



## MEMORANDUM

TO: Alcoholic Beverage Control Board      DATE: January 5, 2022  
FROM: Kristina Serezhenkov, OLE      RE: #52 American Legion Post #3

**Requested Action:** Renewal; transfer of ownership; evaluation of the public interest under AS 04.11.360(1) and 3 AAC 304.180

**Statutory and Regulatory Authority:** AS 04.06.090(b): "The board shall review all applications for licenses made under this title and may order the director to issue, renew, revoke, transfer, or suspend licenses and permits authorized under this title."

AS 04.11.040(a): "A license issued under this title may not be transferred to another person except with the written consent of the board."

3 AAC 304.180. Denial, suspension, revocation, or refusal to renew or transfer, in the public interest: "(a) The factors the board will, in its discretion, consider in determining whether it is in the public interest to deny, revoke, suspend, or refuse to renew or transfer a license include

(1) the applicant's, the applicant's affiliates', the transferee's, or the transferee's affiliates' histories of commission of

(A) an act that constitutes a crime involving moral turpitude;

(B) a violation of AS 04 or regulations adopted by the board; a violation of the alcoholic beverage control laws of another state, as a licensee of that state; or

(C) a felony in this state, the United States, or another state or territory during the 10 years immediately preceding the date of application;

(2) whether the applicant, the applicant's affiliates, the transferee, or the transferee's affiliates are untrustworthy, unfit to conduct a licensed business, or a potential source of harm to the public;"

**Staff Rec.:** Evaluate the public interest under AS 04.11.360(1) and approve the renewal with delegation.

**Background:** This is an application for renewal of a Club license #52 American Legion Post #3 owned by Joseph T Craig Post No 3 The American Legion Inc. This non-profit entity had a change of members in June of 2021 in which Mr. Weston was added as the Vice President. AMCO was not timely notified of this change and it was noticed with the renewal application received 12/1/2021 which also included the AB-08a and a letter of explanation from Mr. Weston.

The criminal history record check for Michael Weston has not yet been received. Mr. Weston provided a written explanation.

Attachment: AB-08a: Authorization of Records Release  
AB-17 Renewal Application  
Confidential Written Explanation - provided separately  
Confidential Character Reference - provided separately  
Confidential Correspondence - provided separately



Alaska Alcoholic Beverage Control Board

## Form AB-08a: Authorization of Records Release

### What is this form?

This authorization of records release form is required for all liquor license applications. Each licensee and affiliate who is required to be listed on an application for a liquor license under AS 04.11.260 must provide written authorization for release of conviction and arrest records, as required by 3 AAC 304.105(a)(1).

The following individuals must complete this form:

- If the applicant is a sole proprietor, this form must be completed by the **applicant** and the applicant's **spouse**.
- If the applicant is a **corporation**, this form must be completed for each **stockholder who owns 10% or more** of the stock in the corporation, and for each **president, vice-president, secretary, and managing officer**.
- If the applicant is a **limited liability organization**, this form must be completed for each **member with an ownership interest of 10% or more**, and for each **manager**.
- If the applicant is a **partnership**, including a **limited partnership**, this form must be completed for each **partner with an interest of 10% or more**, and for each **general partner**.

This form must be completed and submitted to AMCO's main office before any license application will be considered complete.

### Section 1 – Establishment Information

Enter information for licensed establishment.

Licensee:	Joseph T Craig Post 3, <sup>no the</sup> American Legion Inc				
License Type:	club	License Number:	52		
Doing Business As:	Joseph T Craig Post 3, American Legion Post # 3				
Premises Address:	631 Park Ave				
City:	Ketchikan	State:	AK	ZIP:	99901

### Section 2 – Individual Information

Enter information for the individual licensee or affiliate.

Name:	Michael Weston
Title:	Vice President
Date of Birth:	[REDACTED]



Alcohol and Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

**Form AB-08a: Authorization of Records Release**

**Section 3 – Certifications and Approvals**

Read each line below, and then sign your initials in the box to the right of any applicable statements:

Initials

I certify that I have **never** been convicted of a violation of AS 04 or regulations adopted by the ABC Board.

