc.) or inter-agency services are not reflected in this summary page.

Worker's Compensation

Agency Overview

Agency Mission

The mission of Worker's Compensation is to protect the interests of City workers who are injured or become ill on the job by making timely, appropriate, and accurate decisions on claims, providing prompt payment of benefits, and assisting injured workers in returning to work as soon as is feasible.

Agency Overview

The Worker's Compensation fund is one of the City's three Internal Service Funds and is overseen by Risk Management in the Finance Department. Staff administering this fund are responsible for retaining a third party administrator to handle the City's workers' compensation claims, providing safety services, managing the City's return-to-work program, and purchasing of stop loss coverage. Staff manages the City's safety program and operates as the City liaison with its third party administrator. The goal of Worker's Compensation is to provide injured or ill employees with the provision of appropriate and timely benefits as provided under the Worker's Compensation laws of Wisconsin.

2023 Budget Highlights

Service: Workers Compensation

- Maintains the rates charged to agencies based on anticipated claims.
- Assumes utilizing \$573,215 in fund balance in 2023.

Workers Compensation

Function: Internal Services

Budget Overview

Agency Budget by Major-Revenue

Major Revenue	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Invest Other Contrib	(12)	-	-	-	-
Misc Revenue	(18,438)	(75,000)	(75,000)	(40,000)	(40,000)
Other Finance Source	(182,403)	(246,327)	(246,327)	(572,010)	(573,215)
Total	\$ (200,853)	\$ (321,327)	\$ (321,327)	\$ (612,010)	\$ (613,215)

Agency Budget by Major-Expense

Major Expense	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Salaries	87,554	98,638	98,638	100,729	100,729
Benefits	22,106	31,401	31,401	32,293	33,498
Supplies	2,919	10,000	10,000	10,000	10,000
Purchased Services	3,738,274	3,931,288	3,931,288	4,218,988	4,218,988
Total	\$ 3,850,853	\$ 4,071,327	\$ 4,071,327	\$ 4,362,010	\$ 4,363,215

Agency Billings

Major Expense	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Inter Depart Billing	(3,650,000)	(3,750,000)	(3,750,000)	(3,750,000)	(3,750,000)
Total	\$ (3,650,000)	\$ (3,750,000)	\$ (3,750,000)	\$ (3,750,000)	\$ (3,750,000)

NET BUDGET \$ - \$ - \$ - \$ - \$ -

Workers Compensation

Function:

Internal Services

*Service Overview***Service:** Workers Comp*Service Description*

This service coordinates citywide programs with safety committees, managers, and employees to provide a safe working environment for City employees. If an employee becomes injured or ill on the job, staff work with providers to provide appropriate and timely benefits as provided under the Worker's Compensation laws established by the State of Wisconsin.

Activities Performed by this Service

- Claim payments: Payment of worker's compensation claims.
- Administration: Insurance premiums, third-party administrator (TPA) fees, assessments, and administrative expenses.

Service Budget by Account Type

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Revenue	(200,853)	(321,327)	(321,327)	(612,010)	(613,215)
Personnel	109,660	130,039	130,039	133,022	134,227
Non-Personnel	3,741,193	3,941,288	3,941,288	4,228,988	4,228,988
Total	\$ 3,650,000	\$ 3,750,000	\$ 3,750,000	\$ 3,750,000	\$ 3,750,000

Agency Billings

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Agency Charges	(3,650,000)	(3,750,000)	(3,750,000)	(3,750,000)	(3,750,000)
Total	\$ (3,650,000)	\$ (3,750,000)	\$ (3,750,000)	\$ (3,750,000)	\$ (3,750,000)

Workers Compensation

Function:

