



Alaska Alcoholic Beverage Control Board

Package Store Endorsement(s) Application

The new endorsement application form is required to apply for an endorsement to support your underlying license or pending license application. Applicants should review and become familiar with AS 04.09.400, 3 AAC 305.340, **Title 04 of Alaska Statutes** and **Chapter 305 of the Alaska Administrative Code**. This form must be completed and submitted along with all other required r required forms and documents before any endorsement application will be considered complete and placed in the queue for our licensing examiners review. In addition to the biennial fees, a \$25 Endorsement Application fee is required for each endorsement.

Section 1 – Establishment and Contact Information

Enter information for the **current** licensee and licensed establish.

Licensee:		License #:	
License Type:		Doing Business As:	
Licensee Mailing Address:			
Full Premises Address:			
City:		State:	
		ZIP:	
Local Governing Body:		Email:	

Section 2 – Endorsement(s) Requested

		Check Here
Package Store Shipping Endorsement	<p>AS 04.09.460. A package store shipping endorsement authorizes the holder of a package store license to sell alcoholic beverages to a person who makes an order to that licensee for shipment. An endorsement holder may ship alcoholic beverages only to the purchaser and may ship alcoholic beverages only in response to an order.</p> <p>The biennial fee for a Package Store Shipping Endorsement is \$200 + \$25 application fee.</p>	<input type="checkbox"/>
Package Store Delivery Endorsement:	<p>AS 04.09.470. A package store delivery endorsement authorizes the holder of a package store license to deliver alcoholic beverages to the location of a social event as set out in this section. For purposes of this subsection, the board shall define by regulation the term "social event."</p> <p>The biennial fee for a Package Store Delivery Endorsement is \$200 + \$25 application fee.</p>	<input type="checkbox"/>
Package Store Repackaging Endorsement:	<p>AS 04.09.480. A package store repackaging endorsement authorizes the holder of a package store license to subdivide and sell alcoholic beverages from original packages with federally compliant labels to smaller containers with the standard federal government warnings and the product name.</p> <p>The biennial fee for a Package Store Repackaging Endorsement is \$200 + \$25 application fee</p>	<input type="checkbox"/>
Package Store Sampling Endorsement:	<p>AS 04.09.490. A package store sampling endorsement authorizes the holder of a package store license to offer for consumption on the licensed premises at no charge a small sample of an alcoholic beverage from its inventory during the package store's stated hours of business, but not between the hours of midnight and 8:00 a.m.</p> <p>The biennial fee for a Package Store Sampling Endorsement is \$200 + \$25 application fee</p>	<input type="checkbox"/>

The below touches on a few of the many requirements, etc. within the different endorsements. Please familiarize yourself with each of the endorsements outlined within this form.

AS 04.09.460. In this section, "endorsement holder" means the holder of a package store license with a **package store shipping endorsement**, and an agent or employee of the holder of a package store license with a package store shipping endorsement.

AS 04.09.470. The holder of a **package store delivery endorsement** may deliver alcoholic beverages only to a responsible adult at the delivery location specified on the order. The responsible adult shall provide identification and acceptable proof of age under AS 04.21.050 and acknowledge in writing receipt of the alcoholic beverages.

AS 04.09.480. The holder of the **package store repackaging endorsement** may permit an agent or employee to subdivide alcoholic beverages but may not permit a customer or another person who is not an agent or employee of the licensee to subdivide alcoholic beverages.



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AS 04.09.490. The holder of a **package store sampling endorsement** may serve a total volume of samples to a person on a licensed premises each day that does not exceed certain ounces by beer, wine, mead, cider, distilled spirits, or the alcoholic equivalent. The holder of a package store sampling endorsement may not publicly advertise, including through printed news, radio, or television, sampling activities conducted under the endorsement.

Section 3 – Areas Covered by Endorsement

Does the endorsement apply to your entire licensed premises as approved by the ABC Board? Yes No

Does the requested endorsement expand your currently licensed premises? Yes No

- If No, attach the approved diagram, no larger than 8 1/2" x 11" of the layout, and identify the portions of the premises covered by various requested endorsements. You must use a solid, contiguous **colored** line in any color other than red to outline the outer perimeter of the area of the premises covered by the requested endorsement(s).
- If endorsements are overlapping, provide a conspicuous means to distinguish each endorsement from the other (e.g., keyed map with varying colors for each requested endorsement).
- Your drawing **MUST** include:
 - Dimensions in feet **not** square feet of all exterior walls and major interior walls (we do not accept diagrams drawn to scale)
 - Include cross-streets
 - A north arrow, and any significant geographical features. Points of reference, such as a compass showing North.
 - All entrances, exits, walls, bars, and fixtures
- If your premises includes multiple floors, please include a separate diagram of each floor. You must identify the stairs between each floor, and each hallway/corridor that leads to each set of stairs.
- **Any endorsement applications that include outdoor space** are required to submit a security plan that includes information about the barriers, practices, and personnel that are to be used to ensure that alcohol is not introduced or removed from the permitted premises and to prevent the access of alcohol by a minor during the permitted event. A security plan may be requested for other proposed locations on a case-by-case basis.

Section 4 – Attestations

I certify that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued. Initial

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check the identification of a patron will complete an approved alcohol server education course, if required by AS 04.21.025, and while selling or serving alcoholic beverages, will carry or have available to show a current course card or a photocopy of the card certifying completion of approved alcohol server education course, if required by 3AAC 305.340.

I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all the information contained herein, and evidence of other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license, and or endorsement. I further understand that this is a Class A misdemeanor under AS 11.56.210 to falsify an application and commit the crime of unsworn falsification.



Alcohol and Marijuana Control Office
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Anchorage, AK 99501

alcohol.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

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Printed name of licensee

Signature of licensee

Date