MW

I certify that I have **never** been convicted of a violation of the alcoholic beverage control laws of another state, as a licensee of that state.

MW

I certify that I have **not** been convicted of a felony in this state, the United States, or another state or territory, including a suspended imposition of sentence, during the 15 years immediately preceding the date of this form.

Sign your initials to the following statement only if you are unable to certify one or more of the above statements:

Initials

I **have been convicted** of one or more of the above offenses, and I **have attached a written explanation** that includes the type of offense and why it would be in the public interest for the ABC Board to approve me as a licensee.

MW

I understand that by signing this form, I am providing written authorization for release of my conviction and arrest records to the Alaska Alcoholic Beverage Control Board through the Alaska Alcohol & Marijuana Control Office under AS 04.11.295 and 3 AAC 304.105. I understand that my fingerprints will be used to check the criminal history records of the Federal Bureau of Investigation (FBI), and that I have the opportunity to complete or challenge the accuracy of the information contained in the FBI identification record. *The procedures for obtaining a change, correction, or updating an FBI identification record are set forth in Title 28, CFR, 16.34.*

I declare under penalty of perjury that this form, including all attachments and accompanying schedules and statements, is true, correct, and complete.

Signature of licensee/affiliate

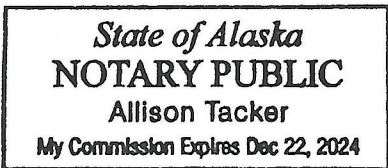
MW Michael Weston

Printed name of licensee/affiliate

Signature of Notary Public

Notary Public in and for the State of Alaska

My commission expires: 12.22.2024



Subscribed and sworn to before me this 23 day of November, 2021



Alcohol and Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue,  
 Suite 1600  
 Anchorage, AK 99501  
[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

## Form AB-17: 2022/2023 General Renewal Application

- This form and any required supplemental forms must be completed, signed by the licensee, and postmarked no later than 12/31/2021 per AS 04.11.270, 3 AAC 304.150, with all required fees paid in full, or a non-refundable \$500.00 late fee applies.
- Any complete application for renewal or any fees for renewal that have not been postmarked by 02/28/2022 will be expired per AS 04.11.540, 3 AAC 304.160(e).
- All fields of this application must be deemed complete by AMCO staff and must be accompanied by the required fees and all documents required, or the application will be returned without being processed, per AS 04.11.270, 3 AAC 304.105
- Receipt and/or processing of renewal payments by AMCO staff neither indicates nor guarantees in any way that an application will be deemed complete, renewed, or that it will be scheduled for the next ABC Board meeting.

### Establishment Contact Information

Licensee (Owner):	Joseph T Craig Post <del>NO</del> 3, The American Legion, Inc	License #:	52
License Type:	Club		
Doing Business As:	AMERICAN Legion Post # 3		
Premises Address:	631 Park Ave		
Local Governing Body:	City of Ketchikan (Ketchikan Gateway Borough)		
Community Council:			

If your mailing address has changed, write the NEW address below:

Mailing Address:	POB 5121		
City:	Ketchikan	State:	AK
		ZIP:	99901

### Section 1 - Licensee Contact Information

**Contact Licensee:** The individual listed below must be listed in Section 2 or 3 as an Official/Owner/Shareholder of your entity and must be listed on CBPL with the same name and title.

This person will be the designated point of contact regarding this license, unless the Optional contact is completed.

Contact Licensee:	Deborah S Davis	Contact Phone:	907-617-0298
Contact Email:	ktnpost3@kpunet.net		

**Optional:** If you wish for AMCO staff to communicate with anyone other than the Contact Licensee about your license, list them below:

Name of Contact:		Contact Phone:	
Contact Email:			

Name of Contact:		Contact Phone:	
Contact Email:			

Name of Contact:		Contact Phone:	
Contact Email:			



# Form AB-17: 2022/2023 License Renewal Application

## Section 2 – Entity or Community Ownership Information

### Sole Proprietors should skip this Section.

Use the link from Corporations, Business and Professional Licensing (CBPL) below to assist you in finding the Entity #.