Internal Services

Line Item Detail

Agency Primary Fund: Worker's Compensation

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Invest Other Contrib					
Interest	(12)	-	-	-	-
Invest Other Contrib Total	\$ (12)	\$ -	\$ -	\$ -	\$ -
Misc Revenue					
Miscellaneous Revenue	(18,438)	(75,000)	(75,000)	(40,000)	(40,000)
Misc Revenue Total	\$ (18,438)	\$ (75,000)	\$ (75,000)	\$ (40,000)	\$ (40,000)
Other Finance Source					
Fund Balance Applied	(182,403)	(246,327)	(246,327)	(572,010)	(573,215)
Other Finance Source Total	\$ (182,403)	\$ (246,327)	\$ (246,327)	\$ (572,010)	\$ (573,215)
Salaries					
Permanent Wages	87,791	89,538	89,538	92,729	92,729
Pending Personnel	-	1,100	1,100	-	-
Compensated Absence	(697)	-	-	-	-
Hourly Wages	460	8,000	8,000	8,000	8,000
Salaries Total	\$ 87,554	\$ 98,638	\$ 98,638	\$ 100,729	\$ 100,729
Benefits					
Health Insurance Benefit	18,486	19,016	19,016	19,016	19,938
Wage Insurance Benefit	290	169	169	581	581
WRS	5,938	5,820	5,820	6,027	6,306
FICA Medicare Benefits	6,399	6,396	6,396	6,668	6,673
Other Post Emplmnt Benefit	813	-	-	-	-
Pension Expense	(9,820)	-	-	-	-
Benefits Total	\$ 22,106	\$ 31,401	\$ 31,401	\$ 32,293	\$ 33,498
Supplies					
Office Supplies	75	1,000	1,000	1,000	1,000
Hardware Supplies	2,491	-	-	-	-
Work Supplies	6	9,000	9,000	9,000	9,000
Safety Supplies	347	-	-	-	-
Supplies Total	\$ 2,919	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Purchased Services					
Telephone	104	250	250	250	250
Cellular Telephone	29	50	50	50	50
Custodial Bldg Use Charges	-	8,988	8,988	8,988	8,988
Conferences & Training	159	1,000	1,000	1,000	1,000
Memberships	599	1,000	1,000	1,000	1,000
Audit Services	1,000	-	-	-	-
Management Services	171,742	180,000	180,000	187,200	187,200
Consulting Services	49,395	110,000	110,000	115,500	115,500
Other Services & Expenses	4,442	5,000	5,000	5,000	5,000
Other Insurance	358,070	375,000	375,000	400,000	400,000
Insurance Claims	3,152,734	3,250,000	3,250,000	3,500,000	3,500,000
Purchased Services Total	\$ 3,738,274	\$ 3,931,288	\$ 3,931,288	\$ 4,218,988	\$ 4,218,988

Workers Compensation

Function:

Internal Services

Line Item Detail

Agency Primary Fund: Worker's Compensation

	2021 Actual	2022 Adopted	2022 Projected	2023 Request	2023 Executive
Inter Depart Billing					
ID Billing To Assessor	(11,273)	(12,321)	(12,321)	(12,321)	(12,805)
ID Billing To Attorney	(1,467)	(1,498)	(1,498)	(1,498)	(1,595)
ID Billing To Civil Rights	(923)	(952)	(952)	(952)	(1,102)
ID Billing To Clerk	(720)	(1,611)	(1,611)	(1,611)	(846)
ID Billing To Common Council	(349)	(374)	(374)	(374)	(287)
ID Billing To Finance	(2,127)	(2,035)	(2,035)	(2,035)	(2,151)
ID Billing To Human Resources	(961)	(932)	(932)	(932)	(1,031)
ID Billing To Information Tec	(4,598)	(4,430)	(4,430)	(4,430)	(4,551)
ID Billing To Mayor	(688)	(692)	(692)	(692)	(683)
ID Billing To Municipal Court	(206)	(208)	(208)	(208)	(223)
ID Billing To EAP	(142)	(165)	(165)	(165)	(175)
ID Billing To Fire	(847,776)	(914,933)	(914,933)	(914,933)	(939,136)
ID Billing To Police	(716,030)	(817,980)	(817,980)	(817,980)	(790,269)
ID Billing To Engineering	(137,109)	(159,163)	(159,163)	(159,163)	(170,003)
ID Billing To Fleet Services	(34,768)	(31,893)	(31,893)	(31,893)	(29,988)
ID Billing To Landfill	-	(976)	(976)	(976)	(691)
ID Billing To Public Works	(209)	(218)	(218)	(218)	(200)
ID Billing To Streets	(439,805)	(422,148)	(422,148)	(422,148)	(417,321)
ID Billing To Traffic Eng	(80,708)	(73,337)	(73,337)	(73,337)	(90,750)
ID Billing To Library	(16,532)	(16,386)	(16,386)	(16,386)	(15,102)
ID Billing To Parks	(253,623)	(235,606)	(235,606)	(235,606)	(194,906)
ID Billing To Bldg Inspection	(27,738)	(26,321)	(26,321)	(26,321)	(24,433)
ID Billing To Community Dev	(3,094)	(2,689)	(2,689)	(2,689)	(3,002)
ID Billing To Economic Dev	(1,463)	(1,412)	(1,412)	(1,412)	(1,566)
ID Billing To Office Of Dir Pl	(326)	(247)	(247)	(247)	(171)
ID Billing To Planning	(2,402)	(2,581)	(2,581)	(2,581)	(2,629)
ID Billing To Monona Terrace	(37,337)	(29,104)	(29,104)	(29,104)	(25,363)
ID Billing To Golf Courses	(13,929)	(20,863)	(20,863)	(20,863)	(24,350)
ID Billing To Parking	(67,678)	(51,334)	(51,334)	(51,334)	(46,678)
ID Billing To Sewer	(36,347)	(37,600)	(37,600)	(37,600)	(35,357)
ID Billing To Stormwater	(15,506)	(17,638)	(17,638)	(17,638)	(14,666)
ID Billing To Transit	(688,748)	(684,003)	(684,003)	(684,003)	(708,686)
ID Billing To Water	(168,625)	(150,088)	(150,088)	(150,088)	(164,054)
ID Billing To CDA Management	(36,793)	(28,262)	(28,262)	(28,262)	(25,230)
Inter Depart Billing Total	\$ (3,650,000)	\$ (3,750,000)	\$ (3,750,000)	\$ (3,750,000)	\$ (3,750,000)



