

COLORADO ELECTRIC TRANSMISSION AUTHORITY

**A RESOLUTION SETTING THE DATE, TIME AND LOCATION FOR THE
REGULAR MEETINGS OF THE BOARD OF DIRECTORS OF THE
COLORADO ELECTRIC TRANSMISSION AUTHORITY AND AUTHORIZING
POSTING PUBLIC NOTICE OF AUTHORITY MEETINGS ONLINE IN
COMPLIANCE WITH THE OPEN MEETINGS LAW**

WHEREAS, Colorado Electric Transmission Authority (“Authority”) is a political subdivision of the State of Colorado, by virtue of organization under Title 40, Article 42, C.R.S.; and

WHEREAS, pursuant to Section 40-42-104(1)(i), C.R.S., the Board of Directors of the Authority (the “Board”) may designate a schedule for regular meetings, indicating the dates, time and location(s) of said meetings; and

WHEREAS, pursuant to Section 24-6-402(2)(c)(I), C.R.S., meetings of the Board at which the adoption of any proposed policy, position, resolution, regulation or formal action is to occur, or at which a majority or quorum of the Board is in attendance, or is expected to be in attendance, shall be held only after full and timely notice of the meeting as given to the public; and

WHEREAS, Section 24-6-402(2)(c)(I), C.R.S., further requires that the Board annually designate one or more places where notice of Board meetings together with a meeting agenda, when available, shall be posted at least 24 hours prior to the convening of such meeting for the purpose of complying with the notice provisions of the Colorado Open Meetings Law; and

WHEREAS, pursuant to Section 24-6-402(2)(c)(III), C.R.S., the Authority is authorized to post full and timely notice of its meetings no less twenty-four hours prior to the holding of the meeting on the public website of the Authority; and

WHEREAS, the Authority is currently establishing a website, and the Colorado Energy Office has volunteered to post Authority notices on its website until the Authority’s website is established; and

WHEREAS, the Authority’s website will be accessible at no charge to the public and, in the interim, the Colorado Energy Office’s website is accessible at no charge to the public; and

WHEREAS, the Authority has provided the address of the Colorado Energy Office’s website to the Department of Local Affairs for inclusion in the inventory maintain pursuant to Section 24-32-116, C.R.S. and, further, the Authority will provide

the address of its website to the Department of Local Affairs when the Authority's website is established.

WHEREAS, the Authority will retain one physical location within the Authority's boundaries designated for posting notice no less than twenty-four hours prior to a meeting if the Authority is unable to post a notice online in the event of an exigent or emergency circumstance such as a power outage or interruption in internet service that prevents the public from accessing the notice online.

NOW, THEREFORE, BE IT RESOLVED BY the Board of Directors of the Colorado Electric Transmission Authority, State of Colorado:

1. **Regular Meetings.** The Board hereby declares that the Board will meet quarterly on an as needed basis, either virtually or at a location designated by the Board.

2. **Special Meetings.** Special meetings of the Board may be held as often as the needs of the Authority require, upon the call of the Chair, Vice Chair or upon the request of any two Board members. The Authority shall inform all Board members not less than twenty-four (24) hours before each special meeting and shall post by notice online as provided herein at least twenty-four hours prior to said meeting.

3. **Location for Posting Meeting Notices Online.** As of the effective date of this Resolution and pursuant to Section 24-6-402(2)(c)(III), C.R.S., the Authority's designated posting location for posting a public meeting (regular, special, and study sessions) shall be on the Colorado Energy Office's website, accessible online at the following address: <https://energyoffice.colorado.gov/boards-commissions/colorado-electric-transmission-authority>.

4. **Designated Exigent/Emergency Circumstance Posting Location.** In the event of an exigent or emergency circumstance, such as a power outage or an interruption in internet service that prevents the public from accessing the online designated posting location or prevents the Authority from posting a notice at the online designated posting location, the Authority will post notice of public meetings at least twenty-four hours prior to the meeting at the following physical location within the Authority:

Colorado Energy Office, 1600 Broadway, Suite 1960, Denver, CO 80202

5. **Bylaws, Rules and Regulations and Prior Resolutions.** This Resolution shall supersede any contrary provision contained in the Authority's Bylaws and/or Rules and Regulations and/or as set forth in any prior authority resolution.

6. **Representative Authorized to Post.** Any member of the Authority, Board of Directors, or any designee of the Board, including the Authority's Manager, is hereby authorized to post notice of Authority meetings as authorized herein.

7. **Severability**. If any part, section, subsection, sentence, clause or phrase of this Resolution is for any reason held to be invalid, such invalidity will not affect the validity of the remaining provisions.

8. **Effective Date**. This Resolution shall take effect and be enforced immediately upon its approval by the Board.

ADOPTED this 21st day of October, 2022.

COLORADO ELECTRIC TRANSMISSION
AUTHORITY

By: /s/ Kathleen Staks
Chair

Attest:

/s/ Michelle Zimmerman
Secretary