<https://www.commerce.alaska.gov/cbp/main/search/entities>

Alaska CBPL Entity #:	993D
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**READ BEFORE PROCEEDING:** Any new or changes to Shareholders (10% or more), Managers, Corporate Officers, Board of Directors, Partners, Controlling Interest or Ownership of the business license must be reported to the ABC Board within 10 days of the change and must be accompanied by a full set of fingerprints on FBI-approved card stock, AB-08a's, payment of \$48.25 for each new officer with a date-stamped copy of the CBPL change per AS 04.11.045, 50 & 55, or a Notice of Violation will be issued to your establishment and your application will be returned.

The only exception to this is a Corporation who can meet the requirements set forth in AS 04.11.050(c).

### DO NOT LIST OFFICERS OR TITLES THAT ARE NOT REQUIRED FOR YOUR ENTITY TYPE.

- Corporations of any type including *non-profit* must list ONLY the following:
  - All shareholders who own 10% or more stock in the corporation
  - Each President, Vice-President, Secretary, and Managing Officer regardless of percentage owned
- Limited Liability Corporations, of any type must list ONLY the following:
  - All Members with an ownership interest of 10% or more
  - All Managers (of the LLC, not the DBA) regardless of percentage owned
- Partnerships of any type, including *Limited Partnerships* must list ONLY the following:
  - Each Partner with an interest of 10% or more
  - All General Partners regardless of percentage owned

**Important Note:** All entries below must match our records, or your application will be returned per AS 04.11.270, 3 AAC 304.105. You **must** list full legal names, all required titles, phone number, percentage of shares owned (if applicable) and a full mailing address for each official of your entity whose information we require. **If more space is needed: attach additional completed copies of this page. Additional information not on this page will be rejected.**

Name of Official:	Daniel Jones			
Title(s):	President	Phone:	907-225-2021	% Owned: 0
Mailing Address:	POB 5121			
City:	Ketchikan	State:	AK	ZIP: 99901

Name of Official:	Deborah S Davis			
Title(s):	Treasurer/Secretary	Phone:	907-617-0298	% Owned: 0
Mailing Address:	POB 5121			
City:	Ketchikan	State:	AK	ZIP: 99901

Name of Official:	Michael Weston			
Title(s):	Vice President	Phone:	907-225-2021	% Owned: 0
Mailing Address:	POB 5121			
City:	Ketchikan	State:	AK	ZIP: 99901

AMCO

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# Form AB-17: 2022/2023 License Renewal Application

## Section 2 – Entity or Community Ownership Information

### Sole Proprietors should skip this Section.

Use the link from Corporations, Business and Professional Licensing (CBPL) below to assist you in finding the Entity #.

<https://www.commerce.alaska.gov/cbp/main/search/entities>

Alaska CBPL Entity #:	993D
-----------------------	------

**READ BEFORE PROCEEDING:** Any new or changes to Shareholders (10% or more), Managers, Corporate Officers, Board of Directors, Partners, Controlling Interest or Ownership of the business license must be reported to the ABC Board within 10 days of the change and must be accompanied by a full set of fingerprints on FBI-approved card stock, AB-08a's, payment of \$48.25 for each new officer with a date-stamped copy of the CBPL change per AS 04.11.045, 50 & 55, or a Notice of Violation will be issued to your establishment and your application will be returned.

The only exception to this is a Corporation who can meet the requirements set forth in AS 04.11.050(c).

### DO NOT LIST OFFICERS OR TITLES THAT ARE NOT REQUIRED FOR YOUR ENTITY TYPE.

- **Corporations** of *any* type including *non-profit* must list ONLY the following:
  - All shareholders who own 10% or more stock in the corporation
  - Each President, Vice-President, Secretary, and Managing Officer regardless of percentage owned
- **Limited Liability Corporations**, of *any* type must list ONLY the following:
  - All Members with an ownership interest of 10% or more
  - All Managers (of the LLC, not the DBA) regardless of percentage owned
- **Partnerships** of *any* type, including *Limited Partnerships* must list ONLY the following:
  - Each Partner with an interest of 10% or more
  - All General Partners regardless of percentage owned