Glossary

2023 Operating Budget:
Executive Budget

AGENCY: A unit of organization within the City. Agencies include departments, divisions, and utilities. Each agency is responsible for submitting to the Finance Director capital and operating budget requests outlining projected costs of operation for the upcoming fiscal year.

AMERICAN RESCUE PLAN ACT (ARPA): The American Rescue Plan Act of 2021 (ARPA) was passed by the U.S. Congress to provide for a strong and equitable recovery from the COVID-19 pandemic. ARPA provides \$350 billion directly to state and local governments, including the City of Madison, to respond to the impacts of the COVID-19 pandemic. Eligible uses for ARPA funds include addressing ongoing public health responses costs, addressing the negative economic impacts of COVID-19, and supporting city operations and government services. ARPA is a funding source for some capital projects in the 2022 CIP.

APPROPRIATION: The legislative authority to spend and obligate a specified amount from a designated fund account for a specific purpose.

BORROWING SCHEDULE: The plan for General Fund and Non-General Fund General Obligation (GO) borrowing during the period of the Capital Improvement Plan (CIP).

CANCELLATION: The removal of budget authority for a project or program. Authority may be cancelled because a project is delayed, the project is not moving forward, implementation is slowed, the project is completed under budget, or there is a change in the scope of the project.

CAPITAL BUDGET: The appropriations for capital projects, which comprise the first year of the Capital Improvement Plan.

CAPITAL IMPROVEMENT PLAN (CIP): The capital projects planned for the next six years in the capital budget. Only the first year of the Capital Improvement Plan is appropriated with the adoption of the capital budget. The remaining five years of budget information are presented as a plan for the future.

CAPITAL PROGRAM: A large scale *continuing* work plan which provides for lasting improvements to the City's infrastructure, assets, and services oftentimes funded by notes, bonds, and other borrowing methods.

CAPITAL PROJECT: A large scale work plan with a *defined start date and end date* which provides for lasting improvements to the City's infrastructure, assets, and services oftentimes funded by notes, bonds, and other borrowing.

CITYWIDE ELEMENT: Major topic areas that influence the quality of life in Madison, as defined by the Imagine Madison Comprehensive Plan. The Citywide Elements are:

- Culture and Character
- Economy and Opportunity
- Effective Government
- Health and Safety
- Green and Resilient
- Land Use and Transportation
- Neighborhoods and Housing

COMPENSATION GROUP: A grouping of job classifications based on shared attributes, professional and supervisory requirements, and work functions that are assigned to established salary ranges in the compensation plan.

DEBT SERVICE: Principal and interest payments on debt incurred by the City.