**Important Note:** All entries below must match our records, or your application will be returned per AS 04.11.270, 3 AAC 304.105. You must list full legal names, all required titles, phone number, percentage of shares owned (if applicable) and a full mailing address for each official of your entity whose information we require. **If more space is needed: attach additional completed copies of this page. Additional information not on this page will be rejected.**

Name of Official:	James L VanHorn			
Title(s):	Director	Phone:	907-225-2021	% Owned: 0
Mailing Address:	POB 5121			
City:	Ketchikan	State:	AK	ZIP: 99901

Name of Official:	Jeremiah Sullivan			
Title(s):	Director	Phone:	907-225-2021	% Owned: 0
Mailing Address:	POB 5121			
City:	Ketchikan	State:	AK	ZIP: 99901

Name of Official:	Scott Kline			
Title(s):	Director	Phone:	907-225-2021	% Owned: 0
Mailing Address:	POB 5121			
City:	Ketchikan	State:	AK	ZIP: 99901

AMCO

*add*



# Form AB-17: 2022/2023 License Renewal Application

## Section 3 – Sole Proprietor Ownership Information

**Corporations, LLC's and Partnerships of ALL kinds should skip this section.**

**READ BEFORE PROCEEDING:** Any new or changes to the ownership of the business license must be reported to the ABC Board within 10 days of the change and must be accompanied by a full set of fingerprints on FBI approved cardstock, AB-08a's, payment of \$48.25 for each new owner or officer and a date stamped copy of the CBPL change per AS 04.11.045, or a Notice of Violation will be issued to your establishment and your application will be returned.

**Important Note:** All entries below must match our records, or your application will be returned per AS 04.11.270, 3 AAC 304.105. You must list full legal names, phone number, and mailing address for each owner or partner whose information we require.

**If more space is needed, attach additional copies of this page. Additional owners not listed on this page will be rejected.**

This individual is an:  Applicant  Affiliate

Name:				Contact Phone:	
Mailing Address:					
City:		State:		ZIP:	
Email:					

This individual is an:  Applicant  Affiliate

Name:				Contact Phone:	
Mailing Address:					
City:		State:		ZIP:	
Email:					

## Section 4 – License Operation

**Check ONE BOX for EACH CALENDAR YEAR** that best describes how this liquor license was operated:

- |   | 2020                                | 2021                                |
|---|-------------------------------------|-------------------------------------|
| 1. The license was regularly operated continuously throughout each year. (Year-round)   | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. The license was only operated during a specific season each year. (Seasonal)<br><i>If your operation dates have changed, list them below:</i><br>_____ to _____  | <input type="checkbox"/>            | <input type="checkbox"/>            |
| 3. The license was only operated to meet the minimum requirement of 240 total hours each calendar year.<br><i>A complete AB-30: Proof of Minimum Operation Checklist, and all documentation must be provided with this form.</i>  | <input type="checkbox"/>            | <input type="checkbox"/>            |
| 4. The license was not operated at all or was not operated for at least the minimum requirement of 240 total hours each year, during one or both calendar years. <i>A complete Form AB-29: Waiver of Operation Application and corresponding fees must be submitted with this application for each calendar year during which the license was not operated.</i> | <input type="checkbox"/>            | <input type="checkbox"/>            |

**If you have not met the minimum number of hours of operation in 2020 and/or 2021, you are not required to pay the fees, however a complete AB-29 is required with Section 2 marked "OTHER" and COVID is listed as the reason.**

## Section 5 – Violations and Convictions

Have **ANY** Notices of Violation been issued for this license **OR** has **ANY** person or entity in this application been convicted of a violation of Title 04, 3AAC 304 or a local ordinance adopted under AS 04.21.010 in 2020 or 2021?

Yes  No

**If you checked YES, you MUST attach a list of all Notices of Violation and/or Convictions per AS 04.11.270(a)(2)**

**If you are unsure if you have received any Notices of Violation, contact the office before submitting this form.**

AMCO

DEC - 1 2021





Alaska Alcoholic Beverage Control Board

Form AB-17: 2022/2023 License Renewal Application

Section 6 - Certifications

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, are true, correct, and complete.

- I agree to provide all information required by the Alcoholic Beverage Control Board or requested by AMCO staff in support of this application... I certify that all current licensees... I certify that this entity is in good standing with Corporations, Business and Professional Licensing (CBPL)... I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of patrons have completed an alcohol server education course... I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises...

I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

Signature of licensee: Deborah S Davis
Printed name of licensee: Deborah S Davis



Signature of Notary Public: Breann Purdy
Notary Public for the State of: ALASKA

My commission expires: January 25, 2025

Subscribed and sworn to before me this 29 day of November, 2021.

- Restaurant/Eating Place applications must include a completed AB-33: Restaurant Receipts Affidavit
Recreational Site applications must include a completed Recreational Site Statement
Tourism applications must include a completed Tourism Statement
Wholesale applications must include a completed AB-25: Supplier Certification
Common Carrier applications must include a current safety inspection certificate

All renewal and supplemental forms are available online

Any application that is not complete or does not include ALL required completed forms and fees will not be processed and will be returned per AS 04.11.270, 3 AAC 304.105.

FOR OFFICE USE ONLY

Table with 4 columns: License Fee (\$1200.00), Application Fee (\$300.00), Misc. Fee (\$96.50), Total Fees Due (\$1596.50)

Department of Commerce, Community, and Economic Development  
**CORPORATIONS, BUSINESS & PROFESSIONAL  
 LICENSING**

[State of Alaska / Commerce / Corporations, Business, and Professional Licensing / Search & Database Download / Corporations / Entity Details](#)

## ENTITY DETAILS

### Name(s)

Type	Name
Legal Name	Joseph T Craig, Post No. 3, The American Legion, Inc
Previous Legal Name	AMERICAN LEGION, INC. KETCHIKAN POST NO. 3

**Entity Type:** Nonprofit Corporation

**Entity #:** 993D

**Status:** Good Standing

**AK Formed Date:** 4/9/1935

**Duration/Expiration:** Perpetual

**Home State:** ALASKA

**Next Biennial Report Due:** 7/2/2023

**Entity Mailing Address:** P.O. BOX 5121, KETCHIKAN, AK 99901

**Entity Physical Address:** 631 PARK AVENUE, KETCHIKAN, AK 99901

## Registered Agent

**Agent Name:** Deborah Davis

**Registered Mailing Address:** PO BOX 5121, KETCHIKAN, AK 99901

**Registered Physical Address:** 631 PARK AVE, KETCHIKAN, AK 99901

## Officials

Show Former

AK Entity #	Name	Titles	Owned
	DANIEL JONES	President	
	Deborah Davis	Secretary, Treasurer	

AK Entity #	Name	Titles	Owned
	James VanHorn	Director	
	JEREMIAH SULLIVAN	Director	
	MICHAEL WESTON	Vice President	
	Scott Kline	Director	

## Filed Documents

Date Filed	Type	Filing	Certificate
4/09/1935	Creation Filing		
6/30/1987	Biennial Report		
5/12/1989	Biennial Report		
5/30/1991	Biennial Report		
5/25/1993	Biennial Report	<a href="#">Click to View</a>	
5/19/1995	Biennial Report	<a href="#">Click to View</a>	
6/16/1997	Biennial Report	<a href="#">Click to View</a>	
6/16/1999	Biennial Report	<a href="#">Click to View</a>	
7/05/2001	Biennial Report	<a href="#">Click to View</a>	
7/09/2003	Biennial Report	<a href="#">Click to View</a>	
3/24/2008	Biennial Report	<a href="#">Click to View</a>	
3/24/2008	Biennial Report	<a href="#">Click to View</a>	
4/02/2010	Biennial Report	<a href="#">Click to View</a>	
9/07/2012	Biennial Report	<a href="#">Click to View</a>	
9/07/2012	Agent Change	<a href="#">Click to View</a>	
6/30/2013	Biennial Report	<a href="#">Click to View</a>	
7/09/2014	Amendment	<a href="#">Click to View</a>	<a href="#">Click to View</a>
6/29/2015	Biennial Report	<a href="#">Click to View</a>	
5/13/2017	Biennial Report	<a href="#">Click to View</a>	
4/13/2018	Agent Change	<a href="#">Click to View</a>	
4/13/2018	Change of Officials	<a href="#">Click to View</a>	
2/26/2019	Change of Officials	<a href="#">Click to View</a>	
4/22/2019	Biennial Report	<a href="#">Click to View</a>	
6/22/2021	Biennial Report	<a href="#">Click to View</a>	