DEVELOPMENT IMPACT FEE ZONE: Geographically defined areas of the City that have been designated by the Common Council as areas in which development has created or may create the need for capital improvements to be funded in whole or in part by impact fees. The areas may be referenced in the Comprehensive Plan or Master Plan, and are shown on a Development Impact Fee Zones Map.

DIRECT APPROPRIATION: Budget appropriations made for a specific activity or initiative but not housed within a specific agency. These appropriations fall under the purview of the Mayor.

EQUALIZED VALUE: The estimated value of all taxable real and personal property in each taxation district, by class of property, as of January 1, and certified by the State of Wisconsin Department of Revenue on August 15 of each year.

EXECUTIVE BUDGET: The Mayor's plan for expenditures and funding sources during the fiscal year. The plan reflects potential appropriations and is presented to the Common Council for their amendments and adoption at which time the funds are legally appropriated.

EXPENDITURE RESTRAINT PROGRAM: A state aid program that provides funding to municipalities that keep the growth in property tax supported spending to a calculated limit based on mills, the consumer price index, and net new construction.

EXPENDITURE TYPE: The category that describes the type of expenditure being made, for example, Building, Machinery and Equipment, Fiber Network.

FULL TIME EQUIVALENT POSITION (FTE): A term used to express the position count. A person working in a half-time position is considered to be working at 0.5 FTE.

FUNCTION: A grouping of agencies that provide like services. The functions identified within Madison's operating budget include: Administration, General Government, Library, Planning and Development, Public Safety and Health, and Public Works and Transportation.

FUND: A sum of money segregated for specific activities. Use of this money requires adherence to special regulations established for each fund. The funds identified within the City of Madison's Adopted Budget include: Capital Projects Fund, General Fund, Community Development Grants, Convention Center, Debt Service, Fleet Services, Golf Courses, Impact Fees, Insurance, Library, Loans, Metro Transit, Other Grants, Other Restricted, Parking Utility, Public Health Madison & Dane County, Sewer Utility, Stormwater Utility, Water Utility, Worker's Compensation, and Community Development Authority.

FUNDING SOURCE: Income received which supports an appropriation. Funding sources include General Obligation borrowing, federal and state grants, special assessments, etc.

GENERAL FUND: A central fund into which most of the City's tax and unrestricted revenues are budgeted to support basic City operations.

GENERAL OBLIGATION (GO) BORROWING: A type of municipal borrowing that is secured by the City's available resources, including tax revenues, to repay the debt.

General Fund GO Borrowing: General Obligation Borrowing that is funded by the City's General Fund which comprises most of the City's tax revenues and unrestricted revenues.

Non-General Fund GO Borrowing: General Obligation Borrowing that is funded by sources other than the General Fund. These include enterprise funds such as Stormwater and Metro.

HOLDING COSTS: Expenses for upkeep and maintenance of the unoccupied areas of the Tax Increment Financing (TIF) district properties throughout Madison.

HORIZON LIST: A list of projects not included in the Capital Improvement Plan but that will continue to be studied and analyzed for inclusion in a future CIP. Projects on this list have specific outstanding items that must be addressed prior to inclusion in a future CIP.

IMAGINE MADISON: Madison’s Comprehensive Plan (most recently updated in 2018), outlining policies and actions impacting City budgets, ordinances, and growth. The plan update, which was guided by community input, looks 20 years into the future and seeks opportunities to address long term issues, but focuses on action steps to guide the City’s near term efforts.

IMPACT FEE: A fee imposed on developers in order to pay the capital costs to construct, expand or improve public facilities which are necessary to accommodate new development or any improvements made to existing development in the City as a whole or in designated development impact fee zones. The City currently receives fees from 16 zones that pay for park infrastructure, parkland acquisitions, transportation improvements, Stormwater facilities and sanitary sewer improvements.

LEVY (PROPERTY TAX): Taxes levied on all taxable property within the City of Madison. The annual levy is determined by the amount of funding needed to support ongoing operating functions of the City. The property tax represents 73% of Madison’s total General Fund budget.

LEVY LIMIT: A state law providing the maximum amount a municipality may implement as property tax calculated as the prior year levy plus the percentage increase in equalized value from net new construction, with certain exceptions such as general obligation debt service.