Department of Commerce, Community, and Economic Development  
**DIVISION OF CORPORATIONS, BUSINESS &  
PROFESSIONAL LICENSING**

[State of Alaska / Commerce / Corporations, Business, and Professional Licensing / Search & Database Download / Business License / License #23294](#)

## LICENSE DETAILS

**License #:** 23294

[Print Business License](#)

**Business Name:** AMERICAN LEGION #3

**Status:** Active

**Issue Date:** 12/08/1998

**Expiration Date:** 12/31/2023

**Mailing Address:** PO BOX 5121  
KETCHIKAN, AK 99901

**Physical Address:** 631 PARK AVE  
KETCHIKAN, AK 99901

## Owners

JOSEPH T CRAIG, POST NO. 3, THE AMERICAN LEGION, INC

## Activities

Line of Business	NAICS	Professional License #
81 - Services	813410 - CIVIC AND SOCIAL ORGANIZATIONS	

## Endorsements

No Endorsements Found

## License Lapse(s)

If this business license lapsed within the last four years the lapsed periods will appear below. Lapsed periods are the unlicensed period between an expiration date and renewal date.

No Lapses on record for the last 4 years.

STATE OF ALASKA - ALCOHOLIC BEVERAGE CONTROL BOARD

LICENSE NUMBER

FORM CONTROL

XXXX

# LIQUOR LICENSE

52

ISSUED

01/04/2022

ABC BOARD

2022 - 2023

LICENSE RENEWAL APPLICATION DUE  
DECEMBER 31, 2023 (AS 04.11.270(b))

# TEMPORARY

THIS LICENSE EXPIRES MIDNIGHT  
FEBRUARY 28, 2024 UNLESS DATED BELOW

TYPE OF LICENSE: Club

LICENSE FEE: \$1,200.00

1110

CITY / BOROUGH: Ketchikan  
Ketchikan Gateway Borough

D/B/A: American Legion Post #3  
631 Park Avenue

This license cannot be transferred without permission  
of the Alcoholic Beverage Control Board

Mail Address:  
Joseph T Craig Post No 3 The American Legion Inc  
PO Box 5121  
Ketchikan, AK 99901

Special restriction - see reverse side

ISSUED BY ORDER OF THE  
ALCOHOLIC BEVERAGE CONTROL BOARD



DIRECTOR

04-900 (REV 7/21)

THIS LICENSE MUST BE POSTED IN A VISIBLE PLACE ON THE PREMISES

STATE OF ALASKA - ALCOHOLIC BEVERAGE CONTROL BOARD

LICENSE NUMBER

FORM CONTROL

XXXX

# LIQUOR LICENSE

52

ISSUED

01/04/2022

ABC BOARD

2022 - 2023

LICENSE RENEWAL APPLICATION DUE  
DECEMBER 31, 2023 (AS 04.11.270(b))

# TEMPORARY

THIS LICENSE EXPIRES MIDNIGHT  
FEBRUARY 28, 2024 UNLESS DATED BELOW

TYPE OF LICENSE: Club

LICENSE FEE: \$1,200.00

CITY / BOROUGH: Ketchikan  
Ketchikan Gateway Borough

This license cannot be transferred without permission  
of the Alcoholic Beverage Control Board

D/B/A: American Legion Post #3  
631 Park Avenue  
Mailing Address:  
Joseph T Craig Post No 3 The American Legion Inc  
PO Box 5121  
Ketchikan, AK 99901

Special restriction - see reverse side

ISSUED BY ORDER OF THE  
ALCOHOLIC BEVERAGE CONTROL BOARD

# COPY

DIRECTOR

THIS LICENSE MUST BE POSTED IN A VISIBLE PLACE ON THE PREMISES

04-900 (REV 7/21)