MAJOR: A set of like accounts defining the nature of expenditures. Major objects within the City of Madison’s chart of accounts include:

<i>Revenues</i>	<i>Personnel Expenses</i>	<i>Non-Personnel Expenses</i>
<ul style="list-style-type: none"> • General Revenues • Intergovernmental Revenues • Charges for Services; Licenses and Permits; and other sources 	<ul style="list-style-type: none"> • Salaries • Fringe Benefits 	<ul style="list-style-type: none"> • Supplies • Purchased Services • Debt and Other Financing • Inter Departmental Billings • Inter Departmental Charges • Transfers Out

MILL RATE: A figure used to represent the amount per \$1,000 of the assessed value of property which then is used to determine the amount of property tax.

NEIGHBORHOOD RESOURCE TEAM (NRT): Staff teams that work together to focus on priorities identified by a specific neighborhood. The mission of Neighborhood Resource Teams is to encourage and enhance communication, coordination, and relationship building among City staff, residents, and other stakeholders to promote equity and improve the quality of life for Madison residents.

NET NEW CONSTRUCTION: The percentage calculated from the ratio of new construction value to the total equalized property value in the City, used in calculating state levy limits and expenditure restraint program limits.

OPERATING BUDGET: A plan, approved by the Mayor and Common Council, appropriating funds to agencies for operating costs during the upcoming year. This plan establishes legal expenditure authority for agencies to carry out business as authorized in the adopted budget. Amendments to the operating budget that exceed \$5,000 are subject to super majority approval by the Common Council.

PAVEMENT RATING: A scale for measuring roadway quality ranging from 0-10, used to document the roadway condition throughout the City of Madison. Pavement ratings are updated biennially.

1	2	3	4	5	6	7	8	9	10
Poor	Deficient			Adequate				New	

PAYMENT IN LIEU OF TAX (PILOT): A payment made by entities exempt from the property tax to reflect services received from the City.

RACIAL EQUITY AND SOCIAL JUSTICE INITIATIVE (RESJI): An initiative within the City of Madison focused on establishing racial equity and social justice as core principles in all decisions, policies and functions of the City of Madison.

REAUTHORIZATION: Funding appropriated in one year that will not be expended in that year and is appropriated by the Common Council in the following year’s budget for the same purpose.

REVENUE BONDS: Debt funding for capital projects and programs that is secured by a specified revenue source, for example, payments made by rate payers for water or sewer services.

SERVICE: An activity or set of activities performed by an agency that has identifiable costs for budgetary purposes and a clear purpose with measurable objectives.

SPECIAL ASSESSMENTS: Charges designated for improvements and services provided to real property within the City and charged to the property owners. Examples of improvements funded by special assessments include sewer repair and sidewalk replacement.

TAX INCREMENT: The amount obtained by multiplying the total county, city, school and other local general property taxes levied on all taxable property within a tax incremental district in a year by a fraction having as a numerator the value increment for that year in the TID and as a denominator that year’s equalized value of all taxable property in the TID. In any year, a tax increment is “positive” if the value increment is positive.

TAX INCREMENTAL BASE (BASE VALUE): The aggregate value, as equalized by the Wisconsin Department of Revenue, of all taxable property located within a Tax Increment District (TID) on the date as of which the TID is created.

TAX INCREMENT DISTRICT (TID): A geographical area, made up of contiguous whole units of property. A TID does not include any area identified as a wetland, as defined in State Statute.

TAX INCREMENT FINANCING (TIF): TIF is a public financing method that serves two primary functions. The first function is to fund certain capital improvements. The second function is, when a private project has demonstrated financial need and met the “but for” test as proscribed in State Statute, to provide public financial assistance to private developments in a tax increment district. (For a full list of eligible project costs, consult State Statute 66.1105.)

TAXES ON AVERAGE VALUE HOME (TOAH): A calculation used to reflect the impact of budgetary decisions on the property tax levy by calculating the impact on the average assessed property value of a single family home.

VALUE INCREMENT: The equalized value of all taxable property in a TID in any year minus the tax incremental base. In any year “value increment” is positive if the tax incremental base is less than the aggregate value of taxable property as equalized by the Wisconsin Department of Revenue; it is negative if that base exceeds the aggregate value.

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FINANCE DEPARTMENT

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CITY OF
MADISON